

Bobby Warren, Mayor  
Drew Wasson, Council Position No. 1  
Sheri Sheppard, Council Position No. 2  
Michelle Mitcham, Council Position No. 3  
Connie Rossi, Council Position No. 4  
Jennifer McCrean, Council Position No. 5



Austin Bless, City Manager  
Courtney Rutherford, City Secretary  
Bridgette A. Begle, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, March 17, 2025, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION, PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Bobby Warren, Mayor

### **C. PRESENTATIONS**

1. Presentation of Employee of the Month Award for March 2025. *Austin Bless, City Manager*
2. TPCA Award Presentation, *Danny Keele, Police Chief*

### **D. JOINT PUBLIC HEARING**

1. Conduct a Joint Public Hearing with the Jersey Village Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning proposed zoning amendment changes so that the area of land formally identified as District D ("Jersey Village Crossing District") is rezoned into two zoning districts identified as Zoning District H ("Industrial District") and Zoning District K ("Fifth Business District"); and that the zoning distinction for portions of the area of land formally identified as District K ("Fifth Business District") is rezoned into District F ("First Business District"). *Bobby Warren, Mayor*

### **E. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

### **F. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, and Utility Fund Budget Projections.
2. Fire Departmental Report
3. Police Department Monthly Activity Report

4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report
8. 2024 Racial Profiling Report

## **G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on February 10, 2025 and the Work Session held on February 12, 2025. *Courtney Rutherford, City Secretary*
2. Consider Resolution No. 2025-12, suspending the April 19, 2025, effective date of the proposal by CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy ENTEX and CenterPoint Energy Texas Gas – Houston, Texas Coast, South Texas, And Beaumont/East Texas geographic rate areas, to implement interim GRIP rate adjustments for gas utility investment in 2024 and requiring delivery of this resolution to the company and legal counsel. *Austin Bleess, City Manager*
3. Consider Resolution No. 2025-13 proclaiming April as Fair Housing Month. *Austin Bleess, City Manager*
4. Consider Resolution No. 2025-14 authorizing the Chief of Police and the Chief of Fire to sign a Memorandum of Understand (MOU) with Greater Harris County 911 and TECC for the change in 911 call routing for Fire and EMS emergencies. *Mark Bitz, Fire Chief*

## **H. REGULAR AGENDA**

1. Consider Resolution No. 2025-15, awarding the bid and authorizing the City Manager to enter into a contract with Ballast Point Construction, Inc, for the Australia Street & Solomon Street Reconstruction project. *Robert Basford, Assistant City Manager*
2. Consider Resolution No. 2025-16, awarding the bid and authorizing the City Manager to enter into a contract with John Reed and Company for the Equador Pedestrian Bridge and surrounding sitework project. *Robert Basford, Assistant City Manager*
3. Consider Resolution No. 2025-17 awarding the bid and authorizing the City Manager to enter into a contract with for CMAR. *Austin Bleess, City Manager*
4. Consider Ordinance No. 2025-07 amending the General Fund and Capital Improvement Fund budgets for fiscal year beginning October 1, 2024 and ending September 30, 2025, in the amount not to exceed adjusting various expenditure line items. *Jennifer Brown, Finance Director*
5. Consider Ordinance No. 2025-08 amending the Code of Ordinances of the City of Jersey Village, Texas, Chapter 70, Utilities, Section 77 to provide for amendments to water rate schedules. *Austin Bleess, City Manager*

6. Consider Ordinance No. 2025-09 amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees adding Tow Fees and Wrecker Rotation Program Fees; and providing for repeal. *Danny Keele, Police Chief*
7. Consider Ordinance No. 2025-10 amending the Golf Course Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, in an amount not to exceed \$74,000 by increasing revenue line items and expense line items. *Robert Basford, Assistant City Manager*
8. Consider Resolution No. 2025-18, receiving the Planning and Zoning Commission's Final Report concerning proposed zoning amendment changes so that the area of land formally identified as District D ("Jersey Village Crossing District") is rezoned into two zoning districts identified as Zoning District H ("Industrial District") and Zoning District K ("Fifth Business District"); and that the zoning distinction for portions of the area of land formally identified as District K ("Fifth Business District") is rezoned into District F ("First Business District"). *Courtney Rutherford, City Secretary*
9. Consider Ordinance No. 2025-11 amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas authorizing revision to the December 16, 2024 official zoning map as set out in Section 14-82 so that the area of land formally identified as District D ("Jersey Village Crossing District") is rezoned into two zoning districts identified as Zoning District H ("Industrial District") and Zoning District K ("Fifth Business District"); and by changing the zoning distinction for portions of the area of land formally identified as District K ("Fifth Business District") to District F ("First Business District"). *Courtney Rutherford, City Secretary*
10. Consider Resolution No. 2025-19 authorizing the City Manager to enter into an agreement with Ron Cox Consulting for a Facilitated Council-Staff Retreat. *Austin Bleess, City Manager*
11. Consider Resolution No. 2025-20 action setting the date and time for the May Budget Meeting. *Austin Bleess, City Manager*
12. Discuss and take appropriate action regarding the City pool. *Bobby Warren, Mayor*

## **I. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

## **J. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, and Section 551.071 – Consultations with Attorney.**

**K. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property. *Austin Bless, City Manager*

**L. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**M. RECONVENE**

- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property. *Austin Bless, City Manager*

**N. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 13, 2025, at 11:30 a.m. and remained so posted until said meeting was convened.

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Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

