

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
Connie Rossi, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, August 19, 2024, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer by Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Second Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Bobby Warren, Mayor*
2. Lifeguard Valor Award. *Isaac Recinos, Parks and Recreation Manager*
3. Film Friendly Presentation. *Miesha Johnson, Community Development Manager*

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

E. FISCAL 2024-2025 MUNICIPAL BUDGET AND TAX RATE ITEMS

1. Consider Resolution No. 2024-65, receiving the 2024 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value required by Section 26.04 (c-2) of the Tax Code. *Isabel Kato, Finance Director*
2. Discuss and take appropriate action concerning any final changes to the proposed 2024-2025 Municipal Budget. *Isabel Kato, Finance Director*

3. Consider Ordinance No. 2024-21, adopting the City of Jersey Village municipal budget for fiscal year 2024-2025. *Isabel Kato, Finance Director*
4. Conduct a separate vote to ratify the property tax increase reflected in the 2024-2025 budget adopted on August 19, 2024. *Isabel Kato, Finance Director*
5. Conduct Public Hearing on proposed tax rate increase. *Bobby Warren, Mayor*
6. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2024. *Bobby Warren, Mayor*
7. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2024. *Bobby Warren, Mayor*
8. Consider Ordinance No. 2024-22, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2024. *Bobby Warren, Mayor*

F. CITY MANAGER’S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, and Utility Fund Budget Projections
2. Fire Departmental Report and Communication Division’s Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Work Session Agenda held on July 12, 2024, the Regular Session Meeting held on July 15, 2024, and the Special Session Meetings held on July 19, 2024, and August 2, 2024. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2024-23, amending the Jersey Village Code Of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees by adding a fee for certificate of occupancy processing and review; amending the fee for flatwork to distinguish new versus existing flatwork by creating a new fee type for flatwork additions and extensions; and providing for severability and repeal. *Miesha Johnson, Community Development Manager*
3. Consider Resolution No. 2024-66, receiving the Building Board of Adjustment and Appeals (BBOAA) recommendation concerning amendments to Chapters 14 and 30 of the Jersey Village Code of Ordinances by adopting the 2024 Editions for the International

Building Code (IBC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the 2021 Edition of the International Energy Conservation Code (IECC), and the 2023 Editions for the National Electrical Code (NEC). *Miesha Johnson, Community Development Manager*

4. Consider Resolution No. 2024-67, receiving the Building Board of Adjustment and Appeals (BBOAA) recommendation regarding amendments to the City of Jersey Village Code of Ordinances at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, and Swimming Pool and Spa Code, Section 14-628 Amendments. *Miesha Johnson, Community Development Manager*

H. REGULAR AGENDA

1. Consideration and approval of Ordinance 2024-24, calling a Bond Election to be held within the City of Jersey Village, Texas; making provisions for the conduct and the giving of Notice of the Election; and containing other provisions related thereto. *Austin Bleess, City Manager*
2. Discuss and take appropriate action concerning the canvassing of the November 5, 2024, election results. *Lorri Coody, City Secretary*
3. Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location. *Miesha Johnson, Community Development Manager*
4. Consider Ordinance 2024-25, amending the General Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$100,000 by increasing line item 01-12-6570 (Land Acquisition). *Austin Bleess, City Manager*
5. Consider Resolution No. 2024-68, authorizing the City Manager to enter into a contract with Antero Group for the creation of a Comprehensive Plan. *Austin Bleess, City Manager*
6. Conduct a public hearing regarding amendments to Chapter 14 and Chapter 30 of the City of Jersey Village Code of Ordinances to incorporate the 2024 International Code Council set of Codes, including the 2024 International Fire Code, and incorporating the 2023 National Electrical Code. *Bobby Warren, Mayor*
7. Ordinance 2024-26, amending Chapter 30 “Fire Prevention and Protection” of the Code of Ordinances of the City at Sections 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, and 30-155 to adopt the International Code Council 2024 Edition of the International Fire Code and to provide for minor grammatical amendments; providing for repeal; providing for severability; and, providing an effective date. *Miesha Johnson, Community Development Manager*
8. Consider Ordinance 2024-27, amending Chapter 14 “Building and Development” of the Code of Ordinances of the City at Sections 14-351, 14-353, 14-358, 14-359, 14-551, 14-

553, 14-611, 14-612, 14-627, 14-651, and 14-652 to adopt the International Code Council 2024 Edition of Codes; amending Chapter 14 “Building and Development” of the Code of Ordinances of the City at Section 14-416 to adopt the 2023 Edition of the National Electric Code; providing for repeal; providing for severability; and providing an effective date. *Miesha Johnson, Community Development Manager*

- 9. Consider Resolution No. 2024-69, awarding the bid and authorizing the City Manager to enter into a contract with Consta Build, LLC for the 2024 Hawaii Lane Drainage and Pavement Improvements project. *Robert Basford, Assistant City Manager*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Sections 551.072 – Deliberations about Real Property and 551.071 – Consultations with Attorney.

K. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*

L. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

M. RECONVENE REGULAR SESSION

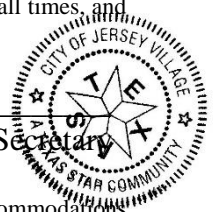
- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto. *Austin Bleess, City Manager*

N. ADJOURN

CERTIFICATION

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 16, 2024 at 12:10 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer by Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: C1

AGENDA SUBJECT: Presentation of Police Department Employee of the Second Quarter Award by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

Department/Prepared By: Lorri Coody **Date Submitted:** August 13, 2024

EXHIBITS:

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

American Legion Post No. 324 initiated a quarterly program in 2008 to recognize and honor Jersey Village Police Department employees for performance above and beyond the call of duty.

The presentations being made at this meeting are for the Employee of the 2024 Second Quarter Award.

RECOMMENDED ACTION:

N/A

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Title: City of Jersey Village Lifeguard Valor Award

Description:

In the sun-soaked heart of our vibrant city, where laughter fills the air and the scent of sunscreen woven into the summer breeze, a special breed of hero stands guard. They are our vigilant lifeguards, the watchful sentinels of our community pools.

Purpose and Significance:

The City of City of Jersey Village Lifeguard Valor Award is born out of a deep appreciation for the unwavering dedication and immense courage displayed by our lifeguards during the summer pool season. These individuals, hold lives in their hands and protect our community with a vigilance that is nothing short of remarkable.

The purpose of this award is to celebrate and recognize the lifeguards who have gone above and beyond in the line of duty, saving lives when every second counts. It is a reminder that their work is not just important; it is vital. Their commitment to safety ensures that families and friends can enjoy the simple pleasures of summer without fear, knowing that a lifeguard is always on watch.

A Unique Recognition:

Let it be known that the City of Jersey Village Lifeguard Valor Award is not an attempt to compete with the prestigious awards of valor presented to our fearless firefighters or courageous police officers. Instead, it stands as a distinct and heartfelt acknowledgment of the lifeguards who, often quietly, carry out their lifesaving duties with unwavering dedication. This award is a reminder that every life they rescue is a world preserved, a family kept whole, and a community safeguarded.

Nomination and Selection:

The recipients of the City of Jersey Village Lifeguard Valor Award are Lifeguards who made rescues during the Summer Pool Season

Recipients:

Luke Beasley

While acting as the Lifeguard at the deep end, a girl came up, asked if she could swim, and said she was a capable swimmer. Luke allowed her and she immediately went to use the slide. She came off the slide and started struggling in the water. Recognizing her difficulty, Luke immediately blew the whistle and jumped in to perform a save. As he got closer, she started struggling harder and dipped under the water. He was able to reach down, pull her up, and get her to the edge of the pool without further incident. Afterwards, she was given a life jacket to use while in the pool.

Avery Davis

While acting as the Lifeguard at the deep end, a boy came to the deep end to jump into the water. She paid close attention to him because he seemed tired. He jumped off the edge and tried to touch the bottom, but was too tired to get down and back up. Seeing this, Avery dived in, did a submerged save, which is a difficult save in a pool, managed to get him to the top of the water and pull him to the side. She was able to recognize the situation before it escalated to the child needing CPR or further attention.

Conclusion:

The City of Jersey Village Lifeguard Valor Award is a symbol of our profound gratitude and admiration for the lifeguards who stand as a beacon of safety in our community. It is a token of our appreciation for the lives they save, the smiles they protect, and the peace of mind they offer.

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: August 19, 2024

AGENDA ITEM:

AGENDA SUBJECT: Presentation of Film Friendly Designation from the Texas Film Commission.

By: Miesha Johnson, Community Development Manager **Date Submitted:** August 7, 2024

EXHIBITS:

BACKGROUND INFORMATION: According to the Texas Film Commission, The Texas Film Commission’s Film Friendly Texas program connects media industry professionals with skilled community liaisons across the state to provide local expertise and production support. Participation in the FFTX program provides Texas communities with a network for fostering media production in their municipalities, and sends a clear message to media industry professionals that Film Friendly certified communities are serious about attracting their business.

With an emphasis on working with Texas’ rural and suburban communities, the Film Friendly Texas program provides an elevated platform for statewide certified communities to market their unique attributes and resources directly to media industry professionals working in Texas.

The City of Jersey Village has completed the requirements to join the program and will be presented with the designation by representatives of the Texas Film Commission.

RECOMMENDED ACTION:

MOTION:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: E1

AGENDA SUBJECT: Consider Resolution No. 2024-65, receiving the 2024 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value required by Section 26.04 (c-2) of the Tax Code.

Dept./Prepared By: Lorri Coody, City Secretary

Date Submitted: August 10, 2024

EXHIBITS: Resolution No. 2024-65
Exhibit A – To include the following Documents
2024-07-26 – Tax Code 2601a1 2024 Certified Estimates

BACKGROUND INFORMATION:

The 86th Legislature passed SB2, which made substantial changes to the Tax Code. One of the major changes involves calculating the no-new-revenue tax rate (formally known as the effective tax rate) and the voter-approval tax rate (formally known as the rollback rate) based upon a certified estimate of taxable value as set out in the Tax Code at Section 26.04 (c-2).

The City of Jersey Village has designated the Harris County Tax Assessor-Collector (Harris County) to perform the calculations of the no-new-revenue tax rate and the voter-approval tax rate in accordance with Section 26.04(c) of the Texas Tax Code.

On July 26, 2024, these calculations were received by the City from Harris County and were distributed to City Council in accordance with 26.04(e).

This item is to receive the 2024 calculations for the no-new-revenue tax rate and the voter-approval rate.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-65, receiving the 2024 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value required by Section 26.04 (c-2) of the Tax Code.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

RESOLUTION NO. 2024-65

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE 2024 CALCULATIONS OF THE NO-NEW-REVENUE TAX RATE AND THE VOTER-APPROVAL TAX RATE, WHICH WERE CALCULATED USING THE CERTIFIED ESTIMATE OF TAXABLE VALUE REQUIRED BY SECTION 26.04 (C-2) OF THE TAX CODE.

WHEREAS, the 86th Legislature passed SB2, which made substantial changes to the Tax Code. One of the major changes involves calculating the no-new-revenue tax rate (formally known as the effective tax rate) and the voter-approval tax rate (formally known as the rollback rate) based upon a certified estimate of taxable value as set out in the Tax Code at Section 26.04 (c-2); and

WHEREAS, the City of Jersey Village has designated the Harris County Tax Assessor-Collector (Harris County) to perform the calculations of the no-new-revenue tax rate and the voter-approval tax rate in accordance with Section 26.04(c) of the Texas Tax Code; and

WHEREAS, on July 26, 2024, these calculations were received by the City from Harris County and were distributed to City Council in accordance with 26.04(e); and

WHEREAS, it is the desire of Council to receive the required calculations for the no-new-revenue tax rate and the voter-approval-tax rate; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1: The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2: In accordance with Section 26.04(e) of the Tax Code, the City Council of the City of Jersey Village hereby receives, as Exhibit A, the 2024 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value as required by Section 26.04 (c-2) of the Tax Code.

PASSED AND APPROVED this the 19th day of August 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



Exhibit A

Section 26.04 (c-2) Calculations



Harris Central Appraisal District

13013 Northwest Freeway
Houston TX 77040
Telephone: (713) 812-5800

P.O. Box 920975
Houston TX 77292-0975
Information Center: (713) 957-7800



Office of Chief Appraiser

July 25, 2024

Honorable Bobby Warren
Mayor
City of Jersey Village
16327 Lakeview Drive
Jersey Village, TX 77040-

Re: 2024 Sec. 26.01(a-1) Estimate
City of Jersey Village

Dear Mayor Warren:

As required by Texas Tax Code Sec. 26.01(a-1), we have prepared an estimate of taxable value for the above taxing jurisdiction for 2024.

While we have taken our best estimate of potential hearing loss into account, 2024 protests are still being received and formal hearings held during the next several months may cause further value reductions. Also, if fewer protests are filed, your value could possibly increase.

Your final taxable value will also be impacted by late-filed exemption applications, late applications for productivity valuation, correction motions under Tax Code Sec. 25.25, immediate residential homestead exemptions granted pursuant to Tax Code Sec. 11.42(f), and possible post-ARB appeals through binding arbitration, appeals to district court, or appeals to the State Office of Administrative Hearings.

Given these limitations, the estimated 2024 taxable value for the taxing unit identified above is:

\$1,356,695,148

The enclosed worksheet also provides additional estimated values that may be useful in your tax rate calculations.

Please do not hesitate to contact your HCAD jurisdiction coordinator or my office if you have questions regarding this estimate or other matters affecting appraisal district operations.

Sincerely,

Roland Altinger
Chief Appraiser

Board of Directors

Martina Lemond Dixon, Chairman
Jim Robinson, Secretary
Jonathan Cowen, Assistant Secretary
Ann Harris Bennett, Director, Tax Assessor-Collector
Mike Sullivan, Director
Cassandra Auzenne Bandy, Director
Grace Rodriguez, Director
Kathy Blueford-Daniels, Director
Kyle Scott, Director
Ericka McCrutcheon, Director

Chief Appraiser

Roland Altinger

Deputy Chief Appraiser

Jason Cunningham

Taxpayer Liaison Officer

Teresa S. Terry

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

2024 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

City of Jersey Village

(713) 466-2100

Taxing Unit Name

Phone (area code and number)

16327 Lakeview Dr, Jersey Village, TX 77040

https://www.jerseyvillagetx.com/

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 1,216,246,703
2.	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 0
3.	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$ 1,216,246,703
4.	Prior year total adopted tax rate.	\$ 0.742500 /\$100
5.	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.	
	A. Original prior year ARB values: \$ 280,938,154	
	B. Prior year values resulting from final court decisions: - \$ 252,422,602	
	C. Prior year value loss. Subtract B from A. ³	\$ 28,515,552
6.	Prior year taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. Prior year ARB certified value: \$ 99,004,103	
	B. Prior year disputed value: - \$ 9,416,929	
	C. Prior year undisputed value. Subtract B from A. ⁴	\$ 89,587,174
7.	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 118,102,726

¹ Tex. Tax Code §26.012(14)
² Tex. Tax Code §26.012(14)
³ Tex. Tax Code §26.012(13)
⁴ Tex. Tax Code §26.012(13)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 1,334,349,429
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024. Enter the prior year value of property in deannexed territory. ⁵	\$ 0
10.	<p>Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use prior year market value: \$ 552,408</p> <p>B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: + \$ 1,712,016</p> <p>C. Value loss. Add A and B.⁶</p>	\$ 2,264,424
11.	<p>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year.</p> <p>A. Prior year market value: \$ 0</p> <p>B. Current year productivity or special appraised value: - \$ 0</p> <p>C. Value loss. Subtract B from A.⁷</p>	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 2,264,424
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 1,332,085,005
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 9,890,731
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. ⁹	\$ 361,452
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 10,252,183
18.	<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values: \$ 0</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 0</p> <p>D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.¹² - \$ 0</p> <p>E. Total current year value. Add A and B, then subtract C and D.</p>	\$ 0

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⁵ Tex. Tax Code §26.012(15)

⁶ Tex. Tax Code §26.012(15)

⁷ Tex. Tax Code §26.012(15)

⁸ Tex. Tax Code §26.03(c)

⁹ Tex. Tax Code §26.012(13)

¹⁰ Tex. Tax Code §26.012(13)

¹¹ Tex. Tax Code §26.012, 26.04(c-2)

¹² Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹³</p> <p>A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ 211,073,438</p> <p>B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ 1,145,621,710</p> <p>C. Total value under protest or not certified. Add A and B. \$ 1,356,695,148</p>	
20.	Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the home- steads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ 0
21.	Current year total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ 1,356,695,148
22.	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. ¹⁸	\$ 132,054
23.	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. ¹⁹	\$ 6,368,526
24.	Total adjustments to the current year taxable value. Add Lines 22 and 23.	\$ 6,500,580
25.	Adjusted current year taxable value. Subtract Line 24 from Line 21.	\$ 1,350,194,568
26.	Current year NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.759311 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. ²¹	\$ _____ /\$100

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SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	Prior year M&O tax rate. Enter the prior year M&O tax rate.	\$ 0.640285 /\$100
29.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,334,349,429

¹³ Tex. Tax Code §26.01(c) and (d)
¹⁴ Tex. Tax Code §26.01(c)
¹⁵ Tex. Tax Code §26.01(d)
¹⁶ Tex. Tax Code §26.012(6)(B)
¹⁷ Tex. Tax Code §26.012(6)
¹⁸ Tex. Tax Code §26.012(17)
¹⁹ Tex. Tax Code §26.012(17)
²⁰ Tex. Tax Code §26.04(c)
²¹ Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total prior year M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 8,543,639
31.	<p>Adjusted prior year levy for calculating NNR M&O rate.</p> <p>A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding the prior tax year..... + \$ 311,694</p> <p>B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0..... - \$ 0</p> <p>C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0</p> <p>D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function..... \$ 311,694</p> <p>E. Add Line 30 to 31D.</p>	\$ 8,855,333
32.	Adjusted current year taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,350,194,568
33.	Current year NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.655856 /\$100
34.	<p>Rate adjustment for state criminal justice mandate. ²³</p> <p>A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0</p> <p>B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies..... - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ _____ /\$100
35.	<p>Rate adjustment for indigent health care expenditures. ²⁴</p> <p>A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose. \$ 0</p> <p>B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose..... - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0.000000 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.000000 /\$100

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²² [Reserved for expansion]
²³ Tex. Tax Code §26.044
²⁴ Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p>Rate adjustment for county indigent defense compensation. ²⁵</p> <p>A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender’s office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. \$ 0</p> <p>B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender’s office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100</p> <p>E. Enter the lesser of C and D. If not applicable, enter 0. \$ 0.000000 /\$100</p>	\$ 0.000000 /\$100
37.	<p>Rate adjustment for county hospital expenditures. ²⁶</p> <p>A. Current year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. \$ 0</p> <p>B. Prior year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100</p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100. \$ 0.000000 /\$100</p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0. \$ 0.000000 /\$100</p>	\$ 0.000000 /\$100
38.	<p>Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year \$ 0</p> <p>B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ 0.000000 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0. \$ 0.000000 /\$100</p>	\$ 0.000000 /\$100
39.	<p>Adjusted current year NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ 0.655856 /\$100
40.	<p>Adjustment for prior year sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent \$ 0</p> <p>B. Divide Line 40A by Line 32 and multiply by \$100 \$ 0.000000 /\$100</p> <p>C. Add Line 40B to Line 39. \$ 0.655856 /\$100</p>	\$ 0.655856 /\$100
41.	<p>Current year voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.</p> <p>Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p>Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ 0.678810 /\$100

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²⁵ Tex. Tax Code §26.0442
²⁶ Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<p>Disaster Line 41 (D41): Current year voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ 0.000000 /\$100
42.	<p>Total current year debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit’s budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.²⁸</p> <p>Enter debt amount \$ 2,718,290</p> <p>B. Subtract unencumbered fund amount used to reduce total debt. - \$ 0</p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0</p> <p>D. Subtract amount paid from other resources - \$ 795,379</p> <p>E. Adjusted debt. Subtract B, C and D from A. \$ 1,922,911</p>	\$ 1,922,911
43.	Certified prior year excess debt collections. Enter the amount certified by the collector. ²⁹	\$ 0
44.	Adjusted current year debt. Subtract Line 43 from Line 42E.	\$ 1,922,911
45.	<p>Current year anticipated collection rate.</p> <p>A. Enter the current year anticipated collection rate certified by the collector.³⁰ 97.09 %</p> <p>B. Enter the prior year actual collection rate..... 97.09 %</p> <p>C. Enter the 2022 actual collection rate. 98.76 %</p> <p>D. Enter the 2021 actual collection rate. 97.33 %</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.³¹</p>	97.09 %
46.	Current year debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 1,980,544
47.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,356,695,148
48.	Current year debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.145982 /\$100
49.	Current year voter-approval tax rate. Add Lines 41 and 48.	\$ 0.824792 /\$100
D49.	<p>Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ 0.000000 /\$100

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²⁷ Tex. Tax Code §26.042(a)
²⁸ Tex. Tax Code §26.012(7)
²⁹ Tex. Tax Code §26.012(10) and 26.04(b)
³⁰ Tex. Tax Code §26.04(b)
³¹ Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.000000 /\$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue. This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November of the prior year. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,356,695,148
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.000000 /\$100
55.	Current year NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.759311 /\$100
56.	Current year NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.759311 /\$100
57.	Current year voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.824792 /\$100
58.	Current year voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.824792 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0
60.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,356,695,148
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100

³² Tex. Tax Code §26.041(d)
³³ Tex. Tax Code §26.041(i)
³⁴ Tex. Tax Code §26.041(d)
³⁵ Tex. Tax Code §26.04(c)
³⁶ Tex. Tax Code §26.04(c)
³⁷ Tex. Tax Code §26.045(d)
³⁸ Tex. Tax Code §26.045(i)

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Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.824792 /\$100

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.³⁹ The Foregone Revenue Amount for each year is equal to that year’s adopted tax rate subtracted from that year’s voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year’s current total value.⁴⁰ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate that was used must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;⁴¹
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴² or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴³

Individual components can be negative, but the overall rate will be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴⁴

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2023 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100	\$ 0.767816 /\$100 \$ 0.094808 /\$100 \$ 0.673008 /\$100 \$ 0.742500 /\$100 \$ -0.069492 /\$100 \$ 1,344,769.524 \$ -934,508
64.	Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2022 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100	\$ 0.837308 /\$100 \$ 0.145879 /\$100 \$ 0.691429 /\$100 \$ 0.742500 /\$100 \$ -0.051071 /\$100 \$ 1,219,310.650 \$ -622.715
65.	Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 65) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2021 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100	\$ 0.888379 /\$100 \$ 0.000000 /\$100 \$ 0.888379 /\$100 \$ 0.742500 /\$100 \$ 0.145879 /\$100 \$ 1,105,885.997 \$ 1,613,255
66.	Total Foregone Revenue Amount. Add Lines 63G, 64G and 65G	\$ 56,032 /\$100
67.	2024 Unused Increment Rate. Divide Line 66 by Line 21 of the <i>No-New-Revenue Rate Worksheet</i> . Multiply the result by 100	\$ 0.004130 /\$100
68.	Total 2024 voter-approval tax rate, including the unused increment rate. Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	\$ 0.828922 /\$100

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³⁹ Tex. Tax Code §26.013(b)
⁴⁰ Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)
⁴¹ Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)
⁴² Tex. Tax Code §§26.0501(a) and (c)
⁴³ Tex. Local Gov't Code §120.007(d)
⁴⁴ Tex. Local Gov't Code §120.007(d)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴ This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
69.	Adjusted current year NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	0.655856
70.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,356,695,148
71.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.036854 /\$100
72.	Current year debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.145982 /\$100
73.	De minimis rate. Add Lines 69, 71 and 72.	\$ 0.838692 /\$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁸

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁹

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	2023 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.742500 /\$100
75.	Adjusted 2023 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. ⁵⁰ Enter the final adjusted 2023 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
76.	Increase in 2023 tax rate due to disaster. Subtract Line 75 from Line 74.	\$ 0.000000 /\$100
77.	Adjusted 2023 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,332,085,005
78.	Emergency revenue. Multiply Line 76 by Line 77 and divide by \$100.	\$ 0
79.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,350,194,568
80.	Emergency revenue rate. Divide Line 78 by Line 79 and multiply by \$100. ⁵¹	\$ 0.000000 /\$100

⁴⁵ Tex. Tax Code §26.04(c)(2)(B)
⁴⁶ Tex. Tax Code §26.012(8-a)
⁴⁷ Tex. Tax Code §26.063(a)(1)
⁴⁸ Tex. Tax Code §26.042(b)
⁴⁹ Tex. Tax Code §26.042(f)
⁵⁰ Tex. Tax Code §26.42(c)
⁵¹ Tex. Tax Code §26.42(b)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	\$ 0.828922 /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	\$ 0.759311 /\$100
Voter-approval tax rate. As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue). Indicate the line number used: <u>68</u>	\$ 0.828922 /\$100
De minimis rate. If applicable, enter the current year de minimis rate from Line 73.	\$ 0.838692 /\$100

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit’s certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵²

print here → ANN HARRIS BENNETT
 Harris County Tax Assessor-Collector

 Printed Name of Taxing Unit Representative

sign here → *Ann Harris Bennett*

 Taxing Unit Representative

7/29/2024

 Date

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

⁵² Tex. Tax Code §§26.04(c-2) and (d-2)

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: August 19, 2024

AGENDA ITEM: E2

AGENDA SUBJECT: Discuss and take appropriate action concerning any final changes to the proposed 2024-2025 Municipal Budget.

Department/Prepared By: Isabel Kato

Date Submitted: August 13, 2024

EXHIBITS: Budget Comparison Report – Includes changes
General, Utility, Debt Service, Capital Improvement and Golf Course Fund
Exhibit A – Differences from Original and Revised Proposed Budget FY 24-25

BACKGROUND INFORMATION:

Section 102-007 of the Local Government Code provides that upon closing the public hearing on the proposed municipal budget, the governing body of the municipality shall take action on the proposed budget. In doing so, the governing body may make any changes to the budget that it considers warranted by the law that is in the best interest of the municipal taxpayers.

City Council held the public hearing on the 2024-2025 Municipal Budget on July 15, 2024, and postponed adopting the budget until August 19, 2024.

Additionally, on July 15, 2024, City Council passed Resolution No. 2024-56, setting the maximum proposed ad valorem tax rate of \$0.8475 per \$100 value, as this was the rate used to calculate revenues for the proposed budget that was the subject of the public hearing held on July 15, 2024.

Since the public hearing, on July 25, 2024, under Tax Code Section 26.01(a-1), the Harris County Chief Appraiser has provided us with an estimate of taxable property and our tax assessor has calculated the no-new-revenue tax rate and the voter-approval tax rate based upon these certified estimates as follows:

PROPOSED TAX RATE	\$0.787 per \$100
NO-NEW-REVENUE TAX RATE	\$0.759311 per \$100
VOTER-APPROVAL TAX RATE	\$0.828922 per \$100

Taking into consideration this updated information, this item is to provide City Council the opportunity to discuss and provide for any needed changes to the 2024-2025 municipal budget before adopting same.

Additionally, after reviewing the calculations based upon the certified estimates, Staff recommends a budget for FY 2024-2025 based upon a lower tax rate of \$0.787 per \$100 value as opposed to the rate of \$0.8475 which was initially used for the proposed budget reviewed during the public hearing on July 15, 2024.

If City Council agrees with Staff’s recommendation, the following changes to the FY 2024-2025 Municipal Budget are required: Please see Exhibit “A” included in the meeting packet.

Should City Council desire to include these proposed changes in 2024-2025 General, Utility, Debt Service, Capital Improvement and Golf Course Fund the following motion has been prepared to accomplish same.

RECOMMENDED ACTION:

MOTION: To approve the City of Jersey Village 2024-2025 budget revisions which include a change in the General, Utility, Debt Service, Capital Improvement and Golf Course Fund.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

DIFFERENCE BETWEEN ORIGINAL AND REVISED PROPOSED BUDGET FY 2024-2025

GL	Account	Original	Revised	Difference
01-10-7201	CURRENT PROPERTY TAXES	\$ 8,610,000.00	\$ 8,653,743.00	\$ 43,743.00
01-10-8001	FINES	\$ 840,000.00	\$ 960,000.00	\$ 120,000.00
01-10-9601	INTEREST EARNED	\$ 800,000.00	\$ 550,000.00	\$ (250,000.00)
01-11-3055	HEALTH INSURANCE	\$ 77,373.60	\$ 66,564.08	\$ (10,809.52)
01-11-3056	LIFE INS	\$ 352.30	\$ 535.00	\$ 182.70
01-11-3057	DENTAL INSURANCE	\$ 5,020.08	\$ 4,565.40	\$ (454.68)
01-11-3058	LONG-TERM DISABILITY	\$ 2,030.72	\$ 1,361.59	\$ (669.13)
01-11-3060	VISION INSURANCE	\$ 522.12	\$ 792.60	\$ 270.48
01-12-6003	LIABILITY-FIRE & CASUALTY INSR	\$ 121,000.00	\$ 122,000.00	\$ 1,000.00
01-12-6570	LAND ACQUISITION	\$ -	\$ 4,200,000.00	\$ 4,200,000.00
01-12-9760	TRANSFER TO CAPITAL IMPROVEMENTS	\$ 1,630,000.00	\$ 1,880,000.00	\$ 250,000.00
01-13-3055	HEALTH INSURANCE	\$ 31,115.04	\$ 26,768.09	\$ (4,346.95)
01-13-3056	LIFE INS	\$ 211.38	\$ 321.00	\$ 109.62
01-13-3057	DENTAL INSURANCE	\$ 1,620.96	\$ 1,935.84	\$ 314.88
01-13-3058	LONG-TERM DISABILITY	\$ 763.48	\$ 511.91	\$ (251.57)
01-13-3060	VISION INSURANCE	\$ 260.52	\$ 363.24	\$ 102.72
01-15-3055	HEALTH INSURANCE	\$ 24,496.08	\$ 21,073.94	\$ (3,422.14)
01-15-3056	LIFE INS	\$ 211.38	\$ 321.00	\$ 109.62
01-15-3057	DENTAL INSURANCE	\$ 1,620.96	\$ 1,323.12	\$ (297.84)
01-15-3058	LONG-TERM DISABILITY	\$ 858.19	\$ 575.42	\$ (282.77)
01-15-3060	VISION INSURANCE	\$ 190.80	\$ 274.68	\$ 83.88
01-16-3055	HEALTH INSURANCE	\$ 15,953.04	\$ 13,724.36	\$ (2,228.68)
01-16-3056	LIFE INS	\$ 70.46	\$ 107.00	\$ 36.54
01-16-3057	DENTAL INSURANCE	\$ 1,133.04	\$ 825.24	\$ (307.80)
01-16-3058	LONG-TERM DISABILITY	\$ 133.47	\$ 89.49	\$ (43.98)
01-16-3060	VISION INSURANCE	\$ 83.64	\$ 138.60	\$ 54.96
01-19-3055	HEALTH INSURANCE	\$ 52,877.52	\$ 45,490.14	\$ (7,387.38)
01-19-3056	LIFE INS	\$ 211.38	\$ 321.00	\$ 109.62
01-19-3057	DENTAL INSURANCE	\$ 3,399.12	\$ 3,242.28	\$ (156.84)
01-19-3058	LONG-TERM DISABILITY	\$ 500.89	\$ 335.85	\$ (165.04)
01-19-3060	VISION INSURANCE	\$ 331.32	\$ 517.92	\$ 186.60
01-21-3055	HEALTH INSURANCE	\$ 491,077.92	\$ 422,471.08	\$ (68,606.84)
01-21-3056	LIFE INS	\$ 2,184.26	\$ 3,317.00	\$ 1,132.74
01-21-3057	DENTAL INSURANCE	\$ 28,027.92	\$ 30,716.04	\$ 2,688.12
01-21-3058	LONG-TERM DISABILITY	\$ 7,685.49	\$ 5,153.11	\$ (2,532.38)
01-21-3060	VISION INSURANCE	\$ 3,811.32	\$ 5,487.96	\$ 1,676.64
01-23-3055	HEALTH INSURANCE	\$ 107,697.60	\$ 92,651.54	\$ (15,046.06)
01-23-3056	LIFE INS	\$ 646.36	\$ 975.22	\$ 328.86
01-23-3057	DENTAL INSURANCE	\$ 5,995.92	\$ 6,786.60	\$ 790.68
01-23-3058	LONG-TERM DISABILITY	\$ 1,586.41	\$ 1,063.68	\$ (522.73)
01-23-3060	VISION INSURANCE	\$ 875.88	\$ 1,241.88	\$ 366.00
01-25-3055	HEALTH INSURANCE	\$ 287,606.40	\$ 247,426.15	\$ (40,180.25)
01-25-3056	LIFE INS	\$ 1,363.18	\$ 2,057.44	\$ 694.26
01-25-3057	DENTAL INSURANCE	\$ 17,342.64	\$ 17,735.40	\$ 392.76

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

01-25-3058	LONG-TERM DISABILITY	\$	4,631.24	\$	3,105.24	\$	(1,526.00)
01-25-3060	VISION INSURANCE	\$	2,382.96	\$	3,382.44	\$	999.48
01-30-3055	HEALTH INSURANCE	\$	8,543.04	\$	7,349.58	\$	(1,193.46)
01-30-3056	LIFE INS	\$	70.46	\$	107.00	\$	36.54
01-30-3057	DENTAL INSURANCE	\$	487.92	\$	497.88	\$	9.96
01-30-3058	LONG-TERM DISABILITY	\$	267.09	\$	179.09	\$	(88.00)
01-30-3060	VISION INSURANCE	\$	107.16	\$	136.08	\$	28.92
01-31-3055	HEALTH INSURANCE	\$	39,658.08	\$	34,117.67	\$	(5,540.41)
01-31-3056	LIFE INS	\$	211.38	\$	321.00	\$	109.62
01-31-3057	DENTAL INSURANCE	\$	2,108.88	\$	2,433.72	\$	324.84
01-31-3058	LONG-TERM DISABILITY	\$	555.20	\$	372.26	\$	(182.94)
01-31-3060	VISION INSURANCE	\$	367.68	\$	499.32	\$	131.64
01-32-3055	HEALTH INSURANCE	\$	31,115.04	\$	26,768.09	\$	(4,346.95)
01-32-3056	LIFE INS	\$	140.92	\$	214.00	\$	73.08
01-32-3057	DENTAL	\$	1,620.96	\$	1,935.84	\$	314.88
01-32-3058	LONG-TERM DISABILITY	\$	337.86	\$	226.53	\$	(111.33)
01-32-3060	VISION INSURANCE	\$	260.52	\$	363.24	\$	102.72
01-33-3055	HEALTH INSURANCE	\$	8,543.04	\$	7,349.58	\$	(1,193.46)
01-33-3056	LIFE INS	\$	140.92	\$	214.00	\$	73.08
01-33-3057	DENTAL	\$	487.92	\$	497.88	\$	9.96
01-33-3058	LONG-TERM DISABILITY	\$	261.25	\$	175.17	\$	(86.08)
01-33-3060	VISION INSURANCE	\$	107.16	\$	136.08	\$	28.92
01-35-5508	SOLID WASTECOLLECTION SERVICES	\$	454,110.00	\$	445,000.00	\$	(9,110.00)
01-35-5519	RECYCLING PROGRAM	\$	118,355.00	\$	116,000.00	\$	(2,355.00)
01-38-3055	HEALTH INSURANCE	\$	8,543.04	\$	7,349.58	\$	(1,193.46)
01-38-3056	LIFE INS	\$	70.46	\$	107.00	\$	36.54
01-38-3057	DENTAL	\$	487.92	\$	497.88	\$	9.96
01-38-3058	LONG-TERM DISABILITY	\$	199.00	\$	133.43	\$	(65.57)
01-38-3060	VISION INSURANCE	\$	107.16	\$	136.08	\$	28.92
01-39-3055	HEALTH INSURANCE	\$	117,031.68	\$	100,681.75	\$	(16,349.93)
01-39-3056	LIFE INS	\$	563.68	\$	856.00	\$	292.32
01-39-3057	DENTAL	\$	7,128.96	\$	6,999.12	\$	(129.84)
01-39-3058	LONG-TERM DISABILITY	\$	1,254.09	\$	840.87	\$	(413.22)
01-39-3060	VISION INSURANCE	\$	889.80	\$	1,291.92	\$	402.12
02-45-3055	HEALTH INSURANCE	\$	34,172.16	\$	29,398.32	\$	(4,773.84)
02-45-3056	LIFE INS	\$	281.84	\$	428.00	\$	146.16
02-45-3057	DENTAL	\$	1,951.68	\$	1,991.52	\$	39.84
02-45-3058	LONG-TERM DISABILITY	\$	651.57	\$	436.88	\$	(214.69)
02-45-3060	VISION INSURANCE	\$	428.64	\$	544.32	\$	115.68
02-45-4040	WATER SYSTEM EMERGENCY	\$	-	\$	120,000.00	\$	120,000.00
02-45-4041	WATER SYSTEM MAINTENANCE	\$	200,000.00	\$	80,000.00	\$	(120,000.00)
02-45-4050	SEWER SYSTEM EMERGENCY	\$	-	\$	30,000.00	\$	30,000.00
02-45-4051	WATER PLANT EMERGENCY	\$	-	\$	40,200.00	\$	40,200.00
02-45-4052	SEWER PLANT EMERGENCY	\$	-	\$	60,000.00	\$	60,000.00
02-45-4053	LIFT STATION EMERGENCY	\$	-	\$	33,600.00	\$	33,600.00
03-50-7201	CURRENT PROPERTY TAXES	\$	2,005,973.35	\$	1,970,757.00	\$	(35,216.35)

03-51-6121	PRINCIPAL/DEBT SERVICE	\$ 1,510,000.00	\$ 1,452,140.00	\$ (57,860.00)
10-90-9751	TRFR F/GENERAL FUND	\$ 1,630,000.00	\$ 1,880,000.00	\$ 250,000.00
10-90-9912	FLOOD MITIGATION STUDY	\$ 657,375.00	\$ 450,000.00	\$ (207,375.00)
10-91-7016	ELEVATIONS FY 20 GRANT	\$ 500,000.00	\$ 2,325,557.00	\$ 1,825,557.00
10-91-7018	FY 22 ELEVATION	\$ 4,950,000.00	\$ 4,869,705.00	\$ (80,295.00)
10-91-7067	CLARK HENRY BASEBALL FIELD	\$ 1,050,000.00	\$ 1,200,000.00	\$ 150,000.00
10-91-7131	GOLF COURSE CONVENTION CENTER	\$ 2,000,000.00	\$ 2,029,883.00	\$ 29,883.00
10-91-7137	SIDEWALK REPL & ADD	\$ 150,000.00	\$ 100,000.00	\$ (50,000.00)
10-91-7300	FLOOD MITIGATION STUDY	\$ 876,500.00	\$ 600,000.00	\$ (276,500.00)
10-91-7304	VILLAGE DR PARKING	\$ -	\$ 50,000.00	\$ 50,000.00
11-81-3055	INSURANCE	\$ 94,136.16	\$ 80,984.90	\$ (13,151.26)
11-81-3056	LIFE INS	\$ 352.30	\$ 535.00	\$ 182.70
11-81-3057	DENTAL INSURANCE	\$ 5,508.00	\$ 5,522.16	\$ 14.16
11-81-3058	LONG-TERM DISABILITY	\$ 935.71	\$ 627.39	\$ (308.32)
11-81-3060	VISION INSURANCE	\$ 688.32	\$ 1,003.68	\$ 315.36
11-82-3055	INSURANCE	\$ 117,841.20	\$ 101,378.21	\$ (16,462.99)
11-82-3056	LIFE INS	\$ 493.22	\$ 749.00	\$ 255.78
11-82-3057	DENTAL	\$ 6,483.84	\$ 7,130.64	\$ 646.80
11-82-3058	LONG-TERM DISABILITY	\$ 1,048.90	\$ 703.28	\$ (345.62)
11-82-3060	VISION INSURANCE	\$ 972.36	\$ 1,364.40	\$ 392.04
11-88-3055	HEALTH INSURANCE	\$ 8,543.04	\$ 7,349.58	\$ (1,193.46)
11-88-3056	LIFE INS	\$ 70.46	\$ 107.00	\$ 36.54
11-88-3057	DENTAL	\$ 487.92	\$ 497.88	\$ 9.96
11-88-3058	LONG TERM DISABILITY	\$ 138.11	\$ 92.61	\$ (45.50)
11-88-3060	VISION INSURANCE	\$ 107.16	\$ 136.08	\$ 28.92

EXHIBIT "A"

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: E3

AGENDA SUBJECT: Adopt the City of Jersey Village municipal budget for fiscal year 2024-2025.

Department/Prepared By: Isabel Kato

Date Submitted: August 13, 2024

EXHIBITS: Ordinance 2024-21
EXA – Adopted Budget (Draft) – Includes Changes
Script for Record Vote

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

Council has held the public hearings on the proposed budget for fiscal year 2024-2025 and the proposed budget has been filed with the City Secretary.

Section 102-007 of the Local Government Code requires that upon conclusion of the public hearing on the budget, the City Council shall take action on the proposed budget. In addition, a vote to adopt the budget must be a record vote.

Staff recommends that Council adopt a budget for fiscal year 2024-2025 that includes the recommended changes discussed in the previous item.

A draft of the Adopted FY 2024-2025 Municipal Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearings.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2024-21, adopting the municipal budget for fiscal year 2024-2025.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

ORDINANCE NO. 2024-21

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024; MAKING APPROPRIATIONS AS REFLECTED IN SAID BUDGET; MAKING CERTAIN FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

WHEREAS, on the 28th day of June 2024, the City Finance Director filed with the City Secretary a proposed budget of the City of Jersey Village for the fiscal year 2024-2025, the same being from October 1, 2024 through September 30, 2025; and

WHEREAS, pursuant to notice required by law, on July 15, 2024, a public hearing on the budget was held at which hearing all citizens and taxpayers of the City had the right to be heard and those who requested to be were heard; and

WHEREAS, the City Council has considered the proposed budget and has made such changes therein as in the City Council's judgment were warranted by law and were in the best interests of the citizens and taxpayers of the City; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and are hereby adopted, ratified and confirmed.

Section 2. In accordance with the statutes of the State of Texas and the Charter of the City of Jersey Village, the City Council hereby approves and adopts the budget described above, a copy of which is attached hereto and incorporated herein as "Exhibit A." The City Secretary is hereby directed to keep such budget on file in her office as a public record and to file a copy with the County Clerk of Harris County.

Section 3. In support of said budget and by virtue of the adoption thereof, there are hereby appropriated out of available cash funds and out of the general and special revenues of the City the amounts set forth in said budget for the various purposes stated therein.

Section 4. The City Manager is authorized to transfer unencumbered balances, or portions thereof, from one budget account to another budget account within the same office, department, division, or agency.

Section 5. Severability. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of August 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary





City of Jersey Village Fiscal Year 2024-2025 Adopted Budget August 19, 2024

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$214,787, which is a 2.55% percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$51,160.

This new revenue amount is calculated at a tax rate of \$0.787.

The record vote for each member of the governing body by name voting on the adoption of the budget is as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2024-2025	2023-2024
Property Tax Rate:	\$0.787	\$0.7425/100
No-New-Revenue Tax Rate:	\$0.759311	\$0.65241/100
No-New-Revenue Maintenance & Operations Tax Rate	\$0.655856	\$0.551491/100
Voter-Approval Tax Rate:	\$0.828922	\$0.767816/100
Debt Rate:	\$0.145982	\$0.102215/100

Total debt obligation for Jersey Village secured by property taxes: \$46,848,640

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Jersey Village, TX

Budget Comparison Report

Account Detail

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1	Comparison 1	%
					2023-2024 2023-2024	Budget 2024-2025	to Parent Budget Increase / (Decrease)	
Fund: 01 - GENERAL FUND								
Revenue								
Department: 10 - REVENUES								
Category: 72 - PROPERTY TAXES								
01-10-7201	CURRENT PROPERTY TAXES	6,617,779.51	7,593,018.28	8,413,771.10	8,438,956.00	8,653,743.00	214,787.00	2.55%
01-10-7202	DELINQUENT PROPERTY TAXES	-91,419.60	-73,465.79	-165,188.30	30,000.00	100.00	-29,900.00	-99.67%
01-10-7203	PENALTY, INTEREST & COSTS	25,020.17	36,118.99	42,515.83	25,000.00	25,000.00	0.00	0.00%
Total Category: 72 - PROPERTY TAXES:		6,551,380.08	7,555,671.48	8,291,098.63	8,493,956.00	8,678,843.00	184,887.00	2.18%
Category: 75 - OTHER TAXES								
01-10-7511	ELECTRIC FRANCHISE	334,754.65	361,225.93	273,709.58	365,000.00	365,000.00	0.00	0.00%
01-10-7512	TELEPHONE FRANCHISE	13,694.55	11,647.85	7,497.11	12,000.00	12,000.00	0.00	0.00%
01-10-7513	GAS FRANCHISE	46,676.05	55,243.92	37,504.87	45,000.00	45,000.00	0.00	0.00%
01-10-7514	CABLE TV FRANCHISE	80,004.60	74,943.65	43,493.99	79,000.00	79,000.00	0.00	0.00%
01-10-7515	TELECOMMUNICATION	21,333.81	17,787.87	12,289.73	14,000.00	14,000.00	0.00	0.00%
01-10-7621	SALES TAX	5,133,890.45	5,497,765.00	3,849,602.08	5,550,000.00	4,700,000.00	-850,000.00	-15.32%
01-10-7622	SALES TX-RED. PROPERTY TX	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-10-7631	MIXED DRINK TAX	32,720.83	33,954.20	29,106.53	32,000.00	36,000.00	4,000.00	12.50%
Total Category: 75 - OTHER TAXES:		5,663,074.94	6,052,568.42	4,253,203.89	6,097,000.00	5,251,000.00	-846,000.00	-13.88%
Category: 80 - FINES WARRANTS & BONDS								
01-10-8001	FINES	839,098.40	953,312.92	834,514.80	840,000.00	960,000.00	120,000.00	14.29%
01-10-8002	TIME PAYMENT FEE-GENERAL	3,095.77	4,761.89	4,288.02	4,000.00	4,000.00	0.00	0.00%
01-10-8003	TIME PAYMENT FEE-COURT	0.00	0.00	5.00	0.00	0.00	0.00	0.00%
01-10-8004	COURT TECHNOLOGY FEES	0.00	0.00	455.62	0.00	0.00	0.00	0.00%
01-10-8005	COURT SECURITY FEE	0.00	0.00	547.30	0.00	0.00	0.00	0.00%
01-10-8006	OMNI FEE	4,643.12	3,159.17	2,741.65	4,000.00	4,000.00	0.00	0.00%
01-10-8008	JUDICIAL FEE	0.00	0.00	15.90	0.00	0.00	0.00	0.00%
Total Category: 80 - FINES WARRANTS & BONDS:		846,837.29	961,233.98	842,568.29	848,000.00	968,000.00	120,000.00	14.15%
Category: 85 - FEE & CHARGES FOR SERVICE								
01-10-8501	GARBAGE FEES/RESIDENTIAL	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
01-10-8503	POOL MEMBERSHIP FEES	33,980.78	39,315.66	28,347.75	23,000.00	0.00	-23,000.00	-100.00%
01-10-8504	SWIM LESSON	1,395.00	4,470.00	7,600.00	6,000.00	0.00	-6,000.00	-100.00%
01-10-8505	POOL RENTALS	2,400.00	3,855.00	1,700.00	2,000.00	0.00	-2,000.00	-100.00%

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01-10-8506	REC PROGRAMS	4,290.00	12,389.92	10,088.28	8,000.00	137,000.00	129,000.00	1,612.50%
Budget Notes	Subject							
Budget Code	Description							
2024-2025	Implement Revenue-Neutral Summer Camp:	Background: Due to the unavailability of the swimming pool next year, staff is proposing to provide alternative summer recreational programs for our community. Offering summer camps is an excellent solution to fill this gap, providing fun and engaging activities for residents during the summer months.						
		Solution: We propose to launch a series of summer camps tailored to various interests and age groups. These camps will be designed to operate on a revenue-neutral basis, where the fees charged will cover all associated costs, including staffing, materials, and facilities. This approach ensures that the summer camps will not only offer valuable recreational options to our community but also maintain fiscal responsibility by not impacting the city's budget negatively. Further, we will closely monitor enrollment and financial performance to adjust offerings as needed to meet community demand and maintain the budget neutrality of the program.						
01-10-8507	AMBULANCE SERVICE FEES	246,442.80	441,641.92	242,905.26	280,000.00	285,000.00	5,000.00	1.79%
01-10-8509	PET TAGS	345.00	335.00	215.00	500.00	500.00	0.00	0.00%
01-10-8510	COIN OPERATOR FEES	37.50	187.50	150.00	187.00	187.00	0.00	0.00%
01-10-8511	JERSEY VILLAGE STICKERS	91.00	73.00	69.00	20.00	20.00	0.00	0.00%
01-10-8512	RENTAL FEE	41,917.00	41,636.50	42,199.17	40,000.00	41,500.00	1,500.00	3.75%
01-10-8513	CHILD SAFETY FEE-COUNTY	9,372.60	9,751.84	7,093.59	9,000.00	9,000.00	0.00	0.00%
01-10-8514	FOOD & BEVERAGE FEES	1,117.00	765.06	454.04	500.00	500.00	0.00	0.00%
01-10-8515	POLICE OFFICER FEE	560.00	1,400.00	560.00	200.00	200.00	0.00	0.00%
01-10-8516	FARMER'S MARKET FEES	4,213.00	1,434.00	2,145.06	2,500.00	3,000.00	500.00	20.00%
01-10-8517	PARK RENTALS	10,470.00	9,820.00	4,730.00	8,000.00	7,000.00	-1,000.00	-12.50%
01-10-8519	FOUNDER'S DAY	0.00	15,692.00	8,407.00	13,000.00	12,000.00	-1,000.00	-7.69%
01-10-8520	YOUTH SPORTS TRIATHLON	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
01-10-8521	FALL FROLIC	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00%
01-10-8579	CASH OVER/UNDER	59.54	0.00	0.00	0.00	0.00	0.00	0.00%
01-10-8580	ANTENNA ANNUAL FEES	0.00	0.00	4,569.45	4,400.00	4,700.00	300.00	6.82%
01-10-8999	PLAN CHECKING AND PLAT REV	74,688.26	24,667.67	0.00	0.00	0.00	0.00	0.00%
Total Category: 85 - FEE & CHARGES FOR SERVICE:		431,379.48	607,435.07	361,233.60	397,407.00	505,707.00	108,300.00	27.25%
Category: 90 - LICENSES & PERMITS								
01-10-9001	BUILDING PERMITS	155,885.65	164,274.61	228,087.26	125,000.00	155,000.00	30,000.00	24.00%
01-10-9002	PLUMBING PERMITS	31,052.68	10,931.00	10,247.00	15,000.00	15,000.00	0.00	0.00%
01-10-9003	ELECTRICAL PERMITS	29,900.70	12,487.35	8,912.75	13,000.00	13,000.00	0.00	0.00%
01-10-9004	MECHANICAL PERMITS	15,236.23	5,649.99	2,152.50	8,000.00	8,000.00	0.00	0.00%
01-10-9006	SIGN PERMITS	13,577.08	14,186.40	11,540.81	14,000.00	14,000.00	0.00	0.00%
01-10-9007	LIQUOR LICENSES	7,765.00	4,330.00	6,755.00	8,000.00	7,000.00	-1,000.00	-12.50%
01-10-9010	ANTENNA ANNUAL FEES	5,772.03	5,689.86	500.00	0.00	0.00	0.00	0.00%
01-10-9011	PLANNING & ZONING APPLICA'	3,212.50	1,000.00	3,000.00	2,000.00	2,000.00	0.00	0.00%

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01-10-9012	BURGLAR/FIRE ALARM PERMIT	4,295.32	2,651.85	2,645.61	4,000.00	4,000.00	0.00	0.00%
01-10-9013	FIRE MARSHAL PERM FEES	544.00	2,256.90	1,796.20	2,000.00	2,000.00	0.00	0.00%
01-10-9015	OPERATIONAL HARZADOUS PE	0.00	60.00	0.00	0.00	0.00	0.00	0.00%
01-10-9016	HOTEL/MOTEL LICENSE PERMI	1,350.00	1,050.00	1,100.00	1,000.00	1,000.00	0.00	0.00%
01-10-9017	PLAN CHECKING AND PLAN RE	0.00	14,551.81	57,505.75	40,000.00	40,000.00	0.00	0.00%
Total Category: 90 - LICENSES & PERMITS:		268,591.19	239,119.77	334,242.88	232,000.00	261,000.00	29,000.00	12.50%
Category: 96 - INTEREST EARNED								
01-10-9601	INTEREST EARNED	123,321.42	854,258.11	675,251.16	800,000.00	550,000.00	-250,000.00	-31.25%
Total Category: 96 - INTEREST EARNED:		123,321.42	854,258.11	675,251.16	800,000.00	550,000.00	-250,000.00	-31.25%
Category: 97 - INTERFUND ACTIVITY								
01-10-9750	CRIME CONTROL DISTRICT REIM	1,909,580.41	2,199,905.00	1,361,247.88	2,712,625.00	2,367,110.00	-345,515.00	-12.74%
01-10-9752	TRANSFER FROM UTLY FUND	608,000.00	630,000.00	630,000.00	630,000.00	650,000.00	20,000.00	3.17%
01-10-9753	COURT SECURITY & TECH REIM	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-10-9754	TRANSFER FROM MOTEL TAX FL	19,570.00	26,100.00	26,900.00	26,900.00	68,000.00	41,100.00	152.79%
01-10-9755	FIRE CONTROL PREV & EMERG	1,149,879.00	1,679,647.00	1,234,538.70	2,212,990.00	1,696,612.00	-516,378.00	-23.33%
Total Category: 97 - INTERFUND ACTIVITY:		3,687,029.41	4,535,652.00	3,252,686.58	5,582,515.00	4,781,722.00	-800,793.00	-14.34%
Category: 98 - MISCELLANEOUS REVENUE								
01-10-9807	DONATIONS - POLICE DEPT.	256.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-10-9816	PROPERTY LIENS/ORD VIOLATI	5.00	548.92	3,350.34	0.00	0.00	0.00	0.00%
01-10-9899	MISCELLANEOUS	97,907.21	99,372.42	88,537.55	70,000.00	70,000.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		98,168.21	99,921.34	91,887.89	70,000.00	70,000.00	0.00	0.00%
Category: 99 - OTHER AGENCY REVENUES								
01-10-9901	GRANTS/CONTRACTS-COPS	0.00	0.00	5,058.69	0.00	0.00	0.00	0.00%
01-10-9904	FEMA	11,282.03	0.00	3,891.20	0.00	0.00	0.00	0.00%
01-10-9905	AMBULANCE FEES STATE GRAN	122,666.04	222,706.84	0.00	300,000.00	100,000.00	-200,000.00	-66.67%
01-10-9906	LEOSE FUNDS - TRAINING GRAI	2,522.23	2,563.23	7,393.86	0.00	0.00	0.00	0.00%
01-10-9910	AMERICAN RESCUE PLAN	475,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 99 - OTHER AGENCY REVENUES:		611,470.30	225,270.07	16,343.75	300,000.00	100,000.00	-200,000.00	-66.67%
Total Department: 10 - REVENUES:		18,281,252.32	21,131,130.24	18,118,516.67	22,820,878.00	21,166,272.00	-1,654,606.00	-7.25%
Total Revenue:		18,281,252.32	21,131,130.24	18,118,516.67	22,820,878.00	21,166,272.00	-1,654,606.00	-7.25%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1	Comparison 1	%
					2023-2024 2023-2024	Budget 2024-2025 2024-2025	to Parent Budget Increase / (Decrease)	
Department: 11 - ADMINISTRATIVE SERVICE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-11-3001	SALARIES	489,052.67	691,425.40	663,434.40	744,936.31	778,053.52	33,117.21	4.45%
01-11-3002	WAGES	9,090.62	10,895.24	11,440.00	21,424.00	22,000.00	576.00	2.69%
01-11-3003	LONGEVITY	924.94	1,424.60	1,473.35	1,500.46	2,340.00	839.54	55.95%
01-11-3010	INCENTIVES	1,880.82	1,795.03	1,493.39	1,799.98	1,799.98	0.00	0.00%
01-11-3020	EMPLOYEE AWARDS/BONUS	6,614.67	6,700.52	9,253.77	11,500.00	11,500.00	0.00	0.00%
01-11-3051	FICA/MEDICARE TAXES	34,337.61	51,042.04	48,488.22	53,872.38	61,520.80	7,648.42	14.20%
01-11-3052	WORKMEN'S COMPENSATION	692.92	729.54	699.44	1,000.00	596.00	-404.00	-40.40%
01-11-3053	UNEMPLOYMENT INSURANCE	1,228.17	387.01	760.71	776.15	702.00	-74.15	-9.55%
01-11-3054	RETIREMENT	70,248.33	101,489.65	106,832.42	129,121.19	129,296.59	175.40	0.14%
01-11-3055	HEALTH INSURANCE	52,964.02	79,375.69	64,194.63	77,373.66	66,564.08	-10,809.58	-13.97%
01-11-3056	LIFE INS	198.75	387.31	326.36	352.30	535.00	182.70	51.86%
01-11-3057	DENTAL INSURANCE	3,712.36	5,114.04	4,165.23	5,499.78	4,565.40	-934.38	-16.99%
01-11-3058	LONG-TERM DISABILITY	2,320.62	3,731.11	1,753.23	2,330.45	1,361.59	-968.86	-41.57%
01-11-3060	VISION INSURANCE	415.35	462.58	463.35	545.74	792.60	246.86	45.23%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		673,681.85	954,959.76	914,778.50	1,052,032.40	1,081,627.56	29,595.16	2.81%
Category: 35 - SUPPLIES								
01-11-3502	POSTAGE/FREIGHT/DEL. FEE	0.00	24.99	0.00	150.00	150.00	0.00	0.00%
01-11-3503	OFFICE SUPPLIES	3,000.61	3,531.10	2,926.56	4,000.00	4,000.00	0.00	0.00%
01-11-3504	WEARING APPAREL	0.00	459.60	126.96	500.00	500.00	0.00	0.00%
01-11-3510	BOOKS & PERIODICALS	329.00	0.00	40.00	200.00	200.00	0.00	0.00%
01-11-3520	FOOD	11,296.12	14,100.86	8,771.75	14,000.00	14,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		14,625.73	18,116.55	11,865.27	18,850.00	18,850.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-11-4501	FURN.,FIXT.,& OFF. MACH.	1,861.08	179.85	214.50	2,000.00	2,000.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		1,861.08	179.85	214.50	2,000.00	2,000.00	0.00	0.00%
Category: 50 - SERVICES								
01-11-5001	MAYOR & COUNCIL EXPENDIT	3,072.37	4,907.53	1,905.11	4,000.00	4,000.00	0.00	0.00%
01-11-5007	RECORDS MANAGEMENT	7,098.33	4,634.23	4,138.79	8,000.00	8,000.00	0.00	0.00%
01-11-5012	PRINTING	255.56	0.00	110.20	250.00	250.00	0.00	0.00%
01-11-5014	MEDICAL EXPENSES	11,260.90	10,186.00	6,684.30	10,000.00	10,000.00	0.00	0.00%
01-11-5020	COMMUNICATIONS	2,066.78	6,118.47	4,862.14	8,399.60	7,580.00	-819.60	-9.76%
01-11-5025	NEWSPAPER NOTICES	2,541.76	5,206.34	2,047.16	6,500.00	6,500.00	0.00	0.00%
01-11-5026	CODIFICATIONS	4,695.56	6,948.20	5,427.00	7,400.00	7,400.00	0.00	0.00%
01-11-5027	MEMBERSHIPS/SUBSCRIPTIONS	9,217.69	9,448.05	7,924.03	8,000.00	10,500.00	2,500.00	31.25%
01-11-5028	TEXAS LEGISLATIVE SERVICES	0.00	0.00	0.00	1.00	1.00	0.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01-11-5029	TRAVEL/TRAINING	15,937.20	11,175.81	15,484.13	18,000.00	23,250.00	5,250.00	29.17%
Budget Notes	Subject	Description						
2024-2025	Enhance HR Manager's Professional Skills	Background: In alignment with our commitment to continuous improvement and adherence to best practices in human resource management, it is essential to invest in the professional development of our HR Manager. Professional development not only enhances individual capabilities but also directly contributes to the efficiency and effectiveness of our overall organizational operations.						
		Solution: Allocate a budget of \$5,250 for the Tuition Reimbursement of the HR Manager. This funding will support further education specifically in areas critical to their role and the strategic needs of our organization. This investment in professional growth will help ensure that our HR practices remain compliant, innovative, and in line with the latest industry standards.						
01-11-5030	CAR ALLOWANCE	2,000.00	6,607.14	5,642.86	6,500.00	6,500.00	0.00	0.00%
01-11-5041	NEWSLETTER	7,802.40	7,818.50	11,592.00	18,000.00	18,000.00	0.00	0.00%
01-11-5044	ADVERTISING	0.00	4,407.00	1,324.66	5,000.00	5,000.00	0.00	0.00%
	Total Category: 50 - SERVICES:	65,948.55	77,457.27	67,142.38	100,050.60	106,981.00	6,930.40	6.93%
	Category: 54 - SUNDRY							
01-11-5401	ELECTION EXPENSE	8,724.70	15,939.98	29,543.74	35,000.00	45,000.00	10,000.00	28.57%
Budget Notes	Subject	Description						
2024-2025	Budget for Upcoming Elections	Background: With an anticipated bond election in November and the regular council election in May, there is a necessity to prepare for the associated costs. Harris County has indicated potential increases in their rates for election services, which we must anticipate in our financial planning.						
		Solution: To ensure that we are prepared for the increased expenses related to conducting these important elections, we propose allocating \$45,000 to cover the election costs. This budget provision will account for the expected rate hikes from Harris County and ensure that both elections are conducted efficiently without financial constraints.						
	Total Category: 54 - SUNDRY:	8,724.70	15,939.98	29,543.74	35,000.00	45,000.00	10,000.00	28.57%
	Category: 60 - OTHER SERVICES							
01-11-6005	NOTARY SURETY BONDS	106.62	145.64	108.90	300.00	175.00	-125.00	-41.67%
	Total Category: 60 - OTHER SERVICES:	106.62	145.64	108.90	300.00	175.00	-125.00	-41.67%
	Category: 65 - CAPITAL OUTLAY							
01-11-6574	COMPUTER SOFTWARE	0.00	895.46	0.00	0.00	0.00	0.00	0.00%
	Total Category: 65 - CAPITAL OUTLAY:	0.00	895.46	0.00	0.00	0.00	0.00	0.00%
	Category: 97 - INTERFUND ACTIVITY							
01-11-9772	TECHNOLOGY USER FEE	4,250.00	5,250.00	7,780.00	7,780.00	7,850.00	70.00	0.90%
	Total Category: 97 - INTERFUND ACTIVITY:	4,250.00	5,250.00	7,780.00	7,780.00	7,850.00	70.00	0.90%
	Total Department: 11 - ADMINISTRATIVE SERVICE:	769,198.53	1,072,944.51	1,031,433.29	1,216,013.00	1,262,483.56	46,470.56	3.82%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 12 - LEGAL/OTHER SERVICES							
Category: 30 - SALARIES, WAGES, & BENEFITS							
01-12-3052	WORKMEN'S COMPENSATION	173.24	0.00	0.00	0.00	0.00	0.00%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		173.24	0.00	0.00	0.00	0.00	0.00%
Category: 50 - SERVICES							
01-12-5023	GRANTS AND INCENTIVES	2,217,653.16	2,892,922.74	862,109.26	2,730,000.00	1,585,000.00	-1,145,000.00 -41.94%
Total Category: 50 - SERVICES:		2,217,653.16	2,892,922.74	862,109.26	2,730,000.00	1,585,000.00	-1,145,000.00 -41.94%
Category: 55 - PROFESSIONAL SERVICES							
01-12-5502	LEGAL FEES	57,380.79	65,198.84	37,166.49	105,000.00	100,000.00	-5,000.00 -4.76%
01-12-5515	CONSULTANT SERVICES	69,447.90	6,340.16	5,000.00	10,000.00	16,000.00	6,000.00 60.00%
Total Category: 55 - PROFESSIONAL SERVICES:		126,828.69	71,539.00	42,166.49	115,000.00	116,000.00	1,000.00 0.87%
Category: 60 - OTHER SERVICES							
01-12-6001	AUTOMOBILE LIABILITY	66,913.62	61,902.29	60,012.06	68,566.00	65,000.00	-3,566.00 -5.20%
01-12-6003	LIABILITY-FIRE & CASUALTY INS	72,573.69	89,317.46	115,049.55	103,000.00	122,000.00	19,000.00 18.45%
Total Category: 60 - OTHER SERVICES:		140,052.77	151,785.21	175,627.07	172,132.00	187,566.00	15,434.00 8.97%

Budget Notes

Budget Code **Subject** **Description**
 2024-2025 Implement Efficient Benefits Management S Background: As our organization grows and the complexity of managing employee benefits increases, the need for a robust system to handle year-round enrollment, eligibility management, feeds to carriers and payroll, ACA compliance, and COBRA administration becomes essential. The Benefit Connector System, costing \$5.00 PEPM (Per Employee Per Month), offers a comprehensive solution. With an anticipated staff size of 100 employees the annual cost for this system will be \$6,000.

Solution: Allocate \$6,000 for the fiscal year to cover the cost of the Benefit Connector System for 100 employees. This investment will streamline our benefits administration, ensuring accuracy and compliance with relevant regulations while reducing the administrative burden on our HR department. Implementing this system will enhance operational efficiency and provide our employees with a seamless benefits management experience.

Budget Notes

Budget Code **Subject** **Description**
 2024-2025 Manage Rising Property Insurance Costs Background: The city is facing an increase in property insurance rates, which are anticipated to rise by an average of 15% compared to the current year. This increase is primarily driven by the escalating replacement values of property and general upward trends in insurance rates.

Solution: To effectively manage this projected increase in property insurance expenses, we propose adjusting our budget to accommodate the additional costs. This adjustment will ensure that all city properties remain adequately insured without compromising financial stability. Also, we are adding extra money for our cyber cover insurance.

01-12-6005	SURETY BONDS	565.46	565.46	565.46	566.00	566.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:		140,052.77	151,785.21	175,627.07	172,132.00	187,566.00	15,434.00	8.97%

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 65 - CAPITAL OUTLAY							
01-12-6570	0.00	0.00	0.00	0.00	4,200,000.00	4,200,000.00	0.00%
Budget Notes							
Budget Code	Subject	Description					
2024-2025	Purchase of Champion Forest Baptist Church	Background: In August 2024 the City Council decided to purchase land and buildings from Champion Forest Baptist Church to be used for city purposes. An allocation of funding is required for that purchase to be completed.					
		Solution: Allocate \$4,200,000 for the purchase of the property.					
Total Category: 65 - CAPITAL OUTLAY:							
	0.00	0.00	0.00	0.00	4,200,000.00	4,200,000.00	0.00%
Category: 97 - INTERFUND ACTIVITY							
01-12-9760	0.00	666,309.00	10,246,231.13	10,811,231.13	1,880,000.00	-8,931,231.13	-82.61%
01-12-9761	237,098.86	0.00	0.00	0.00	0.00	0.00	0.00%
01-12-9763	1,000,000.00	750,000.00	100,000.00	100,000.00	0.00	-100,000.00	-100.00%
01-12-9772	375.00	375.00	550.00	550.00	550.00	0.00	0.00%
01-12-9795	475,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:							
	1,712,473.86	1,416,684.00	10,346,781.13	10,911,781.13	1,880,550.00	-9,031,231.13	-82.77%
Total Department: 12 - LEGAL/OTHER SERVICES:							
	4,197,181.72	4,532,930.95	11,426,683.95	13,928,913.13	7,969,116.00	-5,959,797.13	-42.79%

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Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Department: 13 - INFO TECHNOLOGY								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-13-3001	SALARIES	299,343.06	236,406.72	229,343.81	279,137.59	292,522.22	13,384.63	4.79%
01-13-3002	WAGES	6,887.57	0.00	0.00	0.00	0.00	0.00	0.00%
01-13-3003	LONGEVITY	1,022.98	494.85	430.55	360.10	840.00	479.90	133.27%
01-13-3007	OVERTIME	0.00	0.00	209.22	0.00	1,000.00	1,000.00	0.00%
01-13-3010	INCENTIVES	55.00	481.28	3,141.75	7,000.00	7,000.00	0.00	0.00%
01-13-3051	FICA/MEDICARE TAXES	22,809.40	17,484.13	17,365.23	20,882.86	23,054.21	2,171.35	10.40%
01-13-3052	WORKMEN'S COMPENSATION	519.73	437.72	419.66	540.00	358.00	-182.00	-33.70%
01-13-3053	UNEMPLOYMENT INSURANCE	1,107.60	144.80	262.77	279.53	351.00	71.47	25.57%
01-13-3054	RETIREMENT	42,542.04	34,354.97	37,327.17	47,926.89	49,815.17	1,888.28	3.94%
01-13-3055	HEALTH INSURANCE	32,109.43	39,470.87	25,815.18	31,114.98	26,768.09	-4,346.89	-13.97%
01-13-3056	LIFE INS	198.75	205.35	175.38	211.38	321.00	109.62	51.86%
01-13-3057	DENTAL INSURANCE	2,699.09	2,630.09	2,285.07	2,993.90	1,935.84	-1,058.06	-35.34%
01-13-3058	LONG-TERM DISABILITY	1,091.56	1,374.93	605.17	1,202.87	511.91	-690.96	-57.44%
01-13-3060	VISION INSURANCE	297.22	398.04	343.41	413.92	363.24	-50.68	-12.24%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		410,683.43	333,883.75	317,724.37	392,064.02	404,840.68	12,776.66	3.26%
Category: 35 - SUPPLIES								
01-13-3502	POSTAGE/FREIGHT	250.20	50.16	0.00	500.00	500.00	0.00	0.00%
01-13-3503	OFFICE SUPPLIES	199.25	271.77	113.50	250.00	250.00	0.00	0.00%
01-13-3504	WEARING APPAREL	0.00	0.00	400.97	400.00	400.00	0.00	0.00%
01-13-3509	COMPUTER SUPPLIES	3,849.21	1,887.69	1,596.83	2,200.00	2,200.00	0.00	0.00%
01-13-3510	BOOKS & PERIODICALS	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		4,298.66	2,209.62	2,111.30	3,450.00	3,450.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-13-4501	FURN. FIXTURES. OFF EQUIPMI	5,938.63	8,655.38	6,258.64	6,314.00	6,314.00	0.00	0.00%
01-13-4502	COMPUTER EQUIPMENT	4,569.52	9,246.35	8,481.72	9,500.00	9,500.00	0.00	0.00%
01-13-4504	SOFTWARE MAINTENANCE	271,326.09	261,573.16	211,643.94	466,000.00	541,000.00	75,000.00	16.09%

Budget Notes

Budget Code	Subject	Description
2024-2025	Annual Software/Support Renewals	<p>Background: We anticipate a 5% increase in annual software and support renewal fees for various systems and applications that are not currently locked into fixed-price contracts. This increase reflects market trends and the rising costs of maintaining and updating software and support services essential for our operations.</p> <p>Solution: We propose adjusting the budget by \$39,000 to accommodate a 5% increase in those software and support renewal fees. This proactive measure will ensure continued access to critical software and support services, preventing disruptions in our operations and maintaining the high level of service our departments rely on.</p>

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					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
2024-2025	Implement Mass Notification System							
2024-2025	Microsoft Copilot							
2024-2025	MyGov – Code Enforcement and Asset Man							
Total Category: 45 - MAINTENANCE:		281,834.24	279,474.89	226,384.30	481,814.00	556,814.00	75,000.00	15.57%
Category: 50 - SERVICES								
01-13-5020	COMMUNICATIONS	32,326.99	37,072.38	35,693.47	50,145.19	49,780.00	-365.19	-0.73%
01-13-5027	MEMBERSHIPS/SUBSCRIPT	2,363.76	1,857.45	2,027.29	1,450.00	1,450.00	0.00	0.00%
01-13-5029	TRAVEL/TRAINING	7,560.00	5,483.71	1,657.72	7,600.00	7,600.00	0.00	0.00%
Total Category: 50 - SERVICES:		42,250.75	44,413.54	39,378.48	59,195.19	58,830.00	-365.19	-0.62%
Category: 55 - PROFESSIONAL SERVICES								
01-13-5515	CONSULTANT SERVICES	67,803.48	92,228.68	22,928.83	60,000.00	60,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		67,803.48	92,228.68	22,928.83	60,000.00	60,000.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
01-13-6573	COMPUTER EQUIPMENT	43,310.08	7,979.22	3,201.22	4,000.00	4,000.00	0.00	0.00%
01-13-6574	COMPUTER SOFTWARE	13,324.00	136.40	21.28	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		56,634.08	8,115.62	3,222.50	4,000.00	4,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
01-13-9740	COMPUTER CAPITAL	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-13-9771	TECHNOLOGY PURCHASE CON	0.00	0.00	0.00	0.00	0.00	0.00	0.00%

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				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01-13-9772 TECHNOLOGY USER FEE	48,270.00	48,203.00	86,240.00	86,240.00	88,520.00	2,280.00	2.64%
Total Category: 97 - INTERFUND ACTIVITY:	73,270.00	48,203.00	86,240.00	86,240.00	88,520.00	2,280.00	2.64%
Total Department: 13 - INFO TECHNOLOGY:	936,774.64	808,529.10	697,989.78	1,086,763.21	1,176,454.68	89,691.47	8.25%

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					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 14 - PURCHASING								
Category: 35 - SUPPLIES								
01-14-3502	POSTAGE/FREIGHT	21,808.06	14,611.08	16,137.89	21,000.00	20,000.00	-1,000.00	-4.76%
01-14-3503	OFFICE SUPPLIES	3,476.88	3,461.26	2,284.87	3,000.00	3,500.00	500.00	16.67%
	Total Category: 35 - SUPPLIES:	25,284.94	18,072.34	18,422.76	24,000.00	23,500.00	-500.00	-2.08%
Category: 50 - SERVICES								
01-14-5012	PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-14-5022	RENTAL OF EQUIPMENT	2,673.00	2,673.00	2,004.75	2,675.00	2,675.00	0.00	0.00%
	Total Category: 50 - SERVICES:	2,673.00	2,673.00	2,004.75	2,675.00	2,675.00	0.00	0.00%
	Total Department: 14 - PURCHASING:	27,957.94	20,745.34	20,427.51	26,675.00	26,175.00	-500.00	-1.87%

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				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Department: 15 - ACCOUNTING SERVICES								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-15-3001	SALARIES	266,831.08	213,489.23	216,672.39	315,840.91	328,809.13	12,968.22	4.11%
01-15-3003	LONGEVITY	841.50	1,052.08	924.79	1,140.10	1,440.00	299.90	26.30%
01-15-3007	OVERTIME	0.00	0.00	120.83	2,900.00	1,000.00	-1,900.00	-65.52%
01-15-3010	INCENTIVES	311.58	597.38	0.00	600.08	0.00	-600.08	-100.00%
01-15-3051	FICA/MEDICARE TAXES	19,255.72	15,729.05	16,501.93	23,673.03	25,340.56	1,667.53	7.04%
01-15-3052	WORKMEN'S COMPENSATION	519.73	437.72	419.66	550.00	358.00	-192.00	-34.91%
01-15-3053	UNEMPLOYMENT INSURANCE	812.18	122.76	236.19	320.48	351.00	30.52	9.52%
01-15-3054	RETIREMENT	37,683.99	30,877.06	34,601.05	54,192.78	54,755.48	562.70	1.04%
01-15-3055	HEALTH INSURANCE	51,177.78	32,118.70	14,175.88	31,114.98	21,073.94	-10,041.04	-32.27%
01-15-3056	LIFE INS	198.74	173.95	141.31	211.38	321.00	109.62	51.86%
01-15-3057	DENTAL INSURANCE	3,509.04	2,347.12	1,344.98	2,505.88	1,323.12	-1,182.76	-47.20%
01-15-3058	LONG-TERM DISABILITY	1,252.88	1,313.09	566.53	1,212.71	575.42	-637.29	-52.55%
01-15-3060	VISION INSURANCE	393.74	258.04	158.33	237.12	274.68	37.56	15.84%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		382,787.96	298,516.18	285,863.87	434,499.45	435,622.33	1,122.88	0.26%
Category: 35 - SUPPLIES								
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	0.00	0.00	0.00	200.00	200.00	0.00	0.00%
01-15-3503	OFFICE SUPPLIES	700.00	589.68	645.48	700.00	700.00	0.00	0.00%
01-15-3510	BOOKS & PERIODICALS	0.00	0.00	0.00	50.00	50.00	0.00	0.00%
01-15-3520	FOOD	0.00	3,638.72	3,730.39	4,400.00	4,400.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		700.00	4,228.40	4,375.87	5,350.00	5,350.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-15-4501	FURN.FIXT. & OFF.MACH.	150.00	0.00	448.97	500.00	500.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		150.00	0.00	448.97	500.00	500.00	0.00	0.00%
Category: 50 - SERVICES								
01-15-5012	PRINTING	51.10	562.00	0.00	200.00	1,000.00	800.00	400.00%
01-15-5020	COMMUNICATIONS	993.36	2,210.93	1,916.27	2,299.90	3,040.00	740.10	32.18%
01-15-5027	MEMBERSHIPS	375.00	530.00	563.18	400.00	400.00	0.00	0.00%
01-15-5029	TRAVEL/TRAINING	2,831.04	872.20	730.00	4,000.00	4,000.00	0.00	0.00%
Total Category: 50 - SERVICES:		4,250.50	4,175.13	3,209.45	6,899.90	8,440.00	1,540.10	22.32%
Category: 54 - SUNDRY								
01-15-5405	PERMITS & FEES	970.00	805.00	805.00	1,000.00	1,000.00	0.00	0.00%
Total Category: 54 - SUNDRY:		970.00	805.00	805.00	1,000.00	1,000.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-15-5501	AUDITS/CONTRACTS/STUDIES	51,683.39	56,068.25	33,239.98	50,000.00	40,000.00	-10,000.00	-20.00%
Total Category: 55 - PROFESSIONAL SERVICES:		51,683.39	56,068.25	33,239.98	50,000.00	40,000.00	-10,000.00	-20.00%

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				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 97 - INTERFUND ACTIVITY							
01-15-9772 TECHNOLOGY USER FEE	1,575.00	1,575.00	2,775.00	2,775.00	2,780.00	5.00	0.18%
Total Category: 97 - INTERFUND ACTIVITY:	1,575.00	1,575.00	2,775.00	2,775.00	2,780.00	5.00	0.18%
Total Department: 15 - ACCOUNTING SERVICES:	442,116.85	365,367.96	330,718.14	501,024.35	493,692.33	-7,332.02	-1.46%

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Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 16 - CUSTOMER SERVICE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-16-3001	SALARIES	39,587.25	40,372.12	40,495.90	49,639.41	51,139.09	1,499.68	3.02%
01-16-3003	LONGEVITY	613.02	785.12	727.00	840.06	960.00	119.94	14.28%
01-16-3007	OVERTIME	0.00	30.86	0.00	100.00	100.00	0.00	0.00%
01-16-3010	INCENTIVES	1,088.94	1,077.07	896.08	479.96	1,080.04	600.08	125.03%
01-16-3051	FICA/MEDICARE TAXES	2,844.88	2,863.39	2,973.16	3,557.72	4,075.85	518.13	14.56%
01-16-3052	WORKMEN'S COMPENSATION	173.24	145.91	139.89	175.00	120.00	-55.00	-31.43%
01-16-3053	UNEMPLOYMENT INSURANCE	268.50	28.73	9.01	51.06	117.00	65.94	129.14%
01-16-3054	RETIREMENT	5,806.26	6,040.15	6,672.13	8,663.10	8,807.04	143.94	1.66%
01-16-3055	HEALTH INSURANCE	14,418.67	16,234.89	13,235.80	15,953.08	13,724.36	-2,228.72	-13.97%
01-16-3056	LIFE INS	68.20	72.35	58.46	70.46	107.00	36.54	51.86%
01-16-3057	DENTAL INSURANCE	446.66	0.00	0.00	1,252.94	825.24	-427.70	-34.14%
01-16-3058	LONG-TERM DISABILITY	185.96	245.26	105.67	243.23	89.49	-153.74	-63.21%
01-16-3060	VISION INSURANCE	107.55	83.49	69.46	83.72	138.60	54.88	65.55%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		65,609.13	67,979.34	65,382.56	81,109.74	81,283.71	173.97	0.21%
Category: 35 - SUPPLIES								
01-16-3503	OFFICE SUPPLIES	526.96	288.68	129.56	500.00	500.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		526.96	288.68	129.56	500.00	500.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-16-4501	FURN., FIX, & OFF MACH EQ	340.12	137.55	0.00	400.00	400.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		340.12	137.55	0.00	400.00	400.00	0.00	0.00%
Category: 50 - SERVICES								
01-16-5020	COMMUNICATIONS	993.34	924.97	937.19	1,100.00	890.00	-210.00	-19.09%
Total Category: 50 - SERVICES:		993.34	924.97	937.19	1,100.00	890.00	-210.00	-19.09%
Category: 55 - PROFESSIONAL SERVICES								
01-16-5527	HARRIS CTY APPRAISAL DIST	59,125.00	66,259.31	62,327.00	66,500.00	79,700.00	13,200.00	19.85%
Budget Notes	Subject	Description						
2024-2025	Increase Harris County Appraisal District	Background: Recent legislation has been enacted that impacts the composition of the HCAD board, particularly concerning the election of three members. The cost associated with this election is shared equitably among all the districts served by HCAD. Per HCAD Proposed budget our budget allocation is \$79,700						
		Solution: Increase the line item to adequately address the additional expenses.						
01-16-5528	HARRIS CTY TAX OFFICE	5,683.98	5,758.24	5,856.48	7,000.00	7,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		64,808.98	72,017.55	68,183.48	73,500.00	86,700.00	13,200.00	17.96%

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Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 97 - INTERFUND ACTIVITY							
01-16-9772 TECHNOLOGY USER FEE	375.00	375.00	437.50	437.50	440.00	2.50	0.57%
Total Category: 97 - INTERFUND ACTIVITY:	375.00	375.00	437.50	437.50	440.00	2.50	0.57%
Total Department: 16 - CUSTOMER SERVICE:	132,653.53	141,723.09	135,070.29	157,047.24	170,213.71	13,166.47	8.38%

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Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 19 - MUNICIPAL COURT								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-19-3001	SALARIES	158,956.91	150,384.93	140,430.24	184,343.88	191,913.25	7,569.37	4.11%
01-19-3003	LONGEVITY	1,131.71	1,435.90	1,277.79	1,439.88	1,860.00	420.12	29.18%
01-19-3007	OVERTIME	4,721.05	492.77	0.00	5,000.00	5,000.00	0.00	0.00%
01-19-3010	INCENTIVES	1,370.92	933.09	497.87	600.08	600.08	0.00	0.00%
01-19-3051	FICA/MEDICARE TAXES	12,570.04	12,409.28	11,202.72	14,111.15	15,252.06	1,140.91	8.09%
01-19-3052	WORKMEN'S COMPENSATION	519.73	437.72	419.66	469.00	358.00	-111.00	-23.67%
01-19-3053	UNEMPLOYMENT INSURANCE	807.71	113.80	120.16	191.39	351.00	159.61	83.40%
01-19-3054	RETIREMENT	24,424.72	24,041.82	24,304.90	31,685.26	32,956.41	1,271.15	4.01%
01-19-3055	HEALTH INSURANCE	39,791.26	37,438.40	51,914.62	45,791.20	45,490.14	-301.06	-0.66%
01-19-3056	LIFE INS	198.75	211.20	175.38	281.84	321.00	39.16	13.89%
01-19-3057	DENTAL INSURANCE	2,794.70	2,739.85	2,820.25	3,481.92	3,242.28	-239.64	-6.88%
01-19-3058	LONG-TERM DISABILITY	781.66	966.87	395.82	903.28	335.85	-567.43	-62.82%
01-19-3060	VISION INSURANCE	312.05	345.31	275.03	462.02	517.92	55.90	12.10%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		248,381.21	231,950.94	233,834.44	288,760.90	298,197.99	9,437.09	3.27%
Category: 35 - SUPPLIES								
01-19-3503	OFFICE SUPPLIES	2,034.52	1,422.41	1,046.43	2,000.00	2,000.00	0.00	0.00%
01-19-3510	BOOKS & PERIODICALS	79.06	152.00	210.35	200.00	200.00	0.00	0.00%
01-19-3523	TOOLS/EQUIPMENT	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		2,113.58	1,574.41	1,256.78	2,300.00	2,300.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-19-4501	FURN., FIXT. & OFF. MACH.	482.57	277.47	0.00	500.00	500.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		482.57	277.47	0.00	500.00	500.00	0.00	0.00%
Category: 50 - SERVICES								
01-19-5012	PRINTING	277.60	175.00	56.27	2,000.00	1,000.00	-1,000.00	-50.00%
01-19-5020	COMMUNICATIONS	993.34	1,013.33	2,054.18	1,100.00	2,720.00	1,620.00	147.27%
01-19-5027	MEMBERSHIPS	190.00	240.00	55.00	300.00	300.00	0.00	0.00%
01-19-5029	TRAVEL/TRAINING	1,558.64	2,359.97	882.85	3,500.00	3,500.00	0.00	0.00%
Total Category: 50 - SERVICES:		3,019.58	3,788.30	3,048.30	6,900.00	7,520.00	620.00	8.99%
Category: 54 - SUNDRY								
01-19-5404	JURY EXPENSE	176.45	75.50	0.00	800.00	800.00	0.00	0.00%
Total Category: 54 - SUNDRY:		176.45	75.50	0.00	800.00	800.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-19-5505	JUDGES	25,500.00	27,700.00	18,575.00	41,000.00	40,000.00	-1,000.00	-2.44%
01-19-5506	PROSECUTORS	18,550.00	35,600.00	33,800.00	33,000.00	35,000.00	2,000.00	6.06%
01-19-5516	COLLECTION AGENCY FEES	3,585.54	2,989.00	1,563.50	3,950.00	3,950.00	0.00	0.00%
01-19-5518	INTERPRETERS	40.55	946.95	2,856.77	3,000.00	20,000.00	17,000.00	566.67%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	2021-2022	2022-2023	2023-2024	Parent Budget	Comparison 1	Comparison 1	%
					Total Activity	Total Activity	YTD Activity Through Aug	2023-2024	2024-2025	to Parent Budget	
2024-2025			Increase Municipal Court Interpreters line it	Background: The Department of Justice has mandated the presence of interpreters, particularly in Spanish, in municipal courts to ensure equitable access to justice for all member of the community. This directive comes as a recognition of the substantial number of Spanish-speaking individuals who engage in our municipal court. Solution: Allocating an additional \$17,000 to cover the associated costs. This allocation would ensure compliance with the Department of Justice's requirement.							
Total Category: 55 - PROFESSIONAL SERVICES:					47,676.09	67,235.95	56,795.27	80,950.00	98,950.00	18,000.00	22.24%
Total Department: 19 - MUNICIPAL COURT:					301,849.48	304,902.57	294,934.79	380,210.90	408,267.99	28,057.09	7.38%

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Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 21 - POLICE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-21-3001	SALARIES	2,357,182.75	2,547,321.74	2,285,921.23	2,883,963.92	2,944,632.96	60,669.04	2.10%
01-21-3003	LONGEVITY	5,538.78	6,911.50	6,070.05	8,880.04	10,440.00	1,559.96	17.57%
01-21-3007	OVERTIME	239,204.99	226,064.20	256,498.33	110,000.00	110,000.00	0.00	0.00%
01-21-3010	INCENTIVES	35,397.51	46,222.13	66,517.89	43,798.54	76,959.48	33,160.94	75.71%
01-21-3014	S.T.E.P. PROGRAM	26,050.70	47,658.95	32,343.73	90,000.00	100,000.00	10,000.00	11.11%
01-21-3051	FICA/MEDICARE TAXES	195,008.54	211,139.80	196,348.22	222,188.02	248,015.48	25,827.46	11.62%
01-21-3052	WORKMEN'S COMPENSATION	49,069.00	46,217.74	44,310.52	50,000.00	45,832.00	-4,168.00	-8.34%
01-21-3053	UNEMPLOYMENT INSURANCE	8,510.48	1,494.49	2,850.48	3,136.65	3,627.00	490.35	15.63%
01-21-3054	RETIREMENT	369,742.55	410,508.71	418,194.17	499,535.19	535,907.96	36,372.77	7.28%
01-21-3055	HEALTH INSURANCE	347,005.78	421,980.85	347,592.55	445,105.70	422,471.08	-22,634.62	-5.09%
01-21-3056	LIFE INS	2,026.60	2,088.04	1,642.68	2,254.72	3,317.00	1,062.28	47.11%
01-21-3057	DENTAL INSURANCE	23,445.05	25,909.22	22,251.02	29,385.20	30,716.04	1,330.84	4.53%
01-21-3058	LONG-TERM DISABILITY	10,454.02	13,636.27	5,688.91	12,948.19	5,153.11	-7,795.08	-60.20%
01-21-3060	VISION INSURANCE	2,404.30	3,266.27	2,877.33	3,675.10	5,487.96	1,812.86	49.33%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		3,671,041.05	4,010,419.91	3,689,107.11	4,404,871.27	4,542,560.07	137,688.80	3.13%
Category: 35 - SUPPLIES								
01-21-3502	POSTAGE/FREIGHT/DEL. FEE	209.20	142.87	21.22	1,000.00	1,000.00	0.00	0.00%
01-21-3503	OFFICE SUPPLIES	7,052.70	9,719.58	5,879.01	10,000.00	10,000.00	0.00	0.00%
01-21-3504	WEARING APPAREL	28,110.49	29,613.74	26,569.34	29,474.00	33,938.00	4,464.00	15.15%
Budget Notes								
Budget Code		Subject		Description				
2024-2025		Increase to cover inflation cost		Background: During the planning process it was communicated by our vendor that the manufacturer indicated that they were increasing their costs by 12 percent across the board to cover the cost of the products. Solution: Increase the budget by \$4,464 dollars to cover this price increase.				
01-21-3505	CRIME PREVENTION SUPPLIES	1,687.33	15,004.19	3,540.38	5,000.00	5,000.00	0.00	0.00%
01-21-3508	CRIME SCENE SUPPLIES	0.00	24,890.55	7,161.30	8,000.00	8,000.00	0.00	0.00%
01-21-3510	BOOKS AND PERIODICALS	6,335.14	3,564.32	5,931.13	6,450.00	6,450.00	0.00	0.00%
01-21-3515	MEDICAL SUPPLIES	1,509.95	2,046.60	1,846.66	2,000.00	2,000.00	0.00	0.00%
01-21-3519	AMMUNITION AND TARGETS	10,518.42	8,288.60	9,798.56	10,000.00	10,000.00	0.00	0.00%
01-21-3520	FOOD	2,382.50	4,484.10	3,921.75	4,800.00	4,800.00	0.00	0.00%
01-21-3523	TOOLS/EQUIPMENT	15,297.23	15,258.91	12,436.78	16,700.00	16,700.00	0.00	0.00%
01-21-3534	PARTS AND MATERIALS	326.74	323.71	186.95	500.00	500.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		73,429.70	113,337.17	77,293.08	93,924.00	98,388.00	4,464.00	4.75%
Category: 45 - MAINTENANCE								
01-21-4501	FURN. FIXT. & OFF. MACH.	2,054.53	5,358.89	4,923.82	5,597.00	5,597.00	0.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01-21-4503	RADIO AND RADAR EQUIPMEN	681.96	2,291.45	8,590.92	12,500.00	28,829.00	16,329.00	130.63%
Budget Notes	Subject	Description						
Budget Code	2024-2025	Request Funding to Replace Lidar Equipmen						
		Background: The department's six lidars, now over five years old, require replacement. Their warranties have expired, and they no longer hold calibration certifications. Purchasing new, equipment will ensure precision and reliability, particularly for legal proceedings.						
		Solution: Requesting \$16,329 to replace our current lidars. The lidars are out of warranty and out of date, and calibration certifications have expired. This will cover the cost of 6 lidars and cases. The original 12,500 will be utilized to cover the cost of repairs for body worn and in car Watchguard repairs. This will allow the department to ensure the expected 5-year life of the current cameras.						
01-21-4510	VEHICLE CLEANING	1,393.72	2,371.23	2,609.34	3,000.00	5,200.00	2,200.00	73.33%
Budget Notes	Subject	Description						
Budget Code	2024-2025	Increase to cover cost of biohazard and re-s						
		Background: The costs associated with decontaminating, biohazard cleaning, and reconditioning vehicles for resale was not accounted for during the current budget year.						
		Solution: Reallocate a total of \$700 from Tools and Equipment and \$500 from Parts and Material and request an additional \$1,000 dollars.						
01-21-4520	AUTO REPAIR/OUTSOURCED	0.00	197.01	39,137.82	50,000.00	81,000.00	31,000.00	62.00%
Budget Notes	Subject	Description						
Budget Code	2024-2025	Adjust Vehicle Maintenance to Projected Co						
		Background: In fiscal year 2023-2024 the agency budgeted \$50,000 for vehicle maintenance costs. The estimate was based on an assessment with the metrics to determine costs, due to a variety of services being conducted by Jersey Village city vehicle maintenance technicians. After an evaluation of maintenance costs during the first six months, the average cost is \$6,800 per month. At this rate there will be a shortage of \$31,600 for the next fiscal year.						
		Solution: Increase the funding for vehicle maintenance by \$31,000 to ensure adequate funding is available for vehicle maintenance costs.						
01-21-4599	MISCELLANEOUS EQUIPMENT	4,536.20	973.84	863.25	1,300.00	1,300.00	0.00	0.00%
	Total Category: 45 - MAINTENANCE:	8,666.41	11,192.42	56,125.15	72,397.00	121,926.00	49,529.00	68.41%
	Category: 50 - SERVICES							
01-21-5012	PRINTING	1,960.71	1,372.30	2,385.29	2,000.00	2,000.00	0.00	0.00%
01-21-5015	LAB TESTS	0.00	0.00	0.00	2,400.00	2,400.00	0.00	0.00%
01-21-5020	COMMUNICATIONS	8,732.58	11,367.14	15,226.93	19,799.72	22,103.00	2,303.28	11.63%
01-21-5022	RENTAL OF EQUIPMENT	10,438.50	9,336.00	6,975.00	10,000.00	18,500.00	8,500.00	85.00%

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Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	Comparison 1 Budget		Comparison 1	%			
					2023-2024	2024-2025	to Parent Budget				
2021-2022	2022-2023	2023-2024	Parent Budget	2023-2024	2024-2025	Increase / (Decrease)					
Total Activity	Total Activity	YTD Activity Through Aug	2023-2024	2023-2024	2024-2025	(Decrease)					
		2024-2025	Harris County Radio Tower Air Time	Background: Many of the investigations expand beyond the city limits of Jersey Village, and warrant detectives and admin personnel to travel beyond the city limits and beyond the west side of Harris County. A recent incident highlighted this need when detectives conducting a follow-up on Houston's East Side required backup but were unable to establish radio contact with dispatch due to connectivity issues with the Cy Fair Radio Towers, all of which are situated in the western part of the county. Historically, Jersey Village utilized Harris County's towers before switching to Cy Fair as a cost saving measure.							
01-21-5025			PUBLIC NOTICES		0.00	0.00	0.00	0.00%			
01-21-5027			MEMBERSHIPS		2,078.00	1,614.00	1,401.72	2,600.00	2,600.00	0.00	0.00%
01-21-5029			TRAVEL/TRAINING		38,700.06	43,174.50	39,798.69	53,250.00	53,250.00	0.00	0.00%
01-21-5030			MAINTENANCE AGREEMENT		134,295.89	150,877.62	141,099.00	157,150.00	174,150.00	17,000.00	10.82%
		2024-2025	Flock Camera Relocations	Background: Regarding the FLOCK cameras, the relocation fee stands at \$500 per unit. A thorough evaluation of the cameras' current placements has been conducted, and we've pinpointed several blind spots. Relocating cameras to these strategic areas could significantly improve our crime-solving capabilities and early identification of vehicles involved in criminal activities. Solution: Request increased funding to cover movement of cameras to allow for strategic placement of the cameras for better coverage in association with case solvability and deterring criminal activity. Requesting \$3,500 dollars to relocate cameras at 500 per camera.							
		2024-2025	Increase to cover Analytical Software	Background: Adopting this analytical software will empower our department to analyze large datasets efficiently, enabling proactive policing strategies that preempt criminal activities and enhance community safety. The software will provide robust data analysis tools for crime pattern detection, hotspot mapping, and predictive policing, which are crucial for deploying resources effectively and improving response times. Additionally, this technology supports our efforts in transparency and accountability through detailed reporting and analysis. Solution: Request increased funding to cover the initial cost and yearly maintenance fee. The total amount for the fiscal year is \$13,500. This covers a one time installation and training cost of \$4,500 along with an annual cost of \$9,000.							
Total Category: 50 - SERVICES:					196,205.74	217,741.56	206,886.63	247,199.72	275,003.00	27,803.28	11.25%
		Category: 54 - SUNDRY	JAIL EXPENSE		2,146.62	2,244.36	1,692.55	3,000.00	3,000.00	0.00	0.00%
01-21-5402			Total Category: 54 - SUNDRY:		2,146.62	2,244.36	1,692.55	3,000.00	3,000.00	0.00	0.00%
		Category: 55 - PROFESSIONAL SERVICES	CONSULTANT SERVICES		1,541.00	1,544.00	1,566.00	1,800.00	1,800.00	0.00	0.00%
01-21-5515			Total Category: 55 - PROFESSIONAL SERVICES:		1,541.00	1,544.00	1,566.00	1,800.00	1,800.00	0.00	0.00%

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Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 60 - OTHER SERVICES								
01-21-6003	LIABILITY-FIRE & CASUALTY INS	22,878.10	22,878.10	24,890.04	25,000.00	28,700.00	3,700.00	14.80%
Budget Notes	Subject	Description						
2024-2025	Rising Property Insurance Costs	Background: All areas of the county, especially those like us susceptible to natural disasters, are facing a significant increase in property insurance rates. We are anticipating an increase of an average of 15% compared to the current year. This increase is primarily driven by the escalating replacement values of property and general upward trends in insurance rates.						
		Solution: To effectively manage this projected increase in property insurance expenses, we propose adjusting our budget to accommodate the additional costs. This adjustment will ensure that all city properties remain adequately insured without compromising financial stability.						
01-21-6005	NOTARY SURETY BONDS	0.00	106.62	32.37	340.00	340.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:		22,878.10	22,984.72	24,922.41	25,340.00	29,040.00	3,700.00	14.60%
Category: 65 - CAPITAL OUTLAY								
01-21-6572	SPECIAL EQUIPMENT-	1,294.56	0.00	0.00	115,000.00	0.00	-115,000.00	-100.00%
01-21-6574	COMPUTER SOFTWARE	0.00	0.00	1,779.00	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		1,294.56	0.00	1,779.00	115,000.00	0.00	-115,000.00	-100.00%
Category: 97 - INTERFUND ACTIVITY								
01-21-9771	TECHNOLOGY PURCHASE CON	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-21-9772	TECHNOLOGY USER FEE	16,775.00	16,775.00	1,987.50	1,987.50	2,050.00	62.50	3.14%
Total Category: 97 - INTERFUND ACTIVITY:		19,775.00	16,775.00	1,987.50	1,987.50	2,050.00	62.50	3.14%
Total Department: 21 - POLICE:		3,996,978.18	4,396,239.14	4,061,359.43	4,965,519.49	5,073,767.07	108,247.58	2.18%

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Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 23 - COMMUNICATIONS								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-23-3001	SALARIES	457,420.07	491,421.55	443,774.04	610,976.85	607,818.69	-3,158.16	-0.52%
01-23-3002	WAGES	1,008.21	0.00	0.00	0.00	0.00	0.00	0.00%
01-23-3003	LONGEVITY	1,547.80	2,168.70	2,172.76	2,759.90	3,840.00	1,080.10	39.14%
01-23-3007	OVERTIME	96,422.40	107,946.74	94,722.96	94,000.00	99,000.00	5,000.00	5.32%
01-23-3010	INCENTIVES	11,775.59	13,934.05	13,660.64	9,359.74	17,279.78	7,920.04	84.62%
01-23-3051	FICA/MEDICARE TAXES	42,755.34	44,875.01	41,172.06	48,434.86	55,687.29	7,252.43	14.97%
01-23-3052	WORKMEN'S COMPENSATION	1,905.66	1,313.17	1,258.98	1,800.00	1,073.00	-727.00	-40.39%
01-23-3053	UNEMPLOYMENT INSURANCE	3,175.83	361.30	625.20	717.10	1,170.00	452.90	63.16%
01-23-3054	RETIREMENT	82,217.66	88,015.36	87,924.04	106,028.43	120,219.14	14,190.71	13.38%
01-23-3055	HEALTH INSURANCE	107,502.81	113,764.01	74,226.68	130,593.06	92,651.54	-37,941.52	-29.05%
01-23-3056	LIFE INS	570.85	592.82	464.57	634.14	975.22	341.08	53.79%
01-23-3057	DENTAL INSURANCE	6,236.16	6,846.81	4,558.54	8,216.78	6,786.60	-1,430.18	-17.41%
01-23-3058	LONG-TERM DISABILITY	1,977.75	2,543.54	1,192.32	2,735.75	1,063.68	-1,672.07	-61.12%
01-23-3060	VISION INSURANCE	830.95	997.94	736.31	1,136.46	1,241.88	105.42	9.28%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		815,347.08	874,781.00	766,489.10	1,017,393.07	1,008,806.82	-8,586.25	-0.84%
Category: 35 - SUPPLIES								
01-23-3502	POSTAGE	0.00	72.48	0.00	100.00	100.00	0.00	0.00%
01-23-3503	OFFICE SUPPLIES	6,734.58	4,391.33	3,253.20	6,390.00	6,390.00	0.00	0.00%
01-23-3504	WEARING APPAREL	3,185.96	1,867.15	1,655.00	3,475.00	3,475.00	0.00	0.00%
01-23-3505	CRIME PREVENTION SUPPLIES	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Public Education Materials	<p>Background: The effectiveness of our dispatch services is not only measured by how well emergencies are handled but also by how informed the public is regarding safety procedures and emergency responses. We are proposing to create a line item to better educate the community on these important topics. Adding funds to our dispatch budget for public education materials will enable us to create and distribute educational content, which is essential for enhancing public safety awareness.</p> <p>Solution: We propose to increase the Dispatch budget by \$2,000 specifically for the development and distribution of public education materials. This initiative will improve community engagement, enhance public safety knowledge, and potentially reduce emergency incidents by empowering our citizens with the information they need to prevent and respond to emergencies effectively.</p>						
01-23-3510	BOOKS AND PERIODICALS	223.00	355.90	196.00	400.00	400.00	0.00	0.00%
01-23-3520	FOOD	0.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00%

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	2021-2022	2022-2023	2023-2024	Parent Budget	Comparison 1	Comparison 1	%
					Total Activity	Total Activity	YTD Activity Through Aug	2023-2024	2024-2025	Budget	
										Increase / (Decrease)	
01-23-3523			TOOLS/EQUIPMENT		2,991.60	2,729.68	1,632.04	3,000.00	3,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:					13,135.14	9,416.54	6,736.24	13,365.00	17,365.00	4,000.00	29.93%
Category: 45 - MAINTENANCE											
01-23-4501			FURN.FIXT. & OFF.MACH.		6,510.66	6,540.58	0.00	6,800.00	6,800.00	0.00	0.00%
01-23-4503			RADIO AND RADAR EQUIPMEN		888.58	1,083.44	950.00	1,250.00	1,250.00	0.00	0.00%
01-23-4505			TELEPHONE MAINTENANCE		0.00	0.00	0.00	13,400.00	13,400.00	0.00	0.00%
01-23-4599			MISCELLANEOUS EQUIPMENT		566.14	955.36	913.73	1,000.00	1,000.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:					7,965.38	8,579.38	1,863.73	22,450.00	22,450.00	0.00	0.00%
Category: 50 - SERVICES											
01-23-5012			PRINTING		64.39	0.00	103.21	100.00	100.00	0.00	0.00%
01-23-5014			MEDICAL EXPENSES		332.50	0.00	0.00	0.00	0.00	0.00	0.00%
01-23-5020			COMMUNICATIONS		1,268.76	1,879.78	2,480.10	3,600.08	5,648.00	2,047.92	56.89%
01-23-5024			RADIO USAGE FEES		1,318.00	918.00	762.00	2,000.00	2,000.00	0.00	0.00%
01-23-5027			MEMBERSHIPS		543.26	738.97	806.65	1,200.00	1,200.00	0.00	0.00%
01-23-5029			TRAVEL/TRAINING		5,275.50	6,208.12	3,713.09	10,000.00	10,000.00	0.00	0.00%
Total Category: 50 - SERVICES:					8,802.41	9,744.87	7,865.05	16,900.08	18,948.00	2,047.92	12.12%
Category: 60 - OTHER SERVICES											
01-23-6005			SURETY BONDS		191.80	313.36	226.18	600.00	600.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:					191.80	313.36	226.18	600.00	600.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY											
01-23-9771			TECHNOLOGY PURCHASE CON		3,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-23-9772			TECHNOLOGY USER FEE		55,575.00	55,575.00	53,100.00	53,100.00	33,280.00	-19,820.00	-37.33%
Total Category: 97 - INTERFUND ACTIVITY:					58,575.00	55,575.00	53,100.00	53,100.00	33,280.00	-19,820.00	-37.33%
Total Department: 23 - COMMUNICATIONS:					904,016.81	958,410.15	836,280.30	1,123,808.15	1,101,449.82	-22,358.33	-1.99%

Background: Currently, the dispatch department does not have a dedicated budget line item for food expenses and must rely on the fire department's budget for such needs. This arrangement can lead to budgetary conflicts and complications in tracking and managing expenses accurately. Establishing a separate food line item for the dispatch department would streamline budget management and ensure that both departments' resources are allocated appropriately.

Solution: We propose the creation of a separate budget line item for food expenses specifically for the dispatch department. This change will allow dispatch to manage its own food-related expenses independently from the fire department, ensuring more accurate budgeting and financial transparency. We recommend an initial allocation that reflects historical spending patterns adjusted for the specific needs of the dispatch team.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 25 - FIRE DEPARTMENT								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-25-3001	SALARIES	883,637.30	1,231,886.14	1,489,764.70	1,756,560.21	1,774,422.23	17,862.02	1.02%
01-25-3002	WAGES	44,539.59	44,097.52	68,065.12	45,000.00	45,000.00	0.00	0.00%
01-25-3003	LONGEVITY	3,262.44	4,085.49	4,381.74	4,260.36	7,740.00	3,479.64	81.67%
01-25-3007	OVERTIME	214,090.81	277,954.66	351,797.84	276,000.00	300,300.00	24,300.00	8.80%
01-25-3009	VOLUNTEERS STIPEND	43,340.71	27,792.50	0.00	0.00	0.00	0.00	0.00%
01-25-3010	INCENTIVES	14,712.68	27,908.02	42,207.65	89,439.80	116,638.98	27,199.18	30.41%
01-25-3051	FICA/MEDICARE TAXES	89,292.78	119,892.98	147,087.35	148,618.04	171,673.74	23,055.70	15.51%
01-25-3052	WORKMEN'S COMPENSATION	26,066.64	23,678.95	22,701.82	32,000.00	29,365.00	-2,635.00	-8.23%
01-25-3053	UNEMPLOYMENT INSURANCE	6,646.69	1,002.37	2,210.99	2,171.21	2,457.00	285.79	13.16%
01-25-3054	RETIREMENT	186,278.59	223,602.52	299,308.99	303,535.61	363,511.43	59,975.82	19.76%
01-25-3055	HEALTH INSURANCE	174,685.86	253,167.33	236,316.73	281,764.55	247,426.15	-34,338.40	-12.19%
01-25-3056	LIFE INS	841.80	1,282.58	1,118.40	1,362.90	2,057.44	694.54	50.96%
01-25-3057	DENTAL INSURANCE	11,249.03	15,483.67	14,975.63	18,660.68	17,735.40	-925.28	-4.96%
01-25-3058	LONG-TERM DISABILITY	4,133.07	7,052.72	3,734.08	7,803.94	3,105.24	-4,698.70	-60.21%
01-25-3059	FIREFIGHTERS' RETIREMENT	4,354.00	21,803.27	14,573.00	26,000.00	26,000.00	0.00	0.00%
01-25-3060	VISION INSURANCE	1,209.00	2,040.11	1,962.59	2,395.50	3,382.44	986.94	41.20%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		1,708,340.99	2,282,730.83	2,700,206.63	2,995,572.80	3,110,815.05	115,242.25	3.85%

Category: 35 - SUPPLIES								
01-25-3502	SHIPPING/FREIGHT CHARGES	28.90	0.00	27.95	500.00	500.00	0.00	0.00%
01-25-3503	OFFICE SUPPLIES	5,815.51	1,854.63	1,167.65	6,999.00	6,999.00	0.00	0.00%
01-25-3504	WEARING APPAREL	46,042.52	99,784.91	143,587.64	162,350.00	162,350.00	0.00	0.00%
01-25-3505	FIRE PREVENTION MATERIALS	2,885.60	2,617.45	2,513.00	2,900.00	2,900.00	0.00	0.00%
01-25-3508	FILM AND CAMERA SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-25-3509	COMPUTER SUPPLIES	0.00	109.80	0.00	0.00	0.00	0.00	0.00%
01-25-3510	BOOKS AND PERIODICALS	0.00	0.00	119.10	1,150.00	1,150.00	0.00	0.00%
01-25-3515	MEDICAL SUPPLIES	34,863.40	38,412.70	29,974.73	40,000.00	40,000.00	0.00	0.00%
01-25-3517	JANITORIAL SUPPLIES	1,435.98	1,331.79	845.03	1,400.00	1,400.00	0.00	0.00%
01-25-3520	FOOD	5,744.20	9,055.51	5,787.87	11,900.00	11,900.00	0.00	0.00%
01-25-3523	TOOLS/EQUIPMENT	51,044.07	60,321.75	34,021.64	69,000.00	98,000.00	29,000.00	42.03%

Budget Notes

Budget Code	Subject	Description
2024-2025	Medical Stretchers For Ambulance	<p>Background : Our stretchers are over 10 years old and continue to see issues on a yearly basis. This year, the maintenance contract for our stretchers went to nearly \$9,000 per year. This contract give one free PM and discounts on parts. A new stretcher is upwards of \$28,000. These stretchers last about 10 years.</p> <p>Solution: This is a proposal to purchase a new stretcher this year and then a second new stretcher the following year and not purchase a maintenance contract since the new stretcher will have a warranty.</p>

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Budget Comparison Report

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Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01-25-3524	FEMA SUPPLIES	634.30	0.00	10,657.25	5,000.00	5,000.00	0.00	0.00%
01-25-3525	FEMA EQUIPMENT/REPAIRS	1,169.50	0.00	27,930.90	5,000.00	5,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		149,663.98	213,488.54	256,632.76	306,199.00	335,199.00	29,000.00	9.47%
Category: 45 - MAINTENANCE								
01-25-4501	FURN, FIXT, & OFFICE EQPT.	9,743.61	8,179.85	3,682.77	10,700.00	10,700.00	0.00	0.00%
01-25-4503	RADIO AND RADAR EQUIPMEN	902.70	297.30	378.00	2,500.00	2,500.00	0.00	0.00%
01-25-4520	AUTO REPAIR/OUTSOURCED	0.00	0.00	29,732.12	75,000.00	75,000.00	0.00	0.00%
01-25-4599	MAINTENANCE-MISC EQUIPME	34,714.95	39,578.17	43,997.90	45,749.00	45,749.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		45,361.26	48,055.32	77,790.79	133,949.00	133,949.00	0.00	0.00%
Category: 50 - SERVICES								
01-25-5012	PRINTING	451.59	0.00	183.56	750.00	750.00	0.00	0.00%
01-25-5014	MEDICAL EXPENSES	0.00	1,848.00	28,000.00	31,000.00	31,000.00	0.00	0.00%
01-25-5020	COMMUNICATIONS	2,255.37	5,070.66	9,131.32	14,843.04	14,187.00	-656.04	-4.42%
01-25-5024	RADIO USAGE FEES	14,948.00	13,016.50	10,012.50	15,900.00	15,900.00	0.00	0.00%
01-25-5027	MEMBERSHIPS	2,471.99	1,483.10	1,344.66	7,115.00	7,115.00	0.00	0.00%
01-25-5029	TRAVEL/TRAINING	19,691.77	22,005.22	16,253.03	22,525.00	34,525.00	12,000.00	53.27%
Total Category: 50 - SERVICES:		39,818.72	43,423.48	64,925.07	92,133.04	103,477.00	11,343.96	12.31%
Category: 54 - SUNDRY								
01-25-5405	LICENSES/PERMITS	870.00	114.05	932.00	1,299.00	1,299.00	0.00	0.00%
Total Category: 54 - SUNDRY:		870.00	114.05	932.00	1,299.00	1,299.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
01-25-5508	MEDICAL AND OTHER WASTE-I	766.04	1,561.72	447.56	1,800.00	1,800.00	0.00	0.00%
01-25-5512	ACCIDENT INSURANCE	0.00	0.00	0.00	5,300.00	5,300.00	0.00	0.00%
01-25-5516	COLLECTION AGENCY FEES	34,154.94	92,152.29	32,571.03	81,200.00	53,900.00	-27,300.00	-33.62%
Total Category: 55 - PROFESSIONAL SERVICES:		34,920.98	93,714.01	33,018.59	88,300.00	61,000.00	-27,300.00	-30.92%

Budget Notes

Budget Code

2024-2025

Subject

Training Increase

Description

Background: As we have increased staff in the last several years, we have come to the point where more staff are wanting more training. This training is necessary for several reasons. Staff needs to train and better their knowledge. We need people to be ready for specific calls and they need to know how to operate in emergency conditions. Staff wants to learn and bring this knowledge back to the department. In addition, several people want to continue their EMS and become a paramedic. We are not confident that the a grant for paramedics will be available.

Solution: This is a proposal to add additional money to the budget to allow more opportunity for staff to train and receive more advanced

Budget Notes

Budget Code

2024-2025

Subject

Ambulance Billing Fees

Description

We pay 14% of the total collected. This is 14% of Ambulance Service Fees (01-10-8507) plus Ambulance Fees State Grant (01-10-9905).

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 65 - CAPITAL OUTLAY							
01-25-6574 COMPUTER SOFTWARE	0.00	0.00	1,193.82	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:	0.00	0.00	1,193.82	0.00	0.00	0.00	0.00%
Total Department: 25 - FIRE DEPARTMENT:	1,978,975.93	2,681,526.23	3,134,699.66	3,617,452.84	3,745,739.05	128,286.21	3.55%

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 30 - PUBLIC WORKS								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-30-3001	SALARIES	113,724.91	75,610.02	81,342.68	98,398.56	102,334.41	3,935.85	4.00%
01-30-3003	LONGEVITY	369.56	445.86	432.86	479.96	600.00	120.04	25.01%
01-30-3007	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-30-3010	INCENTIVES	1,650.00	0.00	69.24	0.00	0.00	0.00	0.00%
01-30-3051	FICA/MEDICARE TAXES	8,642.55	5,746.86	6,232.30	7,561.81	7,874.48	312.67	4.13%
01-30-3052	WORKMEN'S COMPENSATION	346.49	145.91	139.89	350.00	120.00	-230.00	-65.71%
01-30-3053	UNEMPLOYMENT INSURANCE	535.64	46.40	91.78	99.30	117.00	17.70	17.82%
01-30-3054	RETIREMENT	16,317.75	11,054.65	13,125.50	17,084.71	17,015.06	-69.65	-0.41%
01-30-3055	HEALTH INSURANCE	10,843.39	8,508.03	7,106.44	8,575.63	7,349.58	-1,226.05	-14.30%
01-30-3056	LIFE INS	95.45	65.50	58.52	70.74	107.00	36.26	51.26%
01-30-3057	DENTAL INSURANCE	660.88	452.53	406.22	489.88	497.88	8.00	1.63%
01-30-3058	LONG-TERM DISABILITY	492.68	432.80	215.05	471.83	179.09	-292.74	-62.04%
01-30-3060	VISION INSURANCE	156.74	107.19	88.96	107.52	136.08	28.56	26.56%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		153,836.04	102,615.75	109,309.44	133,689.94	136,330.58	2,640.64	1.98%
Category: 35 - SUPPLIES								
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	13.55	0.00	81.66	100.00	100.00	0.00	0.00%
01-30-3503	OFFICE SUPPLIES	1,939.99	1,863.21	1,707.89	3,000.00	3,000.00	0.00	0.00%
01-30-3504	WEARING APPAREL	404.62	492.33	313.97	250.00	500.00	250.00	100.00%
01-30-3510	BOOKS AND PERIODICALS	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
01-30-3520	FOOD	967.00	2,383.85	2,491.32	2,500.00	2,750.00	250.00	10.00%
Total Category: 35 - SUPPLIES:		3,325.16	4,739.39	4,594.84	5,950.00	6,450.00	500.00	8.40%
Category: 45 - MAINTENANCE								
01-30-4501	FURNITURE AND EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 50 - SERVICES								
01-30-5012	PRINTING	51.10	55.10	185.84	300.00	300.00	0.00	0.00%
01-30-5020	COMMUNICATIONS	1,444.53	3,821.36	4,948.94	2,819.80	7,124.00	4,304.20	152.64%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	2021-2022	2022-2023	2023-2024	Parent Budget	Comparison 1	Comparison 1	%
					Total Activity	Total Activity	YTD Activity Through Aug	2023-2024	2024-2025	to Parent Budget	
					2023-2024	2024-2025	2024-2025	Increase / (Decrease)			
01-30-5027			MEMBERSHIPS		24.72	7,900.06	7,559.18	8,000.00	10,000.00	2,000.00	25.00%
01-30-5029			TRAVEL/TRAINING		798.75	2,440.78	120.00	4,000.00	4,000.00	0.00	0.00%
Total Category: 50 - SERVICES:					2,319.10	14,217.30	12,813.96	15,119.80	21,424.00	6,304.20	41.69%
Category: 55 - PROFESSIONAL SERVICES											
01-30-5515			CONSULTANT SERVICES		24,405.25	21,320.00	60,837.50	70,000.00	70,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:					24,405.25	21,320.00	60,837.50	70,000.00	70,000.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY											
01-30-6574			COMPUTER SOFTWARE		0.00	0.00	0.00	1,600.00	1,600.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:					0.00	0.00	0.00	1,600.00	1,600.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY											
01-30-9772			TECHNOLOGY USER FEE		1,750.00	1,375.00	1,975.00	1,975.00	1,980.00	5.00	0.25%
01-30-9791			EQUIPMENT USER FEE		0.00	0.00	8,752.00	8,752.00	0.00	-8,752.00	-100.00%
Total Category: 97 - INTERFUND ACTIVITY:					1,750.00	1,375.00	10,727.00	10,727.00	1,980.00	-8,747.00	-81.54%
Total Department: 30 - PUBLIC WORKS:					185,635.55	144,267.44	198,282.74	237,086.74	237,784.58	697.84	0.29%

Description
 Background: Our old way of allocating the phone bill was based on a generalized percentage per department, which did not accurately reflect the specific needs and usage patterns of each department. With our new system we are breaking costs down by line by department. Additionally, there is a need to enhance connectivity for departmental staff working in the field, ensuring they have reliable communication tools to perform their duties effectively.

Solution: We propose a new approach to allocate phone lines specifically tailored to the actual requirements of each department, moving away from the previous percentage-based allocation. This will involve a detailed assessment of current and projected phone usage to ensure that each department is provided with the necessary resources without excess. Furthermore, we plan to introduce new connectivity solutions for field staff, such as mobile devices or enhanced wireless services, to improve productivity in the field.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 31 - COMMUNITY DEVELOPMENT								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-31-3001	SALARIES	145,103.62	133,382.83	162,705.93	200,822.68	212,721.49	11,898.81	5.93%
01-31-3003	LONGEVITY	237.86	371.27	375.27	360.10	660.00	299.90	83.28%
01-31-3007	OVERTIME	138.46	4.74	2,238.12	1,000.00	1,000.00	0.00	0.00%
01-31-3010	INCENTIVES	3,558.92	4,387.71	4,583.29	479.96	5,579.86	5,099.90	1,062.57%
01-31-3051	FICA/MEDICARE TAXES	10,502.93	9,443.65	12,767.94	14,732.54	16,827.04	2,094.50	14.22%
01-31-3052	WORKMEN'S COMPENSATION	744.91	469.09	449.73	1,100.00	294.00	-806.00	-73.27%
01-31-3053	UNEMPLOYMENT INSURANCE	1,435.63	68.13	226.00	202.66	351.00	148.34	73.20%
01-31-3054	RETIREMENT	19,797.41	19,376.57	27,147.82	34,690.64	36,359.61	1,668.97	4.81%
01-31-3055	HEALTH INSURANCE	42,543.13	41,459.96	34,056.02	45,467.50	34,117.67	-11,349.83	-24.96%
01-31-3056	LIFE INS	156.80	145.56	102.91	94.90	321.00	226.10	238.25%
01-31-3057	DENTAL INSURANCE	3,104.28	2,512.08	1,949.81	2,993.90	2,433.72	-560.18	-18.71%
01-31-3058	LONG-TERM DISABILITY	642.56	780.45	428.40	991.67	372.26	-619.41	-62.46%
01-31-3060	VISION INSURANCE	197.92	306.89	296.78	367.64	499.32	131.68	35.82%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		228,164.43	212,708.93	247,328.02	303,304.19	311,536.97	8,232.78	2.71%
Category: 35 - SUPPLIES								
01-31-3503	OFFICE SUPPLIES	685.23	954.36	2,232.90	3,000.00	3,000.00	0.00	0.00%
01-31-3504	WEARING APPAREL	429.63	547.63	567.15	750.00	750.00	0.00	0.00%
01-31-3510	BOOKS AND PERIODICALS	0.00	0.00	0.00	700.00	700.00	0.00	0.00%
01-31-3521	ANIMAL CONTROL	3,900.00	4,968.87	0.00	5,000.00	5,000.00	0.00	0.00%
01-31-3523	TOOLS/EQUIPMENT	0.00	0.00	0.00	300.00	300.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		5,014.86	6,470.86	2,800.05	9,750.00	9,750.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-31-4501	MAINT.-FURNITURE AND EQUI	0.00	598.92	526.47	0.00	0.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	598.92	526.47	0.00	0.00	0.00	0.00%
Category: 50 - SERVICES								
01-31-5008	ABATEMENT/SUBSTANDARD P	0.00	0.00	7,572.59	100.00	100.00	0.00	0.00%
01-31-5012	PRINTING	110.70	484.88	116.69	600.00	600.00	0.00	0.00%
01-31-5020	COMMUNICATIONS	993.43	2,716.22	3,191.98	3,599.80	3,924.00	324.20	9.01%
01-31-5027	MEMBERSHIPS	525.00	964.00	847.18	900.00	900.00	0.00	0.00%
01-31-5029	TRAVEL/TRAINING	655.85	2,509.17	6,323.98	4,500.00	9,500.00	5,000.00	111.11%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	Comparison 1 Budget		Comparison 1	%			
					2023-2024	2024-2025	to Parent Budget				
2021-2022	2022-2023	2023-2024	2023-2024	2024-2025	2024-2025	Increase / (Decrease)					
Total Activity	Total Activity	YTD Activity Through Aug	2023-2024	2024-2025	2024-2025	(Decrease)					
<p>Background: The Community Development Manager plays a critical role in representing Jersey Village at significant events and tradeshow, which is vital for our city's growth and visibility. Additionally, there is an opportunity for the manager to enhance their expertise through additional training. To support these initiatives, an increase in the budget for travel and training is necessary.</p> <p>Solution: We propose an increase of \$5,000 to the travel and training budget for the Community Development Manager. This increment will facilitate their attendance at major industry events and tradeshow, as well as participation in further training programs. These activities are essential for professional development and for promoting Jersey Village, fostering new opportunities for community and economic development.</p>											
Total Category: 50 - SERVICES:					2,284.98	6,674.27	18,052.42	9,699.80	15,024.00	5,324.20	54.89%
Category: 54 - SUNDRY											
01-31-5405											
PERMITS AND FEES					66.85	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUNDRY:					66.85	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES											
01-31-5515											
CONSULTANT					171,752.62	158,583.48	124,029.36	150,000.00	160,000.00	10,000.00	6.67%
<p>Background: Our city has utilized BBG Consulting for building official and inspection services. After maintaining stable pricing for two years, we are now anticipating a 7% increase in the cost of these services. Previously, the service was budgeted at \$130,000 for Fiscal Year 2024, and with the projected increase, we are facing an additional cost of just under \$10,000.</p> <p>Solution: To address the anticipated rise in service fees, we propose increasing the budget allocation for BBG Consulting by \$10,000. This adjustment will cover the 7% cost increase and ensure that our city continues to have access to essential building official and inspection services. Additionally, this budget adjustment will allow us to maintain compliance with building codes and safety regulations without disruption.</p>											
Total Category: 55 - PROFESSIONAL SERVICES:					171,752.62	158,583.48	124,029.36	150,000.00	160,000.00	10,000.00	6.67%
Category: 65 - CAPITAL OUTLAY											
01-31-6571											
OFFICE FURNITURE & EQUIPMI					0.00	0.00	0.00	600.00	600.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:					0.00	0.00	0.00	600.00	600.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY											
01-31-9772											
TECHNOLOGY USER FEE					4,875.00	2,125.00	2,725.00	2,725.00	2,850.00	125.00	4.59%
Total Category: 97 - INTERFUND ACTIVITY:					4,875.00	2,125.00	2,725.00	2,725.00	2,850.00	125.00	4.59%
Total Department: 31 - COMMUNITY DEVELOPMENT:					412,158.74	387,161.46	395,461.32	476,078.99	499,760.97	23,681.98	4.97%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

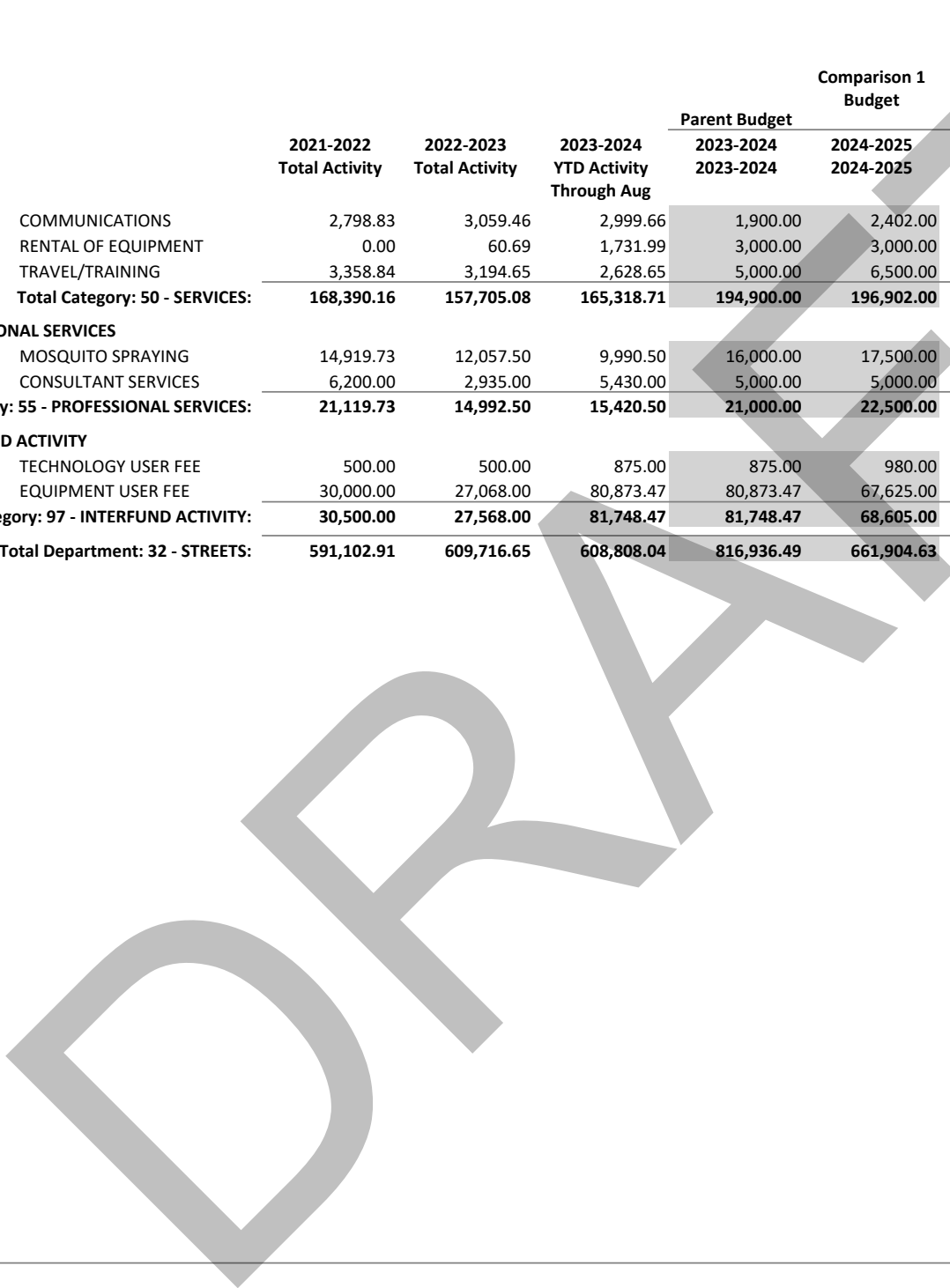
Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 32 - STREETS								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-32-3001	SALARIES	155,141.86	165,336.91	156,465.90	225,016.27	129,446.62	-95,569.65	-42.47%
01-32-3003	LONGEVITY	207.95	865.19	436.53	1,920.36	120.00	-1,800.36	-93.75%
01-32-3007	OVERTIME	9,341.51	1,648.72	2,178.81	15,000.00	0.00	-15,000.00	-100.00%
01-32-3010	INCENTIVES	483.92	478.64	361.29	959.92	720.00	-239.92	-24.99%
01-32-3051	FICA/MEDICARE TAXES	11,541.37	11,665.79	11,468.04	16,136.80	9,966.93	-6,169.87	-38.23%
01-32-3052	WORKMEN'S COMPENSATION	7,580.85	5,243.61	5,367.83	5,602.00	4,566.00	-1,036.00	-18.49%
01-32-3053	UNEMPLOYMENT INSURANCE	1,196.13	117.13	352.50	242.91	234.00	-8.91	-3.67%
01-32-3054	RETIREMENT	23,246.99	24,209.09	25,263.97	38,742.41	21,536.38	-17,206.03	-44.41%
01-32-3055	HEALTH INSURANCE	47,987.60	59,505.55	38,756.09	83,668.78	26,768.09	-56,900.69	-68.01%
01-32-3056	LIFE INS	204.60	217.05	175.38	281.84	214.00	-67.84	-24.07%
01-32-3057	DENTAL	3,280.77	2,629.11	2,260.26	4,246.84	1,935.84	-2,311.00	-54.42%
01-32-3058	LONG-TERM DISABILITY	728.46	992.70	362.42	1,102.57	226.53	-876.04	-79.45%
01-32-3060	VISION INSURANCE	391.12	425.80	289.85	567.32	363.24	-204.08	-35.97%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		261,333.13	273,335.29	243,738.87	393,488.02	196,097.63	-197,390.39	-50.16%
Category: 35 - SUPPLIES								
01-32-3504	WEARING APPAREL	4,183.40	2,893.63	2,968.59	3,000.00	5,000.00	2,000.00	66.67%
01-32-3523	TOOLS/EQUIPMENT	1,086.18	644.82	2,288.55	4,000.00	4,000.00	0.00	0.00%
01-32-3534	PARTS AND MATERIALS	48,138.76	70,489.33	28,126.22	50,000.00	50,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		53,408.34	74,027.78	33,383.36	57,000.00	59,000.00	2,000.00	3.51%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
01-32-4002	STREET SIGNS	18,253.22	9,488.97	11,805.28	10,000.00	60,000.00	50,000.00	500.00%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Improve Character of our corridor's	Background: As part of our comprehensive plan it was outlined that there is a goal to improve the character of our corridor's throughout the city. Recently we started an initiative to improve our signage on the major roadways within city limits. It is the desire to continue this initiative: Solution: This supplemental will allow us to complete 50 of the remaining 196 signs within the city taking another large step towards achieving our						
01-32-4003	STREET MAINTENANCE MAT'L	18,200.34	27,599.03	32,995.85	30,000.00	30,000.00	0.00	0.00%
01-32-4004	SIDEWALK REPLACEMENT	19,897.99	25,000.00	24,397.00	25,000.00	25,000.00	0.00	0.00%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		56,351.55	62,088.00	69,198.13	65,000.00	115,000.00	50,000.00	76.92%
Category: 45 - MAINTENANCE								
01-32-4503	RADIO/RADAR EQUIPMENT	0.00	0.00	0.00	800.00	800.00	0.00	0.00%
01-32-4598	ORNMENTAL STREET LIGHT MAIN	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	0.00	0.00	3,800.00	3,800.00	0.00	0.00%
Category: 50 - SERVICES								
01-32-5016	STREET LIGHTING	162,232.49	151,390.28	157,958.41	185,000.00	185,000.00	0.00	0.00%

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Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01-32-5020	COMMUNICATIONS	2,798.83	3,059.46	2,999.66	1,900.00	2,402.00	502.00	26.42%
01-32-5022	RENTAL OF EQUIPMENT	0.00	60.69	1,731.99	3,000.00	3,000.00	0.00	0.00%
01-32-5029	TRAVEL/TRAINING	3,358.84	3,194.65	2,628.65	5,000.00	6,500.00	1,500.00	30.00%
Total Category: 50 - SERVICES:		168,390.16	157,705.08	165,318.71	194,900.00	196,902.00	2,002.00	1.03%
Category: 55 - PROFESSIONAL SERVICES								
01-32-5507	MOSQUITO SPRAYING	14,919.73	12,057.50	9,990.50	16,000.00	17,500.00	1,500.00	9.38%
01-32-5515	CONSULTANT SERVICES	6,200.00	2,935.00	5,430.00	5,000.00	5,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		21,119.73	14,992.50	15,420.50	21,000.00	22,500.00	1,500.00	7.14%
Category: 97 - INTERFUND ACTIVITY								
01-32-9772	TECHNOLOGY USER FEE	500.00	500.00	875.00	875.00	980.00	105.00	12.00%
01-32-9791	EQUIPMENT USER FEE	30,000.00	27,068.00	80,873.47	80,873.47	67,625.00	-13,248.47	-16.38%
Total Category: 97 - INTERFUND ACTIVITY:		30,500.00	27,568.00	81,748.47	81,748.47	68,605.00	-13,143.47	-16.08%
Total Department: 32 - STREETS:		591,102.91	609,716.65	608,808.04	816,936.49	661,904.63	-155,031.86	-18.98%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 33 - BUILDING MAINTENANCE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-33-3001	SALARIES	49,316.49	0.00	92,626.17	97,179.26	100,096.00	2,916.74	3.00%
01-33-3002	WAGES	27,329.46	29,205.30	9,624.72	0.00	0.00	0.00	0.00%
01-33-3003	LONGEVITY	122.14	0.00	0.00	0.00	480.00	480.00	0.00%
01-33-3007	OVERTIME	730.87	0.00	470.16	2,000.00	2,000.00	0.00	0.00%
01-33-3051	FICA/MEDICARE TAXES	5,871.77	2,191.76	7,858.12	4,258.93	7,847.06	3,588.13	84.25%
01-33-3052	WORKMEN'S COMPENSATION	2,052.56	1,621.25	1,894.95	1,889.00	1,641.00	-248.00	-13.13%
01-33-3053	UNEMPLOYMENT INSURANCE	1,116.16	32.03	135.45	61.09	234.00	172.91	283.04%
01-33-3054	RETIREMENT	6,804.66	0.00	16,187.83	16,520.48	16,955.81	435.33	2.64%
01-33-3055	HEALTH INSURANCE	6,207.06	0.00	0.00	44,783.80	7,349.58	-37,434.22	-83.59%
01-33-3056	LIFE INS	44.80	0.00	113.82	140.92	214.00	73.08	51.86%
01-33-3057	DENTAL	968.89	0.00	788.34	2,505.88	497.88	-2,008.00	-80.13%
01-33-3058	LONG-TERM DISABILITY	229.90	0.00	265.74	476.18	175.17	-301.01	-63.21%
01-33-3060	VISION INSURANCE	89.46	0.00	173.04	306.80	136.08	-170.72	-55.65%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		100,884.22	33,050.34	130,138.34	170,122.34	137,626.58	-32,495.76	-19.10%
Category: 35 - SUPPLIES								
01-33-3504	WEARING APPAREL	358.23	1,474.94	1,065.92	750.00	1,000.00	250.00	33.33%
01-33-3517	JANITORIAL SUPPLIES	10,982.54	10,117.77	16,388.41	10,000.00	20,000.00	10,000.00	100.00%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Increase Janitorial Supplies	Background: In the recent years we have seen an increase in attendance and usage at our facilities combined with some additional staffing causing a need for additional janitorial supplies.						
		Solution: Increasing this line item will allow our facilities department to keep up with the additional supplies needed to accomdate our city facilities						
01-33-3520	FOOD	0.00	0.00	480.91	500.00	500.00	0.00	0.00%
01-33-3523	TOOLS/EQUIPMENT	661.41	1,559.31	2,939.49	1,000.00	750.00	-250.00	-25.00%
01-33-3540	POWERED EQUIPMENT	1,200.00	1,291.56	782.75	1,500.00	1,500.00	0.00	0.00%
01-33-3541	SAFETY PRODUCTS	382.12	878.06	0.00	750.00	750.00	0.00	0.00%
01-33-3542	FIRST AID	413.23	0.00	0.00	250.00	250.00	0.00	0.00%
01-33-3543	SECURITY SUPPLIES	2,326.75	2,895.89	996.04	7,000.00	7,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		16,324.28	18,217.53	22,653.52	21,750.00	31,750.00	10,000.00	45.98%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
01-33-4001	MAINTENANCE-BLDG & GROU	5,368.00	8,009.88	7,087.09	6,000.00	6,000.00	0.00	0.00%
01-33-4011	CITY HALL/CIVIC CENTER BUIL	8,857.99	13,415.50	14,974.84	13,500.00	13,500.00	0.00	0.00%
01-33-4021	POLICE DEPARTMENT BUILDIN	14,936.85	12,301.82	7,697.22	13,000.00	13,000.00	0.00	0.00%
01-33-4025	FIRE DEPARTMENT BUILDING N	13,617.70	14,922.86	14,820.00	13,000.00	13,000.00	0.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01-33-4030	PUBLIC WORKS BULDING MAIN	7,279.92	7,772.72	7,799.13	7,000.00	7,000.00	0.00	0.00%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		50,060.46	56,422.78	52,378.28	52,500.00	52,500.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-33-4501	FURN.,FIXT.,& OFF. MACH.	0.00	3,217.59	3,355.90	3,000.00	3,000.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	3,217.59	3,355.90	3,000.00	3,000.00	0.00	0.00%
Category: 50 - SERVICES								
01-33-5017	UTILITIES	93,597.60	86,886.86	88,895.44	105,000.00	104,000.00	-1,000.00	-0.95%
01-33-5020	COMMUNICATIONS	0.00	0.00	242.25	360.00	1,310.00	950.00	263.89%
01-33-5029	TRAVEL/TRAINING	0.00	45.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-33-5040	BUILDING MAINT-OUTSOURCIN	0.00	0.00	671.47	2,000.00	2,000.00	0.00	0.00%
Total Category: 50 - SERVICES:		93,597.60	86,931.86	89,809.16	108,360.00	108,310.00	-50.00	-0.05%
Category: 55 - PROFESSIONAL SERVICES								
01-33-5521	PEST CONTROL SERVICES	1,231.84	2,473.77	1,006.33	4,000.00	6,000.00	2,000.00	50.00%
01-33-5529	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-33-5530	PROFESSIONAL SERVICES	584.55	2,858.01	2,816.44	6,000.00	5,000.00	-1,000.00	-16.67%
Total Category: 55 - PROFESSIONAL SERVICES:		1,816.39	5,331.78	3,822.77	10,000.00	11,000.00	1,000.00	10.00%
Category: 65 - CAPITAL OUTLAY								
01-33-6580	BLDG & GROUND IMPROVEME	53,183.61	120,642.50	69,037.40	70,000.00	70,000.00	0.00	0.00%
01-33-6598	FURN. & EQUIPMENT	0.00	0.00	1,105.00	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		53,183.61	120,642.50	70,142.40	70,000.00	70,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
01-33-9772	TECHNOLOGY USER FEE	0.00	250.00	425.00	425.00	430.00	5.00	1.18%
01-33-9791	EQUIPMENT USER FEE	0.00	0.00	6,964.00	6,964.00	0.00	-6,964.00	-100.00%
Total Category: 97 - INTERFUND ACTIVITY:		0.00	250.00	7,389.00	7,389.00	430.00	-6,959.00	-94.18%
Total Department: 33 - BUILDING MAINTENANCE:		315,866.56	324,064.38	379,689.37	443,121.34	414,616.58	-28,504.76	-6.43%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Department: 35 - SOLID WASTE Category: 55 - PROFESSIONAL SERVICES								
01-35-5508	SOLID WASTECOLLECTION SER'	373,216.45	369,199.64	337,611.92	428,406.00	445,000.00	16,594.00	3.87%
Budget Notes	Subject	Description						
2024-2025	Budget Adjustment for Solid Waste Contract	Background: Our current contract for solid waste management is structured to adjust annually based on the Consumer Price Index (CPI) specifically for garbage and trash collection in U.S. cities. This indexation ensures that our waste management costs reflect economic conditions and inflation related to disposal services. For the upcoming fiscal year, we are anticipating a 6% increase in the CPI, which will directly affect the cost of our solid waste contract. Solution: To accommodate the 3.8% increase in CPI and ensure uninterrupted solid waste services, we propose an adjustment to our budget for the solid waste contract. This budgetary provision will cover the increased costs due to the CPI adjustment, maintaining our city's cleanliness and public health standards without compromising financial stability.						
01-35-5509	STORM CLEAN-UP-DEBRIS REM	0.00	0.00	152,559.59	2,900.00	2,900.00	0.00	0.00%
01-35-5519	RECYCLING PROGRAM	94,434.48	91,634.40	89,263.44	111,656.00	116,000.00	4,344.00	3.89%
Budget Notes	Subject	Description						
2024-2025	Budget Adjustment for Recycling Contract	Background: Our current contract for recycling is structured to adjust annually based on the Consumer Price Index (CPI) specifically for garbage and trash collection in U.S. cities. This indexation ensures that our waste management costs reflect economic conditions and inflation related to disposal services. For the upcoming fiscal year, we are anticipating a 6% increase in the CPI, which will directly affect the cost of our solid waste contract. Solution: To accommodate the 3.8% increase in CPI and ensure uninterrupted solid waste services, we propose an adjustment to our budget for the solid waste contract. This budgetary provision will cover the increased costs due to the CPI adjustment, maintaining our city's cleanliness and public health standards without compromising financial stability.						
Total Category: 55 - PROFESSIONAL SERVICES:		467,650.93	460,834.04	579,434.95	542,962.00	563,900.00	20,938.00	3.86%
Total Department: 35 - SOLID WASTE:		467,650.93	460,834.04	579,434.95	542,962.00	563,900.00	20,938.00	3.86%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 36 - FLEET SERVICES								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-36-3001	SALARIES	126,171.24	55,829.57	0.00	0.00	0.00	0.00	0.00%
01-36-3003	LONGEVITY	543.83	262.63	0.00	0.00	0.00	0.00	0.00%
01-36-3007	OVERTIME	4,563.87	801.97	0.00	0.00	0.00	0.00	0.00%
01-36-3010	INCENTIVES	1,088.94	353.09	0.00	0.00	0.00	0.00	0.00%
01-36-3051	FICA/MEDICARE TAXES	9,634.42	4,188.04	0.00	0.00	0.00	0.00	0.00%
01-36-3052	WORKMEN'S COMPENSATION	2,949.89	2,393.33	2,635.17	0.00	0.00	0.00	0.00%
01-36-3053	UNEMPLOYMENT INSURANCE	545.89	29.54	0.00	0.00	0.00	0.00	0.00%
01-36-3054	RETIREMENT	18,649.51	8,183.79	0.00	0.00	0.00	0.00	0.00%
01-36-3055	HEALTH INSURANCE	27,269.85	12,042.05	0.00	0.00	0.00	0.00	0.00%
01-36-3056	LIFE INS	142.24	40.95	0.00	0.00	0.00	0.00	0.00%
01-36-3057	DENTAL	2,332.99	892.40	0.00	0.00	0.00	0.00	0.00%
01-36-3058	LONG-TERM DISABILITY	593.85	208.97	0.00	0.00	0.00	0.00	0.00%
01-36-3060	VISION INSURANCE	238.61	84.50	0.00	0.00	0.00	0.00	0.00%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		194,725.13	85,310.83	2,635.17	0.00	0.00	0.00	0.00%
Category: 35 - SUPPLIES								
01-36-3503	OFFICE SUPPLIES	185.05	189.47	0.00	0.00	0.00	0.00	0.00%
01-36-3504	WEARING APPAREL	765.68	229.98	0.00	0.00	0.00	0.00	0.00%
01-36-3510	MANUALS AND PERIODICALS	462.85	0.00	0.00	0.00	0.00	0.00	0.00%
01-36-3514	FUEL AND OIL	181,989.01	166,564.59	122,118.99	169,000.00	148,000.00	-21,000.00	-12.43%
01-36-3523	TOOLS/EQUIPMENT	11,343.51	461.91	0.00	0.00	0.00	0.00	0.00%
01-36-3529	VEHICLE REPAIR PARTS	57,147.35	18,188.65	0.00	0.00	0.00	0.00	0.00%
01-36-3535	SHOP SUPPLIES	5,022.80	4,202.16	0.00	0.00	0.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		256,916.25	189,836.76	122,118.99	169,000.00	148,000.00	-21,000.00	-12.43%
Category: 45 - MAINTENANCE								
01-36-4520	AUTO REPAIR/OUTSOURCED	94,485.39	143,141.64	28,965.93	50,000.00	25,000.00	-25,000.00	-50.00%
Total Category: 45 - MAINTENANCE:		94,485.39	143,141.64	28,965.93	50,000.00	25,000.00	-25,000.00	-50.00%
Category: 50 - SERVICES								
01-36-5020	COMMUNICATIONS	1,390.36	1,585.83	662.33	1,500.00	0.00	-1,500.00	-100.00%
01-36-5022	RENTAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-36-5027	MEMBERSHIP	455.00	574.00	0.00	0.00	0.00	0.00	0.00%
01-36-5029	TRAVEL/TRAINING	2,720.99	1,582.29	0.00	0.00	0.00	0.00	0.00%
Total Category: 50 - SERVICES:		4,566.35	3,742.12	662.33	1,500.00	0.00	-1,500.00	-100.00%
Category: 54 - SUNDRY								
01-36-5405	LICENSES/PERMITS	1,250.18	7,724.43	2,354.85	3,500.00	3,500.00	0.00	0.00%
Total Category: 54 - SUNDRY:		1,250.18	7,724.43	2,354.85	3,500.00	3,500.00	0.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 65 - CAPITAL OUTLAY								
01-36-6572	SPECIAL EQUIPMENT	5,288.09	499.00	0.00	0.00	0.00	0.00	0.00%
01-36-6574	COMPUTER SOFTWARE	13,279.32	7,641.29	4,942.95	13,700.00	8,000.00	-5,700.00	-41.61%
Total Category: 65 - CAPITAL OUTLAY:		18,567.41	8,140.29	4,942.95	13,700.00	8,000.00	-5,700.00	-41.61%
Category: 97 - INTERFUND ACTIVITY								
01-36-9772	TECHNOLOGY USER FEE	1,000.00	1,000.00	1,050.00	1,050.00	0.00	-1,050.00	-100.00%
01-36-9791	EQUIPMENT USER FEE	0.00	14,317.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		1,000.00	15,317.00	1,050.00	1,050.00	0.00	-1,050.00	-100.00%
Total Department: 36 - FLEET SERVICES:		571,510.71	453,213.07	162,730.22	238,750.00	184,500.00	-54,250.00	-22.72%

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

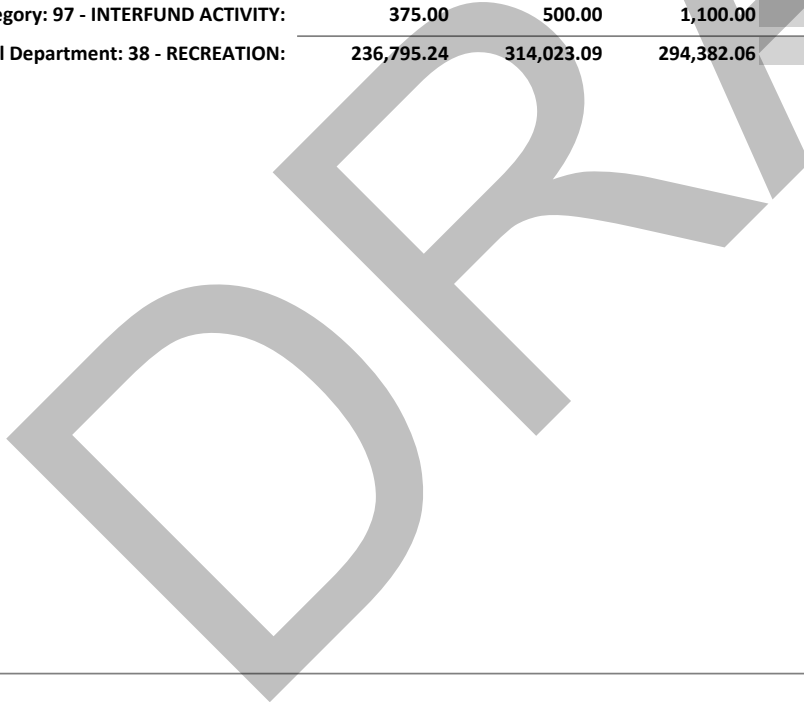
Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 38 - RECREATION								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-38-3001	SALARIES	52,569.23	59,392.52	55,576.15	74,024.20	76,244.72	2,220.52	3.00%
01-38-3002	WAGES	68,714.58	89,877.95	67,980.59	100,000.00	75,000.00	-25,000.00	-25.00%
01-38-3003	LONGEVITY	6.33	17.16	29.04	120.00	60.00	-60.00	-50.00%
01-38-3007	OVERTIME	1,374.79	1,012.50	281.16	0.00	0.00	0.00	0.00%
01-38-3010	INCENTIVES	0.00	609.97	2,136.33	600.08	4,200.04	3,599.96	599.91%
01-38-3051	FICA/MEDICARE TAXES	9,300.08	11,475.60	9,377.25	13,333.54	11,896.11	-1,437.43	-10.78%
01-38-3052	WORKMEN'S COMPENSATION	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
01-38-3053	UNEMPLOYMENT INSURANCE	2,281.31	157.57	1,055.60	174.74	117.00	-57.74	-33.04%
01-38-3054	RETIREMENT	8,595.03	8,279.77	8,635.36	12,788.12	13,307.44	519.32	4.06%
01-38-3055	HEALTH INSURANCE	8,171.72	8,224.00	5,240.76	8,543.08	7,349.58	-1,193.50	-13.97%
01-38-3056	LIFE INS	85.75	70.60	48.59	70.46	107.00	36.54	51.86%
01-38-3057	DENTAL	497.15	437.46	336.95	488.02	497.88	9.86	2.02%
01-38-3058	LONG-TERM DISABILITY	246.10	334.40	136.05	365.07	133.43	-231.64	-63.45%
01-38-3060	VISION INSURANCE	99.75	103.68	73.93	107.12	136.08	28.96	27.04%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		151,941.82	179,993.18	150,907.76	211,614.43	190,049.28	-21,565.15	-10.19%
Category: 35 - SUPPLIES								
01-38-3503	OFFICE SUPPLIES	41.99	486.72	129.97	500.00	500.00	0.00	0.00%
01-38-3504	WEARING APPAREL	1,442.36	2,547.68	3,330.04	3,500.00	3,000.00	-500.00	-14.29%
01-38-3506	CHEMICALS	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
01-38-3517	JANITORIAL SUPPLIES	19.46	0.00	0.00	400.00	400.00	0.00	0.00%
01-38-3520	FOOD	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
01-38-3523	TOOLS/EQUIPMENT	0.00	299.99	216.49	250.00	250.00	0.00	0.00%
01-38-3526	MINOR EQUIPMENT	0.00	250.00	0.00	250.00	250.00	0.00	0.00%
01-38-3531	RECREATION & EVENTS	2,345.37	1,773.61	3,058.57	3,000.00	5,000.00	2,000.00	66.67%
01-38-3532	RECREATION AWARDS/PRIZES	1,030.57	886.00	2,029.03	2,500.00	2,500.00	0.00	0.00%
01-38-3542	FIRST AID	0.00	249.34	114.60	250.00	250.00	0.00	0.00%
01-38-3547	POOL SUPPLIES	3,565.96	4,058.95	4,383.97	5,000.00	0.00	-5,000.00	-100.00%
Total Category: 35 - SUPPLIES:		8,445.71	10,552.29	13,262.67	16,150.00	13,150.00	-3,000.00	-18.58%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
01-38-4007	POOL MAINTENANCE	0.00	0.00	32.23	0.00	0.00	0.00	0.00%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		0.00	0.00	32.23	0.00	0.00	0.00	0.00%
Category: 45 - MAINTENANCE								
01-38-4512	EQUIPMENT MAINTENANCE	0.00	200.40	0.00	1,000.00	1,000.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	200.40	0.00	1,000.00	1,000.00	0.00	0.00%
Category: 50 - SERVICES								
01-38-5012	PRINTING	7,811.22	6,636.18	3,182.24	8,500.00	8,500.00	0.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	2021-2022	2022-2023	2023-2024	Parent Budget	Comparison 1	Comparison 1	%
					Total Activity	Total Activity	YTD Activity Through Aug	2023-2024 2023-2024	Budget 2024-2025 2024-2025	to Parent Budget Increase / (Decrease)	
		2024-2025	Implement Revenue-Neutral Summer Camp:	Background: Due to the unavailability of the swimming pool next year, staff is proposing to provide alternative summer recreational programs for our community. Offering summer camps is an excellent solution to fill this gap, providing fun and engaging activities for residents during the summer months. Solution: We propose to launch a series of summer camps tailored to various interests and age groups. These camps will be designed to operate on a revenue-neutral basis, where the fees charged will cover all associated costs, including staffing, materials, and facilities. This approach ensures that the summer camps will not only offer valuable recreational options to our community but also maintain fiscal responsibility by not impacting the city's budget negatively. Further, we will closely monitor enrollment and financial performance to adjust offerings as needed to meet community demand and maintain the budget neutrality of the program.							
Total Category: 50 - SERVICES:					64,592.71	110,599.97	107,579.40	114,209.96	184,890.00	70,680.04	61.89%
Category: 55 - PROFESSIONAL SERVICES											
01-38-5530			PROFESSIONAL SERVICES		11,440.00	12,177.25	21,500.00	21,500.00	23,000.00	1,500.00	6.98%
Total Category: 55 - PROFESSIONAL SERVICES:					11,440.00	12,177.25	21,500.00	21,500.00	23,000.00	1,500.00	6.98%
Category: 97 - INTERFUND ACTIVITY											
01-38-9772			TECHNOLOGY USER FEE		375.00	500.00	1,100.00	1,100.00	1,100.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:					375.00	500.00	1,100.00	1,100.00	1,100.00	0.00	0.00%
Total Department: 38 - RECREATION:					236,795.24	314,023.09	294,382.06	365,574.39	413,189.28	47,614.89	13.02%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 39 - PARKS								
Category: 30 - SALARIES, WAGES, & BENEFITS								
01-39-3001	SALARIES	384,823.44	285,155.50	352,357.40	452,544.44	480,494.51	27,950.07	6.18%
01-39-3002	WAGES	0.00	0.00	225.52	0.00	0.00	0.00	0.00%
01-39-3003	LONGEVITY	3,450.83	3,262.93	2,075.40	1,080.04	3,480.00	2,399.96	222.21%
01-39-3007	OVERTIME	584.24	1,360.57	4,713.30	3,000.00	3,000.00	0.00	0.00%
01-39-3010	INCENTIVES	1,147.33	2,551.70	3,217.57	600.08	5,400.14	4,800.06	799.90%
01-39-3051	FICA/MEDICARE TAXES	28,106.09	20,851.93	26,553.85	33,245.78	37,666.66	4,420.88	13.30%
01-39-3052	WORKMEN'S COMPENSATION	7,187.08	6,658.35	6,383.58	7,500.00	4,947.00	-2,553.00	-34.04%
01-39-3053	UNEMPLOYMENT INSURANCE	2,786.34	189.17	352.19	458.60	936.00	477.40	104.10%
01-39-3054	RETIREMENT	54,827.08	41,559.92	57,703.81	77,932.17	81,389.53	3,457.36	4.44%
01-39-3055	HEALTH INSURANCE	109,332.87	105,271.49	94,795.70	130,269.36	100,681.75	-29,587.61	-22.71%
01-39-3056	LIFE INS	504.65	456.75	448.83	563.68	856.00	292.32	51.86%
01-39-3057	DENTAL	7,077.96	6,053.24	5,783.30	7,728.76	6,999.12	-729.64	-9.44%
01-39-3058	LONG-TERM DISABILITY	1,800.87	3,907.93	923.77	2,226.27	840.87	-1,385.40	-62.23%
01-39-3060	VISION INSURANCE	581.85	748.05	640.23	1,029.34	1,291.92	262.58	25.51%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		602,210.63	478,027.53	556,174.45	718,178.52	727,983.50	9,804.98	1.37%
Category: 35 - SUPPLIES								
01-39-3503	OFFICE SUPPLIES	1,218.09	496.03	384.19	250.00	250.00	0.00	0.00%
01-39-3504	WEARING APPAREL	2,884.37	6,217.72	5,117.68	5,000.00	5,000.00	0.00	0.00%
01-39-3506	CHEMICALS	7,244.02	5,804.28	9,472.46	12,000.00	12,000.00	0.00	0.00%
01-39-3517	JANITORIAL SUPPLIES	1,249.56	856.72	15.00	2,000.00	2,000.00	0.00	0.00%
01-39-3520	FOOD	0.00	4,261.08	4,372.15	3,400.00	3,750.00	350.00	10.29%
01-39-3523	TOOLS/EQUIPMENT	4,256.69	1,946.25	1,292.39	2,000.00	2,000.00	0.00	0.00%
01-39-3526	MINOR EQUIPMENT	2,568.80	3,888.11	3,774.18	3,000.00	2,500.00	-500.00	-16.67%
01-39-3534	EQUIP REPAIR PARTS	2,942.46	2,535.97	5,445.32	7,000.00	7,000.00	0.00	0.00%
01-39-3536	LANDSCAPING MATERIALS	9,260.31	22,499.51	23,670.54	17,000.00	17,000.00	0.00	0.00%
01-39-3542	FIRST AID	69.97	348.53	0.00	500.00	500.00	0.00	0.00%
01-39-3544	IRRIGATION SUPPLIES	2,783.18	5,914.34	4,862.19	5,000.00	5,000.00	0.00	0.00%
01-39-3545	POOL JANITORIAL SUPPLIES	871.53	271.01	53.98	2,000.00	2,000.00	0.00	0.00%
01-39-3546	SPLASH PAD CHEMICALS	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00%
01-39-3547	POOL CHEMICALS	11,373.30	14,857.29	8,764.24	16,000.00	0.00	-16,000.00	-100.00%
Total Category: 35 - SUPPLIES:		46,722.28	69,896.84	67,224.32	78,150.00	62,000.00	-16,150.00	-20.67%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
01-39-4007	POOL MAINTENANCE	10,755.14	34,217.07	34,659.36	17,000.00	0.00	-17,000.00	-100.00%
01-39-4008	PARK MAINTENANCE	2,105.53	2,778.27	2,391.66	3,000.00	3,000.00	0.00	0.00%
01-39-4031	SPLASH PAD MAINTENANCE	210.86	408.27	1,980.00	2,000.00	2,000.00	0.00	0.00%
01-39-4032	CAROL FOX PARK	1,324.76	4,806.40	6,036.57	6,000.00	6,000.00	0.00	0.00%
01-39-4033	CLARK HENRY PARK	5,417.43	8,910.67	5,591.61	7,000.00	7,000.00	0.00	0.00%

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01-39-4034	PHILLIPINE PARK	0.00	0.00	1,852.55	1,500.00	1,500.00	0.00	0.00%
01-39-4035	DOG PARK	954.96	0.00	731.16	3,000.00	3,000.00	0.00	0.00%
01-39-4036	OPEN GREEN SPACE/POCKET P.	195.20	1,420.00	1,253.38	1,000.00	1,000.00	0.00	0.00%
01-39-4037	HIKE AND BIKE TRAILS	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00%
01-39-4038	TREE MAINTENANCE AND TREE	248.89	0.00	1,622.03	5,000.00	5,000.00	0.00	0.00%
01-39-4039	MARQUEES - MAINT	0.00	1,106.71	4,105.50	5,000.00	5,000.00	0.00	0.00%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		21,212.77	53,647.39	60,223.82	53,500.00	36,500.00	-17,000.00	-31.78%
Category: 45 - MAINTENANCE								
01-39-4511	VEHICLE MAINTENANCE	27.96	412.98	41.98	1,000.00	1,000.00	0.00	0.00%
01-39-4512	EQUIPMENT MAINTENANCE	2,934.46	4,074.96	783.78	3,000.00	3,000.00	0.00	0.00%
01-39-4520	AUTO REPAIR/OUTSOURCED	0.00	0.00	-2,232.62	0.00	0.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		2,962.42	4,487.94	-1,406.86	4,000.00	4,000.00	0.00	0.00%
Category: 50 - SERVICES								
01-39-5012	PRINTING	79.68	51.10	0.00	750.00	750.00	0.00	0.00%
01-39-5020	COMMUNICATIONS	993.42	2,437.42	3,987.30	5,620.04	4,236.00	-1,384.04	-24.63%
01-39-5022	EQUIPMENT RENTAL	1,524.96	2,324.82	1,354.51	2,000.00	2,000.00	0.00	0.00%
01-39-5027	MEMBERSHIPS/SUBSCRIPTIONS	792.30	510.00	634.68	750.00	750.00	0.00	0.00%
01-39-5029	TRAVEL/TRAINING	2,400.97	4,169.34	3,685.82	5,000.00	6,600.00	1,600.00	32.00%
Total Category: 50 - SERVICES:		5,791.33	9,492.68	9,662.31	14,120.04	14,336.00	215.96	1.53%
Category: 55 - PROFESSIONAL SERVICES								
01-39-5529	CONTRACTUAL SERVICES	500.00	0.00	0.00	3,500.00	0.00	-3,500.00	-100.00%
01-39-5530	PROFESSIONAL SERVICES	1,640.08	17,316.73	400.00	2,000.00	2,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		2,140.08	17,316.73	400.00	5,500.00	2,000.00	-3,500.00	-63.64%
Category: 65 - CAPITAL OUTLAY								
01-39-6516	PARKS & LANDSCAPING PROJ	25,611.46	28,036.04	16,726.61	40,000.00	40,000.00	0.00	0.00%
01-39-6598	MISCELLANEOUS EQUIPMENT	9,952.82	74,635.57	26,802.58	12,000.00	14,000.00	2,000.00	16.67%
Total Category: 65 - CAPITAL OUTLAY:		35,564.28	102,671.61	43,529.19	52,000.00	54,000.00	2,000.00	3.85%

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Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Category: 97 - INTERFUND ACTIVITY								
01-39-9772	TECHNOLOGY USER FEE	1,000.00	500.00	2,075.00	2,075.00	15,260.00	13,185.00	635.42%
Budget Notes	Subject	Description						
2024-2025	Put Marquee Screens into Replacement Schedule	Background: To ensure the continued functionality and effectiveness of our marquee screens, which are a part of our community communication and event promotion, it is essential to maintain them in working condition. As part of our asset management strategy, incorporating these screens into our regular replacement schedule is necessary.						
		Solution: We propose to add the marquee screens to our standard asset replacement schedule. This inclusion will formalize the process for regularly assessing the condition of the screens and replacing them as needed based on their lifecycle and technological advancements.						
01-39-9791	EQUIPMENT USER FEE	11,800.00	22,180.00	132,311.00	132,311.00	42,070.00	-90,241.00	-68.20%
Total Category: 97 - INTERFUND ACTIVITY:		12,800.00	22,680.00	134,386.00	134,386.00	57,330.00	-77,056.00	-57.34%
Total Department: 39 - PARKS:		729,403.79	758,220.72	870,193.23	1,059,834.56	958,149.50	-101,685.06	-9.59%
Total Expense:		17,197,828.04	18,734,819.89	25,458,579.07	31,183,771.82	25,361,164.75	-5,822,607.07	-18.67%
Total Fund: 01 - GENERAL FUND:		1,083,424.28	2,396,310.35	-7,340,062.40	-8,362,893.82	-4,194,892.75	4,168,001.07	-49.84%

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Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Fund: 02 - UTILITY FUND								
Revenue								
Department: 40 - REVENUES								
Category: 85 - FEE & CHARGES FOR SERVICE								
02-40-8541	WATER SERVICE	3,333,396.74	3,620,954.09	2,731,409.89	3,652,283.00	3,999,000.00	346,717.00	9.49%
02-40-8542	SEWER SERVICE	1,661,816.86	1,674,205.52	1,704,623.93	2,081,606.00	2,338,000.00	256,394.00	12.32%
02-40-8543	METER FEES	4,972.50	6,108.04	5,970.00	0.00	0.00	0.00	0.00%
Total Category: 85 - FEE & CHARGES FOR SERVICE:		5,000,186.10	5,301,267.65	4,442,003.82	5,733,889.00	6,337,000.00	603,111.00	10.52%
Category: 96 - INTEREST EARNED								
02-40-9601	INTEREST EARNED	23,291.41	146,451.49	79,028.22	144,000.00	144,000.00	0.00	0.00%
Total Category: 96 - INTEREST EARNED:		23,291.41	146,451.49	79,028.22	144,000.00	144,000.00	0.00	0.00%
Category: 98 - MISCELLANEOUS REVENUE								
02-40-9802	SALE OF ASSETS	0.00	19,488.00	0.00	0.00	0.00	0.00	0.00%
02-40-9840	PENALTIES & ADJUSTMENTS	42,142.32	41,755.76	31,180.79	30,000.00	40,000.00	10,000.00	33.33%
02-40-9899	MISCELLANEOUS	-4,682.08	28,933.96	11,260.22	30,000.00	30,000.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		37,460.24	90,177.72	42,441.01	60,000.00	70,000.00	10,000.00	16.67%
Category: 99 - OTHER AGENCY REVENUES								
02-40-9906	SEATTLE STREET WATER LINE G	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-40-9911	TDEM GRANT	0.00	79,168.32	0.00	0.00	0.00	0.00	0.00%
Total Category: 99 - OTHER AGENCY REVENUES:		0.00	79,168.32	0.00	0.00	0.00	0.00	0.00%
Total Department: 40 - REVENUES:		5,060,937.75	5,617,065.18	4,563,473.05	5,937,889.00	6,551,000.00	613,111.00	10.33%
Total Revenue:		5,060,937.75	5,617,065.18	4,563,473.05	5,937,889.00	6,551,000.00	613,111.00	10.33%

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Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 45 - WATER & SEWER								
Category: 30 - SALARIES, WAGES, & BENEFITS								
02-45-3001	SALARIES	243,325.81	186,043.99	187,070.96	241,641.83	249,644.23	8,002.40	3.31%
02-45-3003	LONGEVITY	533.86	149.19	100.65	120.06	480.00	359.94	299.80%
02-45-3007	OVERTIME	25,073.42	24,800.93	18,542.90	30,000.00	30,000.00	0.00	0.00%
02-45-3010	INCENTIVES	806.62	550.51	1,937.04	0.00	3,239.86	3,239.86	0.00%
02-45-3051	FICA/MEDICARE TAXES	19,758.07	17,121.29	15,746.65	19,105.80	21,677.35	2,571.55	13.46%
02-45-3052	WORKMEN'S COMPENSATION	9,222.65	8,107.48	8,113.51	9,500.00	3,711.00	-5,789.00	-60.94%
02-45-3053	UNEMPLOYMENT INSURANCE	1,603.64	156.40	275.59	271.76	468.00	196.24	72.21%
02-45-3054	RETIREMENT	38,162.51	32,778.47	32,856.01	41,099.51	46,840.08	5,740.57	13.97%
02-45-3055	HEALTH INSURANCE	65,082.75	29,818.88	19,236.04	34,172.32	29,398.32	-4,774.00	-13.97%
02-45-3056	LIFE INS	312.75	226.75	202.47	281.84	428.00	146.16	51.86%
02-45-3057	DENTAL	4,067.71	1,738.35	1,651.13	1,952.08	1,991.52	39.44	2.02%
02-45-3058	LONG-TERM DISABILITY	963.41	1,128.68	488.25	1,184.05	436.88	-747.17	-63.10%
02-45-3060	VISION INSURANCE	579.12	375.08	316.46	428.48	544.32	115.84	27.04%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		409,492.32	302,996.00	286,537.66	379,757.73	388,859.56	9,101.83	2.40%
Category: 35 - SUPPLIES								
02-45-3500	PENSION EXPENSE	-395,853.00	14,296.00	0.00	0.00	0.00	0.00	0.00%
02-45-3502	POSTAGE/FREIGHT/DEL. FEE	16,060.55	19,920.42	15,034.05	13,000.00	13,000.00	0.00	0.00%
02-45-3503	OFFICE SUPPLIES	2,375.33	3,763.88	3,308.15	2,000.00	2,000.00	0.00	0.00%
02-45-3504	WEARING APPAREL	3,422.16	2,670.28	1,673.62	5,000.00	5,000.00	0.00	0.00%
02-45-3506	CHEMICALS	24,810.40	28,965.98	42,972.89	39,110.00	41,000.00	1,890.00	4.83%
02-45-3510	BOOKS & PERIODICALS	0.00	470.00	0.00	600.00	600.00	0.00	0.00%
02-45-3520	FOOD	0.00	1,869.97	1,955.43	2,400.00	3,000.00	600.00	25.00%
02-45-3523	TOOLS/EQUIPMENT	4,242.76	4,465.38	1,938.48	5,000.00	5,000.00	0.00	0.00%
02-45-3534	PARTS AND MATERIALS	14,743.78	23,496.99	22,486.83	20,000.00	30,000.00	10,000.00	50.00%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Increase inventory and reduce downtime	Background: There has been a trend with emergency repairs with the utilities division Solution: Increasing this line item will allow for the purchase of curb stops, u-branches, meters, meter antenna, meter boxes, inflow protectors, etc. Would also like to purchase an extra fire hydrant to have on hand, various size valves to have on hand, extra manhole lids to have on hand, manhole rings, misc w/ww parts in the event of emergency it will be ideal to have additional parts on standby.						
02-45-3535	SHOP SUPPLIES	1,506.23	762.10	2,738.99	2,000.00	2,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		-328,691.79	100,681.00	92,108.44	89,110.00	101,600.00	12,490.00	14.02%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
02-45-4001	BUILDINGS AND GROUNDS	11,900.32	3,141.28	11,579.52	6,000.00	7,000.00	1,000.00	16.67%

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
02-45-4040	WATER SYSTEM EMERGENCY	0.00	0.00	0.00	0.00	120,000.00	120,000.00	0.00%
02-45-4041	WATER SYSTEM MAINTENANCE	181,257.27	110,323.48	245,484.76	100,000.00	80,000.00	-20,000.00	-20.00%
Budget Notes	Subject							
Budget Code	Description							
2024-2025	Increase Water maintenance expense per tri	Background: There has been an increased trend with water main breaks over the last few years causing an overspend.						
		Solution: Allocating more money in this line item will ensure that we are able to cover more than two main breaks within a fiscal year while still allowing us to conduct our routine maintenance and testing.						
02-45-4042	SEWER SYSTEM MAINTENANCE	70,446.28	49,506.23	41,977.64	50,000.00	20,000.00	-30,000.00	-60.00%
02-45-4043	WATER PLANTS MAINTENANCE	62,003.07	81,466.28	85,880.62	65,000.00	26,800.00	-38,200.00	-58.77%
02-45-4044	LIFT STATIONS MAINTENANCE	12,779.24	55,214.84	64,989.58	54,000.00	22,400.00	-31,600.00	-58.52%
02-45-4045	SEWER PLANT MAINTENANCE	83,478.05	111,653.47	159,844.30	80,000.00	40,000.00	-40,000.00	-50.00%
Budget Notes	Subject							
Budget Code	Description							
2024-2025	Increase WWTP Maintenance to combat agi	Background: Our sewer plant has experienced increase troubleshooting and calls for reactive maintenance over the last three to five years.						
		Solution: Increasing this maintenance line item will cover additional troubleshooting and allow staff more resources for preventative maintenance.						
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		421,864.23	411,305.58	609,756.42	355,000.00	316,200.00	-38,800.00	-10.93%
Category: 45 - MAINTENANCE								
02-45-4050	SEWER SYSTEM EMERGENCY	0.00	0.00	0.00	0.00	30,000.00	30,000.00	0.00%
02-45-4051	WATER PLANT EMERGENCY	0.00	0.00	0.00	0.00	40,200.00	40,200.00	0.00%
02-45-4052	SEWER PLANT EMERGENCY	0.00	0.00	0.00	0.00	60,000.00	60,000.00	0.00%
02-45-4053	LIFT STATION EMERGENCY	0.00	0.00	0.00	0.00	33,600.00	33,600.00	0.00%
02-45-4504	COMPUTER SOFTWARE	5,660.79	3,193.75	17,586.75	7,400.00	1,000.00	-6,400.00	-86.49%
02-45-4520	AUTO REPAIR/OUTSOURCED	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00%
Budget Notes	Subject							
Budget Code	Description							
2024-2025	Establish Auto Repair Outsourcing Budget Li	Background: Currently, our utility fund lacks a dedicated budget line for outsourcing auto repairs. This gap can result in budgetary discrepancies and not show the true cost of the utility department. While we have a trade in schedule that keeps our fleet under warranty, there may be items that come up that are not covered by warranty. This will allow for tracking those expenses.						
		Solution: To improve financial accuracy and enhance maintenance tracking, we propose adding a specific budget line for auto repair outsourcing within our fleet budget. This new line item will exclusively cover costs associated with external repair services that cannot be handled internally.						
Total Category: 45 - MAINTENANCE:		5,660.79	3,193.75	17,586.75	9,400.00	166,800.00	157,400.00	1,674.47%
Category: 50 - SERVICES								
02-45-5012	PRINTING	1,304.95	1,247.82	1,310.06	1,800.00	1,800.00	0.00	0.00%
02-45-5015	LAB TESTS	29,644.83	30,304.00	27,131.10	35,000.00	35,000.00	0.00	0.00%

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Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
02-45-5017	UTILITIES	162,492.51	181,810.78	155,818.71	142,500.00	142,500.00	0.00	0.00%
02-45-5019	W.O.B. DISPOSAL-O&M CONTR	425,026.72	431,815.02	380,677.93	350,000.00	350,000.00	0.00	0.00%
02-45-5020	COMMUNICATIONS	5,359.62	6,792.10	5,808.92	7,000.00	8,276.00	1,276.00	18.23%
02-45-5022	RENTAL OF EQUIPMENT	0.00	0.00	957.07	1,500.00	1,500.00	0.00	0.00%
02-45-5025	PUBLIC NOTICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-45-5027	MEMBERSHIPS	40.00	45.00	0.00	1,000.00	1,000.00	0.00	0.00%
02-45-5029	TRAVEL/TRAINING	4,500.35	1,897.50	1,590.77	10,000.00	10,000.00	0.00	0.00%
Total Category: 50 - SERVICES:		628,368.98	653,912.22	573,294.56	548,800.00	550,076.00	1,276.00	0.23%
Category: 54 - SUNDRY								
02-45-5405	PERMITS, FEES, CREDIT CD FEE:	56,191.86	58,458.57	18,000.57	53,000.00	53,000.00	0.00	0.00%
02-45-5411	HOUSTON WATER - PURCHASE	1,645,544.16	1,897,815.46	1,049,056.91	1,800,000.00	1,800,000.00	0.00	0.00%
02-45-5412	NHCWA WATER PURCHASED	433,983.16	656,739.68	461,202.02	450,000.00	550,000.00	100,000.00	22.22%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Increase NHCWA account	Background: In an effort to avoid paying a City of Houston water surcharge fee staff aims to utilize our wells more strategically. While City of Houston water is cheaper than using well water, if we get to the threshold of having an overage charge it becomes cheaper for us to use well water than to pay the overage charge. Solution: Increasing this line item will allow staff to utilize the wells to avoid overage surcharges on our City of Houston water while still following our groundwater reduction plan.						
02-45-5499	DEPRECIATION EXPENSE	657,424.00	687,251.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUNDRY:		2,793,143.18	3,300,264.71	1,528,259.50	2,303,000.00	2,403,000.00	100,000.00	4.34%
Category: 55 - PROFESSIONAL SERVICES								
02-45-5501	AUDITS/CONTRACTS/STUDIES	9,674.00	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00%
02-45-5510	ENGINEERING SERVICES	47,789.00	15,085.19	-9,813.90	100,000.00	100,000.00	0.00	0.00%
02-45-5515	CONSULTANT SERVICES	14,675.17	73,172.44	61,089.42	100,000.00	100,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		72,138.17	98,257.63	51,275.52	210,000.00	210,000.00	0.00	0.00%
Category: 60 - OTHER SERVICES								
02-45-6001	INSURANCE-VEHICLES	16,728.40	15,475.57	15,003.02	12,360.00	16,100.00	3,740.00	30.26%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Address Auto Insurance Cost Increase	Background: Based on the expenditures from the current fiscal year, we are expecting a 7% increase in automobile insurance costs for the city's fleet. This projected rise reflects broader trends in the insurance market and impacts the operational costs associated with maintaining our municipal vehicle fleet. Solution: To manage this expected increase in automobile insurance expenses, we propose to adjust the relevant budget line to accommodate the additional 7% cost. This adjustment will ensure that all city vehicles remain adequately insured, supporting the uninterrupted operation of city						
02-45-6003	LIABILITY-FIRE & CASUALTY	8,591.11	10,621.13	13,912.61	11,700.00	14,520.00	2,820.00	24.10%

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	Comparison 1 Budget		Comparison 1	%			
					2023-2024	2024-2025	to Parent Budget				
					2023-2024	2024-2025	Increase / (Decrease)				
					2023-2024	2024-2025					
			Manage Rising Property Insurance Costs	Background: Anticipating a 15% increase in property insurance for the upcoming fiscal year, we face a significant budgetary challenge. This surge in insurance costs is reflective of a national trend where the costs for repairs and replacements of buildings have escalated. Ensuring that our municipal buildings are adequately insured is crucial for their maintenance and operation, especially in light of these increasing costs. Solution: To address this substantial increase in insurance expenses, we propose an appropriate adjustment to the property insurance budget to cover the anticipated 15% hike.							
Total Category: 60 - OTHER SERVICES:					25,319.51	26,096.70	28,915.63	24,060.00	30,620.00	6,560.00	27.27%
Category: 70 - CAPITAL IMPROVEMENTS											
02-45-7080			MISC.		6,673.84	2,494.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 70 - CAPITAL IMPROVEMENTS:					6,673.84	2,494.00	0.00	0.00	0.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY											
02-45-9751			TRANSFER TO GENERAL FUND		608,000.00	630,000.00	630,000.00	630,000.00	650,000.00	20,000.00	3.17%
02-45-9753			TRANSFER TO DEBT SERVICE FL		87,815.00	113,573.00	169,686.00	169,686.00	795,379.00	625,693.00	368.74%
			GO Series 2007 and GO Series 2024	Based on the Debt service schedule for both General Obligation bonds: GO Series 2007 - \$169,629 GO Series 2024 - \$625,750							
02-45-9772			TECHNOLOGY USER FEE		875.00	875.00	1,500.00	1,500.00	1,680.00	180.00	12.00%
02-45-9791			EQUIPMENT USER FEE		37,000.00	169,733.00	169,153.82	169,153.82	115,904.00	-53,249.82	-31.48%
Total Category: 97 - INTERFUND ACTIVITY:					733,690.00	914,181.00	970,339.82	970,339.82	1,562,963.00	592,623.18	61.07%
Total Department: 45 - WATER & SEWER:					4,767,659.23	5,813,382.59	4,158,074.30	4,889,467.55	5,730,118.56	840,651.01	17.19%

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					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 46 - UTILITY CAPITAL PROJECT								
Category: 70 - CAPITAL IMPROVEMENTS								
02-46-7019	AUTOMATED METER READING	0.00	6,648.30	66,591.27	0.00	0.00	0.00	0.00%
02-46-7020	SEATTLE BOOSTER PUMP REPL	0.00	0.44	78,735.72	0.00	0.00	0.00	0.00%
02-46-7032	Sanitary Sewer Lines Inspector	0.00	0.00	68,050.38	250,000.00	0.00	-250,000.00	-100.00%
02-46-7060	WEST WATER PLANT - POWER	4,681.50	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7064	CASTLEBRIDGE WWTP	22,993.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7077	SEWERLINE REPLAC STREET PR	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7080	AUTOCNTRL-SCADA	-17,707.00	0.00	5,713.75	180,000.00	0.00	-180,000.00	-100.00%
02-46-7087	SEWER REHABILITATION	0.00	149,858.60	0.00	250,000.00	0.00	-250,000.00	-100.00%
02-46-7091	WOB Sewer Plant Rehabilitatio	0.00	0.00	882,280.00	980,000.00	0.00	-980,000.00	-100.00%
02-46-7100	WATER PLANT - WEST ROAD	0.00	0.00	0.00	30,000.00	0.00	-30,000.00	-100.00%
02-46-7111	SEATTLE - WELL REPAIR	9,269.00	44,000.00	0.00	0.00	0.00	0.00	0.00%
02-46-7114	WATER LINE IMP - WITH STREE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7126	REHAB - REPAIR STORM WAT L	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7128	VILLAGE WATER PLANT GENER	-0.59	0.34	0.00	0.00	0.00	0.00	0.00%
02-46-7130	LIFT STATION REHABILITATION	0.00	80,853.97	542,846.17	2,100,000.00	0.00	-2,100,000.00	-100.00%
02-46-7131	REPAIRS FOR LIFT STATION RO,	9,529.50	10,851.14	0.00	0.00	0.00	0.00	0.00%
02-46-7132	CASTLEBRIDGE DIFUSERS	0.00	0.00	54,835.00	0.00	0.00	0.00	0.00%
02-46-7133	RISK AND RESIENCY STUDY UP	12,680.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7134	SEATTLE WATER PLANT GENER	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
02-46-7135	WATER VALVE, EXERCISE, REPA	860.98	24,075.00	126,789.50	200,000.00	200,000.00	0.00	0.00%
02-46-7136	Transducers	0.00	0.00	18,501.94	50,000.00	0.00	-50,000.00	-100.00%
02-46-7143	CASTLEBRIDGE AERATION	0.00	0.00	0.00	0.00	200,000.00	200,000.00	0.00%

Budget Notes

Budget Code 2024-2025
Subject Ensure Sustainable High Standard Utility Ser
Description Background: Castlebridge WWTP is in need of pre aeration diffusers and a mud valve replacements to increase operational efficiency.
 Solution: Installation of pre aeration diffusers, replacement of needed mud valves to maintain proper aeration operation.

02-46-7148	CASTLEBRIDGE BLOWER SYSTE	0.00	0.00	0.00	0.00	389,000.00	389,000.00	0.00%
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Budget Notes

Budget Code 2024-2025
Subject Ensure Sustainable High Standard Utility Ser
Description Background: As part of our utility infrastructure inspection and capital improvement outline projects were recommended by our consulting engineering firm ranking them via priority and severity. It was recommended that we replace blowers 1 & 2 based on their age, operational functionality and inefficiency.
 Solution: Replacement of blowers number 1 & 2 to maintain proper air supply in a sustainable manor.

02-46-7153	CASTLEBRIDGE SITE	0.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00%
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Budget Comparison Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Budget Notes Budget Code 2024-2025								
Subject	Description							
Increase security at Utility Facilities	Background: As the city improved their security and access control system in 2023 we now have an opportunity to increase the security and access control at our utility sites within the city.							
	Solution: This supplemental will add an access control reader to the entrance of the facility to allow us to regulate and track access to the facility by way of our citywide access control platform.							
02-46-7157	SEATTLE WP GROUND STORAC	0.00	0.00	0.00	0.00	272,000.00	272,000.00	0.00%
Budget Notes Budget Code 2024-2025								
Subject	Description							
Ensure Sustainable High Standard Utility Ser	Background: As part of our utility infrastructure inspection and capital improvement outline projects were recommended by our consulting engineering firm ranking them via priority and severity. It was recommended that we recoat the interior and exterior of the ground water storage tank number 2 based on the visual inspection.							
	Solution: Recoating the interior and exterior of ground storage tank 2 to provide a new protective coating for the tank.							
02-46-7167	SEATTLE WP SITE	0.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00%
Budget Notes Budget Code 2024-2025								
Subject	Description							
Increase security at Utility Facilities	Background: As the city improved their security and access control system in 2023 we now have an opportunity to increase the security and access control at our utility sites within the city.							
	Solution: This supplemental will add an access control reader to the entrance of the facility to allow us to regulate and track access to the facility by way of our citywide access control platform.							
02-46-7174	VILLAGE WP BOOSTER PUMPS	0.00	0.00	0.00	0.00	12,000.00	12,000.00	0.00%
Budget Notes Budget Code 2024-2025								
Subject	Description							
Ensure Sustainable High Standard Utility Ser	Background: As part of our utility infrastructure inspection and capital improvement outline projects were recommended by our consulting engineering firm ranking them via priority and severity. Booster pump 4 is in need of recoating and repair.							
	Solution: This supplemental will recoat and repair the booster pump.							
02-46-7181	VILLAGE WP SITE	0.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00%
Budget Notes Budget Code 2024-2025								
Subject	Description							
Increase Security at Utility Facilities	Background: As the city improved their security and access control system in 2023 we now have an opportunity to increase the security and access control at our utility sites within the city.							
	Solution: This supplemental will add an access control reader to the entrance of the facility to allow us to regulate and track access to the facility by way of our citywide access control platform.							

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Comparison 1 Budget		Comparison 1	%	
				Parent Budget 2023-2024 2023-2024	2024-2025 2024-2025	to Parent Budget Increase / (Decrease)		
02-46-7185 Budget Notes Budget Code 2024-2025	WEST WP GROUND STORAGE T	0.00	0.00	0.00	0.00	220,000.00	220,000.00	0.00%
	Subject	Description						
	Ensure Sustainable High Standard Utility Ser	Background: As part of our utility infrastructure inspection and capital improvement outline projects were recommended by our consulting engineering firm ranking them via priority and severity. It was recommended that we recoat the interior and exterior of the ground water storage tank based on the visual inspection.						
		Solution: Recoating the interior and exterior of the ground storage tank to provide a new protective coating for the tank.						
02-46-7186 Budget Notes Budget Code 2024-2025	WEST WP HPT TANK	0.00	0.00	0.00	0.00	85,000.00	85,000.00	0.00%
	Subject	Description						
	Ensure Sustainable High Standard Utility Ser	Background: As part of our utility infrastructure inspection and capital improvement outline projects were recommended by our consulting engineering firm ranking them via priority and severity. It was recommended that we recoat the interior and exterior of the Hydropneumatic tank based on the visual inspection.						
		Solution: Recoating the interior and exterior of the HPT to provide a new protective coating for the tank.						
02-46-7188 Budget Notes Budget Code 2024-2025	WEST WP BOOSTER PUMPS	0.00	0.00	0.00	0.00	75,000.00	75,000.00	0.00%
	Subject	Description						
	Ensure Sustainable High Standard Utility Ser	Background: As part of our utility infrastructure inspection and capital improvement outline projects were recommended by our consulting engineering firm ranking them via priority and severity. Booster pump 2 is in need of recoating and repair and all booster pump pipes are in need of recoating.						
02-46-7195 Budget Notes Budget Code 2024-2025	WEST WP SITE	0.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00%
	Subject	Description						
	Increase Security at Utility Facilities	Background: As the city improved their security and access control system in 2023 we now have an opportunity to increase the security and access control at our utility sites within the city.						
		Solution: This supplemental will add an access control reader to the entrance of the facility to allow us to regulate and track access to the facility by way of our citywide access control platform.						
02-46-7203	WASTEWATER COLLECTION IN:	0.00	0.00	0.00	0.00	200,000.00	200,000.00	0.00%
02-46-7204	WASTEWATER COLLECTION RE	0.00	0.00	0.00	0.00	200,000.00	200,000.00	0.00%
02-46-7206	RIO GRANDE LIFT STATION	0.00	0.00	0.00	0.00	75,000.00	75,000.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	Parent Budget		Comparison 1	Comparison 1	%		
					2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	2023-2024 2023-2024		2024-2025 2024-2025	Budget to Parent Budget Increase / (Decrease)
02-46-7207			TAHOE LIFT STATION	<p>Ensure Sustainable High Standard Utility Ser Background: If the city experiences a power loss or natural disaster it is important that our utility operation remains operating at the high standard.</p> <p>Solution: This supplemental will add a portable generator that will be used to ensure our lift stations remain operational in the event of a power loss.</p>	0.00	0.00	0.00	0.00	374,000.00	374,000.00	0.00%
			Subject	Description							
			Ensure Sustainable High Standard Utility Ser	<p>Background: As part of our utility infrastructure inspection and capital improvement outline projects were recommended by our consulting engineering firm ranking them via priority and severity. Tahoe lift station is in need of a handful of repairs.</p> <p>Solution: Bring Tahoe LS up to standard with repairs including wet well rehab, repairing pumps, replacing riser piping/valves, replacing discharge piping/valves, bypass pumping, odor control, and site work.</p>							
Total Category: 70 - CAPITAL IMPROVEMENTS:					42,306.39	316,287.79	1,844,343.73	4,040,000.00	2,318,000.00	-1,722,000.00	-42.62%
Total Department: 46 - UTILITY CAPITAL PROJECT:					42,306.39	316,287.79	1,844,343.73	4,040,000.00	2,318,000.00	-1,722,000.00	-42.62%
Total Expense:					4,809,965.62	6,129,670.38	6,002,418.03	8,929,467.55	8,048,118.56	-881,348.99	-9.87%
Total Fund: 02 - UTILITY FUND:					250,972.13	-512,605.20	-1,438,944.98	-2,991,578.55	-1,497,118.56	1,494,459.99	-49.96%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

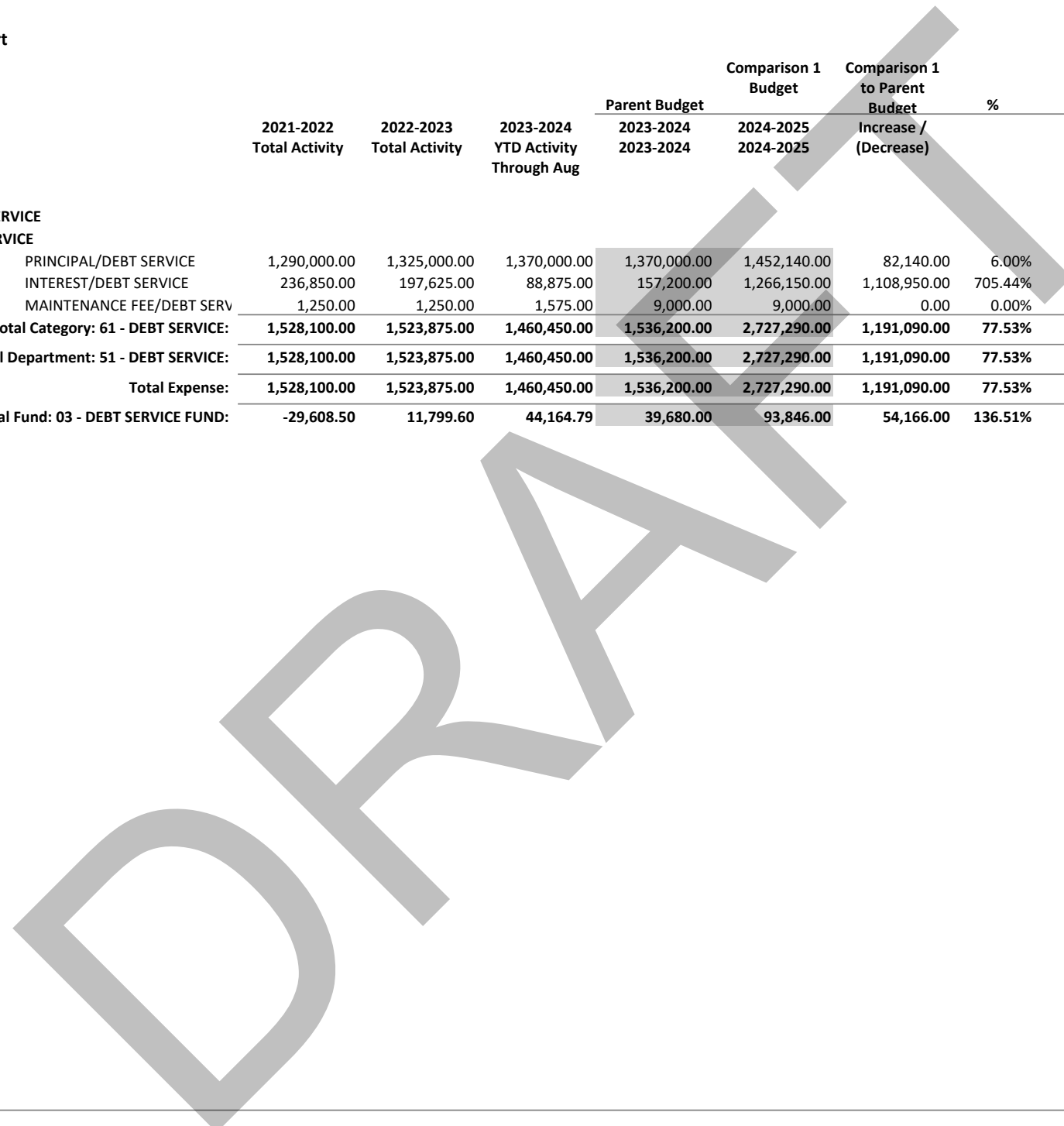


Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Fund: 03 - DEBT SERVICE FUND								
Revenue								
Department: 50 - REVENUES								
Category: 72 - PROPERTY TAXES								
03-50-7201	CURRENT PROPERTY TAXES	1,422,510.06	1,432,068.23	1,342,765.62	1,347,194.00	1,970,757.00	623,563.00	46.29%
03-50-7202	DELINQUENT PROPERTY TAX	-19,790.52	-31,729.26	-32,279.37	30,000.00	30,000.00	0.00	0.00%
03-50-7203	PENALTY, INTEREST, COSTS	5,735.57	4,318.79	3,814.00	15,000.00	5,000.00	-10,000.00	-66.67%
Total Category: 72 - PROPERTY TAXES:		1,408,455.11	1,404,657.76	1,314,300.25	1,392,194.00	2,005,757.00	613,563.00	44.07%
Category: 96 - INTEREST EARNED								
03-50-9601	INTEREST EARNED	2,221.39	17,443.84	20,628.54	14,000.00	20,000.00	6,000.00	42.86%
Total Category: 96 - INTEREST EARNED:		2,221.39	17,443.84	20,628.54	14,000.00	20,000.00	6,000.00	42.86%
Category: 97 - INTERFUND ACTIVITY								
03-50-9752	TRANSFER FROM UTILITY FUND	87,815.00	113,573.00	169,686.00	169,686.00	795,379.00	625,693.00	368.74%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	GO Bond series 2007 and GO Bond Series 20	Based on the debt service schedule for both GO Bond GO Bond Series 2007 - \$169,629 GO Bond Series 2024 - \$625,750						
Total Category: 97 - INTERFUND ACTIVITY:		87,815.00	113,573.00	169,686.00	169,686.00	795,379.00	625,693.00	368.74%
Total Department: 50 - REVENUES:		1,498,491.50	1,535,674.60	1,504,614.79	1,575,880.00	2,821,136.00	1,245,256.00	79.02%
Total Revenue:		1,498,491.50	1,535,674.60	1,504,614.79	1,575,880.00	2,821,136.00	1,245,256.00	79.02%

Budget Comparison Report

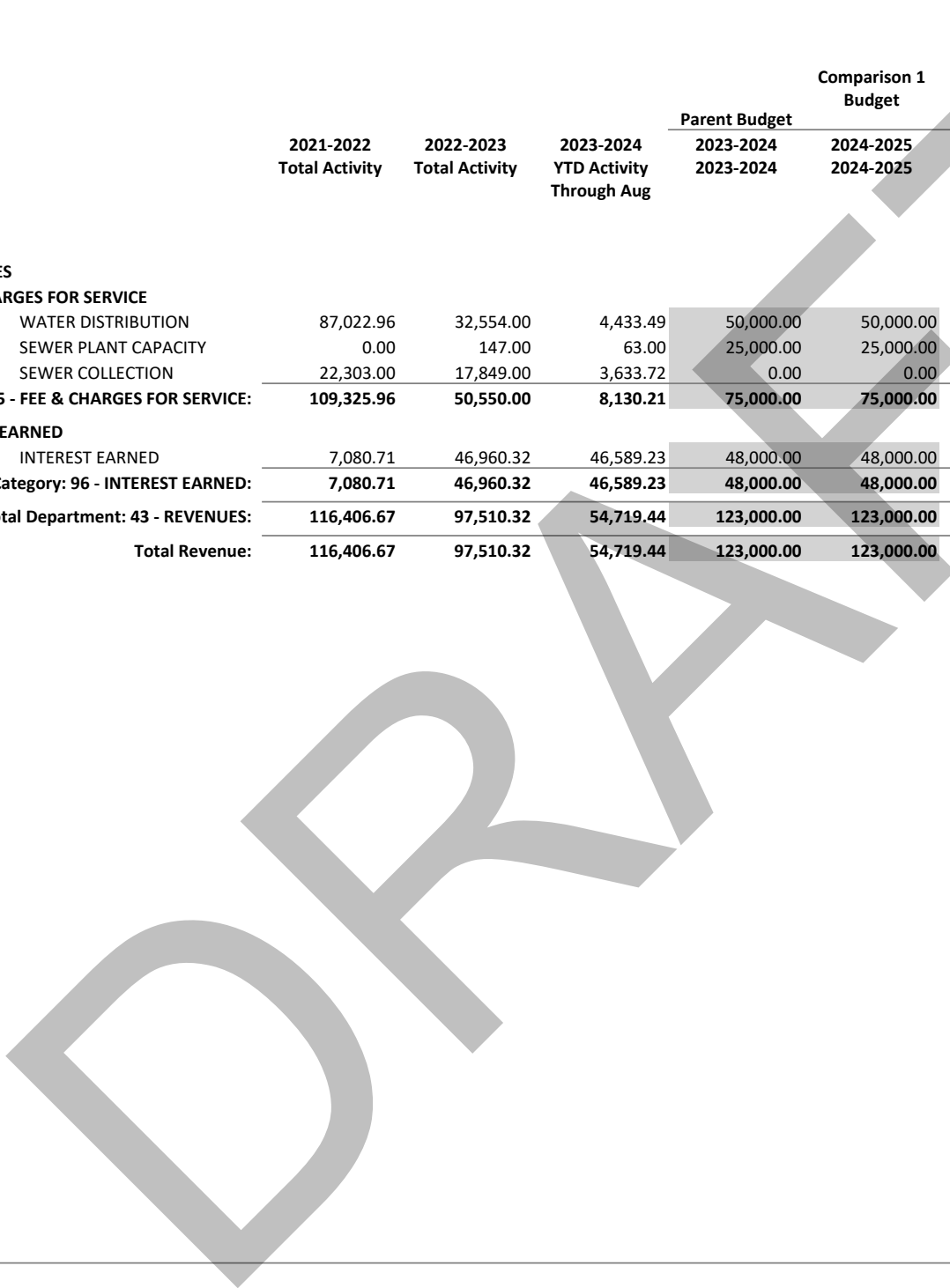
Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 51 - DEBT SERVICE								
Category: 61 - DEBT SERVICE								
03-51-6121	PRINCIPAL/DEBT SERVICE	1,290,000.00	1,325,000.00	1,370,000.00	1,370,000.00	1,452,140.00	82,140.00	6.00%
03-51-6122	INTEREST/DEBT SERVICE	236,850.00	197,625.00	88,875.00	157,200.00	1,266,150.00	1,108,950.00	705.44%
03-51-6123	MAINTENANCE FEE/DEBT SERV	1,250.00	1,250.00	1,575.00	9,000.00	9,000.00	0.00	0.00%
Total Category: 61 - DEBT SERVICE:		1,528,100.00	1,523,875.00	1,460,450.00	1,536,200.00	2,727,290.00	1,191,090.00	77.53%
Total Department: 51 - DEBT SERVICE:		1,528,100.00	1,523,875.00	1,460,450.00	1,536,200.00	2,727,290.00	1,191,090.00	77.53%
Total Expense:		1,528,100.00	1,523,875.00	1,460,450.00	1,536,200.00	2,727,290.00	1,191,090.00	77.53%
Total Fund: 03 - DEBT SERVICE FUND:		-29,608.50	11,799.60	44,164.79	39,680.00	93,846.00	54,166.00	136.51%



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Fund: 04 - IMPACT FEE FUND								
Revenue								
Department: 43 - REVENUES								
Category: 85 - FEE & CHARGES FOR SERVICE								
04-43-8547	WATER DISTRIBUTION	87,022.96	32,554.00	4,433.49	50,000.00	50,000.00	0.00	0.00%
04-43-8548	SEWER PLANT CAPACITY	0.00	147.00	63.00	25,000.00	25,000.00	0.00	0.00%
04-43-8551	SEWER COLLECTION	22,303.00	17,849.00	3,633.72	0.00	0.00	0.00	0.00%
Total Category: 85 - FEE & CHARGES FOR SERVICE:		109,325.96	50,550.00	8,130.21	75,000.00	75,000.00	0.00	0.00%
Category: 96 - INTEREST EARNED								
04-43-9601	INTEREST EARNED	7,080.71	46,960.32	46,589.23	48,000.00	48,000.00	0.00	0.00%
Total Category: 96 - INTEREST EARNED:		7,080.71	46,960.32	46,589.23	48,000.00	48,000.00	0.00	0.00%
Total Department: 43 - REVENUES:		116,406.67	97,510.32	54,719.44	123,000.00	123,000.00	0.00	0.00%
Total Revenue:		116,406.67	97,510.32	54,719.44	123,000.00	123,000.00	0.00	0.00%



Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Expense							
Department: 45 - WATER & SEWER							
Category: 55 - PROFESSIONAL SERVICES							
<u>04-45-5515</u> CONSULTANT SERVICES	0.00	65,743.32	209,314.62	368,000.00	70,000.00	-298,000.00	-80.98%
Total Category: 55 - PROFESSIONAL SERVICES:	0.00	65,743.32	209,314.62	368,000.00	70,000.00	-298,000.00	-80.98%
Total Department: 45 - WATER & SEWER:	0.00	65,743.32	209,314.62	368,000.00	70,000.00	-298,000.00	-80.98%
Total Expense:	0.00	65,743.32	209,314.62	368,000.00	70,000.00	-298,000.00	-80.98%
Total Fund: 04 - IMPACT FEE FUND:	116,406.67	31,767.00	-154,595.18	-245,000.00	53,000.00	298,000.00	-121.63%

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Fund: 05 - MOTEL TAX FUND								
Revenue								
Department: 55 - REVENUES								
Category: 75 - OTHER TAXES								
05-55-7635	MOTEL OCCUPANCY TAX	158,559.90	128,874.69	117,423.30	170,000.00	115,000.00	-55,000.00	-32.35%
	Total Category: 75 - OTHER TAXES:	158,559.90	128,874.69	117,423.30	170,000.00	115,000.00	-55,000.00	-32.35%
Category: 96 - INTEREST EARNED								
05-55-9601	INTEREST EARNED	2,144.96	8,550.68	806.66	12,000.00	1,000.00	-11,000.00	-91.67%
	Total Category: 96 - INTEREST EARNED:	2,144.96	8,550.68	806.66	12,000.00	1,000.00	-11,000.00	-91.67%
	Total Department: 55 - REVENUES:	160,704.86	137,425.37	118,229.96	182,000.00	116,000.00	-66,000.00	-36.26%
	Total Revenue:	160,704.86	137,425.37	118,229.96	182,000.00	116,000.00	-66,000.00	-36.26%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

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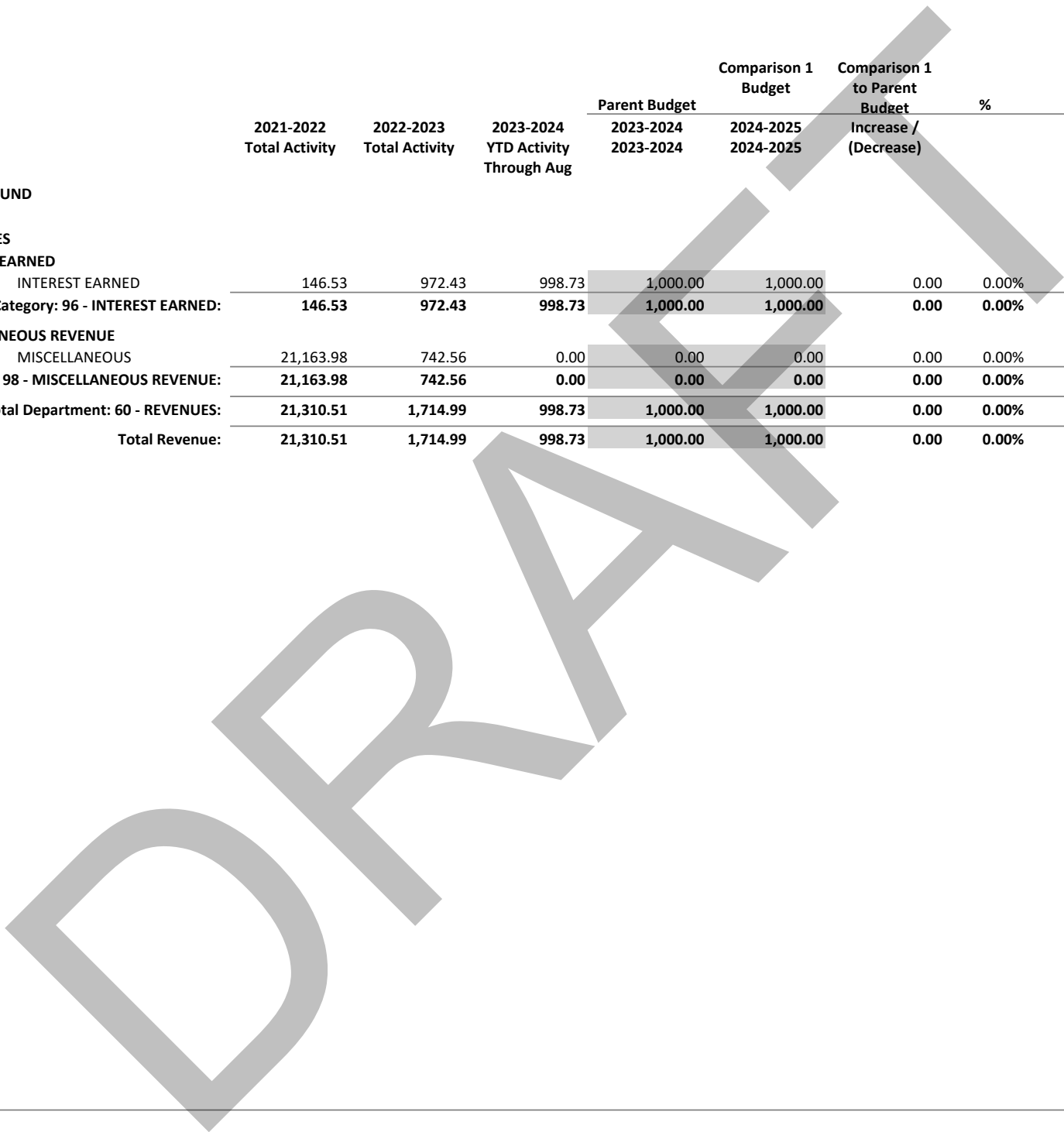
Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 56 - MOTEL TAX								
Category: 50 - SERVICES								
05-56-5040	ARTS	0.00	0.00	2,723.17	10,000.00	10,000.00	0.00	0.00%
05-56-5043	GENERAL ADVERTISING	5,000.00	5,925.00	5,535.00	8,000.00	8,000.00	0.00	0.00%
05-56-5044	ADVERTISING	7,960.00	8,700.00	5,756.82	12,000.00	30,000.00	18,000.00	150.00%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Boost Tourism via Enhanced Advertising	Background: In an effort to promote Jersey Village and boost tourism, there is a need to increase our investment in advertising. This strategic move aims to raise awareness and attract more visitors, which in turn will support local businesses and increase hotel occupancy rates. The Hotel Occupancy Tax (HOT) Fund provides a perfect avenue for such investments, as it is designed to foster tourism and hotel activity.						
		Solution: We propose to add \$18,000 to the advertising budget within the HOT Fund. This additional funding will be specifically targeted at campaigns designed to promote Jersey Village as a prime destination. By utilizing HOT Fund resources, we ensure that our advertising efforts are not only effective but also compliant with the stipulations of the Hotel Occupancy Tax, directly contributing to the enhancement of tourism and hospitality in our community.						
Total Category: 50 - SERVICES:		12,960.00	14,625.00	14,014.99	30,000.00	48,000.00	18,000.00	60.00%
Category: 97 - INTERFUND ACTIVITY								
05-56-9751	TRANSFER TO GENERAL FUND	19,570.00	26,100.00	26,900.00	26,900.00	68,000.00	41,100.00	152.79%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Refund HOT Funds for Convention Center C	Background: Following the approval of Resolution 2024-XX by the City Council, there is a directive to use Hotel Occupancy Tax (HOT) Funds to reimburse the General Fund for expenses related to the Convention Center Club House. This action aligns with our strategic use of HOT funds to support facilities that directly contribute to tourism and visitor services in the city.						
		Solution: For this fiscal year, we propose to allocate \$40,300 from the HOT Funds to the General Fund to cover part of the costs associated with the Convention Center Club House. This allocation is being done to comply with the resolution.						
05-56-9753	TRANSFER TO CAPITAL IMP FUI	0.00	270,000.00	125,100.00	125,100.00	0.00	-125,100.00	-100.00%
Total Category: 97 - INTERFUND ACTIVITY:		19,570.00	296,100.00	152,000.00	152,000.00	68,000.00	-84,000.00	-55.26%
Total Department: 56 - MOTEL TAX:		32,530.00	310,725.00	166,014.99	182,000.00	116,000.00	-66,000.00	-36.26%
Total Expense:		32,530.00	310,725.00	166,014.99	182,000.00	116,000.00	-66,000.00	-36.26%
Total Fund: 05 - MOTEL TAX FUND:		128,174.86	-173,299.63	-47,785.03	0.00	0.00	0.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

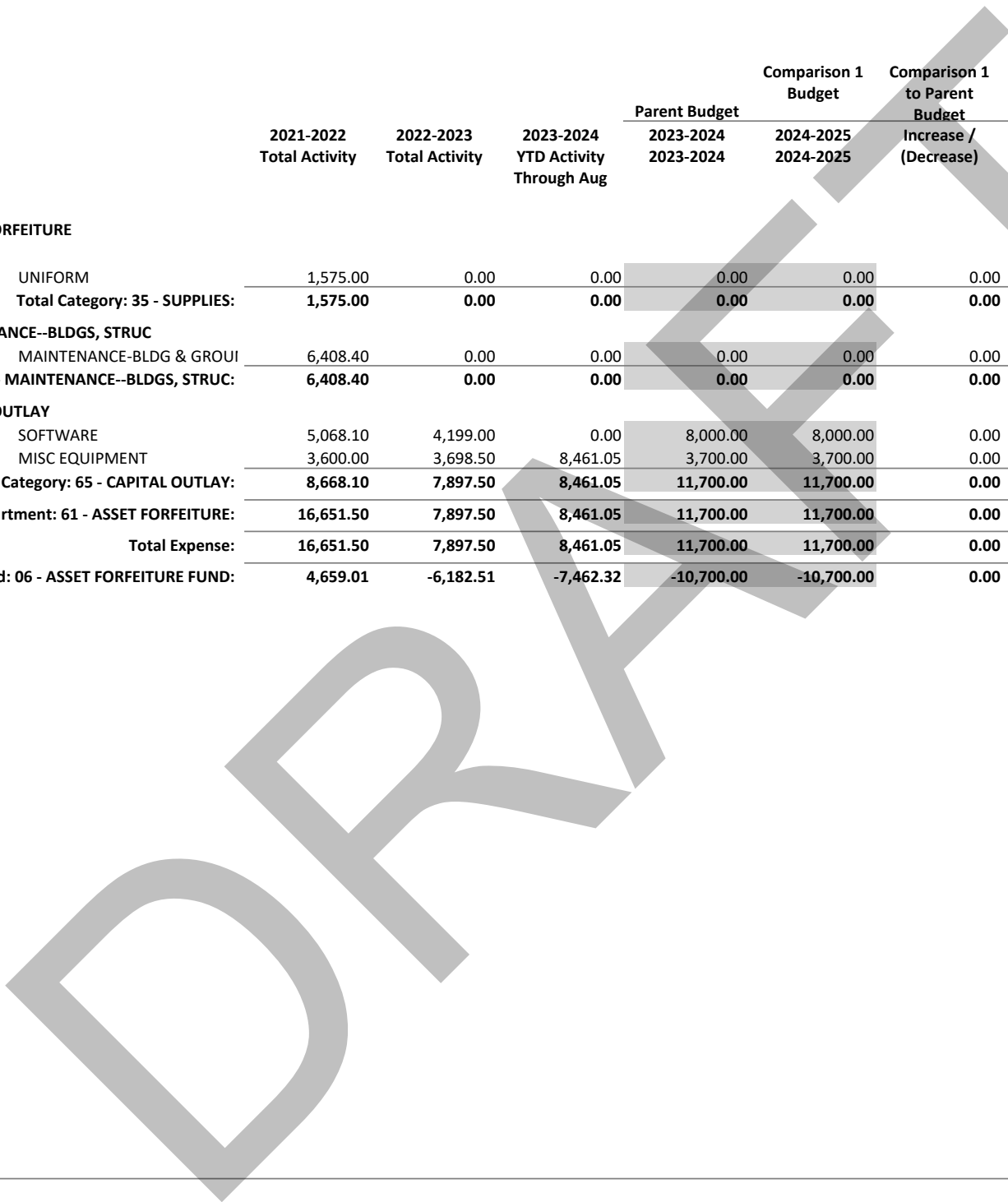
Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Fund: 06 - ASSET FORFEITURE FUND								
Revenue								
Department: 60 - REVENUES								
Category: 96 - INTEREST EARNED								
06-60-9601	INTEREST EARNED	146.53	972.43	998.73	1,000.00	1,000.00	0.00	0.00%
Total Category: 96 - INTEREST EARNED:		146.53	972.43	998.73	1,000.00	1,000.00	0.00	0.00%
Category: 98 - MISCELLANEOUS REVENUE								
06-60-9899	MISCELLANEOUS	21,163.98	742.56	0.00	0.00	0.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		21,163.98	742.56	0.00	0.00	0.00	0.00	0.00%
Total Department: 60 - REVENUES:		21,310.51	1,714.99	998.73	1,000.00	1,000.00	0.00	0.00%
Total Revenue:		21,310.51	1,714.99	998.73	1,000.00	1,000.00	0.00	0.00%



Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 61 - ASSET FORFEITURE								
Category: 35 - SUPPLIES								
06-61-3504	UNIFORM	1,575.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		1,575.00	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
06-61-4001	MAINTENANCE-BLDG & GROU	6,408.40	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 40 - MAINTENANCE--BLDGS, STRUC:		6,408.40	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
06-61-6574	SOFTWARE	5,068.10	4,199.00	0.00	8,000.00	8,000.00	0.00	0.00%
06-61-6598	MISC EQUIPMENT	3,600.00	3,698.50	8,461.05	3,700.00	3,700.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		8,668.10	7,897.50	8,461.05	11,700.00	11,700.00	0.00	0.00%
Total Department: 61 - ASSET FORFEITURE:		16,651.50	7,897.50	8,461.05	11,700.00	11,700.00	0.00	0.00%
Total Expense:		16,651.50	7,897.50	8,461.05	11,700.00	11,700.00	0.00	0.00%
Total Fund: 06 - ASSET FORFEITURE FUND:		4,659.01	-6,182.51	-7,462.32	-10,700.00	-10,700.00	0.00	0.00%



Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1	Comparison 1	%
					2023-2024 2023-2024	Budget 2024-2025	to Parent Budget Increase / (Decrease)	
Fund: 07 - CAPITAL REPLACEMENT								
Revenue								
Department: 71 - REVENUES								
Category: 96 - INTEREST EARNED								
07-71-9601	INTEREST EARNED	28,520.38	202,650.28	138,849.28	192,000.00	192,000.00	0.00	0.00%
Total Category: 96 - INTEREST EARNED:		28,520.38	202,650.28	138,849.28	192,000.00	192,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
07-71-9740	GF COMP. EQUIP. USER FEE	119,920.00	117,603.00	161,107.50	161,107.50	158,070.00	-3,037.50	-1.89%
07-71-9742	UF COMP. EQUIP. USER FEE	875.00	875.00	1,500.00	1,500.00	1,680.00	180.00	12.00%
07-71-9744	GC COMP. EQUIP. USER FEE	5,619.00	5,375.00	5,600.00	5,225.00	5,950.00	725.00	13.88%
07-71-9745	CT COMP. EQUIP. USER FEE	4,875.00	4,875.00	5,475.00	5,475.00	5,530.00	55.00	1.00%
07-71-9747	CC /PD COMP. EQUIP. USER FE	16,775.00	16,775.00	31,587.50	31,587.50	31,240.00	-347.50	-1.10%
07-71-9748	COMPUTER CAPITAL USER FEE	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
07-71-9750	JVFCPEMS COMP USER FEE	96,373.00	96,373.00	113,320.00	113,320.00	116,510.00	3,190.00	2.82%
07-71-9754	GF COMP. PURCHASE CONTRIB	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
07-71-9758	CC COMP. PURCHASE CONTRIB	40,000.00	0.00	262,002.19	262,002.19	0.00	-262,002.19	-100.00%
07-71-9763	GC EQUIP PURCHASE CONTRIB	63,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
07-71-9764	CC EQUIP PURCHASE CONTRIBI	0.00	256,025.00	302,375.00	302,375.00	191,650.00	-110,725.00	-36.62%
07-71-9771	GF EQUIPMENT USER FEE	41,800.00	63,565.00	228,900.47	228,900.47	109,695.00	-119,205.47	-52.08%
07-71-9772	UF EQUIPMENT USER FEE	37,000.00	169,733.00	169,153.82	169,153.82	115,904.00	-53,249.82	-31.48%
07-71-9773	GC EQUIPMENT USER FEE	306,656.00	292,993.00	330,000.00	330,000.00	357,480.00	27,480.00	8.33%
07-71-9775	JVFCPEMS EQUIP USER FEE	424,581.00	419,118.00	508,689.50	508,689.50	661,878.00	153,188.50	30.11%
07-71-9795	TRANSFER FROM GENERAL FUI	475,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		1,663,974.00	1,443,310.00	2,119,710.98	2,119,335.98	1,755,587.00	-363,748.98	-17.16%
Category: 98 - MISCELLANEOUS REVENUE								
07-71-9802	SALES OF ASSETS - WATER & SE	62,549.16	0.00	0.00	137,436.00	198,000.00	60,564.00	44.07%
07-71-9803	SALES OF ASSETS - POLICE (21)	77,540.00	58,840.00	101,655.00	407,500.00	269,000.00	-138,500.00	-33.99%
07-71-9804	SALES OF ASSETS FIRE DEPT (2)	36,000.00	0.00	0.00	155,000.00	155,000.00	0.00	0.00%
07-71-9805	SALES OF ASSETS PUBLIC WKS (48,000.00	57.90	76,246.25	46,788.00	58,000.00	11,212.00	23.96%
07-71-9806	SALES OF ASSETS CODE ENF (3)	32,510.00	113.59	0.00	33,111.00	48,000.00	14,889.00	44.97%
07-71-9807	SALES OF ASSETS STREETS (32)	104,030.00	15,210.00	77,409.38	132,439.00	156,000.00	23,561.00	17.79%
07-71-9808	SALES OF ASSETS BLDG MAINT	32,000.00	0.00	0.00	34,831.00	50,000.00	15,169.00	43.55%
07-71-9809	SALES OF ASSETS FLEET (36)	81,291.66	0.00	0.00	62,620.00	62,620.00	0.00	0.00%
07-71-9810	SALES OF ASSETS PARKS (39)	64,148.00	2,494.00	0.00	80,274.00	200,000.00	119,726.00	149.15%
07-71-9811	SALES OF ASSETS GOLF COURSI	0.00	30,710.00	31,893.75	33,321.00	54,000.00	20,679.00	62.06%
Total Category: 98 - MISCELLANEOUS REVENUE:		538,068.82	107,425.49	287,204.38	1,123,320.00	1,250,620.00	127,300.00	11.33%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 99 - OTHER AGENCY REVENUES							
07-71-9910 AMERICAN RESCUE PLAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 99 - OTHER AGENCY REVENUES:	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Department: 71 - REVENUES:	2,230,563.20	1,753,385.77	2,545,764.64	3,434,655.98	3,198,207.00	-236,448.98	-6.88%
Total Revenue:	2,230,563.20	1,753,385.77	2,545,764.64	3,434,655.98	3,198,207.00	-236,448.98	-6.88%

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 72 - EQUIPMENT REPLACEMENT								
Category: 54 - SUNDRY								
07-72-5499	DEPRECIATION EXPENSE	660,365.00	920,948.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUNDRY:		660,365.00	920,948.00	0.00	0.00	0.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
07-72-6570	Vehicles - Public Works	0.00	0.00	54,107.98	55,540.00	57,216.00	1,676.00	3.02%
07-72-6571	VEHICLES GOLF COURSE	0.00	0.00	46,986.98	0.00	0.00	0.00	0.00%
07-72-6572	SPECIAL EQUIPMENT	41,965.86	0.00	0.00	0.00	0.00	0.00	0.00%
07-72-6573	VEHICLES POLICE	0.00	533,294.34	578,147.49	709,875.00	460,650.00	-249,225.00	-35.11%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Police Department Vehicles	Replacing all administrative and CID vehicles on an annual rotation per Vehicle Replacement Program - Replacing 3 and 4-year old patrol vehicles.						
07-72-6574	VEHICLES FIRE DEPT	0.00	0.00	211,319.48	478,705.00	3,769,825.00	3,291,120.00	687.50%
07-72-6575	VEHICLES CODE ENFORCEMEN	0.00	0.00	39,307.95	27,770.00	43,199.00	15,429.00	55.56%
07-72-6576	VEHICLES STREETS	0.00	0.00	132,293.63	182,360.00	194,377.00	12,017.00	6.59%
07-72-6577	VEHICLES BLDG MAINT	0.00	0.00	43,220.00	41,795.00	46,780.00	4,985.00	11.93%
07-72-6578	VEHICLES FLEET	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
07-72-6579	VEHICLES PARKS	0.00	0.00	203,003.33	196,035.00	196,434.00	399.00	0.20%
07-72-6580	VEHICLES WATER AND SEWER	258,494.82	-425,827.67	163,800.69	174,770.00	180,267.00	5,497.00	3.15%
07-72-6581	RADIO/RADAR EQUIPMENT	330,864.47	73,520.65	168,443.55	0.00	0.00	0.00	0.00%
07-72-6582	RADIO RADAR POLICE	0.00	0.00	7,257.39	262,002.19	0.00	-262,002.19	-100.00%
07-72-6586	GROUPS & MAINT. EQUIP - G	-19,898.52	-50,650.20	499,867.41	640,014.00	220,969.20	-419,044.80	-65.47%
07-72-6587	GROUND MAINT PARKS	0.00	108,933.17	0.00	0.00	0.00	0.00	0.00%
07-72-6598	EQUIPMENT LEASE-PURCHASE	0.12	24,627.69	25,041.34	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		611,426.75	263,897.98	2,172,797.22	2,768,866.19	5,169,717.20	2,400,851.01	86.71%
Total Department: 72 - EQUIPMENT REPLACEMENT:		1,271,791.75	1,184,845.98	2,172,797.22	2,768,866.19	5,169,717.20	2,400,851.01	86.71%

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Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 73 - TECHNOLOGY REPLACEMNT							
Category: 54 - SUNDRY							
07-73-5499	DEPRECIATION EXPENSE	234,023.26	276,827.00	0.00	0.00	0.00	0.00%
	Total Category: 54 - SUNDRY:	234,023.26	276,827.00	0.00	0.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY							
07-73-6573	COMPUTER EQUIPMENT	572,938.53	-230,278.81	248,149.69	329,100.00	291,750.00	-37,350.00 -11.35%
	Total Category: 65 - CAPITAL OUTLAY:	572,938.53	-230,278.81	248,149.69	329,100.00	291,750.00	-37,350.00 -11.35%
	Total Department: 73 - TECHNOLOGY REPLACEMNT:	806,961.79	46,548.19	248,149.69	329,100.00	291,750.00	-37,350.00 -11.35%
	Total Expense:	2,078,753.54	1,231,394.17	2,420,946.91	3,097,966.19	5,461,467.20	2,363,501.01 76.29%
	Total Fund: 07 - CAPITAL REPLACEMENT:	151,809.66	521,991.60	124,817.73	336,689.79	-2,263,260.20	-772.21%

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Budget Comparison Report

Account Number	2021-2022 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget		Comparison 1	Comparison 1	%
			2023-2024 2023-2024	2024-2025 2024-2025	Budget	to Parent Budget	
					Increase / (Decrease)		
Fund: 08 - TRAFFIC SAFETY FUND							
Revenue							
Department: 10 - REVENUES							
Category: 99 - OTHER AGENCY REVENUES							
<u>08-10-9913</u> SS4A GRANT	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00%
Total Category: 99 - OTHER AGENCY REVENUES:	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00%
Total Department: 10 - REVENUES:	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00%
Total Revenue:	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00%

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	2021-2022 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget 2023-2024 2023-2024	Comparison 1	Comparison 1	%
				Budget 2024-2025 2024-2025	to Parent Budget Increase / (Decrease)	
Expense						
Department: 17 - TRAFFIC SAFETY						
Category: 60 - OTHER SERVICES						
<u>08-17-7301</u>	SS4A STUDY	0.00	0.00	0.00	125,000.00	125,000.00 0.00%
Budget Notes						
Budget Code	Subject	Description				
2024-2025	Leverage SS4A Planning Grant	Background: We successfully applied for and received a Safe Streets and Roads for All (SS4A) Planning Grant. This grant provides \$100,000 in federal funding to support comprehensive planning efforts aimed at enhancing transportation safety. As part of the grant's requirements, there is a local match component amounting to \$25,000, which is required to secure the full benefits of the funding provided. Solution: To fully capitalize on the SS4A Planning Grant, we propose allocating \$25,000 from the traffic safety fund to meet the matching requirement of the grant. This investment will enable us to undertake detailed planning initiatives that focus on improving road safety, reducing traffic-related incidents, and ultimately creating safer travel environments for all city residents. The planning outcomes will help guide future developments and enhancements in our transportation infrastructure while making us eligible for future grants to do construction projects.				
Total Category: 60 - OTHER SERVICES:		0.00	0.00	0.00	0.00	125,000.00 125,000.00 0.00%
Category: 65 - CAPITAL OUTLAY						
<u>08-17-6581</u>	RADIO/RADAR EQUIPMENT	0.00	0.00	0.00	50,000.00	50,000.00 0.00%
Budget Notes						
Budget Code	Subject	Description				
2024-2025	Upgrade to Advanced Speed Monitoring Sys	Background: Since 2016, the city has utilized pole-mounted speed radar signs to enhance road safety by informing drivers of their speeds. These units are now nearing the end of their operational lifespan, evidenced by the increasing frequency of malfunctions over the past year. The existing technology lacks capabilities to gather detailed traffic data, which is essential for effective traffic management and safety analysis. Solution: We propose to replace all aging speed radar signs with the latest models that not only display speeds but also collect comprehensive traffic data, including vehicle counts and speed analytics. This upgrade will enable us to monitor traffic patterns more effectively, identify high-risk areas, and implement data-driven safety measures. The new systems will also facilitate regular reporting, allowing for ongoing assessment and timely adjustments to our traffic management strategies. This initiative will ensure continued road safety enhancements and improve our ability to respond to changing traffic conditions.				
Total Category: 65 - CAPITAL OUTLAY:		0.00	0.00	0.00	0.00	50,000.00 50,000.00 0.00%
Total Department: 17 - TRAFFIC SAFETY:		0.00	0.00	0.00	0.00	175,000.00 175,000.00 0.00%
Total Expense:		0.00	0.00	0.00	0.00	175,000.00 175,000.00 0.00%
Total Fund: 08 - TRAFFIC SAFETY FUND:		0.00	0.00	0.00	0.00	-75,000.00 -75,000.00 0.00%

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Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Fund: 10 - CAPITAL IMPROVEMENTS FUND								
Revenue								
Department: 90 - REVENUES								
Category: 70 - CAPITAL IMPROVEMENTS								
10-90-9916	COMP PLAN GRANT	0.00	0.00	0.00	0.00	157,500.00	157,500.00	0.00%
Total Category: 70 - CAPITAL IMPROVEMENTS:		0.00	0.00	0.00	0.00	157,500.00	157,500.00	0.00%
Category: 96 - INTEREST EARNED								
10-90-9601	INTEREST EARNED	22,733.93	87,162.96	41,035.38	84,000.00	84,000.00	0.00	0.00%
Total Category: 96 - INTEREST EARNED:		22,733.93	87,162.96	41,035.38	84,000.00	84,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
10-90-9751	TRFR F/GENERAL FUND	0.00	666,309.00	10,246,231.13	10,811,231.13	1,880,000.00	-8,931,231.13	-82.61%
Budget Notes								
Budget Code		Subject		Description				
2024-2025		Transfer from General Fund		Transfer from Assigned for Facility Replacement				
10-90-9753	TRANSFER FROM MOTEL TAX F	0.00	270,000.00	125,100.00	125,100.00	0.00	-125,100.00	-100.00%
10-90-9760	TRFR FROM FIRE CONTROL & P	0.00	37,648.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		0.00	973,957.00	10,371,331.13	10,936,331.13	1,880,000.00	-9,056,331.13	-82.81%
Category: 98 - MISCELLANEOUS REVENUE								
10-90-9891	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 99 - OTHER AGENCY REVENUES								
10-90-9904	GRANT	1,500,000.00	22,564.80	0.00	0.00	0.00	0.00	0.00%
10-90-9906	FY 18 - FEMA GRANT HOME EL	13,022.75	0.00	0.00	0.00	0.00	0.00	0.00%
10-90-9907	FY 20 - HOME ELEVATION	0.00	577,926.64	1,622,654.49	4,573,586.00	2,373,005.00	-2,200,581.00	-48.12%
10-90-9908	FY 22 -HOME ELEVATION GRAN	0.00	0.00	0.00	0.00	4,744,705.00	4,744,705.00	0.00%
10-90-9909	GRANT - E127	0.00	540,000.00	0.00	0.00	0.00	0.00	0.00%
10-90-9910	AMERICAN RESCUE PLAN	1,111,431.77	372,463.13	0.00	0.00	0.00	0.00	0.00%
10-90-9911	TDEM GRANT	0.00	115,988.32	0.00	0.00	0.00	0.00	0.00%
10-90-9912	FLOOD MITIGATION STUDY	0.00	0.00	0.00	0.00	450,000.00	450,000.00	0.00%
Total Category: 99 - OTHER AGENCY REVENUES:		2,624,454.52	1,628,942.89	1,622,654.49	4,573,586.00	7,567,710.00	2,994,124.00	65.47%
Total Department: 90 - REVENUES:		2,647,188.45	2,690,062.85	12,035,021.00	15,593,917.13	9,689,210.00	-5,904,707.13	-37.87%
Total Revenue:		2,647,188.45	2,690,062.85	12,035,021.00	15,593,917.13	9,689,210.00	-5,904,707.13	-37.87%

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Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 91 - EXPENSE								
Category: 70 - CAPITAL IMPROVEMENTS								
10-91-7012	E 127 IMPROVEMENTS	818,000.88	260,815.15	165,772.72	300,000.00	0.00	-300,000.00	-100.00%
10-91-7013	WALL STREET NEIGHBORHOOD	30,300.00	2,525.00	0.00	0.00	0.00	0.00	0.00%
10-91-7014	FY 17 -HOME ELEV GRANT ADM	63,751.70	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7016	ELEVATIONS FY 20 GRANT	3,415.00	498,796.77	1,987,257.48	4,927,770.00	2,325,557.00	-2,602,213.00	-52.81%
10-91-7017	ELEVATION FY 21	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7018	FY 22 ELEVATION	0.00	0.00	0.00	0.00	4,869,705.00	4,869,705.00	0.00%
10-91-7032	REHAB/REPAIR STORM WATER	0.00	100,000.00	0.00	200,000.00	200,000.00	0.00	0.00%
10-91-7037	FIRE STATION GENERATOR	44,295.14	12,316.55	0.00	0.00	0.00	0.00	0.00%
10-91-7038	POLICE GENERATOR	77,063.04	21,329.79	0.00	0.00	0.00	0.00	0.00%
10-91-7039	EXHAUST SYSTEM FOR APPARA	93,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7048	FIRE STATION REPLACE ROOF &	0.00	244,524.00	0.00	0.00	0.00	0.00	0.00%
10-91-7056	CAROL FOX PARK SANDBOX RE	0.00	146,346.12	0.00	55,000.00	0.00	-55,000.00	-100.00%
10-91-7066	PLAYGROUND STRUCTURE CAP	0.00	0.00	20,000.00	150,000.00	1,000,000.00	850,000.00	566.67%
10-91-7067	CLARK HENRY BASEBALL FIELD	0.00	0.00	3,680.00	255,000.00	1,200,000.00	945,000.00	370.59%
10-91-7092	POLICE BUILDING REMODEL	0.00	378,687.95	0.00	0.00	0.00	0.00	0.00%
10-91-7095	FIRE STATION REMODEL	0.00	0.00	68,239.99	550,000.00	0.00	-550,000.00	-100.00%
10-91-7096	ROOF REPAIRS AT CIVIC CENTE	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7103	NEW CITY HALL - CONSTRUCTI	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7105	PARK IMPROVEMENTS	50,768.57	50,000.00	22,304.78	50,000.00	50,000.00	0.00	0.00%
10-91-7117	GOLF COURSE IRRIGATION PRC	6,000.00	500.00	0.00	0.00	0.00	0.00	0.00%
10-91-7125	NEW CITY HALL ENG & ARCHIT	0.00	0.00	0.00	0.00	200,000.00	200,000.00	0.00%
10-91-7130	FACILITIES IMPROVEMENT	25,737.41	29,495.92	60,921.00	96,000.00	50,000.00	-46,000.00	-47.92%
10-91-7131	GOLF COURSE CONVENTION CI	76,144.09	3,057,559.71	7,251,112.16	9,029,883.13	2,029,883.00	-7,000,000.13	-77.52%
10-91-7134	STREET PANELS REPLACEMENT	79,640.00	244,455.00	131,048.60	125,000.00	250,000.00	125,000.00	100.00%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Street Panel Repair & Replacement Supplement	Background: As part of our infrastructure repair program we allocate funds to repair specific street panels that have reached a severity ranking of 3 located on streets that have not been placed on the 10 year CIP replacement schedule. Solution: The funds will result in the renovation/repair of roughly 8 street panels and will include 100k for the investigation and potential repair of a void beneath Philippine near the beltway.						
10-91-7136	GATEWAY ENTRANCE	406,872.28	55,233.59	0.00	0.00	0.00	0.00	0.00%
10-91-7137	SIDEWALK REPL & ADD	230,728.61	100,150.00	150,000.00	150,000.00	100,000.00	-50,000.00	-33.33%
10-91-7138	SEATTLE ST (SENATE W TO DEA	719,311.16	2,853,297.67	515.00	0.00	0.00	0.00	0.00%
10-91-7139	FY 23 STREET PROJECT	66,034.32	108,660.42	0.00	0.00	0.00	0.00	0.00%
10-91-7141	POOL HOUSE RESTROOMS FIXT	17,056.75	0.00	0.00	0.00	0.00	0.00	0.00%

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Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
10-91-7142	PMP DOG PARK IMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7143	PMP JERSEY MEADOW NATURI	0.00	0.00	0.00	125,000.00	0.00	-125,000.00	-100.00%
10-91-7144	POOL CLOSURE/DEMOLITION	48,200.00	0.00	0.00	0.00	60,000.00	60,000.00	0.00%
10-91-7145	PMP CAROL FOX RESTROOM	165,997.47	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7146	LED LIGHTING AT POLICE DEPT	40,751.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7147	PROP ROOM REMODEL WATEF	55,931.89	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7148	DECORATIVE STREET LIGHTS	289,465.00	0.00	189,549.00	250,000.00	0.00	-250,000.00	-100.00%
10-91-7149	NEW TEE SIGNS & MARKERS	29,920.42	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7150	DRIVING RANGE NETS	59,350.00	76,580.00	0.00	0.00	0.00	0.00	0.00%
10-91-7151	GOLF COURSE RIO GRANDE FEI	53,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
10-91-7300	FLOOD MITIGATION STUDY	0.00	0.00	0.00	0.00	600,000.00	600,000.00	0.00%
10-91-7303	COMP PLAN GRANT	0.00	0.00	0.00	0.00	157,500.00	157,500.00	0.00%
10-91-7304	VILLAGE DR PARKING	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00%
Total Category: 70 - CAPITAL IMPROVEMENTS:		3,566,234.73	8,241,273.64	10,050,400.73	16,263,653.13	13,142,645.00	-3,121,008.13	-19.19%
Total Department: 91 - EXPENSE:		3,566,234.73	8,241,273.64	10,050,400.73	16,263,653.13	13,142,645.00	-3,121,008.13	-19.19%
Total Expense:		3,566,234.73	8,241,273.64	10,050,400.73	16,263,653.13	13,142,645.00	-3,121,008.13	-19.19%
Total Fund: 10 - CAPITAL IMPROVEMENTS FUND:		-919,046.28	-5,551,210.79	1,984,620.27	-669,736.00	-3,453,435.00	-2,783,699.00	415.64%

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Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Fund: 11 - GOLF COURSE FUND								
Revenue								
Department: 80 - REVENUES								
Category: 85 - FEE & CHARGES FOR SERVICE								
11-80-8551	GREEN FEES	1,445,686.70	1,556,833.04	1,284,629.45	1,700,000.00	1,750,000.00	50,000.00	2.94%
11-80-8553	RANGE FEES	197,765.26	216,639.12	175,060.54	215,000.00	233,000.00	18,000.00	8.37%
11-80-8554	CLUB RENTALS	10,080.00	11,150.00	10,160.62	7,500.00	12,000.00	4,500.00	60.00%
11-80-8555	TOURNAMENT GREENS FEES	170,937.83	201,707.13	158,354.48	155,000.00	205,000.00	50,000.00	32.26%
11-80-8556	SIMULATOR RENTAL	0.00	0.00	25,139.31	5,000.00	110,000.00	105,000.00	2,100.00%
11-80-8557	SIMULATOR EVENT RENTAL	0.00	0.00	1,170.00	10,000.00	10,000.00	0.00	0.00%
11-80-8558	CONVENTION CTR RENTAL	0.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00%
11-80-8560	MISCELLANEOUS FEES	18,907.90	35,230.24	23,300.29	26,000.00	40,000.00	14,000.00	53.85%
11-80-8567	MERCHANDISE	233,581.20	233,320.65	183,467.80	210,000.00	240,000.00	30,000.00	14.29%
11-80-8568	SPECIAL ORDER MERCHANDISE	49,954.16	36,144.86	28,677.60	35,000.00	45,000.00	10,000.00	28.57%
11-80-8572	CONCESSION FEES	59,025.35	72,828.15	53,160.68	63,000.00	90,000.00	27,000.00	42.86%
11-80-8575	MEMBERSHIPS	49,607.94	53,699.00	47,349.00	50,000.00	60,000.00	10,000.00	20.00%
11-80-8579	CASH OVER/UNDER	490.11	407.19	715.42	0.00	0.00	0.00	0.00%
Total Category: 85 - FEE & CHARGES FOR SERVICE:		2,236,036.45	2,417,959.38	1,991,185.19	2,476,500.00	2,805,000.00	328,500.00	13.26%
Category: 96 - INTEREST EARNED								
11-80-9601	INTEREST EARNED	1,923.61	6,002.88	14,747.29	2,800.00	6,000.00	3,200.00	114.29%
Total Category: 96 - INTEREST EARNED:		1,923.61	6,002.88	14,747.29	2,800.00	6,000.00	3,200.00	114.29%
Category: 97 - INTERFUND ACTIVITY								
11-80-9751	TRANSFER FROM GENERAL FUI	237,098.86	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		237,098.86	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 98 - MISCELLANEOUS REVENUE								
11-80-9899	MISCELLANEOUS REVENUE	0.00	12,660.00	5,929.75	0.00	0.00	0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		0.00	12,660.00	5,929.75	0.00	0.00	0.00	0.00%
Total Department: 80 - REVENUES:		2,475,058.92	2,436,622.26	2,011,862.23	2,479,300.00	2,811,000.00	331,700.00	13.38%
Total Revenue:		2,475,058.92	2,436,622.26	2,011,862.23	2,479,300.00	2,811,000.00	331,700.00	13.38%

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Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 81 - CLUB HOUSE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
11-81-3001	SALARIES	273,071.49	212,807.68	280,102.29	343,634.27	358,510.74	14,876.47	4.33%
11-81-3002	WAGES	125,174.40	248,706.62	163,407.10	181,000.00	181,000.00	0.00	0.00%
11-81-3003	LONGEVITY	1,318.01	1,847.33	1,704.41	1,980.16	2,400.00	419.84	21.20%
11-81-3007	OVERTIME	2,945.47	2,322.08	498.85	3,000.00	13,000.00	10,000.00	333.33%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Adjust Overtime Budget for New DOL Rules	Background: The U.S. Department of Labor (DOL) is revising overtime regulations for exempt employees, setting new salary thresholds that will impact our current payroll structure. Effective July 1, 2024, to qualify as exempt, employees must earn more than \$43,888 per year, which will increase to \$58,656 on January 1, 2025. This change necessitates the reclassification of two positions within the department from exempt to non-exempt status as their current salaries do not meet the new thresholds.						
		Solution: To accommodate these regulatory changes, we need to increase our budget allocation for overtime. The reclassification of these positions to non-exempt status will likely result in additional overtime costs as these employees become eligible for overtime pay under the Fair Labor Standards Act (FLSA). We propose an increase in the overtime budget to ensure compliance with the new DOL regulations while maintaining operational						
11-81-3010	INCENTIVES	0.00	19.78	4,364.51	0.00	0.00	0.00	0.00%
11-81-3051	FICA/MEDICARE TAXES	29,823.02	39,466.99	33,101.85	38,293.84	42,450.67	4,156.83	10.86%
11-81-3052	WORKMEN'S COMPENSATION	6,823.36	6,129.97	5,876.94	7,000.00	5,235.00	-1,765.00	-25.21%
11-81-3053	UNEMPLOYMENT INSURANCE	5,895.98	505.37	1,681.16	530.62	819.00	288.38	54.35%
11-81-3054	RETIREMENT	38,641.50	45,462.60	44,595.27	59,305.27	61,807.45	2,502.18	4.22%
11-81-3055	INSURANCE	56,504.42	71,012.51	55,742.96	70,315.01	80,984.90	10,669.89	15.17%
11-81-3056	LIFE INS	329.30	440.05	337.47	423.86	535.00	111.14	26.22%
11-81-3057	DENTAL INSURANCE	3,940.49	4,819.03	3,934.27	5,242.38	5,522.16	279.78	5.34%
11-81-3058	LONG-TERM DISABILITY	1,285.30	1,882.56	716.63	1,656.10	627.39	-1,028.71	-62.12%
11-81-3060	VISION INSURANCE	518.05	660.21	510.64	655.24	1,003.68	348.44	53.18%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		546,270.79	636,082.78	596,574.35	713,036.75	753,895.99	40,859.24	5.73%
Category: 34 - COST OF SALES								
11-81-3401	MERCHANDISE	183,814.26	172,790.11	145,079.73	150,000.00	156,400.00	6,400.00	4.27%
11-81-3415	RANGE BALLS	13,891.25	16,278.81	16,103.78	15,000.00	17,500.00	2,500.00	16.67%
11-81-3416	RENTAL CLUBS	1,126.59	1,926.96	5,515.24	2,500.00	8,000.00	5,500.00	220.00%
11-81-3419	SPECIAL ORDER MERCHANDISE	40,435.77	32,104.33	16,940.04	20,000.00	32,400.00	12,400.00	62.00%
Total Category: 34 - COST OF SALES:		239,267.87	223,100.21	183,638.79	187,500.00	214,300.00	26,800.00	14.29%
Category: 35 - SUPPLIES								
11-81-3500	PENSION EXPENSE	215,950.00	51,712.00	0.00	0.00	0.00	0.00	0.00%
11-81-3502	POSTAGE/FREIGHT/DEL.FEE	209.60	530.03	328.93	600.00	600.00	0.00	0.00%

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Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
11-81-3503	OFFICE SUPPLIES	6,400.42	2,575.70	5,000.85	5,000.00	5,000.00	0.00	0.00%
11-81-3504	WEARING APPAREL	2,257.49	2,261.90	1,710.55	2,000.00	3,500.00	1,500.00	75.00%
11-81-3510	BOOKS & PERIODICALS	0.00	0.00	541.25	500.00	500.00	0.00	0.00%
11-81-3523	TOOLS/EQUIPMENT	857.78	1,194.48	864.78	1,000.00	1,000.00	0.00	0.00%
11-81-3529	REPAIR PARTS	0.00	19.95	0.00	0.00	0.00	0.00	0.00%
11-81-3605	MISCELLANEOUS SERVICE FEES	6,360.00	7,090.00	5,356.00	7,000.00	7,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		232,035.29	65,384.06	13,802.36	16,100.00	17,600.00	1,500.00	9.32%
Category: 45 - MAINTENANCE								
11-81-4501	FURN, FIXTURE/EPT MAINTEN/	539.65	765.79	0.00	0.00	1,500.00	1,500.00	0.00%
11-81-4504	COMPUTER SOFTWARE	0.00	0.00	0.00	750.00	6,300.00	5,550.00	740.00%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Increase Operational Efficiency	Background: With the new facility open and foot traffic at an all time high it is imperative we increase operational efficiency and streamline some of our operations. Solution: This supplemental will provide the golf course team with the golf genius software that will move us to a digital tournament organizer and scoring, golf shop software that will streamline transactions and reporting, and assist with league organization and coaching programs.						
11-81-4506	CART MAINTENANCE	11,346.25	4,349.52	11,669.16	0.00	0.00	0.00	0.00%
11-81-4520	EQUIPMENT MAINTENANCE/O	0.00	0.00	0.00	750.00	750.00	0.00	0.00%
11-81-4599	MISCELLANEOUS EQUIPMENT	491.82	1,260.96	1,461.06	1,200.00	1,200.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		12,377.72	6,376.27	13,130.22	2,700.00	9,750.00	7,050.00	261.11%
Category: 50 - SERVICES								
11-81-5012	PRINTING	1,215.60	3,148.80	1,286.55	3,500.00	4,500.00	1,000.00	28.57%
11-81-5020	COMMUNICATIONS	5,473.36	10,622.15	10,080.60	11,240.10	8,680.00	-2,560.10	-22.78%
11-81-5023	LEASE EQUIPMENT	500.00	3,096.00	2,794.00	3,250.00	3,250.00	0.00	0.00%
11-81-5027	MEMBERSHIPS/SUBSCRIPTIONS	433.99	1,050.00	446.45	1,000.00	2,500.00	1,500.00	150.00%
11-81-5029	TRAVEL/TRAINING	899.33	1,553.01	553.44	2,000.00	5,000.00	3,000.00	150.00%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Increase Training with Staff	Background: With new challenges, a new facility, new product lines each year it is our goal to increase the skill level of our staff. Solution: this supplemental will provide funds to train our staff on club fitting, demo days, golf software, and attend PGA educational offerings.						
11-81-5043	ADVERTISING/PROMOTION	23,909.80	15,963.45	23,454.85	16,500.00	25,000.00	8,500.00	51.52%

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Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Budget Notes							
Budget Code							
2024-2025							
Subject							
Increase Market Awareness							
Description							
Background: During construction we reduced the advertising budget to save resources. Now that the new facility is complete we need to increase marketing to educate the market on the new services, programs and opportunities we offer.							
Solution: This supplemental will allow us to market the new restaurant, simulator bays, facility rental opportunities, corporate event opportunities and new golf programs and tournaments.							
Total Category: 50 - SERVICES:	32,432.08	35,433.41	38,615.89	37,490.10	48,930.00	11,439.90	30.51%
Category: 54 - SUNDRY							
11-81-5403							
BANK COSTS	0.00	174.60	0.00	0.00	0.00	0.00	0.00%
11-81-5405							
CREDIT CARD CHARGES	89,241.90	66,106.09	52,016.53	70,000.00	70,000.00	0.00	0.00%
11-81-5410							
SECURITY	1,302.24	2,372.12	1,075.94	2,600.00	5,600.00	3,000.00	115.38%
Budget Notes							
Budget Code							
2024-2025							
Subject							
Increase Security at new facility							
Description							
Background: With the new facility comes a more vast security system and monitoring program.							
Solution: This supplemental will cover the monthly security monitoring service in the new clubhouse.							
11-81-5413							
TOURNAMENT FEES EXPENSE	244.00	216.18	879.20	1,800.00	1,800.00	0.00	0.00%
11-81-5421							
EQUIPMENT LEASE DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
11-81-5498							
MISCELLANEOUS EXPENSE	70,789.54	2,144.25	4,202.04	3,000.00	3,000.00	0.00	0.00%
Total Category: 54 - SUNDRY:	161,577.68	71,013.24	58,173.71	77,400.00	80,400.00	3,000.00	3.88%
Category: 55 - PROFESSIONAL SERVICES							
11-81-5515							
CONSULTANT FEES	0.00	0.00	15,000.00	78,500.00	4,400.00	-74,100.00	-94.39%
Total Category: 55 - PROFESSIONAL SERVICES:	0.00	0.00	15,000.00	78,500.00	4,400.00	-74,100.00	-94.39%
Category: 60 - OTHER SERVICES							
11-81-6003							
LIABILITY-FIRE & CASUALTY INS	21,000.52	25,962.76	34,008.62	26,000.00	35,000.00	9,000.00	34.62%
Budget Notes							
Budget Code							
2024-2025							
Subject							
Update Insurance Budget to Reflect New Co:							
Description							
Background: With an anticipated 15% increase in general insurance rates, our organization is also facing additional cost pressures due to the insurance requirements for new buildings. The replacement costs for these new structures are significantly higher than our previous facilities, which necessitates a substantial adjustment in our insurance coverage and associated expenses.							
Solution: To adequately address these financial requirements, we propose revising our insurance budget to account not only for the expected rate increase but also for the higher replacement costs of the new buildings. This revision will ensure that our insurance coverage remains comprehensive and adequate. protecting our assets against potential risks.							
Total Category: 60 - OTHER SERVICES:	21,000.52	25,962.76	34,008.62	26,000.00	35,000.00	9,000.00	34.62%

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 97 - INTERFUND ACTIVITY							
11-81-9772 TECHNOLOGY USER FEE	5,000.00	5,000.00	4,525.00	4,525.00	5,250.00	725.00	16.02%
11-81-9791 EQUIP USER FEE	143,950.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:	148,950.00	5,000.00	4,525.00	4,525.00	5,250.00	725.00	16.02%
Total Department: 81 - CLUB HOUSE:	1,393,911.95	1,068,352.73	957,468.94	1,143,251.85	1,169,525.99	26,274.14	2.30%

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Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 82 - COURSE MAINTENANCE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
11-82-3001	SALARIES AND	310,449.14	278,376.09	268,525.72	369,868.21	401,876.21	32,008.00	8.65%
11-82-3002	WAGES	402.00	2,548.29	18,570.35	0.00	36,000.00	36,000.00	0.00%
11-82-3003	LONGEVITY	2,411.58	567.07	680.47	540.02	1,800.00	1,259.98	233.32%
11-82-3007	OVERTIME	18,754.95	10,342.60	1,840.21	5,000.00	5,000.00	0.00	0.00%
11-82-3051	FICA/MEDICARE TAXES	23,830.40	18,236.79	21,256.62	27,161.67	31,263.73	4,102.06	15.10%
11-82-3052	WORKMEN'S COMPENSATION	8,529.19	7,662.47	7,346.27	6,947.00	6,543.00	-404.00	-5.82%
11-82-3053	UNEMPLOYMENT INSURANCE	2,901.94	186.31	365.11	374.41	819.00	444.59	118.74%
11-82-3054	RETIREMENT	46,643.74	35,609.52	42,933.25	62,969.42	67,554.18	4,584.76	7.28%
11-82-3055	INSURANCE	105,575.38	71,943.89	71,836.75	108,946.67	101,378.21	-7,568.46	-6.95%
11-82-3056	LIFE INS	488.10	472.13	408.94	562.58	749.00	186.42	33.14%
11-82-3057	DENTAL	6,254.97	3,229.77	3,493.84	5,691.40	7,130.64	1,439.24	25.29%
11-82-3058	LONG-TERM DISABILITY	1,461.35	1,481.90	677.02	1,545.28	703.28	-842.00	-54.49%
11-82-3060	VISION INSURANCE	465.33	665.63	678.81	970.02	1,364.40	394.38	40.66%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		528,168.07	431,322.46	438,613.36	590,576.68	662,181.65	71,604.97	12.12%
Category: 35 - SUPPLIES								
11-82-3503	OFFICE SUPPLIES	232.32	144.54	507.78	500.00	500.00	0.00	0.00%
11-82-3504	WEARING APPAREL	1,871.23	3,140.52	2,408.93	2,200.00	3,200.00	1,000.00	45.45%
11-82-3506	CHEMICALS	23,492.26	27,808.05	36,907.73	1,000.00	1,000.00	0.00	0.00%
11-82-3514	FUEL & OIL	21,953.83	21,927.17	18,029.84	19,000.00	21,500.00	2,500.00	13.16%
11-82-3520	FOOD/WATER	1,427.45	1,508.12	588.10	750.00	750.00	0.00	0.00%
11-82-3523	TOOLS/EQUIPMENT	2,078.99	5,006.75	6,775.06	4,500.00	4,500.00	0.00	0.00%
11-82-3526	MINOR EQUIPMENT	1,665.80	1,099.87	301.08	3,500.00	3,500.00	0.00	0.00%
11-82-3527	AGGREGATES	15,681.29	16,401.73	13,608.07	6,000.00	18,000.00	12,000.00	200.00%
Budget Notes								
Budget Code	Subject	Description						
2024-2025	Increase Turf Quality	<p>Background: Due to a significant uptick in usage and recent severe weather conditions, the turf at our golf course has undergone considerable wear and tear. This increased activity and environmental impact have escalated the need for more intensive turf maintenance to preserve the quality and playability of the course.</p> <p>Solution: To address these challenges, we propose a supplemental budget allocation that will enable more frequent and enhanced turf care practices. This funding will specifically support the costs of additional top dressing applications and increased quantities of divot mix. These measures are essential for restoring and maintaining the turf, ensuring that it remains in excellent condition for optimal playing experiences. By investing in these maintenance enhancements, we can sustain the high standards our golfers expect and extend the lifespan of our golf course's green spaces.</p>						
11-82-3529	REPAIR PARTS	820.00	1,653.53	2,108.40	0.00	0.00	0.00	0.00%
11-82-3530	PESTICIDES	0.00	15,076.30	19,025.68	63,000.00	63,000.00	0.00	0.00%

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Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
11-82-3533	FERTILIZERS	51,176.72	55,040.13	38,147.86	50,000.00	55,000.00	5,000.00	10.00%
Budget Notes								
Budget Code	Subject							
2024-2025	Enhance Turf Resilience and Quality							
	Description							
	Background: Our golf course is experiencing increased compaction and a spread of weeds, primarily due to the rising levels of foot traffic. These conditions compromise the health and appearance of the turf, affecting its resilience and the overall quality of the golfing experience.							
	Solution: To combat these issues effectively, we propose a supplemental budget to cover a modest increase in the cost of fertilizers and to fund additional applications. This investment will provide the essential nutrients needed to fortify the turf against compaction and weed proliferation, ensuring that the grass remains lush, healthy, and visually appealing. By increasing the frequency and quality of fertilizer applications, we can maintain the high standards of our golf course and enhance its durability against the wear and tear of increased use.							
11-82-3535	GROUND/SHOP SUPPLIES	7,450.48	6,700.86	6,500.99	5,000.00	5,000.00	0.00	0.00%
11-82-3536	LANDSCAPING MATERIALS	10,298.67	8,759.45	7,338.11	8,000.00	8,000.00	0.00	0.00%
11-82-3538	COURSE SUPPLIES	2,293.79	7,525.67	4,860.67	4,000.00	4,000.00	0.00	0.00%
11-82-3539	GOLF COURSE ACCESSORIES	4,713.31	4,511.42	5,893.11	4,500.00	4,500.00	0.00	0.00%
11-82-3542	FIRST AID	0.00	0.00	0.00	750.00	750.00	0.00	0.00%
	Total Category: 35 - SUPPLIES:	145,156.14	176,304.11	163,001.41	172,700.00	193,200.00	20,500.00	11.87%
	Category: 40 - MAINTENANCE--BLDGS, STRUC							
11-82-4041	WATER WELL MAINTENANCE	1,532.00	0.00	0.00	2,500.00	2,500.00	0.00	0.00%
11-82-4046	PARKING LOT MAINTENANCE	0.00	0.00	0.00	1,500.00	1,500.00	0.00	0.00%
	Total Category: 40 - MAINTENANCE--BLDGS, STRUC:	1,532.00	0.00	0.00	4,000.00	4,000.00	0.00	0.00%
	Category: 45 - MAINTENANCE							
11-82-4505	IRRIGATION EQUIPMENT	5,080.97	12,036.84	12,893.83	9,500.00	12,500.00	3,000.00	31.58%
Budget Notes								
Budget Code	Subject							
2024-2025	Increase Irrigation Efficiency							
	Description							
	Background: Given the age of our irrigation system and severe heat in the summers we have experienced 5-6 leaks per week during the hotter months.							
11-82-4520	GROUNDS OUTSOURCED	0.00	21,042.77	24,319.87	12,000.00	34,500.00	22,500.00	187.50%

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Account Number	Budget Notes	Budget Code	Subject	Description	2021-2022	2022-2023	2023-2024	Parent Budget	Comparison 1	Comparison 1	%	
					Total Activity	Total Activity	YTD Activity Through Aug	2023-2024	2024-2025	to Parent Budget		Budget
										Increase / (Decrease)		
11-82-4599			MISCELLANEOUS EQUIPMENT	<p>Background: The increasing popularity of our golf course has led to heavier usage, which necessitates an improvement in turf quality to ensure optimal playing conditions. Continuous heavy use can compact the soil, reduce grass vitality, and slow drainage, all of which negatively affect the appearance and playability of the greens.</p> <p>Solution: To address these challenges, we propose a supplemental budget that will enable comprehensive maintenance techniques specifically designed to rejuvenate and sustain the turf. This budget will fund deep tine aeration and fraise mowing of green collars, which will help alleviate soil compaction and promote healthier grass growth. Additionally, dry jet aeration will be performed on the greens to improve oxygenation and water penetration. Cleaning the drain lines on all greens is also included to enhance drainage efficiency and prevent waterlogging. These combined efforts will significantly improve the quality and durability of the turf, maintaining the high standards expected by our players and extending the lifespan of the greens.</p>	1,980.00	271.35	169.99	2,000.00	6,000.00	4,000.00	200.00%	
				<p>Background: With the growing popularity of our golf range, the current equipment for collecting range balls is proving inadequate to handle the increased volume efficiently. The demand for a more rapid collection process has become essential to maintain operational efficiency and meet the needs of our golfers.</p> <p>Solution: To address this operational bottleneck, we propose a budget supplement to invest in a larger sled for our range picker. This upgrade will significantly increase the capacity and speed of ball collection, enabling us to service the high usage of the range more effectively. The new, larger sled will ensure that our range operations can keep pace with customer demand, reduce wait times for patrons, and maintain a high level of customer satisfaction.</p>								
Total Category: 45 - MAINTENANCE:					7,060.97	33,350.96	37,383.69	23,500.00	53,000.00	29,500.00	125.53%	
Category: 50 - SERVICES												
11-82-5022			RENTAL EQUIPMENT		5,175.34	1,679.75	1,806.00	2,000.00	2,000.00	0.00	0.00%	
11-82-5027			MEMBERSHIPS/SUBSCRIPTION		861.17	1,484.20	1,501.95	1,280.00	1,280.00	0.00	0.00%	
11-82-5029			TRAVEL/TRAINING		789.18	650.00	2,949.38	5,000.00	5,000.00	0.00	0.00%	
Total Category: 50 - SERVICES:					6,825.69	3,813.95	6,257.33	8,280.00	8,280.00	0.00	0.00%	
Category: 54 - SUNDRY												
11-82-5405			PERMITS & FEES		0.00	140.00	0.00	500.00	500.00	0.00	0.00%	
11-82-5406			LICENSES & PERMITS		0.00	143.41	0.00	0.00	0.00	0.00	0.00%	
11-82-5412			WATER AUTHORITY FEES		424,379.40	138.00	0.00	10,000.00	10,000.00	0.00	0.00%	
11-82-5499			DEPRECIATION EXPENSE		75,513.00	77,648.00	0.00	0.00	0.00	0.00	0.00%	
Total Category: 54 - SUNDRY:					499,892.40	78,069.41	0.00	10,500.00	10,500.00	0.00	0.00%	

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				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Category: 55 - PROFESSIONAL SERVICES								
11-82-5508	SANITARY/TRASH SERVICES	828.53	336.00	0.00	2,000.00	2,000.00	0.00	0.00%
11-82-5530	PROFESSIONAL SERVICES	501.27	0.00	0.00	1,000.00	1,000.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		1,329.80	336.00	0.00	3,000.00	3,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
11-82-9772	TECHNOLOGY USER FEE	375.00	375.00	700.00	700.00	700.00	0.00	0.00%
11-82-9773	COMP. EQUIPMENT USER FEE	0.00	0.00	375.00	375.00	700.00	325.00	86.67%
11-82-9791	EQUIPMENT USER FEE	0.00	0.00	0.00	0.00	375.00	375.00	0.00%
Total Category: 97 - INTERFUND ACTIVITY:		375.00	375.00	1,075.00	1,075.00	1,775.00	700.00	65.12%
Total Department: 82 - COURSE MAINTENANCE:		1,190,340.07	723,571.89	646,330.79	813,631.68	935,936.65	122,304.97	15.03%

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Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Department: 83 - BUILDING MAINTENANCE								
Category: 35 - SUPPLIES								
11-83-3517	JANITORIAL SUPPLIES	5,696.60	6,978.59	5,024.11	5,500.00	15,000.00	9,500.00	172.73%
Budget Notes	Subject	Description						
2024-2025	Increase janitorial inventory	Background: The opening of our new facilities has led to increased patronage, necessitating a corresponding rise in the usage of cleaning supplies and paper products. The higher foot traffic requires more frequent and intensive cleaning to maintain our standards of hygiene and facility presentation.						
		Solution: To adequately support the upkeep of these new facilities under increased use, we propose a budget supplement to enhance our janitorial inventory. This funding will allow us to purchase additional cleaning supplies and paper products, ensuring that we have the necessary resources to handle the greater demand effectively. By increasing our inventory, we can maintain a clean and welcoming environment for all users, reflecting our commitment to excellence in facility management.						
11-83-3523	TOOLS/EQUIPMENT	115.14	40.80	285.73	600.00	600.00	0.00	0.00%
	Total Category: 35 - SUPPLIES:	5,811.74	7,019.39	5,309.84	6,100.00	15,600.00	9,500.00	155.74%
Category: 40 - MAINTENANCE--BLDGS, STRUC								
11-83-4001	BUILDINGS & GROUNDS	20,172.83	22,695.62	8,178.52	10,000.00	10,000.00	0.00	0.00%
	Total Category: 40 - MAINTENANCE--BLDGS, STRUC:	20,172.83	22,695.62	8,178.52	10,000.00	10,000.00	0.00	0.00%
Category: 45 - MAINTENANCE								
11-83-4501	FURN.FIXTURES, OFF EQUIP	1,666.60	1,358.04	0.00	0.00	2,500.00	2,500.00	0.00%
	Total Category: 45 - MAINTENANCE:	1,666.60	1,358.04	0.00	0.00	2,500.00	2,500.00	0.00%
Category: 50 - SERVICES								
11-83-5017	UTILITIES	21,079.60	28,584.19	29,997.12	25,000.00	40,000.00	15,000.00	60.00%
	Total Category: 50 - SERVICES:	21,079.60	28,584.19	29,997.12	25,000.00	40,000.00	15,000.00	60.00%

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Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 55 - PROFESSIONAL SERVICES							
11-83-5531	PEST CONTROL SERVICES	870.00	2,637.63	1,151.23	1,000.00	5,000.00	4,000.00 400.00%
Budget Notes	Subject	Description					
2024-2025	Maintain Facility Cleanliness	<p>Background: The introduction of new facilities has led to an increase in events and visitor traffic, creating a need for more robust pest control measures. Maintaining a pest-free environment is crucial for ensuring the health and comfort of all facility users and for preserving the integrity and cleanliness of our spaces.</p> <p>Solution: To address this need effectively, we propose a budget supplement specifically aimed at enhancing pest control services at these new facilities. This funding will enable us to contract additional comprehensive pest control treatments, ensuring that our facilities remain clean and free from pests. By proactively increasing our pest control efforts, we can prevent infestations and provide a safe, welcoming environment for everyone.</p>					
Total Category: 55 - PROFESSIONAL SERVICES:		870.00	2,637.63	1,151.23	1,000.00	5,000.00	4,000.00 400.00%
Total Department: 83 - BUILDING MAINTENANCE:		49,600.77	62,294.87	44,636.71	42,100.00	73,100.00	31,000.00 73.63%

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				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Department: 87 - GC CAPITAL IMPROVEMENT								
Category: 70 - CAPITAL IMPROVEMENTS								
11-87-7010	CAPITAL IMPROVEMENT	30,135.76	61,532.18	48,277.24	32,000.00	120,000.00	88,000.00	275.00%
Total Category: 70 - CAPITAL IMPROVEMENTS:		30,135.76	61,532.18	48,277.24	32,000.00	120,000.00	88,000.00	275.00%
Total Department: 87 - GC CAPITAL IMPROVEMENT:		30,135.76	61,532.18	48,277.24	32,000.00	120,000.00	88,000.00	275.00%

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					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 88 - EQUIPMENT MAINTENANCE								
Category: 30 - SALARIES, WAGES, & BENEFITS								
11-88-3001	SALARIES AND WAGES	49,394.17	50,043.35	42,091.83	51,374.75	52,917.28	1,542.53	3.00%
11-88-3003	LONGEVITY	453.16	594.71	559.03	600.08	780.00	179.92	29.98%
11-88-3007	OVERTIME	4,079.70	3,722.52	3,175.22	1,000.00	1,000.00	0.00	0.00%
11-88-3051	FICA/MEDICARE TAXES	4,053.06	7,082.53	3,477.13	3,971.60	4,184.34	212.74	5.36%
11-88-3052	WORKMEN'S COMPENSATION	1,705.85	1,532.49	1,469.26	975.00	1,309.00	334.00	34.26%
11-88-3053	UNEMPLOYMENT INSURANCE	275.08	73.93	54.80	52.97	117.00	64.03	120.88%
11-88-3054	RETIREMENT	7,585.14	13,501.20	7,260.30	8,835.72	9,041.46	205.74	2.33%
11-88-3055	HEALTH INSURANCE	8,433.76	18,288.21	7,087.94	8,543.08	7,349.58	-1,193.50	-13.97%
11-88-3056	LIFE INS	68.20	72.50	58.46	70.46	107.00	36.54	51.86%
11-88-3057	DENTAL	507.45	972.08	404.90	488.02	497.88	9.86	2.02%
11-88-3058	LONG TERM DISABILITY	236.63	729.30	109.90	251.74	92.61	-159.13	-63.21%
11-88-3060	VISION INSURANCE	8.24	236.61	88.87	107.12	136.08	28.96	27.04%
Total Category: 30 - SALARIES, WAGES, & BENEFITS:		76,800.44	96,849.43	65,837.64	76,270.54	77,532.23	1,261.69	1.65%
Category: 35 - SUPPLIES								
11-88-3504	WEARING APPAREL	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
11-88-3514	FUEL & OIL	902.94	599.66	1,935.81	1,700.00	1,700.00	0.00	0.00%
11-88-3523	TOOLS/EQUIPMENT	1,673.19	2,041.44	2,228.66	3,500.00	3,500.00	0.00	0.00%
11-88-3526	MINOR EQUIPMENT	-295.26	0.00	154.05	500.00	500.00	0.00	0.00%
11-88-3529	REPAIR PARTS	21,776.51	20,083.25	25,873.89	20,000.00	20,000.00	0.00	0.00%
11-88-3535	GROUND/SHOP SUPPLIES	4,983.27	3,238.53	2,486.54	2,200.00	2,200.00	0.00	0.00%
11-88-3542	FIRST AID	0.00	0.00	0.00	250.00	250.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		29,040.65	25,962.88	32,678.95	28,650.00	28,650.00	0.00	0.00%
Category: 45 - MAINTENANCE								
11-88-4506	CART MAINTENANCE	0.00	0.00	2,738.70	8,000.00	8,000.00	0.00	0.00%
11-88-4520	AUTO REPAIR/OUTSOURCED	1,780.06	0.00	0.00	0.00	0.00	0.00	0.00%
11-88-4599	MISC EQUIPMENT MAINT.	2,765.00	369.00	4,242.00	5,000.00	5,000.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		4,545.06	369.00	6,980.70	13,000.00	13,000.00	0.00	0.00%
Category: 50 - SERVICES								
11-88-5029	TRAVEL/TRAINING	0.00	-17.23	0.00	1,000.00	1,000.00	0.00	0.00%
Total Category: 50 - SERVICES:		0.00	-17.23	0.00	1,000.00	1,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
11-88-9781	TRANSFER TO EQUIP PURCH CC	63,500.00	0.00	0.00	0.00	0.00	0.00	0.00%

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Budget Comparison Report

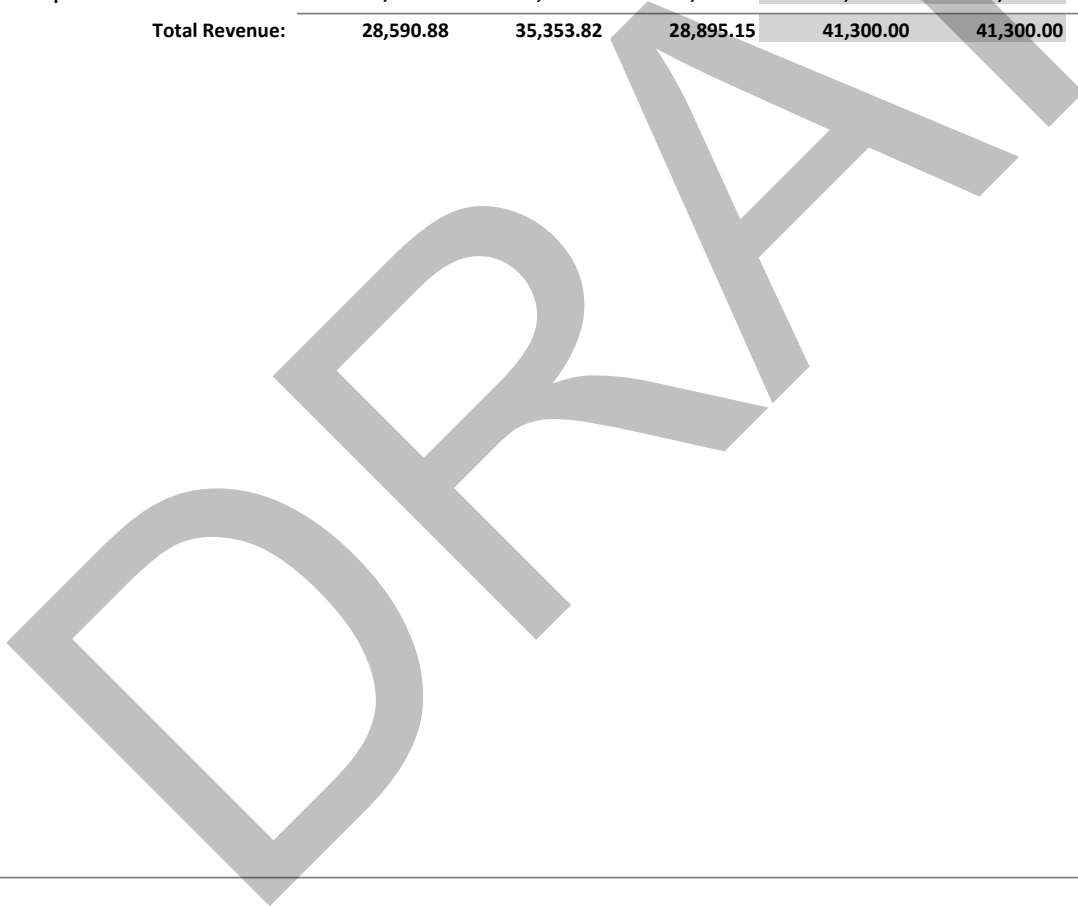
Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
11-88-9791 EQUIPMENT USER FEE	162,950.00	292,993.00	330,000.00	330,000.00	357,480.00	27,480.00	8.33%
Total Category: 97 - INTERFUND ACTIVITY:	226,450.00	292,993.00	330,000.00	330,000.00	357,480.00	27,480.00	8.33%
Total Department: 88 - EQUIPMENT MAINTENANCE:	336,836.15	416,157.08	435,497.29	448,920.54	477,662.23	28,741.69	6.40%
Total Expense:	3,000,824.70	2,331,908.75	2,132,210.97	2,479,904.07	2,776,224.87	296,320.80	11.95%
Total Fund: 11 - GOLF COURSE FUND:	-525,765.78	104,713.51	-120,348.74	-604.07	34,775.13	35,379.20	-5,856.80%

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Fund: 12 - COURT RESTRICTED FEE FUND								
Revenue								
Department: 18 - REVENUES								
Category: 80 - FINES WARRANTS & BONDS								
12-18-8003	TIME PAYMENT FEE-COURT	492.70	411.63	175.33	3,000.00	3,000.00	0.00	0.00%
12-18-8004	COURT TECH FEE	13,090.15	15,927.59	12,969.41	20,000.00	20,000.00	0.00	0.00%
12-18-8005	COURT BLDG SECURITY FEE	13,940.12	18,294.00	15,124.23	15,000.00	15,000.00	0.00	0.00%
12-18-8007	CHILD SAFETY FEE	209.76	0.00	100.00	500.00	500.00	0.00	0.00%
12-18-8008	JUDICIAL FEE	858.15	720.60	526.18	2,800.00	2,800.00	0.00	0.00%
Total Category: 80 - FINES WARRANTS & BONDS:		28,590.88	35,353.82	28,895.15	41,300.00	41,300.00	0.00	0.00%
Total Department: 18 - REVENUES:		28,590.88	35,353.82	28,895.15	41,300.00	41,300.00	0.00	0.00%
Total Revenue:		28,590.88	35,353.82	28,895.15	41,300.00	41,300.00	0.00	0.00%



Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 28 - COURT EXPENDITURES								
Category: 35 - SUPPLIES								
12-28-3503	OFFICE SUPPLIES	400.28	0.00	0.00	400.00	400.00	0.00	0.00%
12-28-3504	WEARING APPAREL	595.12	1,210.23	123.89	1,000.00	1,000.00	0.00	0.00%
12-28-3510	BOOK & PERIODICALS	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		995.40	1,210.23	123.89	1,500.00	1,500.00	0.00	0.00%
Category: 45 - MAINTENANCE								
12-28-4501	FURNITURE AND EQUIPMENT	1,882.71	2,495.64	2,706.48	2,000.00	2,000.00	0.00	0.00%
12-28-4504	SOFTWARE MAINTENANCE	8,284.00	-397.66	4,970.78	8,600.00	8,600.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		10,166.71	2,097.98	7,677.26	10,600.00	10,600.00	0.00	0.00%
Category: 50 - SERVICES								
12-28-5027	MEMBERSHIPS	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
12-28-5029	TRAINING	150.00	0.00	0.00	500.00	500.00	0.00	0.00%
Total Category: 50 - SERVICES:		150.00	0.00	0.00	600.00	600.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
12-28-5519	SECURITY PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 55 - PROFESSIONAL SERVICES:		0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
12-28-6574	COMPUTER SOFTWARE	2,750.00	0.00	0.00	6,000.00	6,000.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		2,750.00	0.00	0.00	6,000.00	6,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
12-28-9772	TECHNOLOGY USER FEE	4,875.00	4,875.00	5,475.00	5,475.00	5,530.00	55.00	1.00%
Total Category: 97 - INTERFUND ACTIVITY:		4,875.00	4,875.00	5,475.00	5,475.00	5,530.00	55.00	1.00%
Total Department: 28 - COURT EXPENDITURES:		18,937.11	8,183.21	13,276.15	24,175.00	24,230.00	55.00	0.23%
Total Expense:		18,937.11	8,183.21	13,276.15	24,175.00	24,230.00	55.00	0.23%
Total Fund: 12 - COURT RESTRICTED FEE FUND:		9,653.77	27,170.61	15,619.00	17,125.00	17,070.00	-55.00	-0.32%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

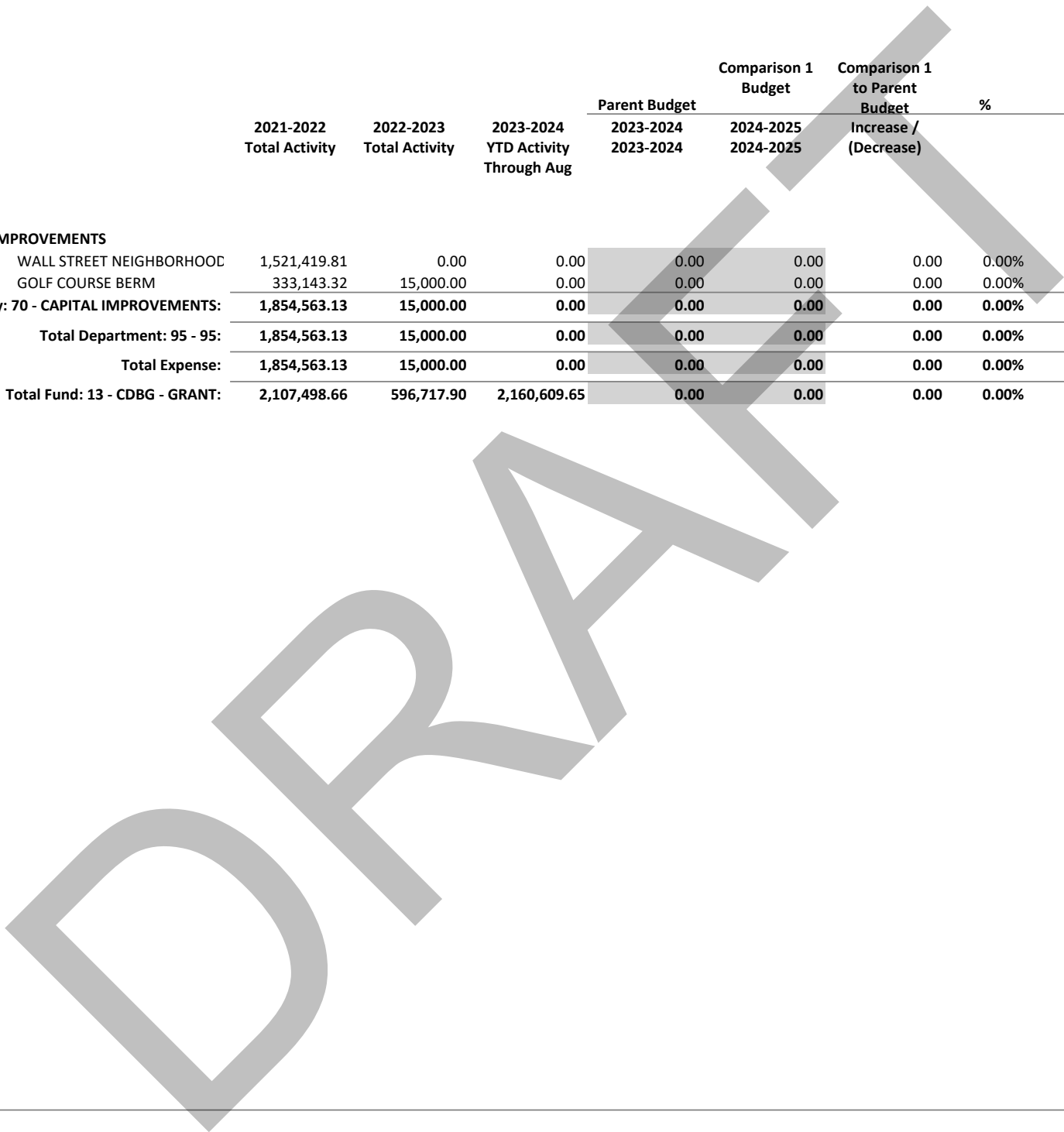
Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Fund: 13 - CDBG - GRANT							
Revenue							
Department: 70 - REVENUES							
Category: 99 - OTHER AGENCY REVENUES							
13-70-9901 HMGP GRANT	3,962,061.79	594,241.37	2,160,609.65	0.00	0.00	0.00	0.00%
13-70-9908 CDBG - GRANT	0.00	17,476.53	0.00	0.00	0.00	0.00	0.00%
Total Category: 99 - OTHER AGENCY REVENUES:	3,962,061.79	611,717.90	2,160,609.65	0.00	0.00	0.00	0.00%
Total Department: 70 - REVENUES:	3,962,061.79	611,717.90	2,160,609.65	0.00	0.00	0.00	0.00%
Total Revenue:	3,962,061.79	611,717.90	2,160,609.65	0.00	0.00	0.00	0.00%

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
	Department: 95 - 95							
	Category: 70 - CAPITAL IMPROVEMENTS							
	13-95-7013 WALL STREET NEIGHBORHOOD	1,521,419.81	0.00	0.00	0.00	0.00	0.00	0.00%
	13-95-7035 GOLF COURSE BERM	333,143.32	15,000.00	0.00	0.00	0.00	0.00	0.00%
	Total Category: 70 - CAPITAL IMPROVEMENTS:	1,854,563.13	15,000.00	0.00	0.00	0.00	0.00	0.00%
	Total Department: 95 - 95:	1,854,563.13	15,000.00	0.00	0.00	0.00	0.00	0.00%
	Total Expense:	1,854,563.13	15,000.00	0.00	0.00	0.00	0.00	0.00%
	Total Fund: 13 - CDBG - GRANT:	2,107,498.66	596,717.90	2,160,609.65	0.00	0.00	0.00	0.00%



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Fund: 15 - TIRZ -3								
Revenue								
Department: 10 - REVENUES								
Category: 72 - PROPERTY TAXES								
15-10-7201	CURRENT PROPERTY TAXES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00%
Total Category: 72 - PROPERTY TAXES:		0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
15-10-9751	TRANSFER FROM GENERAL FUI	1,000,000.00	750,000.00	100,000.00	100,000.00	0.00	-100,000.00	-100.00%
Total Category: 97 - INTERFUND ACTIVITY:		1,000,000.00	750,000.00	100,000.00	100,000.00	0.00	-100,000.00	-100.00%
Category: 98 - MISCELLANEOUS REVENUE								
15-10-9802	SALE OF LAND	0.00	252,564.43	185,344.43	100,000.00	0.00	-100,000.00	-100.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		0.00	252,564.43	185,344.43	100,000.00	0.00	-100,000.00	-100.00%
Total Department: 10 - REVENUES:		1,000,000.00	1,002,564.43	285,344.43	202,000.00	2,000.00	-200,000.00	-99.01%
Total Revenue:		1,000,000.00	1,002,564.43	285,344.43	202,000.00	2,000.00	-200,000.00	-99.01%

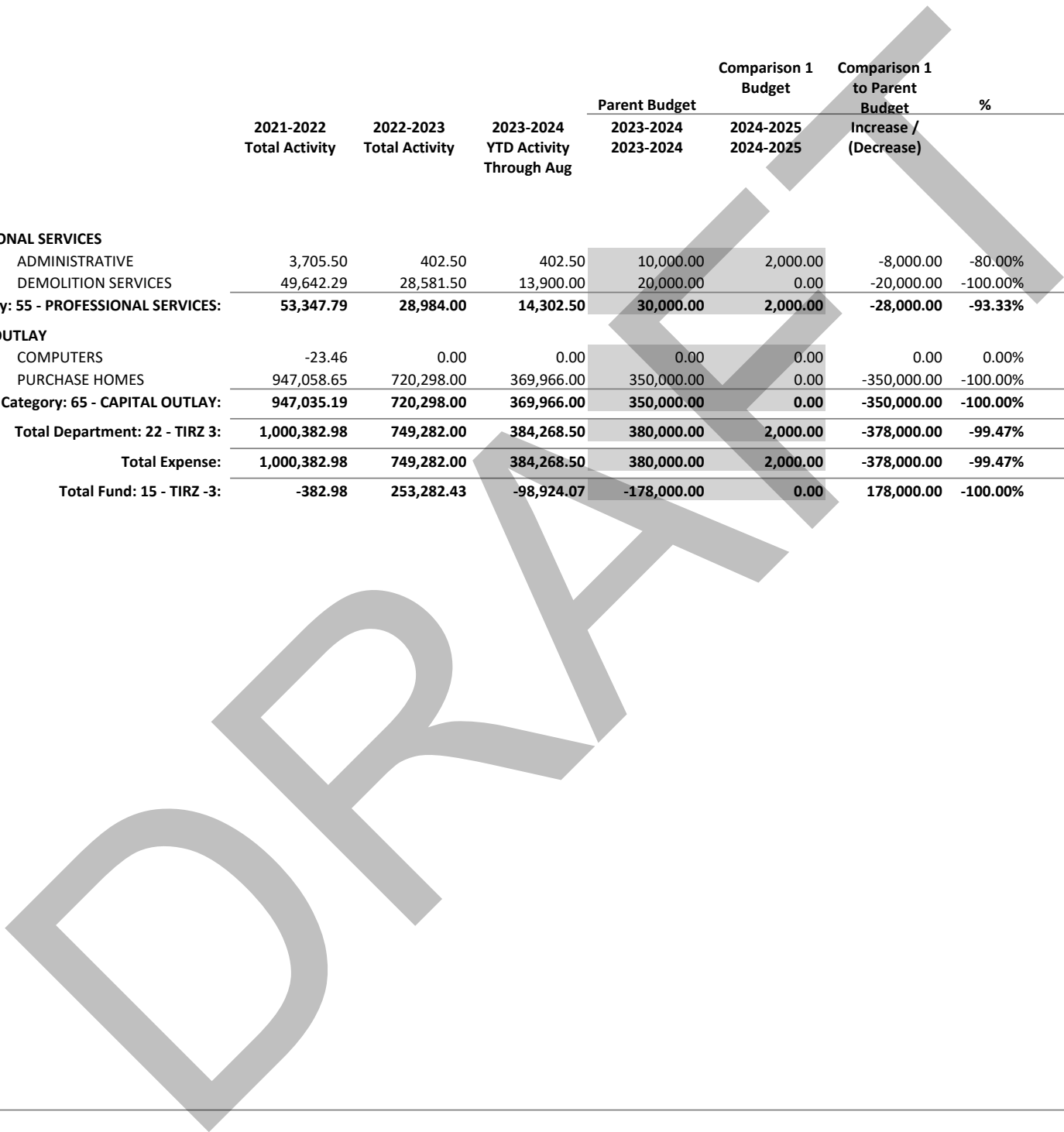
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

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Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 22 - TIRZ 3								
Category: 55 - PROFESSIONAL SERVICES								
15-22-5524	ADMINISTRATIVE	3,705.50	402.50	402.50	10,000.00	2,000.00	-8,000.00	-80.00%
15-22-6585	DEMOLITION SERVICES	49,642.29	28,581.50	13,900.00	20,000.00	0.00	-20,000.00	-100.00%
Total Category: 55 - PROFESSIONAL SERVICES:		53,347.79	28,984.00	14,302.50	30,000.00	2,000.00	-28,000.00	-93.33%
Category: 65 - CAPITAL OUTLAY								
15-22-6573	COMPUTERS	-23.46	0.00	0.00	0.00	0.00	0.00	0.00%
15-22-6576	PURCHASE HOMES	947,058.65	720,298.00	369,966.00	350,000.00	0.00	-350,000.00	-100.00%
Total Category: 65 - CAPITAL OUTLAY:		947,035.19	720,298.00	369,966.00	350,000.00	0.00	-350,000.00	-100.00%
Total Department: 22 - TIRZ 3:		1,000,382.98	749,282.00	384,268.50	380,000.00	2,000.00	-378,000.00	-99.47%
Total Expense:		1,000,382.98	749,282.00	384,268.50	380,000.00	2,000.00	-378,000.00	-99.47%
Total Fund: 15 - TIRZ -3:		-382.98	253,282.43	-98,924.07	-178,000.00	0.00	178,000.00	-100.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Budget Comparison Report

Account Number	2023-2024 YTD Activity Through Aug	Parent Budget 2023-2024	2023-2024	Comparison 1 Budget		Comparison 1	%	
				2024-2025 2024-2025	to Parent Budget	Increase / (Decrease)		
Fund: 16 - GO BONDS - SERIES 2024								
Revenue								
Department: 90 - REVENUES								
Category: 96 - INTEREST EARNED								
16-90-9601	INTEREST EARNED	0.00	0.00	404,503.22	0.00	100,000.00	100,000.00	0.00%
Total Category: 96 - INTEREST EARNED:		0.00	0.00	404,503.22	0.00	100,000.00	100,000.00	0.00%
Category: 98 - MISCELLANEOUS REVENUE								
16-90-9891	PROCEEDS-REV BONDS	0.00	0.00	26,250,465.64	25,740,810.00	0.00	-25,740,810.00	-100.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		0.00	0.00	26,250,465.64	25,740,810.00	0.00	-25,740,810.00	-100.00%
Total Department: 90 - REVENUES:		0.00	0.00	26,654,968.86	25,740,810.00	100,000.00	-25,640,810.00	-99.61%
Total Revenue:		0.00	0.00	26,654,968.86	25,740,810.00	100,000.00	-25,640,810.00	-99.61%

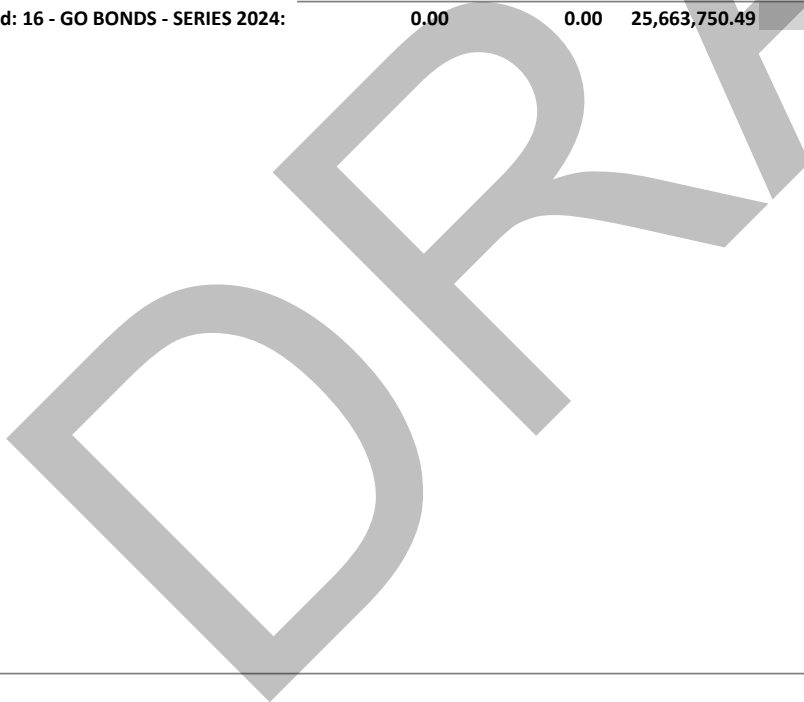
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Expense	2023-2024 YTD Activity Through Aug	Parent Budget 2023-2024	Comparison 1 Budget		Comparison 1 to Parent Budget Increase / (Decrease)	%
				2024-2025 2023-2024	2024-2025 2024-2025		
Department: 91 - EXPENSE							
Category: 60 - OTHER SERVICES							
16-91-6013	BOND ISSUANCE COST EXPENS	0.00	0.00	27,500.00	0.00	0.00	0.00%
Total Category: 60 - OTHER SERVICES:		0.00	0.00	27,500.00	0.00	0.00	0.00%
Category: 70 - CAPITAL IMPROVEMENTS							
16-91-7213	CONGO STREET PROJECT	0.00	0.00	653,980.56	4,246,327.00	4,000,000.00	-246,327.00 -5.80%
16-91-7214	SINGAPORE STREET PROJECT	0.00	0.00	10,327.75	2,923,270.00	2,923,270.00	0.00 0.00%
16-91-7215	AUSTRALIA	0.00	0.00	0.00	1,878,175.00	1,878,175.00	0.00 0.00%
16-91-7216	SEATTLE	0.00	0.00	0.00	2,000,886.00	2,000,886.00	0.00 0.00%
16-91-7217	SOLOMON	0.00	0.00	60,114.69	4,492,152.00	4,492,152.00	0.00 0.00%
16-91-7218	WOB PLANT	0.00	0.00	0.00	6,000,000.00	6,000,000.00	0.00 0.00%
16-91-7219	SEWER PIPE REP	0.00	0.00	239,295.37	3,700,000.00	3,500,000.00	-200,000.00 -5.41%
16-91-7220	EQUADOR BRIDGE	0.00	0.00	0.00	500,000.00	500,000.00	0.00 0.00%
Total Category: 70 - CAPITAL IMPROVEMENTS:		0.00	0.00	963,718.37	25,740,810.00	25,294,483.00	-446,327.00 -1.73%
Total Department: 91 - EXPENSE:		0.00	0.00	991,218.37	25,740,810.00	25,294,483.00	-446,327.00 -1.73%
Total Expense:		0.00	0.00	991,218.37	25,740,810.00	25,294,483.00	-446,327.00 -1.73%
Total Fund: 16 - GO BONDS - SERIES 2024:		0.00	0.00	25,663,750.49	0.00	-25,194,483.00	-25,194,483.00 0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Fund: 49 - JV FIRE CONTROL PREV & EMERGENCY MEDICAL SERV								
Revenue								
Department: 10 - REVENUES								
Category: 75 - OTHER TAXES								
49-10-7623	SALES TX-FIRE CONTROL PREV	2,515,264.19	2,733,692.47	1,905,606.25	2,775,000.00	2,350,000.00	-425,000.00	-15.32%
Total Category: 75 - OTHER TAXES:		2,515,264.19	2,733,692.47	1,905,606.25	2,775,000.00	2,350,000.00	-425,000.00	-15.32%
Category: 96 - INTEREST EARNED								
49-10-9601	INTEREST EARNED	8,243.57	85,275.78	146,089.13	60,000.00	125,000.00	65,000.00	108.33%
Total Category: 96 - INTEREST EARNED:		8,243.57	85,275.78	146,089.13	60,000.00	125,000.00	65,000.00	108.33%
Total Department: 10 - REVENUES:		2,523,507.76	2,818,968.25	2,051,695.38	2,835,000.00	2,475,000.00	-360,000.00	-12.70%
Total Revenue:		2,523,507.76	2,818,968.25	2,051,695.38	2,835,000.00	2,475,000.00	-360,000.00	-12.70%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

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Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1	Comparison 1	%
					2023-2024 2023-2024	Budget	to Parent Budget	
					2024-2025	2024-2025	Increase / (Decrease)	
Department: 26 - FIRE CONTROL & EMERG SERV								
Category: 35 - SUPPLIES								
49-26-3504	WEARING APPAREL	46,350.00	46,350.00	104,212.00	104,212.00	104,212.00	0.00	0.00%
49-26-3505	FIRE PREVENTION SUPPLIES	2,900.00	2,900.00	2,900.00	2,900.00	2,900.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		49,250.00	49,250.00	107,112.00	107,112.00	107,112.00	0.00	0.00%
Category: 45 - MAINTENANCE								
49-26-4504	SOFTWARE MAINT.UPDATE	0.00	0.00	65,000.00	65,000.00	65,000.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		0.00	0.00	65,000.00	65,000.00	65,000.00	0.00	0.00%
Category: 50 - SERVICES								
49-26-5024	RADIO USAGE FEES	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00%
49-26-5029	TRAVEL/TRAINING	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00%
Total Category: 50 - SERVICES:		35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	0.00	0.00%
Category: 54 - SUNDRY								
49-26-5401	ELECTION EXPENSE	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 54 - SUNDRY:		5,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
49-26-5523	PERSONNEL - FCPMSD	1,036,475.00	1,570,497.00	1,002,526.70	1,980,978.00	1,463,850.00	-517,128.00	-26.10%
49-26-5524	ADMINISTRATIVE	24,154.00	24,900.00	24,900.00	24,900.00	25,650.00	750.00	3.01%
Total Category: 55 - PROFESSIONAL SERVICES:		1,060,629.00	1,595,397.00	1,027,426.70	2,005,878.00	1,489,500.00	-516,378.00	-25.74%
Category: 97 - INTERFUND ACTIVITY								
49-26-9760	TRFR TO CAPITAL IMPROVEME	0.00	37,648.00	0.00	0.00	0.00	0.00	0.00%
49-26-9772	TECHNOLOGY USER FEE	96,373.00	96,373.00	113,320.00	113,320.00	116,510.00	3,190.00	2.82%

Budget Notes

Budget Code

2024-2025

Subject
Replacement Plan Adjustments

Description
Background:
Line items are increasing due to planned replacements of aging devices, a 5-10% rise in purchase prices, and the addition of new devices acquired in the past year.

Solution:
The budget has been adjusted to account for these factors, ensuring continued support and up-to-date technology across departments.

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
49-26-9791 EQUIPMENT USER FEE	424,581.02	419,118.00	508,689.50	508,689.50	661,878.00	153,188.50	30.11%
Total Category: 97 - INTERFUND ACTIVITY:	520,954.02	553,139.00	622,009.50	622,009.50	778,388.00	156,378.50	25.14%
Total Department: 26 - FIRE CONTROL & EMERG SERV:	1,670,833.02	2,232,786.00	1,856,548.20	2,834,999.50	2,475,000.00	-359,999.50	-12.70%
Total Expense:	1,670,833.02	2,232,786.00	1,856,548.20	2,834,999.50	2,475,000.00	-359,999.50	-12.70%
Total Fund: 49 - JV FIRE CONTROL PREV & EMERGENCY MEDIC...	852,674.74	586,182.25	195,147.18	0.50	0.00	-0.50	-100.00%

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)		
Fund: 50 - JV CRIME CONTROL								
Revenue								
Department: 10 - REVENUES								
Category: 75 - OTHER TAXES								
50-10-7623	SALES TX-CRIME CONTROL	2,546,568.48	2,734,663.11	1,911,474.51	2,775,000.00	2,350,000.00	-425,000.00	-15.32%
Total Category: 75 - OTHER TAXES:		2,546,568.48	2,734,663.11	1,911,474.51	2,775,000.00	2,350,000.00	-425,000.00	-15.32%
Category: 96 - INTEREST EARNED								
50-10-9601	INTEREST EARNED	31,094.30	243,165.81	274,084.90	240,000.00	240,000.00	0.00	0.00%
Total Category: 96 - INTEREST EARNED:		31,094.30	243,165.81	274,084.90	240,000.00	240,000.00	0.00	0.00%
Total Department: 10 - REVENUES:		2,577,662.78	2,977,828.92	2,185,559.41	3,015,000.00	2,590,000.00	-425,000.00	-14.10%
Total Revenue:		2,577,662.78	2,977,828.92	2,185,559.41	3,015,000.00	2,590,000.00	-425,000.00	-14.10%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

DRAFT

Budget Comparison Report

Account Number	Expense	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Department: 27 - CRIME CONTROL								
Category: 35 - SUPPLIES								
50-27-3504	WEARING APPAREL	16,000.00	16,000.00	16,000.00	16,000.00	20,464.00	4,464.00	27.90%
Budget Notes	Subject	Description						
2024-2025	Wearing Apparel Cost Increase	Background: During the planning process it was communicated by our vendor that the manufacturer indicated that they were increasing their costs by 12 percent across the board to cover the cost of the products.						
Solution: Increase the budget by \$4,464 dollars to cover this price increase.								
50-27-3505	CRIME PREVENTION SUPPLIES	6,000.00	9,000.00	9,000.00	9,000.00	9,000.00	0.00	0.00%
50-27-3510	BOOKS AND PERIODICALS	5,618.00	5,618.00	5,618.00	5,618.00	5,618.00	0.00	0.00%
50-27-3523	TOOLS/ EQUIPMENT	9,200.00	34,700.00	8,000.00	8,000.00	8,000.00	0.00	0.00%
Total Category: 35 - SUPPLIES:		36,818.00	65,318.00	38,618.00	38,618.00	43,082.00	4,464.00	11.56%
Category: 45 - MAINTENANCE								
50-27-4503	RADIO AND RADAR EQUIPMEN	0.00	0.00	10,000.00	10,000.00	26,329.00	16,329.00	163.29%
Budget Notes	Subject	Description						
2024-2025	Funding to Replace Lidar Equipment	Background: The department's six lidars, now over five years old, require replacement. Their warranties have expired, and they no longer hold calibration certifications. Purchasing new, equipment will ensure precision and reliability, particularly for legal proceedings.						
Solution: Requesting \$16,329 to replace our current lidars. The lidars are out of warranty and out of date, and calibration certifications have expired. This will cover the cost of 6 lidars and cases. The original 12,500 will be utilized to cover the cost of repairs for body worn and in car Watchguard repairs. This will allow the department to ensure the expected 5-year life of the current cameras.								
50-27-4504	SOFTWARE	17,700.00	17,700.00	21,700.00	21,700.00	21,700.00	0.00	0.00%
50-27-4599	MISCELLANEOUS EQUIPMENT	15,400.00	3,300.00	3,300.00	3,300.00	3,300.00	0.00	0.00%
Total Category: 45 - MAINTENANCE:		33,100.00	21,000.00	35,000.00	35,000.00	51,329.00	16,329.00	46.65%
Category: 50 - SERVICES								
50-27-5015	LAB TEST	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00	0.00	0.00%
50-27-5020	COMMUNICATIONS	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	0.00	0.00%
50-27-5022	RENTAL OF EQUIPMENT	30,000.00	10,000.00	10,000.00	10,000.00	18,500.00	8,500.00	85.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number	Budget Notes	Budget Code	Subject	Description	Comparison 1 Budget		Comparison 1	%	
					2023-2024	2024-2025	to Parent Budget		
2024-2025					2023-2024	2024-2025	Increase / (Decrease)		
			Harris County Radio Tower Air Time	Background: Many of the investigations expand beyond the city limits of Jersey Village, and warrant detectives and admin personnel to travel beyond the city limits and beyond the west side of Harris County. A recent incident highlighted this need when detectives conducting a follow-up on Houston's East Side required backup but were unable to establish radio contact with dispatch due to connectivity issues with the Cy Fair Radio Towers, all of which are situated in the western part of the county. Historically, Jersey Village utilized Harris County's towers before switching to Cy Fair as a cost saving measure.					
50-27-5029			TRAVEL/TRAINING		22,250.00	26,250.00	26,250.00	0.00	0.00%
50-27-5030			MAINTENANCE AGREEMENT		134,296.00	283,625.00	222,350.00	17,000.00	7.65%
			Category: 50 - SERVICES		196,946.00	330,275.00	269,000.00	25,500.00	9.48%
			Category: 54 - SUNDRY						
50-27-5401			ELECTION EXPENDITURE		4,103.71	0.00	0.00	0.00	0.00%
			Category: 54 - SUNDRY:		4,103.71	0.00	0.00	0.00	0.00%
			Category: 55 - PROFESSIONAL SERVICES						
50-27-5523			PERSONNEL-CRIME PREVENTIC		1,591,822.70	1,735,822.00	829,139.88	-221,958.00	-10.32%
50-27-5524			ADMINISTRATIVE		23,450.00	24,150.00	25,150.00	750.00	2.98%
			Category: 55 - PROFESSIONAL SERVICES:		1,615,272.70	1,759,972.00	854,289.88	-221,208.00	-10.17%
			Category: 60 - OTHER SERVICES						
50-27-6001			AUTOMOBIL LIAB. INSURANCE		23,340.00	23,340.00	23,340.00	0.00	0.00%
			Category: 60 - OTHER SERVICES:		23,340.00	23,340.00	23,340.00	0.00	0.00%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Account Number		2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
Category: 65 - CAPITAL OUTLAY								
50-27-6571	OFFICE FURNITURE/EQUIPMEN	0.00	0.00	21,000.00	21,000.00	0.00	-21,000.00	-100.00%
50-27-6572	SPECIAL EQUIPMENT	0.00	0.00	120,000.00	120,000.00	0.00	-120,000.00	-100.00%
50-27-6573	COMPUTER HARDWARE	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		40,000.00	0.00	141,000.00	141,000.00	0.00	-141,000.00	-100.00%
Category: 97 - INTERFUND ACTIVITY								
50-27-9772	TECHNOLOGY USER FEES	0.00	0.00	29,600.00	29,600.00	31,240.00	1,640.00	5.54%
Budget Notes	Subject	Description						
Budget Code								
2024-2025	Replacement Plan Adjustment	Background: Line items are increasing due to planned replacements of aging devices, a 5-10% rise in purchase prices, and the addition of new devices acquired in the past year.						
		Solution: The budget has been adjusted to account for these factors, ensuring continued support and up-to-date technology across departments.						
50-27-9781	EQUIPMENT PURCHASE CONT	0.00	256,025.00	564,377.19	564,377.19	191,650.00	-372,727.19	-66.04%
Budget Notes	Subject	Description						
Budget Code								
2024-2025	Vehicle Replacement	Replacing all administrative and CID vehicles on an annual rotation per Vehicle Replacement Program - Replacing 3 and 4-year old patrol vehicles.						
Total Category: 97 - INTERFUND ACTIVITY:		0.00	256,025.00	593,977.19	593,977.19	222,890.00	-371,087.19	-62.47%
Total Department: 27 - CRIME CONTROL:		1,949,580.41	2,455,930.00	1,955,225.07	3,277,002.19	2,590,000.00	-687,002.19	-20.96%
Total Expense:		1,949,580.41	2,455,930.00	1,955,225.07	3,277,002.19	2,590,000.00	-687,002.19	-20.96%
Total Fund: 50 - JV CRIME CONTROL:		628,082.37	521,898.92	230,334.34	-262,002.19	0.00	262,002.19	-100.00%
Report Total:		3,858,552.61	-1,191,463.96	21,210,940.73	-12,327,019.34	-36,490,198.38	-24,163,179.04	196.02%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Budget Comparison Report

Fund Summary

Fund	2021-2022 Total Activity	2022-2023 Total Activity	2023-2024 YTD Activity Through Aug	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2023-2024 2023-2024	2024-2025 2024-2025	Increase / (Decrease)	
01 - GENERAL FUND	1,083,424.28	2,396,310.35	-7,340,062.40	-8,362,893.82	-4,194,892.75	4,168,001.07	-49.84%
02 - UTILITY FUND	250,972.13	-512,605.20	-1,438,944.98	-2,991,578.55	-1,497,118.56	1,494,459.99	-49.96%
03 - DEBT SERVICE FUND	-29,608.50	11,799.60	44,164.79	39,680.00	93,846.00	54,166.00	136.51%
04 - IMPACT FEE FUND	116,406.67	31,767.00	-154,595.18	-245,000.00	53,000.00	298,000.00	-121.63%
05 - MOTEL TAX FUND	128,174.86	-173,299.63	-47,785.03	0.00	0.00	0.00	0.00%
06 - ASSET FORFEITURE FUND	4,659.01	-6,182.51	-7,462.32	-10,700.00	-10,700.00	0.00	0.00%
07 - CAPITAL REPLACEMENT	151,809.66	521,991.60	124,817.73	336,689.79	-2,263,260.20	-2,599,949.99	-772.21%
08 - TRAFFIC SAFETY FUND	0.00	0.00	0.00	0.00	-75,000.00	-75,000.00	0.00%
10 - CAPITAL IMPROVEMENTS FUND	-919,046.28	-5,551,210.79	1,984,620.27	-669,736.00	-3,453,435.00	-2,783,699.00	415.64%
11 - GOLF COURSE FUND	-525,765.78	104,713.51	-120,348.74	-604.07	34,775.13	35,379.20	-5,856.80%
12 - COURT RESTRICTED FEE FUND	9,653.77	27,170.61	15,619.00	17,125.00	17,070.00	-55.00	-0.32%
13 - CDBG - GRANT	2,107,498.66	596,717.90	2,160,609.65	0.00	0.00	0.00	0.00%
15 - TIRZ -3	-382.98	253,282.43	-98,924.07	-178,000.00	0.00	178,000.00	-100.00%
16 - GO BONDS - SERIES 2024	0.00	0.00	25,663,750.49	0.00	-25,194,483.00	-25,194,483.00	0.00%
49 - JV FIRE CONTROL PREV & EMERGENCY..	852,674.74	586,182.25	195,147.18	0.50	0.00	-0.50	-100.00%
50 - JV CRIME CONTROL	628,082.37	521,898.92	230,334.34	-262,002.19	0.00	262,002.19	-100.00%
Report Total:	3,858,552.61	-1,191,463.96	21,210,940.73	-12,327,019.34	-36,490,198.38	-24,163,179.04	196.02%

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

MAYOR

Script for Record Vote

Read Item E3 on the Council Agenda and take discussion as usual.

Once all discussion has ended and it is time for the motion. Call for a motion as follows:

To approve Ordinance No. 2024-21 adopting the municipal budget for fiscal year 2024-2025.

Once you have a motion with a second, read the following: I will now call upon each Council Member by name to take the record vote. Once your name is called, answer AYE to signify your approval of the motion or NAY to signify your disapproval.

	AYE	NAY
Council Member Wasson, state your vote	_____	_____
Council Member Sheppard, state your vote	_____	_____
Council Member Mitcham, state your vote	_____	_____
Council Member Rossi, state your vote	_____	_____
Council Member McCrea, state your vote	_____	_____

You must now state if there is any Council Member not Present: Let the record reflect that Council Member _____ is absent and did not vote. **OTHERWISE SKIP THIS.**

Once the record vote is established, announce:

Motion Carried, if that is the case, and call the next item on the agenda.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: E4

AGENDA SUBJECT: Conduct a separate vote to ratify the property tax increase reflected in the 2024-2025 budget adopted on August 19, 2024.

Department/Prepared By: Isabel Kato

Date Submitted: August 07, 2024

EXHIBITS: Script

BUDGETARY IMPACT:	Required Expenditure:	\$0.00
	Amount Budgeted:	\$0.00
	Appropriation Required:	\$0.00

CITY MANAGER APPROVAL: Script

BACKGROUND INFORMATION:

Council has adopted a budget that will raise more total property taxes than last year's budget by \$214,787 a 2.55% increase from last year's budget, and of that amount \$51,159.56 is tax revenue to be raised from new property added to the tax roll this year.

Section 102.007(c) of the Local Government Code states that a governing body adopting a budget that requires raising more revenue from property taxes than in the previous year, must conduct a separate vote to ratify the property tax increase reflected in the newly adopted budget.

This vote, must be a record vote that is in addition to and separate from the vote adopting the budget or the vote required to set the tax rate that is provided for by Chapter 26, Tax Code, or other law.

ACTION REQUIRED ON THIS ITEM:

MOTION: To ratify the property tax increase of 2.55% reflected in the newly adopted municipal budget for fiscal year 2024-2025.

Take record vote on this motion.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

MAYOR

Script for Record Vote

Read Item E4 on the Council Agenda and take discussion as usual.

Once all discussion has ended and it is time for the motion. Call for a motion as follows:

To ratify the property tax increase of 2.55% reflected in the municipal budget for fiscal year 2024-2025 adopted on August 19, 2024.

Once you have a motion with a second, read the following: I will now call upon each Council Member by name to take the record vote. Once your name is called, answer AYE to signify your approval of the motion or NAY to signify your disapproval.

	AYE	NAY
Council Member Wasson, state your vote	_____	_____
Council Member Sheppard, state your vote	_____	_____
Council Member Mitcham, state your vote	_____	_____
Council Member Rossi, state your vote	_____	_____
Council Member McCrea, state your vote	_____	_____

You must now state if there is any Council Member not Present: Let the record reflect that Council Member _____ is absent and did not vote.

Once the record vote is established, announce:

Motion Carried, if that is the case, and call the next item on the agenda.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: E5

AGENDA SUBJECT: Conduct Public Hearing on proposed tax rate increase.

Department/Prepared By: Lorri Coody

Date Submitted: August 7, 2024

EXHIBITS: Notice of Public Hearing on Tax Increase as Published
Tax Rate Presentation
Public Hearing Script

BACKGROUND INFORMATION:

This item is to conduct a public hearing on the proposed tax rate increase. The purpose of the public hearing is to give all persons the right to express support for or opposition to the proposed tax rate.

The necessary steps leading up to conducting the public hearing involve calculating the no-new-revenue tax rate and the voter-approval tax rate as this information is needed in order to properly publish notice of the public hearing.

Accordingly, the City has designated the Harris County Tax Assessor-Collector (Harris County) to perform the calculations of the no-new-revenue tax rate and the voter-approval tax rate in accordance with Section 26.04(c) of the Texas Tax Code.

On July 26, 2024, these calculations were received from Harris County and were distributed to City Council in accordance with 26.04(e). With this information in hand, the City made provisions to publish the Notice of Public Hearing on Tax Increase in the newspaper on August 14, 2024. The newspaper's deadline for articles to appear in this edition was August 7, 2024.

The calculations received on July 26, 2024, are as follows:

PROPOSED TAX RATE	\$0.787000 per \$100
NO-NEW-REVENUE TAX RATE	\$0.759311 per \$100
VOTER-APPROVAL TAX RATE	\$0.828922 per \$100
DE MINIMIS RATE	\$0.838692 per \$100

With this information in hand, the proposed tax rate of \$0.787000 per \$100 is greater than the no-new-revenue tax rate, requiring that City Council conduct a public hearing. Section 26.05(d) of the Tax Code provides that Council cannot adopt a tax rate that exceeds the lower of the voter-approval rate or the no-new-revenue tax rate calculated until a public hearing on the proposed tax rate has been conducted.

RECOMMENDED ACTION:

Conduct the public hearing as required by the Tax Code at Section 26.05(d).

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.787000 per \$100 valuation has been proposed by the governing body of City of Jersey Village.

PROPOSED TAX RATE	\$0.787000 per \$100
NO-NEW-REVENUE TAX RATE	\$0.759311 per \$100
VOTER-APPROVAL TAX RATE	\$0.828922 per \$100

The no-new-revenue tax rate is the tax rate for the 2024 tax year that will raise the same amount of property tax revenue for City of Jersey Village from the same properties in both the 2023 tax year and the 2024 tax year.

The voter-approval rate is the highest tax rate that City of Jersey Village may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Jersey Village is proposing to increase property taxes for the 2024 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON August 19, 2024 AT 7:00 PM AT CIVIC CENTER AUDITORIUM LOCATED AT 16327 LAKEVIEW DR., JERSEY VILLAGE TX 77040.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Jersey Village is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of City of Jersey Village at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

FOR the proposal:	Council Member Place1 - Drew Wasson	Council Member Place2 - Sheri Sheppard
	Council Member Place3 - Michelle Mitcham	Council Member Place4 - Connie Rossi
	Council Member Place5 - Jennifer McCrea	

AGAINST the proposal:
ABSENT:

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Jersey Village last year to the taxes proposed to be imposed on the average residence homestead by City of Jersey Village this year.

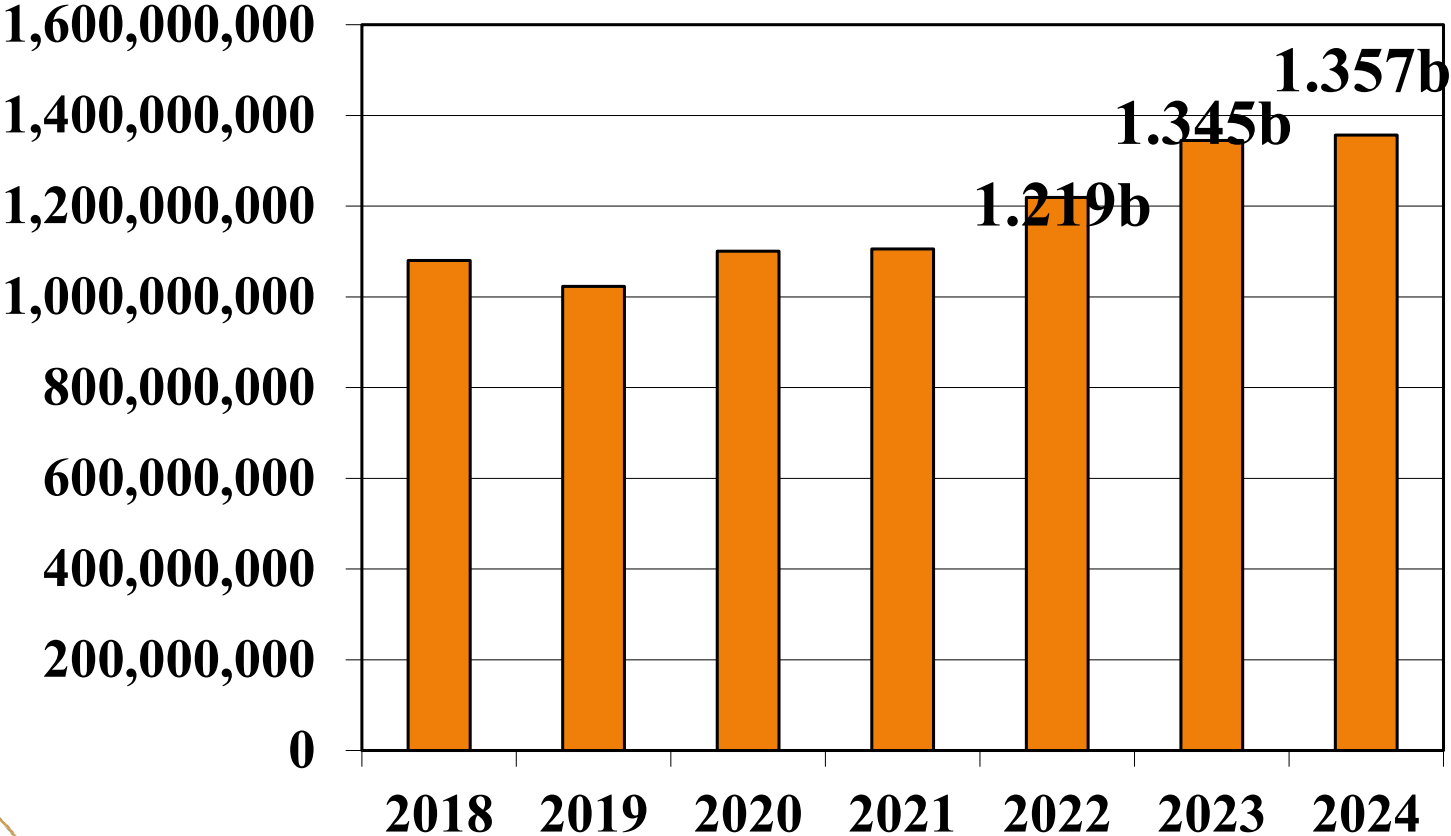
	2023	2024	Change
Total tax rate (per \$100 of value)	\$0.742500	\$0.787000	increase of 0.044500, or 5.99%
Average homestead taxable value	\$238,192	\$253,246	increase of 15,054, or 6.32%
Tax on average homestead	\$1,768.58	\$1,993.05	increase of 224.47, or 12.69%
Total tax levy on all properties	\$10,268,996	\$10,677,191	increase of 408,195, or 3.98%

For assistance with tax calculations, please contact the tax assessor for City of Jersey Village at 713-274-8000 or tax.office@tax.hctx.net, or visit www.hctx.net for more information.

City of Jersey Village Property Tax Rate Fiscal Year 2024-2025



Property Values



Historical Assessed Valuation

2018	1,080,000,000
2019	1,023,000,000
2020	1,100,000,000
2021	1,106,000,000
2022	1,219,000,000
2023	1,345,000,000
2024	1,357,000,000



Tax Rates

■ Current	0.7425
■ No New Revenue	0.759311
■ Voter-Approval	0.828922
■ Proposed (July 2024)	0.8475
■ Proposed (August 2023)	0.787



No New Revenue Rate

The no-new-revenue tax rate generally equal to the last year's taxes divided by the current taxable value of properties that were also on the tax roll the previous year.



Voter-Approval Tax Rate

The voter-approval tax rate provides cities and counties with about the same amount of tax revenue it spent the previous year for day-to-day operations plus an extra three and a half percent for operations and sufficient funds to pay debts in the coming year.



Voter-Approval Rate Adjustments

The voter-approval tax rate can be further modified by special adjustments included in the Tax Code at Chapter 26, such as the unused increment rate and the de minimis rate.



Unused Increment Rate

The “unused increment rate” is the difference between the adopted tax rate and the voter-approval rate (provided the adopted tax rate does not exceed the voter-approval rate). A city will have the ability to save, or “bank,” up to three years of unused increments. The banked unused increment rate can be used by a city to exceed the voter-approval rate without automatically triggering an election.



De Minimis Rate

The de minimis rate is defined as the sum of:

1. The taxing unit's no-new-revenue maintenance and operations rate;
2. The rate that, when applied to the taxing unit's current total value, will impose an amount of taxes equal to \$500,000; and
3. The taxing unit's current debt rate.



Fiscal Year 2024-2025

For Fiscal Year 2024-2025, the City of Jersey Village will not use its unused increment as outlined in the following slides.



Property Tax Rate (per \$100)

	2023-2024	2024-2025	Difference
Debt Service	0.102215	0.145982	.043767
Operations &			
Maintenance	0.640285	0.641018	.000733
TOTAL	0.74250	0.78700	0.0445



Property Tax Revenue

	2023-2024	2024-2025	Difference
Debt Service	1.347m	1.971m	624m
Operations & Maintenance	8.439m	8.654m	215m
TOTAL	9.786m	10.625m	839m



Definitions

- Operations & Maintenance Rate:
Salaries, Supplies, Day to Day Operations

- Debt Service:
Interest and Principal on bonds and other
debt secured by Property Tax

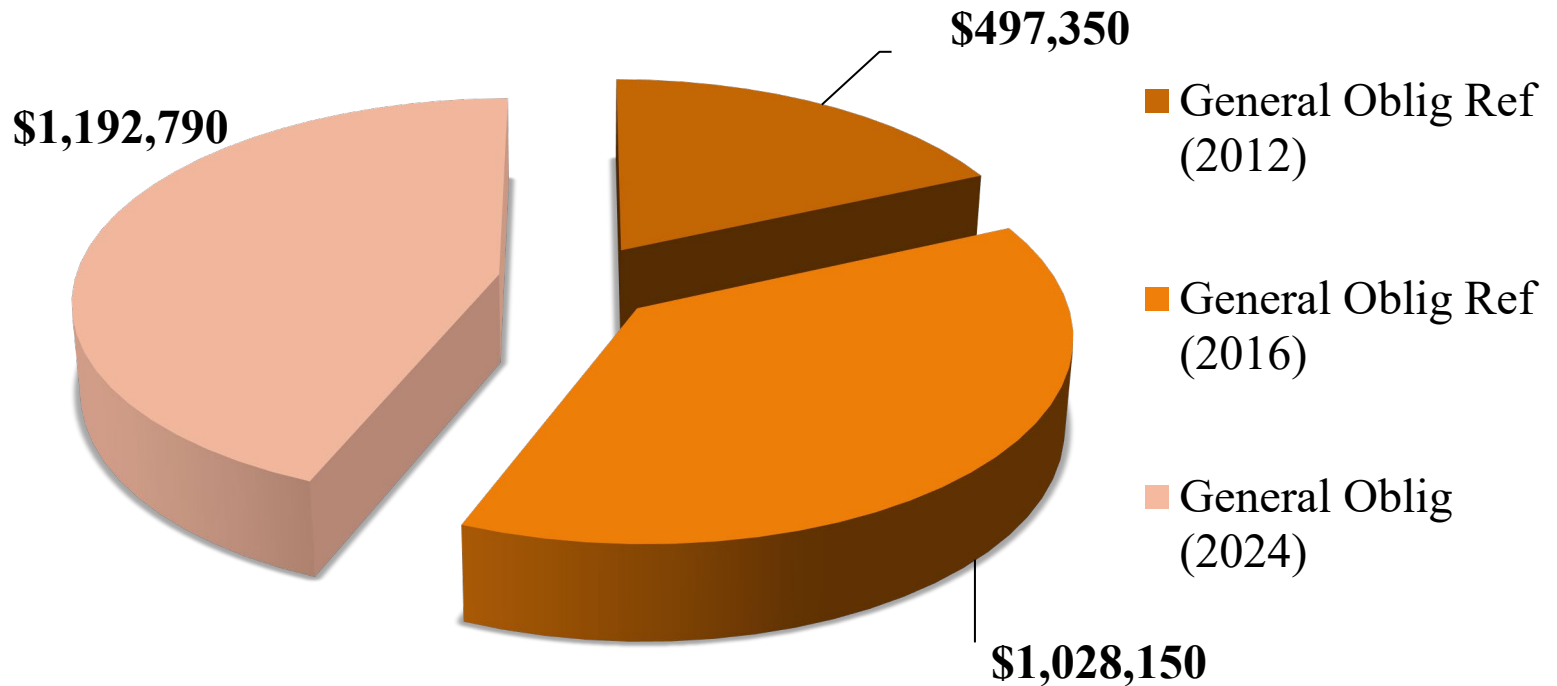


Historical Tax Rate

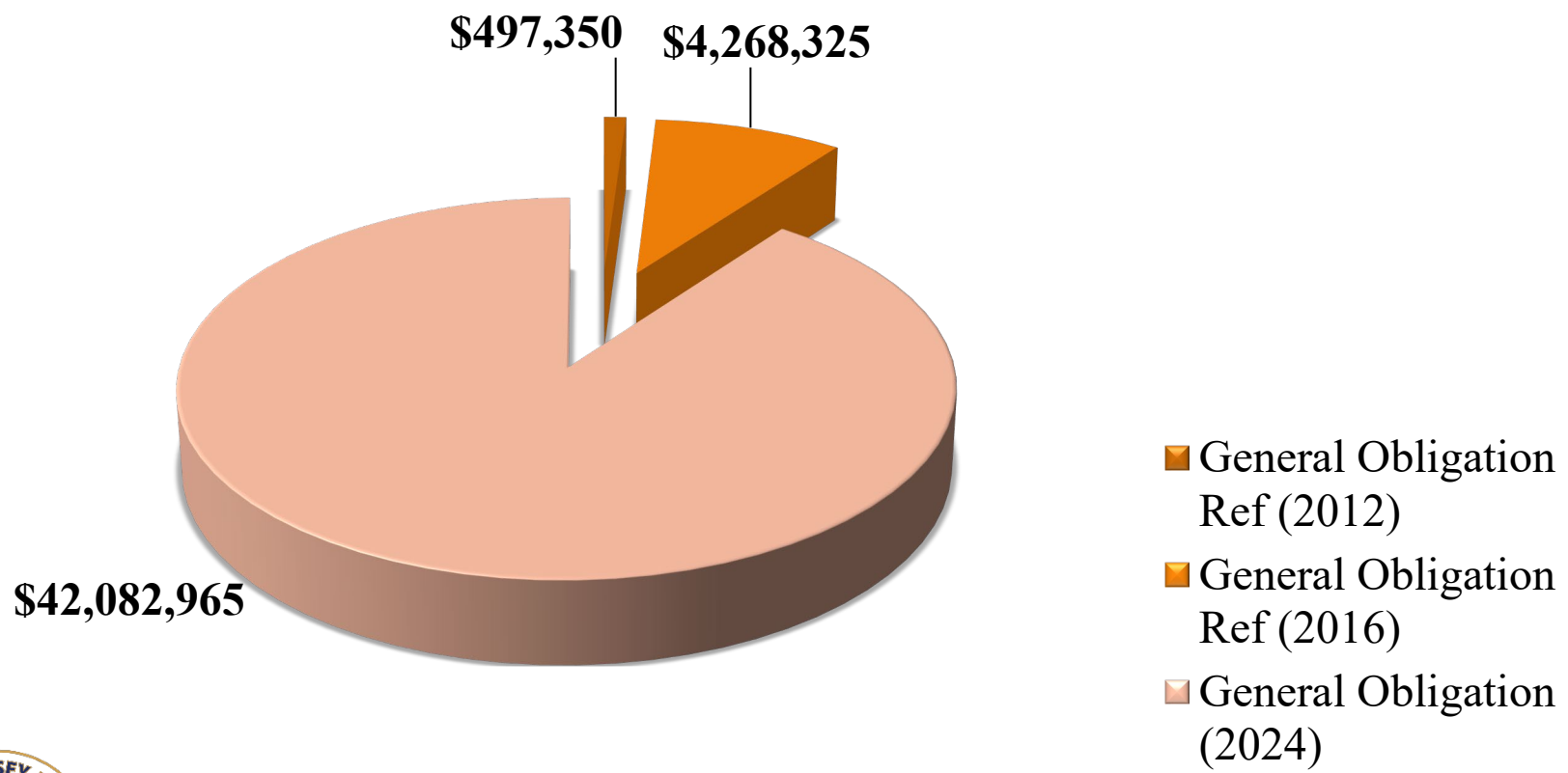
2017	.74250
2018	.74250
2019	.74250
2020	.723466
2021	.74250
2022	.74250
2023	.74250
2024	.787



FY 24-25 Debt Service Payments



TOTAL DEBT SERVICE



MAYOR

Script for Public Hearing on Tax Rate Increase

Call Item E5 on the Council Agenda - then say:

I now call to order this public hearing on Tax Rate Increase. Everyone desiring to speak at this hearing should complete a public hearing comment card and present the card to the City Secretary.

The purpose of the public hearing is to give all interested persons the right to express support for or opposition to the proposed tax rate of \$0.787000 per \$100; a rate that is greater than the no-new-revenue tax rate. This means that the City of Jersey Village is proposing to increase taxes for the 2024 tax year.

I would now like to request the City Finance Director, Isabel Kato, to summarize the subject of this public hearing.

(Once Isabel completes her summary, call the first person signing up to speak).

(After everyone has spoken . . . or if no one desires to speak, make the following statement :)

There being no one (else) desiring to speak, I now close the public hearing on Tax Rate Increase.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: E6

AGENDA SUBJECT: Setting the Tax Rate for Debt Service for 2024

Department/Prepared By: Finance/Isabel Kato

Date Submitted: August 02, 2024

EXHIBITS: None

BUDGETARY IMPACT:	Required Expenditure:	\$	0,000.00
	Amount Budgeted:	\$	0,000.00
	Appropriation Required:	\$	0,000.00

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

Adoption of the debt service tax rate must be a separate item on the agenda for the meeting. The Council must adopt the debt service tax rate by official action and the rate must equal the calculated and described debt service rate outlined in Section 26.04 (e) (3) (c) of the Tax Code.

The staff recommends that Council adopt the debt service tax rate of \$.145982 per \$100 value for the tax year 2024. The suggested motion for this item is below.

RECOMMENDED ACTION:

MOTION: To approve setting the Debt Service tax rate of \$.145982 per \$100 value for the year 2024.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

**ITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: E7

AGENDA SUBJECT: Setting the Tax Rate for Maintenance and Operation for 2024

Department/Prepared By: Finance /Isabel Kato

Date Submitted: August 2, 2024

EXHIBITS: N/A

BUDGETARY IMPACT:	Required Expenditure:	\$	0,000.00
	Amount Budgeted:	\$	0,000.00
	Appropriation Required:	\$	0,000.00

CITY MANAGER APPROVAL: AB

BACKGROUND INFORMATION:

Adoption of the maintenance and operation tax rate must be a separate item on the agenda for the meeting. The adoption of this tax rate will take place after adopting the budget for the year.

A Maintenance and Operation (M&O) tax rate of \$.641018 per \$100 value for the tax year 2024 is needed to fund the 2024-2025 Municipal Budget.

However, the Governing Body is permitted to set an M&O tax rate not higher than \$.68294, which is the Voter Approval M&O Tax Rate.

Depending upon the amount set below is the suggested motion.

RECOMMENDED ACTION:

MOTION: To approve setting the Maintenance and Operation tax rate of \$.641018 per \$100 value for the year 2024.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST DISCUSSION FORM**

AGENDA DATE: August 19, 2024

AGENDA ITEM: E8

AGENDA SUBJECT: Assessment, levy, and collection of ad valorem taxes for the year 2024.

Department/Prepared By: Finance/Isabel Kato **Date Submitted:** August 7, 2024

EXHIBITS: Ordinance No. 2024-22
PH Publication Notice
Record Vote Script

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION: Council is required to adopt the ordinance setting the tax rate for debt service; setting the tax rate for maintenance and operation; and setting the total tax rate for the year 2024.

In setting the 2024 ad valorem tax rate, the Governing Body may not set a tax rate that exceeds the voter approval rate of \$0.828922 which, if set, is effectively a 9.17% percent increase in the tax rate compared to last year.

In setting the rate, it should be noted that if a rate of \$0.787 is used it is effectively a 3.65% percent increase in the tax rate compared to last year, either one of these rates are needed to fund the 2024-2025 Municipal Budget.

All these rates exceed the no-new-revenue tax rate but not the voter-approval tax rate.

The vote on the ordinance setting a tax rate that exceeds the no-new-revenue tax rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance.

A motion to adopt an ordinance setting a tax rate that exceeds the no-new-revenue tax rate must be made in the following form:

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.787 which is effectively a 3.65 percent increase in the tax rate."

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2024-22, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2024; providing for the date on which such taxes shall be due and payable; and providing for penalty and interest on all taxes not timely paid. I further move that property taxes be increased by the adoption of a tax rate of \$0.787, which is effectively a 3.65 percent increase in the tax rate.

Take Record Vote

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

ORDINANCE NO. 2024-22

AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE YEAR 2024; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, Section 26.05 of the Texas Tax Code provides for the adoption of a tax rate for the current tax year; and

WHEREAS, Section 26.05 (a)(1) and (2) provides that the tax rate consists of two components (one will impose the amount of taxes needed to pay the unit’s debt service and the other will impose the amount of taxes needed to fund maintenance and operation expenditures), each of the components must be approved separately; and

WHEREAS, the proposed tax rate for the current tax year of the City of Jersey Village, Texas, consists of two components, a tax rate of \$.145982 for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate of \$0.641018 for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year; and

WHEREAS, the City Council has approved, by separate motions, the tax rate heretofore specified for each of said components; and

WHEREAS, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified and confirmed.

Section 2. There is hereby levied, for the tax year 2024, to fund the City’s fiscal year 2024-2025 municipal budget, an ad valorem tax at the total rate of \$0.787 on each One Hundred Dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad valorem tax is authorized by law to be levied by the City of Jersey Village, Texas.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.65% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$73.30.

Section 3. Of such total tax levied in Section 2 hereof, \$0.641018 is levied to fund maintenance and operation expenditures of the City for the fiscal year beginning October 1, 2024. Of the total tax levied in Section 2 hereof, \$0.145982 is levied for the purpose of paying the interest on bonds, warrants, certificates of obligation, and other lawfully authorized evidences of indebtedness issued by the City of Jersey Village, Texas, and the various installments of principal due on bonds, warrants, certificates of obligation, and other lawfully authorized evidences of indebtedness issued by the City as such installments shall mature in the fiscal year beginning October 1, 2024.

Section 4. Ad valorem taxes levied hereby, in the total amount of \$0.787each One Hundred Dollars (\$100.00) of assessed valuation, as reflected by Sections 2 and 3 hereof, shall be due and payable on or before January 31, 2024. All ad valorem taxes due the City of Jersey Village, Texas, and not paid before February 1 following the year for which they were levied, shall bear penalty and interest as prescribed by the Texas Tax Code.

Section 5. In accordance with the maintenance and operation tax rate approved in the total amount of \$0.641018; line item #01-10-7201 of the 2024-2025 Municipal General Fund Budget is hereby adjusted to reflect same.

Section 6. All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. Severability. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 19th day of August 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.787000 per \$100 valuation has been proposed by the governing body of City of Jersey Village.

PROPOSED TAX RATE	\$0.787000 per \$100
NO-NEW-REVENUE TAX RATE	\$0.759311 per \$100
VOTER-APPROVAL TAX RATE	\$0.828922 per \$100

The no-new-revenue tax rate is the tax rate for the 2024 tax year that will raise the same amount of property tax revenue for City of Jersey Village from the same properties in both the 2023 tax year and the 2024 tax year.

The voter-approval rate is the highest tax rate that City of Jersey Village may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Jersey Village is proposing to increase property taxes for the 2024 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON August 19, 2024 AT 7:00 PM AT CIVIC CENTER AUDITORIUM LOCATED AT 16327 LAKEVIEW DR., JERSEY VILLAGE TX 77040.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Jersey Village is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of City of Jersey Village at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

FOR the proposal:	Council Member Place1 - Drew Wasson	Council Member Place2 - Sheri Sheppard
	Council Member Place3 - Michelle Mitcham	Council Member Place4 - Connie Rossi
	Council Member Place5 - Jennifer McCrea	

AGAINST the proposal:
ABSENT:

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Jersey Village last year to the taxes proposed to be imposed on the average residence homestead by City of Jersey Village this year.

	2023	2024	Change
Total tax rate (per \$100 of value)	\$0.742500	\$0.787000	increase of 0.044500, or 5.99%
Average homestead taxable value	\$238,192	\$253,246	increase of 15,054, or 6.32%
Tax on average homestead	\$1,768.58	\$1,993.05	increase of 224.47, or 12.69%
Total tax levy on all properties	\$10,268,996	\$10,677,191	increase of 408,195, or 3.98%

For assistance with tax calculations, please contact the tax assessor for City of Jersey Village at 713-274-8000 or tax.office@tax.hctx.net, or visit www.hctx.net for more information.

MAYOR

Script for Record Vote

Call Item E8 on the Council Agenda and take discussion as usual.

Once all discussion has ended and it is time for the motion. Call for a motion as follows:

To approve Ordinance No. 2024-22, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2024; providing for the date on which such taxes shall be due and payable; and providing for penalty and interest on all taxes not timely paid. I further move that property taxes be increased by the adoption of a tax rate of \$0.787, which is effectively a 3.65 percent increase in the tax rate.

Once you have a motion with a second, read the following: I will now call upon each Council Member by name to take the record vote. Once your name is called, answer AYE to signify your approval of the motion or NAY to signify your disapproval.

	AYE	NAY
Council Member Wasson, state your vote	_____	_____
Council Member Sheppard, state your vote	_____	_____
Council Member Mitcham, state your vote	_____	_____
Council Member Rossi, state your vote	_____	_____
Council Member McCrea, state your vote	_____	_____

You must now state if there is any Council Member not Present: Let the record reflect that Council Member _____ is absent and did not vote. **OTHERWISE SKIP THIS.**

Once the record vote is established, announce:

Motion Carried, if that is the case, and call the next item on the agenda.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Jersey Village, TX

Fund Balance Report

As Of 07/31/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	14,491,283.96	18,020,864.65	24,843,528.07	7,668,620.54
02 - UTILITY FUND	11,414,313.84	4,563,473.05	5,980,576.22	9,997,210.67
03 - DEBT SERVICE FUND	326,618.78	1,504,614.79	1,460,450.00	370,783.57
04 - IMPACT FEE FUND	639,797.95	54,719.44	209,314.62	485,202.77
05 - MOTEL TAX FUND	60,912.22	118,229.96	165,514.99	13,627.19
06 - ASSET FORFEITURE FUND	13,517.87	998.73	8,461.05	6,055.55
07 - CAPITAL REPLACEMENT	9,323,094.39	2,545,764.64	2,186,906.57	9,681,952.46
10 - CAPITAL IMPROVEMENTS FUND	1,873,460.46	12,035,021.00	9,879,618.24	4,028,863.22
11 - GOLF COURSE FUND	-5,046,216.20	2,020,237.23	2,049,460.77	-5,075,439.74
12 - COURT RESTRICTED FEE FUND	65,996.98	28,895.15	13,242.61	81,649.52
13 - CDBG - GRANT	-1,446,540.28	2,160,609.65	0.00	714,069.37
14 - TIRZ - 2	-42,000.00	0.00	0.00	-42,000.00
15 - TIRZ - 3	252,899.45	285,344.43	384,268.50	153,975.38
16 - GO BONDS - SERIES 2024	0.00	26,654,968.86	447,542.81	26,207,426.05
49 - JV FIRE CONTROL PREV & EMERGENCY MEDICAL SERV	1,438,856.99	2,051,695.38	1,856,548.20	1,634,004.17
50 - JV CRIME CONTROL	5,741,871.67	2,185,559.41	1,955,225.07	5,972,206.01
Report Total:	39,107,868.08	74,230,996.37	51,440,657.72	61,898,206.73

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - REVENUES					
Category: 85 - FEE & CHARGES FOR SERVICE					
02-40-8541 WATER SERVICE	3,652,283.00	3,652,283.00	285,975.53	2,731,409.89	920,873.11
02-40-8542 SEWER SERVICE	2,081,606.00	2,081,606.00	164,246.39	1,704,623.93	376,982.07
02-40-8543 METER FEES	0.00	0.00	300.00	5,970.00	-5,970.00
Category: 85 - FEE & CHARGES FOR SERVICE Total:	5,733,889.00	5,733,889.00	450,521.92	4,442,003.82	1,291,885.18
Category: 96 - INTEREST EARNED					
02-40-9601 INTEREST EARNED	144,000.00	144,000.00	3,651.89	79,028.22	64,971.78
Category: 96 - INTEREST EARNED Total:	144,000.00	144,000.00	3,651.89	79,028.22	64,971.78
Category: 98 - MISCELLANEOUS REVENUE					
02-40-9840 PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	0.00	31,180.79	-1,180.79
02-40-9899 MISCELLANEOUS	30,000.00	30,000.00	1,295.22	11,260.22	18,739.78
Category: 98 - MISCELLANEOUS REVENUE Total:	60,000.00	60,000.00	1,295.22	42,441.01	17,558.99
Department: 40 - REVENUES Total:	5,937,889.00	5,937,889.00	455,469.03	4,563,473.05	1,374,415.95

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 45 - WATER & SEWER						
Category: 30 - SALARIES, WAGES, & BENEFITS						
02-45-3001	SALARIES	241,641.83	241,641.83	17,136.60	179,142.24	62,499.59
02-45-3003	LONGEVITY	120.06	120.06	9.24	96.03	24.03
02-45-3007	OVERTIME	30,000.00	30,000.00	3,208.92	17,074.63	12,925.37
02-45-3010	INCENTIVES	0.00	0.00	249.22	1,812.43	-1,812.43
02-45-3051	FICA/MEDICARE TAXES	19,105.80	19,105.80	1,548.59	15,063.40	4,042.40
02-45-3052	WORKMEN'S COMPENSATION	9,500.00	9,500.00	0.00	8,113.51	1,386.49
02-45-3053	UNEMPLOYMENT INSURANCE	271.76	271.76	20.61	266.58	5.18
02-45-3054	RETIREMENT	41,099.51	41,099.51	3,300.76	31,411.87	9,687.64
02-45-3055	HEALTH INSURANCE	34,172.32	34,172.32	2,865.24	18,355.44	15,816.88
02-45-3056	LIFE INS	281.84	281.84	16.26	194.34	87.50
02-45-3057	DENTAL	1,952.08	1,952.08	336.56	1,570.01	382.07
02-45-3058	LONG-TERM DISABILITY	1,184.05	1,184.05	44.72	467.56	716.49
02-45-3060	VISION INSURANCE	428.48	428.48	38.26	304.59	123.89
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		379,757.73	379,757.73	28,774.98	273,872.63	105,885.10
Category: 35 - SUPPLIES						
02-45-3502	POSTAGE/FREIGHT/DEL. FEE	13,000.00	13,000.00	961.44	15,034.05	-2,034.05
02-45-3503	OFFICE SUPPLIES	2,000.00	2,000.00	275.00	3,308.15	-1,308.15
02-45-3504	WEARING APPAREL	5,000.00	5,000.00	150.00	1,673.62	3,326.38
02-45-3506	CHEMICALS	39,110.00	39,110.00	4,258.11	40,312.14	-1,202.14
02-45-3510	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
02-45-3520	FOOD	2,400.00	2,400.00	0.00	1,707.40	692.60
02-45-3523	TOOLS/EQUIPMENT	5,000.00	5,000.00	0.00	1,938.48	3,061.52
02-45-3534	PARTS AND MATERIALS	20,000.00	20,000.00	0.00	22,486.83	-2,486.83
02-45-3535	SHOP SUPPLIES	2,000.00	2,000.00	0.00	2,738.99	-738.99
Category: 35 - SUPPLIES Total:		89,110.00	89,110.00	5,644.55	89,199.66	-89.66
Category: 40 - MAINTENANCE--BLDGS, STRUC						
02-45-4001	BUILDINGS AND GROUNDS	6,000.00	6,000.00	0.00	11,579.52	-5,579.52
02-45-4041	WATER SYSTEM MAINTENANCE	100,000.00	100,000.00	15,705.00	245,184.76	-145,184.76
02-45-4042	SEWER SYSTEM MAINTENANCE	50,000.00	50,000.00	0.00	41,977.64	8,022.36
02-45-4043	WATER PLANTS MAINTENANCE	65,000.00	65,000.00	7,747.97	84,622.18	-19,622.18
02-45-4044	LIFT STATIONS MAINTENANCE	54,000.00	54,000.00	4,387.50	64,989.58	-10,989.58
02-45-4045	SEWER PLANT MAINTENANCE	80,000.00	80,000.00	1,224.91	156,294.30	-76,294.30
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		355,000.00	355,000.00	29,065.38	604,647.98	-249,647.98
Category: 45 - MAINTENANCE						
02-45-4504	COMPUTER SOFTWARE	7,400.00	7,400.00	0.00	17,586.75	-10,186.75
02-45-4520	AUTO REPAIR/OUTSOURCED	2,000.00	2,000.00	0.00	0.00	2,000.00
Category: 45 - MAINTENANCE Total:		9,400.00	9,400.00	0.00	17,586.75	-8,186.75
Category: 50 - SERVICES						
02-45-5012	PRINTING	1,800.00	1,800.00	0.00	1,310.06	489.94
02-45-5015	LAB TESTS	35,000.00	35,000.00	3,335.29	25,971.54	9,028.46
02-45-5017	UTILITIES	142,500.00	142,500.00	15,475.70	155,818.71	-13,318.71
02-45-5019	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	48,988.01	380,677.93	-30,677.93
02-45-5020	COMMUNICATIONS	7,000.00	7,000.00	436.36	5,808.92	1,191.08
02-45-5022	RENTAL OF EQUIPMENT	1,500.00	1,500.00	0.00	957.07	542.93
02-45-5027	MEMBERSHIPS	1,000.00	1,000.00	0.00	0.00	1,000.00
02-45-5029	TRAVEL/TRAINING	10,000.00	10,000.00	163.75	1,590.77	8,409.23
Category: 50 - SERVICES Total:		548,800.00	548,800.00	68,399.11	572,135.00	-23,335.00
Category: 54 - SUNDRY						
02-45-5405	PERMITS, FEES, CREDIT CD FEES	53,000.00	53,000.00	0.00	18,000.57	34,999.43
02-45-5411	HOUSTON WATER - PURCHASED	1,800,000.00	1,800,000.00	102,300.00	1,049,056.91	750,943.09
02-45-5412	NHCRWA WATER PURCHASED	450,000.00	450,000.00	49,309.20	461,202.02	-11,202.02
Category: 54 - SUNDRY Total:		2,303,000.00	2,303,000.00	151,609.20	1,528,259.50	774,740.50
Category: 55 - PROFESSIONAL SERVICES						
02-45-5501	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	0.00	10,000.00
02-45-5510	ENGINEERING SERVICES	100,000.00	100,000.00	0.00	-9,813.90	109,813.90

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02-45-5515 CONSULTANT SERVICES	100,000.00	100,000.00	6,088.72	61,089.42	38,910.58
Category: 55 - PROFESSIONAL SERVICES Total:	210,000.00	210,000.00	6,088.72	51,275.52	158,724.48
Category: 60 - OTHER SERVICES					
02-45-6001 INSURANCE-VEHICLES	12,360.00	12,360.00	0.00	15,003.02	-2,643.02
02-45-6003 LIABILITY-FIRE & CASUALTY	11,700.00	11,700.00	0.00	13,912.61	-2,212.61
Category: 60 - OTHER SERVICES Total:	24,060.00	24,060.00	0.00	28,915.63	-4,855.63
Category: 97 - INTERFUND ACTIVITY					
02-45-9751 TRANSFER TO GENERAL FUND	630,000.00	630,000.00	0.00	630,000.00	0.00
02-45-9753 TRANSFER TO DEBT SERVICE FUND	169,686.00	169,686.00	0.00	169,686.00	0.00
02-45-9772 TECHNOLOGY USER FEE	1,500.00	1,500.00	0.00	1,500.00	0.00
02-45-9791 EQUIPMENT USER FEE	169,153.82	169,153.82	0.00	169,153.82	0.00
Category: 97 - INTERFUND ACTIVITY Total:	970,339.82	970,339.82	0.00	970,339.82	0.00
Department: 45 - WATER & SEWER Total:	4,889,467.55	4,889,467.55	289,581.94	4,136,232.49	753,235.06

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 46 - UTILITY CAPITAL PROJECT						
Category: 70 - CAPITAL IMPROVEMENTS						
02-46-7019	AUTOMATED METER READING	0.00	0.00	0.00	66,591.27	-66,591.27
02-46-7020	SEATTLE BOOSTER PUMP REPLACEMENT	0.00	0.00	0.00	78,735.72	-78,735.72
02-46-7032	Sanitary Sewer Lines Inspections	250,000.00	250,000.00	6,025.00	68,050.38	181,949.62
02-46-7080	AUTOCNTRL-SCADA	180,000.00	180,000.00	650.00	5,713.75	174,286.25
02-46-7087	SEWER REHABILITATION	250,000.00	250,000.00	0.00	0.00	250,000.00
02-46-7091	WOB Sewer Plant Rehabilitation	980,000.00	980,000.00	0.00	882,280.00	97,720.00
02-46-7100	WATER PLANT - WEST ROAD	30,000.00	30,000.00	0.00	0.00	30,000.00
02-46-7130	LIFT STATION REHABILITATION REPAIR	2,100,000.00	2,100,000.00	326,289.85	542,846.17	1,557,153.83
02-46-7132	CASTLEBRIDGE DIFUSERS	0.00	0.00	0.00	54,835.00	-54,835.00
02-46-7135	WATER VALVE, EXERCISE, REPAIR	200,000.00	200,000.00	0.00	126,789.50	73,210.50
02-46-7136	Transducers	50,000.00	50,000.00	0.00	18,501.94	31,498.06
Category: 70 - CAPITAL IMPROVEMENTS Total:		4,040,000.00	4,040,000.00	332,964.85	1,844,343.73	2,195,656.27
Department: 46 - UTILITY CAPITAL PROJECT Total:		4,040,000.00	4,040,000.00	332,964.85	1,844,343.73	2,195,656.27
Fund: 02 - UTILITY FUND Surplus (Deficit):		-2,991,578.55	-2,991,578.55	-167,077.76	-1,417,103.17	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - IMPACT FEE FUND					
Department: 43 - REVENUES					
Category: 85 - FEE & CHARGES FOR SERVICE					
04-43-8547 WATER DISTRIBUTION	50,000.00	50,000.00	0.00	4,433.49	45,566.51
04-43-8548 SEWER PLANT CAPACITY	25,000.00	25,000.00	0.00	63.00	24,937.00
04-43-8551 SEWER COLLECTION	0.00	0.00	0.00	3,633.72	-3,633.72
Category: 85 - FEE & CHARGES FOR SERVICE Total:	75,000.00	75,000.00	0.00	8,130.21	66,869.79
Category: 96 - INTEREST EARNED					
04-43-9601 INTEREST EARNED	48,000.00	48,000.00	4,076.95	46,589.23	1,410.77
Category: 96 - INTEREST EARNED Total:	48,000.00	48,000.00	4,076.95	46,589.23	1,410.77
Department: 43 - REVENUES Total:	123,000.00	123,000.00	4,076.95	54,719.44	68,280.56

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
Category: 55 - PROFESSIONAL SERVICES					
04-45-5515 CONSULTANT SERVICES	70,000.00	368,000.00	0.00	209,314.62	158,685.38
Category: 55 - PROFESSIONAL SERVICES Total:	70,000.00	368,000.00	0.00	209,314.62	158,685.38
Department: 45 - WATER & SEWER Total:	70,000.00	368,000.00	0.00	209,314.62	158,685.38
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	53,000.00	-245,000.00	4,076.95	-154,595.18	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 11 - GOLF COURSE FUND						
Department: 80 - REVENUES						
Category: 85 - FEE & CHARGES FOR SERVICE						
11-80-8551	GREEN FEES	1,625,000.00	1,700,000.00	132,908.73	1,293,004.45	406,995.55
11-80-8553	RANGE FEES	215,000.00	215,000.00	13,075.93	175,060.54	39,939.46
11-80-8554	CLUB RENTALS	7,500.00	7,500.00	794.62	10,160.62	-2,660.62
11-80-8555	TOURNAMENT GREENS FEES	155,000.00	155,000.00	8,623.89	158,354.48	-3,354.48
11-80-8556	SIMULATOR RENTAL	5,000.00	5,000.00	8,152.33	25,139.31	-20,139.31
11-80-8557	SIMULATOR EVENT RENTAL	10,000.00	10,000.00	725.00	1,170.00	8,830.00
11-80-8560	MISCELLANEOUS FEES	26,000.00	26,000.00	2,057.39	23,300.29	2,699.71
11-80-8567	MERCHANDISE	210,000.00	210,000.00	17,979.56	183,467.80	26,532.20
11-80-8568	SPECIAL ORDER MERCHANDISE	35,000.00	35,000.00	717.64	28,677.60	6,322.40
11-80-8572	CONCESSION FEES	63,000.00	63,000.00	7,395.16	53,160.68	9,839.32
11-80-8575	MEMBERSHIPS	50,000.00	50,000.00	3,300.00	47,349.00	2,651.00
11-80-8579	CASH OVER/UNDER	0.00	0.00	55.14	715.42	-715.42
Category: 85 - FEE & CHARGES FOR SERVICE Total:		2,401,500.00	2,476,500.00	195,785.39	1,999,560.19	476,939.81
Category: 96 - INTEREST EARNED						
11-80-9601	INTEREST EARNED	2,800.00	2,800.00	1,136.99	14,747.29	-11,947.29
Category: 96 - INTEREST EARNED Total:		2,800.00	2,800.00	1,136.99	14,747.29	-11,947.29
Category: 98 - MISCELLANEOUS REVENUE						
11-80-9899	MISCELLANEOUS REVENUE	0.00	0.00	0.00	5,929.75	-5,929.75
Category: 98 - MISCELLANEOUS REVENUE Total:		0.00	0.00	0.00	5,929.75	-5,929.75
Department: 80 - REVENUES Total:		2,404,300.00	2,479,300.00	196,922.38	2,020,237.23	459,062.77

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Department: 81 - CLUB HOUSE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-81-3001	SALARIES	343,634.27	343,634.27	24,324.47	268,033.95	75,600.32
11-81-3002	WAGES	181,000.00	181,000.00	18,742.75	155,610.35	25,389.65
11-81-3003	LONGEVITY	1,980.16	1,980.16	143.08	1,632.87	347.29
11-81-3007	OVERTIME	3,000.00	3,000.00	189.61	342.58	2,657.42
11-81-3010	INCENTIVES	0.00	0.00	0.00	4,364.51	-4,364.51
11-81-3051	FICA/MEDICARE TAXES	38,293.84	38,293.84	3,212.02	31,619.12	6,674.72
11-81-3052	WORKMEN'S COMPENSATION	7,000.00	7,000.00	0.00	5,876.94	1,123.06
11-81-3053	UNEMPLOYMENT INSURANCE	530.62	530.62	316.79	1,558.23	-1,027.61
11-81-3054	RETIREMENT	59,305.27	59,305.27	3,780.87	42,610.63	16,694.64
11-81-3055	INSURANCE	70,315.01	70,315.01	4,860.62	53,312.65	17,002.36
11-81-3056	LIFE INS	423.86	423.86	27.14	321.19	102.67
11-81-3057	DENTAL INSURANCE	5,242.38	5,242.38	337.20	3,722.09	1,520.29
11-81-3058	LONG-TERM DISABILITY	1,656.10	1,656.10	60.74	684.88	971.22
11-81-3060	VISION INSURANCE	655.24	655.24	41.24	485.90	169.34
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		713,036.75	713,036.75	56,036.53	570,175.89	142,860.86
Category: 34 - COST OF SALES						
11-81-3401	MERCHANDISE	150,000.00	150,000.00	6,662.60	138,736.34	11,263.66
11-81-3415	RANGE BALLS	15,000.00	15,000.00	0.00	8,817.01	6,182.99
11-81-3416	RENTAL CLUBS	2,500.00	2,500.00	0.00	5,515.24	-3,015.24
11-81-3419	SPECIAL ORDER MERCHANDISE	20,000.00	20,000.00	229.65	15,866.29	4,133.71
Category: 34 - COST OF SALES Total:		187,500.00	187,500.00	6,892.25	168,934.88	18,565.12
Category: 35 - SUPPLIES						
11-81-3502	POSTAGE/FREIGHT/DEL.FEE	600.00	600.00	0.00	243.49	356.51
11-81-3503	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	5,000.85	-0.85
11-81-3504	WEARING APPAREL	2,000.00	2,000.00	0.00	1,710.55	289.45
11-81-3510	BOOKS & PERIODICALS	500.00	500.00	0.00	541.25	-41.25
11-81-3523	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	864.78	135.22
11-81-3605	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	5,356.00	1,644.00
Category: 35 - SUPPLIES Total:		16,100.00	16,100.00	0.00	13,716.92	2,383.08
Category: 45 - MAINTENANCE						
11-81-4504	COMPUTER SOFTWARE	750.00	750.00	0.00	0.00	750.00
11-81-4506	CART MAINTENANCE	0.00	0.00	0.00	11,669.16	-11,669.16
11-81-4520	EQUIPMENT MAINTENANCE/OUTSOURC	750.00	750.00	0.00	0.00	750.00
11-81-4599	MISCELLANEOUS EQUIPMENT	1,200.00	1,200.00	0.00	1,461.06	-261.06
Category: 45 - MAINTENANCE Total:		2,700.00	2,700.00	0.00	13,130.22	-10,430.22
Category: 50 - SERVICES						
11-81-5012	PRINTING	3,500.00	3,500.00	0.00	940.00	2,560.00
11-81-5020	COMMUNICATIONS	11,240.10	11,240.10	813.16	9,988.28	1,251.82
11-81-5023	LEASE EQUIPMENT	3,250.00	3,250.00	0.00	6,647.20	-3,397.20
11-81-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	216.50	446.45	553.55
11-81-5029	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	553.44	1,446.56
11-81-5043	ADVERTISING/PROMOTION	16,500.00	16,500.00	900.00	22,448.85	-5,948.85
Category: 50 - SERVICES Total:		37,490.10	37,490.10	1,929.66	41,024.22	-3,534.12
Category: 54 - SUNDRY						
11-81-5405	CREDIT CARD CHARGES	70,000.00	70,000.00	6,077.96	52,016.53	17,983.47
11-81-5410	SECURITY	2,600.00	2,600.00	0.00	1,075.94	1,524.06
11-81-5413	TOURNAMENT FEES EXPENSE	1,800.00	1,800.00	0.00	879.20	920.80
11-81-5498	MISCELLANEOUS EXPENSE	3,000.00	3,000.00	0.00	4,202.04	-1,202.04
Category: 54 - SUNDRY Total:		77,400.00	77,400.00	6,077.96	58,173.71	19,226.29
Category: 55 - PROFESSIONAL SERVICES						
11-81-5515	CONSULTANT FEES	3,500.00	78,500.00	15,000.00	15,000.00	63,500.00
Category: 55 - PROFESSIONAL SERVICES Total:		3,500.00	78,500.00	15,000.00	15,000.00	63,500.00
Category: 60 - OTHER SERVICES						
11-81-6003	LIABILITY-FIRE & CASUALTY INSR	26,000.00	26,000.00	0.00	34,008.62	-8,008.62
Category: 60 - OTHER SERVICES Total:		26,000.00	26,000.00	0.00	34,008.62	-8,008.62

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Category: 97 - INTERFUND ACTIVITY					
11-81-9772 TECHNOLOGY USER FEE	4,525.00	4,525.00	0.00	4,525.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	4,525.00	4,525.00	0.00	4,525.00	0.00
Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,143,251.85	85,936.40	918,689.46	224,562.39

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Department: 82 - COURSE MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-82-3001	SALARIES AND	369,868.21	369,868.21	24,818.69	256,242.58	113,625.63
11-82-3002	WAGES	0.00	0.00	432.00	16,045.71	-16,045.71
11-82-3003	LONGEVITY	540.02	540.02	73.86	641.23	-101.21
11-82-3007	OVERTIME	5,000.00	5,000.00	532.00	1,787.41	3,212.59
11-82-3051	FICA/MEDICARE TAXES	27,161.67	27,161.67	1,906.47	20,279.61	6,882.06
11-82-3052	WORKMEN'S COMPENSATION	6,947.00	6,947.00	0.00	7,346.27	-399.27
11-82-3053	UNEMPLOYMENT INSURANCE	374.41	374.41	22.49	354.20	20.21
11-82-3054	RETIREMENT	62,969.42	62,969.42	4,073.01	40,950.75	22,018.67
11-82-3055	INSURANCE	108,946.67	108,946.67	6,658.40	68,507.55	40,439.12
11-82-3056	LIFE INS	562.58	562.58	37.90	389.99	172.59
11-82-3057	DENTAL	5,691.40	5,691.40	323.84	3,331.92	2,359.48
11-82-3058	LONG-TERM DISABILITY	1,545.28	1,545.28	63.49	646.44	898.84
11-82-3060	VISION INSURANCE	970.02	970.02	62.92	647.35	322.67
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		590,576.68	590,576.68	39,005.07	417,171.01	173,405.67
Category: 35 - SUPPLIES						
11-82-3503	OFFICE SUPPLIES	500.00	500.00	0.00	507.78	-7.78
11-82-3504	WEARING APPAREL	2,200.00	2,200.00	0.00	2,408.93	-208.93
11-82-3506	CHEMICALS	1,000.00	1,000.00	0.00	36,907.73	-35,907.73
11-82-3514	FUEL & OIL	19,000.00	19,000.00	2,199.10	18,029.84	970.16
11-82-3520	FOOD/WATER	750.00	750.00	0.00	588.10	161.90
11-82-3523	TOOLS/EQUIPMENT	4,500.00	4,500.00	98.54	4,252.61	247.39
11-82-3526	MINOR EQUIPMENT	3,500.00	3,500.00	0.00	301.08	3,198.92
11-82-3527	AGGREGATES	6,000.00	6,000.00	2,353.38	13,608.07	-7,608.07
11-82-3529	REPAIR PARTS	0.00	0.00	0.00	1,825.69	-1,825.69
11-82-3530	PESTICIDES	63,000.00	63,000.00	3,970.40	16,223.48	46,776.52
11-82-3533	FERTILIZERS	50,000.00	50,000.00	0.00	38,147.86	11,852.14
11-82-3535	GROUND/SHOP SUPPLIES	5,000.00	5,000.00	110.00	6,500.99	-1,500.99
11-82-3536	LANDSCAPING MATERIALS	8,000.00	8,000.00	1,569.63	7,338.11	661.89
11-82-3538	COURSE SUPPLIES	4,000.00	4,000.00	0.00	4,860.67	-860.67
11-82-3539	GOLF COURSE ACCESSORIES	4,500.00	4,500.00	0.00	5,893.11	-1,393.11
11-82-3542	FIRST AID	750.00	750.00	0.00	0.00	750.00
Category: 35 - SUPPLIES Total:		172,700.00	172,700.00	10,301.05	157,394.05	15,305.95
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-82-4041	WATER WELL MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00
11-82-4046	PARKING LOT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		4,000.00	4,000.00	0.00	0.00	4,000.00
Category: 45 - MAINTENANCE						
11-82-4505	IRRIGATION EQUIPMENT	9,500.00	9,500.00	0.00	12,893.83	-3,393.83
11-82-4520	GROUNDS OUTSOURCED	12,000.00	12,000.00	0.00	24,319.87	-12,319.87
11-82-4599	MISCELLANEOUS EQUIPMENT	2,000.00	2,000.00	0.00	169.99	1,830.01
Category: 45 - MAINTENANCE Total:		23,500.00	23,500.00	0.00	37,383.69	-13,883.69
Category: 50 - SERVICES						
11-82-5022	RENTAL EQUIPMENT	2,000.00	2,000.00	258.00	1,548.00	452.00
11-82-5027	MEMBERSHIPS/SUBSCRIPTIONS	1,280.00	1,280.00	800.00	1,501.95	-221.95
11-82-5029	TRAVEL/TRAINING	5,000.00	5,000.00	45.00	2,949.38	2,050.62
Category: 50 - SERVICES Total:		8,280.00	8,280.00	1,103.00	5,999.33	2,280.67
Category: 54 - SUNDRY						
11-82-5405	PERMITS & FEES	500.00	500.00	0.00	0.00	500.00
11-82-5412	WATER AUTHORITY FEES	10,000.00	10,000.00	0.00	0.00	10,000.00
Category: 54 - SUNDRY Total:		10,500.00	10,500.00	0.00	0.00	10,500.00
Category: 55 - PROFESSIONAL SERVICES						
11-82-5508	SANITARY/TRASH SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
11-82-5530	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 55 - PROFESSIONAL SERVICES Total:		3,000.00	3,000.00	0.00	0.00	3,000.00

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Category: 97 - INTERFUND ACTIVITY					
11-82-9772 TECHNOLOGY USER FEE	700.00	700.00	0.00	700.00	0.00
11-82-9773 COMP. EQUIPMENT USER FEE	375.00	375.00	0.00	375.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	1,075.00	1,075.00	0.00	1,075.00	0.00
Department: 82 - COURSE MAINTENANCE Total:	813,631.68	813,631.68	50,409.12	619,023.08	194,608.60

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Department: 83 - BUILDING MAINTENANCE						
Category: 35 - SUPPLIES						
11-83-3517	JANITORIAL SUPPLIES	5,500.00	5,500.00	0.00	4,829.26	670.74
11-83-3523	TOOLS/EQUIPMENT	600.00	600.00	0.00	285.73	314.27
	Category: 35 - SUPPLIES Total:	6,100.00	6,100.00	0.00	5,114.99	985.01
Category: 40 - MAINTENANCE--BLDGS, STRUC						
11-83-4001	BUILDINGS & GROUNDS	10,000.00	10,000.00	0.00	7,528.52	2,471.48
	Category: 40 - MAINTENANCE--BLDGS, STRUC Total:	10,000.00	10,000.00	0.00	7,528.52	2,471.48
Category: 50 - SERVICES						
11-83-5017	UTILITIES	25,000.00	25,000.00	3,540.80	29,997.12	-4,997.12
	Category: 50 - SERVICES Total:	25,000.00	25,000.00	3,540.80	29,997.12	-4,997.12
Category: 55 - PROFESSIONAL SERVICES						
11-83-5531	PEST CONTROL SERVICES	1,000.00	1,000.00	0.00	1,151.23	-151.23
	Category: 55 - PROFESSIONAL SERVICES Total:	1,000.00	1,000.00	0.00	1,151.23	-151.23
	Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	3,540.80	43,791.86	-1,691.86

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Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
11-87-7010 CAPITAL IMPROVEMENT	32,000.00	32,000.00	0.00	36,562.24	-4,562.24
Category: 70 - CAPITAL IMPROVEMENTS Total:	32,000.00	32,000.00	0.00	36,562.24	-4,562.24
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	0.00	36,562.24	-4,562.24

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For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 88 - EQUIPMENT MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
11-88-3001	SALARIES AND WAGES	51,374.75	51,374.75	3,944.71	40,173.43	11,201.32
11-88-3003	LONGEVITY	600.08	600.08	55.38	531.34	68.74
11-88-3007	OVERTIME	1,000.00	1,000.00	273.67	3,029.26	-2,029.26
11-88-3051	FICA/MEDICARE TAXES	3,971.60	3,971.60	324.30	3,318.42	653.18
11-88-3052	WORKMEN'S COMPENSATION	975.00	975.00	0.00	1,469.26	-494.26
11-88-3053	UNEMPLOYMENT INSURANCE	52.97	52.97	4.27	52.71	0.26
11-88-3054	RETIREMENT	8,835.72	8,835.72	684.66	6,925.15	1,910.57
11-88-3055	HEALTH INSURANCE	8,543.08	8,543.08	657.16	6,759.36	1,783.72
11-88-3056	LIFE INS	70.46	70.46	5.42	55.75	14.71
11-88-3057	DENTAL	488.02	488.02	37.54	386.13	101.89
11-88-3058	LONG TERM DISABILITY	251.74	251.74	10.30	104.89	146.85
11-88-3060	VISION INSURANCE	107.12	107.12	8.24	84.75	22.37
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		76,270.54	76,270.54	6,005.65	62,890.45	13,380.09
Category: 35 - SUPPLIES						
11-88-3504	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
11-88-3514	FUEL & OIL	1,700.00	1,700.00	946.42	1,935.81	-235.81
11-88-3523	TOOLS/EQUIPMENT	3,500.00	3,500.00	0.00	2,228.66	1,271.34
11-88-3526	MINOR EQUIPMENT	500.00	500.00	0.00	154.05	345.95
11-88-3529	REPAIR PARTS	20,000.00	20,000.00	1,481.96	25,476.22	-5,476.22
11-88-3535	GROUND/SHOP SUPPLIES	2,200.00	2,200.00	0.00	2,320.64	-120.64
11-88-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
Category: 35 - SUPPLIES Total:		28,650.00	28,650.00	2,428.38	32,115.38	-3,465.38
Category: 45 - MAINTENANCE						
11-88-4506	CART MAINTENANCE	8,000.00	8,000.00	0.00	2,146.30	5,853.70
11-88-4599	MISC EQUIPMENT MAINT.	5,000.00	5,000.00	4,242.00	4,242.00	758.00
Category: 45 - MAINTENANCE Total:		13,000.00	13,000.00	4,242.00	6,388.30	6,611.70
Category: 50 - SERVICES						
11-88-5029	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 50 - SERVICES Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 97 - INTERFUND ACTIVITY						
11-88-9791	EQUIPMENT USER FEE	330,000.00	330,000.00	0.00	330,000.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		330,000.00	330,000.00	0.00	330,000.00	0.00
Department: 88 - EQUIPMENT MAINTENANCE Total:		448,920.54	448,920.54	12,676.03	431,394.13	17,526.41
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):		-604.07	-604.07	44,360.03	-29,223.54	
Total Surplus (Deficit):		-2,939,182.62	-3,237,182.62	-118,640.78	-1,600,921.89	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 02 - UTILITY FUND					
Department: 40 - REVENUES					
85 - FEE & CHARGES FOR SERVICE	5,733,889.00	5,733,889.00	450,521.92	4,442,003.82	1,291,885.18
96 - INTEREST EARNED	144,000.00	144,000.00	3,651.89	79,028.22	64,971.78
98 - MISCELLANEOUS REVENUE	60,000.00	60,000.00	1,295.22	42,441.01	17,558.99
Department: 40 - REVENUES Total:	5,937,889.00	5,937,889.00	455,469.03	4,563,473.05	1,374,415.95

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
30 - SALARIES, WAGES, & BENEFITS	379,757.73	379,757.73	28,774.98	273,872.63	105,885.10
35 - SUPPLIES	89,110.00	89,110.00	5,644.55	89,199.66	-89.66
40 - MAINTENANCE--BLDGS, STRUC	355,000.00	355,000.00	29,065.38	604,647.98	-249,647.98
45 - MAINTENANCE	9,400.00	9,400.00	0.00	17,586.75	-8,186.75
50 - SERVICES	548,800.00	548,800.00	68,399.11	572,135.00	-23,335.00
54 - SUNDRY	2,303,000.00	2,303,000.00	151,609.20	1,528,259.50	774,740.50
55 - PROFESSIONAL SERVICES	210,000.00	210,000.00	6,088.72	51,275.52	158,724.48
60 - OTHER SERVICES	24,060.00	24,060.00	0.00	28,915.63	-4,855.63
97 - INTERFUND ACTIVITY	970,339.82	970,339.82	0.00	970,339.82	0.00
Department: 45 - WATER & SEWER Total:	4,889,467.55	4,889,467.55	289,581.94	4,136,232.49	753,235.06

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 46 - UTILITY CAPITAL PROJECT					
70 - CAPITAL IMPROVEMENTS	4,040,000.00	4,040,000.00	332,964.85	1,844,343.73	2,195,656.27
Department: 46 - UTILITY CAPITAL PROJECT Total:	4,040,000.00	4,040,000.00	332,964.85	1,844,343.73	2,195,656.27
Fund: 02 - UTILITY FUND Surplus (Deficit):	-2,991,578.55	-2,991,578.55	-167,077.76	-1,417,103.17	-1,574,475.38
Fund: 04 - IMPACT FEE FUND					
Department: 43 - REVENUES					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	0.00	8,130.21	66,869.79
96 - INTEREST EARNED	48,000.00	48,000.00	4,076.95	46,589.23	1,410.77
Department: 43 - REVENUES Total:	123,000.00	123,000.00	4,076.95	54,719.44	68,280.56

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 45 - WATER & SEWER					
55 - PROFESSIONAL SERVICES	70,000.00	368,000.00	0.00	209,314.62	158,685.38
Department: 45 - WATER & SEWER Total:	70,000.00	368,000.00	0.00	209,314.62	158,685.38
Fund: 04 - IMPACT FEE FUND Surplus (Deficit):	53,000.00	-245,000.00	4,076.95	-154,595.18	-90,404.82
Fund: 11 - GOLF COURSE FUND					
Department: 80 - REVENUES					
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,476,500.00	195,785.39	1,999,560.19	476,939.81
96 - INTEREST EARNED	2,800.00	2,800.00	1,136.99	14,747.29	-11,947.29
98 - MISCELLANEOUS REVENUE	0.00	0.00	0.00	5,929.75	-5,929.75
Department: 80 - REVENUES Total:	2,404,300.00	2,479,300.00	196,922.38	2,020,237.23	459,062.77

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 81 - CLUB HOUSE					
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	56,036.53	570,175.89	142,860.86
34 - COST OF SALES	187,500.00	187,500.00	6,892.25	168,934.88	18,565.12
35 - SUPPLIES	16,100.00	16,100.00	0.00	13,716.92	2,383.08
45 - MAINTENANCE	2,700.00	2,700.00	0.00	13,130.22	-10,430.22
50 - SERVICES	37,490.10	37,490.10	1,929.66	41,024.22	-3,534.12
54 - SUNDRY	77,400.00	77,400.00	6,077.96	58,173.71	19,226.29
55 - PROFESSIONAL SERVICES	3,500.00	78,500.00	15,000.00	15,000.00	63,500.00
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	34,008.62	-8,008.62
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	4,525.00	0.00
Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,143,251.85	85,936.40	918,689.46	224,562.39

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 82 - COURSE MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	39,005.07	417,171.01	173,405.67
35 - SUPPLIES	172,700.00	172,700.00	10,301.05	157,394.05	15,305.95
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00
45 - MAINTENANCE	23,500.00	23,500.00	0.00	37,383.69	-13,883.69
50 - SERVICES	8,280.00	8,280.00	1,103.00	5,999.33	2,280.67
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	1,075.00	0.00
Department: 82 - COURSE MAINTENANCE Total:	813,631.68	813,631.68	50,409.12	619,023.08	194,608.60

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 83 - BUILDING MAINTENANCE					
35 - SUPPLIES	6,100.00	6,100.00	0.00	5,114.99	985.01
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	7,528.52	2,471.48
50 - SERVICES	25,000.00	25,000.00	3,540.80	29,997.12	-4,997.12
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	1,151.23	-151.23
Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	3,540.80	43,791.86	-1,691.86

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	0.00	36,562.24	-4,562.24
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	0.00	36,562.24	-4,562.24

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 88 - EQUIPMENT MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	6,005.65	62,890.45	13,380.09
35 - SUPPLIES	28,650.00	28,650.00	2,428.38	32,115.38	-3,465.38
45 - MAINTENANCE	13,000.00	13,000.00	4,242.00	6,388.30	6,611.70
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	330,000.00	0.00
Department: 88 - EQUIPMENT MAINTENANCE Total:	448,920.54	448,920.54	12,676.03	431,394.13	17,526.41
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	-604.07	-604.07	44,360.03	-29,223.54	28,619.47
Total Surplus (Deficit):	-2,939,182.62	-3,237,182.62	-118,640.78	-1,600,921.89	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-2,991,578.55	-2,991,578.55	-167,077.76	-1,417,103.17	-1,574,475.38
04 - IMPACT FEE FUND	53,000.00	-245,000.00	4,076.95	-154,595.18	-90,404.82
11 - GOLF COURSE FUND	-604.07	-604.07	44,360.03	-29,223.54	28,619.47
Total Surplus (Deficit):	-2,939,182.62	-3,237,182.62	-118,640.78	-1,600,921.89	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Jersey Village, TX

Income Statement Account Summary

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 01 - GENERAL FUND						
Department: 10 - REVENUES						
Category: 72 - PROPERTY TAXES						
01-10-7201	CURRENT PROPERTY TAXES	8,438,956.00	8,438,956.00	0.00	8,413,771.10	25,184.90
01-10-7202	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	0.00	-165,188.30	195,188.30
01-10-7203	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	0.00	42,515.83	-17,515.83
	Category: 72 - PROPERTY TAXES Total:	8,493,956.00	8,493,956.00	0.00	8,291,098.63	202,857.37
Category: 75 - OTHER TAXES						
01-10-7511	ELECTRIC FRANCHISE	365,000.00	365,000.00	30,213.89	273,709.58	91,290.42
01-10-7512	TELEPHONE FRANCHISE	12,000.00	12,000.00	0.00	7,497.11	4,502.89
01-10-7513	GAS FRANCHISE	45,000.00	45,000.00	0.00	37,504.87	7,495.13
01-10-7514	CABLE TV FRANCHISE	79,000.00	79,000.00	0.00	43,493.99	35,506.01
01-10-7515	TELECOMMUNICATION	14,000.00	14,000.00	1,166.23	12,289.73	1,710.27
01-10-7621	SALES TAX	5,550,000.00	5,550,000.00	359,926.38	3,849,602.08	1,700,397.92
01-10-7631	MIXED DRINK TAX	32,000.00	32,000.00	0.00	29,106.53	2,893.47
	Category: 75 - OTHER TAXES Total:	6,097,000.00	6,097,000.00	391,306.50	4,253,203.89	1,843,796.11
Category: 80 - FINES WARRANTS & BONDS						
01-10-8001	FINES	840,000.00	840,000.00	284,761.49	808,330.71	31,669.29
01-10-8002	TIME PAYMENT FEE-GENERAL	4,000.00	4,000.00	321.52	4,238.02	-238.02
01-10-8004	COURT TECHNOLOGY FEES	0.00	0.00	0.00	15.63	-15.63
01-10-8005	COURT SECURITY FEE	0.00	0.00	0.00	14.70	-14.70
01-10-8006	OMNI FEE	4,000.00	4,000.00	224.00	2,609.65	1,390.35
01-10-8008	JUDICIAL FEE	0.00	0.00	0.00	0.40	-0.40
	Category: 80 - FINES WARRANTS & BONDS Total:	848,000.00	848,000.00	285,307.01	815,209.11	32,790.89
Category: 85 - FEE & CHARGES FOR SERVICE						
01-10-8501	GARBAGE FEES/RESIDENTIAL	100.00	100.00	0.00	0.00	100.00
01-10-8503	POOL MEMBERSHIP FEES	23,000.00	23,000.00	5,592.75	27,538.75	-4,538.75
01-10-8504	SWIM LESSON	6,000.00	6,000.00	1,400.00	7,600.00	-1,600.00
01-10-8505	POOL RENTALS	2,000.00	2,000.00	325.00	1,700.00	300.00
01-10-8506	REC PROGRAMS	8,000.00	8,000.00	-574.04	9,547.28	-1,547.28
01-10-8507	AMBULANCE SERVICE FEES	280,000.00	280,000.00	15,456.18	242,905.26	37,094.74
01-10-8509	PET TAGS	500.00	500.00	5.00	205.00	295.00
01-10-8510	COIN OPERATOR FEES	187.00	187.00	0.00	150.00	37.00
01-10-8511	JERSEY VILLAGE STICKERS	20.00	20.00	5.00	68.00	-48.00
01-10-8512	RENTAL FEE	40,000.00	40,000.00	350.00	42,199.17	-2,199.17
01-10-8513	CHILD SAFETY FEE-COUNTY	9,000.00	9,000.00	722.07	7,093.59	1,906.41
01-10-8514	FOOD & BEVERAGE FEES	500.00	500.00	70.01	454.04	45.96
01-10-8515	POLICE OFFICER FEE	200.00	200.00	0.00	560.00	-360.00
01-10-8516	FARMER'S MARKET FEES	2,500.00	2,500.00	0.00	2,145.06	354.94
01-10-8517	PARK RENTALS	8,000.00	8,000.00	300.00	4,730.00	3,270.00
01-10-8519	FOUNDER'S DAY	13,000.00	13,000.00	0.00	8,407.00	4,593.00
01-10-8580	ANTENNA ANNUAL FEES	4,400.00	4,400.00	0.00	4,569.45	-169.45
	Category: 85 - FEE & CHARGES FOR SERVICE Total:	397,407.00	397,407.00	23,651.97	359,872.60	37,534.40
Category: 90 - LICENSES & PERMITS						
01-10-9001	BUILDING PERMITS	125,000.00	125,000.00	20,135.14	228,087.26	-103,087.26
01-10-9002	PLUMBING PERMITS	15,000.00	15,000.00	1,470.00	10,247.00	4,753.00
01-10-9003	ELECTRICAL PERMITS	13,000.00	13,000.00	1,338.75	8,912.75	4,087.25
01-10-9004	MECHANICAL PERMITS	8,000.00	8,000.00	189.00	2,152.50	5,847.50
01-10-9006	SIGN PERMITS	14,000.00	14,000.00	0.00	11,540.81	2,459.19
01-10-9007	LIQUOR LICENSES	8,000.00	8,000.00	0.00	6,755.00	1,245.00
01-10-9010	ANTENNA ANNUAL FEES	0.00	0.00	500.00	500.00	-500.00
01-10-9011	PLANNING & ZONING APPLICATION FEES	2,000.00	2,000.00	0.00	3,000.00	-1,000.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01-10-9012 BURLGAR/FIRE ALARM PERMIT	4,000.00	4,000.00	451.00	2,645.61	1,354.39
01-10-9013 FIRE MARSHAL PERM FEES	2,000.00	2,000.00	1,021.00	1,796.20	203.80
01-10-9016 HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	0.00	1,100.00	-100.00
01-10-9017 PLAN CHECKING AND PLAN REVIEW	40,000.00	40,000.00	8,401.90	57,505.75	-17,505.75
Category: 90 - LICENSES & PERMITS Total:	232,000.00	232,000.00	33,506.79	334,242.88	-102,242.88
Category: 96 - INTEREST EARNED					
01-10-9601 INTEREST EARNED	800,000.00	800,000.00	73,939.84	675,251.16	124,748.84
Category: 96 - INTEREST EARNED Total:	800,000.00	800,000.00	73,939.84	675,251.16	124,748.84
Category: 97 - INTERFUND ACTIVITY					
01-10-9750 CRIME CONTROL DISTRICT REIMB.	2,712,625.00	2,712,625.00	0.00	1,361,247.88	1,351,377.12
01-10-9752 TRANSFER FROM UTLY FUND	630,000.00	630,000.00	0.00	630,000.00	0.00
01-10-9754 TRANFER FROM MOTEL TAX FUND	26,900.00	26,900.00	0.00	26,900.00	0.00
01-10-9755 FIRE CONTROL PREV & EMERG REIMB	2,212,990.00	2,212,990.00	0.00	1,234,538.70	978,451.30
Category: 97 - INTERFUND ACTIVITY Total:	5,582,515.00	5,582,515.00	0.00	3,252,686.58	2,329,828.42
Category: 98 - MISCELLANEOUS REVENUE					
01-10-9816 PROPERTY LIENS/ORD VIOLATION	0.00	0.00	2,799.42	3,350.34	-3,350.34
01-10-9899 MISCELLANEOUS	70,000.00	70,000.00	1,834.96	19,605.71	50,394.29
Category: 98 - MISCELLANEOUS REVENUE Total:	70,000.00	70,000.00	4,634.38	22,956.05	47,043.95
Category: 99 - OTHER AGENCY REVENUES					
01-10-9901 GRANTS/CONTRACTS-COPS	0.00	0.00	0.00	5,058.69	-5,058.69
01-10-9904 FEMA	0.00	0.00	0.00	3,891.20	-3,891.20
01-10-9905 AMBULANCE FEES STATE GRANT	300,000.00	300,000.00	0.00	0.00	300,000.00
01-10-9906 LEOSE FUNDS - TRAINING GRANT	0.00	0.00	0.00	7,393.86	-7,393.86
Category: 99 - OTHER AGENCY REVENUES Total:	300,000.00	300,000.00	0.00	16,343.75	283,656.25
Department: 10 - REVENUES Total:	22,820,878.00	22,820,878.00	812,346.49	18,020,864.65	4,800,013.35

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 11 - ADMINISTRATIVE SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-11-3001	SALARIES	744,936.31	744,936.31	65,127.73	635,054.72	109,881.59
01-11-3002	WAGES	21,424.00	21,424.00	1,440.00	10,640.00	10,784.00
01-11-3003	LONGEVITY	1,500.46	1,500.46	143.06	1,401.82	98.64
01-11-3010	INCENTIVES	1,799.98	1,799.98	138.46	1,424.16	375.82
01-11-3020	EMPLOYEE AWARDS/BONUS	11,500.00	11,500.00	0.00	9,253.77	2,246.23
01-11-3051	FICA/MEDICARE TAXES	53,872.38	53,872.38	5,080.40	46,261.99	7,610.39
01-11-3052	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	699.44	300.56
01-11-3053	UNEMPLOYMENT INSURANCE	776.15	776.15	43.34	731.75	44.40
01-11-3054	RETIREMENT	129,121.19	129,121.19	10,617.81	102,193.83	26,927.36
01-11-3055	HEALTH INSURANCE	77,373.66	77,373.66	5,951.82	61,218.72	16,154.94
01-11-3056	LIFE INS	352.30	352.30	27.10	312.81	39.49
01-11-3057	DENTAL INSURANCE	5,499.78	5,499.78	386.18	3,972.14	1,527.64
01-11-3058	LONG-TERM DISABILITY	2,330.45	2,330.45	172.25	1,678.03	652.42
01-11-3060	VISION INSURANCE	545.74	545.74	42.96	441.87	103.87
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		1,052,032.40	1,052,032.40	89,171.11	875,285.05	176,747.35
Category: 35 - SUPPLIES						
01-11-3502	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
01-11-3503	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	2,926.56	1,073.44
01-11-3504	WEARING APPAREL	500.00	500.00	0.00	126.96	373.04
01-11-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	40.00	160.00
01-11-3520	FOOD	14,000.00	14,000.00	0.00	8,475.35	5,524.65
Category: 35 - SUPPLIES Total:		18,850.00	18,850.00	0.00	11,568.87	7,281.13
Category: 45 - MAINTENANCE						
01-11-4501	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	214.50	1,785.50
Category: 45 - MAINTENANCE Total:		2,000.00	2,000.00	0.00	214.50	1,785.50
Category: 50 - SERVICES						
01-11-5001	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	1,905.11	2,094.89
01-11-5007	RECORDS MANAGEMENT	8,000.00	8,000.00	0.00	4,138.79	3,861.21
01-11-5012	PRINTING	250.00	250.00	0.00	110.20	139.80
01-11-5014	MEDICAL EXPENSES	10,000.00	10,000.00	0.00	6,684.30	3,315.70
01-11-5020	COMMUNICATIONS	8,399.60	8,399.60	758.32	4,677.54	3,722.06
01-11-5025	NEWSPAPER NOTICES	6,500.00	6,500.00	0.00	2,047.16	4,452.84
01-11-5026	CODIFICATIONS	7,400.00	7,400.00	0.00	5,427.00	1,973.00
01-11-5027	MEMBERSHIPS/SUBSCRIPTIONS	8,000.00	8,000.00	0.00	7,924.03	75.97
01-11-5028	TEXAS LEGISLATIVE SERVICES	1.00	1.00	0.00	0.00	1.00
01-11-5029	TRAVEL/TRAINING	18,000.00	18,000.00	4,200.70	15,484.13	2,515.87
01-11-5030	CAR ALLOWANCE	6,500.00	6,500.00	500.00	5,392.86	1,107.14
01-11-5041	NEWSLETTER	18,000.00	18,000.00	0.00	11,592.00	6,408.00
01-11-5044	ADVERTISING	5,000.00	5,000.00	0.00	1,324.66	3,675.34
Category: 50 - SERVICES Total:		100,050.60	100,050.60	5,459.02	66,707.78	33,342.82
Category: 54 - SUNDRY						
01-11-5401	ELECTION EXPENSE	35,000.00	35,000.00	95.40	29,543.74	5,456.26
Category: 54 - SUNDRY Total:		35,000.00	35,000.00	95.40	29,543.74	5,456.26
Category: 60 - OTHER SERVICES						
01-11-6005	NOTARY SURETY BONDS	300.00	300.00	0.00	108.90	191.10
Category: 60 - OTHER SERVICES Total:		300.00	300.00	0.00	108.90	191.10
Category: 97 - INTERFUND ACTIVITY						
01-11-9772	TECHNOLOGY USER FEE	7,780.00	7,780.00	0.00	7,780.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		7,780.00	7,780.00	0.00	7,780.00	0.00
Department: 11 - ADMINISTRATIVE SERVICE Total:		1,216,013.00	1,216,013.00	94,725.53	991,208.84	224,804.16

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 12 - LEGAL/OTHER SERVICES					
Category: 50 - SERVICES					
01-12-5023 GRANTS AND INCENTIVES	2,730,000.00	2,730,000.00	0.00	862,109.26	1,867,890.74
Category: 50 - SERVICES Total:	2,730,000.00	2,730,000.00	0.00	862,109.26	1,867,890.74
Category: 55 - PROFESSIONAL SERVICES					
01-12-5502 LEGAL FEES	105,000.00	105,000.00	0.00	37,166.49	67,833.51
01-12-5515 CONSULTANT SERVICES	10,000.00	10,000.00	0.00	5,000.00	5,000.00
Category: 55 - PROFESSIONAL SERVICES Total:	115,000.00	115,000.00	0.00	42,166.49	72,833.51
Category: 60 - OTHER SERVICES					
01-12-6001 AUTOMOBILE LIABILITY	68,566.00	68,566.00	0.00	60,012.06	8,553.94
01-12-6003 LIABILITY-FIRE & CASUALTY INSR	103,000.00	103,000.00	0.00	115,049.55	-12,049.55
01-12-6005 SURETY BONDS	566.00	566.00	0.00	565.46	0.54
Category: 60 - OTHER SERVICES Total:	172,132.00	172,132.00	0.00	175,627.07	-3,495.07
Category: 97 - INTERFUND ACTIVITY					
01-12-9760 TRANSFER TO CAPITAL IMPROVEMENTS	9,281,348.00	10,811,231.13	0.00	10,246,231.13	565,000.00
01-12-9763 TRANSFER TO TIRZ 3	100,000.00	100,000.00	0.00	100,000.00	0.00
01-12-9772 TECHNOLOGY USER FEES	550.00	550.00	0.00	550.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	9,381,898.00	10,911,781.13	0.00	10,346,781.13	565,000.00
Department: 12 - LEGAL/OTHER SERVICES Total:	12,399,030.00	13,928,913.13	0.00	11,426,683.95	2,502,229.18

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Department: 13 - INFO TECHNOLOGY						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-13-3001	SALARIES	279,137.59	279,137.59	22,683.62	218,518.26	60,619.33
01-13-3003	LONGEVITY	360.10	360.10	50.78	405.16	-45.06
01-13-3007	OVERTIME	0.00	0.00	0.00	209.22	-209.22
01-13-3010	INCENTIVES	7,000.00	7,000.00	323.08	2,980.21	4,019.79
01-13-3051	FICA/MEDICARE TAXES	20,882.86	20,882.86	1,720.42	16,544.52	4,338.34
01-13-3052	WORKMEN'S COMPENSATION	540.00	540.00	0.00	419.66	120.34
01-13-3053	UNEMPLOYMENT INSURANCE	279.53	279.53	23.28	251.64	27.89
01-13-3054	RETIREMENT	47,926.89	47,926.89	3,731.52	35,544.11	12,382.78
01-13-3055	HEALTH INSURANCE	31,114.98	31,114.98	2,393.46	24,618.45	6,496.53
01-13-3056	LIFE INS	211.38	211.38	16.26	167.25	44.13
01-13-3057	DENTAL INSURANCE	2,993.90	2,993.90	211.86	2,179.14	814.76
01-13-3058	LONG-TERM DISABILITY	1,202.87	1,202.87	59.82	576.61	626.26
01-13-3060	VISION INSURANCE	413.92	413.92	31.84	327.49	86.43
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		392,064.02	392,064.02	31,245.94	302,741.72	89,322.30
Category: 35 - SUPPLIES						
01-13-3502	POSTAGE/FREIGHT	500.00	500.00	0.00	0.00	500.00
01-13-3503	OFFICE SUPPLIES	250.00	250.00	0.00	113.50	136.50
01-13-3504	WEARING APPAREL	400.00	400.00	0.00	400.97	-0.97
01-13-3509	COMPUTER SUPPLIES	2,200.00	2,200.00	0.00	1,596.83	603.17
01-13-3510	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		3,450.00	3,450.00	0.00	2,111.30	1,338.70
Category: 45 - MAINTENANCE						
01-13-4501	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	911.51	6,193.65	120.35
01-13-4502	COMPUTER EQUIPMENT	9,500.00	9,500.00	0.00	8,481.72	1,018.28
01-13-4504	SOFTWARE MAINTENANCE	466,000.00	466,000.00	30,103.66	188,695.66	277,304.34
Category: 45 - MAINTENANCE Total:		481,814.00	481,814.00	31,015.17	203,371.03	278,442.97
Category: 50 - SERVICES						
01-13-5020	COMMUNICATIONS	50,145.19	50,145.19	3,145.88	35,575.78	14,569.41
01-13-5027	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	0.00	2,027.29	-577.29
01-13-5029	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	1,657.72	5,942.28
Category: 50 - SERVICES Total:		59,195.19	59,195.19	3,145.88	39,260.79	19,934.40
Category: 55 - PROFESSIONAL SERVICES						
01-13-5515	CONSULTANT SERVICES	60,000.00	60,000.00	11,360.72	22,928.83	37,071.17
Category: 55 - PROFESSIONAL SERVICES Total:		60,000.00	60,000.00	11,360.72	22,928.83	37,071.17
Category: 65 - CAPITAL OUTLAY						
01-13-6573	COMPUTER EQUIPMENT	4,000.00	4,000.00	0.00	3,201.22	798.78
01-13-6574	COMPUTER SOFTWARE	0.00	0.00	0.00	21.28	-21.28
Category: 65 - CAPITAL OUTLAY Total:		4,000.00	4,000.00	0.00	3,222.50	777.50
Category: 97 - INTERFUND ACTIVITY						
01-13-9772	TECHNOLOGY USER FEE	86,240.00	86,240.00	0.00	86,240.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		86,240.00	86,240.00	0.00	86,240.00	0.00
Department: 13 - INFO TECHNOLOGY Total:		1,086,763.21	1,086,763.21	76,767.71	659,876.17	426,887.04

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING						
Category: 35 - SUPPLIES						
01-14-3502	POSTAGE/FREIGHT	21,000.00	21,000.00	1,112.87	14,473.54	6,526.46
01-14-3503	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	1,881.12	1,118.88
	Category: 35 - SUPPLIES Total:	24,000.00	24,000.00	1,112.87	16,354.66	7,645.34
Category: 50 - SERVICES						
01-14-5022	RENTAL OF EQUIPMENT	2,675.00	2,675.00	0.00	2,004.75	670.25
	Category: 50 - SERVICES Total:	2,675.00	2,675.00	0.00	2,004.75	670.25
	Department: 14 - PURCHASING Total:	26,675.00	26,675.00	1,112.87	18,359.41	8,315.59

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 15 - ACCOUNTING SERVICES						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-15-3001	SALARIES	315,840.91	315,840.91	25,639.60	204,394.23	111,446.68
01-15-3003	LONGEVITY	1,140.10	1,140.10	92.32	878.63	261.47
01-15-3007	OVERTIME	2,900.00	2,900.00	0.00	120.83	2,779.17
01-15-3010	INCENTIVES	600.08	600.08	0.00	0.00	600.08
01-15-3051	FICA/MEDICARE TAXES	23,673.03	23,673.03	1,958.83	15,563.95	8,109.08
01-15-3052	WORKMEN'S COMPENSATION	550.00	550.00	0.00	419.66	130.34
01-15-3053	UNEMPLOYMENT INSURANCE	320.48	320.48	25.84	223.81	96.67
01-15-3054	RETIREMENT	54,192.78	54,192.78	4,137.03	32,619.30	21,573.48
01-15-3055	HEALTH INSURANCE	31,114.98	31,114.98	1,314.32	13,518.72	17,596.26
01-15-3056	LIFE INS	211.38	211.38	16.26	133.18	78.20
01-15-3057	DENTAL INSURANCE	2,505.88	2,505.88	124.70	1,282.63	1,223.25
01-15-3058	LONG-TERM DISABILITY	1,212.71	1,212.71	67.16	534.36	678.35
01-15-3060	VISION INSURANCE	237.12	237.12	14.68	150.99	86.13
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		434,499.45	434,499.45	33,390.74	269,840.29	164,659.16
Category: 35 - SUPPLIES						
01-15-3502	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
01-15-3503	OFFICE SUPPLIES	700.00	700.00	0.00	645.48	54.52
01-15-3510	BOOKS & PERIODICALS	50.00	50.00	0.00	0.00	50.00
01-15-3520	FOOD	3,400.00	4,400.00	0.00	3,730.39	669.61
Category: 35 - SUPPLIES Total:		4,350.00	5,350.00	0.00	4,375.87	974.13
Category: 45 - MAINTENANCE						
01-15-4501	FURN.FIXT. & OFF.MACH.	500.00	500.00	0.00	448.97	51.03
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	448.97	51.03
Category: 50 - SERVICES						
01-15-5012	PRINTING	1,200.00	200.00	0.00	0.00	200.00
01-15-5020	COMMUNICATIONS	2,299.90	2,299.90	323.80	1,870.12	429.78
01-15-5027	MEMBERSHIPS	400.00	400.00	0.00	563.18	-163.18
01-15-5029	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	730.00	3,270.00
Category: 50 - SERVICES Total:		7,899.90	6,899.90	323.80	3,163.30	3,736.60
Category: 54 - SUNDRY						
01-15-5405	PERMITS & FEES	1,000.00	1,000.00	0.00	805.00	195.00
Category: 54 - SUNDRY Total:		1,000.00	1,000.00	0.00	805.00	195.00
Category: 55 - PROFESSIONAL SERVICES						
01-15-5501	AUDITS/CONTRACTS/STUDIES	50,000.00	50,000.00	0.00	33,239.98	16,760.02
Category: 55 - PROFESSIONAL SERVICES Total:		50,000.00	50,000.00	0.00	33,239.98	16,760.02
Category: 97 - INTERFUND ACTIVITY						
01-15-9772	TECHNOLOGY USER FEE	2,775.00	2,775.00	0.00	2,775.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		2,775.00	2,775.00	0.00	2,775.00	0.00
Department: 15 - ACCOUNTING SERVICES Total:		501,024.35	501,024.35	33,714.54	314,648.41	186,375.94

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Department: 16 - CUSTOMER SERVICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-16-3001	SALARIES	49,639.41	49,639.41	3,819.20	38,586.30	11,053.11
01-16-3003	LONGEVITY	840.06	840.06	69.24	692.38	147.68
01-16-3007	OVERTIME	100.00	100.00	0.00	0.00	100.00
01-16-3010	INCENTIVES	479.96	479.96	83.08	854.54	-374.58
01-16-3051	FICA/MEDICARE TAXES	3,557.72	3,557.72	280.74	2,832.79	724.93
01-16-3052	WORKMEN'S COMPENSATION	175.00	175.00	0.00	139.89	35.11
01-16-3053	UNEMPLOYMENT INSURANCE	51.06	51.06	0.00	9.01	42.05
01-16-3054	RETIREMENT	8,663.10	8,663.10	636.24	6,354.01	2,309.09
01-16-3055	HEALTH INSURANCE	15,953.08	15,953.08	1,227.16	12,622.22	3,330.86
01-16-3056	LIFE INS	70.46	70.46	5.42	55.75	14.71
01-16-3057	DENTAL INSURANCE	1,252.94	1,252.94	0.00	0.00	1,252.94
01-16-3058	LONG-TERM DISABILITY	243.23	243.23	9.96	100.69	142.54
01-16-3060	VISION INSURANCE	83.72	83.72	6.44	66.24	17.48
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		81,109.74	81,109.74	6,137.48	62,313.82	18,795.92
Category: 35 - SUPPLIES						
01-16-3503	OFFICE SUPPLIES	500.00	500.00	0.00	129.56	370.44
Category: 35 - SUPPLIES Total:		500.00	500.00	0.00	129.56	370.44
Category: 45 - MAINTENANCE						
01-16-4501	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
Category: 45 - MAINTENANCE Total:		400.00	400.00	0.00	0.00	400.00
Category: 50 - SERVICES						
01-16-5020	COMMUNICATIONS	1,100.00	1,100.00	73.86	937.19	162.81
Category: 50 - SERVICES Total:		1,100.00	1,100.00	73.86	937.19	162.81
Category: 55 - PROFESSIONAL SERVICES						
01-16-5527	HARRIS CTY APPRAISAL DIST	66,500.00	66,500.00	0.00	62,327.00	4,173.00
01-16-5528	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	5,856.48	1,143.52
Category: 55 - PROFESSIONAL SERVICES Total:		73,500.00	73,500.00	0.00	68,183.48	5,316.52
Category: 97 - INTERFUND ACTIVITY						
01-16-9772	TECHNOLOGY USER FEE	437.50	437.50	0.00	437.50	0.00
Category: 97 - INTERFUND ACTIVITY Total:		437.50	437.50	0.00	437.50	0.00
Department: 16 - CUSTOMER SERVICE Total:		157,047.24	157,047.24	6,211.34	132,001.55	25,045.69

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Department: 19 - MUNICIPAL COURT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-19-3001	SALARIES	184,343.88	184,343.88	12,482.92	133,079.15	51,264.73
01-19-3003	LONGEVITY	1,439.88	1,439.88	124.62	1,215.48	224.40
01-19-3007	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
01-19-3010	INCENTIVES	600.08	600.08	46.16	474.79	125.29
01-19-3051	FICA/MEDICARE TAXES	14,111.15	14,111.15	1,013.87	10,658.71	3,452.44
01-19-3052	WORKMEN'S COMPENSATION	469.00	469.00	0.00	419.66	49.34
01-19-3053	UNEMPLOYMENT INSURANCE	191.39	191.39	8.22	115.57	75.82
01-19-3054	RETIREMENT	31,685.26	31,685.26	2,227.37	23,113.58	8,571.68
01-19-3055	HEALTH INSURANCE	45,791.20	45,791.20	4,067.50	49,880.87	-4,089.67
01-19-3056	LIFE INS	281.84	281.84	16.26	167.25	114.59
01-19-3057	DENTAL INSURANCE	3,481.92	3,481.92	261.48	2,689.51	792.41
01-19-3058	LONG-TERM DISABILITY	903.28	903.28	35.83	376.64	526.64
01-19-3060	VISION INSURANCE	462.02	462.02	25.50	262.28	199.74
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		288,760.90	288,760.90	20,309.73	222,453.49	66,307.41
Category: 35 - SUPPLIES						
01-19-3503	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	1,046.43	953.57
01-19-3510	BOOKS & PERIODICALS	200.00	200.00	0.00	210.35	-10.35
01-19-3523	TOOLS/EQUIPMENT	100.00	100.00	0.00	0.00	100.00
Category: 35 - SUPPLIES Total:		2,300.00	2,300.00	0.00	1,256.78	1,043.22
Category: 45 - MAINTENANCE						
01-19-4501	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
Category: 45 - MAINTENANCE Total:		500.00	500.00	0.00	0.00	500.00
Category: 50 - SERVICES						
01-19-5012	PRINTING	2,000.00	2,000.00	0.00	56.27	1,943.73
01-19-5020	COMMUNICATIONS	1,100.00	1,100.00	379.22	2,054.18	-954.18
01-19-5027	MEMBERSHIPS	300.00	300.00	0.00	55.00	245.00
01-19-5029	TRAVEL/TRAINING	3,500.00	3,500.00	202.51	882.85	2,617.15
Category: 50 - SERVICES Total:		6,900.00	6,900.00	581.73	3,048.30	3,851.70
Category: 54 - SUNDRY						
01-19-5404	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
Category: 54 - SUNDRY Total:		800.00	800.00	0.00	0.00	800.00
Category: 55 - PROFESSIONAL SERVICES						
01-19-5505	JUDGES	41,000.00	41,000.00	0.00	16,700.00	24,300.00
01-19-5506	PROSECUTORS	33,000.00	33,000.00	0.00	30,500.00	2,500.00
01-19-5516	COLLECTION AGENCY FEES	3,950.00	3,950.00	0.00	1,563.50	2,386.50
01-19-5518	INTERPRETERS	3,000.00	3,000.00	0.00	2,856.77	143.23
Category: 55 - PROFESSIONAL SERVICES Total:		80,950.00	80,950.00	0.00	51,620.27	29,329.73
Department: 19 - MUNICIPAL COURT Total:		380,210.90	380,210.90	20,891.46	278,378.84	101,832.06

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 21 - POLICE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-21-3001	SALARIES	2,883,963.92	2,883,963.92	227,276.89	2,178,569.73	705,394.19
01-21-3003	LONGEVITY	8,880.04	8,880.04	593.15	5,770.01	3,110.03
01-21-3007	OVERTIME	110,000.00	110,000.00	54,457.67	233,098.07	-123,098.07
01-21-3010	INCENTIVES	43,798.54	43,798.54	5,963.98	63,385.90	-19,587.36
01-21-3014	S.T.E.P. PROGRAM	90,000.00	90,000.00	1,412.01	29,553.14	60,446.86
01-21-3051	FICA/MEDICARE TAXES	222,188.02	222,188.02	21,613.57	186,746.33	35,441.69
01-21-3052	WORKMEN'S COMPENSATION	50,000.00	50,000.00	0.00	44,310.52	5,689.48
01-21-3053	UNEMPLOYMENT INSURANCE	3,136.65	3,136.65	262.27	2,738.62	398.03
01-21-3054	RETIREMENT	499,535.19	499,535.19	46,425.33	397,505.35	102,029.84
01-21-3055	HEALTH INSURANCE	445,105.70	445,105.70	34,549.02	330,327.15	114,778.55
01-21-3056	LIFE INS	2,254.72	2,254.72	157.35	1,564.04	690.68
01-21-3057	DENTAL INSURANCE	29,385.20	29,385.20	2,155.75	21,173.79	8,211.41
01-21-3058	LONG-TERM DISABILITY	12,948.19	12,948.19	569.16	5,419.20	7,528.99
01-21-3060	VISION INSURANCE	3,675.10	3,675.10	281.34	2,736.71	938.39
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		4,404,871.27	4,404,871.27	395,717.49	3,502,898.56	901,972.71
Category: 35 - SUPPLIES						
01-21-3502	POSTAGE/FREIGHT/DEL. FEE	1,000.00	1,000.00	-85.00	21.22	978.78
01-21-3503	OFFICE SUPPLIES	10,000.00	10,000.00	136.73	5,879.01	4,120.99
01-21-3504	WEARING APPAREL	29,474.00	29,474.00	1,887.71	26,569.34	2,904.66
01-21-3505	CRIME PREVENTION SUPPLIES	5,000.00	5,000.00	0.00	3,540.38	1,459.62
01-21-3508	CRIME SCENE SUPPLIES	8,000.00	8,000.00	0.00	7,161.30	838.70
01-21-3510	BOOKS AND PERIODICALS	6,450.00	6,450.00	5.00	5,931.13	518.87
01-21-3515	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	1,846.66	153.34
01-21-3519	AMMUNITION AND TARGETS	10,000.00	10,000.00	0.00	9,798.56	201.44
01-21-3520	FOOD	4,800.00	4,800.00	0.00	4,658.14	141.86
01-21-3523	TOOLS/EQUIPMENT	16,700.00	16,700.00	0.00	12,150.05	4,549.95
01-21-3534	PARTS AND MATERIALS	500.00	500.00	0.00	186.95	313.05
Category: 35 - SUPPLIES Total:		93,924.00	93,924.00	1,944.44	77,742.74	16,181.26
Category: 45 - MAINTENANCE						
01-21-4501	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	275.20	4,876.50	720.50
01-21-4503	RADIO AND RADAR EQUIPMENT	12,500.00	12,500.00	306.00	12,282.68	217.32
01-21-4510	VEHICLE CLEANING	3,000.00	3,000.00	0.00	2,609.34	390.66
01-21-4520	AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	-1,062.75	36,240.42	13,759.58
01-21-4599	MISCELLANEOUS EQUIPMENT	1,300.00	1,300.00	0.00	863.25	436.75
Category: 45 - MAINTENANCE Total:		72,397.00	72,397.00	-481.55	56,872.19	15,524.81
Category: 50 - SERVICES						
01-21-5012	PRINTING	2,000.00	2,000.00	0.00	2,385.29	-385.29
01-21-5015	LAB TESTS	2,400.00	2,400.00	0.00	0.00	2,400.00
01-21-5020	COMMUNICATIONS	19,799.72	19,799.72	2,581.23	15,180.78	4,618.94
01-21-5022	RENTAL OF EQUIPMENT	10,000.00	10,000.00	1,550.00	6,975.00	3,025.00
01-21-5027	MEMBERSHIPS	2,600.00	2,600.00	216.50	1,401.72	1,198.28
01-21-5029	TRAVEL/TRAINING	53,250.00	53,250.00	-1,225.00	37,787.30	15,462.70
01-21-5030	MAINTENANCE AGREEMENT	157,150.00	157,150.00	4,004.00	141,099.00	16,051.00
Category: 50 - SERVICES Total:		247,199.72	247,199.72	7,126.73	204,829.09	42,370.63
Category: 54 - SUNDRY						
01-21-5402	JAIL EXPENSE	3,000.00	3,000.00	0.00	1,692.55	1,307.45
Category: 54 - SUNDRY Total:		3,000.00	3,000.00	0.00	1,692.55	1,307.45
Category: 55 - PROFESSIONAL SERVICES						
01-21-5515	CONSULTANT SERVICES	1,800.00	1,800.00	0.00	1,566.00	234.00
Category: 55 - PROFESSIONAL SERVICES Total:		1,800.00	1,800.00	0.00	1,566.00	234.00
Category: 60 - OTHER SERVICES						
01-21-6003	LIABILITY-FIRE & CASUALTY INSR	25,000.00	25,000.00	0.00	24,890.04	109.96
01-21-6005	NOTARY SURETY BONDS	340.00	340.00	0.00	32.37	307.63
Category: 60 - OTHER SERVICES Total:		25,340.00	25,340.00	0.00	24,922.41	417.59

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 65 - CAPITAL OUTLAY					
01-21-6572 SPECIAL EQUIPMENT-	115,000.00	115,000.00	0.00	0.00	115,000.00
01-21-6574 COMPUTER SOFTWARE	0.00	0.00	0.00	1,779.00	-1,779.00
Category: 65 - CAPITAL OUTLAY Total:	115,000.00	115,000.00	0.00	1,779.00	113,221.00
Category: 97 - INTERFUND ACTIVITY					
01-21-9772 TECHNOLOGY USER FEE	1,987.50	1,987.50	0.00	1,987.50	0.00
Category: 97 - INTERFUND ACTIVITY Total:	1,987.50	1,987.50	0.00	1,987.50	0.00
Department: 21 - POLICE Total:	4,965,519.49	4,965,519.49	404,307.11	3,874,290.04	1,091,229.45

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 23 - COMMUNICATIONS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-23-3001	SALARIES	610,976.85	610,976.85	46,052.33	423,260.50	187,716.35
01-23-3003	LONGEVITY	2,759.90	2,759.90	212.34	2,066.59	693.31
01-23-3007	OVERTIME	94,000.00	94,000.00	15,794.95	91,096.00	2,904.00
01-23-3010	INCENTIVES	9,359.74	9,359.74	1,329.22	12,996.03	-3,636.29
01-23-3051	FICA/MEDICARE TAXES	48,434.86	48,434.86	4,739.67	39,321.50	9,113.36
01-23-3052	WORKMEN'S COMPENSATION	1,800.00	1,800.00	0.00	1,258.98	541.02
01-23-3053	UNEMPLOYMENT INSURANCE	717.10	717.10	62.22	600.78	116.32
01-23-3054	RETIREMENT	106,028.43	106,028.43	10,154.88	83,933.25	22,095.18
01-23-3055	HEALTH INSURANCE	130,593.06	130,593.06	6,723.66	70,855.74	59,737.32
01-23-3056	LIFE INS	634.14	634.14	45.07	442.00	192.14
01-23-3057	DENTAL INSURANCE	8,216.78	8,216.78	424.11	4,345.84	3,870.94
01-23-3058	LONG-TERM DISABILITY	2,735.75	2,735.75	122.94	1,137.52	1,598.23
01-23-3060	VISION INSURANCE	1,136.46	1,136.46	69.28	701.62	434.84
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		1,017,393.07	1,017,393.07	85,730.67	732,016.35	285,376.72
Category: 35 - SUPPLIES						
01-23-3502	POSTAGE	100.00	100.00	0.00	0.00	100.00
01-23-3503	OFFICE SUPPLIES	6,390.00	6,390.00	0.00	3,253.20	3,136.80
01-23-3504	WEARING APPAREL	3,475.00	3,475.00	0.00	1,655.00	1,820.00
01-23-3510	BOOKS AND PERIODICALS	400.00	400.00	196.00	196.00	204.00
01-23-3523	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	1,632.04	1,367.96
Category: 35 - SUPPLIES Total:		13,365.00	13,365.00	196.00	6,736.24	6,628.76
Category: 45 - MAINTENANCE						
01-23-4501	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	0.00	6,800.00
01-23-4503	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	950.00	300.00
01-23-4505	TELEPHONE MAINTENANCE	13,400.00	13,400.00	0.00	0.00	13,400.00
01-23-4599	MISCELLANEOUS EQUIPMENT	1,000.00	1,000.00	0.00	913.73	86.27
Category: 45 - MAINTENANCE Total:		22,450.00	22,450.00	0.00	1,863.73	20,586.27
Category: 50 - SERVICES						
01-23-5012	PRINTING	100.00	100.00	0.00	103.21	-3.21
01-23-5020	COMMUNICATIONS	3,600.08	3,600.08	419.43	2,480.10	1,119.98
01-23-5024	RADIO USAGE FEES	2,000.00	2,000.00	89.00	762.00	1,238.00
01-23-5027	MEMBERSHIPS	1,200.00	1,200.00	216.50	806.65	393.35
01-23-5029	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	3,713.09	6,286.91
Category: 50 - SERVICES Total:		16,900.08	16,900.08	724.93	7,865.05	9,035.03
Category: 60 - OTHER SERVICES						
01-23-6005	SURETY BONDS	600.00	600.00	0.00	226.18	373.82
Category: 60 - OTHER SERVICES Total:		600.00	600.00	0.00	226.18	373.82
Category: 97 - INTERFUND ACTIVITY						
01-23-9772	TECHNOLOGY USER FEE	53,100.00	53,100.00	0.00	53,100.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		53,100.00	53,100.00	0.00	53,100.00	0.00
Department: 23 - COMMUNICATIONS Total:		1,123,808.15	1,123,808.15	86,651.60	801,807.55	322,000.60

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 25 - FIRE DEPARTMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-25-3001	SALARIES	1,756,560.21	1,756,560.21	151,435.74	1,424,549.52	332,010.69
01-25-3002	WAGES	45,000.00	45,000.00	4,452.26	64,642.63	-19,642.63
01-25-3003	LONGEVITY	4,260.36	4,260.36	420.02	4,171.73	88.63
01-25-3007	OVERTIME	276,000.00	276,000.00	42,442.94	339,947.76	-63,947.76
01-25-3010	INCENTIVES	89,439.80	89,439.80	4,301.48	40,056.91	49,382.89
01-25-3051	FICA/MEDICARE TAXES	148,618.04	148,618.04	15,296.15	140,868.12	7,749.92
01-25-3052	WORKMEN'S COMPENSATION	32,000.00	32,000.00	0.00	22,701.82	9,298.18
01-25-3053	UNEMPLOYMENT INSURANCE	2,171.21	2,171.21	183.78	2,118.35	52.86
01-25-3054	RETIREMENT	303,535.61	303,535.61	31,857.88	286,563.88	16,971.73
01-25-3055	HEALTH INSURANCE	281,764.55	281,764.55	21,466.42	225,583.52	56,181.03
01-25-3056	LIFE INS	1,362.90	1,362.90	104.86	1,065.97	296.93
01-25-3057	DENTAL INSURANCE	18,660.68	18,660.68	1,433.40	14,258.93	4,401.75
01-25-3058	LONG-TERM DISABILITY	7,803.94	7,803.94	381.12	3,570.45	4,233.49
01-25-3059	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	14,573.00	11,427.00
01-25-3060	VISION INSURANCE	2,395.50	2,395.50	182.50	1,871.34	524.16
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		2,995,572.80	2,995,572.80	273,958.55	2,586,543.93	409,028.87
Category: 35 - SUPPLIES						
01-25-3502	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	27.95	472.05
01-25-3503	OFFICE SUPPLIES	6,999.00	6,999.00	0.00	1,167.65	5,831.35
01-25-3504	WEARING APPAREL	162,350.00	162,350.00	4,414.50	118,419.95	43,930.05
01-25-3505	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	2,513.00	387.00
01-25-3510	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	119.10	1,030.90
01-25-3515	MEDICAL SUPPLIES	40,000.00	40,000.00	496.39	29,974.73	10,025.27
01-25-3517	JANITORIAL SUPPLIES	1,400.00	1,400.00	0.00	845.03	554.97
01-25-3520	FOOD	11,900.00	11,900.00	0.00	5,787.87	6,112.13
01-25-3523	TOOLS/EQUIPMENT	69,000.00	69,000.00	298.00	32,141.63	36,858.37
01-25-3524	FEMA SUPPLIES	5,000.00	5,000.00	9,545.00	10,238.93	-5,238.93
01-25-3525	FEMA EQUIPMENT/REPAIRS	5,000.00	5,000.00	18,194.86	23,853.90	-18,853.90
Category: 35 - SUPPLIES Total:		306,199.00	306,199.00	32,948.75	225,089.74	81,109.26
Category: 45 - MAINTENANCE						
01-25-4501	FURN, FIXT, & OFFICE EQPT.	10,700.00	10,700.00	536.62	3,682.77	7,017.23
01-25-4503	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	378.00	2,122.00
01-25-4520	AUTO REPAIR/OUTSOURCED	75,000.00	75,000.00	42.23	29,325.60	45,674.40
01-25-4599	MAINTENANCE-MISC EQUIPMENT	45,749.00	45,749.00	535.67	40,781.90	4,967.10
Category: 45 - MAINTENANCE Total:		133,949.00	133,949.00	1,114.52	74,168.27	59,780.73
Category: 50 - SERVICES						
01-25-5012	PRINTING	750.00	750.00	0.00	183.56	566.44
01-25-5014	MEDICAL EXPENSES	31,000.00	31,000.00	0.00	28,000.00	3,000.00
01-25-5020	COMMUNICATIONS	14,843.04	14,843.04	1,384.51	8,999.78	5,843.26
01-25-5024	RADIO USAGE FEES	15,900.00	15,900.00	1,112.50	10,012.50	5,887.50
01-25-5027	MEMBERSHIPS	7,115.00	7,115.00	216.50	1,344.66	5,770.34
01-25-5029	TRAVEL/TRAINING	22,525.00	22,525.00	-65.33	16,253.03	6,271.97
Category: 50 - SERVICES Total:		92,133.04	92,133.04	2,648.18	64,793.53	27,339.51
Category: 54 - SUNDRY						
01-25-5405	LICENSES/PERMITS	1,299.00	1,299.00	870.00	932.00	367.00
Category: 54 - SUNDRY Total:		1,299.00	1,299.00	870.00	932.00	367.00
Category: 55 - PROFESSIONAL SERVICES						
01-25-5508	MEDICAL AND OTHER WASTE-DISP	1,800.00	1,800.00	0.00	382.29	1,417.71
01-25-5512	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
01-25-5516	COLLECTION AGENCY FEES	81,200.00	81,200.00	1,398.84	31,782.69	49,417.31
Category: 55 - PROFESSIONAL SERVICES Total:		88,300.00	88,300.00	1,398.84	32,164.98	56,135.02
Category: 65 - CAPITAL OUTLAY						
01-25-6574	COMPUTER SOFTWARE	0.00	0.00	0.00	1,193.82	-1,193.82
Category: 65 - CAPITAL OUTLAY Total:		0.00	0.00	0.00	1,193.82	-1,193.82
Department: 25 - FIRE DEPARTMENT Total:		3,617,452.84	3,617,452.84	312,938.84	2,984,886.27	632,566.57

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

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Department: 30 - PUBLIC WORKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-30-3001	SALARIES	98,398.56	98,398.56	8,932.39	77,521.38	20,877.18
01-30-3003	LONGEVITY	479.96	479.96	41.54	412.09	67.87
01-30-3010	INCENTIVES	0.00	0.00	46.16	46.16	-46.16
01-30-3051	FICA/MEDICARE TAXES	7,561.81	7,561.81	687.23	5,938.02	1,623.79
01-30-3052	WORKMEN'S COMPENSATION	350.00	350.00	0.00	139.89	210.11
01-30-3053	UNEMPLOYMENT INSURANCE	99.30	99.30	9.07	87.89	11.41
01-30-3054	RETIREMENT	17,084.71	17,084.71	1,459.81	12,498.91	4,585.80
01-30-3055	HEALTH INSURANCE	8,575.63	8,575.63	669.22	6,771.42	1,804.21
01-30-3056	LIFE INS	70.74	70.74	5.46	55.79	14.95
01-30-3057	DENTAL INSURANCE	489.88	489.88	38.40	386.99	102.89
01-30-3058	LONG-TERM DISABILITY	471.83	471.83	23.66	204.90	266.93
01-30-3060	VISION INSURANCE	107.52	107.52	8.30	84.81	22.71
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		133,689.94	133,689.94	11,921.24	104,148.25	29,541.69
Category: 35 - SUPPLIES						
01-30-3502	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	81.66	18.34
01-30-3503	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	1,567.06	1,432.94
01-30-3504	WEARING APPAREL	250.00	250.00	0.00	313.97	-63.97
01-30-3510	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
01-30-3520	FOOD	2,500.00	2,500.00	0.00	2,491.32	8.68
Category: 35 - SUPPLIES Total:		5,950.00	5,950.00	0.00	4,454.01	1,495.99
Category: 50 - SERVICES						
01-30-5012	PRINTING	300.00	300.00	0.00	185.84	114.16
01-30-5020	COMMUNICATIONS	2,819.80	2,819.80	537.95	4,902.79	-2,082.99
01-30-5027	MEMBERSHIPS	8,000.00	8,000.00	216.50	7,559.18	440.82
01-30-5029	TRAVEL/TRAINING	4,000.00	4,000.00	0.00	120.00	3,880.00
Category: 50 - SERVICES Total:		15,119.80	15,119.80	754.45	12,767.81	2,351.99
Category: 55 - PROFESSIONAL SERVICES						
01-30-5515	CONSULTANT SERVICES	70,000.00	70,000.00	6,635.00	55,837.50	14,162.50
Category: 55 - PROFESSIONAL SERVICES Total:		70,000.00	70,000.00	6,635.00	55,837.50	14,162.50
Category: 65 - CAPITAL OUTLAY						
01-30-6574	COMPUTER SOFTWARE	1,600.00	1,600.00	0.00	0.00	1,600.00
Category: 65 - CAPITAL OUTLAY Total:		1,600.00	1,600.00	0.00	0.00	1,600.00
Category: 97 - INTERFUND ACTIVITY						
01-30-9772	TECHNOLOGY USER FEE	1,975.00	1,975.00	0.00	1,975.00	0.00
01-30-9791	EQUIPMENT USER FEE	8,752.00	8,752.00	0.00	8,752.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		10,727.00	10,727.00	0.00	10,727.00	0.00
Department: 30 - PUBLIC WORKS Total:		237,086.74	237,086.74	19,310.69	187,934.57	49,152.17

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

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For Fiscal: 2023-2024 Period Ending: 07/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 31 - COMMUNITY DEVELOPMENT						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-31-3001	SALARIES	200,822.68	200,822.68	15,808.12	155,178.81	45,643.87
01-31-3003	LONGEVITY	360.10	360.10	36.92	356.81	3.29
01-31-3007	OVERTIME	1,000.00	1,000.00	0.00	795.38	204.62
01-31-3010	INCENTIVES	479.96	479.96	429.22	4,368.68	-3,888.72
01-31-3051	FICA/MEDICARE TAXES	14,732.54	14,732.54	1,198.52	12,087.15	2,645.39
01-31-3052	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	449.73	650.27
01-31-3053	UNEMPLOYMENT INSURANCE	202.66	202.66	8.85	220.51	-17.85
01-31-3054	RETIREMENT	34,690.64	34,690.64	2,621.93	25,666.11	9,024.53
01-31-3055	HEALTH INSURANCE	45,467.50	45,467.50	3,050.62	32,530.71	12,936.79
01-31-3056	LIFE INS	94.90	94.90	11.78	97.02	-2.12
01-31-3057	DENTAL INSURANCE	2,993.90	2,993.90	162.24	1,868.69	1,125.21
01-31-3058	LONG-TERM DISABILITY	991.67	991.67	41.51	408.63	583.04
01-31-3060	VISION INSURANCE	367.64	367.64	28.28	282.64	85.00
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		303,304.19	303,304.19	23,397.99	234,310.87	68,993.32
Category: 35 - SUPPLIES						
01-31-3503	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	2,232.90	767.10
01-31-3504	WEARING APPAREL	750.00	750.00	0.00	567.15	182.85
01-31-3510	BOOKS AND PERIODICALS	700.00	700.00	0.00	0.00	700.00
01-31-3521	ANIMAL CONTROL	5,000.00	5,000.00	0.00	0.00	5,000.00
01-31-3523	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
Category: 35 - SUPPLIES Total:		9,750.00	9,750.00	0.00	2,800.05	6,949.95
Category: 45 - MAINTENANCE						
01-31-4501	MAINT.-FURNITURE AND EQUIP.	0.00	0.00	0.00	526.47	-526.47
Category: 45 - MAINTENANCE Total:		0.00	0.00	0.00	526.47	-526.47
Category: 50 - SERVICES						
01-31-5008	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	206.27	7,572.59	-7,472.59
01-31-5012	PRINTING	600.00	600.00	0.00	116.69	483.31
01-31-5020	COMMUNICATIONS	3,599.80	3,599.80	427.97	3,145.83	453.97
01-31-5027	MEMBERSHIPS	900.00	900.00	0.00	847.18	52.82
01-31-5029	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	6,323.98	-1,823.98
Category: 50 - SERVICES Total:		9,699.80	9,699.80	634.24	18,006.27	-8,306.47
Category: 55 - PROFESSIONAL SERVICES						
01-31-5515	CONSULTANT	150,000.00	150,000.00	10,515.00	111,854.36	38,145.64
Category: 55 - PROFESSIONAL SERVICES Total:		150,000.00	150,000.00	10,515.00	111,854.36	38,145.64
Category: 65 - CAPITAL OUTLAY						
01-31-6571	OFFICE FURNITURE & EQUIPMENT	600.00	600.00	0.00	0.00	600.00
Category: 65 - CAPITAL OUTLAY Total:		600.00	600.00	0.00	0.00	600.00
Category: 97 - INTERFUND ACTIVITY						
01-31-9772	TECHNOLOGY USER FEE	2,725.00	2,725.00	0.00	2,725.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		2,725.00	2,725.00	0.00	2,725.00	0.00
Department: 31 - COMMUNITY DEVELOPMENT Total:		476,078.99	476,078.99	34,547.23	370,223.02	105,855.97

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 32 - STREETS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-32-3001	SALARIES	225,016.27	225,016.27	14,118.87	150,412.14	74,604.13
01-32-3003	LONGEVITY	1,920.36	1,920.36	6.92	436.53	1,483.83
01-32-3007	OVERTIME	15,000.00	15,000.00	847.94	2,037.22	12,962.78
01-32-3010	INCENTIVES	959.92	959.92	18.46	361.29	598.63
01-32-3051	FICA/MEDICARE TAXES	16,136.80	16,136.80	1,064.73	11,036.53	5,100.27
01-32-3052	WORKMEN'S COMPENSATION	5,602.00	5,602.00	0.00	5,367.83	234.17
01-32-3053	UNEMPLOYMENT INSURANCE	242.91	242.91	81.90	349.76	-106.85
01-32-3054	RETIREMENT	38,742.41	38,742.41	2,401.75	24,294.15	14,448.26
01-32-3055	HEALTH INSURANCE	83,668.78	83,668.78	1,884.32	35,973.19	47,695.59
01-32-3056	LIFE INS	281.84	281.84	10.84	161.83	120.01
01-32-3057	DENTAL	4,246.84	4,246.84	174.32	2,042.36	2,204.48
01-32-3058	LONG-TERM DISABILITY	1,102.57	1,102.57	24.16	339.50	763.07
01-32-3060	VISION INSURANCE	567.32	567.32	14.68	272.85	294.47
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		393,488.02	393,488.02	20,648.89	233,085.18	160,402.84
Category: 35 - SUPPLIES						
01-32-3504	WEARING APPAREL	3,000.00	3,000.00	0.00	2,968.59	31.41
01-32-3523	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	2,288.55	1,711.45
01-32-3534	PARTS AND MATERIALS	50,000.00	50,000.00	0.00	28,126.22	21,873.78
Category: 35 - SUPPLIES Total:		57,000.00	57,000.00	0.00	33,383.36	23,616.64
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-32-4002	STREET SIGNS	10,000.00	10,000.00	0.00	11,805.28	-1,805.28
01-32-4003	STREET MAINTENANCE MAT'L	30,000.00	30,000.00	0.00	32,995.85	-2,995.85
01-32-4004	SIDEWALK REPLACEMENT	25,000.00	25,000.00	0.00	24,397.00	603.00
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		65,000.00	65,000.00	0.00	69,198.13	-4,198.13
Category: 45 - MAINTENANCE						
01-32-4503	RADIO/RADAR EQUIPMENT	800.00	800.00	0.00	0.00	800.00
01-32-4598	ORNMNTL STREET LIGHT MAIN	3,000.00	3,000.00	0.00	0.00	3,000.00
Category: 45 - MAINTENANCE Total:		3,800.00	3,800.00	0.00	0.00	3,800.00
Category: 50 - SERVICES						
01-32-5016	STREET LIGHTING	185,000.00	185,000.00	14,563.15	158,646.59	26,353.41
01-32-5020	COMMUNICATIONS	1,900.00	1,900.00	429.89	2,999.66	-1,099.66
01-32-5022	RENTAL OF EQUIPMENT	3,000.00	3,000.00	0.00	1,731.99	1,268.01
01-32-5029	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	2,628.65	2,371.35
Category: 50 - SERVICES Total:		194,900.00	194,900.00	14,993.04	166,006.89	28,893.11
Category: 55 - PROFESSIONAL SERVICES						
01-32-5507	MOSQUITO SPRAYING	16,000.00	16,000.00	3,100.50	9,990.50	6,009.50
01-32-5515	CONSULTANT SERVICES	5,000.00	5,000.00	0.00	5,430.00	-430.00
Category: 55 - PROFESSIONAL SERVICES Total:		21,000.00	21,000.00	3,100.50	15,420.50	5,579.50
Category: 97 - INTERFUND ACTIVITY						
01-32-9772	TECHNOLOGY USER FEE	875.00	875.00	0.00	875.00	0.00
01-32-9791	EQUIPMENT USER FEE	80,873.47	80,873.47	0.00	80,873.47	0.00
Category: 97 - INTERFUND ACTIVITY Total:		81,748.47	81,748.47	0.00	81,748.47	0.00
Department: 32 - STREETS Total:		816,936.49	816,936.49	38,742.43	598,842.53	218,093.96

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Department: 33 - BUILDING MAINTENANCE						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-33-3001	SALARIES	97,179.26	97,179.26	7,310.94	89,041.82	8,137.44
01-33-3002	WAGES	0.00	0.00	0.00	9,624.72	-9,624.72
01-33-3007	OVERTIME	2,000.00	2,000.00	120.02	403.48	1,596.52
01-33-3051	FICA/MEDICARE TAXES	4,258.93	4,258.93	568.47	7,578.81	-3,319.88
01-33-3052	WORKMEN'S COMPENSATION	1,889.00	1,889.00	0.00	1,894.95	-5.95
01-33-3053	UNEMPLOYMENT INSURANCE	61.09	61.09	7.46	131.79	-70.70
01-33-3054	RETIREMENT	16,520.48	16,520.48	1,195.61	15,600.35	920.13
01-33-3055	HEALTH INSURANCE	45,143.80	44,783.80	0.00	0.00	44,783.80
01-33-3056	LIFE INS	140.92	140.92	10.84	108.40	32.52
01-33-3057	DENTAL	2,505.88	2,505.88	75.08	750.80	1,755.08
01-33-3058	LONG-TERM DISABILITY	476.18	476.18	19.16	256.34	219.84
01-33-3060	VISION INSURANCE	306.80	306.80	16.48	164.80	142.00
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		170,482.34	170,122.34	9,324.06	125,556.26	44,566.08
Category: 35 - SUPPLIES						
01-33-3504	WEARING APPAREL	750.00	750.00	0.00	1,065.92	-315.92
01-33-3517	JANITORIAL SUPPLIES	10,000.00	10,000.00	0.00	16,388.41	-6,388.41
01-33-3520	FOOD	500.00	500.00	0.00	480.91	19.09
01-33-3523	TOOLS/EQUIPMENT	1,000.00	1,000.00	0.00	2,939.49	-1,939.49
01-33-3540	POWERED EQUIPMENT	1,500.00	1,500.00	0.00	782.75	717.25
01-33-3541	SAFETY PRODUCTS	750.00	750.00	0.00	0.00	750.00
01-33-3542	FIRST AID	250.00	250.00	0.00	0.00	250.00
01-33-3543	SECURITY SUPPLIES	7,000.00	7,000.00	0.00	996.04	6,003.96
Category: 35 - SUPPLIES Total:		21,750.00	21,750.00	0.00	22,653.52	-903.52
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-33-4001	MAINTENANCE-BLDG & GROUNDS	6,000.00	6,000.00	0.00	7,042.14	-1,042.14
01-33-4011	CITY HALL/CIVIC CENTER BUILDING MAINT...	13,500.00	13,500.00	0.00	14,386.27	-886.27
01-33-4021	POLICE DEPARTMENT BUILDING MAINTEN...	13,000.00	13,000.00	1,365.00	6,767.38	6,232.62
01-33-4025	FIRE DEPARTMENT BUILDING MAINTENAN...	13,000.00	13,000.00	1,820.00	14,820.00	-1,820.00
01-33-4030	PUBLIC WORKS BULDING MAINTENANCE	7,000.00	7,000.00	3,222.14	7,674.65	-674.65
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		52,500.00	52,500.00	6,407.14	50,690.44	1,809.56
Category: 45 - MAINTENANCE						
01-33-4501	FURN.,FIXT.,& OFF. MACH.	3,000.00	3,000.00	0.00	3,355.90	-355.90
Category: 45 - MAINTENANCE Total:		3,000.00	3,000.00	0.00	3,355.90	-355.90
Category: 50 - SERVICES						
01-33-5017	UTILITIES	105,000.00	105,000.00	8,594.14	88,895.44	16,104.56
01-33-5020	COMMUNICATIONS	0.00	360.00	32.30	226.10	133.90
01-33-5029	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
01-33-5040	BUILDING MAINT-OUTSOURCING	2,000.00	2,000.00	500.00	671.47	1,328.53
Category: 50 - SERVICES Total:		108,000.00	108,360.00	9,126.44	89,793.01	18,566.99
Category: 55 - PROFESSIONAL SERVICES						
01-33-5521	PEST CONTROL SERVICES	4,000.00	4,000.00	0.00	1,006.33	2,993.67
01-33-5530	PROFESSIONAL SERVICES	6,000.00	6,000.00	0.00	2,816.44	3,183.56
Category: 55 - PROFESSIONAL SERVICES Total:		10,000.00	10,000.00	0.00	3,822.77	6,177.23
Category: 65 - CAPITAL OUTLAY						
01-33-6580	BLDG & GROUND IMPROVEMENT	70,000.00	70,000.00	1,840.00	68,376.15	1,623.85
01-33-6598	FURN. & EQUIPMENT	0.00	0.00	0.00	1,105.00	-1,105.00
Category: 65 - CAPITAL OUTLAY Total:		70,000.00	70,000.00	1,840.00	69,481.15	518.85
Category: 97 - INTERFUND ACTIVITY						
01-33-9772	TECHNOLOGY USER FEE	425.00	425.00	0.00	425.00	0.00
01-33-9791	EQUIPMENT USER FEE	6,964.00	6,964.00	0.00	6,964.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:		7,389.00	7,389.00	0.00	7,389.00	0.00
Department: 33 - BUILDING MAINTENANCE Total:		443,121.34	443,121.34	26,697.64	372,742.05	70,379.29

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Department: 35 - SOLID WASTE						
Category: 55 - PROFESSIONAL SERVICES						
01-35-5508	SOLID WASTECOLLECTION SERVICES	428,406.00	428,406.00	31,223.49	337,611.92	90,794.08
01-35-5509	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	152,559.59	152,559.59	-149,659.59
01-35-5519	RECYCLING PROGRAM	111,656.00	111,656.00	8,992.56	89,263.44	22,392.56
Category: 55 - PROFESSIONAL SERVICES Total:		542,962.00	542,962.00	192,775.64	579,434.95	-36,472.95
Department: 35 - SOLID WASTE Total:		542,962.00	542,962.00	192,775.64	579,434.95	-36,472.95

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
Category: 30 - SALARIES, WAGES, & BENEFITS					
01-36-3052 WORKMEN'S COMPENSATION	0.00	0.00	0.00	2,635.17	-2,635.17
Category: 30 - SALARIES, WAGES, & BENEFITS Total:	0.00	0.00	0.00	2,635.17	-2,635.17
Category: 35 - SUPPLIES					
01-36-3514 FUEL AND OIL	169,000.00	169,000.00	12,752.90	109,289.06	59,710.94
Category: 35 - SUPPLIES Total:	169,000.00	169,000.00	12,752.90	109,289.06	59,710.94
Category: 45 - MAINTENANCE					
01-36-4520 AUTO REPAIR/OUTSOURCED	50,000.00	50,000.00	41.66	19,580.38	30,419.62
Category: 45 - MAINTENANCE Total:	50,000.00	50,000.00	41.66	19,580.38	30,419.62
Category: 50 - SERVICES					
01-36-5020 COMMUNICATIONS	1,500.00	1,500.00	73.86	662.33	837.67
Category: 50 - SERVICES Total:	1,500.00	1,500.00	73.86	662.33	837.67
Category: 54 - SUNDRY					
01-36-5405 LICENSES/PERMITS	3,500.00	3,500.00	0.00	2,354.85	1,145.15
Category: 54 - SUNDRY Total:	3,500.00	3,500.00	0.00	2,354.85	1,145.15
Category: 65 - CAPITAL OUTLAY					
01-36-6574 COMPUTER SOFTWARE	13,700.00	13,700.00	0.00	4,942.95	8,757.05
Category: 65 - CAPITAL OUTLAY Total:	13,700.00	13,700.00	0.00	4,942.95	8,757.05
Category: 97 - INTERFUND ACTIVITY					
01-36-9772 TECHNOLOGY USER FEE	1,050.00	1,050.00	0.00	1,050.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	1,050.00	1,050.00	0.00	1,050.00	0.00
Department: 36 - FLEET SERVICES Total:	238,750.00	238,750.00	12,868.42	140,514.74	98,235.26

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 38 - RECREATION						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-38-3001	SALARIES	74,024.20	74,024.20	8,828.21	52,811.99	21,212.21
01-38-3002	WAGES	100,000.00	100,000.00	24,763.49	51,628.44	48,371.56
01-38-3003	LONGEVITY	120.00	120.00	0.00	29.04	90.96
01-38-3007	OVERTIME	0.00	0.00	17.16	95.91	-95.91
01-38-3010	INCENTIVES	600.08	600.08	323.08	1,974.79	-1,374.71
01-38-3051	FICA/MEDICARE TAXES	13,333.54	13,333.54	2,559.59	7,996.39	5,337.15
01-38-3052	WORKMEN'S COMPENSATION	1,000.00	1,000.00	0.00	0.00	1,000.00
01-38-3053	UNEMPLOYMENT INSURANCE	174.74	174.74	375.36	849.21	-674.47
01-38-3054	RETIREMENT	12,788.12	12,788.12	987.52	8,163.71	4,624.41
01-38-3055	HEALTH INSURANCE	8,543.08	8,543.08	657.16	4,912.18	3,630.90
01-38-3056	LIFE INS	70.46	70.46	5.42	45.88	24.58
01-38-3057	DENTAL	488.02	488.02	37.54	318.18	169.84
01-38-3058	LONG-TERM DISABILITY	365.07	365.07	15.24	128.79	236.28
01-38-3060	VISION INSURANCE	107.12	107.12	8.24	69.81	37.31
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		211,614.43	211,614.43	38,578.01	129,024.32	82,590.11
Category: 35 - SUPPLIES						
01-38-3503	OFFICE SUPPLIES	500.00	500.00	0.00	129.97	370.03
01-38-3504	WEARING APPAREL	3,500.00	3,500.00	0.00	3,330.04	169.96
01-38-3506	CHEMICALS	500.00	500.00	0.00	0.00	500.00
01-38-3517	JANITORIAL SUPPLIES	400.00	400.00	0.00	0.00	400.00
01-38-3523	TOOLS/EQUIPMENT	250.00	250.00	0.00	216.49	33.51
01-38-3526	MINOR EQUIPMENT	250.00	250.00	0.00	0.00	250.00
01-38-3531	RECREATION & EVENTS	3,000.00	3,000.00	0.00	3,058.57	-58.57
01-38-3532	RECREATION AWARDS/PRIZES	2,500.00	2,500.00	0.00	1,629.03	870.97
01-38-3542	FIRST AID	250.00	250.00	0.00	114.60	135.40
01-38-3547	POOL SUPPLIES	5,000.00	5,000.00	0.00	4,383.97	616.03
Category: 35 - SUPPLIES Total:		16,150.00	16,150.00	0.00	12,862.67	3,287.33
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-38-4007	POOL MAINTENANCE	0.00	0.00	0.00	32.23	-32.23
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		0.00	0.00	0.00	32.23	-32.23
Category: 45 - MAINTENANCE						
01-38-4512	EQUIPMENT MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 45 - MAINTENANCE Total:		1,000.00	1,000.00	0.00	0.00	1,000.00
Category: 50 - SERVICES						
01-38-5012	PRINTING	8,500.00	8,500.00	0.00	3,182.24	5,317.76
01-38-5020	COMMUNICATIONS	1,359.96	1,359.96	110.78	737.81	622.15
01-38-5022	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00
01-38-5027	MEMBERSHIPS/SUBSCRIPTIONS	850.00	850.00	0.00	1,062.92	-212.92
01-38-5029	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	4,820.86	-320.86
01-38-5043	GENERAL ADVERTISING	5,000.00	5,000.00	0.00	4,924.78	75.22
01-38-5046	FOUNDER'S DAY	50,000.00	50,000.00	0.00	50,874.19	-874.19
01-38-5047	EGG HUNTS	2,000.00	2,000.00	300.00	1,094.09	905.91
01-38-5048	FOURTH OF JULY	12,000.00	12,000.00	0.00	10,710.72	1,289.28
01-38-5049	FALL FROLIC	3,000.00	3,000.00	0.00	2,917.51	82.49
01-38-5050	HOLIDAY IN THE VILLAGE	7,000.00	7,000.00	0.00	5,472.42	1,527.58
01-38-5051	FOOD TRUCK RALLY	3,000.00	3,000.00	0.00	3,000.00	0.00
01-38-5052	CONCERT SERIES	8,000.00	8,000.00	0.00	10,695.28	-2,695.28
01-38-5053	MOVIE SERIES	2,000.00	2,000.00	0.00	1,562.30	437.70
01-38-5054	POOL EVENTS	1,500.00	1,500.00	0.00	59.70	1,440.30
01-38-5055	RECREATIONAL ACTIVITIES	5,000.00	5,000.00	600.00	4,356.31	643.69
Category: 50 - SERVICES Total:		114,209.96	114,209.96	1,010.78	105,471.13	8,738.83
Category: 55 - PROFESSIONAL SERVICES						
01-38-5530	PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	21,500.00	0.00
Category: 55 - PROFESSIONAL SERVICES Total:		21,500.00	21,500.00	0.00	21,500.00	0.00

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 97 - INTERFUND ACTIVITY					
01-38-9772 TECHNOLOGY USER FEE	1,100.00	1,100.00	0.00	1,100.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	1,100.00	1,100.00	0.00	1,100.00	0.00
Department: 38 - RECREATION Total:	365,574.39	365,574.39	39,588.79	269,990.35	95,584.04

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 39 - PARKS						
Category: 30 - SALARIES, WAGES, & BENEFITS						
01-39-3001	SALARIES	452,544.44	452,544.44	36,802.85	334,785.48	117,758.96
01-39-3003	LONGEVITY	1,080.04	1,080.04	200.79	1,969.24	-889.20
01-39-3007	OVERTIME	3,000.00	3,000.00	284.84	4,713.30	-1,713.30
01-39-3010	INCENTIVES	600.08	600.08	323.08	3,056.03	-2,455.95
01-39-3051	FICA/MEDICARE TAXES	33,245.78	33,245.78	2,767.70	25,243.90	8,001.88
01-39-3052	WORKMEN'S COMPENSATION	7,500.00	7,500.00	0.00	6,383.58	1,116.42
01-39-3053	UNEMPLOYMENT INSURANCE	458.60	458.60	29.62	338.06	120.54
01-39-3054	RETIREMENT	77,932.17	77,932.17	6,049.77	54,833.71	23,098.46
01-39-3055	HEALTH INSURANCE	130,269.36	130,269.36	8,990.38	90,300.92	39,968.44
01-39-3056	LIFE INS	563.68	563.68	43.32	427.17	136.51
01-39-3057	DENTAL	7,728.76	7,728.76	547.56	5,509.55	2,219.21
01-39-3058	LONG-TERM DISABILITY	2,226.27	2,226.27	96.35	877.77	1,348.50
01-39-3060	VISION INSURANCE	1,029.34	1,029.34	61.96	609.25	420.09
Category: 30 - SALARIES, WAGES, & BENEFITS Total:		718,178.52	718,178.52	56,198.22	529,047.96	189,130.56
Category: 35 - SUPPLIES						
01-39-3503	OFFICE SUPPLIES	250.00	250.00	0.00	384.19	-134.19
01-39-3504	WEARING APPAREL	5,000.00	5,000.00	0.00	5,117.68	-117.68
01-39-3506	CHEMICALS	12,000.00	12,000.00	0.00	9,472.46	2,527.54
01-39-3517	JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	15.00	1,985.00
01-39-3520	FOOD	3,400.00	3,400.00	0.00	4,372.15	-972.15
01-39-3523	TOOLS/EQUIPMENT	2,000.00	2,000.00	0.00	1,277.86	722.14
01-39-3526	MINOR EQUIPMENT	3,000.00	3,000.00	0.00	3,744.71	-744.71
01-39-3534	EQUIP REPAIR PARTS	7,000.00	7,000.00	0.00	5,057.82	1,942.18
01-39-3536	LANDSCAPING MATERIALS	17,000.00	17,000.00	0.00	23,654.87	-6,654.87
01-39-3542	FIRST AID	500.00	500.00	0.00	0.00	500.00
01-39-3544	IRRIGATION SUPPLIES	5,000.00	5,000.00	0.00	4,862.19	137.81
01-39-3545	POOL JANITORIAL SUPPLIES	2,000.00	2,000.00	0.00	53.98	1,946.02
01-39-3546	SPLASH PAD CHEMICALS	3,000.00	3,000.00	0.00	0.00	3,000.00
01-39-3547	POOL CHEMICALS	16,000.00	16,000.00	2,233.00	8,029.24	7,970.76
Category: 35 - SUPPLIES Total:		78,150.00	78,150.00	2,233.00	66,042.15	12,107.85
Category: 40 - MAINTENANCE--BLDGS, STRUC						
01-39-4007	POOL MAINTENANCE	17,000.00	17,000.00	3,945.00	34,659.36	-17,659.36
01-39-4008	PARK MAINTENANCE	3,000.00	3,000.00	0.00	2,311.25	688.75
01-39-4031	SPLASH PAD MAINTENANCE	2,000.00	2,000.00	1,147.50	1,980.00	20.00
01-39-4032	CAROL FOX PARK	6,000.00	6,000.00	0.00	6,013.39	-13.39
01-39-4033	CLARK HENRY PARK	7,000.00	7,000.00	1,055.98	5,591.61	1,408.39
01-39-4034	PHILLIPINE PARK	1,500.00	1,500.00	0.00	1,852.55	-352.55
01-39-4035	DOG PARK	3,000.00	3,000.00	0.00	731.16	2,268.84
01-39-4036	OPEN GREEN SPACE/POCKET PARKS	1,000.00	1,000.00	0.00	1,253.38	-253.38
01-39-4037	HIKE AND BIKE TRAILS	3,000.00	3,000.00	0.00	0.00	3,000.00
01-39-4038	TREE MAINTENANCE AND TREE CITY USA	5,000.00	5,000.00	0.00	1,622.03	3,377.97
01-39-4039	MARQUEES - MAINT	5,000.00	5,000.00	0.00	4,105.50	894.50
Category: 40 - MAINTENANCE--BLDGS, STRUC Total:		53,500.00	53,500.00	6,148.48	60,120.23	-6,620.23
Category: 45 - MAINTENANCE						
01-39-4511	VEHICLE MAINTENANCE	1,000.00	1,000.00	0.00	41.98	958.02
01-39-4512	EQUIPMENT MAINTENANCE	3,000.00	3,000.00	0.00	783.78	2,216.22
01-39-4520	AUTO REPAIR/OUTSOURCED	0.00	0.00	-2,232.62	-2,232.62	2,232.62
Category: 45 - MAINTENANCE Total:		4,000.00	4,000.00	-2,232.62	-1,406.86	5,406.86
Category: 50 - SERVICES						
01-39-5012	PRINTING	750.00	750.00	0.00	0.00	750.00
01-39-5020	COMMUNICATIONS	5,620.04	5,620.04	673.58	3,911.15	1,708.89
01-39-5022	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	1,354.51	645.49
01-39-5027	MEMBERSHIPS/SUBCRIPTIONS	750.00	750.00	216.50	634.68	115.32
01-39-5029	TRAVEL/TRAINING	5,000.00	5,000.00	0.00	3,685.82	1,314.18
Category: 50 - SERVICES Total:		14,120.04	14,120.04	890.08	9,586.16	4,533.88

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Category: 55 - PROFESSIONAL SERVICES					
01-39-5529 CONTRACTUAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
01-39-5530 PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	400.00	1,600.00
Category: 55 - PROFESSIONAL SERVICES Total:	5,500.00	5,500.00	0.00	400.00	5,100.00
Category: 65 - CAPITAL OUTLAY					
01-39-6516 PARKS & LANDSCAPING PROJS	40,000.00	40,000.00	0.00	16,726.61	23,273.39
01-39-6598 MISCELLANEOUS EQUIPMENT	12,000.00	12,000.00	0.00	26,802.58	-14,802.58
Category: 65 - CAPITAL OUTLAY Total:	52,000.00	52,000.00	0.00	43,529.19	8,470.81
Category: 97 - INTERFUND ACTIVITY					
01-39-9772 TECHNOLOGY USER FEE	2,075.00	2,075.00	0.00	2,075.00	0.00
01-39-9791 EQUIPMENT USER FEE	132,311.00	132,311.00	0.00	132,311.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	134,386.00	134,386.00	0.00	134,386.00	0.00
Department: 39 - PARKS Total:	1,059,834.56	1,059,834.56	63,237.16	841,704.83	218,129.73
Fund: 01 - GENERAL FUND Surplus (Deficit):	-6,833,010.69	-8,362,893.82	-652,742.51	-6,822,663.42	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 03 - DEBT SERVICE FUND						
Department: 50 - REVENUES						
Category: 72 - PROPERTY TAXES						
03-50-7201	CURRENT PROPERTY TAXES	1,347,194.00	1,347,194.00	0.00	1,342,765.62	4,428.38
03-50-7202	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	0.00	-32,279.37	62,279.37
03-50-7203	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	0.00	3,814.00	11,186.00
	Category: 72 - PROPERTY TAXES Total:	1,392,194.00	1,392,194.00	0.00	1,314,300.25	77,893.75
Category: 96 - INTEREST EARNED						
03-50-9601	INTEREST EARNED	14,000.00	14,000.00	1,612.70	20,628.54	-6,628.54
	Category: 96 - INTEREST EARNED Total:	14,000.00	14,000.00	1,612.70	20,628.54	-6,628.54
Category: 97 - INTERFUND ACTIVITY						
03-50-9752	TRANSFER FROM UTILITY FUND	169,686.00	169,686.00	0.00	169,686.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	169,686.00	169,686.00	0.00	169,686.00	0.00
	Department: 50 - REVENUES Total:	1,575,880.00	1,575,880.00	1,612.70	1,504,614.79	71,265.21

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 51 - DEBT SERVICE						
Category: 61 - DEBT SERVICE						
03-51-6121	PRINCIPAL/DEBT SERVICE	1,370,000.00	1,370,000.00	0.00	1,370,000.00	0.00
03-51-6122	INTEREST/DEBT SERVICE	157,200.00	157,200.00	0.00	88,875.00	68,325.00
03-51-6123	MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	1,575.00	7,425.00
	Category: 61 - DEBT SERVICE Total:	1,536,200.00	1,536,200.00	0.00	1,460,450.00	75,750.00
	Department: 51 - DEBT SERVICE Total:	1,536,200.00	1,536,200.00	0.00	1,460,450.00	75,750.00
	Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,680.00	39,680.00	1,612.70	44,164.79	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 05 - MOTEL TAX FUND					
Department: 55 - REVENUES					
Category: 75 - OTHER TAXES					
05-55-7635					
MOTEL OCCUPANCY TAX	170,000.00	170,000.00	29,648.16	117,423.30	52,576.70
Category: 75 - OTHER TAXES Total:	170,000.00	170,000.00	29,648.16	117,423.30	52,576.70
Category: 96 - INTEREST EARNED					
05-55-9601					
INTEREST EARNED	12,000.00	12,000.00	83.38	806.66	11,193.34
Category: 96 - INTEREST EARNED Total:	12,000.00	12,000.00	83.38	806.66	11,193.34
Department: 55 - REVENUES Total:	182,000.00	182,000.00	29,731.54	118,229.96	63,770.04

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
Category: 50 - SERVICES					
05-56-5040 ARTS	10,000.00	10,000.00	0.00	2,223.17	7,776.83
05-56-5043 GENERAL ADVERTISING	8,000.00	8,000.00	0.00	5,535.00	2,465.00
05-56-5044 ADVERTISING	12,000.00	12,000.00	-1,267.75	5,756.82	6,243.18
Category: 50 - SERVICES Total:	30,000.00	30,000.00	-1,267.75	13,514.99	16,485.01
Category: 97 - INTERFUND ACTIVITY					
05-56-9751 TRANSFER TO GENERAL FUND	26,900.00	26,900.00	0.00	26,900.00	0.00
05-56-9753 TRANSFER TO CAPITAL IMP FUND	125,100.00	125,100.00	0.00	125,100.00	0.00
Category: 97 - INTERFUND ACTIVITY Total:	152,000.00	152,000.00	0.00	152,000.00	0.00
Department: 56 - MOTEL TAX Total:	182,000.00	182,000.00	-1,267.75	165,514.99	16,485.01
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	0.00	0.00	30,999.29	-47,285.03	

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 10 - CAPITAL IMPROVEMENTS FUND						
Department: 90 - REVENUES						
Category: 96 - INTEREST EARNED						
10-90-9601	INTEREST EARNED	84,000.00	84,000.00	2,597.92	41,035.38	42,964.62
	Category: 96 - INTEREST EARNED Total:	84,000.00	84,000.00	2,597.92	41,035.38	42,964.62
Category: 97 - INTERFUND ACTIVITY						
10-90-9751	TRFR F/GENERAL FUND	9,281,348.00	10,811,231.13	0.00	10,246,231.13	565,000.00
10-90-9753	TRANSFER FROM MOTEL TAX FUND	125,100.00	125,100.00	0.00	125,100.00	0.00
	Category: 97 - INTERFUND ACTIVITY Total:	9,406,448.00	10,936,331.13	0.00	10,371,331.13	565,000.00
Category: 99 - OTHER AGENCY REVENUES						
10-90-9907	FY 20 - HOME ELEVATION	4,573,586.00	4,573,586.00	0.00	1,622,654.49	2,950,931.51
	Category: 99 - OTHER AGENCY REVENUES Total:	4,573,586.00	4,573,586.00	0.00	1,622,654.49	2,950,931.51
	Department: 90 - REVENUES Total:	14,064,034.00	15,593,917.13	2,597.92	12,035,021.00	3,558,896.13

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Department: 91 - EXPENSE						
Category: 70 - CAPITAL IMPROVEMENTS						
10-91-7012	E 127 IMPROVEMENTS	300,000.00	300,000.00	0.00	165,772.72	134,227.28
10-91-7016	ELEVATIONS FY 20 GRANT	4,927,770.00	4,927,770.00	251,979.18	1,979,211.48	2,948,558.52
10-91-7032	REHAB/REPAIR STORM WATER LINES	200,000.00	200,000.00	0.00	0.00	200,000.00
10-91-7056	CAROL FOX PARK SANDBOX RENOV	55,000.00	55,000.00	0.00	0.00	55,000.00
10-91-7066	PLAYGROUND STRUCTURE CAROL FOX	150,000.00	150,000.00	0.00	20,000.00	130,000.00
10-91-7067	CLARK HENRY BASEBALL FIELD	255,000.00	255,000.00	3,680.00	3,680.00	251,320.00
10-91-7095	FIRE STATION REMODEL	550,000.00	550,000.00	7,212.50	68,239.99	481,760.01
10-91-7105	PARK IMPROVEMENTS	50,000.00	50,000.00	0.00	13,506.48	36,493.52
10-91-7127	NEW TAYLOR BLDG CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
10-91-7130	FACILITIES IMPROVEMENT	96,000.00	96,000.00	10,412.50	60,921.00	35,079.00
10-91-7131	GOLF COURSE CONVENTION CENTER	8,500,000.00	9,029,883.13	741,788.86	7,097,173.97	1,932,709.16
10-91-7134	STREET PANELS REPLACEMENT	125,000.00	125,000.00	0.00	131,048.60	-6,048.60
10-91-7137	SIDEWALK REPL & ADD	150,000.00	150,000.00	0.00	150,000.00	0.00
10-91-7138	SEATTLE ST (SENATE W TO DEAD END)	0.00	0.00	0.00	515.00	-515.00
10-91-7139	FY 23 STREET PROJECT	0.00	0.00	0.00	0.00	0.00
10-91-7143	PMP JERSEY MEADOW NATURE TRAIL & F...	125,000.00	125,000.00	0.00	0.00	125,000.00
10-91-7148	DECORATIVE STREET LIGHTS	250,000.00	250,000.00	0.00	189,549.00	60,451.00
Category: 70 - CAPITAL IMPROVEMENTS Total:		15,733,770.00	16,263,653.13	1,015,073.04	9,879,618.24	6,384,034.89
Department: 91 - EXPENSE Total:		15,733,770.00	16,263,653.13	1,015,073.04	9,879,618.24	6,384,034.89
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):		-1,669,736.00	-669,736.00	-1,012,475.12	2,155,402.76	
Total Surplus (Deficit):		-8,463,066.69	-8,992,949.82	-1,632,605.64	-4,670,380.90	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - GENERAL FUND					
Department: 10 - REVENUES					
72 - PROPERTY TAXES	8,493,956.00	8,493,956.00	0.00	8,291,098.63	202,857.37
75 - OTHER TAXES	6,097,000.00	6,097,000.00	391,306.50	4,253,203.89	1,843,796.11
80 - FINES WARRANTS & BONDS	848,000.00	848,000.00	285,307.01	815,209.11	32,790.89
85 - FEE & CHARGES FOR SERVICE	397,407.00	397,407.00	23,651.97	359,872.60	37,534.40
90 - LICENSES & PERMITS	232,000.00	232,000.00	33,506.79	334,242.88	-102,242.88
96 - INTEREST EARNED	800,000.00	800,000.00	73,939.84	675,251.16	124,748.84
97 - INTERFUND ACTIVITY	5,582,515.00	5,582,515.00	0.00	3,252,686.58	2,329,828.42
98 - MISCELLANEOUS REVENUE	70,000.00	70,000.00	4,634.38	22,956.05	47,043.95
99 - OTHER AGENCY REVENUES	300,000.00	300,000.00	0.00	16,343.75	283,656.25
Department: 10 - REVENUES Total:	22,820,878.00	22,820,878.00	812,346.49	18,020,864.65	4,800,013.35

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 11 - ADMINISTRATIVE SERVICE					
30 - SALARIES, WAGES, & BENEFITS	1,052,032.40	1,052,032.40	89,171.11	875,285.05	176,747.35
35 - SUPPLIES	18,850.00	18,850.00	0.00	11,568.87	7,281.13
45 - MAINTENANCE	2,000.00	2,000.00	0.00	214.50	1,785.50
50 - SERVICES	100,050.60	100,050.60	5,459.02	66,707.78	33,342.82
54 - SUNDRY	35,000.00	35,000.00	95.40	29,543.74	5,456.26
60 - OTHER SERVICES	300.00	300.00	0.00	108.90	191.10
97 - INTERFUND ACTIVITY	7,780.00	7,780.00	0.00	7,780.00	0.00
Department: 11 - ADMINISTRATIVE SERVICE Total:	1,216,013.00	1,216,013.00	94,725.53	991,208.84	224,804.16

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 12 - LEGAL/OTHER SERVICES					
50 - SERVICES	2,730,000.00	2,730,000.00	0.00	862,109.26	1,867,890.74
55 - PROFESSIONAL SERVICES	115,000.00	115,000.00	0.00	42,166.49	72,833.51
60 - OTHER SERVICES	172,132.00	172,132.00	0.00	175,627.07	-3,495.07
97 - INTERFUND ACTIVITY	9,381,898.00	10,911,781.13	0.00	10,346,781.13	565,000.00
Department: 12 - LEGAL/OTHER SERVICES Total:	12,399,030.00	13,928,913.13	0.00	11,426,683.95	2,502,229.18

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 13 - INFO TECHNOLOGY					
30 - SALARIES, WAGES, & BENEFITS	392,064.02	392,064.02	31,245.94	302,741.72	89,322.30
35 - SUPPLIES	3,450.00	3,450.00	0.00	2,111.30	1,338.70
45 - MAINTENANCE	481,814.00	481,814.00	31,015.17	203,371.03	278,442.97
50 - SERVICES	59,195.19	59,195.19	3,145.88	39,260.79	19,934.40
55 - PROFESSIONAL SERVICES	60,000.00	60,000.00	11,360.72	22,928.83	37,071.17
65 - CAPITAL OUTLAY	4,000.00	4,000.00	0.00	3,222.50	777.50
97 - INTERFUND ACTIVITY	86,240.00	86,240.00	0.00	86,240.00	0.00
Department: 13 - INFO TECHNOLOGY Total:	1,086,763.21	1,086,763.21	76,767.71	659,876.17	426,887.04

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - PURCHASING					
35 - SUPPLIES	24,000.00	24,000.00	1,112.87	16,354.66	7,645.34
50 - SERVICES	2,675.00	2,675.00	0.00	2,004.75	670.25
Department: 14 - PURCHASING Total:	26,675.00	26,675.00	1,112.87	18,359.41	8,315.59

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 15 - ACCOUNTING SERVICES					
30 - SALARIES, WAGES, & BENEFITS	434,499.45	434,499.45	33,390.74	269,840.29	164,659.16
35 - SUPPLIES	4,350.00	5,350.00	0.00	4,375.87	974.13
45 - MAINTENANCE	500.00	500.00	0.00	448.97	51.03
50 - SERVICES	7,899.90	6,899.90	323.80	3,163.30	3,736.60
54 - SUNDRY	1,000.00	1,000.00	0.00	805.00	195.00
55 - PROFESSIONAL SERVICES	50,000.00	50,000.00	0.00	33,239.98	16,760.02
97 - INTERFUND ACTIVITY	2,775.00	2,775.00	0.00	2,775.00	0.00
Department: 15 - ACCOUNTING SERVICES Total:	501,024.35	501,024.35	33,714.54	314,648.41	186,375.94

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 16 - CUSTOMER SERVICE					
30 - SALARIES, WAGES, & BENEFITS	81,109.74	81,109.74	6,137.48	62,313.82	18,795.92
35 - SUPPLIES	500.00	500.00	0.00	129.56	370.44
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	1,100.00	1,100.00	73.86	937.19	162.81
55 - PROFESSIONAL SERVICES	73,500.00	73,500.00	0.00	68,183.48	5,316.52
97 - INTERFUND ACTIVITY	437.50	437.50	0.00	437.50	0.00
Department: 16 - CUSTOMER SERVICE Total:	157,047.24	157,047.24	6,211.34	132,001.55	25,045.69

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 19 - MUNICIPAL COURT					
30 - SALARIES, WAGES, & BENEFITS	288,760.90	288,760.90	20,309.73	222,453.49	66,307.41
35 - SUPPLIES	2,300.00	2,300.00	0.00	1,256.78	1,043.22
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	6,900.00	6,900.00	581.73	3,048.30	3,851.70
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00
55 - PROFESSIONAL SERVICES	80,950.00	80,950.00	0.00	51,620.27	29,329.73
Department: 19 - MUNICIPAL COURT Total:	380,210.90	380,210.90	20,891.46	278,378.84	101,832.06

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 21 - POLICE					
30 - SALARIES, WAGES, & BENEFITS	4,404,871.27	4,404,871.27	395,717.49	3,502,898.56	901,972.71
35 - SUPPLIES	93,924.00	93,924.00	1,944.44	77,742.74	16,181.26
45 - MAINTENANCE	72,397.00	72,397.00	-481.55	56,872.19	15,524.81
50 - SERVICES	247,199.72	247,199.72	7,126.73	204,829.09	42,370.63
54 - SUNDRY	3,000.00	3,000.00	0.00	1,692.55	1,307.45
55 - PROFESSIONAL SERVICES	1,800.00	1,800.00	0.00	1,566.00	234.00
60 - OTHER SERVICES	25,340.00	25,340.00	0.00	24,922.41	417.59
65 - CAPITAL OUTLAY	115,000.00	115,000.00	0.00	1,779.00	113,221.00
97 - INTERFUND ACTIVITY	1,987.50	1,987.50	0.00	1,987.50	0.00
Department: 21 - POLICE Total:	4,965,519.49	4,965,519.49	404,307.11	3,874,290.04	1,091,229.45

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 23 - COMMUNICATIONS					
30 - SALARIES, WAGES, & BENEFITS	1,017,393.07	1,017,393.07	85,730.67	732,016.35	285,376.72
35 - SUPPLIES	13,365.00	13,365.00	196.00	6,736.24	6,628.76
45 - MAINTENANCE	22,450.00	22,450.00	0.00	1,863.73	20,586.27
50 - SERVICES	16,900.08	16,900.08	724.93	7,865.05	9,035.03
60 - OTHER SERVICES	600.00	600.00	0.00	226.18	373.82
97 - INTERFUND ACTIVITY	53,100.00	53,100.00	0.00	53,100.00	0.00
Department: 23 - COMMUNICATIONS Total:	1,123,808.15	1,123,808.15	86,651.60	801,807.55	322,000.60

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 25 - FIRE DEPARTMENT					
30 - SALARIES, WAGES, & BENEFITS	2,995,572.80	2,995,572.80	273,958.55	2,586,543.93	409,028.87
35 - SUPPLIES	306,199.00	306,199.00	32,948.75	225,089.74	81,109.26
45 - MAINTENANCE	133,949.00	133,949.00	1,114.52	74,168.27	59,780.73
50 - SERVICES	92,133.04	92,133.04	2,648.18	64,793.53	27,339.51
54 - SUNDRY	1,299.00	1,299.00	870.00	932.00	367.00
55 - PROFESSIONAL SERVICES	88,300.00	88,300.00	1,398.84	32,164.98	56,135.02
65 - CAPITAL OUTLAY	0.00	0.00	0.00	1,193.82	-1,193.82
Department: 25 - FIRE DEPARTMENT Total:	3,617,452.84	3,617,452.84	312,938.84	2,984,886.27	632,566.57

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 30 - PUBLIC WORKS					
30 - SALARIES, WAGES, & BENEFITS	133,689.94	133,689.94	11,921.24	104,148.25	29,541.69
35 - SUPPLIES	5,950.00	5,950.00	0.00	4,454.01	1,495.99
50 - SERVICES	15,119.80	15,119.80	754.45	12,767.81	2,351.99
55 - PROFESSIONAL SERVICES	70,000.00	70,000.00	6,635.00	55,837.50	14,162.50
65 - CAPITAL OUTLAY	1,600.00	1,600.00	0.00	0.00	1,600.00
97 - INTERFUND ACTIVITY	10,727.00	10,727.00	0.00	10,727.00	0.00
Department: 30 - PUBLIC WORKS Total:	237,086.74	237,086.74	19,310.69	187,934.57	49,152.17

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 31 - COMMUNITY DEVELOPMENT					
30 - SALARIES, WAGES, & BENEFITS	303,304.19	303,304.19	23,397.99	234,310.87	68,993.32
35 - SUPPLIES	9,750.00	9,750.00	0.00	2,800.05	6,949.95
45 - MAINTENANCE	0.00	0.00	0.00	526.47	-526.47
50 - SERVICES	9,699.80	9,699.80	634.24	18,006.27	-8,306.47
55 - PROFESSIONAL SERVICES	150,000.00	150,000.00	10,515.00	111,854.36	38,145.64
65 - CAPITAL OUTLAY	600.00	600.00	0.00	0.00	600.00
97 - INTERFUND ACTIVITY	2,725.00	2,725.00	0.00	2,725.00	0.00
Department: 31 - COMMUNITY DEVELOPMENT Total:	476,078.99	476,078.99	34,547.23	370,223.02	105,855.97

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 32 - STREETS					
30 - SALARIES, WAGES, & BENEFITS	393,488.02	393,488.02	20,648.89	233,085.18	160,402.84
35 - SUPPLIES	57,000.00	57,000.00	0.00	33,383.36	23,616.64
40 - MAINTENANCE--BLDGS, STRUC	65,000.00	65,000.00	0.00	69,198.13	-4,198.13
45 - MAINTENANCE	3,800.00	3,800.00	0.00	0.00	3,800.00
50 - SERVICES	194,900.00	194,900.00	14,993.04	166,006.89	28,893.11
55 - PROFESSIONAL SERVICES	21,000.00	21,000.00	3,100.50	15,420.50	5,579.50
97 - INTERFUND ACTIVITY	81,748.47	81,748.47	0.00	81,748.47	0.00
Department: 32 - STREETS Total:	816,936.49	816,936.49	38,742.43	598,842.53	218,093.96

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 33 - BUILDING MAINTENANCE					
30 - SALARIES, WAGES, & BENEFITS	170,482.34	170,122.34	9,324.06	125,556.26	44,566.08
35 - SUPPLIES	21,750.00	21,750.00	0.00	22,653.52	-903.52
40 - MAINTENANCE--BLDGS, STRUC	52,500.00	52,500.00	6,407.14	50,690.44	1,809.56
45 - MAINTENANCE	3,000.00	3,000.00	0.00	3,355.90	-355.90
50 - SERVICES	108,000.00	108,360.00	9,126.44	89,793.01	18,566.99
55 - PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	3,822.77	6,177.23
65 - CAPITAL OUTLAY	70,000.00	70,000.00	1,840.00	69,481.15	518.85
97 - INTERFUND ACTIVITY	7,389.00	7,389.00	0.00	7,389.00	0.00
Department: 33 - BUILDING MAINTENANCE Total:	443,121.34	443,121.34	26,697.64	372,742.05	70,379.29

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	542,962.00	542,962.00	192,775.64	579,434.95	-36,472.95
Department: 35 - SOLID WASTE Total:	542,962.00	542,962.00	192,775.64	579,434.95	-36,472.95

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 36 - FLEET SERVICES					
30 - SALARIES, WAGES, & BENEFITS	0.00	0.00	0.00	2,635.17	-2,635.17
35 - SUPPLIES	169,000.00	169,000.00	12,752.90	109,289.06	59,710.94
45 - MAINTENANCE	50,000.00	50,000.00	41.66	19,580.38	30,419.62
50 - SERVICES	1,500.00	1,500.00	73.86	662.33	837.67
54 - SUNDRY	3,500.00	3,500.00	0.00	2,354.85	1,145.15
65 - CAPITAL OUTLAY	13,700.00	13,700.00	0.00	4,942.95	8,757.05
97 - INTERFUND ACTIVITY	1,050.00	1,050.00	0.00	1,050.00	0.00
Department: 36 - FLEET SERVICES Total:	238,750.00	238,750.00	12,868.42	140,514.74	98,235.26

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 38 - RECREATION					
30 - SALARIES, WAGES, & BENEFITS	211,614.43	211,614.43	38,578.01	129,024.32	82,590.11
35 - SUPPLIES	16,150.00	16,150.00	0.00	12,862.67	3,287.33
40 - MAINTENANCE--BLDGS, STRUC	0.00	0.00	0.00	32.23	-32.23
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	114,209.96	114,209.96	1,010.78	105,471.13	8,738.83
55 - PROFESSIONAL SERVICES	21,500.00	21,500.00	0.00	21,500.00	0.00
97 - INTERFUND ACTIVITY	1,100.00	1,100.00	0.00	1,100.00	0.00
Department: 38 - RECREATION Total:	365,574.39	365,574.39	39,588.79	269,990.35	95,584.04

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 39 - PARKS					
30 - SALARIES, WAGES, & BENEFITS	718,178.52	718,178.52	56,198.22	529,047.96	189,130.56
35 - SUPPLIES	78,150.00	78,150.00	2,233.00	66,042.15	12,107.85
40 - MAINTENANCE--BLDGS, STRUC	53,500.00	53,500.00	6,148.48	60,120.23	-6,620.23
45 - MAINTENANCE	4,000.00	4,000.00	-2,232.62	-1,406.86	5,406.86
50 - SERVICES	14,120.04	14,120.04	890.08	9,586.16	4,533.88
55 - PROFESSIONAL SERVICES	5,500.00	5,500.00	0.00	400.00	5,100.00
65 - CAPITAL OUTLAY	52,000.00	52,000.00	0.00	43,529.19	8,470.81
97 - INTERFUND ACTIVITY	134,386.00	134,386.00	0.00	134,386.00	0.00
Department: 39 - PARKS Total:	1,059,834.56	1,059,834.56	63,237.16	841,704.83	218,129.73
Fund: 01 - GENERAL FUND Surplus (Deficit):	-6,833,010.69	-8,362,893.82	-652,742.51	-6,822,663.42	-1,540,230.40
Fund: 03 - DEBT SERVICE FUND					
Department: 50 - REVENUES					
72 - PROPERTY TAXES	1,392,194.00	1,392,194.00	0.00	1,314,300.25	77,893.75
96 - INTEREST EARNED	14,000.00	14,000.00	1,612.70	20,628.54	-6,628.54
97 - INTERFUND ACTIVITY	169,686.00	169,686.00	0.00	169,686.00	0.00
Department: 50 - REVENUES Total:	1,575,880.00	1,575,880.00	1,612.70	1,504,614.79	71,265.21

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 51 - DEBT SERVICE					
61 - DEBT SERVICE	1,536,200.00	1,536,200.00	0.00	1,460,450.00	75,750.00
Department: 51 - DEBT SERVICE Total:	1,536,200.00	1,536,200.00	0.00	1,460,450.00	75,750.00
Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):	39,680.00	39,680.00	1,612.70	44,164.79	-4,484.79
Fund: 05 - MOTEL TAX FUND					
Department: 55 - REVENUES					
75 - OTHER TAXES	170,000.00	170,000.00	29,648.16	117,423.30	52,576.70
96 - INTEREST EARNED	12,000.00	12,000.00	83.38	806.66	11,193.34
Department: 55 - REVENUES Total:	182,000.00	182,000.00	29,731.54	118,229.96	63,770.04

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 56 - MOTEL TAX					
50 - SERVICES	30,000.00	30,000.00	-1,267.75	13,514.99	16,485.01
97 - INTERFUND ACTIVITY	152,000.00	152,000.00	0.00	152,000.00	0.00
Department: 56 - MOTEL TAX Total:	182,000.00	182,000.00	-1,267.75	165,514.99	16,485.01
Fund: 05 - MOTEL TAX FUND Surplus (Deficit):	0.00	0.00	30,999.29	-47,285.03	47,285.03
Fund: 10 - CAPITAL IMPROVEMENTS FUND					
Department: 90 - REVENUES					
96 - INTEREST EARNED	84,000.00	84,000.00	2,597.92	41,035.38	42,964.62
97 - INTERFUND ACTIVITY	9,406,448.00	10,936,331.13	0.00	10,371,331.13	565,000.00
99 - OTHER AGENCY REVENUES	4,573,586.00	4,573,586.00	0.00	1,622,654.49	2,950,931.51
Department: 90 - REVENUES Total:	14,064,034.00	15,593,917.13	2,597.92	12,035,021.00	3,558,896.13

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Income Statement

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 91 - EXPENSE					
70 - CAPITAL IMPROVEMENTS	15,733,770.00	16,263,653.13	1,015,073.04	9,879,618.24	6,384,034.89
Department: 91 - EXPENSE Total:	15,733,770.00	16,263,653.13	1,015,073.04	9,879,618.24	6,384,034.89
Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):	-1,669,736.00	-669,736.00	-1,012,475.12	2,155,402.76	-2,825,138.76
Total Surplus (Deficit):	-8,463,066.69	-8,992,949.82	-1,632,605.64	-4,670,380.90	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01 - GENERAL FUND	-6,833,010.69	-8,362,893.82	-652,742.51	-6,822,663.42	-1,540,230.40
03 - DEBT SERVICE FUND	39,680.00	39,680.00	1,612.70	44,164.79	-4,484.79
05 - MOTEL TAX FUND	0.00	0.00	30,999.29	-47,285.03	47,285.03
10 - CAPITAL IMPROVEMENT...	-1,669,736.00	-669,736.00	-1,012,475.12	2,155,402.76	-2,825,138.76
Total Surplus (Deficit):	-8,463,066.69	-8,992,949.82	-1,632,605.64	-4,670,380.90	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTIONS REPORT

JUNE 2024

Tax Collection System
Distribution Report - PROPERTY TAX
 For Deposit Dates: 06/01/2024 thru 06/30/2024

Jurisdiction 0070 JERSEY VILLAGE

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2023	(18,102.59)	4,758.56	64.75	519.77	(12,759.51)	0.00	(12,759.51)	519.77	64.75
2022	(2,635.50)	65.60	58.87	0.00	(2,511.03)	0.00	(2,511.03)	0.00	58.87
2021	(851.83)	0.00	0.00	0.00	(851.83)	0.00	(851.83)	0.00	0.00
2018	41.58	32.02	14.72	0.00	88.32	0.00	88.32	0.00	14.72
2017	101.40	58.30	27.37	0.00	187.07	0.00	187.07	0.00	27.37
2015	298.21	142.65	0.00	0.00	440.86	0.00	440.86	0.00	0.00
2014	1,038.47	579.81	0.00	0.00	1,618.28	0.00	1,618.28	0.00	0.00
2013	969.11	618.61	0.00	0.00	1,587.72	0.00	1,587.72	0.00	0.00
Total:	(\$19,141.15)	\$6,255.55	\$165.71	\$519.77	(\$12,200.12)	\$0.00	(\$12,200.12)	\$519.77	\$165.71

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

TAX COLLECTION SYSTEM
 TAX COLLECTOR MONTHLY REPORT
 FROM 06/01/2024 TO 06/30/2024

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

YEAR	TAX RATE	TAX LEVY	PAID ACCTS
2023	00.742500	9,798,579.23	3,106

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2023	9,591,841.96	54,022.69-	206,737.27	18,102.59-	9,685,760.33	112,818.90	98.85	0.00
2022	86,911.52	2,864.22-	187,576.76-	2,635.50-	133,544.64-	32,879.40	32.66	38.31-
2021	61,851.47	38,937.62-	145,207.63-	851.83-	103,001.33-	19,645.17	23.57	0.00
2020	57,059.10	.00	25,909.02-	0.00	13,132.29	18,017.79	42.16	0.00
2019	18,447.50	.00	8,871.02-	0.00	5,095.62-	14,672.10	53.21-	0.00
2018	20,525.28	.00	11.26	41.58	1,799.17	18,737.37	8.76	0.00
2017	13,180.23	.00	0.00	101.40	793.51	12,386.72	6.02	0.00
2016	9,135.55	.00	449.08	0.00	449.08	9,135.55	4.69	0.00
2015	8,331.98	.00	0.00	298.21	298.21	8,033.77	3.58	0.00
2014	8,458.86	.00	0.00	1,038.47	1,038.47	7,420.39	12.28	0.00
2013	7,711.70	.00	727.07-	969.11	969.12	6,015.51	13.88	0.00
2012	7,027.61	.00	281.99-	0.00	969.12	5,776.50	14.37	0.00
2011	5,891.56	.00	0.00	0.00	1,117.62	4,773.94	18.97	0.00
2010	4,289.59	.00	0.00	0.00	0.00	4,289.59		0.00
2009	5,453.54	.00	0.00	0.00	0.00	5,453.54		0.00
2008	2,474.69	.00	0.00	0.00	0.00	2,474.69		0.00
2007	2,578.18	.00	0.00	0.00	0.00	2,578.18		0.00
2006	2,086.72	.00	0.00	0.00	0.00	2,086.72		0.00
2005	1,705.11	.00	0.00	0.00	0.00	1,705.11		0.00
2004	1,110.04	.00	0.00	0.00	0.00	1,110.04		0.00
2003	378.07	.00	378.07-	0.00	0.00	0.00		0.00
2002	89.57	.00	0.00	0.00	0.00	89.57		0.00
****	9,916,539.83	95,824.53-	161,753.95-	19,141.15-	9,464,685.33	290,100.55		38.31-
CURR	9,591,841.96	54,022.69-	206,737.27	18,102.59-	9,685,760.33	112,818.90		0.00
DELO	324,697.87	41,801.84-	368,491.22-	1,038.56-	221,075.00-	177,281.65		38.31-

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 06/01/2024 THRU 06/30/2024
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
2021 RF240611	082-134-000-0005	202112	0.00	0.00	0.00	0.00 32	296.92-	296.92-RF
2021 RF240611	082-134-000-0005	202112	296.92-	0.00	0.00	0.00 32	296.92	0.00 RF
2021 RF240611	112-886-000-0001	202112	554.91-	0.00	0.00	0.00 32	554.91	0.00 RF
2021 RF240611	112-886-000-0001	202112	0.00	0.00	0.00	0.00 32	554.91-	554.91-RF
2021 TOTAL			851.83-	0.00	0.00	0.00	0.00	851.83-
2022 RF240612	082-134-000-0005	202212	451.24-	0.00	0.00	0.00 21	451.24	0.00 RF
2022 RF240612	082-134-000-0005	202212	0.00	0.00	0.00	0.00 21	451.24-	451.24-RF
2022 RF240612	107-442-000-0001	202212	710.31-	0.00	0.00	0.00 21	710.31	0.00 RF
2022 RF240612	107-442-000-0001	202212	0.00	0.00	0.00	0.00 21	710.31-	710.31-RF
2022 RF240612	112-886-000-0001	202212	1,375.97-	0.00	0.00	0.00 21	1,375.97	0.00 RF
2022 RF240612	112-886-000-0001	202212	0.00	0.00	0.00	0.00 21	1,375.97-	1,375.97-RF
2022 RF240612	122-482-003-0021	202212	326.70-	0.00	0.00	0.00 21	326.70	0.00 RF
2022 RF240612	122-482-003-0021	202212	0.00	0.00	0.00	0.00 21	326.70-	326.70-RF
2022 TOTAL			2,864.22-	0.00	0.00	0.00	0.00	2,864.22-
2023 RF240614	082-105-000-0022	202401	111.38-	0.00	0.00	0.00 8	111.38	0.00 RF
2023 RF240614	082-105-000-0022	202401	0.00	0.00	0.00	0.00 8	111.38-	111.38-RF
2023 P0621243	082-109-000-0032	202406	1,344.26-	0.00	201.64-	0.00 0	0.00	1,545.90-TR
2023 RF240614	082-134-000-0005	202312	868.23-	0.00	0.00	0.00 8	868.23	0.00 RF
2023 RF240614	082-134-000-0005	202312	0.00	0.00	0.00	0.00 8	868.23-	868.23-RF
2023 RF240614	107-440-000-0028	202312	476.28-	0.00	0.00	0.00 8	476.28	0.00 RF
2023 RF240614	107-440-000-0028	202312	0.00	0.00	0.00	0.00 8	476.28-	476.28-RF
2023 RF240614	107-442-000-0001	202312	756.48-	0.00	0.00	0.00 8	756.48	0.00 RF
2023 RF240614	107-442-000-0001	202312	0.00	0.00	0.00	0.00 8	756.48-	756.48-RF
2023 RF240614	112-886-000-0001	202312	955.15-	0.00	0.00	0.00 8	955.15	0.00 RF
2023 RF240614	112-886-000-0001	202312	0.00	0.00	0.00	0.00 8	955.15-	955.15-RF
2023 RF240614	112-887-000-0015	202312	65.34-	0.00	0.00	0.00 8	65.34	0.00 RF
2023 RF240614	112-887-000-0015	202312	0.00	0.00	0.00	0.00 8	65.34-	65.34-RF
2023 RF240614	115-942-002-0003	202401	4,222.15-	0.00	0.00	0.00 8	4,222.15	0.00 RF
2023 RF240614	115-942-002-0003	202401	0.00	0.00	0.00	0.00 8	4,222.15-	4,222.15-RF
2023 RF240614	119-033-000-0001	202401	26,219.38-	0.00	0.00	0.00 8	26,219.38	0.00 RF
2023 RF240614	119-033-000-0001	202401	0.00	0.00	0.00	0.00 8	26,219.38-	26,219.38-RF
2023 RF240614	119-292-000-0001	202311	1,113.75-	0.00	0.00	0.00 8	1,113.75	0.00 RF
2023 RF240614	119-292-000-0001	202311	0.00	0.00	0.00	0.00 8	1,113.75-	1,113.75-RF
2023 RF240614	122-482-003-0021	202312	672.54-	0.00	0.00	0.00 8	672.54	0.00 RF
2023 RF240614	122-482-003-0021	202312	0.00	0.00	0.00	0.00 8	672.54-	672.54-RF
2023 RF240614	127-250-006-0026	202312	767.59-	0.00	0.00	0.00 8	767.59	0.00 RF
2023 RF240614	127-250-006-0026	202312	0.00	0.00	0.00	0.00 8	767.59-	767.59-RF
2023 RF240614	223-312-770-0000	202401	20,392.84-	0.00	0.00	0.00 8	20,392.84	0.00 RF
2023 RF240614	223-312-770-0000	202401	0.00	0.00	0.00	0.00 8	20,392.84-	20,392.84-RF

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 REVERSALS DETAIL SCHEDULE
 FROM: 06/01/2024 THRU 06/30/2024
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
	2023 TOTAL		57,965.37-	0.00	201.64-	0.00	0.00	58,167.01-
	YEAR 2021							
	REFUNDS		851.83-	0.00	0.00	0.00	0.00	851.83-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		851.83-	0.00	0.00	0.00	0.00	851.83-
	YEAR 2022							
	REFUNDS		2,864.22-	0.00	0.00	0.00	0.00	2,864.22-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		2,864.22-	0.00	0.00	0.00	0.00	2,864.22-
	YEAR 2023							
	REFUNDS		56,621.11-	0.00	0.00	0.00	0.00	56,621.11-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		1,344.26-	0.00	201.64-	0.00	0.00	1,545.90-
	TOTAL		57,965.37-	0.00	201.64-	0.00	0.00	58,167.01-
	ALL YEARS							
	REFUNDS		60,337.16-	0.00	0.00	0.00	0.00	60,337.16-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		1,344.26-	0.00	201.64-	0.00	0.00	1,545.90-
	TOTAL		61,681.42-	0.00	201.64-	0.00	0.00	61,883.06-

General Fund
For the period ended July 31, 2024

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Property Taxes	8,493,956.00	8,493,956.00	8,291,098.63	97.61%	8,493,956.00
Electric Franchise Taxes	365,000.00	365,000.00	273,709.58	74.99%	365,000.00
Telephone Franchise	12,000.00	12,000.00	7,497.11	62.48%	12,000.00
Gas Franchise	45,000.00	45,000.00	37,504.87	83.34%	45,000.00
Cable TV Franchise	79,000.00	79,000.00	43,493.99	55.06%	79,000.00
Telecommunication	14,000.00	14,000.00	12,289.73	87.78%	14,000.00
City Sales Tax	5,550,000.00	5,550,000.00	3,849,602.08	69.36%	4,800,000.00
Mixed Drink Tax	32,000.00	32,000.00	29,106.53	90.96%	32,000.00
Fines Warrants & Bonds **	848,000.00	848,000.00	815,209.11	96.13%	848,000.00
Fees & Charge for Services	397,407.00	397,407.00	359,872.60	90.56%	397,407.00
Licenses & Permits	232,000.00	232,000.00	334,242.88	144.07%	232,000.00
Interest Earned	800,000.00	800,000.00	675,251.16	84.41%	800,000.00
Interfund Activity	5,582,515.00	5,582,515.00	3,252,686.58	58.27%	3,252,686.58
Misc Revenue	70,000.00	70,000.00	22,956.05	32.79%	70,000.00
Other Agency Revenue	300,000.00	300,000.00	16,343.75	5.45%	300,000.00
Total Revenue	22,820,878.00	22,820,878.00	18,020,864.65	78.97%	19,741,049.58
Expenditures					
Administrative Service	1,216,013.00	1,216,013.00	991,208.84	81.51%	1,216,013.00
Legal/Other Services	12,399,030.00	12,399,030.00	11,426,683.95	92.16%	11,426,683.95
Info Technology	1,086,763.21	1,086,763.21	659,876.17	60.72%	1,086,763.21
Purchasing	26,675.00	26,675.00	18,359.41	68.83%	26,675.00
Accounting Services	501,024.35	501,024.35	314,648.41	62.80%	501,024.35
Customer Services	157,047.24	157,047.24	132,001.55	84.05%	157,047.24
Municipal Court	380,210.90	380,210.90	278,378.84	73.22%	380,210.90

Police Department	4,965,519.49	4,965,519.49	3,874,290.04	78.02%	4,965,519.49
Communications	1,123,808.15	1,123,808.15	801,807.55	71.35%	1,123,808.15
Fire Department	3,617,452.84	3,617,452.84	2,984,886.27	82.51%	3,617,452.84
Public Works	237,076.74	237,076.74	187,934.57	79.27%	237,076.74
Community Development	476,078.99	476,078.99	370,223.02	77.77%	476,078.99
Streets	816,936.49	816,936.49	598,842.53	73.30%	816,936.49
Building Maintenance	443,121.34	443,121.34	372,742.05	84.12%	443,121.34
Solid Waste	542,962.00	542,962.00	579,434.95	106.72%	542,962.00
Fleet Services	238,750.00	238,750.00	140,514.74	58.85%	238,750.00
Recreation	365,574.39	365,574.39	269,990.35	73.85%	365,574.39
Parks	1,059,834.56	1,059,834.56	841,704.83	79.42%	1,059,834.56
Total Expenditures	29,653,878.69	29,653,878.69	24,843,528.07	83.78%	28,681,532.64

** Part of the collection is transfer to the Court Technology/Security Fund

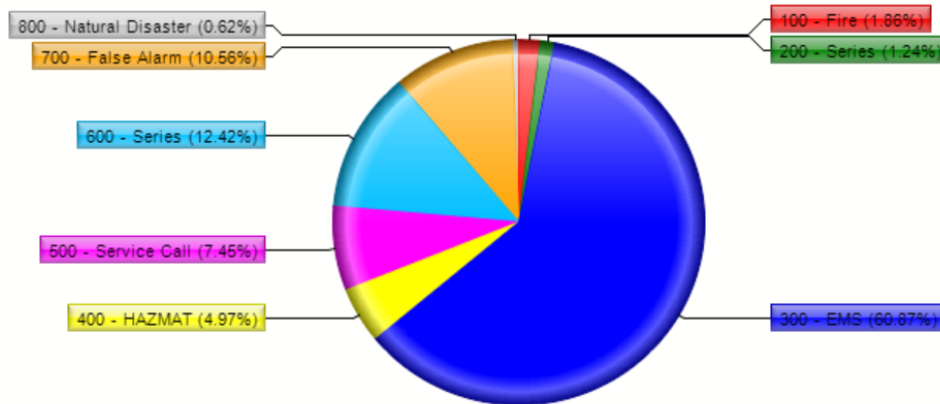
Utility Fund
For the period ended July 31, 2024

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	5,733,889.00	5,733,889.00	4,442,003.82	77.47%	5,733,889.00
Interest Earned	144,000.00	144,000.00	79,028.22	54.88%	144,000.00
Interfund Activity	-	-	-		0
Miscellaneous Revenue	60,000.00	60,000.00	42,441.01	70.74%	60,000.00
Other Agency Revenue	-	-	-	0.00%	-
Total Revenue	5,937,889.00	5,937,889.00	4,563,473.05	89.78%	5,937,889.00
Expenditures					
Water & Sewer	4,889,467.55	4,889,467.55	4,136,232.49	84.59%	4,889,467.55
Utility Capital Projects	4,040,000.00	4,040,000.00	1,844,343.73	45.65%	4,040,000.00
Total Expenditures	8,929,467.55	8,929,467.55	5,980,576.22	66.98%	8,929,467.55

Jersey Village Fire Department Monthly Activity Report July 2024

Fire Incident Type Breakdown

Incident Type Group	Count
100 - Fire	3
200 - Series	2
300 - EMS	98
400 - HAZMAT	8
500 - Service Call	12
600 - Series	20
700 - False Alarm	17
800 - Natural Disaster	1
	161



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Responses by Unit

Apparatus Name	2024-07-01	
ENGINE 101	99	99
MEDIC 101	82	82
CHIEF 1	4	4
0000	4	4
MEDIC 102	6	6
SQUAD 101	10	10
ENGINE 102	5	5
RESCUE 101	4	4
CHIEF 2	3	3
	217	217

Action by Apparatus

Apparatus Action Taken 1	ENGINE 101	MEDIC 101	ENGINE 102	CHIEF 1	MEDIC 102	SQUAD 101	0000	RESCUE 101	CHIEF 2	
Investigate	21	2	1	1	0	2	0	0	2	29
Transport person	0	46	0	0	4	0	1	0	0	51
Cancelled en route	13	4	1	0	0	0	2	0	0	20
Control traffic	27	0	1	0	0	0	0	3	0	31
Provide first aid & check for injuries	0	15	0	0	2	0	0	0	0	17
Salvage & overhaul	1	0	0	0	0	0	0	0	0	1
Rescue, remove from harm	1	0	0	0	0	0	0	0	0	1
Provide manpower	13	1	1	2	0	4	0	0	1	22
Assist physically disabled	4	2	0	0	0	0	0	0	0	6
Extinguishment by fire service personnel	2	0	0	0	0	0	0	0	0	2
Provide basic life support (BLS)	7	11	0	0	0	1	0	0	0	19
Ventilate	5	0	0	0	0	0	0	0	0	5
Provide water	1	0	0	0	0	0	0	0	0	1
Assess severe weather or natural disaster damage	1	0	0	0	0	0	0	1	0	2
Remove hazard	1	0	1	0	0	1	0	0	0	3
Provide advanced life support (ALS)	1	1	0	0	0	1	0	0	0	3
Refer to proper authority	0	0	0	0	0	0	1	0	0	1
Assistance, other	0	0	0	0	0	1	0	0	0	1
Incident command	0	0	0	1	0	0	0	0	0	1
Standby	1	0	0	0	0	0	0	0	0	1
	99	82	5	4	6	10	4	4	3	217

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Calls by Incident Type

Incident Type Details	2024-07-01	Total
651 - Smoke scare, odor of smoke	1	1
321 - EMS call, excluding vehicle accident with injury	65	65
611 - Dispatched & canceled en route	15	15
324 - Motor vehicle accident with no injuries.	21	21
745 - Alarm system activation, no fire - unintentional	5	5
111 - Building fire	1	1
622 - No incident found on arrival at dispatch address	1	1
352 - Extrication of victim(s) from vehicle	1	1
700 - False alarm or false call, other	6	6
150 - Outside rubbish fire, other	1	1
112 - Fires in structure other than in a building	1	1
735 - Alarm system sounded due to malfunction	3	3
322 - Motor vehicle accident with injuries	10	10
800 - Severe weather or natural disaster, other	1	1
461 - Building or structure weakened or collapsed	1	1
412 - Gas leak (natural gas or LPG)	4	4
424 - Carbon monoxide incident	2	2
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1
746 - Carbon monoxide detector activation, no CO	3	3
251 - Excessive heat, scorch burns with no ignition	1	1
600 - Good intent call, other	3	3
531 - Smoke or odor removal	1	1
554 - Assist invalid	3	3
444 - Power line down	1	1
510 - Person in distress, other	7	7
552 - Police matter	1	1
200 - Overpressure rupture, explosion, overheat other	1	1
Total	161	161

Total Calls by Shift

Shift	2024-07-01	Total
B Shift	58	58
C Shift	53	53
A Shift	50	50
Total	161	161

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Automatic/Mutual Aid

Outside Agency Assistance Summary

Aid Given Or Received	Alarm Date	Aided Agency Name	Aiding Agency Name
Automatic aid given			
	7/2/2024 1:36 AM	Cy-Fair FD	
	7/30/2024 12:19 AM	Cy-Fair FD	
	7/15/2024 5:15 PM	Cy-Fair FD	
Mutual aid given			
	7/22/2024 4:17 PM	Cy-Fair FD	
	7/4/2024 11:08 PM	Cy-Fair FD	
	7/4/2024 11:20 PM	Cy-Fair FD	
	7/16/2024 1:00 AM	Cy-Fair FD	
	7/9/2024 1:45 PM	Cy-Fair FD	
Mutual aid received			
	7/23/2024 6:52 PM		Cy-Fair FD
	7/26/2024 5:47 AM		Cy-Fair FD
	7/17/2024 2:41 PM		Cy-Fair FD

JULY 2024

Communication Division Monthly Report

Date	CFS - PD	CFS - FD	FMO - CFS	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Jul	81	10	0	26	129	36	42	4	1	329
2-Jul	93	6	0	17	100	45	54	1	5	321
3-Jul	86	2	0	21	96	35	48	1	7	296
4-Jul	97	6	1	22	78	27	39	1	4	275
5-Jul	74	2	0	22	117	35	41	2	8	301
6-Jul	65	5	W	30	83	29	43	1	10	266
7-Jul	85	5	W	22	54	17	22	1	6	212
8-Jul	86	11	0	22	107	10	10	0	0	246
9-Jul	76	9	0	27	111	30	28	0	2	283
10-Jul	67	5	0	32	141	32	25	4	12	318
11-Jul	66	11	0	21	135	23	37	0	1	294
12-Jul	85	8	0	26	102	39	33	0	7	300
13-Jul	69	6	W	13	73	35	37	2	1	236
14-Jul	46	1	W	7	77	20	16	0	0	167
15-Jul	53	5	3	23	124	34	36	3	3	284
16-Jul	52	3	3	10	82	21	31	2	1	205
17-Jul	68	5	5	24	133	29	36	0	3	303
18-Jul	65	7	4	16	93	35	36	2	6	264
19-Jul	52	2	0	18	114	23	19	2	0	230
20-Jul	75	5	W	24	99	28	37	3	4	275
21-Jul	76	3	W	13	46	30	47	0	0	215
22-Jul	115	4	3	19	116	59	62	0	2	380
23-Jul	46	8	2	34	127	43	54	1	4	319
24-Jul	76	6	0	30	127	36	54	4	4	337
25-Jul	75	4	1	17	84	37	46	0	5	269
26-Jul	91	7	1	25	148	41	56	1	1	371
27-Jul	50	6	W	13	86	20	40	2	2	219
28-Jul	37	8	W	24	83	13	33	1	6	205
29-Jul	83	2	1	19	95	35	41	2	3	281
30-Jul	99	3	0	25	72	51	46	1	1	298
31-Jul	70	4	1	15	100	44	36	1	0	271
Totals	2259	169	25	657	3132	992	1185	42	109	8570
Annual Totals	15678	1080	257	4195	20539	8192	9682	302	1332	61257

All of Dispatch activated for Hurricane Beryl. No other major incidents this month.

Police Department
Monthly Activity Report
 July-2024

ACTIVITY	CURRENT MONTH JULY	PREVIOUS MONTH JUNE	YTD 2024	TOTAL 2023
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OFFENSES

Homicide / Manslaughter	0	0	0	1
Sexual Assault	0	0	1	4
Robbery	0	1	5	11
Aggravated Assault	1	2	6	27
Burglary Hab/ Building	1	0	6	18
Burglary Motor Vehicle	12	11	63	59
Theft of Motor Vehicle	11	10	43	41
Thefts All Other	10	12	83	186
D.W.I.	8	3	39	37
TOTAL	43	39	246	384

PATROL STATISTICS

Calls for Service	692	675	4614	7531
Traffic Stops	422	638	4043	9884
Citations	523	670	4185	14342
Warnings	204	413	2475	3965
Accidents	41	70	437	940
House Watches	591	505	2522	6770
Crime Preventions	536	640	4351	3061
Case Reports	89	78	565	794
Arrest	33	38	225	367

ADDITIONAL STATISTICS

Flock Hits	22	21	209	357
Flock Recovery	2	4	37	123
Drone Flights	7	4	24	42
Firearms Siezed	7	7	49	65
Narcotics Items Siezed	28	24	152	243
Reports to CID	23	34	201	308

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Police Department Open Positions/Recruitment

July 2024

As of July 31, 2024, the Jersey Village Police Department has the following job openings:

- Patrol Officer (1 open positions)

The Police Department has continued recruiting efforts, and is reviewing applications for qualified applicants.



Record Request Search Result



JULY 2024 PIR REQUEST

Agency: JVPD

Print Date/Time: 8/1/2024 07:35

Agency #: TX1011200

Request Number	Requested Date	Requestor	Status	Type	Due Date	Time Spent	Unit of Time
2024-00000146	07/31/2024	D'AMICO, RON	New	Police Report	08/14/2024		
2024-00000145	07/30/2024	THE LEGAL CONNECTION	New	Body/Dash Camera	08/13/2024		
2024-00000144	07/29/2024	SLACK, DARLICE	New	Body/Dash Camera	08/12/2024		
2024-00000143	07/29/2024	FLETCHER, FARLEY, SHIPMAN & SALINAS LAW FIRM	New	Body/Dash Camera	08/12/2024		
2024-00000142	07/24/2024	HILL, NELSON	Completed	Police Report	08/07/2024	20	Minutes
2024-00000141	07/24/2024	DILLARD-CODY, PATRICIA	Completed	Flock Images	08/07/2024	120	Minutes
2024-00000140	07/16/2024	NOESSEL, CONRAD WAYNE	Completed	Police Report	07/30/2024	45	Minutes
2024-00000139	07/15/2024	MUSGROVE, KARA SHANNON	In Progress	Body/Dash Camera	07/29/2024		
2024-00000138	07/08/2024	EVERETT, ASHLEY	Completed	Police Report	07/22/2024	120	Minutes
2024-00000137	07/08/2024	Sorrels Law	Completed	Police Report	07/22/2024	120	Minutes
2024-00000136	07/02/2024	Sullo and Sullo	Completed	Citations Issued	07/17/2024	30	Minutes
2024-00000135	07/01/2024	GARDUNO, CYNTHIA ANN	Completed	Location History CFS's	07/16/2024	30	Minutes
2024-00000134	07/01/2024	Domingo Garcia Law Firm	Completed	Body/Dash Camera	07/16/2024	120	Minutes
2024-00000133	07/01/2024	Lexis Nexis	Completed	Citations Issued	07/16/2024	30	Minutes
2024-00000132	07/01/2024	HOUSTON LANDING	Completed	Crime Stats	07/16/2024	120	Minutes
2024-00000131	07/01/2024	M. D. DOCUMENTES	Completed	Police Report	07/16/2024	30	Minutes
Total Records							16

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COLLECTIONS 2024**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$45,755.21	\$2,265.92	\$254.08	\$1,263.90	\$1,084.48	\$42.90	\$0.00	\$26,532.21	\$77,198.70
Feb	\$55,419.76	\$4,332.90	\$356.00	\$1,432.50	\$1,267.90	\$61.40	\$0.00	\$33,223.04	\$96,093.50
Mar	\$57,545.66	\$4,635.64	\$328.00	\$1,559.94	\$1,347.82	\$58.33	\$0.00	\$34,601.38	\$100,076.77
Apr	\$55,746.96	\$3,608.16	\$276.00	\$1,586.44	\$1,381.38	\$60.83	\$25.00	\$34,142.18	\$96,826.95
May	\$54,982.01	\$2,974.67	\$236.00	\$1,520.27	\$1,269.64	\$50.25	\$25.00	\$31,051.28	\$92,109.12
June	\$61,355.74	\$5,283.28	\$358.23	\$1,657.73	\$1,427.83	\$54.73	\$25.00	\$36,465.55	\$106,628.09
July	\$54,840.20	\$3,765.27	\$224.00	\$1,431.80	\$1,217.30	\$45.30	\$0.00	\$23,749.83	\$85,273.70
Aug									
Sept									
Oct									
Nov									
Dec									
Totals	\$385,645.54	\$26,865.84	\$2,032.31	\$10,452.58	\$8,996.35	\$373.74	\$75.00	\$219,765.47	\$654,206.83

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

OFFICE OF COURT ADMINISTRATION
TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month July Year 2024

Municipal Court for the City of Jersey Village

Presiding Judge Katherine Chancia

If new, date assumed office _____

Court Mailing Address 16327 Lakeview Drive

City Jersey Village, Tx Zip 77040

Phone Number (713) 466-2124

Fax Number (713) 466-2134

Court's Public Email erios@jerseyvillagetx.com

Court's Website jerseyvillagetx.com

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by ERNESTO RIOS

Date 2024-08-08 Phone Number _____

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P O BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
FAX: (512) 936-2423

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

CRIMINAL SECTION

Court		Traffic Misdemeanors			Non-Traffic Misdemeanors			
Month	July	Year 2024	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:			41,521	367	0	309	6,750	263
a. Active Cases			24,911	333	0	162	1,773	207
b. Inactive Cases			16,610	34	0	147	4,977	56
2. New Cases Filed			687	1	0	1	1,207	0
3. Cases Reactivated			153	0	0	0	35	0
4. All Other Cases Added			0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a,2,3&4)			25,751	334	0	163	3,015	207
6. Dispositions Prior to Court Appearance of Trial:								
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14))</i>			185	0	0	0	28	2
b. Dismissed by Prosecution			110	3	0	0	9	0
7. Disposition at Trial:								
a. Convictions								
1) Guilty Plea or Nolo Contendere			1	0	0	0	0	0
2) By the Court			0	0	0	0	0	0
3) By the Jury			0	0	0	0	0	0
b. Acquittals:								
1) By the Court			0	0	0	0	0	0
2) By the Jury			0	0	0	0	0	0
c. Dismissed by Prosecution			3	0	0	0	0	0
8. Compliance Dismissals:								
a. After Driver Safety Course (CCP, Art. 45.0511)			33					
b. After Deferred Disposition (CCP, Art. 45.051)			68	2	0	1	4	0
c. City After Teen Court (CCP, Art. 45.052)			0	0	0	0	0	0
d. Date From After Tobacco Awareness Course (HSC, Sec. 161.253)							0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)						0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)			14					
g. All Other Transportation Code Dismissals			56	0	0	0	0	0
9. All Other Dispositions			107	0	0	0	4	0
10. Total cases Disposed (Sum of lines 6,7,8&9)			577	5	0	1	45	2
11. Cases Placed on Inactive Status			1,583	5	0	12	733	3
12. Total Cases Pending End of Month:			41,631	363	0	309	7,912	261
a. Active Cases (Equals Lines 5 minus the sum of Lines 10&11)			23,591	324	0	150	2,237	202
b. Inactive Cases (Equals Line 1b minus Lines 3 plus Line 11)			18,040	39	0	159	5,675	59
13. Show Cause Hearings Held			1	0	0	0	0	0
14. Cases Appealed:								
a. After Trial			0	0	0	0	0	0
b. Without Trial			0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

CIVIL / ADMINISTRATIVE SECTION

Court	
Month July	Year 2024
1. Total Cases pending First of Month:	0
a. Active Cases	0
b. Inactive Cases	0
2. New Cases Filed	0
3. Cases Reactivated	0
4. All Other Cases Added	0
5. Total Cases on Docket (Sum of Lines 1a,2,3,&4)	0
DISPOSITIONS	
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Trial Hearing by Judge/Hearing Officer	0
10. Trial by Jury	0
11. Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed (Sum of Lines 6 thru 12)	0
14. Cases Placed on Inactive Status	0
15. Total Cases Pending End of Month:	0
a. Active Cases (Equals Line 5 minus the sum of Lines 13&14)	0
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 14)	0
16. Cases Appealed:	
a. After Trial	0
b. Without Trial	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

JUVENILE / MINOR ACTIVITY

Court	
Month July	Year 2024
1. Transportation Code Cases Filed	0
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed (HSC, Ch. 481)	0
5. Tobacco Cases Filed (HSC, Sec. 161.252)	0
6. Failure to Attend School Cases Filed (Ed.Code, Sec. 25.094)	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed (Local Govt. Code, Sec. 341.905)	0
9. All Other Non-Traffic Fine-Only Cases Filed	7
10. Transfer to Juvenile Court:	
a. Mandatory Transfer (Fam.Code, Sec. 51.08(b)(1))	0
b. Discretionary Transfer (Fam.Code, Sec. 51.08(b)(1))	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) (CCP, Art. 45.05(c)(1))	0
12. Held in Contempt by Criminal Court(Fined and/or Denied Driving Privileges) (CCP, Art. 45.050(c)(2))	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified (Fam.Code, Sec. 51.095)	0
14. Detention Hearings Held (Fam. Code, Sec. 54.01)	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed (Ed. Code, Sec. 25.093)	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

ADDITIONAL ACTIVITY

Court	NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month July Year 2024		
1. Magistrate Warnings:	0	
a. Class C Misdemeanors	0	0
b. Class A and B Misdemeanors	0	0
c. Felonies	0	0
		TOTAL
2. Arrest warrants Issued:		0
a. Class C Misdemeanors		0
b. Class A and B Misdemeanors		0
c. Felonies		0
3. Capiases Pro Fine Issued		2,333
4. Search Warrants Issued		0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 1805)		0
6. Examining Trials Conducted		0
7. Emergency Mental Health Hearings Held		0
8. Magistrate's Orders for Emergency Protection Issued		0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP.Art. 17.44)		0
10. All Other Magistrate's Orders Issued Requiring Conditions for release on Bond		0
11. Driver's License Denial, Revocation or Suspension Hearings Held (IC, Sec.521.300)		0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)		0
13. Peace Bond Hearings Held		0
14. Cases in which Fine and Court Costs Satisfied by Community Service:		0
a. Partial Satisfaction		0
b. Full Satisfaction		0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		0
16. Cases in Which Fine and Court Costs Waived for Indigency		0
17. Amount of Fines and Court Costs Waived for Indigency		\$0.00
18. Fines, Court Costs and Other Amounts Collected:		\$83,216.90
a. Kept by City		\$83,216.90
b. Remitted to State		\$2,056.80
c. Total		\$85,273.70

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

**CITY OF JERSEY VILLAGE
MUNICIPAL COURT
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u>	<u>% TO</u>	<u>SHOWED</u>	<u>% TO</u>	<u>PAYMENT</u>	<u>% TO</u>	<u>DOCKET</u>	<u>% TO</u>
			<u>SHOWED</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PLAN</u>	<u>TOTAL</u>	<u>CLOSED</u>	<u>TOTAL</u>
<u>July 15, 2024</u>	Judge Kisluk	109	26	24%	83	76%	25	30%	17	20%
<u>AM Docket</u>	McCorvey/Dolan									
<u>July 15, 2024</u>	Judge Kisluk	102	17	17%	85	83%	22	26%	23	27%
<u>PM Docket</u>	McCorvey/Dolan									
<u>July 17, 2024</u>	Judge Harris	142	15	11%	127	89%	32	25%	45	35%
<u>AM Docket</u>	McCorvey/Dolan									
<u>July 17, 2024</u>	Judge Harris	89	7	8%	82	92%	28	34%	37	45%
<u>PM Docket</u>	McCorvey/Dolan									
<u>July 24, 2024</u>	Judge Chancia	6	2	33%	4	67%	2	50%	2	50%
<u>AM Docket</u>	McCorvey/Dolan									
<u>TOTAL</u>		448	67	15%	381	85%	109	29%	124	33%



Location Listing

CITY OF JERSEY VILLAGE

August 8, 2024

Location Listing By Location

Location Details For Dates From 7/01/2024 To 7/31/2024

Citation #	Location
Ran Stop Sign	2
E0019360	Capri Dr and Tahoe Dr
E0024503	7800 Block Rio Grande St
Speeding	2
E0018415	15300 Block Philippine St
E0018417	15500 Block Philippine St
Report Totals	4

JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

GENERAL PROCEEDS

FY 2022, 2023, 2024

	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
October	55,655	70,423	75,304
November	43,670	47,705	52,124
December	34,579	41,546	45,394
January	35,361	54,620	48,275
February	48,662	67,147	60,109
March	62,459	85,617	62,509
April	42,666	55,981	59,631
May	35,582	58,396	58,193
June	50,183	48,653	66,977
July	44,123	64,601	58,829
August	54,708	56,347	
September	51,053	56,794	
FY Total	\$ 558,701	\$ 707,829	\$ 587,346

Average Per Month \$ 46,558 \$ 58,986 \$ 58,735



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Public Works Status Report – July 2024

CIP Project Progress –

- Philippine lift station rehab – Items completed include saw cutting the concrete for vents and pipes, installing riser pipes, and receiving pumps. Upcoming tasks involve saw cutting the wall between the wet well and dry well, with pipe delivery expected the surface header. Support beams need to be installed, and excavation is required to confirm whether the existing FM size is 16" or 18". Sandblasting and coating began on July 15 and will continue through August 7, with electrical work scheduled to follow. According to Pioneer's schedule, they are on track to complete the project by September.
- CCTV – CCTV inspections began on 7/29/24 for trunk lines from WOB WWTP, along Ecuador, Argentina, Philippine, and Jersey.
- 2024 Sanitary Improvements – CIPP rehab began on 7/29/24. Work was delayed due to ongoing contractor issues from Hurricane Beryl and the recent rainy forecast.
- Stormwater investigations – The Hawaii Lane 2024 Reconstruction project schedule is as follows: the first advertisement will be on July 31, 2024, and the second advertisement on August 7, 2024. A non-mandatory pre-bid meeting will take place on August 8, 2024, with the bid opening scheduled for early in the morning on August 15, 2024.

Streets –

- Conducted post hurricane damage assessments and removed large debris from roadways throughout the city.
- The street sweeper ran for four hours before alerts indicated the engine would shut off. Staff contacted Freightliner, which is sending a technician to diagnose the issue.
- Stop signs were touched up along Jersey Drive, cleared inlets along Saint Helier, Singapore, Wall Street, Rio Grande and Koester, removed bandit signs.
- Performed multiple small curb and pothole repairs, responded to multiple resident debris inquiries.

Utilities –

- Utility staff are undergoing Resiliency training required by the Texas Commission on Environmental Quality (TCEQ) for license renewal. This training is vital for ensuring we are prepared to handle various operational challenges and emergencies.
- The jet machine, which is crucial for clearing blockages in the sewer lines, has been successfully repaired and returned to service.
- Staff conducted regular monthly reports, plant operations and responded to incoming calls for service.

Fleet –

- Fleet work orders are being outsourced under the direction of the various city departments with city-issued vehicles.

Jersey Meadow Golf Course
Monthly Report

FY 2023-2024	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3180	3018	3388	2001	2867	3616	2572	3540	3624	3163			30969
Tournament Rounds	568	471	407	347	466	669	462	350	397	267			4404
Range buckets	1728	1719	2047	1266	1674	2566	1692	1770	2030	1420			17912
Unearned Revenue	1,301.69	2,623.00	8,415.01	10,007.07	6,510.73	17,186.75	3,403.98	3,247.69	6,095.69	5,000.85			63,792.46
All Memberships	2,362.00	2,746.00	1,801.00	5,326.00	7,961.00	4,478.00	3,653.00	5,555.00	10,117.00	3,300.00			47,299.00
Green Fees	132,343.05	127,127.34	158,966.88	89,616.61	117,906.36	153,712.92	91,783.50	126,916.91	156,164.12	132,659.86			1,287,197.55
Tournament Fees	23,528.02	16,529.72	16,567.16	11,641.68	15,841.84	25,971.93	16,955.40	11,440.18	17,030.66	8,623.89			164,130.48
Virtual Meadow							1,465.00	8,560.00	7,336.98	8,377.33			25,739.31
Range Fees	16,906.25	16,433.10	23,923.16	10,206.07	15,714.95	24,547.05	17,928.61	17,380.73	18,844.78	13,075.93			174,960.63
Club Rental	840.00	1075.00	1,295.00	1,020.00	501.00	1,400.00	565.00	1,355.00	1,315.00	794.62			10,160.62
Sales of Merchandise	20,282.74	15,410.33	31,061.71	13,669.23	27,779.48	16,475.96	12,955.61	25,584.10	30,467.18	18,697.20			212,383.54
Concession Fees	6,342.55	5,162.27	5,021.42	2,746.04	3,417.56	4,349.94	6,089.56	7,878.68	7,395.16	6,421.38			54,824.56
Miscellaneous Fees	762.50	820.00	1,095.00	6,120.00	2,435.00	4,172.00	1,180.00	960.00	978.00	1,125.00			19,647.50
Total Income	204,668.80	187,926.76	248,146.34	150,352.70	198,067.92	252,294.55	155,979.66	208,878.29	255,744.57	198,076.06	-	-	2,060,135.65
Weather Totals	1RO/4WD/2CM	1RO/3WD/1CM/1H	1RO/1WD/1CM/1H	6RO/5WD/2CM	1RO/2WD/2CM	1RO/2WD/2CM	2WD/2CM/9CD	2RO/7WD/2CM	2WD/2CM	5RO/4WD/2CM			18RO/32WD/18CM/2H/9CD
Income Per Round	\$53.63	\$52.32	\$62.70	\$57.50	\$55.08	\$53.82	\$49.08	\$51.43	\$59.57	\$55.33	\$0.00	\$0.00	\$55.10
FY 2022-2023													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167
Unearned Revenue	1,112.70	1,808.63	2,089.79	320.02	5,242.79	1,010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29,942.26
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	1,230.00	2,095.00	3,114.00	1,412.50	635.00	25,409.50
Total Income	216,346.35	141,051.31	173,705.09	157,491.43	177,791.39	227,699.78	241,060.89	233,327.04	251,819.50	243,706.59	184,157.84	197,601.96	2,445,759.17
Weather Totals	2W/2CM	4RO/6WD/1CM/1H	3RO/5WD/1CM/1H	8RO/7WD/	2RO/12WD/1CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	22RO/37W/18CM/2H
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43
FY 2021-2022													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals	3RO/5W	3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM	6W/2CM	2W/2CM	16RO/48WD/2H/15CM
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88
FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/	5WD	3RO/7W/	31RO/70W/8CM/2H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03
FY 2019-2020													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	4202	39638
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	330	3298
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	2245	19044
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-2251.51	-7571.00
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	5,543.08	54,350.04
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	137,051.64	1,232,874.09
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	10,372.60	95,172.29
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	17,622.61	138,416.21
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	400.00	4,200.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	24,693.77	198,664.20
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	5,803.02	47,033.42
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	2,735.00	22,486.50
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	201,970.21	1,785,625.75
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	1W/3RO/1H	39W/29RO/8CM/4H/34CV

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$43.84	\$40.50
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Jersey Meadow Golf Course
Monthly Report

Fy 2018-2019														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614	
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978	
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192	
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)	
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	4294.91	42,912.27	
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	77863.67	950,980.91	
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10591.82	144,674.01	
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	7613.81	85,516.15	
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66	
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	16744.87	194,207.49	
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	3379.30	46,696.53	
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94	
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	120,492.74	\$1,473,911.91	
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO3CM/2H	
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49	
FY 2017 - 2018														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412	
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531	
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142	
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06	
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346	
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480	
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261	
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248	
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165	
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006	
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828	
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189	
Total Income	\$121,033.50	\$122,953.35	\$86,093.88	\$70,085.75	\$59,891.51	\$139,649.05	\$155,493.61	\$149,440.82	\$135,213.57	\$126,329.06	\$133,667.26	\$79,702.57	\$1,383,523.99	
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	IW/IRO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H	
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

FY 2016 - 2017	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
Total Income	\$117,731.59	\$103,172.09	\$78,001.19	\$67,713.43	\$95,036.13	\$95,806.14	\$131,996.56	\$138,192.35	\$116,176.10	\$119,560.42	\$77,886.82	\$119,171.90	\$1,260,444.72
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17
FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
Total Income	\$106,470.98	\$75,432.78	\$74,018.26	\$76,036.17	\$97,463.39	\$104,082.04	\$112,704.56	\$127,650.38	\$118,778.63	\$133,135.75	\$78,677.88	\$93,473.53	\$1,197,924.35
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
Income Per Round	\$35.57	\$35.33	\$35.98	\$36.39	\$36.95	\$38.66	\$38.30	\$35.74	\$35.14	\$37.33	\$33.42	\$33.94	\$36.11
FY 2014 - 2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
Total Income	\$134,722.31	\$83,959.45	\$68,567.66	\$69,441.40	\$76,083.55	\$91,793.79	\$111,136.40	\$103,922.34	\$107,994.06	\$121,703.90	\$105,780.99	\$111,941.21	\$1,187,047.06
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
Income Per Round	\$36.74	\$35.89	\$33.94	\$36.34	\$37.43	\$35.57	\$37.10	\$38.34	\$36.24	\$37.26	\$36.27	\$38.30	\$36.70

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
Total Income	\$112,256.50	\$86,555.89	\$74,544.61	\$81,979.11	\$82,869.08	\$113,721.63	\$145,935.03	\$135,212.87	\$136,884.19	\$129,832.66	\$127,060.55	\$102,874.90	\$1,329,727.02
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
Income Per Round	\$35.28	\$33.85	\$33.51	\$33.28	\$36.12	\$36.09	\$38.26	\$36.89	\$36.53	\$36.42	\$36.72	\$35.66	\$35.94
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
Total Income	\$126,863.43	\$108,840.98	\$87,981.14	\$77,017.19	\$102,765.52	\$130,272.44	\$136,845.85	\$142,782.59	\$140,916.71	\$129,848.04	\$139,325.93	\$106,036.34	\$1,429,496.16
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
Income Per Round	\$37.47	\$36.91	\$37.32	\$35.29	\$37.51	\$36.45	\$38.63	\$36.42	\$36.60	\$36.11	\$36.05	\$34.71	\$36.64
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
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Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
Total Income	\$122,682.88	\$108,262.93	\$94,085.74	\$98,100.81	\$76,096.11	\$122,890.07	\$172,298.02	\$160,431.59	\$148,872.67	\$119,752.33	\$124,754.90	\$123,777.61	\$1,472,005.66
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
Income Per Round	\$34.57	\$37.59	\$38.03	\$36.00	\$35.57	\$37.40	\$39.44	\$38.02	\$39.58	\$36.76	\$35.93	\$36.86	\$37.27

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
Total Income	\$139,179.00	\$90,653.80	\$87,144.03	\$77,783.07	\$86,375.14	\$128,568.43	\$159,034.17	\$152,725.31	\$136,296.40	\$131,145.37	\$106,793.96	\$121,931.64	\$1,417,630.32
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
Income Per Round	\$34.57	\$33.71	\$34.92	\$34.29	\$34.90	\$35.75	\$38.26	\$37.55	\$37.83	\$35.86	\$33.45	\$34.86	\$35.68
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
Total Income	\$103,207.76	\$96,493.13	\$58,881.34	\$65,385.20	\$60,366.44	\$106,524.19	\$141,465.69	\$151,793.76	\$127,349.87	\$103,307.41	\$119,120.02	\$105,992.38	\$1,239,887.19
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
Income Per Round	\$33.92	\$34.28	\$35.84	\$33.87	\$34.41	\$34.58	\$36.49	\$36.79	\$36.74	\$35.63	\$34.39	\$34.87	\$35.29
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
Total Income	\$134,510.60	\$114,498.62	\$87,764.41	\$113,439.70	\$110,216.57	\$115,568.16	\$138,971.95	\$183,966.50	\$150,758.80	\$131,151.09	\$135,462.38	\$117,146.85	\$1,533,455.63
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
Income Per Round	\$37.29	\$36.94	\$36.87	\$37.18	\$36.45	\$34.90	\$36.21	\$36.31	\$37.15	\$35.42	\$35.22	\$35.06	\$36.23

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
Total Income	\$126,487.79	\$94,925.64	\$99,917.78	\$75,011.97	\$100,700.05	\$132,065.05	\$155,429.05	\$169,312.86	\$155,196.64	\$142,671.45	\$131,296.35	\$96,649.97	\$1,479,664.60
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
Income Per Round	\$32.45	\$34.34	\$35.22	\$34.50	\$34.78	\$36.83	\$36.19	\$37.89	\$37.49	\$34.17	\$36.41	\$35.91	\$35.62
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
Total Income	\$117,861.55	\$102,029.64	\$74,975.20	\$54,034.85	\$72,778.54	\$109,943.24	\$136,106.91	\$118,076.89	\$115,684.33	\$92,205.50	\$99,598.38	\$122,421.45	\$1,215,716.48
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
Income Per Round	\$34.43	\$33.82	\$34.49	\$32.33	\$32.31	\$34.64	\$34.76	\$34.11	\$35.83	\$34.17	\$32.15	\$35.90	\$34.22
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
Total Income	\$112,404.27	\$90,189.37	\$88,068.59	\$83,070.84	\$71,999.49	\$104,191.17	\$139,295.97	\$115,998.28	\$101,816.38	\$103,720.42	\$101,019.79	\$109,953.60	\$1,221,728.17
Weather Totals													
Income Per Round	\$32.69	\$33.15	\$33.97	\$31.38	\$32.04	\$31.36	\$34.14	\$32.46	\$33.19	\$33.25	\$31.70	\$32.66	\$32.70

Jersey Meadow Golf Course
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
Total Income	\$95,130.71	\$64,996.08	\$77,484.77	\$71,127.66	\$51,257.88	\$86,764.80	\$115,967.96	\$104,873.51	\$107,303.27	\$99,303.72	\$93,013.00	\$90,534.83	\$1,057,758.19
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
Income Per Round	\$27.88	\$30.77	\$29.53	\$30.03	\$31.13	\$32.27	\$33.86	\$32.51	\$32.80	\$32.94	\$31.02	\$34.44	\$31.65
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
Total Income	\$102,823.66	\$90,345.58	\$80,084.95	\$66,338.79	\$57,661.71	\$84,159.32	\$104,280.59	\$104,343.54	\$40,612.61	\$3,630.71	\$0.00	\$96,487.44	\$830,768.90
Income Per Round	\$29.81	\$30.75	\$28.93	\$28.67	\$27.09	\$27.56	\$27.95	\$30.59	\$19.94	\$0.00	\$0.00	\$21.76	\$27.96
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
Total Income	\$82,312.21	\$103,235.26	\$71,393.53	\$72,811.02	\$54,779.23	\$99,872.03	\$124,929.89	\$141,252.87	\$119,901.73	\$106,152.54	\$96,632.86	\$81,387.04	\$1,154,660.21

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Jersey Meadow Golf Course
Monthly Report

Income Per Round	\$31.06	\$32.02	\$30.89	\$26.56	\$26.06	\$28.60	\$30.19	\$29.58	\$29.49	\$28.13	\$28.77	\$28.73	\$29.29
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Jersey Meadow Golf Course
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
Total Income	\$106,090.07	\$102,401.21	\$79,989.92	\$75,777.35	\$90,919.56	\$113,035.55	\$143,264.78	\$147,944.24	\$129,636.37	\$122,080.05	\$107,076.18	\$112,621.59	\$1,334,761.87
Income Per Round	\$33.12	\$33.45	\$28.84	\$27.37	\$30.07	\$29.66	\$32.28	\$31.01	\$30.83	\$29.36	\$29.69	\$31.09	\$30.63
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
Total Income	\$146,391.00	\$78,566.00	\$75,832.00	\$49,996.91	\$61,683.41	\$76,578.07	\$139,422.52	\$125,779.52	\$96,430.49	\$103,215.88	\$94,954.04	\$100,254.67	\$1,144,014.51
Income Per Round	\$40.31	\$32.91	\$34.10	\$32.76	\$29.56	\$34.87	\$35.49	\$36.12	\$31.14	\$28.96	\$27.66	\$28.81	\$32.65
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



Jersey Village, TX

Golf Course Monthly Financial Statement

Group Summary

For Fiscal: 2023-2024 Period Ending: 07/31/2024

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - REVENUES						
85 - FEE & CHARGES FOR SERVICE	2,401,500.00	2,476,500.00	195,785.39	1,999,560.19	-476,939.81	80.74%
96 - INTEREST EARNED	2,800.00	2,800.00	1,136.99	14,747.29	11,947.29	526.69%
98 - MISCELLANEOUS REVENUE	0.00	0.00	0.00	5,929.75	5,929.75	0.00%
Department: 80 - REVENUES Total:	2,404,300.00	2,479,300.00	196,922.38	2,020,237.23	-459,062.77	81.28%
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	713,036.75	713,036.75	56,036.53	570,175.89	142,860.86	79.96%
34 - COST OF SALES	187,500.00	187,500.00	6,892.25	168,934.88	18,565.12	90.10%
35 - SUPPLIES	16,100.00	16,100.00	0.00	13,716.92	2,383.08	85.20%
45 - MAINTENANCE	2,700.00	2,700.00	0.00	13,130.22	-10,430.22	486.30%
50 - SERVICES	37,490.10	37,490.10	1,929.66	41,024.22	-3,534.12	109.43%
54 - SUNDRY	77,400.00	77,400.00	6,077.96	58,173.71	19,226.29	75.16%
55 - PROFESSIONAL SERVICES	3,500.00	78,500.00	15,000.00	15,000.00	63,500.00	19.11%
60 - OTHER SERVICES	26,000.00	26,000.00	0.00	34,008.62	-8,008.62	130.80%
97 - INTERFUND ACTIVITY	4,525.00	4,525.00	0.00	4,525.00	0.00	100.00%
Department: 81 - CLUB HOUSE Total:	1,068,251.85	1,143,251.85	85,936.40	918,689.46	224,562.39	80.36%
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	590,576.68	590,576.68	39,005.07	417,171.01	173,405.67	70.64%
35 - SUPPLIES	172,700.00	172,700.00	10,301.05	157,394.05	15,305.95	91.14%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	23,500.00	23,500.00	0.00	37,383.69	-13,883.69	159.08%
50 - SERVICES	8,280.00	8,280.00	1,103.00	5,999.33	2,280.67	72.46%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,075.00	1,075.00	0.00	1,075.00	0.00	100.00%
Department: 82 - COURSE MAINTENANCE Total:	813,631.68	813,631.68	50,409.12	619,023.08	194,608.60	76.08%
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	6,100.00	6,100.00	0.00	5,114.99	985.01	83.85%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	7,528.52	2,471.48	75.29%
50 - SERVICES	25,000.00	25,000.00	3,540.80	29,997.12	-4,997.12	119.99%
55 - PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	1,151.23	-151.23	115.12%
Department: 83 - BUILDING MAINTENANCE Total:	42,100.00	42,100.00	3,540.80	43,791.86	-1,691.86	104.02%
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	32,000.00	32,000.00	0.00	36,562.24	-4,562.24	114.26%
Department: 87 - GC CAPITAL IMPROVEMENT Total:	32,000.00	32,000.00	0.00	36,562.24	-4,562.24	114.26%
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	76,270.54	76,270.54	6,005.65	62,890.45	13,380.09	82.46%
35 - SUPPLIES	28,650.00	28,650.00	2,428.38	32,115.38	-3,465.38	112.10%
45 - MAINTENANCE	13,000.00	13,000.00	4,242.00	6,388.30	6,611.70	49.14%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	330,000.00	330,000.00	0.00	330,000.00	0.00	100.00%
Department: 88 - EQUIPMENT MAINTENANCE Total:	448,920.54	448,920.54	12,676.03	431,394.13	17,526.41	96.34%
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	-604.07	-604.07	44,360.03	-29,223.54	-28,619.47	4,837.77%
Report Surplus (Deficit):	-604.07	-604.07	44,360.03	-29,223.54	-28,619.47	4,837.77%

CITY COUNCIL MEMBERS PART OF THE CITY OF JERSEY VILLAGE TO BE HELD ON AUGUST 14, 2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - GOLF COURSE FUND	-604.07	-604.07	44,360.03	-29,223.54	-28,619.47
Report Surplus (Deficit):	-604.07	-604.07	44,360.03	-29,223.54	-28,619.47

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Golf Course Fund
For the period ended July 31, 2024

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
Revenue					
Fees & Charge for Services	2,401,500.00	2,401,500.00	1,999,560.19	83.26%	2,418,000.00
Interest Earned	2,800.00	2,800.00	14,747.29	526.69%	10,000.00
Interfund Activity	-	-	-	0.00%	-
Misc Revenue	-	-	5,929.75	100.00%	-
Total Revenue	2,404,300.00	2,404,300.00	2,020,237.23	84.03%	2,428,000.00
Expenditures					
Club House	1,068,251.85	1,068,251.85	918,689.46	86.00%	1,068,251.85
Course Maintenance	813,631.68	813,631.68	619,023.08	76.08%	813,631.68
Building Maintenance	42,100.00	42,100.00	43,791.86	104.02%	42,100.00
Capital Improvement	32,000.00	32,000.00	36,562.24	114.26%	32,000.00
Equipment Maintenance	448,920.54	448,920.54	431,394.13	96.10%	448,920.54
Total Expenditures	2,404,904.07	2,404,904.07	2,049,460.77	93.55%	2,404,904.07



Jersey Village Parks & Recreation

To: Mayor Warren and City Council

CC: Austin Bless, City Manager

From: Robert Basford, Assistant City Manager

Date: August 13, 2024

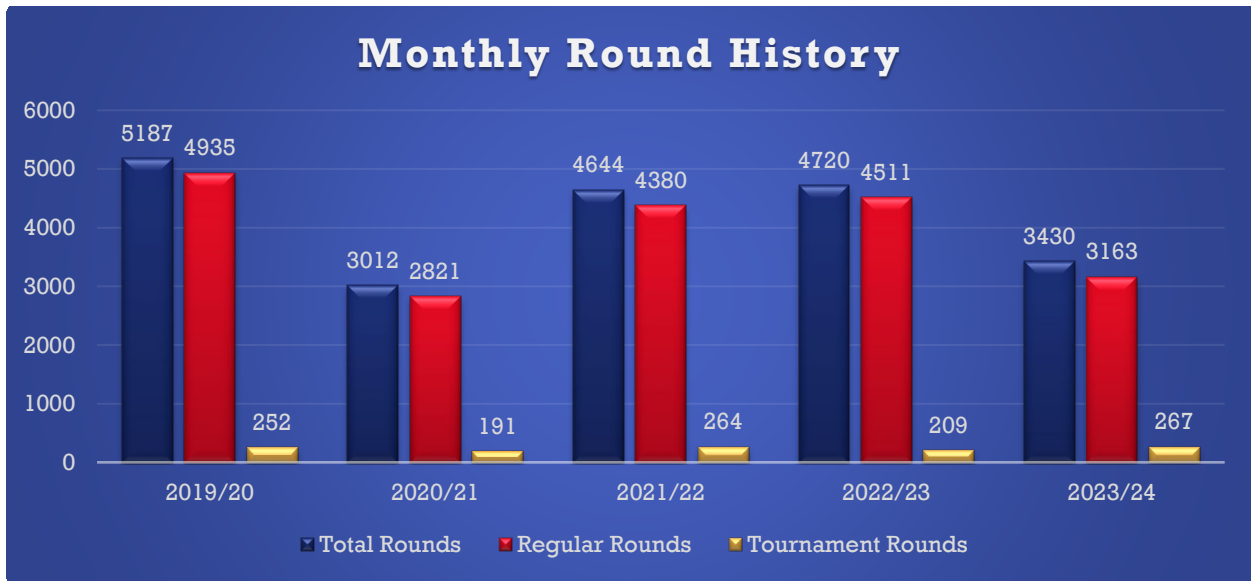
Subject: Parks & Recreation Monthly Update: July 2024

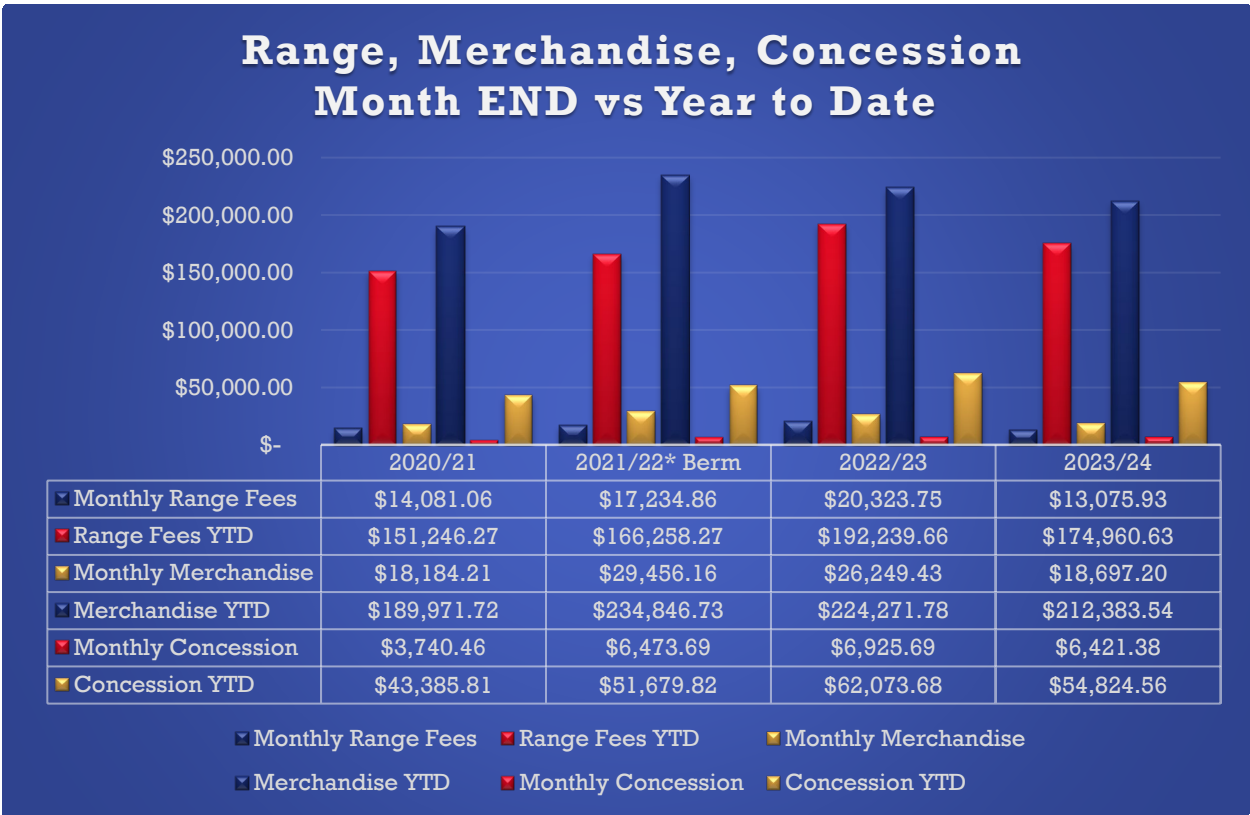
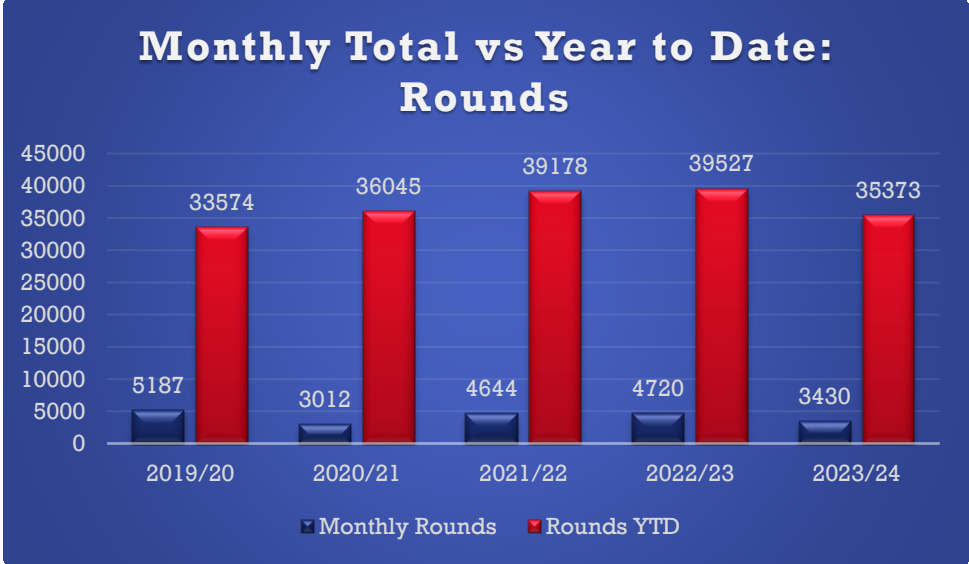
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

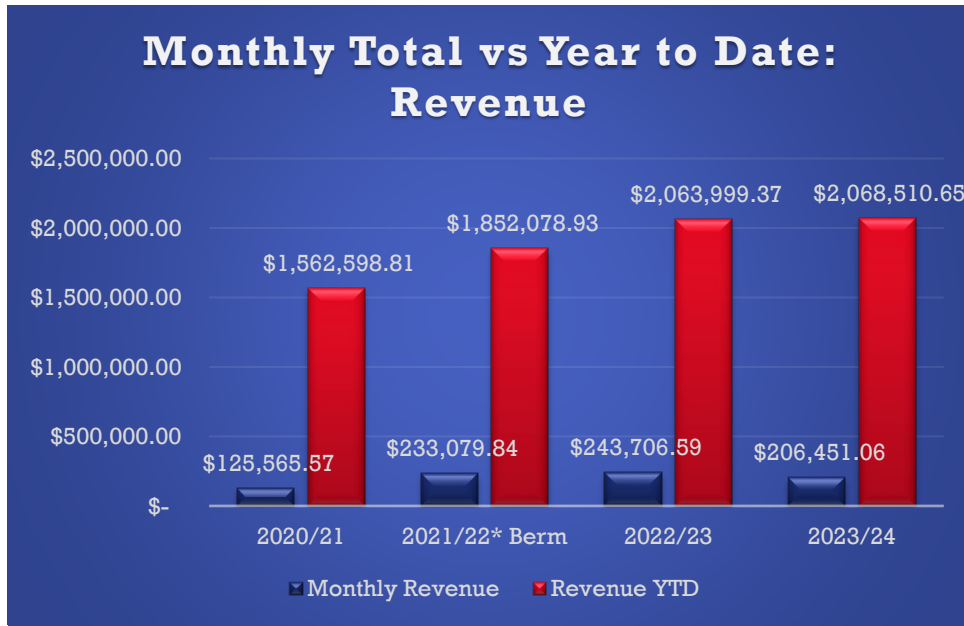
Jersey Meadow Golf Club

Financial Report (Monthly and Year to Date)

The month of July produced a good revenue given the extensive rain and the effects of hurricane beryl. We are proud the course was able to contribute to the community in other ways this month by way of flood mitigation. The course bounced back nicely to the 3.5+ million gallons it inherited but the 8 days of rain that followed took a toll. The course brought in a total revenue of \$206,451.06. The course produced \$141,034.86 in green fees and \$8,623.89 in tournament fees. The course hosted 3163 regular rounds and 267 rounds of tournament play. Merchandise Sales totaled \$18,697.20. Little Meadow and Virtual Meadow have maintained their momentum producing monthly revenues of \$6,421.38 and \$8,377.33. Through July, we are on pace to exceed revenue expectations and require no transfer.







Parks & Recreation

Recreation

Had progressive investigate a pump failure incident. Our impeller was stuck to our diffuser. Progressive was able to resolve this issue.

- Helped the department prepare for the July 4th event. Held meetings with police, fire, parade participants and lifeguards.
- Attended the final pool bond committee meeting. The committee was able to come up with a number for a bond to recommend to the council.
- This month I started working on our department's policies. My goal is to have these policies complete by the end of August so that I can present them to staff in a formal meeting.
- This month I was able to successfully complete my CPSI certification.
- Helped review over Pool Manager application. I was able to attend the interviews as well. 3 Pool Managers were hired this month because our current managers are leaving for college on August 1st.
- Coded all outstanding invoices and P-card transactions for the month of July.
- Met with the Facilities team to discuss inventory and the needs for the rest of the fiscal year.
- Had meetings to prepare for upcoming events... Brewfest, Fishing Derby, Fall Frolic.
- Worked on employee reviews this month. A total of 4 were completed.
- Helped organize the lifeguard day on July 29th. We had a fun Inservice with the guards and then we took them to a movie.
- Currently working with TPWD to get Carp into the ponds at the golf course to help with algae and weed control.
- Senior Fitness had a slow July, we averaged roughly 7 people a class.
- This month our department was able to catch up on MyCivic orders. The goal is to make sure moving forward we do not fall behind again.

- Attended the Division Managers meeting.
- Hosted all weekly meetings with Supervisors.

Events

- Attended several meetings for the 4th of July event
- Ran a first aid in service for Lifeguards, solo
- Introduced several new protocols for Lifeguards
- Worked with HR to create and post the Pool Manager position in anticipation of Pool Managers leaving for school
- Set up and directed the Carol Fox Park mural event
- Completed several pieces of pool maintenance with Joey Schroeder and Landmark Aquatics
- Sought July 4th sponsorships by calling and emailing a variety of businesses
- Met with Robert Basford & Isaac to discuss the Summer Camp 2025 budget- did a LOT of work on this
- Water aerobics is going well. Had some sign up issues but that has been fixed.
- Updated various pages of the website
- Helped Landmark install the second ADA chair
- Walked lifeguards through various maintenance procedures for both splash pad and main pool pumps and chlorination systems
- Scheduled a fun Lifeguard in service day towards the end of the season
- Ran EAP meeting with Fire Dept, PD, and P&R Dept.
- Attended July 4th after action meeting with Polic and Fire Department
- Had several meetings about the JV Fishing Derby
 - Fishing's Future
 - Texas Parks and Wildlife Department
- Secured a sponsorship for the JV Youth Fishing Derby
- Had a meeting about a tree event
- Had a meeting with Andrew Mitcham regarding the JV Oktoberfest
- Conducted 11 interviews with Pool manager candidates (hiring process is ongoing)
- Created and submitted social media postings and updated website for events and programs
- Water Aerobics is going very well (hit a record attendance during a session this past week)
- Yoga with Jackie Rowan is going well (consistently 10+ people each session)
- Had a check in meeting with Parks and Recreation Manager
- Had a departmental meeting regarding plans for Fall Frolic 2024
- Processed and submitted payroll for Lifeguards (Laura helped make a correction)
- Submitted Parks and Rec Department materials for the JV Star
- Submitted Lifeguard pay for Hurricane Beryl for FEMA funding to ACM & Parks and Rec Manager
- Met with Michael of Braeswood Farmers Market to check in
- Secured second sponsorship for the JV Youth Fishing Derby
- Met with Parks and Recreation Manager regarding pool rules/policies
- Created social media postings for 'Oktoberfest'
- Conducted final pool manager phone interviews 7/21
- Conducted in person teaching testing for potential pool managers 7/22

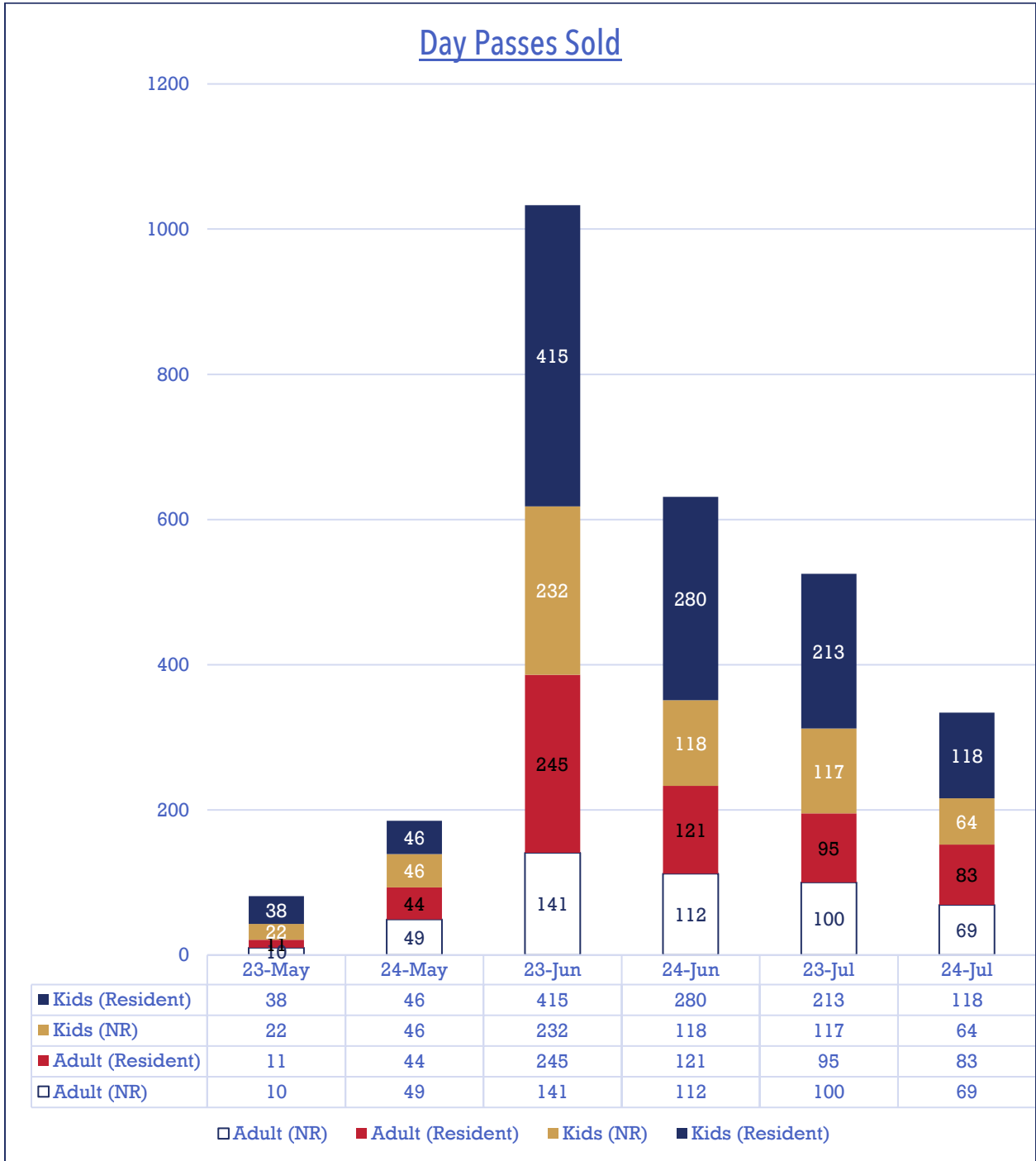
- Directed in service with lifeguards to deep clean pool 7/22
- Scheduled group and private swim makeup lessons for Friday and Sunday this weekend (7/26-28)
- Met with Jackie Rowan teaching Yoga, coded invoice, received check and gave to Finance Department
- Had a check in meeting with Parks and Recreation Manager
- Had a departmental meeting regarding plans for Fall Frolic 2024
- Began work updating Fall - Winter 24-25 Play guide, seeking content from ACM, Golf Course, past sponsors and P&R Dept.
- Secured pool rental for this Saturday (7/27) and next Sunday (8/4)
- Started working on material and announcement for Pumpkin Carving party (10/9)
- Worked and fixed a variety of minor functional issues with the Splash Pad and Outdoor Pool
- Conducted further pool manager interviews and successfully hired a new candidate
- Rented equipment and coordinated food and movie for the Lifeguard appreciation day (7/29)
- Completed biweekly payroll and corrections for Lifeguards (7/29)
- Updated several pages of the Parks and Recreation Dept. website

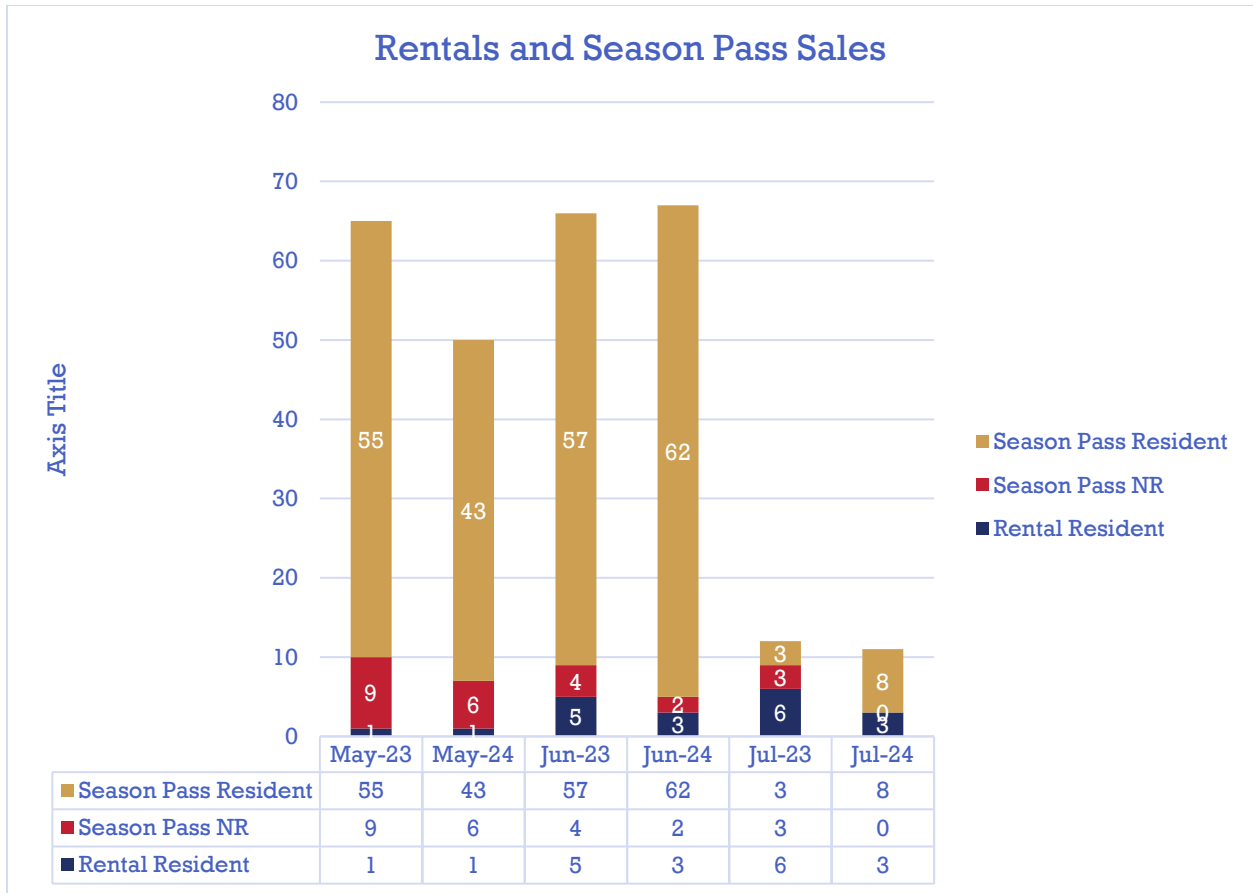
Aquatics

Pool analytics (June)				
Opening Through June 30	2024	2023	2022	Notes
Hours of Operation	307*	269	267	*2024 Season began earlier
Total Hourly Swimmer Count	3753	4358	4013	
Resident Day Passes Sold (Child)	347	453	340*	*excludes opening weekend
Resident Day Passes Sold (Adult)	41	256	182*	*excludes opening weekend
Resident Season Passes Sold	105	121	142	
Nonresident Day Passes Sold (Child)	69	245	378*	*excludes opening weekend
Nonresident Day Passes Sold (Adult)	161	151	272*	*excludes opening weekend
Nonresident Season Passes Sold	8	1	0	
Season Passes used	240	432	N/A	
Pool Membership Revenue	\$16,603	\$26,624	\$26,752	

Pool analytics (July)				
July 1 - 30	2024	2023	2022	Notes
Hours of Operation	163*	257.5	262	*Significant pool closures
Total Hourly Swimmer Count	1826*	4358	4013	*Significant pool closures
Resident Day Passes Sold (Child)	118	358	225	
Resident Day Passes Sold (Adult)	83	182	152	
Resident Season Passes Sold	5	2	2	
Nonresident Day Passes Sold (Child)	64	170	182	
Nonresident Day Passes Sold (Adult)	69	155	157	
Nonresident Season Passes Sold	0	1	0	
Season Passes used	70*	374		*Hurricane & Weather
Pool Membership Revenue	\$4,643	\$6,292	\$5,000	

Rentals and Season Passes	May-23	May-24	Jun-23	Jun-24	Jul-23	Jul-24
Rental Resident	1	1	5	3	6	3
Season Pass NR	9	6	4	2	3	0
Season Pass Resident	55	43	57	62	3	8





Parks & Facilities

- The Parks Supervisor played a pivotal role in preparing for the 4th of July event, involving the relocation and setup of picnic tables under designated tents. Additionally, the Supervisor managed the deployment of barricades for event and parade routes, and ensured generators were in place for band performances and restroom facilities
- Efforts were dedicated to enhancing security with a new door system implementation, ensuring seamless integration across required access points.
- Progress continued on optimizing the robot mower fleet, with most units operational and performing effectively. Ongoing refinement efforts are anticipated to resolve any remaining operational issues.
- Following the event, significant efforts were invested in post-event cleanup activities, nearly completing the entire cleanup process with the exception of picnic table retrieval
- Coordinated extensive preparation efforts under challenging conditions, ensuring all parks and facilities were storm-ready by meticulously preparing generators and provisioning Emergency Operations Center supplies.
- Spearheaded immediate post-hurricane cleanup across city roads and rights-of-way, swiftly restoring accessibility and safety citywide.
- Successfully facilitated operational continuity at the golf course pro shop post-storm by overseeing the setup of essential power infrastructure, enabling seamless service resumption.
- The Parks Supervisor reached out to Husqvarna to find out a time estimation for when they can come out and help us with satellite issues and a few programming issues.

- The Parks Supervisor with our Parks Crew Leader on our dump trailer door, we had an issue with one of the doors not closing. We worked together on getting the door bent back into alignment. We have gotten the door back into alignment for the time being we are going to have to remove the door if it gets bent back to straight.
- The Parks Supervisor worked with an outside trailer company to fix our mowing equipment trailer, the trailer had bearing issues and brake issues. The company came out this week and replaced all the bearings and put a new brake on one wheel, they also replaced the wheel studs on all the wheels. This trailer is now back in normal operation.
- Completed programming for the robot mowers, ensuring they are fully operational and performing effectively in their mowing tasks. Addressed initial satellite connectivity issues; all issues have since been resolved through proactive troubleshooting and technical adjustments. We are still working on one of the robots it is not connecting to the satellite, I have reached out to Husqvarna and am waiting for their response.
- Collaborated with the recreation team to finalize plans for the upcoming Fall Frolic event. Detailed event layout and placement strategies were established to optimize attendee experience and logistical flow.
- Conducted an after-action meeting with the recreation team to review the recent 4th of July event. The meeting focused on evaluating event success metrics and identifying areas for improvement in future event planning and execution.
- Conducted a comprehensive walkthrough of the clubhouse with the Infrastructure and Construction Services (ICS) team to assess completed work and outline next steps for the ongoing door project.
- Engaged with Lonestar Recreation to finalize the placement details for a new playground installation, ensuring alignment with safety standards and community needs.
- The Parks Supervisor worked with our Parks Crew Leader on our dump trailer door, we had an issue with one of the doors not closing. We worked together on getting the door bent back into alignment. We have gotten the door back into alignment for the time being we are going to have to remove the door if it gets bent back to straight.
- The Parks Supervisor worked with an outside trailer company to fix our mowing equipment trailer, the trailer had bearing issues and brake issues. The company came out this week and replaced all the bearings and put a new brake on one wheel, they also replaced the wheel studs on all the wheels. This trailer is now back in normal operation.

JULY CODE ENFORCEMENT REPORT

ID	Status	Source	Resolved/Cancelled	Type	Sub-Type	Address	Notes
2213877	resolved	In-person	7/31/2024	Code Issue	Sign Issue	15905 Elwood Dr. Jersey Village	Realtor sign in RoW
2213685	resolved	In-person	7/31/2024	Code Issue	Sign Issue	15605 Elwood Jersey Village	Realtor sign in RoW
2212658	resolved	WEB RAI	8/2/2024	Code Issue	Other	8216 N Tahoe Drive Jersey Village	Dead poultry and duck manure all over the property and side walk - also affecting the lake on the back side of the property - this is a public health concern in regards to disease!
2210376	canceled	Android	7/31/2024	Code Issue	Tall grass and weeds	22 Oakmont Court Jersey Village 77064	tall grass
2210336	assigned	Android	--	Code Issue	Other	16330 Saint Helier Street Jersey Village 77040	fence debris on street for weeks
2208118	canceled	iOS	7/31/2024	Code Issue	Other	16022 Wall St Jersey Village 77040	CORRECTION. The report submitted as 16025 Capri is wrong. The correct address is 16022 Wall Street. .
2208103	resolved	iOS	7/31/2024	Code Issue	Other	16025 Capri Dr Jersey Village 77040	RATS from trash in backyard and front yard have moved into my garage and onto my patio. The backyard is piled high with old fencing material and other junk. Now that the fence on the east side has been blown down, all of this is clearly visible from the street. This is a health hazard and needs to be mitigated.
2207247	resolved	iOS	7/31/2024	Code Issue	Other	16125 Capri Dr Jersey Village 77040	Backyard fence down with swimming pool since 5/16.
2205459	assigned	iOS	--	Code Issue	Other	15901 Singapore Ln Jersey Village 77040	Visible porta potty on side of house on driveway.

2202878	assigned	Android	--	Code Issue	Tall grass and weeds	15614 Seattle St Jersey Village 77040	tall grass
2201738	assigned	iOS	--	Code Issue	Tall grass and weeds	16318 Crawford St Jersey Village 77040	Tall weed, grass over sidewalk
2201733	canceled	iOS	7/31/2024	Code Issue	Tall grass and weeds	16022 Wall St Jersey Village 77040	Grass very high and over sidewalk.
2199943	canceled	iOS	7/31/2024	Code Issue	Other	15309 Glamorgan Dr Jersey Village 77040	Still piles of trash up against garage. Renters reported maggots. Still a pile of old fence debris.
2197540	resolved	In-person	7/23/2024	Code Issue	Other	15909 Acapulco Dr Jersey Village	Commercial Box truck parked in driveway on a regular basis
2197127	canceled	iOS	7/23/2024	Code Issue	Other	15909 Acapulco Dr Jersey Village 77040	Commercial Box truck parked in driveway on a regular basis
2194709	referred	iOS	--	Code Issue	Sign Issue	16426 Jersey Dr Jersey Village 77040	Grey box with a meter outside of my fence is about to fall over.
2193303	resolved	WEB RAI	7/31/2024	Code Issue	Tall grass and weeds	15422 leeds In Jersey Village	Yard has not been edged in months. The grass is growing a foot into the street. The flower beds are bordered with tree limbs. This is a highly visible home on the corner making our city look bad.
2193026	assigned	WEB RAI	--	Code Issue	Other	16205 Delozier St., Jersey Village, Texas Jersey Village	Swimming pool and backyard has water standing that is a breeding ground for mosquitoes. Also, the backyard is such a mess that it has rats and mice there.

2193016	canceled	WEB RAI	7/24/2024	Code Issue	Other	16205 de lozier st Jersey Village	The owner of the property at 16205 De Lozier St, has for a long time now neglected to tend to their pool. The last time I saw it, the pool was completely green with algae. It has become a public nuisance as a mosquito haven, and has attracted other kinds of wildlife. It smells, is unsightly, and harbors a public nuisance in mosquitos. The person that lives there to my understanding is rarely there and even though a number of different people have discussed this with them, they refuse to take care of it.
2192502	resolved	iOS	7/22/2024	Code Issue	Other	15309 Glamorgan Dr Jersey Village 77040	Trash bags sitting in driveway for multiple days despite trash pick up today. Trees and fence debris sitting on curb. Branches from street have already been picked up from this street but not picked up at this address because they have old fencing material etc in the pile.
2179146	assigned	In-person	--	Code Issue	Tall grass and weeds	7230 Senate Ave Jersey Village	HG & landscaping maintenance
2166756	resolved	iOS	7/11/2024	Code Issue	Other	1 Spyglass Ct Jersey Village 77064	For #1 Spyglass Ct, both trash and recycling bags are placed out for the following week's pick-up on a Friday night.
2165840	resolved	WEB RAI	7/11/2024	Code Issue	Other	220 Castlegate Lane Jersey Village	Construction of a garden shed on the side of the house. Visible from the street. Is a building permit required for this construction? This is being done by a neighbor.

2163244	resolved	In-person	7/12/2024	Code Issue	Sign Issue	16421 De Lozier Jersey Village	Realtor sign in RoW
2163195	assigned	In-person	--	Code Issue	Tall grass and weeds	16022 Wall St Jersey Village	
2163169	resolved	In-person	7/24/2024	Code Issue	Trees over Street/Sidewalk	15706 Singapore Ln Jersey Village	tree debris curbside
2162296	assigned	In-person	--	Code Issue	Tall grass and weeds	22 Oakmont Ct. Jersey Village	
2162084	resolved	In-person	7/12/2024	Code Issue	Tall grass and weeds	16246 Seattle St. Jersey Village	yard maintenance
2162075	assigned	In-person	--	Code Issue	Tall grass and weeds	15502 Jersey Dr. Jersey Village	HG
2162068	resolved	In-person	7/12/2024	Code Issue	Sign Issue	16110 St Helier St. Jersey Village	Realtor sign in RoW
2162064	resolved	In-person	7/24/2024	Code Issue	Tall grass and weeds	15905 Juneau Ln Jersey Village	yard maintenance
2162033	resolved	In-person	7/3/2024	Code Issue	Sign Issue	16313 Jersey Dr. Jersey Village	Contractor sign
2162026	resolved	In-person	7/22/2024	Code Issue	Trees over Street/Sidewalk	16402 De Lozier St. Jersey Village	tree debris curbside
2162013	assigned	In-person	--	Code Issue	Tall grass and weeds	12172 West Rd Jersey Village 77065	Vacant lot next to 7-Eleven
2161994	resolved	In-person	7/12/2024	Code Issue	Sign Issue	12123 West Rd Jersey Village	Banner on RoW
2161970	assigned	In-person	--	Code Issue	Tall grass and weeds	16029 Kevindale Ct. Jersey Village	

2158335	assigned	iOS	--	Code Issue	Other	8510 Argentina St Jersey Village 77040	Chickens in the backyard at 8510 Argentina st One flew/jumped onto our property Submitted a report last week that shows resolved but I was not told what the resolution was. I have video too that I can't upload. There are multiple chickens & the coop was moved in last week. These owners just moved in. They lived previously at 16109 Tahoe and had chickens while living there. You can see the chickens in their for sale home listing since that home has not sold. Anyway, there are chickens in their backyard & are against code.
2157031	canceled	iOS	7/3/2024	Code Issue	Other	8510 Argentina St Jersey Village 77040	8510 has chickens in their backyard One flew/humped onto my property Submitted report last week that shows resolved but chickens are still there & I want to know the resolution.

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 15, 2024, AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 7:02 p.m. with the following present:

Mayor, Bobby Warren	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Sheri Sheppard	City Attorney, Justin Pruitt
Council Member, Michelle Mitcham	
Council Member, Connie Rossi	

Council Member Drew Wasson joined the meeting via video conferencing. Council Member, Jennifer McCrea, was not present when the meeting was called to order, but joined the meeting in session at 7:29 p.m.

The following members of the City of Jersey Village Planning and Zoning Commission were present:

Rick Faircloth, Chairman	Charles A. Butler, III, Commissioner
Eric Heno, Commissioner	David L. Lock, Commissioner
Cynthia Kopinitz, Commissioner	Nestor Mena, Commissioner

Commissioner Debra Mergel was not present at this meeting.

Staff in attendance: Robert Basford, Assistant City Manager; Mark Bitz, Fire Chief; Lt. Bryant Wells, Police Department; Isabel Kato, Finance Director; Abram Syphrett, Director of Innovation and Technology; Laura Capps, Human Resource Manager; Miesha Johnson, Community Development Manager, Jordan Cruz, BBG Consultant and Building Official Representative; and Maria Thorn, Administrative Assistant.

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by Mayor Bobby Warren

C. PRESENTATIONS

1. None

D. JOINT PUBLIC HEARINGS

1. **Conduct a Joint Public Hearing with the Jersey Village Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the request of Senate Avenue Pharmacy LLC through its owner, Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F.**

Mayor Warren called the item and Chairman Rick Faircloth announced a quorum for the Planning and Zoning Commission. Mayor Warren opened the Joint Public Hearing at 7:06 p.m., for the purpose of receiving oral comments from any interested person(s) concerning the request of Senate Avenue Pharmacy LLC through its owner, Laura Smith

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Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F.

James Singleton, 16522 De Lozier, Jersey Village, Texas (832) 571-3299 – Mr. Singleton spoke to the Council and the Commission about the location of this request. At first, he was concerned, but after research, he supports this pharmacy. He is excited to see it become a business in our City.

With no one else signing up to speak at the hearing, Mayor Warren and Chairman Faircloth closed the joint public hearing at 7:08 p.m. and the Planning and Zoning Commission retired from the City Council meeting at 7:08 p.m. to conduct its posted meeting agenda and prepare a final report in connection with this joint public hearing.

Mayor Warren returned to the regular order of items on the agenda and called the next item as follows:

E. CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT

1. Receive the adopted fiscal year 2024-2025 budget from the Jersey Village Crime Control and Prevention District (CCPD).

Council received submission of the 2024-2025 fiscal year approved budget from the Jersey Village Crime Control and Prevention District (JVCCPD) through the Board’s Secretary, Lorri Coody.

2. Conduct a public hearing on the Jersey Village Crime Control and Prevention District’s adopted budget for the fiscal year 2024-2025.

Mayor Warren opened the public hearing at 7:09 p.m. in order to give all interested parties the right to appear and be heard on the adopted fiscal year 2024-2025 Crime Control and Prevention District budget that had previously been submitted to Council by the Jersey Village Crime Control and Prevention District (JVCCPD) Directors for Council’s approval.

Mayor Warren called upon Lt. Bryant Wells with the Police Department to give a summary of the 2024-2025 JVCCPD budget. He explained that the budget being presented includes the following 2024-2025 supplementals:

FY 24-25 SUPPLEMENTAL ITEMS			
Item	Cost	Funding Source	Line Item
Wearing Apparel	\$ 4,464.00	CCPD	27-3504 / 21-3504
Radio and Radar Equipment	\$ 16,329.00	CCPD	27-4503 / 21-4503
Rental of Equipment Radio Air Time	\$ 8,500.00	CCPD	27-5022 / 21-5022
Maintenance Agreement	\$ 17,000.00	CCPD	27-5030 / 21-5030
Technology User Fees	\$ 1,640.00	CCPD	27-9722
Total	\$ 47,933.00		

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City Manager Bless reported that the live feed is not working, but we are capturing the audio.

With no one signing up to speak on the 2024-2025 JVCCPD budget, Mayor Warren closed the public hearing at 7:12 p.m. and called the next item on the agenda.

3. Consider Resolution No. 2024-53, adopting the Jersey Village Crime Control and Prevention District’s Budget for fiscal year 2024-2025.

With limited discussion on the matter, Council Member Rossi moved to approve Resolution No. 2024-53, adopting the Jersey Village Crime Control and Prevention District’s Budget for fiscal year 2024-2025. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, and Rossi

Nays: None

The motion carried.

RESOLUTION NO. 2024-53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE FISCAL YEAR 2024-2025 CRIME CONTROL AND PREVENTION DISTRICT BUDGET.

F. CITY OF JERSEY VILLAGE FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT

1. Receive the adopted fiscal year 2024-2025 budget from the Jersey Village Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD).

Council received submission of the 2024-2025 fiscal year approved budget from the Jersey Village Fire Control Prevention, and Emergency Medical Services District (FCPEMSD) through the Board Secretary, Lorri Coody.

2. Conduct a public hearing on the Jersey Village Fire Control, Prevention, and Emergency Medical Services District’s adopted budget for the fiscal year 2024-2025.

Mayor Warren opened the public hearing at 7:13 p.m. in order to give all interested parties the right to appear and be heard on the adopted fiscal year 2024-2025 Fire Control Prevention, and Emergency Medical Services District budget that had previously been submitted to Council by the Jersey Village Fire Control Prevention, and Emergency Medical Services District (FCPEMSD) Directors for Council’s approval.

Mayor Warren called upon Fire Chief, Mark Bitz, to give a summary of the 2024-2025 FCPEMSD budget. Chief Bitz explained that the budget being presented includes revenue projections and the following expenses:

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Fund 49 - Revenues		PROPOSED REVENUE
49-10-7623	SALES TX-FIRE CONTROLPREV&EMERG	\$ (2,350,000.00)
49-10-9601	Interest	\$ (125,000.00)
	Total	\$ (2,475,000.00)
Fund 49 - Expenditures		
ACCT NO.	DESCRIPTION	BUDGET AMT.
49-26-3504	Wearing Apparel	\$ 104,212.00
49-26-3505	Fire Prevention Supplies	\$ 2,900.00
49-26-4504	Software Maintenance Update	\$ 65,000.00
49-26-5024	Radio Usage Fees	\$ 15,000.00
49-26-5029	Travel and Training	\$ 20,000.00
49-26-5523	Personnel - Fire Control	\$ 1,463,850.00
49-26-5524	Administrative	\$ 25,650.00
49-26-9772	Technology User Fee	\$ 116,510.00
49-26-9791	Equipment User Fee	\$ 661,878.00
	Total	\$ 2,475,000.00

With no one signing up to speak on the 2024-2025 FCPMSD budget, Mayor Warren closed the public hearing at 7:16 p.m. and called the next item on the agenda.

3. Consider Resolution No. 2024-54, adopting the Jersey Village Fire Control, Prevention, and Emergency Medical Services District’s Budget for fiscal year 2024-2025.

It was pointed out that this budget, as well as the CCPD Budget, was reviewed and discussed by City Council during the July 12, 2024, Budget Meeting.

With limited discussion on the matter, Council Member Wasson moved to approve Resolution No. 2024-54, adopting the Jersey Village Fire Control Prevention, and Emergency Medical Services District’s Budget for fiscal year 2024-2025. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, and Rossi

Nays: None

The motion carried.

RESOLUTION NO. 2024-54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE FISCAL YEAR 2024-2025 FIRE CONTROL PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET.

G. FISCAL 2024-2025 MUNICIPAL BUDGET ITEMS

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1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2024-2025.

Mayor Warren opened the public hearing at 7:17 p.m. in order to give all interested parties the right to appear and be heard concerning the City of Jersey Village proposed municipal budget for the fiscal year 2024-2025.

Bill Edwards, 16001 Jersey Drive, Jersey Village, Texas (346) 313-3766 – Mr. Edwards spoke to City Council about the budget. He complained about the City watering the esplanade during a rainstorm, as this is wasteful. He would like City Council to cut staff, especially administrative staff. He believes we can lay off staff and cut salaries to accommodate the needs of the city.

Michael Torigian, 8325 Achgill Street, Jersey Village, Texas (713) 927-9000 – Mr. Torigian spoke to City Council about the proposed budget. He is happy about the debris pickup from the storm. He was happy to see those in the Community helping each other. His concern with the budget priorities is a \$1M expenditure to refurbish the fields at the pool location. He felt that after the bond for the pool and parks was defeated that there would be no expenditures. Accordingly, he does not believe that we should be spending these monies for this purpose. Additionally, he does not believe that many residents use the pool and is not in favor of spending monies on the pool. He is concerned about drainage issues in the City and would like to see these issues addressed from the monies from the recent bond election. Also, he feels that the \$1M set aside for the fields at the pool could be used to address these drainage issues.

City Manager Bless stated that two positions are currently not being funded in the 24-25 Budget. Additionally, Mayor Warren stated that he is happy to address any questions residents have concerning how monies are allocated during the budget process.

With no one else signing up to speak, Mayor Warren closed the public hearing at 7:26 p.m. and called the next item on the agenda as follows:

2. Consider Resolution No. 2024-55, electing to postpone the final budget vote on the 2024-2025 Municipal Budget until August 19, 2024.

Austin Bless, City Manager, introduced the item. Background information is as follows:

Section 102.006 of the Texas Local Government Code (LGC) requires that the governing body of a municipality shall hold a public hearing on the proposed budget. Accordingly, on July 15, 2024, City Council held the public hearing on the proposed 2024-2025 municipal budget, giving all interested parties the right to appear and be heard on the proposed fiscal year 2024-2025 Municipal Budget.

Additionally, Section 102.007 of the LGC requires that the City must take some sort of action on the budget at conclusion of hearing. This action could be a vote to postpone the final budget vote, which is a generally accepted practice.

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With limited discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2024-55, electing to postpone the final budget vote on the 2024-2025 Municipal Budget until August 19, 2024. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, and Rossi.

Nays: None

The motion carried.

RESOLUTION NO. 2024-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ELECTING TO POSTPONE THE FINAL BUDGET VOTE ON THE 2024-2025 MUNICIPAL BUDGET UNTIL AUGUST 19, 2024.

3. Consider Resolution No. 2024-56, setting the maximum proposed ad valorem tax rate; setting date for the public hearing on tax increase; and setting the date City Council will adopt the fiscal year 2024-2025 ad valorem tax rate.

Austin Bless, City Manager, introduced the item. Background information is as follows:

S.B. 2, also known as the Texas Property Tax Reform and Transparency Act of 2019, passed during the 2019 legislative session and made significant changes to the property tax rate setting process.

This bill requires that the Notice of Public Hearing on Tax Increase include, among other things, the Proposed Tax Rate. Since the City intends to hold the Notice of Public Hearing on Tax Increase on August 19, 2024, and given that August 10 is the last date to publish the Notice in the newspaper, it is appropriate that City Council set a “maximum” proposed tax rate. The proposed Resolution accomplishes same.

In approving this Resolution, Council is NOT setting the tax rate for FY 2024-2025, as that will be accomplished during the August 19, 2024, meeting. Approving the Resolution merely states that City Council will not exceed a tax rate of 0.8475 cents per \$100 taxable value. Additionally, the vote approving the Resolution must be a record vote.

Council Member McCrea joined the meeting in progress at 7:29 pm.

With limited discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2024-56, setting the maximum proposed ad valorem tax rate; setting August 19, 2024, as the date for the public hearing on tax increase; and setting August 19, 2024, as the date City Council will adopt the fiscal year 2024-2025 ad valorem tax rate. Council Member Mitcham seconded the motion. The record vote follows:

Council Member Wasson:	Aye	Council Member Rossi:	Aye
Council Member Sheppard:	Aye	Council Member McCrea:	Aye
Council Member McCrea:	Aye		

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

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Mayor Warren, although present, did not vote.

The motion carried.

RESOLUTION NO. 2024-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING THE MAXIMUM PROPOSED AD VALOREM TAX RATE; SETTING DATE FOR THE PUBLIC HEARING ON TAX INCREASE; AND SETTING THE DATE CITY COUNCIL WILL ADOPT THE FISCAL YEAR 2024-2025 AD VALOREM TAX RATE.

H. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

John Hacker, 16414 Cornwall Street, Jersey Village, Texas (832) 250-3285 – Mr. Hacker spoke to City Council about the power outage from the recent storm. He stated that the trees are causing many of the problems. He would like feet on the street to walk the streets to get data to supply CenterPoint with this information so that CenterPoint can address the issue with the trees and the powerlines. He believes if the trees are not addressed, the City will continue to have power issues.

Mayor Warren stated that one of the first steps concerning storms is for the City to collect this type of information.

Beverly Peterson, 16522 Cornwall, Jersey Village, Texas (713) 416-0116: Ms. Peterson spoke to City Council about the pool. She spoke as a resident and not as a member of the Bond Committee upon which she was a member. She stated that our pool is old. She spoke to the project timeline for a new pool. She stated that the timeline from start to finish takes about 10 months and can be planned so that the City pool is not closed for a whole season. She gave information about the condition of the current pool. She believes that it is possible to have a shortened 2025 season for the pool and that construction on the new pool would start in August of 2025. This schedule will allow the swim team to stay in our City as the pool would not be closed for a whole season. She gave details of why she supports this schedule.

James Singleton, 16522 DeLozier, Jersey Village, Texas (281) 571-3299 – Mr. Singleton spoke to City Council about Wall Street and the many other streets that flooded in the City during the Tax Day Flood, as well as those that flooded in 2001 and 2002. Given these flooding conditions, after the 2016 Tax Day Floods, the City started work on the Long-Term Flood Recovery Plan. The plan completed four months before City Manager Bless started work. The plan laid the groundwork for flood projects. The Golf Course Berm was one of these projects and because of the Long-Term Flood Recovery Plan, the City was able to get a grant to pay for this \$8M project. So, the project was paid in full by the grant. Mr. Singleton went on to explain how the pump at

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the berm works and how it saves the City monies. He thanked all residents who reached out to help each other during the recent storm. He closed by naming those members who were responsible for seeing the berm project through to its end.

Kimberlee Henao, 15601 Singapore Lane, Jersey Village, Texas (832) 689-9878 – Ms. Henao gave her 34th installment concerning the history of Jersey Village.

Rick Faircloth, 16010 Lakeview Drive, Jersey Village, Texas (713) 466-8065 – Mr. Faircloth spoke to City Council about the pool bond. He mentioned that he sat in on a few of the Bond Committee's meetings. He stated that at the last meeting, a \$10M pool option was recommended. In connection with this bond election and the one from November of 2023, he would like City Council to exempt those residents over 65 from any tax increase.

Ashley Holland, 8642 Wyndham Village Drive, Jersey Village, Texas (832) 657-7346 – Ms. Holland spoke to City Council about the pool. She supports the City pool. She believes a pool is great for the City and the children in the City.

I. CITY MANAGER'S REPORT

City Manager, Austin Bless, gave the following report. Additionally, he stated that we received word about the \$1M request for Congressional Funding. Receiving these funds is in the final stage of approval. He also gave information concerning how the berm was used during the current storm. Six (6) homes in the City are still without power. Also, before the storm the lakes and ponds on the Course were pumped down.

Council encouraged residents to review the drone footage of the berm pumps in action to get an idea how the berm pumps work and how this saved many homes from flooding. Additionally, the Golf Course was able to open two (2) days earlier than surrounding courses due to the pumps success.

Council was extremely happy about residents coming together to clean the City after the storm.

City Manager Bless explained the reasons for the power outages experienced by the City during the storm. CenterPoint Energy is responsible for repairs and maintenance on the City's electrical lines. He stated that he has a meeting set up with CenterPoint in August to discuss strengthening electrical lines in our City.

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, June Quarterly Investment Report, General Fund Budget Projections, and Utility Fund Budget Projections.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report

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6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

J. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

Each Consent Agenda item appears below with background information. Item 4 was pulled from the Consent Agenda for further discussion. Accordingly, Item 4 contains discussion information as well as Council’s vote, if applicable. The vote for Items 1 through 3 are found at the end of the Consent Agenda.

1. **Consider approval of the Minutes for the Special Session and the Regular Session Meetings held on June 17, 2024.**
2. **Consider Resolution No. 2024-57, authorizing the creation of an Employee Benefits Trust; designating all members of the City Council to be trustees of the said Trust; and authorizing the Trust to purchase various forms of insurance for the benefit of the city officers, employees, qualified retirees, and their dependents.**

BACKGROUND INFORMATION:

Insurance companies are assessed with a tax on premiums collected from their insured block of business. The obligation for the tax is that of the insurance company, unlike a sales tax in which the obligation is that of the purchaser; therefore, as insurance companies are building their rates, they include the premium taxes along with their administrative cost and the expected claims costs.

The Insurance Code allows insurance companies to exclude certain collected premiums from the gross collected premiums in calculating the tax they owe. One of the exclusions allowed is premiums collected from a trust established by a city. The Comptroller of Public Accounts, who administers the tax rules, has determined that the trusts must exist for the sole purpose of administering the city’s health, life, and accident insurance needs. Further, the trusts must only insure the city’s employees, retirees, and their dependents. Lastly, for the premiums to be excluded either the premiums collected must be directly from the trust’s bank account or the policy must be issued to the trust. The premium tax rate is 1.75% This tax is embedded in the rates charged by insurance companies.

Currently, the City participates in the TX Health Benefits Pool, which has selected the City’s insurance providers as Blue Cross & Blue Shield (BCBS) for medical, Navitus for prescriptions, Standard Life for life and accidental death, Blue Cross Blue Shelf for dental, and EyeMed for vision (Exhibit B). For the City of Jersey Village to take advantage of the exclusion of the gross premium tax the City would need to create a “Single Non-Profit

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Trust” (SNPT) and name the trustees. Upon approval, a trust agreement would be prepared between the City and the trustees. The City Council would need to approve the SNPT agreement.

If the City Council approves the creation of the “SNPT, staff will open a separate Wells Fargo Bank account specifically for the SNPT (Jersey Village Employee Benefit Trust account) with a beginning balance of \$10 (Exhibit A). As premiums become due, staff will issue premium payments directly from the newly created SNPT bank account, whereby transferring operating funds when needed from the Wells Fargo Bank Operating account to the Jersey Village City Employee Benefit Trust account to fund these disbursements. Staff recommends that the City Council approve the resolution establishing the City of Jersey Village Employee Insurance Trust Fund, authorizing the Trust Agreement and appointing Trustees for the City of Jersey Village, Texas.

RESOLUTION NO. 2024-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING CREATION OF AN EMPLOYEE BENEFITS TRUST; DESIGNATING ALL MEMBERS OF THE CITY COUNCIL TO BE TRUSTEES OF SAID TRUST; AND AUTHORIZING THE TRUST TO PURCHASE VARIOUS FORMS OF INSURANCE FOR THE BENEFIT OF CITY OFFICERS, EMPLOYEES, QUALIFIED RETIREES, AND THEIR DEPENDENTS.

- 3. Consider Resolution No. 2024-58, authorizing the Cyber Liability and Data Breach Response Interlocal Agreement with Texas Municipal League Intergovernmental Risk Pool.**

BACKGROUND INFORMATION:

The Board of Directors of the Texas Municipal League Intergovernmental Risk Pool (TML IRP) has taken a forward-thinking approach to the cyber coverage market by creating a new Cyber Fund to handle future cyber liability claims. As this is a new fund it requires any member of the pool to adopt a new interlocal agreement to continue to have cyber coverage.

The city has had several lines of coverage with TML IRP for many decades, including workers compensation, property, and liability insurance. They have been a great partner to the city. We have had cyber coverage with them for many years. This new interlocal would increase the cyber coverage available to the city. It would also increase our liability insurance costs by about \$1,000 per year.

While the city takes a very active approach in defending against cyber-attacks with regular network tests, phishing tests, and training for staff, having access to this coverage in the event it is needed is valuable. The coverage would assist the city with data recovery, breach response, raud protection, network business interruption and more. In talking with other cities that have had to use this coverage they have all agreed that it is incredibly valuable.

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RESOLUTION 2024-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CYBER LIABILITY AND DATA BREACH RESPONSE INTERLOCAL AGREEMENT WITH TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL.

- 4. Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location.**

BACKGROUND INFORMATION:

On January 22, 2024, the City Council conducted a public hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

After that hearing, City Council passed ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040 to be substandard and a public nuisance.

Since the passage of the Ordinance, the Owner has submitted reports to City Council by way of updating the Council on the progress being made by the owner on the substandard structure.

In accordance with the ordinance, as of this status report, the owner is still in compliance with the ordinance. Tonight, the owner submits the 6th update report.

Community Development Manager Johnson stated that the business owner has approved plans, but work has not yet begun due to bad weather conditions during this past month.

Council discussed this project. It was confirmed that plans have been submitted and approved. Permits are valid for 180 days. Some members wondered when the work will actually begin and if the business owner can continue to pull permits without doing any work. City Attorney Pruitt explained the City's remedy in this instance.

Item 4 was removed from the consent agenda. The discussion and vote for the removed items can be found under the appropriate Consent Agenda item. The vote for the remaining items NOT removed from the Consent Agenda is as follows:

Council Member Sheppard moved to approve Items 1 through 3 on the Consent Agenda. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

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K. REGULAR AGENDA

1. Consider Resolution No. 2024-59, appointing members to the 2024 Charter Review Commission.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

Section 9.14 of the city’s Home Rule Charter calls for the appointment of a Charter Review Commission every four years, beginning in July 1996. The last Charter Review Commission was appointed by Council in July of 2020. Council must appoint a Commission for 2024.

To comply with this provision, Council must appoint a Charter Review Commission to review the City Charter for possible amendments. The Charter Review Commission must consist of seven (7) members and three (3) alternate members. In the past, in lieu of the Council liaison, Council has appointed Council Members to serve as alternate members on the Commission. The term of service of the Charter Review Commission is to be six months. This can be extended by Council.

In order to prepare for this item, the following actions were taken to inform residents about the Charter Review process and extend invitation for consideration of applications:

1. A notice was placed in the May, June, and July 2024 JV Star; and
2. A notice was placed on the City’s website.

The following applicants expressed interest in appointment to this Commission:

Brian McCauley
 Bruce W. Bowden
 Denise Reaneau
 Eric Folmer
 Erik Robertson
 Geoff Butler
 Michael Torigian
 Edward Lock
 Ashley Hart

Rick Faircloth
 Sean Anger
 Sharon Barclay
 Sheila Westmoreland
 Simon Hughes
 Steven Gill
 William Walker
 Beatriz Menendez
 Judith Tidwell

This item is to appoint members to serve on the 2024 Charter Review Commission.

Council engaged in discussion concerning the applicants that are interested in serving on this Commission. Some members felt that there may be some value in re-appointing members who served on the 2020 Charter Review Commission.

Rick Faircloth has served on every Commission since 1996. The Council reviewed the applications and discussed appointments.

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With no further discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2024-59, with the following members appointed to serve on the 2024 Charter Review Commission.

- 1 Rick Faircloth
- 2 Denise Reaneau
- 3 Simon Hughes
- 4 Ashley Hart
- 5 Erik Robertson
- 6 Sean Anger
- 7 Beatriz Menendez
- 8 William Walker A1
- 9 Brian McCauley A2
- 10 Sharon Barclay A3

Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2024-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE 2024 CHARTER REVIEW COMMISSION.

- 2. **Consider Resolution No. 2024-60, accepting the proposal of group health benefits services and authorizing the City Manager to enter into an agreement with United Healthcare for medical, dental, vision, and Ochs for life insurance AD&D, and long-term disability.**

Laura Capps, Human Resource Manager, introduced the item. Background information is as follows:

To remain competitive with employee Group Health Benefits, the City recently solicited sealed proposals from qualified vendors for Group Health Benefits for medical, dental, vision, life insurance, and long-term disability.

Currently, the City is with the TX Health Pool for these services. However, due to concerns regarding the future of the TX Health Benefits Pool and recent fluctuations in rates, the City opted to solicit sealed proposals from qualified vendors. Last year, a similar process was undertaken, resulting in a Request for Proposal (RFP) for health benefit consultants and healthcare vendors, prompted by similar concerns regarding the TX Health Benefits

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Pool's stability. Despite challenges faced by TX Health, they offered a 13.35% rate decrease, contrasting with widespread rate increases for other pool members, raising questions about the Pool's reliability.

The Request for Proposal (RFP) was submitted to vendors from our Benefits Consultant, HUB International.

The following companies responded to the RFP:

TX Health - Medical, Dental, Vision
Blue Cross Blue Shield – Medical, Dental
Cigna – Medical, Dental, Vision
Aetna – Medical, Dental, Vision
United Healthcare – Medical, Dental, Vision, Life
Ochs – Life, Long Term Disability
MetLife – Dental, Vision, Life, Long Term Disability
Mutual of Omaha – Dental, Vision, Life, Long Term Disability
New York Life – Life, Long Term Disability
Renaissance – Dental, Vision, Life, Long Term Disability
Standard – Life, Long Term Disability
Surency - Vision
SunLife – Dental, Vision, Life, Long Term Disability
Symetra – Life, Long Term Disability

Staff members and HUB International have reviewed the responses in accordance with the following requirements outlined in the RFP:

1. Similarity to the current benefit package
2. Proposed Services
3. Wellness Program
4. Price or cost

Below are the major changes between the current plan and the proposed plan.

Health Insurance

- Non-network deductible will increase to \$5,000/\$10,000
- Out of Pocket Max increases to \$4,000/\$8,000
- Physician Office Visits decrease to \$25
- Specialist Visits decrease to \$25/\$50
- Urgent Care decreases to \$50
- Rehab decreases to \$50 – which includes Airrosti
- Pharmacy co-pays decrease for preferred, non-preferred, and preferred specialty drugs to \$40/\$80

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FINANCIALS	FTE	TX Health Benefits Pool	UnitedHealthcare
Employee Only	47	\$749.40	\$644.70
Employee & Spouse	13	\$1,521.28	\$1,308.74
Employee & Child(ren)	13	\$1,318.94	\$1,134.67
Employee & Family	26	\$2,210.74	\$1,901.88
	99		
Monthly Premium		\$129,624	\$111,514
Annual Premium		\$1,555,487	\$1,338,169
\$ Change from Current			(\$217,318)
% Change from Current			-13.97%

Dental

- Co-insurance increases to 80%

DENTAL BENEFITS		TXHBP	UHC
		Current	NEW_31145165_V1 CS0
FINANCIALS		TXHBP	UHC
MONTHLY RATES		Current	Proposed
Employee Only	44	\$40.66	\$41.49
Employee & Spouse	17	\$104.42	\$78.77
Employee & Child(ren)	12	\$104.42	\$91.59
Employee & Family	28	\$104.42	\$129.83
Monthly Premium		\$7,740.98	\$7,898.97
Annual Premium		\$92,891.76	\$94,787.64
\$ Change from Current		N/A	\$1,895.88
% Change from Current		N/A	2%
OTHER			
Participation Requirements		100% participation	100% participation
Employer Contribution Requirements		100%	100%
Rate Guarantee		12 months	2 years
Effective Date		10/01/2023	10/01/2024

Vision

- Progressive Lenses subject to co-pay

VISION BENEFITS		Eyemed via TXHBP	UHC
RATES			
	EE's		
Employee Only	48	\$8.93	\$11.34
Employee & Spouse	11	\$16.97	\$21.55
Employee & Child(ren)	11	\$17.86	\$22.68
Employee & Family	30	\$22.78	\$28.93
Monthly Premium		\$1,495	\$1,899
Annual Premium		\$17,942.04	\$22,785.00
\$ Change from Current		N/A	\$4,842.96
% Change from Current		N/A	27%
RATE INFORMATION			
Participation Requirements		100%	100%
Employer Contribution Requirements		100%	100%
Rate Guarantee		12 months	3 years
Effective Date		10/01/2023	10/1/2024
AM Best Rating		N/A	A+

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Group Life AD&D

- Increase from \$25,000 to \$50,000 Max Benefit
- Employee Assistance Program Included
- Guaranteed Rate for 3 years

BASIC LIFE BENEFITS	The Standard via TXHBP	Ochs
FINANCIALS		
Volume	\$2,575,000	\$5,150,000
EE Rate (per \$1,000) - Life	\$0.194	\$0.130
EE Rate (per \$1,000) - AD&D	\$0.040	\$0.040
Monthly Premium	\$603	\$876
Annual Premium	\$7,231	\$10,506
\$ Change from Current	NA	\$3,275
% Change from Current	NA	45%

Long Term Disability

- Voluntary Life now an option.
- Increase monthly max to \$10,000
- 3 Year rate guarantee

LTD BENEFITS	The Standard via TXHBP	Ochs
FINANCIALS		
Covered Payroll	\$604,580	\$619,245
Rate per \$100	\$0.261	\$0.175
Monthly Total	\$1,578	\$1,084
Annual Total	\$18,935	\$13,004
\$ Change from Current	NA	-\$5,931
% Change from Current	NA	-31%

Based upon the review of Staff and HUB International, it is recommended that the proposal received from United Healthcare be accepted and that the City Manager be authorized to negotiate the terms of an agreement for Group Health Benefits Services for medical, dental, vision, and the proposal from Ochs be accepted and that the City Manager be authorized to negotiate the terms of an agreement for life insurance, and long-term disability.

The estimated savings for moving from TX Health to United Healthcare and Ochs is an estimated \$250,237 which is about a 14.79% decrease for the 2024-2025 fiscal year. This decrease includes the cost of the employee benefits enrollment system, Benefit Connector, Section 125 FSA/DCA, and the administration of COBRA.

Below are the estimated combined financial results.

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	TXHBP Current	UHC	Ochs
Medical	\$1,555,487	\$1,338,169	
(Implementation Credit - Medical)		-\$35,000	
Dental	\$92,892	\$94,788	
(Implementation Credit - Dental)			
Vision	\$17,942	\$22,785	
Life ADD \$50K	\$7,231		\$10,506
LTD \$10K Mo.Max	\$18,935		\$13,004
(Ochs Life/LTD)		\$23,510	\$23,510
Total	\$1,692,487	\$1,444,251	
\$ change		-\$248,235	
% change		-14.67%	

Additional Services - Costs	Per EE Per Month	Total Mo.	Total Yr.
Benefit Connector - Ben Admin (100 EE)	\$5.00	\$500	\$6,000
Section 125 FSA/DCA (25EE)	\$3.50	\$87.50	\$1,050
COBRA (paid by HUB w/ Ben Connect	\$0	\$0	\$0
			\$7,050

*LTD subject to change based on benefit amount increasing to \$10K

Council engaged in discussion about group benefits for the City’s employees. Council clarified that the costs would decrease. Ms. Capps explained the decrease. She also explained the coverage and that there is minimal change from this year’s coverage.

The deductible will stay the same. The out of network was \$3,000 and \$6,000 and will increase to \$4,000 and \$8,000. Council was very impressed with this proposal.

With no further discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2024-60, accepting the proposal of group health benefits services and authorizing the City Manager to enter into an agreement with United Healthcare for medical, dental, vision, and Ochs for life insurance AD&D, and long-term disability. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2024-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING THE PROPOSAL OF GROUP BENEFIT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH UNITED HEALTHCARE FOR MEDICAL, DENTAL, VISION, AND OCHS FOR LIFE INSURANCE, AND LONG-TERM DISABILITY.

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3. Consider Resolution 2024-61, accepting the Recommendation of the Bond Committee and directing the next steps for a Bond Election.

Austin Bless, City Manager, introduced the item. Background information is as follows:

During the March 2024 Council Meeting, Bond Committee appointments were made with the purpose of analyzing the feasibility of recommending to Council that they call an election for the purpose of passing General Obligation Bond authorizations. Such analysis shall include examining what projects shall be recommended for placement before the voters for the consideration as well as recommending bond amounts and an issuance timing schedule.

Staff worked to schedule the first meeting as quickly as possible hosting the first meeting in April and hosted a total of 10 meetings between April and July.

The Bond Committee held several meetings to discuss various City projects and gather community feedback. The first meeting discussed all potential areas in need of improvement ranging from water and wastewater facilities, community facilities, and park improvements. The committee made the determination they wanted to focus on the city pool. Key discussions included the renovation of the city pool, where several citizens expressed opinions on repair versus replacement, the estimated costs, and the need for a bond issue. There was a consensus on the importance of the pool to the community, despite differing opinions on the best approach to address its condition.

The Committee also highlighted the need for comprehensive assessments and community involvement. They examined past expenditures and discussed the allocation of funds for upcoming projects, stressing the significance of fiscal responsibility and transparency. The necessity of updating the bond project website with current information was emphasized to keep the community informed and engaged.

A town hall meeting was held May 13th to highlight Councilman-Hunsaker's initial pool assessment and to gather feedback from residents that they then took into their concept creation. After the initial review of the concepts, the Committee requested the Z shape concept be added to the presentation along with an estimate. One with 6 lanes and one with 8 was created and included in the revised assessment.

Five pool concepts were presented and discussed in detail, attached in Exhibit A. Discussions went back and forth discussing the pros and cons of each as the Committee debated between a Z shaped pool priced in the 7-million-dollar range and the third concept estimated at 10.1 million dollars. Value engineering options were discussed, and the budgets were reviewed in depth. It was highlighted that these were just conceptual ideas not set in stone and they can be modified slightly with minimal budget impact. Pool amenities such as splash features, slides, heater/chiller and diving boards were discussed as well as their potential prices ranging from 25,000 to 300,000 max (tall two slide tower) and it was highlighted that represents a maximum of 3% of the total project so changing

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those out would not impact the budget significantly. The pool budget estimates hold allocations for pool amenities within them to ensure they served feedback from residents.

Upon completion of the final meeting the Committee shared their opinions on the concepts with 5 in favor of concept 2 and two in favor of the Z shaped concept. It was discussed that there would still need to be some minor design manipulation to ensure concept 3 serves the majority and addresses all community desires. It is the desire of the Committee to call the election and establish a timeline that results in minimal downtime of pool operations. The Committee also asked that the Council consider placing additional maintenance funds towards the pool that would allow the pool to remain operational for one more season in 2025.

The Committee motioned to recommend concept three with a vote of 5 for and 2 against.

The Resolution that is included in the meeting packet will accept the recommendation of the Committee, declare the Committee's work complete and the Committee disbanded, and direct staff to take the necessary steps to call a bond election for November.

Council engaged in discussion about the recommendation of the Committee. The Council thanked the Committee for their hard work.

Some members wanted to know why the final vote was not unanimous. Assistant City Manager Basford stated that two members wanted to keep the budget lower by recommending the V-Shaped pool with some modifications from the \$7.8M cost.

One Council Member stated that she has heard from residents that there is some \$20M in the City's coffers for the City to use on projects. City Manager Bless stated that at the end of FY 2023-24 there will be \$7.4M in the fund balance, and with the required 90-day reserve of some \$5M, that leaves only \$2.4M. He went on to say if one adds all the fund balances that make up the City's budget, it would be about \$17M, but each fund balance is committed to certain expenses so one cannot add all these amounts together in order to pay for a large expenditure. Mr. Bless went on to explain why we need to have a 90-day reserve as well as the various expenses that can only be spent for various expenses.

There were questions about keeping the pool open. City Manager Bless stated that it would cost approximately \$178K to keep the pool open during the 2024-2025 season. He stated that should City Council want to keep the pool open with creative scheduling there would still be a missed season on the back end for the swim team. Council engaged in discussion about possible maintenance issues and the cost of same. If there are big/major issues, repair costs could explode. It was pointed out that the maintenance budget for the 2023-24 budget was spent even before the pool opened this season. Because of these unexpected costs City Council decided to close the pool at the close of the 2023-2024 season.

There was discussion concerning the \$10M bond and if City Council was willing to reduce this number. Some members stated that just because we bond for \$10M does not mean we

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will spend \$10M. Accordingly, it is best to err on the side of caution for setting the amount of the bond at \$10M.

The proposed recommendation made by the Bond Committee was favored by most members of City Council.

There was discussion about the current location of the pool in that it is located inside the flood plain. City Manager Bless explained that the cost of building inside the flood plain will not be a major increase to the cost of this project.

Flooding of the pool over the years was discussed. The elevation of the pump house is critical.

With no further discussion on the matter, Council Member Sheppard moved to approve Resolution 2024-61, accepting the Recommendation of the Bond Committee and directing the next steps for a Bond Election. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2024-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING THE RECOMMENDATION OF THE BOND COMMITTEE AND DIRECTING THE NEXT STEPS FOR A BOND ELECTION.

4. Consider Resolution No. 2024-62, closing the Jersey Meadow Golf Club Bridge to vehicular traffic.

Robert Basford, Assistant City Manager, introduced the item. Background information is as follows:

Previous Agenda Background:

As we approach the final stages of construction for the new Golf Course Clubhouse, our focus has shifted towards renovating existing structures. Staff have planned the operation of both buildings, revisiting the necessity of closing the bridge to vehicular traffic for enhanced operational efficiency and safety.

With the expansion of our facility and the growing popularity of the golf course, there is a pressing need to optimize traffic flow within the parking lot for both safety and convenience. Vehicular traffic counts in 2018 revealed an average of 1,300 on weekdays and 744 cars per weekend day crossing the bridge, many of which are simply passing through. We have seen a rise in the number of golfers steadily over the last 5 years.

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Closing the bridge to vehicular traffic will enable golf carts to utilize it, while also providing a designated lane for pedestrian access, facilitating movement to additional parking across the bayou. The upcoming additions of a restaurant and convention center are expected to draw larger crowds, and this measure will alleviate congestion, ensuring a more enjoyable experience for patrons. There is the potential that there will often be activity in the restaurant and the convention center all while a full field of golfers are present.

This permanent closure of the bridge was requested during the November 13th, 2023, Golf Advisory Board meeting and it was formally placed on the agenda to discuss and vote on a closure recommendation during the March 11, 2024, meeting. The Committee mentioned that it is a good idea given that the new construction plans will attract additional attendance. The Committee doesn't want to create barriers to potential events due to excessive pass-through traffic and congestion. The Committee officially recommends the bridge be closed to vehicular traffic with 6 voting in favor and 1 against.

Updated Information:

Council requested the opportunity to gather information from residents, tabling the decision temporarily. Staff created a survey to gather feedback and the results have been presented in Exhibit A. It is important to note that approximately 45 of the 324 responses came from nonresidents. The only alternative that received 50% in favor was the one referencing two dedicated right turn lanes from Village Green Drive to Jones Road.

To aid in the discussion here is a bit of the history of the golf course bridge.

The bridge at the golf course was originally built when the course was privately owned. The course had 9 holes and other golf amenities on the north side of the bayou. The bridge was necessary to get golf carts, mowers, and other equipment to that side of the course. In 2000 the City bought the course. A portion of the north nine holes were purchased by Harris County Flood Control District (HCFCD) to be used for a detention pond. The other portion of the nine holes and remaining golf amenities on the north side were sold to a private developer and turned into a housing development, now the Lakes of Jersey Village.

The bridge is approximately 30 years old. While it has had some inspections over the years it does not receive the same bridge inspections that are done by TXDOT of the other bridges in the City, as it is not a public road.

When the City purchased the golf course, Jersey Meadow Drive did not exist. According to the City Council minutes on March 18, 2022, the City Council authorized the "construction of an asphalt driveway to connect Jersey Meadow Golf Course with Jersey Meadow Drive" at a cost of \$16,000.

When Jersey Meadow Drive was put in and the whole area was connected in approximately 2004 that is when the cut through traffic in that area began.

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That asphalt driveway has had some repairs done over the years, but it is not built to the standards of a typical street. That has been confirmed in speaking with former councilors that this driveway connection was just more about putting asphalt down, than building a street. As is readily apparent to people that have gone over it, it was not built to withstand the amount of traffic that it would typically receive when the bridge was open.

Although the City Council approved the change order and budget amendment for the clubhouse in June, the construction project remains incomplete. Additionally, we are not yet ready to open the bridge.

Council engaged in discussion about the proposal to close the bridge as well as the responses to the study results concerning this bridge.

Some members stated that they are concerned about safety in connection with this bridge and as such, the bridge should be closed to vehicular traffic. Some members wanted to know if we have an evacuation plan for residents in this area should the bridge be closed permanently. City Manager Bleess explained possible egress routes should there be a time when residents would need to leave the City.

Some felt that this is not a roadway, rather it is a parking lot and there is a risk to the City with the increased pedestrian traffic in the area due to the new clubhouse. This area is very busy even with the bridge closed. Over the years, the number of people moving through this area has increased tremendously.

The pros and cons of closing this bridge were discussed in depth, especially safety issues versus convenience. We must prioritize safety over convenience.

The two turn lanes on Village Green were discussed. Other low-cost solutions to decrease the traffic build-up on Village Green was discussed, to include retiming the lights between the hours of 6:30 and 8:30 in both the morning and evening.

With no further discussion on the matter, Council Member Sheppard moved to approve Resolution No. 2024-62, closing the Jersey Meadow Golf Club Bridge to vehicular traffic. Council Member McCrea seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2024-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CLOSING THE JERSEY MEADOW GOLF CLUB BRIDGE TO VEHICULAR TRAFFIC.

- 5. Consider Resolution No. 2024-63, receiving the Planning and Zoning Commission's Final Report concerning the request of Senate Avenue Pharmacy LLC through its**

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owner, Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F.

Rick Faircloth, Planning and Zoning Commission Chairperson, introduced the item. Background information is as follows:

The Planning and Zoning Commission met on June 4, 2024, to discuss and take appropriate action concerning the request of Senate Avenue Pharmacy LLC through its owner, Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F.

The Commission recommended in its preliminary report, which was submitted to Council at its June 17, 2024, meeting, that Council grant the request of Senate Avenue Pharmacy LLC through its owner, Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F. Additionally, the Commission requested that a Joint Public Hearing be ordered for July 15, 2024.

On July 15, 2024, the City Council and the Planning and Zoning Commission will conduct the joint public hearing and the Planning and Zoning Commission will make its final report and recommendation.

With limited discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2024-63, receiving the Planning and Zoning Commission's Final Report concerning the request of Senate Avenue Pharmacy LLC through its owner, Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

RESOLUTION NO. 2024-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE PLANNING AND ZONING COMMISSION'S FINAL REPORT CONCERNING THE REQUEST OF SENATE AVENUE PHARMACY LLC THROUGH ITS OWNER, LAURA SMITH WILLIAMS, FOR A SPECIFIC USE PERMIT TO ALLOW THE OPERATION OF A RETAIL PHARMACY LOCATED AT 7412 SENATE AVENUE, JERSEY VILLAGE, TX 77040 WITHIN THE CITY LIMITS IN ZONING DISTRICT F.

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- 6. Consider Ordinance No. 2024-20, amending the Comprehensive Zoning Ordinance of the City, by granting Senate Avenue Pharmacy, LLC, a Specific Use Permit (the “Specific Use Permit”) to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, Texas, 77040, and in “Zoning District F”; providing requirements and conditions for the specific use permit; containing findings and other provisions relating to this ordinance; providing a penalty in an amount not to exceed two thousand dollars (\$2,000) for violations hereof; providing for severability; and, providing an effective date.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The Planning and Zoning Commission met on June 4, 2024, to discuss and take appropriate action concerning the request of Senate Avenue Pharmacy LLC through its owner, Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F.

The Planning and Zoning Commission submitted its preliminary report to Council on June 17, 2024, and a Joint Public Hearing was ordered for July 15, 2024.

On July 15, 2024, the City Council and the Planning and Zoning Commission conducted a joint public hearing, and the Planning and Zoning Commission made its final report and recommendations.

All of the procedural requirements of Section 14-84(c)(2) items a through c have been met. This item is to approve the ordinance that will enact the final recommendation from the Planning and Zoning Commission concerning the request of Senate Avenue Pharmacy LLC through its owner, Laura Smith Williams, for a specific use permit to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, TX 77040 within the city limits in zoning District F.

With limited discussion on the matter, Council Member McCrea moved to approve Ordinance No. 2024-20, amending the Comprehensive Zoning Ordinance of the City, by granting Senate Avenue Pharmacy, LLC, a Specific Use Permit (the “Specific Use Permit”) to allow the operation of a retail pharmacy located at 7412 Senate Avenue, Jersey Village, Texas, 77040, and in “Zoning District F”; providing requirements and conditions for the specific use permit; containing findings and other provisions relating to this ordinance; providing a penalty in an amount not to exceed two thousand dollars (\$2,000) for violations hereof; providing for severability; and, providing an effective date. Council Member Rossi seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

Nays: None

The motion carried.

ORDINANCE NO. 2024-20

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AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS (THE “CITY”), AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY, BY GRANTING SENATE AVENUE PHARMACY, LLC, A SPECIFIC USE PERMIT (THE “SPECIFIC USE PERMIT”) TO ALLOW THE OPERATION OF A RETAIL PHARMACY LOCATED AT 7412 SENATE AVENUE, JERSEY VILLAGE, TEXAS, 77040, AND IN “ZONING DISTRICT F”; PROVIDING REQUIREMENTS AND CONDITIONS FOR THE SPECIFIC USE PERMIT; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THIS ORDINANCE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000) FOR VIOLATIONS HEREOF; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

L. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Mitcham: Council Member Mitcham thanked the Mayor for the opening prayer. She thanked all for the interest in wanting to serve on the Charter Review Commission.

Council Member Sheppard: Council Member Sheppard had no comments.

Council Member Wasson: Council Member Wasson echoes Council Member Mitcham’s comments about participation. He thanked Staff for their efforts during the recent Storm and mentioned that having debris pickup within one week is spectacular.

Council Member Rossi: Council Member Rossi thanked the Bond Committee for their hard work. She also thanked staff for their work. She congratulated Captain Missall for his recent award.

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Council Member McCrea: Council Member McCrea told residents that she had been out of the country for the past three weeks. While she was away, she did not have to worry about her home because her neighbors took care of her family. She is very thankful. It is just an example of the type of Community that we live in.

Bobby Warren: Mayor Warren echoes everything said. The support in the Community makes our City special. He thanked City Staff for their hard work. He thanked Congressman Wesley Hunt's Office for their assistance with storm issues, especially with CenterPoint.

M. RECESS THE REGULAR SESSION

Mayor Warren recessed the Regular Session to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberations about Real Property, and Section 551.071 – Consultations with Attorney at 9:10 P.M.

N. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meetings Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the potential and possible purchase, exchange, sale, or value of real property, located within TIRZ 3.**
- 2. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information about the possible purchase, exchange, or value of real property, related thereto.**

O. ADJOURN EXECUTIVE SESSION

Mayor Warren adjourned the Executive Session at 9:46 p.m., stating no official action or vote was conducted during the closed session. He then reconvened the Regular Session as follows.

P. RECONVENE REGULAR SESSION

- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, located within TIRZ 3.**

Austin Bleess, City Manager, stated that this item is for City Council to take any action resulting from the discussions had in Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, located within TIRZ 3.

With limited discussion on the matter, Council Member McCrea moved to approve Resolution 2024-64, as discussed in Executive Session. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Mitcham, Rossi, and McCrea

REGULAR MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – JULY 15, 2024

Nays: None

The motion carried.

2. **Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.**

Austin Bless, City Manager, stated that this item is for City Council to take any action resulting from the discussions had in Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

No action was taken on this item. No discussion was had.

Q. ADJOURN

There being no further business on the agenda the meeting was adjourned at 9:47 p.m.

Lorri Coody, TRMC, City Secretary



MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 19, 2024, AT 3:00 P.M. IN THE CIVIC CENTER MEETING ROOM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 3:00 p.m. with the following present:

Mayor, Bobby Warren	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Sheri Sheppard	City Attorney, Justin Pruitt
Council Member, Michelle Mitcham	Economic Development Manager Miesha Johnson
Council Member, Connie Rossi	
Council Member, Jennifer McCrea	

City Manager Austin Bless and City Attorney Justin Pruitt joined the meeting via video conferencing.

B. CITIZENS' COMMENTS - Any person desiring to address Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

There were no Citizens' Comments.

C. RECESS THE SPECIAL SESSION

Mayor Warren recessed the Special Session to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 Deliberations about Real Property and Section 551.071 Consultations with Attorney at 3:03 p.m.

D. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information about the possible purchase, exchange, or value of real property, related thereto.

E. ADJOURN EXECUTIVE SESSION AND RECONVENE THE SPECIAL SESSION

Mayor Warren adjourned the Executive Session at 4:41 p.m., and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive Session.

F. ADJOURN

There being no further business on the agenda the meeting was adjourned at 4:41p.m.

Lorri Coody, City Secretary



MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON AUGUST 2, 2024, AT 3:00 P.M. IN THE CIVIC CENTER MEETING ROOM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Warren at 3:03 pm.

p.m. with the following present:

Mayor, Bobby Warren	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Sheri Sheppard	City Attorney, Justin Pruitt
Council Member, Connie Rossi	Economic Development Manager Miesha Johnson
Council Member, Jennifer McCrea	

Council Member Michelle Mitcham was not present at this meeting

City Manager Austin Bless and City Attorney Justin Pruitt joined the meeting via video conferencing.

B. CITIZENS' COMMENTS - Any person desiring to address Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

There were no Citizens' Comments.

C. RECESS THE SPECIAL SESSION

Mayor Warren recessed the Special Session to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 Deliberations about Real Property and Section 551.071 Consultations with Attorney at 3:04 p.m.

D. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information about the possible purchase, exchange, or value of real property, related thereto.**

E. ADJOURN EXECUTIVE SESSION AND RECONVENE THE SPECIAL SESSION

Mayor Warren adjourned the Executive Session at 3:53 p.m., and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive Session.

F. RECONVENE SPECIAL SESSION

- 1. Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.**

Mayor Warren gave a brief summary of the agreement for the purchase of 4.2 acers of land with 54,462 square feet of building footage. He explained that the City was approached

SPECIAL SESSION MEETING OF THE CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS – August 2, 2024

by church wondering if the City would be interested in buying the property. In receiving this invitation, City Council toured the property and felt that it is a viable option for City Hall. To fund the purchase of the church property, we will list the property on south side of US HWY 290 as the sale of same will more than pay for the church property. We will have 60 days to evaluate the church property to determine what steps will be needed to get the property and buildings in a condition ready for use. The Mayor stated that he supports this purchase.

Council Member Wasson stated that when looking at the cost of church versus the cost of a new property for city hall, the church property is a great opportunity.

Council Member Sheppard stated it is not a done deal as we still have time to do due diligence and see if the property meets our needs. However, she sees this purchase as a great opportunity for community events and city business. It is a positive move and keeps city hall on this side of US HWY 290 and allows consolidation of city facilities.

Council Member Rossi believes this is a great opportunity to secure city hall on this side of US HWY 290. She is excited that it is a great value and opens it up for community events.

Council Member McCrea agrees with everything that has been said. She believes that this purchase will center our community. She is excited.

With no further discussion on the matter Council Member McCrea moved to authorize the City Manager to execute the proposal made with Champion Forest Baptist Church - Jersey Village for the purchase of approximately 54,462 square feet of buildings situated on approximately 4.2 acres of land, consisting of six buildings plus a covered, lighted outdoor recreation pavilion located at the corner of Jersey Drive and Rio Grande Street. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Sheppard, Rossi, and McCrea

Nays: None

The motion carried.

G. ADJOURN

There being no further business on the agenda the meeting was adjourned at 3:59 p.m.

Lorri Coody, City Secretary



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: G2

AGENDA SUBJECT: Consider Ordinance No. 2024-23, amending the Jersey Village Code Of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees by adding a fee for certificate of occupancy processing and review; amending the fee for flatwork to distinguish new versus existing flatwork by creating a new fee type for flatwork additions and extensions; and providing for severability and repeal.

Dept./Prepared By: Miesha Johnson, Community Development Manager

Date Submitted: July 22, 2024

EXHIBITS: Ordinance No. 2024-23

BACKGROUND INFORMATION:

This item is to amend the Schedule of Fees to add a new fee of \$105.00 for processing and reviewing a certificate of occupancy and adding a new fee of Greater of \$157.50 or \$1.05/sq. ft. for existing flatwork to include additions and extensions. The Ordinance also distinguishes between new and existing flatwork fees.

RECOMMENDED ACTION:

MOTION: To approve Ordinance No. 2024-23, amending the Jersey Village Code Of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees by adding a fee for certificate of occupancy processing and review; amending the fee for flatwork to distinguish new versus existing flatwork by creating a new fee type for flatwork additions and extensions; and providing for severability and repeal.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

ORDINANCE NO. 2024-23

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-142 TO AMEND THE SCHEDULE OF FEES BY ADDING A FEE FOR CERTIFICATE OF OCCUPANCY PROCESSING AND REVIEW; AMENDING THE FEE FOR FLATWORK TO DISTINGUISH NEW VERSUS EXISTING FLATWORK BY CREATING A NEW FEE TYPE FOR FLATWORK ADDITIONS AND EXTENSIONS; AND PROVIDING FOR SEVERABILITY AND REPEAL.

WHEREAS, the City Council of the City of Jersey Village, Texas ("City Council") has determined that it would be advantageous and beneficial to the citizens of the City of Jersey Village, Texas to establish modified and/or additional charges made to customers to recover the costs associated with providing general fees now and in the future for the City of Jersey Village, Texas; and

WHEREAS, the City has experienced a steady increase in the cost to provide an acceptable level of service to its Citizens and the City wishes to not only continue, but to improve its level of service to all its citizens and customers now and in the future; **NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

Section 1. Recitals Incorporated. The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

Section 2. Amendment to Schedule of Fees. The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 2, Article IV, Division 2, Section 2-142 the language shown below in strikethrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), with the new Section 2-142 to read as follows:

“Chapter 2 – Administration

...

Article IV – Schedule of Fees and Special Funds

...

Division 2 – Schedule of Fees

...

Sec. 2-142. Fees and charges imposed.

- (a) *Generally.* The fees and charges set out in this section are hereby imposed and assessed by the city. Fees for permits and inspections shall be paid prior to issuance of the permit. If work has begun prior to issuance of the permit and prior to payment of the permit fee, the permit fee shall be two times the amount provided in this section.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

(1) *Residential building permit fees.*

RESIDENTIAL BUILDING PERMIT FEES <i>(permit fee will be doubled if work is started prior to obtaining a permit)</i>	
TYPE OF PERMIT	Fee
New Residence* (includes pool houses and accessory structures with conditioned space)	\$1.05/sq. ft
<u>Certificate of Occupancy (review and processing)</u>	<u>\$105.00</u>
Additions * (patio covers, carports, additional rooms)	Greater of \$157.50 or \$1.05/sq. ft
Remodels (total square-footage of space, area or room)*	Greater of \$157.50 or \$0.80/sq. ft.
Swimming Pools*	\$210.00
Spas (cast in place concrete only)*	\$105.00
Accessory Buildings* (storage shed, detached garage or any other structure without conditioned space)	Greater of \$157.50 or \$1.05/sq. ft
Re-Roofing	\$52.50
Flatwork (<u>new driveways, sidewalks, patio slabs, etc.) extension</u>)	\$52.50
<u>Flatwork (includes additions and extensions to existing flatwork)</u>	<u>Greater of \$157.50 or \$1.05/sq. ft.</u>
Demolition	\$52.50
Foundation repair*	\$52.50
Generator*	\$52.50
Carport*	\$52.50
Fences	\$52.50
Re-inspection	\$78.75
<i>All permits are subject to the processing fee</i>	\$52.50
*Subject to Plan Review Fee	

Section 3. Severability. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 4. Repeal. All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 5. Effective Date. This ordinance shall be in full force and effect from and after its passage.

PASSED AND APPROVED this 19th day of August 2024.

ATTEST:

Lorri Coody, City Secretary



Bobby Warren, Mayor

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: G3

AGENDA SUBJECT: Consider Resolution No. 2024-66, receiving the Building Board of Adjustment and Appeals (BBOAA) recommendation concerning amendments to Chapters 14 and 30 of the Jersey Village Code of Ordinances by adopting the 2024 Editions for the International Building Code (IBC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the 2021 Edition of the International Energy Conservation Code (IECC), and the 2023 Editions for the National Electrical Code (NEC).

Dept/Prepared By: Miesha Johnson, Community Development Manager

Date Submitted: August 15, 2024

EXHIBITS: Resolution No. 2024-66

Exhibit A – BBOAA’s Written Recommendation Report

BACKGROUND INFORMATION:

The Building Board of Adjustment and Appeals met on August 7, 2024 for the purpose of reviewing proposed amendments to the Code of Ordinances of the City of Jersey Village, Texas at Chapter 14 - Building and Chapter 30 - Development Fire Protection and Prevention in connection with 2024 Editions for the International Building Code (IBC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the 2021 Edition of the International Energy Conservation Code (IECC), and the 2023 Editions for the National Electrical Code (NEC).

In completing their review and discussion, the Board recommends that amendments be made to the Jersey Village Code of Ordinances at Chapter 14 and Chapter 30 as are more specifically defined in Exhibit A, attached hereto and made apart hereof.

This item is to receive the Board’s Written Recommendation Report.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-66, receiving the Building Board of Adjustment and Appeals (BBOAA) recommendation concerning amendments to Chapters 14 and 30 of the Jersey Village Code of Ordinances by adopting the 2024 Editions for the International Building Code (IBC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the 2021 Edition of the International Energy Conservation Code (IECC), and the 2023 Editions for the National Electrical Code (NEC).

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

RESOLUTION NO. 2024-66

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE BUILDING BOARD OF ADJUSTMENT AND APPEALS (BBOAA) RECOMMENDATION CONCERNING AMENDMENTS TO CHAPTERS 14 AND 30 OF THE JERSEY VILLAGE CODE OF ORDINANCES BY ADOPTING THE 2024 EDITIONS FOR THE INTERNATIONAL BUILDING CODE (IBC), THE INTERNATIONAL FIRE CODE (IFC), THE INTERNATIONAL FUEL GAS CODE (IFGC), THE INTERNATIONAL MECHANICAL CODE (IMC), THE INTERNATIONAL PLUMBING CODE (IPC), THE INTERNATIONAL RESIDENTIAL CODE (IRC), THE 2021 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE (IECC), AND THE 2023 EDITIONS FOR THE NATIONAL ELECTRICAL CODE (NEC).

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, the Building Board of Adjustment and Appeals’ Written Recommendation Report as it pertains to recommended amendments to the Jersey Village Code of Ordinances at Chapter 14 - Building and Chapter 30 - Development Fire Protection and Prevention in connection with 2024 Editions for the International Building Code (IBC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the 2021 Edition of the International Energy Conservation Code (IECC), and the 2023 Editions for the National Electrical Code (NEC) is hereby received. The report is attached hereto as “Exhibit A.”

PASSED AND APPROVED this the 19th day of August 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



EXHIBIT A

CITY OF JERSEY VILLAGE BUILDING BOARD OF ADJUSTMENT AND APPEALS REPORT OF WRITTEN RECOMMENDATION AMENDMENTS TO CHAPTER 14 AND CHAPTER 30



**CITY OF JERSEY VILLAGE – BUILDING BOARD OF ADJUSTMENT
AND APPEALS REPORT OF WRITTEN RECOMMENDATION
ADOPTION OF 2021/2023/2024 CODES AND CHAPTER 30
AMENDMENTS**

The Building Board of Adjustment and Appeals met on August 7, 2024, in order to review the adoption of the 2024 Editions for the International Building Code (IBC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the 2021 Edition of the International Energy Conservation Code (IECC), and the 2023 Edition for the National Electrical Code (NEC).

The Board also discussed and reviewed proposed amendments to Chapter 30 of the City of Jersey Village Code of Ordinances.

This review was necessary in order to remain compliant in the City's Class 5 status for National Flood Insurance Program (NFIP) Community Rating System (CRS) program.

In completing their review and discussion, the Board recommends adoption of the 2024 Editions for the International Building Code (IBC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the 2021 Edition of the International Energy Conservation Code (IECC), and the 2023 Edition for the National Electrical Code (NEC); and leaving in place, mostly, previously adopted Code Appendices and local amendments (where they readily align between the editions).

The Board also recommended amendments to the City of Jersey Village Code of Ordinances at Chapter 30 by adding language underlined and deleting the language struck through as set out in Exhibit "A".

These recommended changes will be submitted to the City Council at the August 19, 2024 Council Meeting, in accordance with the duties and responsibility of this Board.

Respectfully submitted, this 7th day of August 2024.

Board Chairman

ATTEST:

Building Official (Secretary to the Board)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Chapter 30 FIRE PREVENTION AND PROTECTION¹

ARTICLE I. IN GENERAL

Sec. 30-1. Arson reward.

The city hereby offers a reward of \$250.00 for the arrest and conviction of any person found guilty of committing the crime of arson within the corporate limits of the city. This reward is a standing offer, and shall be paid out of the general fund of the city.

(Code 1977, § 7-1)

State law reference(s)—Arson, V.T.C.A., Penal Code § 28.02; crime stoppers advisory council, V.T.C.A., Government Code ch. 414.

Sec. 30-2. Recovering cost for fire protection and emergency services.

(a) *Collection of fees.*

- (1) The chief of the city fire department, or his designee, shall collect all fees and costs for fire prevention services and for other public safety and emergency responses rendered by the department when providing these services. Such fees include but are not limited to the use of equipment, materials, maintenance and overhead expenses and costs of whatever nature which constitute full reimbursement to the city fire department for services actually rendered and as hereinafter authorized.
- (2) Within ~~90~~ 180 days of the date of providing fire prevention and protection services or other public safety and emergency services, the chief of the city fire department, or his designee, shall submit an invoice for all costs, fees, charges and expenses related to providing such services, to include but not

¹Charter reference(s)—Fire department, § 5.05.2; fire marshal, § 5.05.5.

Cross reference(s)—Building and development, ch. 14; smoke detection system, § 14-357; notice to fire department for moving houses, § 18-101; alarm systems and services, § 18-161 et seq.; civil emergencies, ch. 22; burning of solid waste, § 54-3.

State law reference(s)—Motor vehicle liability coverage for firefighters, Vernon's Ann. Civ. St. art. 999e, V.T.C.A., Local Government Code § 142.006; hazardous substances, V.T.C.A., Health and Safety Code § 501.001 et seq.; flammable liquids, V.T.C.A., Health and Safety Code § 753.001 et seq.; fire escapes, V.T.C.A., Health and Safety Code § 791.001 et seq.; commission on fire protection, V.T.C.A., Government Code § 419.001 et seq.; fire detection and alarm devices, V.A.T.S. Insurance Code, art. 5.43-2; fire protection sprinkler systems, V.A.T.S. Insurance Code, art. 5.43-3; fireworks, V.A.T.S. Insurance Code, art. 5.43-4; municipal fire protection, V.T.C.A., Local Government Code § 342.001 et seq.; liquefied petroleum gas, V.T.C.A., Natural Resources Code § 113.001 et seq.; arson, V.T.C.A., Penal Code § 28.02; county fire protection, V.T.C.A., Local Government Code § 352.001 et seq.; smoke detectors in hotels, V.T.C.A., Health and Safety Code § 792.001 et seq.; disabling fire exit alarms, V.T.C.A., Health and Safety Code § 793.001 et seq.; smoke detectors in residential tenancies, V.T.C.A., Property Code §§ 92.006, 92.251 et seq.

limited to all actual expenses including costs of equipment operations; cost of materials utilized; costs of specialists, experts or other contract labor not in the full time employment of the city; overtime costs; and other incidental costs incurred by the city as a result of the incident, to the customer, client, owner, designated agent, representative and/or insurance company who received, covered and/or otherwise benefitted from these services. ~~The provisions of this section shall apply only to those persons who were not residing within the city at the time of the incident which led to the benefits of services.~~

- (3) Any bills, fines or penalties, including but not limited to clean up costs, fees or expenses that are imposed upon the city or the city fire department by any local, state or federal agency, related to the rendering of fire protection or prevention services or of other public safety and emergency services, may be included in the billing or billed separately within ~~90~~ 180 days of receipt.
- (4) Any fees or expenses billed by the chief, or his designee, shall be payable in full within 60 days of the date of the invoice. Failure to timely make payment may result in the accumulation of interest on any unpaid balances at the rate of ten percent per annum for any unpaid balances.
- (b) *Enforcement.* The city may enforce the provisions of this section by any action allowed by law for the collection of any amounts due hereunder, including reasonable and necessary attorney's fees, costs, and expenses, in a court of competent jurisdiction.

(Ord. No. 2012-26, § 2, 8-20-12)

Secs. 30-3—30-35. Reserved.

ARTICLE II. FIRE MARSHAL²

Sec. 30-36. Certificate of compliance before change of occupancy.

- (a) ~~Certificate of compliance~~ Approved inspection report required. Except as otherwise provided in this section, whenever there is a proposed change of occupancy of any building or part thereof, other than a single-family residence, such change of occupancy shall not be made unless an certificate of compliance approved inspection report has been issued by the fire marshal, dated not earlier than six months prior to the change of occupancy.
- (b) *Requirements.* The fire marshal shall issue an certificate of compliance approved inspection report after an inspection of the building discloses that the premises are in compliance with the provisions of the city's fire prevention code applicable to the proposed use of the premises.
- (c) *Noncompliance.* If the inspection discloses noncompliance with any of the provisions of the city's fire prevention code applicable to the proposed use of the premises, the fire marshal shall issue a noncompliance notice setting forth the areas of noncompliance. When a subsequent inspection discloses compliance, the fire marshal shall issue an certificate of compliance approved inspection report.
- (d) *Nonliability of city.* The issuance of an certificate of compliance approved inspection report shall not constitute a warranty by the city or the fire marshal or their designee that the premises are in compliance with the city's fire prevention code, and neither the city nor the fire marshal or their designee shall have liability to any person arising out of the issuance of an certificate of compliance approved inspection report.

²Cross reference(s)—Officers and employees, § 2-36 et seq.

- (e) *Fee.* A fee of \$25.00 shall be paid to the city for each inspection required prior to the issuance of a certificate of compliance, and the fee shall be paid at the time of application for the inspection.
- (f) *Appeal.* Any owner, occupant or proposed occupant aggrieved by the issuance of a noncompliance notice may appeal to the city council by filing a notice of appeal with the city secretary. The city secretary shall give such person notice in writing of the time and place that the city council will hear such appeal. The decision of the city council shall be final.
- (g) *Penalty for violation of section.* Any person who shall violate any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined as provided in section 1-8.

(Code 1977, § 7-29)

Sec. 30-37. Inspection of premises.

Whenever it is necessary to make an inspection to enforce the provisions of this chapter, or whenever the fire marshal or their designee has reasonable cause to believe that there exists in a building or upon any premises any conditions or violations of this chapter which make the building or premises unsafe, dangerous or hazardous, the fire marshal or their designee shall have the authority to enter the building or premises at all reasonable times to inspect or to perform the duties imposed upon the fire marshal or their designee by this chapter. If such building or premises is occupied, the fire marshal or their designee shall present credentials to the occupant and request entry. If such building or premises is unoccupied, the fire marshal or their designee shall first make a reasonable effort to locate the owner or other person having charge or control of the building or premises and request entry. If entry is refused, the fire marshal or their designee has recourse to every remedy provided by law to secure entry. When the fire marshal or their designee has first obtained a proper inspection warrant or other remedy provided by law to secure entry, an owner or occupant or person having charge, care or control of the building or premises shall not fail or neglect, after proper request is made as herein provided, to permit entry therein by the fire marshal or their designee for the purpose of inspection and examination pursuant to this chapter.

(Ord. No. 2007-40, § 1, 9-17-07)

Secs. 30-38—30-70. Reserved.

ARTICLE III. RESERVED³

Secs. 30-71—30-110. Reserved.

ARTICLE IV. FIRE PREVENTION CODE

Sec. 30-111. Fire Code adopted.

For the purpose of providing regulations consistent with nationally recognized practices for the reasonable protection of life and property from the hazards of fire and explosion due to the storage, use or handling of hazardous materials, substances and devices, and to minimize hazards to life and property due to fire and panic,

there is hereby adopted that certain document, a copy of which is on file in the office of the city secretary, known as the International Fire Code, ~~2018~~ 2024 Edition, published by the International Code Council, Inc., and appendices B, C, D, E and F thereto, and such code is hereby made a part of this article to the same extent as if set out at length in this section, except as is specifically amended in this article.

(Code 1977, § 7-57; Ord. No. 99-09, § 1, 4-19-99; Ord. No. 03-21, § 1, 5-19-03; Ord. No. 05-10, § 1, 4-18-05; Ord. No. 3006-2, § 1, 1-16-06; Ord. No. 2007-9, § 1, 3-19-07; Ord. No. 2013-33, § 2(Exh. A), 10-21-13; Ord. No. 2014-20, § 1, 6-16-14; Ord. No. 2014-21, § 2(Exh. A), 6-16-14; Ord. No. 2019-03, § 2, 2-18-19)

Editor's note(s)—Ord. No. 2019-03, § 2, adopted Feb. 18, 2019, amended § 30-111 and in so doing changed the title of said section from "Adopted" to "Fire Code adopted," as set out herein.

Sec. 30-112. Local amendments.

The city adopts as local amendments to the ~~2018~~ 2024 International Fire Code and its appendices the following additions and deletions:

- (a) [A] 101.1 Title. These regulations shall be known as the Fire Code of the City of Jersey Village, hereinafter referred to as "this code".
- (b) [A] ~~110.4~~ 113.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of violating this code and shall be brought before the municipal court of the City of Jersey Village by warrant or citation to answer to the municipal court judge for fine. Each day that a violation continues after due notice has been served shall be deemed a separate offense.
- (c) [A] ~~112.4~~ 114.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to penalties as defined in section 1-8 and assessed by the municipal court authority.
- (d) Sections ~~103~~, 104 and ~~109~~ 112, the Exception in section ~~105.6.32~~ 307.4.2 (Recreational Fires) and section 5609.1 (General, Temporary storage of fireworks) of the ~~2018~~ 2024 International Fire Code are deleted.
- (e) Section 307.1 of the International Fire Code is amended to provide as follows:

307.1 General. A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with sections 307.1.1 through 307.5 and the Fire Official has given written consent through a permit process. Above ground fire pits are permitted to be utilized only during the months of September through February when windspeeds do not exceed 10 miles per hour. Above ground fire pits shall be professionally designed and manufactured with non-combustible material specifically for the use of an outdoor warming or cooking fire. Above ground fire pits shall be no closer than 50 feet from a structure or 20 feet from any lot line and be equipped with an approved spark-screen. In general, Open Burning, Recreational Fires, Bonfire, Prescribed Burns and Portable Outdoor Fireplaces and Fire Pits are not permitted within the incorporated limits of the City of Jersey Village.

Exception: Prescribed Burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official.

- (f) Section 307.1.1 of the International Fire Code is amended to provide as follows:
307.1.1 Prohibited open Burning. Open burning shall be prohibited when atmospheric conditions or local circumstances make such fire hazardous. Sustained wind velocity of 12 knots or more will constitute a hazardous condition and open burning shall not start or shall cease.
- (g) Section 307.2 of the International Fire Code is amended to provide as follows:

Section 307.2. A permit shall be obtained from the fire code official in accordance with Section ~~105.6~~ 105.5 prior to kindling a fire for recognized silvicultural or range wildlife management practices, prevention or control of disease or pests, bonfire, recreational fire or controlled burning as allowed by the Texas Commission on Environmental Quality.

- (h) Section ~~503.1~~ 503.1.1 of the International Fire Code is amended to add the following provisions:

One side of all single level buildings shall be within 50 feet of the fire lane. Access roadways shall extend the entire length on one side of all high rise buildings, as defined by the code, and shall be within 30 feet of the building to accommodate ladder operations. The area from the building to the access roadway shall be free of any obstructions that might interfere with ladder operations.
- (i) Section ~~503.1~~ 503.1.1 of the International Fire Code is further amended by adding subparagraphs (4) and (5) to provide as follows:
 - (4) Group U and other accessory use buildings, 500 square feet or less, may be located more than 50 feet but not more than 500 feet from an access roadway, provided the fire code official determines that the conditions are such that firefighting operations will not be obstructed.
 - (5) The width of access roadways accessing one and two-family dwellings, which are located more than 150 feet but less than 500 feet from a public street, shall not be less than 12 feet wide.
- (j) Section 503.3 of the International Fire Code is amended by adding the following provision: Fire lane signs and markings shall be in accordance with Appendix D. It is unlawful for a person to occupy, continue to occupy or use any building until the applicable requirements for fire lane markings have been met.
- ~~(k) Section 604.4 of the International Fire Code is amended by adding the following subsection:

604.4.4. Fused plug strips. Multiplying power strips equipped with over-current protection may be used if listed by a nationally recognized testing organization. The amperage of the device shall not be less than the rated capacity of the appliance, fixture or outlet served.~~
- (l) Section 903.2 is amended to read:

903.2. Where required.

Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in one and two-family dwellings and associated structures governed by the International Residential Code nor in the following open structures: Pavilions, open gazebos, detached canopies or open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

903.2.1 Group A. An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.3 Group E. An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.4 Group F-1. An automatic sprinkler system shall be provided throughout all Group F-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.5 Group H. Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.6 Group I. An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.7 Group M. An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.8 Group R. An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 Group S-2. An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 Group B. Is added to the International Fire Codes: An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

(m) Section 903.3 is amended to read:

903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

Section 903.3.1.1.1 Exempt Locations. Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure.

(n) Section 903.3.6 is amended to read:

903.3.6 Hose threads. Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5-inch Storz connection.

(o) Section 903.3.7 is amended to read:

903.3.7 Fire department connections. The fire department connections shall be located in accordance with section 912 or as approved by the fire code official.

(p) Section 903.4 of the International Fire Code is amended to provide as follows:

Section 903.4. Sprinkler System supervision and alarms. All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions:

1. Automatic sprinkler systems protecting one and two-family dwellings.
2. ~~Limited area systems serving fewer than 20 sprinklers.~~

3. Automatic sprinkler systems installed in accordance with 13R where a common supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided.
4. Jockey pump control valves that are sealed or locked in the open position.
5. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position.
6. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position.
7. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.
8. Underground key or hub gate valves in roadway boxes where a locking lid is installed approved by the fire code official.

(q) Section ~~903.4.2~~ 903.4.3 of the International Fire Code is amended to provide as follows:

Section ~~903.4.2~~ 903.4.3 Alarms. Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building, in an approved location. When water flow supervisions is provided, alarm devices shall be located within the interior of the building to provide an internal evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

(r) Section 905.3 of the International Fire Code is amended to provide as follows:

Section 905.3. Required installations. Standpipe systems shall be installed where required by Sections 905.3.1 through ~~905.3.8~~ 905.3.7 and in the locations indicated in Sections 905.4, 905.5, 905.6 and in open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

~~Exception: Standpipe systems are not required in Group R-3 occupancies.~~

(s) 907.2 of the International Fire Code is amended to provide as follows:

907.2 Where Required — new buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures.

(t) Section 912.1 of the International Fire Code is amended to provide as follows:

Section 912.1. Installation. New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5 inch Storz connection and shall comply with sections 912.2 through 912.7

(u) Section 1103.5 of the International Fire Code is amended to provide as follows:

~~*Section 1103.5 Sprinkler Systems.* An automatic sprinkler system shall be provided in existing buildings in accordance with sections 1103.5.1 through 1103.5.~~

Existing non-residential buildings shall install fire sprinkler protection when one of the following conditions exists:

- (1) When any one addition, renovation or combining of spaces including lease spaces totals 5,000 square feet or more of the total building area when added, renovated or combined.

- (v) 1103.7 of the International Fire Code is amended to provide as follows:
1103.7 Fire Alarm Systems. An approved fire alarm system shall be installed in existing buildings and structures in accordance with section 903.4.2 and section 1103.7.1 through 1103.7.7 and provide notification in accordance with section 907.6 unless other requirements are provided by other sections of this code.
- (w) Section 5601.1.3 of the International Fire Code is amended to provide as follows:
Section 5601.1.3. Fireworks. The possession, manufacture, storage, sale, handling and use of fireworks are prohibited within the city limits of Jersey Village, Texas. It shall be unlawful and constitute a nuisance for any person to manufacture or sell fireworks within the City of Jersey Village or within the area extending five thousand (5,000) feet outside the city limits and not located within the corporate limits or extraterritorial jurisdiction of another municipality. The city attorney shall take all actions necessary to enforce this ordinance in the area located outside the city limits. Except as herein provided, it shall be unlawful for any person to assemble, possess, store, transport, receive, keep, sell, offer or have in his or her possession with the intent to sell, use, discharge, ignite, detonate, fire or otherwise put in action any fireworks of any description.
 Exceptions: The use of fireworks for display as permitted in Section 5608.
 The use of signal flares and torpedoes of the type and kind commonly used by any railroad and which signal flares and torpedoes are received by and stored or transported by any such railroad for use in railroad operations; nor shall this article apply to signal flares or rockets for military or police use.
- (x) Section 5704.2.7 of the International Fire Code is amended by adding the following provision:
Section 5704.2.7 Underground tanks shall be of double-wall construction and shall meet applicable federal and state construction and installation rules, regulations and laws.
- (y) Section 5704.2.7.3.5.2 of the International Fire Code is amended by adding the following provision:
Section 5704.2.7.3.5.2. Product discharge lines shall be provided with an approved secondary containment system.
- ~~(z) Section 5704.2.9.6.1 of the International Fire Code is amended to provide as follows:
Section 5704.2.9.6.1. Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground storage tanks shall conform to the geographic limits established in this code.~~
- ~~(aa) Section 5706.2.4.4. Locations where above-ground tanks are prohibited, is amended to read as follows:
5706.2.4.4. Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above-ground tanks shall conform to the geographic limits established in this code.~~
- ~~(bb) Section 5806.2 Limitations. is amended to read as follows:
5806.2. Limitations. Storage of flammable cryogenic fluids in stationary containers outside of buildings shall conform to the geographic limits established in this code.~~
- ~~(cc) Section 6104.2. Maximum capacity within established limits, is amended to read as follows:
6104.2. Maximum capacity within established limits. Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons.~~
- (dd) Section D103.6 of the International Fire Code is amended to provide as follows:
Section D103.6. Signs. Where required by the fire code official, fire apparatus access roads shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) signs or markings. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective

background. Signs shall be posted on one or both sides of the fire apparatus road as required by section D103.6.1 or D103.6.2. Signs shall be 50 feet apart. Greater distances between signs shall be approved by the fire code official, prior to installation of signs. Red curbing with white lettering is an acceptable marking for fire lanes. Curb marking shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) and shall be centered 50 feet apart. Greater distances between curb markings shall be approved by the fire code official, prior to installation of curb markings.

901.7.1.1 Is added to the International Fire Code: Approved fire watch shall be provided when any fire protection system is out of service. An approved fire watch in the City of Jersey Village Texas is a commissioned firefighter, fire inspector, fire marshal or their designee employed with the City of Jersey Village Texas. The city finance director or their designee shall assess the recovery cost associated with the fire watch and their equipment being provided and invoice the company or contractor responsible to collect payment of these cost.

Sec. 30-113. Definitions.

As used in the fire prevention code adopted by this article, the terms "fire code official," "building official," and "municipal court authority" shall mean the fire marshal or their designee, the building official and the municipal court judge, respectively, of this city.

(Code 1977, § 7-58; Ord. No. 2019-03, § 4, 2-18-19)

Cross reference(s)—Definitions generally, § 1-2.

Sec. 30-114. Penalty for violation.

Any person convicted of violating any provision of the fire prevention code adopted by this article shall be punished as prescribed in section 1-8.

(Code 1977, § 7-60)

Sec. 30-115. Conflicts with other provisions of Code of Ordinances.

If any provision of the fire prevention code adopted by this article is in conflict with any other provision of this Code, the latter provision shall govern and prevail.

(Code 1977, § 7-59)

Sec. 30-116. Reserved.

Editor's note(s)—Ord. No. 2008-43, § 2, adopted Dec. 15, 2008, repealed § 30-116, which pertained establishment and enforcement of fire lanes and derived from Code 1977, § 7-61. For provisions pertaining to fire lanes systems see § 30-111.

Secs. 30-117—30-150. Reserved.

ARTICLE V. SMOKE DETECTORS⁴

Sec. 30-151. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Apartment complex means one or more structures containing five or more residential units which are on one contiguous tract of land under common ownership, where such residential units are leased or rented to separate families.

Corridor means a passage connecting parts of a building and also shall mean a passage into which more than one room opens.

Family means an individual or two or more persons related by blood or marriage or a group of not more than five persons (excluding servants) who need not be related by blood or marriage living together.

Residential unit means a single-family dwelling, apartment, condominium, townhome or any other unit of one or more habitable rooms which is occupied or which is intended or designed to be occupied by one family for the purposes of living, sleeping, cooking and eating.

Separate sleeping area means any room which is designed with the intent that it be used for sleeping purposes.

Smoke detector means a device which detects the visible or invisible products of combustion.

(Code 1977, § 7-71)

Cross reference(s)—Definitions generally, § 1-2.

Sec. 30-152. Penalty for violation of article.

Any person who violates any provision of this article shall be guilty of a misdemeanor and, upon conviction, shall be punished by a fine as provided in section 1-8. Each day any violation of this article shall continue shall constitute a separate offense.

(Code 1977, § 7-76)

Sec. 30-153. Residential units—Generally.

- (a) At least one approved smoke detector shall be installed in each residential unit. One smoke detector shall be installed outside each separate sleeping area in the immediate vicinity of the bedroom except:

⁴Cross reference(s)—Smoke detection systems, § 14-357.

State law reference(s)—Smoke detectors, V.T.C.A., Property Code § 92.251 et seq.

-
- (1) The smoke detector shall be located inside the sleeping area rather than outside when the residential unit is designed with the intent that a single multipurpose room be used for dining, living and sleeping purposes.
 - (2) Only one smoke detector shall be required for bedrooms served by the same corridor. Such smoke detector shall be installed in the corridor in the immediate vicinity of the bedrooms.
 - (3) Where one or more sleeping areas are located on a level above the cooking and living area, the smoke detector for such sleeping areas shall be placed at the top of the stairway.
- (b) This section shall not be applicable to a detached, single-family dwelling, except that smoke detectors, as specified in subsection (a) of this section must be installed by the seller at the time the dwelling is sold to a new owner. All smoke detectors required by this section shall be tested in accordance with and meet the requirements of U.L. 217 Single and Multiple Station Smoke Detectors. They shall be installed in accordance with the manufacturer's recommendations unless such instructions conflict with the provisions of this article.
- (Code 1977, § 7-72; Ord. No. 96-02, art. I, § 4-57, 2-19-96)

Sec. 30-154. Same—Other than detached single-family dwellings.

Whenever a residential unit other than a detached single-family dwelling is rented, leased or sold, the owner of such unit shall ensure that the smoke detectors required to be in such unit by this article are installed and that all smoke detectors in the unit are in proper working order at the time the lessee or purchaser takes possession. After a lessee has taken possession of a residential unit, it shall be the duty of the lessee to regularly test all smoke detectors in the unit and the lessee shall notify the lessor immediately in writing of any problem, defect, malfunction or failure of any such smoke detectors. Upon such notification by the lessee, or upon notification by any inspector of the city that a smoke detector in a residential unit is not in proper working order, the lessor shall have such smoke detectors repaired or replaced within seven days. However, it shall be a defense to prosecution under this section that the lessee has the responsibility of all repairs and maintenance of the premises under the terms of the rental or leasing agreement. If the terms of the rental or leasing agreement provide that the lessee has the responsibility of all repairs and maintenance of the premises, the lessee shall keep all smoke detectors in a residential unit in working order at all times.

(Code 1977, § 7-73; Ord. No. 96-02, art. I, § 4-57, 2-19-96)

Sec. 30-155. Hotels, motels and dormitories.

Each sleeping room in a hotel or motel and every dormitory sleeping room shall be provided with smoke detectors tested in accordance with and meeting the requirement of U.L. 217, Single and Multiple Station Smoke Detectors. In addition, smoke detectors meeting these same requirements shall be placed in all enclosed corridors. Smoke detectors required by this section shall be battery powered by a supervised electrical circuit approved by the fire marshal or their designee. Smoke detectors shall be installed in accordance with the manufacturer's recommendations and listing.

(Ord. No. 96-02, art. I, § 4-57, 2-19-96)

ADDITIONAL AMMENDMENTS FIRE DEPARTMENT WOULD LIKE TO AMMEND (2024IFC)

Section 1008.2.4 of the international Fire Code is amended to provide as follows:

1008.2.4 Power for illumination.

The power supply for means of egress illumination shall normally be provided by the premises' electrical supply and, all emergency illumination devices and fixtures shall be connected to an individual branch circuit or circuits dedicated to such devices and fixtures.

Section 1008.3 of the International Fire Code is amended to provide as follows:

1008.3 Illumination required by an emergency electrical system.

An emergency electrical system shall be provided to automatically illuminate the following areas in the event of a power supply failure:

1. In rooms or spaces that require two or more exits or access to exits:

- 1.1. Aisles.*
- 1.2. Corridors.*
- 1.3. Exit access stairways and ramps.*

2. In buildings that require two or more exits or access to exits:

- 2.1. Interior exit access stairways and ramps.*
- 2.2. Interior and exterior exit stairways and ramps.*
- 2.3. Exit passageways.*
- 2.4. Vestibules and areas on the level of discharge used for exit discharge in accordance with Section 1028.2.*
- 2.5. Exterior landings as required by Section 1010.1.5 for exit doorways that lead directly to the exit discharge.*

3. In other rooms and spaces:

- 3.1. Electrical equipment rooms.*
- 3.2. Fire command centers.*
- 3.3. Fire pump rooms.*
- 3.4. Generator rooms.*
- 3.5. Public restrooms with an area greater than 300 square feet (27.87 m²).*

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: G4

AGENDA SUBJECT: Consider Resolution No. 2024-67, receiving the Building Board of Adjustment and Appeals (BBOAA) recommendation regarding amendments to the City of Jersey Village Code of Ordinances at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, and Swimming Pool and Spa Code, Section 14-628 Amendments.

Dept/Prepared By: Miesha Johnson, Community Development Manager

Date Submitted: August 15, 2024

EXHIBITS: Resolution No. 2024-67
Exhibit A – BBOAA’s Written Recommendation Report

BACKGROUND INFORMATION:

The Building Board of Adjustment and Appeals met on August 7, 2024 for the purpose of reviewing proposed amendments to the Code of Ordinances of the City of Jersey Village, Texas at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, and Swimming Pool and Spa Code, Section 14-628 Amendments.

In completing their review and discussion, the Board recommends that amendments be made to the Jersey Village Code of Ordinances at Articles XII, XIV, XV, XVI, and XVII as are more specifically defined in Exhibit A, attached hereto and made apart hereof.

This item is to receive the Board’s Written Recommendation Report.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-67, receiving the Building Board of Adjustment and Appeals (BBOAA) recommendation regarding amendments to the City of Jersey Village Code of Ordinances at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, and Swimming Pool and Spa Code, Section 14-628 Amendments.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

RESOLUTION NO. 2024-67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE BUILDING BOARD OF ADJUSTMENT AND APPEALS (BBOAA) RECOMMENDATION REGARDING AMENDMENTS TO THE CITY OF JERSEY VILLAGE CODE OF ORDINANCES AT ARTICLE XII, BUILDING CODE, SECTION 14-352 PERMITS, SECTION 14-353 AMENDMENTS TO THE INTERNATIONAL BUILDING CODE, SECTION 14-355 ADOPTION OF FOUNDATION SPECIFICATIONS, SECTION 14-358 ADOPTION OF RESIDENTIAL CODE, SECTION 14-359 AMENDMENTS TO THE INTERNATIONAL RESIDENTIAL CODE; ARTICLE XIV, ELECTRICAL CODE, SECTION 14-421 SPECIAL TECHNICAL REQUIREMENTS; ARTICLE XV, PLUMBING CODE AND GAS CODE, SECTION 14-553 AMENDMENTS; ARTICLE XVI, MECHANICAL CODE, SECTION 14-612 AMENDMENTS; ARTICLE XVII, AND SWIMMING POOL AND SPA CODE, SECTION 14-628 AMENDMENTS.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

THAT, the Building Board of Adjustment and Appeals’ Written Recommendation Report as it pertains to recommended amendments to the Jersey Village Code of Ordinances at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, and Swimming Pool and Spa Code, Section 14-628 Amendments is hereby received. The report is attached hereto as “Exhibit A.”

PASSED AND APPROVED this the 19th day of August 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



EXHIBIT A

CITY OF JERSEY VILLAGE BUILDING BOARD OF ADJUSTMENT AND APPEALS REPORT OF WRITTEN RECOMMENDATION AMENDMENTS TO ARTICLES XII, XIV, XV, XVI, AND XVII



CITY OF JERSEY VILLAGE – BUILDING BOARD OF ADJUSTMENT AND APPEALS REPORT OF WRITTEN RECOMMENDATIONS FOR AMENDMENTS TO THE CODE OF ORDINANCES AT CHAPTER 14 - BUILDING AND DEVELOPMENT

The Building Board of Adjustment and Appeals met on August 7, 2024, in order to review proposed amendments to the City of Jersey Village Code of Ordinances at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Residential Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, Swimming Pool and Spa Code, Section 14-628 Amendments; and Article XIX, Energy Conservation Code, Section 14-652 Amendments.

In completing their review and discussion, the Board recommends amendments to the City of Jersey Village Code of Ordinances at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Residential Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, Swimming Pool and Spa Code, Section 14-628 Amendments; and Article XIX, Energy Conservation Code, Section 14-652 Amendments by adding language underlined and deleting the language struck through as set out in Exhibit “A”.

These recommended changes will be submitted to the City Council at the August 19, 2024 Council Meeting, in accordance with the duties and responsibility of this Board.

Respectfully submitted, this 7th day of August 2024.

Frank Bullo

Board Chairman

ATTEST:

Maria Roman

Building Official (Secretary to the Board)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

ARTICLE XIII. BUILDING CODE

DIVISION 1. GENERALLY

Sec. 14-331. Official building number required.

- (a) The owner or occupant of each building in the city, other than accessory buildings, shall place and maintain an official building number in Arabic numerals in a conspicuous place on the premises other than the curb so that it can be clearly seen from the public street upon which the building fronts. The number must be placed within 20 days after a certificate of occupancy is issued for a new building.
- (b) The building official shall establish and designate the official building number of each building in the city. The owner of each new building shall apply for and obtain an official building number from the building official.
- (c) An official building number placed pursuant to this section shall be at least three inches high and of a color which contrasts with the background; provided, however, that an official building number placed on both sides of a mailbox or mailbox post located at the curb shall be at least two inches high.
- (d) A building or building complex composed of multiple occupancies or structures must have an official building number assigned to each occupancy or structure. The official building number shall be placed on both the front and the rear of the premises so that it can be clearly seen from the nearest vehicular access, whether a public street or an internal vehicular access.

(Ord. No. 96-02, art. I, § 4-1, 2-19-96)

Sec. 14-332. Add-on construction.

- (a) After a certificate of occupancy has been issued for a building in accordance with this article, no add-on type of construction such as patio covers, carports, balconies, stoops, porches or any structural alteration of the building shall be made unless a new building permit is first obtained. The plans must be submitted to and approved by the building official.
- (b) Requests for a building permit to allow add-on type construction or structural alteration of a building shall indicate that the proposed construction will be in harmony with the style of the original building.
 - (1) Where add-on construction to a single-family detached dwelling in district A involves structural alteration that will increase the square feet of enclosed living area on the ground floor, such add-on construction shall be permitted only to the side or rear of the existing dwelling, as space on the lot may allow while maintaining conformance with the applicable standards for minimum side and rear building setbacks.
 - a. Where such add-on construction will result in a finished building height that at any point exceeds the height of the front façade of the existing dwelling at any point, the add-on construction shall be permitted only to the rear of the existing dwelling.

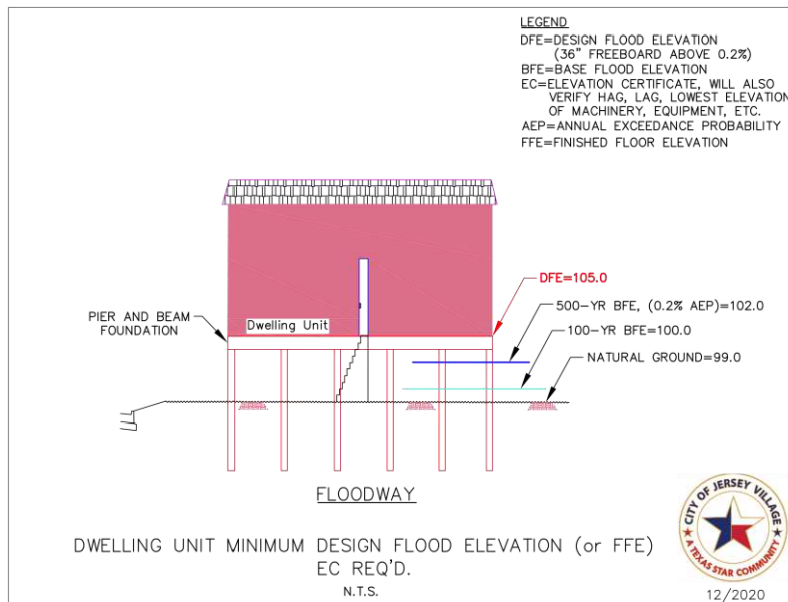
(Ord. No. 96-02, art. I, § 4-2, 2-19-96; Ord. No. 2013-35, § 2(Exh. A), 11-18-13)

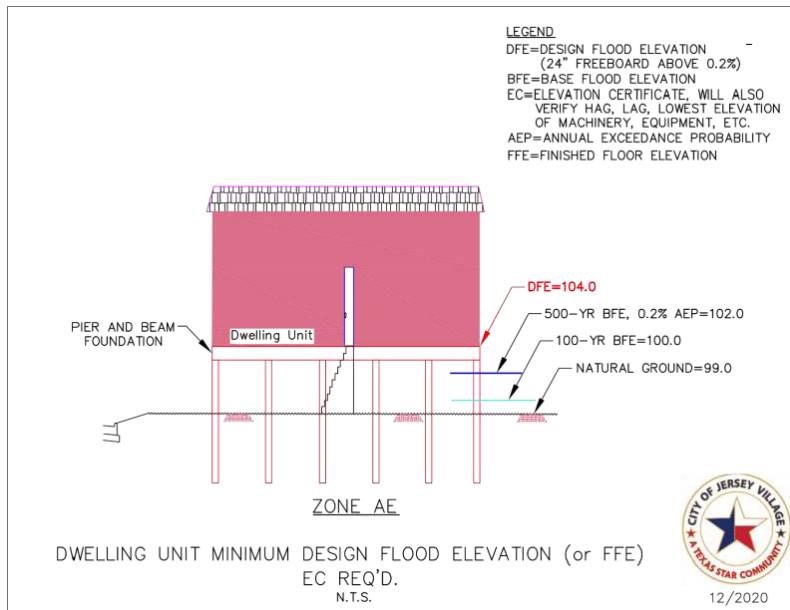
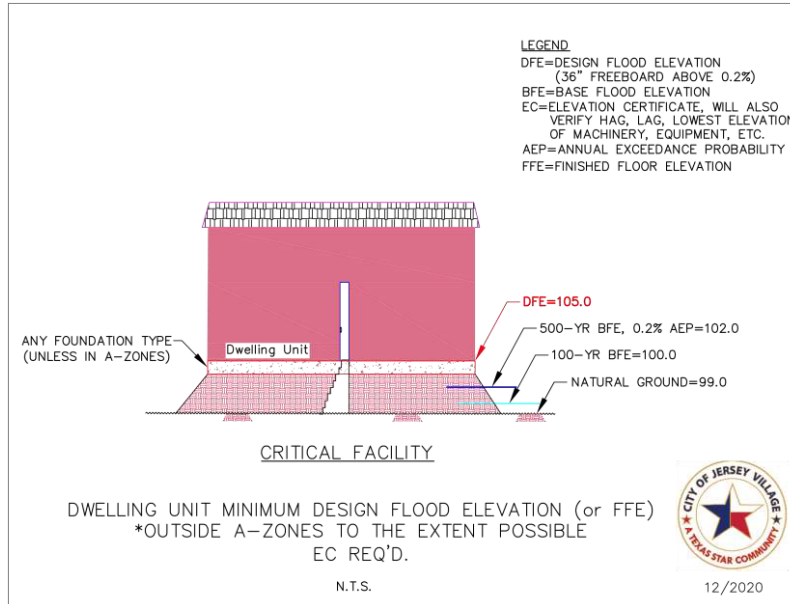
Sec. 14-333. Finished floor elevations.

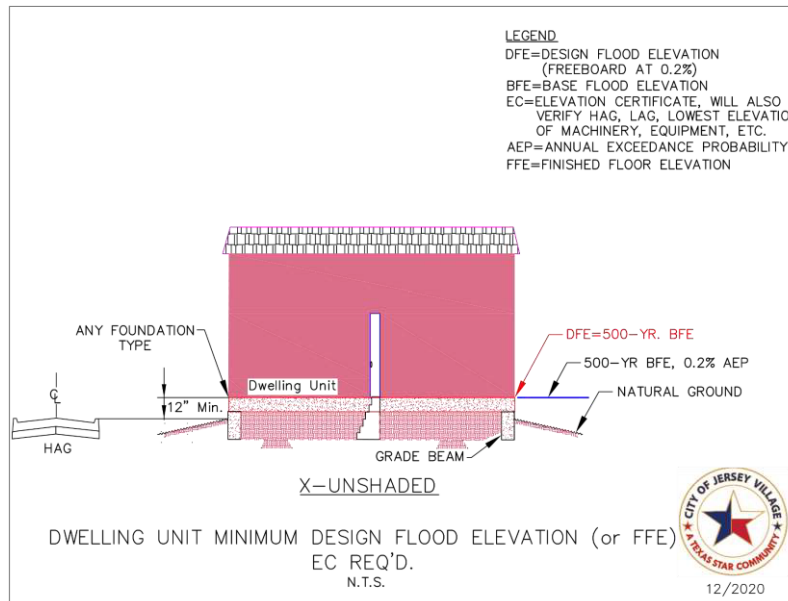
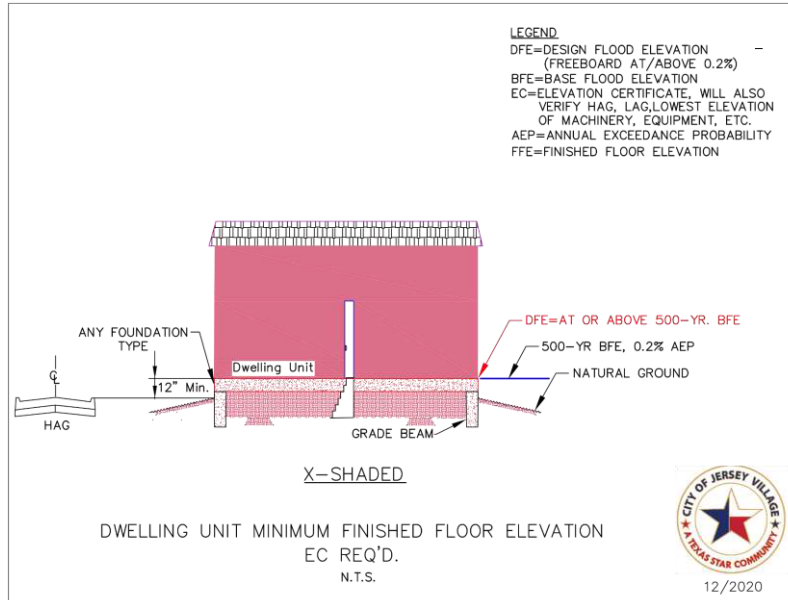
For all areas, lowest finished floor elevations shall meet the minimum flood protection elevations. Refer to table 14-5, section 14-222 (5). The lowest finished floor elevation of all dwelling units shall be at least 12 inches above grade, and also shall be a minimum of 12 inches above the top of the curblin. For additions to existing dwelling units located outside of the 100-year floodplain, where the addition will directly communicate to the existing structure and where the lowest contiguous finished floor elevation is lower than 12 inches above grade, then the addition may match the existing lowest contiguous finished floor elevations, provided that: the finish floor elevation is at or above the minimum flood protection elevation; where the provisions for protection against decay found in the International Residential Code and the International Building Code are met; where not in conflict with table 14-5, section 14-222(5); and where in compliance with the provisions found in sections 14-353 and 14-359, as applicable. Streets and lots shall be graded so that all lots can be made to drain from the back of the lot toward the curblin. The lot grade from back to front shall be at least one percent except where rear lot elevations have been established at a lower elevation by previously developed lots to the rear, such lots having a common rear property line with the lot under consideration. When that condition makes general one percent grading impossible, a grading plan must be approved by the building official prior to issuance of a building permit. However, all lots which are adjacent and contiguous to a bayou shall be permitted to drain into the bayou. No additional net fill at each lot is permissible with the exception of fill for slab-on-grade foundation forms if located outside of the limits of the 100-year floodplain and minimal fill as determined by the city used to meet the International Residential Code or International Building Code requirements for drainage away from a structure if located outside of the limits of the 100-year floodplain. Soil cut and fill quantities shall be provided on the construction plans for all earthwork activities.

(Ord. No. 96-02, art. I, § 4-3, 2-19-96; Ord. No. 2011-14, § 5(Exh. E), 3-21-11; Ord. No. 2012-06, § 2, 2-20-12; Ord. No. 2013-20, § 2, 6-17-13; Ord. No. 2020-29, § 2(Exh. A), 12-21-20)

Sec. 14-334. Minimum flood protection elevation details.







(Ord. No. 2020-29, § 2(Exh. A), 12-21-20)

Secs. 14-335—14-350. Reserved.

DIVISION 2. STANDARDS

Sec. 14-351. Adoption.

There is hereby adopted for the city for the purpose of establishing rules and regulations for the construction, alteration, removal, demolition, equipment, use and occupancy, location and maintenance of

buildings and structures that certain building code known as the "International Building Code," ~~2018~~ 2024 edition and appendices C, E, F, G and I thereto, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended as enumerated herein, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all buildings and other structures within the city, save and except such portions of such code as may be inconsistent with this article.

(Ord. No. 96-02, art. I, § 4-51, 2-19-96; Ord. No. 99-08, § 1, 4-19-99; Ord. No. 00-12, § 1, 5-15-00; Ord. No. 03-14, § 1, 3-17-03; Ord. No. 05-01, § 1, 1-17-05; Ord. No. 2007-7, § 1, 3-19-07; Ord. No. 2014-19, § 1, 6-16-14; Ord. No. 2019-04, § 1, 2-18-19)

Sec. 14-352. Permits.

- (a) Fees for the issuance of building permits shall be as set out and defined in the schedule of fees.
- (b) Permits for single-family residential construction shall terminate upon expiration of a specified period of time as provided herein:

New structure:

- Up to 2,000 square feet 180 days
- 2,001 square feet to 3,000 square feet 270 days
- 3,001 square feet or more 360 days

New accessory structure:

- Up to 1,000 square feet 90 days
- Pool/spa 90 days
- Paving, including driveways, sidewalks, and patios 60 days
- Additions and remodels 180 days.

- (c) A building permit may be renewed for a period of time equal to that provided by the original permit. The fee for renewal of a permit shall be two times the fee for the original permit. The fee for each and every subsequent renewal of a permit after the first renewal shall be four times the fee for the original permit.
- (d) A building permit shall terminate if the permitted work is not commenced within 60 days from its issuance or if the permitted work is stopped for 60 days.

(Ord. No. 96-02, art. I, § 4-53, 2-19-96; Ord. No. 99-12, § 2, 5-17-99; Ord. No. 03-14, § 1, 3-17-03; Ord. No. 05-21, § 1, 7-18-05; Ord. No. 2018-26, § 3, 11-19-18; Ord. No. 2019-04, § 2, 2-18-19)

Sec. 14-353. Local amendments to the International Building Code.

The International Building Code adopted by section 14-351 is hereby amended as set forth in this section:

Chapter 1, Scope and Application, Section 103, Department of building safety Code Compliance Agency, is hereby deleted in its entirety.

Section 105.2 Work exempt from permit is hereby amended by adding thereto modified paragraphs to read as follows:

Building:" ...

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided that the floor area is not greater than 120 square feet (11 m²) - unless located within an Area of Special Flood Hazards.
2. Fences both not over 42 inches (1067 mm) high and not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not.
3. Oil derricks - unless located within an Area of Special Flood Hazards.
4. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids - unless located within an Area of Special Flood Hazards.
5. Water tanks supported directly on grade if the capacity is not greater than 5,000 gallons (18,925 L) and the ratio of height to diameter or width is not greater than 2:1 - unless located within an Area of Special Flood Hazards.
6. Flatwork in a rear yard that is not part of an accessible route in 1 & 2 Family structures..."
7. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work - unless located within an Area of Special Flood Hazards.
8. Temporary motion picture, television and theater stage sets and scenery - unless located within an Area of Special Flood Hazards.
9. Prefabricated *swimming pools* that are less than 24 inches (610 mm) deep, are not greater than 5,000 gallons (18 925 L) and are installed entirely above ground - unless located within an Area of Special Flood Hazards.
10. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems - unless located in the regulatory floodway.
11. Swings and other playground equipment - unless located in the regulatory floodway.
12. Window awnings in Group U occupancies, supported by an exterior wall that do not project more than 54 inches (1372 mm) from the *exterior wall* and do not require additional support.

Section 105.2.3 Repairs. Application or notice to the building official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof - to include suspended acoustical ceiling modifications - the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

Section 107.2.6 Site Plan is hereby amended by adding thereto new paragraphs to read as follows:

- (a) For all building sites or lots outside and within the 100-year floodplain according to the latest flood insurance rate map as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection.
- (b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height is at or above the DFE and the distance from interior lot lines. This shall be

required at the foundation form make-up or upon completion of sub-flooring framing for pier-and-beam construction.

- (c) An elevation survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

Section 113, ~~Board of Appeals~~ Means of Appeals, is hereby deleted in its entirety.

Section 114.4, Violation penalties, is hereby deleted in its entirety.

Chapter 7, Fire-Resistance-Rated Construction, is hereby amended by adding Section 723, Townhouse Fire Separation, to provide as follows:

Each townhouse shall be considered a separate building and shall be separated from adjoining townhouses by the use of separate exterior walls meeting the requirements for zero clearance from property lines as required by the type of construction and fire protection requirements, or by a party wall; or when not more than three stories in height, may be separated by a single wall meeting the following requirements:

- (1) A firewall shall be constructed of noncombustible materials between each townhouse with a party wall, such as solid masonry, hollow masonry or reinforced concrete or equal where approved by the building official, having no openings and having a fire-resistive rating of not less than four hours, and having sufficient structural stability under fire conditions to allow collapse of construction on either side without collapse of the wall. Firewalls may be loadbearing or nonloadbearing; however, recesses may be cut into firewalls so long as the four-hour fire-resistive rating is not reduced. Plumbing, piping, ducts, electrical or other building services shall not be installed within or through the four-hour wall.
- (2) Firewalls shall start at the foundation and extend continuously through all stories to and above the roof for a distance of not less than 18 inches, except where the roof assembly is of fire-resistive construction having not less than a two-hour fire-resistive rating and the wall is carried up tightly and continuously against the underside of the roof deck.
- (3) For townhouses to be built in a straight-line configuration, that is the units are not staggered either along front or rear walls or rooflines, then in such event the firewalls shall be extended 18 inches beyond the front and rear exterior walls of the common units they protect, and 24 inches above the common roof they protect. For townhouses to be built in a staggered configuration, either front or rear, the firewall shall extend at least 18 inches beyond the adjoining exterior wall. For townhouses which are to be built with staggered rooflines, the firewall shall extend beyond the roofline of the highest of two adjacent roofs unless the elevation of the adjoining rooflines are less than 24 inches apart in which event the firewall shall extend at least 18 inches above the highest of the two adjoining roofs. The extended portion of any firewall required herein shall comply with the requirements of a firewall as set forth in subsection (1) of section 705. In no event shall the extended portion of any firewall required by this subsection which would otherwise be exposed be covered or have attached thereto combustible materials.
- (4) Roof construction of all townhouses and patio homes shall be of metal, slate, tile or fire-retardant fiberglass 225-pound composition shingles or approved equal.

Section 903 Automatic Sprinkler Systems.

903.1.1 of the International Building Code is hereby amended to provide as follows:

Section 903.1.1.1 Exempt Locations. Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure

903.2. Where required. Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square

footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in the following open structures: Pavilions, open gazebos, detached canopies or open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

903.2.1 Group A. An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.3 Group E. An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.4 Group F. An automatic sprinkler system shall be provided throughout all Group F occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.5 Group H. Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.6 Group I. An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.7 Group M. An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.8 Group R. An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 Group S-2. An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 Group B. Is added to the International Building Code: An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

~~*903.3.6 Hose threads.* Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5 inch Storz connection.~~

903.3.7 Fire department connections. The fire department connections shall be located in accordance with section 912 or as approved by the fire code official.

Section 903.4 of the International Building Code is hereby amended to provide as follows:

Section 903.4, Sprinkler System supervision and alarms. All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions: Automatic sprinkler systems protecting one and two-family dwellings. Limited area systems serving fewer than 20 sprinklers. Automatic sprinkler systems installed in accordance with 13R where a common

supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided. Jockey pump control valves that are sealed or locked in the open position. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

Section ~~903.4.2~~ 903.4.3 of the International Building Code is hereby amended to provide as follows:

Section ~~903.4.2~~ 903.4.3 Alarms. Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building, in an approved location. When water flow supervisions is provided, alarm devices shall be located within the interior of the building to provide an internal evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

Section 905.3 of the International Building Code is hereby amended to provide as follows:

Section 905.3. Required installations. Standpipe systems shall be installed where required by Sections 905.3.1 through 905.3.6 and in the locations indicated in Sections 905.4, 905.5, 905.6 and in open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

Exception: Standpipe systems are not required in Group R-3 occupancies.

Section 907.2 of the International Building Code is hereby amended to provide as follows:

907.2 Where Required—New buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures.

Chapter 9 is hereby amended by adding Section 908.3 as follows:

Section 908.3. In dwellings and dwelling units, smoke detectors shall be mounted on the ceiling or wall at a point centrally located in the corridor or area giving access to each group of rooms used for sleeping purposes and in each sleeping room, and, in dwellings or dwelling units containing more than one story, on each story including basements, but not including uninhabitable attics, in close proximity to the stairway leading to the floor above. Required smoke detectors shall be wired to the structure's electrical system and shall have battery backup. Required smoke detectors shall be connected so that when one alarm sounds all alarms sound.

Section 912.1 of the International Building Code is hereby amended to provide as follows:

Section 912.1, Installation. New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5 inch Storz connection and shall comply with sections 912.2 through 912.6

Section 912.3 of the International Building Code is hereby amended to provide as follows:

912.3 Fire Hose threads. Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5 inch Storz connection.

Section 1612.3, Establishment of flood hazard areas, is hereby amended to read as follows:

48201CIND0G	11/15/2019
48201C0635M	6/9/2014
48201C0630M	11/15/2019
48201C0445M	5/2/2019

Minimum Flood Protection Elevation Regulations
See also Section 14-333 of the Code of Ordinances

Special Flood Hazard Area	Design Flood Elevation (DFE) (Freeboard Above .2%)	Foundation Type	FF Proof
Floodway	+36 inches	Pier & Beam	EC (CD, BUC, FC)
Critical Facility <i>*Located outside of A-zones, to the extent possible</i>	+36 inches	Any, unless in A-zones	EC (CD, BUC, FC)
AE	+24 Inches	Pier & Beam	EC (CD, BUC, FC)
X-Shaded	At or above the 500 yr. floodplain elevation	Any	EC (CD, BUC, FC)
X-Unshaded	No additional above .2%	Any	EC (CD, BUC, FC)

Legend:
 FF= Finished Floor Elevation
 EC= Elevation Certificate

Types of EC: Construction Drawings (CD); Building Under Construction (BUC); Finished Construction (FC). The final Finished Construction EC will also verify Highest Adjacent Grade (HAG), Lowest Adjacent Grade (LAG), lowest elevation of machinery and equipment, etc.

See minimum flood elevation protection graphics at Section 14-334 of the Code of Ordinances.

Chapter 23, to the extent of conflict with the following provisions, is hereby deleted.

- (1) All walls where plumbing drain, waste and vent lines are located shall be two-inch by six-inch sized lumber minimum.
- (2) All framing shall be no more than 16 inches on center including rafters, joists and vertical framing.
- (3) All lumber, including rafters, joists and vertical framing, shall be number 2 grade minimum. Utility grade lumber is not allowed.

Chapter 34, *Reserved*, is hereby amended to read as follows:

Chapter 34, *Existing Structures*, is hereby amended to read as follows:

- (a) If, within any 12-month period, alterations, additions, renovations, repairs, or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this code for new buildings in regards to the Design Flood Elevation (DFE).
- (b) If an existing building is damaged by fire or otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this code for new

buildings, except in regards to slab height, where the structure is located outside the floodplain, the footprint is not modified and the slab is intact.

- (c) [Reserved.]
- (d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll or the value of the building from an appraisal by an independent professional appraiser. Alternatively, upon filing for an appeal to the floodplain manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.
- (e) If the occupancy of any existing building is entirely changed the building shall be made to conform to the requirements of this code for the new occupancy. If the occupancy of only a portion of an existing building is changed and that portion is separated from the remainder as stipulated in Chapter 3, then only such portion need be made to conform.
- (f) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this Code for new buildings and, where warranted, with the applicable permits.

Appendix G, Section G101.3, Scope, is hereby amended to provide as follows:

The provisions of this appendix shall apply to all proposed development in a *flood hazard area* established in Section 1612 of this code, including certain building work exempt from permit under Section 105.2. Where in conflict with either/or Part II, Chapter 14, Article I, Section 14-5 and Part II, Chapter 14, Article IX of the Code of Ordinances, the provisions of the most stringent shall apply.

Appendix G, Section ~~G104~~ G101.4, Violations, shall read as follows:

Any violation of a provision of this appendix, or failure to comply with a permit, or variance, or any requirement of this appendix, shall be handled in accordance with the Code of Ordinances of the City of Jersey Village.

Appendix G, Section ~~G105~~ G106, Variances, is deleted in its entirety.

(Ord. No. 96-02, art. I, § 4-54, 2-19-96; Ord. No. 00-12, § 2, 5-15-00; Ord. No. 01-23, § 1, 7-16-01; Ord. No. 03-14, § 1, 3-17-03; Ord. No. 2011-14, § 5(Exh. E), 3-21-11; Ord. No. 2013-32, § 1(Exh. A), 10-21-13; Ord. No. 2014-23, § 2(Exh. A), 6-16-14; Ord. No. 2017-51, § 2, 11-20-17; Ord. No. 2019-04, § 3, 2-18-19; Ord. No. 2020-31, § 2(Exh. A), 12-21-20)

Sec. 14-354. Reserved.

Editor's note(s)—Ord. No. 03-14, § 1, adopted Mar. 17, 2003, amended §§ 14-351—14-353 to provide as herein set out. Inasmuch as the provisions of the current §§ 14-352 and 14-353 pertained to the same subject matter as former §§ 14-353 and 14-354, § 14-354 was reserved. Formerly, § 14-352 pertained to definitions, derived from Ord. No. 96-02, art. I, § 4-52, adopted Feb. 19, 1996; and Ord. No. 99-12, § 2, adopted May 17, 1999.

Sec. 14-355. Adoption of foundation specifications.

- (a) Footings and foundations shall be constructed of grillages of steel, of masonry or of reinforced concrete with the following exception: Temporary structures of secondary buildings not exceeding one story in height and 400 square feet in area shall be exempt from the requirements of this subsection. One-family and two-family

dwellings shall be required to have footings and foundations of reinforced concrete. All footings shall extend at least 12 inches below the finished grade. All foundations must be designed and sealed by a licensed professional engineer registered in the state of Texas.

- (b) Post-tension foundations shall be designed to meet or exceed the standards provided in Figures 14-21 and 14-22 below. A registered professional engineer shall certify to the building official that the foundation, as built, is in accordance with the plans approved by the city.

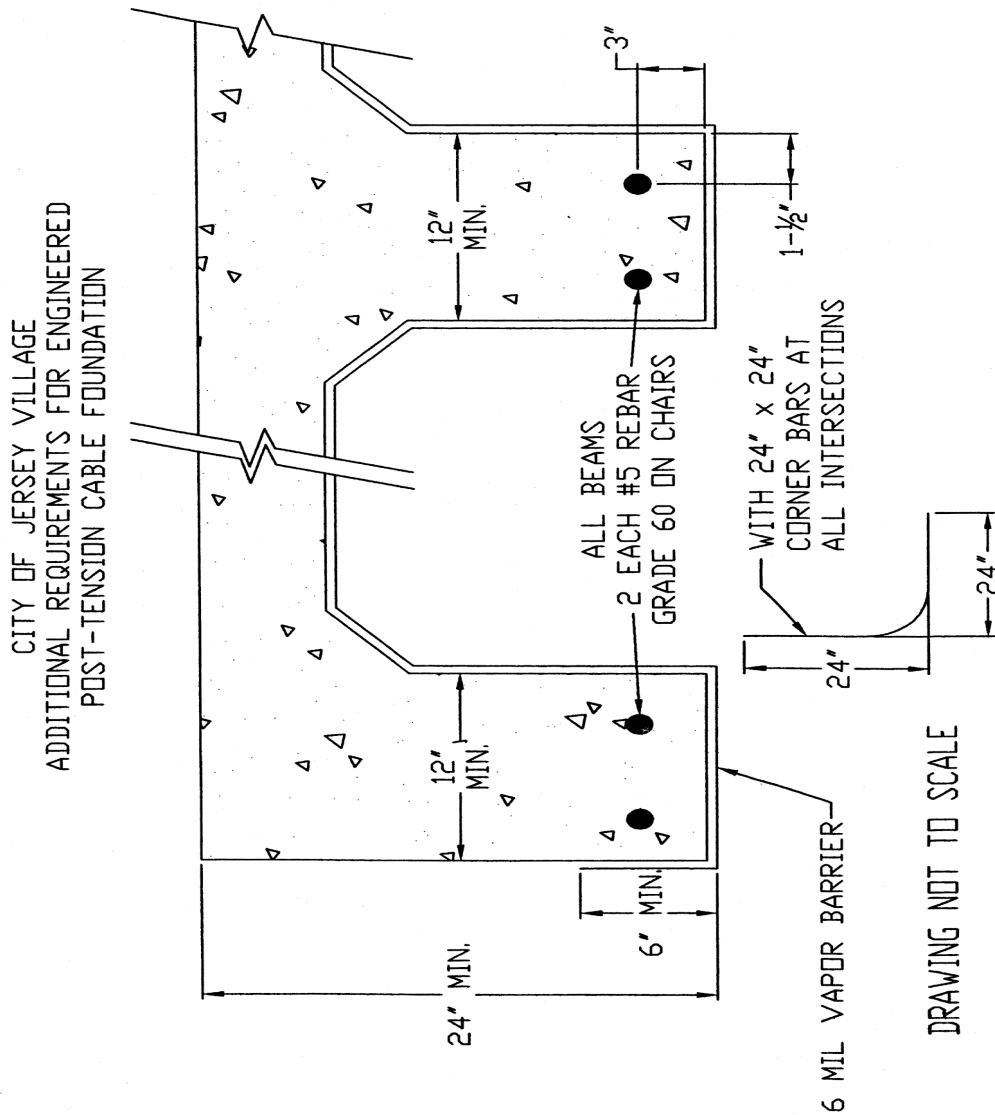


FIGURE 14-21

Fig.14-21.Post-Tension Cable Foundation

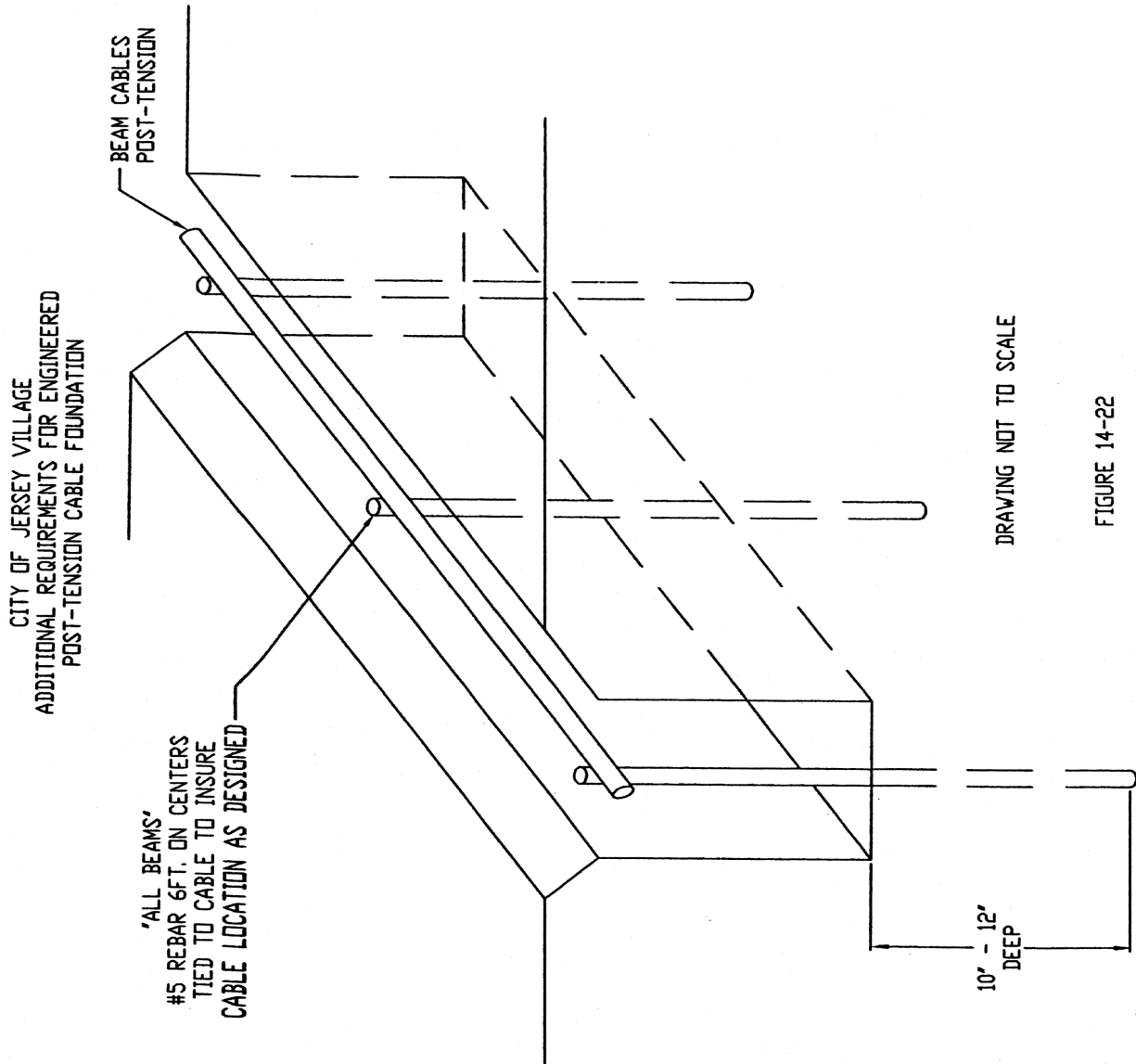


Fig.14-22.Post-Tension Cable Foundation

- (c) A post-tension cable foundation and any other foundation, except a foundation for an addition not exceeding 600 square feet in ground floor area to an existing single-family dwelling, shall be signed and sealed by a registered professional engineer. A foundation for an addition not exceeding 600 square feet in ground floor area to an existing single-family dwelling shall be designed to support all loads. All foundations must be designed and sealed by a licensed professional engineer registered in the state of Texas.

(Ord. No. 96-02, art. I, § 4-55, 2-19-96; Ord. No. 00-12, § 3, 5-15-00; Ord. No. 01-23, § 2, 7-16-01; Ord. No. 02-09, § 1, 4-15-02; Ord. No. 2014-22, § 2(Exh. A), 6-16-14; Ord. No. 2019-04, § 4, 2-18-19)

Sec. 14-356. Restrictions on usage of wood roofing shingles.

Wood shingle roofing materials on any building within the city are expressly prohibited.

(Ord. No. 96-02, art. I, § 4-56, 2-19-96)

Sec. 14-357. Work site.

- (a) The holder of a permit issued under the building code adopted by section 14-351 shall:
- (1) Immediately dispose of all trash, rubbish, and debris present at the work site or which may have blown or transported from the work site to nearby property;
 - (2) Maintain on the work site a container or other receptacle adequate to contain all trash, rubbish, and debris generated on the work site and such silt fencing, or other system, as may be necessary to prevent the flow of water and debris onto other property;
 - (3) Immediately stack, restack, or otherwise secure all building material, equipment and tools located on or near the work site and not in actual use;
 - (4) Immediately clear and sweep all sidewalks and streets used or blocked for construction activity except those areas temporarily barricaded for activities authorized by the permit; and
 - (5) Immediately remove all mud, dirt, and debris that may have been deposited on any street or sidewalk in connection with, or as a result of, the work.
- (b) The building official shall have the power to suspend the work at any site not maintained as required by this section.

(Ord. No. 98-27, § 1, 12-14-98; Ord. No. 2007-10, § 1, 3-19-07)

Sec. 14-358. Adoption of residential code.

There is hereby adopted for the city for the purpose of establishing rules and regulations for the construction and alteration of one- and two-family dwelling structures that certain code known as the International Residential Code, ~~2018~~ 2024 edition and appendices A, B, C, D, E, G, H, I, J and K thereto, as published by the International Code Council, Inc., of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all one- and two-family structures within the city, save and except such portions of the code as may be inconsistent with this article.

(Ord. No. 03-15, § 3, 4-21-03; Ord. No. 05-01, § 2, 1-17-05; Ord. No. 2007-7, § 2, 3-19-07; Ord. No. 2014-19, § 2, 6-16-14; Ord. No. 2019-04, § 5, 2-18-19)

Sec. 14-359. Local amendments to the International Residential Code.

The International Residential Code adopted by section 14-358 is hereby amended as set forth in this section:

Chapter 1, Scope and administration, Section R103, ~~Department of building safety~~ Code Compliance Agency, of the International Residential Code, is hereby deleted in its entirety.

~~Section R104.10.1 Flood hazard areas, is deleted in its entirety.~~

Sec. R105 Permits is hereby amended to include a new subsection, Sec. R501.1.1, Additional permits. Temporary storage units and receptacles for debris and rubbish require permits, unless associated with a building permit. Where located in an area of special flood hazard areas (ASFH) special flood hazard area (SFHA), a floodplain development permit will be required.

Section R105.2 Work exempt from permit, is hereby amended to provide as follows:

1. One-story detached *accessory structures*, provided that the floor area does not exceed 200 square feet (18.58 m²)—unless located in an area of special flood hazards (ASFH) / special flood hazard area (SFHA) then a floodplain development permit will be required.
2. Fences both not over 42 inches (1067 mm) high and not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not — though any fencing in an ASFH / SFHA will require a floodplain development permit.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge—though any retaining wall of any size, height, and whether or not supporting a surcharge in an ASFH / SFHA will require a floodplain development permit.
4. Water tanks supported directly upon *grade* if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1—though any water tank of any capacity or size in an ASFH / SFHA will require a floodplain development permit.
5. Flatwork in a rear yard—unless located in an ASFH / SFHA, then a floodplain development permit will be required.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work—unless located in an ASFH / SFHA, then a floodplain development permit will be required.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep—though any pool of any capacity or depth in an ASFH / SFHA will require a floodplain development permit.
8. Swings and other playground equipment—unless located in the regulatory floodway, then a floodplain development permit will be required.
9. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support—though, any awning addition of any size in an ASFH / SFHA will require a floodplain development permit.
10. Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above *grade* at any point, are not attached to a dwelling and do not serve the exit door required by Section R311.4—though any deck of any size or height in an ASFH / SFHA will require a Floodplain Development Permit.

Where located within an ASFH / SFHA, a floodplain development permit will also be required for all development, to include work involving the dwelling unit, the dwelling unit's lot, grading and outdoor storage (ex: temporary portable storage units; vehicles that aren't fully licensed and highway ready), temporary refuse containers, etc.

Section R105.2.2, Repairs, is hereby amended by adding thereto a modified opening sentence to read as follows:

Except in an ASFH / SFHA,

Section R106.2, Site Plan, is hereby amended by adding thereto new paragraphs (a), (b) and (c) to read as follows:

- (a) For all building sites or lots outside and in an ASFH / SFHA according to the latest flood insurance rate map (FIRM) as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection or, in the case of pier-and-beam construction, when floor decking is installed.
- (b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height or floor decking is at or above the Design Flood Elevation (DFE) and also show the distance from interior lot lines. This shall be required at the foundation form make-up or upon completion of floor decking for pier-and-beam construction.

- (c) An elevation certificate, topographical survey and civil "As-Builts" shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

Section R110.1, Exception No. 2, is hereby deleted.

Section R112, ~~Board of Appeals Means of Appeals~~, is hereby deleted in its entirety.

Section 113.4, Violation penalties, is hereby deleted in its entirety.

Chapter 3, Building Planning,

Table R301 is hereby amended to read:



TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD ^o	WIND DESIGN				SEISMIC DESIGN CATEGORY ^f	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP ^e	ICE BARRIER UNDER-LAYMENT REQUIRED ^h	FLOOD HAZARDS ^g	AIR FREEZING INDEX ⁱ	MEAN ANNUAL TEMP
	Speed ^d (mph)	Topographic effects ^k	Special wind region ^l	Windborne debris zone ^m		Weathering ^a	Frost line depth ^b	Termite ^c					
2.5	131	NO	NO	NO	A	Negligible	12"	Very Heavy	32	No	(See Foot-note g)	25 (City of Sugarland)	68.9 ^s

MANUAL J DESIGN CRITERIA ⁿ							
Elevation	Latitude	Winter heating	Summer cooling	Altitude correction factor	Indoor design temperature	Design temperature cooling	Heating temperature difference
105' (BIAH)	30°	34	89	0	70	75	-
Cooling temperature difference	Wind velocity heating	Wind velocity cooling	Coincident wet bulb	Daily range	Winter humidity	Summer humidity	
M	15 mph	7.5 mph	75	20	40	50	

or SI: 1 pound per square foot = 0.0479 kPa, 1 mile per hour = 0.447 m/s.

- a. Where weathering requires a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code, the frost line depth strength required for weathering shall govern. The weathering column shall be filled in with the weathering index, "negligible," "moderate" or "severe" for concrete as determined from Figure R301.2(4). The grade of masonry units shall be determined from ASTM C34, C55, C62, C73, C90, C129, C145, C216 or C652.
- b. Where the frost line depth requires deeper footings than indicated in Figure R403.1(1), the frost line depth strength required for weathering shall govern. The jurisdiction shall fill in the frost line depth column with the minimum depth of footing below finish grade.
- c. The jurisdiction shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.
- d. The jurisdiction shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R301.2(5)A]. Wind exposure category shall be determined on a site-specific basis in accordance with Section R301.2.1.4.
- e. The outdoor design dry-bulb temperature shall be selected from the columns of 97½-percent values for winter from Appendix D of the *International Plumbing Code*. Deviations from the Appendix D temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official. [Also see Figure R301.2(1).]
- f. The jurisdiction shall fill in this part of the table with the seismic design category determined from Section R301.2.2.1.
- g. Effective Flood Insurance Rate Maps (FIRMs) and effective FIRM index dates and Flood Insurance study dates.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

48201CIND0G	11/15/2019
48201C0635M	6/9/2014
48201C0630M	11/15/2019
48201C0445M	5/2/2019
48201C0440N	11/15/2019

Minimum Flood Protection Elevation Regulations
See also Section 14-333 of the Code of Ordinances

Special Flood Hazard Area	Design Flood Elevation (DFE) (Freeboard Above .2%)	Foundation Type	FF Proof
Floodway	+36 inches	Pier & Beam	EC (CD, BUC, FC)
Critical Facility <i>*Located outside of A-zones, to the extent possible</i>	+36 inches	Any, unless in A-zones	EC (CD, BUC, FC)
AE	+24 Inches	Pier & Beam	EC (CD, BUC, FC)
X-Shaded	At or above the 500 yr. floodplain elevation	Any	EC (CD, BUC, FC)
X-Unshaded	No additional above .2%	Any	EC (CD, BUC, FC)

Legend:
 FF= Finished Floor Elevation
 EC= Elevation Certificate

Types of EC: Construction Drawings (CD); Building Under Construction (BUC); Finished Construction (FC). The final Finished Construction EC will also verify Highest Adjacent Grade (HAG), Lowest Adjacent Grade (LAG), lowest elevation of machinery and equipment, etc.

- h. In accordance with Sections R905.1.2, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall fill in this part of the table with "NO."
- i. The jurisdiction shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the 100-year (99 percent) value on the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."
- j. The jurisdiction shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."
- k. In accordance with Section R301.2.1.5, where there is local historical data documenting structural damage to buildings due to topographic wind speed-up effects, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
- l. In accordance with Figure R301.2(5)A, where there is local historical data documenting unusual wind conditions, the jurisdiction shall fill in this part of the table with "YES" and identify any specific requirements. Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
- m. In accordance with Section R301.2.1.2 the jurisdiction shall indicate the wind-borne debris wind zone(s). Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
- n. The jurisdiction shall fill in these sections of the table to establish the design criteria using Table 1a or 1b from ACCA Manual J or established criteria determined by the jurisdiction.
- o. The jurisdiction shall fill in this section of the table using the Ground Snow Loads in Figure R301.2(6).

Section, R305.1, Subterranean termite control methods, is hereby amended by adding thereto a modified section to read as follows:

In areas subject to damage from termites as indicated by Table R301.2(1), for all structures of 600 square feet or greater, protection shall be by one, or a combination, of the following methods:

1. Chemical termiticide treatment in accordance with Section R305.2, except an ASFH/ SFHA.

R306 Flood-Resistant Construction, Section R322.1.4 Establishing the Design Flood Elevation, is hereby amended to read as follows:

See Table R301.2(1).

Section R306.1.10 As-Built Elevation Documentation, is hereby amended to read as follows:

A registered design professional shall prepare and seal a FEMA Elevation Certificate of the elevations specified in Section R306.2 or R306.3. The completed Elevation Certificate shall be provided to the Building Official and/or Floodplain Manager prior to issuance of a certificate of occupancy.

Section R306.1.6 Protection of Mechanical, Plumbing and Electrical systems, is hereby amended to read as follows:

Electrical systems, *equipment* and components; heating, ventilating, air-conditioning; plumbing *appliances* and plumbing fixtures; *duct systems*; and other service *equipment* shall be located at or above the elevation required in Section R322.2 or R322.3. If replaced as part of a substantial improvement, electrical systems, *equipment* and components; heating, ventilating, air-conditioning and plumbing *appliances* and plumbing fixtures; *duct systems*; and other service *equipment* shall meet the requirements of this section. Systems, fixtures, and *equipment* and components shall not be mounted on or penetrate through walls intended to break away under flood loads.

Exception: Locating electrical systems, *equipment* and components is permitted below the elevation required in Section R322.2 or R322.3 provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the design flood elevation in accordance with ASCE 24. Electrical wiring systems are permitted to be located below the required elevation provided that they conform to the provisions of the electrical part of this code for wet locations.

Section R306.1.7 Protection of water supply and sanitary sewage systems, is hereby amended to provide for an additional last sentence:

A dwelling unit's sanitary drains, such as where the flood level rim of the plumbing fixture is below the DFE, may be placed below the DFE where the building's sanitary sewer is protected with a backflow device.

Section R306.2.1 Elevation Requirements, is hereby amended to read as follows:

1. Buildings and structures shall have the lowest floors elevated to or above the design flood elevation.
2. In areas of shallow flooding (AO and AH Zones), buildings and structures shall have the lowest floor (including basement) elevated to or above the DFE

~~Section R309.5 "Fire Sprinklers." is deleted.~~

~~R309~~ R317 *Garages and Carports*, Section ~~R309.3~~ R317.3 *Flood Hazard Areas*, is hereby amended to read as follows:

For buildings located in an area of special flood hazards (ASFH) / special flood hazard areas (SFHA) as established by the latest flood insurance rate map (FIRM) and Table R301.2(1), garage floors shall be:

1. Elevated to or above the design flood elevation as determined in Section R322; or
2. If the garage floor level is lower than the design flood elevation, the garage shall be used solely for parking, building access or storage and the floor shall be at or above grade on all sides and shall meet the requirements in Section R322, and are otherwise constructed in accordance with this code. All new construction or substantial improvements shall be constructed with materials resistant to flood damage.

Chapter 5, Floors, ~~R506.2.1~~ R506.3.1 *Concrete Floors*, is hereby amended to read as follows:

Fill material, when utilized in full compliance with other provisions of the code, shall be free of vegetation and foreign material. All fill shall be compacted to assure uniform support of the slab.

Chapter 33, *Storm Drainage*, P3302.1 *Area Drainage*, is hereby amended to read as follows:

1. Storm water flows shall be contained within the property and discharged to a public right-of-way. Acceptable methods to contain flows include use of adequately sized swales, curbs, area inlets, or methods that will contain flows on the development parcel and prevent spill over onto adjacent private property. Fence lines shall be designed to avoid impeding storm water flows within the side lot swales. All swales must be contained within the development parcel unless a recorded easement is provided.
2. Storm water flows up to the city's design storm shall not go onto an adjacent private property without a drainage easement recorded at the Harris County Clerk's office. No private agreements between property owners will be allowed unless recorded at the county clerk's office and approved by the city.
3. The use of *French* drains are not permissible as a drainage element to contain and convey flows to public rights-of-way.
4. Area drains shall have a minimum grate size of 12 inches by 12 inches and be designed to accommodate the full design storm. Cleanouts shall be provided at all junctions and at every bend.
5. For single family residential developments, roof drains may be tied into a storm sewer system. All tie in points shall be identified on the construction plans. A minimum pipe diameter of four inches shall be allowed for one roof drain. A minimum pipe diameter of six inches shall be allowed for up to four roof drains. For all other land uses, roof drains shall be properly sized by a registered engineer or architect. The minimum pipe sizes listed for single family developments shall also be used.

Section P3303 Sumps and Pumping Systems. The sump pump, pit and discharge piping shall conform to Sections P3303.1.1 through P3303.1.4.

~~*P3303.1.1 Pump Capacity and Head.* The sump pump shall be of a capacity and head appropriate to anticipated use requirements.~~

~~*P3303.1.2 Sump Pit.* The sump pit shall be not less than 18 inches (457 mm) in diameter and 24 inches (610 mm) deep, unless otherwise approved. The pit shall be accessible and located so that all drainage flows into the pit by gravity. The sump pit shall be constructed of tile, steel, plastic, cast iron, concrete or other approved material, with a removable cover adequate to support anticipated loads in the area of use. The pit floor shall be solid and provide permanent support for the pump.~~

~~*P3303.1.3 Electrical.* Electrical outlets shall meet the requirements of Chapters 34 through 43.~~

P3304 Materials. Piping and fittings shall meet the requirements of Sections P3002.1, P3002.2, P3002.3 and P3003. Discharge piping shall include an accessible full flow check valve. Pipe and fittings shall be the same size as, or larger than, pump discharge tapping.

The International Residential Code adopted by section 14-358 is hereby amended as set forth in this section:

~~*Appendix A*~~ *Appendix BO, Existing Buildings and Structures, Section A102.5 BO102.7 Flood hazard areas* is hereby amended by adding new paragraphs (a), (b), (c), (d) and (e) to read as follows:

Work performed in existing buildings located in a flood hazard area as established by Table R301.2(1) shall be subject to the provisions of Section R105.3.1.1, and

- (a) If, within any 12-month period, alterations, additions, renovations, repairs or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this Code for new buildings in regards to the design flood elevation (DFE).
- (b) If an existing building is damaged by fire (b) otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this Code for new buildings, except in regards to slab height, where the structure is located outside the floodplain, the footprint is not modified and the slab is intact.

- (c) [Reserved.]
- (d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll or the value of the building from an appraisal by an independent professional appraiser. Alternatively, upon filing for an appeal to the floodplain manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.
- (e) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this code for new buildings and, where warranted, with the applicable permits.

(Ord. No. 2011-14, § 5(Exh. E), 3-21-11; Ord. No. 2013-21, § 2(Exh. A), 6-17-13; Ord. No. 2013-32, § 2(Exh. B), 10-21-13; Ord. No. 2014-24, § 2(Exh. A), 6-16-14; Ord. No. 2017-52, § 2(Exh. A), 11-20-17; Ord. No. 2017-53, § 2(Exh. A), 12-18-17; Ord. No. 2019-04, § 6, 2-18-19; Ord. No. 2020-30, § 2(Exh. A), 12-21-20)

Secs. 14-360—14-370. Reserved.



ARTICLE XIV. ELECTRICAL CODE

DIVISION 1. GENERALLY

Sec. 14-371. Objectives of article.

The object of the provisions of this article is to reduce personal hazards and fire hazards from electrical causes. To accomplish this objective, the requirements set forth in this article are intended to provide a minimum standard for electrical installation in the city.

(Ord. No. 96-02, art. II, § 4-82, 2-19-96)

Sec. 14-372. Application of article provisions.

The provisions of this article shall not apply to installations in railway cars, automotive equipment, electrical railway companies, radio transmission stations, or to the generation, transmission or in distribution of electricity, or for the operation of signals.

(Ord. No. 96-02, art. II, § 4-83, 2-19-96)

Sec. 14-373. Liability for damages.

The provisions of this article shall not be construed to affect the responsibility or liability of any party owning, operating, controlling or installing any electrical equipment for damages to persons or to property caused by any defect therein; nor shall the city, or any officer or employee of such city, be held as assuming such liability by reason of the inspection or reinspection authorized in this article or the certificate of approval issued as provided in this article or by reason of the approval or disapproval of any equipment authorized in this article.

(Ord. No. 96-02, art. II, § 4-84, 2-19-96)

Secs. 14-374—14-390. Reserved.

DIVISION 2. ADMINISTRATION¹

Sec. 14-391. Position created.

- (a) The position of electrical inspector is hereby created in and for the city.
- (b) The electrical inspector shall be appointed by the city manager. He shall serve at the will and pleasure of the city manager.

¹Cross reference(s)—Administration, ch. 2.

- (c) During the temporary absence or disability of the electrical inspector, the city manager shall designate an acting electrical inspector.

(Ord. No. 96-02, art. II, § 4-96, 2-19-96)

Cross reference(s)—Officers and employees, § 2-36 et seq.

Sec. 14-392. Qualifications.

The electrical inspector shall not engage in the business of the sale, installation or maintenance of electrical equipment, either directly or indirectly. He shall have no financial interest in any concern engaged in such business while holding such office.

(Ord. No. 96-02, art. II, § 4-100, 2-19-96)

Sec. 14-393. Duties.

- (a) It shall be the duty of the electrical inspector to enforce the provisions of this article. He shall make inspections of electrical installations as provided in this article. He shall keep complete records of all permits issued, inspections and reinspections made, and other official work performed in accordance with the provisions of this article.
- (b) Inspections required under the provisions of the electrical code shall be made by the electrical inspector or his duly appointed assistant. The electrical inspector may accept reports of inspectors of recognized inspection services after investigation of their qualifications and reliability. No certificate called for by any provision of the electrical code shall be issued on such reports unless the reports are in writing and certified to by a responsible officer of such inspection service.

(Ord. No. 96-02, art. II, § 4-101, 2-19-96)

Sec. 14-394. Right of entry.

The electrical inspector shall have the right during reasonable hours to enter any building or premises in the discharge of his official duties, for the purpose of making any inspections, reinspection or test of the electrical equipment contained therein or its installation.

(Ord. No. 96-02, art. II, § 4-102, 2-19-96)

Sec. 14-395. Condemnation of existing installations.

When any electrical installation or equipment is found by the electrical inspector to be dangerous to persons or to property because it is defective, or defectively installed, the person responsible for the electrical installation or equipment shall be notified in writing and shall make any change or repairs required in the judgment of the electrical inspector to place such equipment in safe condition. If such work is not completed within 15 days, or any longer period that may be specified by the electrical inspector in such notice, the electrical inspector shall have authority to disconnect or order the discontinuance of electrical service to such electrical installation or equipment. In case of emergency, where necessary for safety of persons or of property, or where electrical installation or equipment may interfere with the work of the fire department, the electrical inspector shall have the authority to immediately disconnect or cause the disconnection of any electrical equipment.

(Ord. No. 96-02, art. II, § 4-103, 2-19-96)

Sec. 14-396. Removal of obstructions to inspection.

The electrical inspector shall have the right to remove or compel the removal of any obstruction, such as lath, plastering, ceiling or flooring, which may hinder a full and complete investigation of such wires and apparatus. He may remove or compel the removal of any conductors which are enclosed in conduit or otherwise inaccessible for complete inspection. When such conductors or appliances are not in accordance with the requirements of this article, or found to be unsafe to life or property, he shall have the right to condemn such conductors or appliances as provided in this article.

(Ord. No. 96-02, art. II, § 4-104, 2-19-96)

Sec. 14-397. Suspension of work.

The electrical inspector shall have power to compel the suspension of any electrical work being done in a manner prohibited by this article.

(Ord. No. 96-02, art. II, § 4-105, 2-19-96)

Sec. 14-398. Obstruction of inspector.

It shall be unlawful for any person to hinder, obstruct or interfere with the electrical inspector or any of his deputies in the discharge of their duties under this article.

(Ord. No. 96-02, art. II, § 4-106, 2-19-96)

Secs. 14-399—14-415. Reserved.

DIVISION 3. STANDARDS

Sec. 14-416. National Electrical Code adopted.

- (a) There is hereby adopted for the city for the purpose of establishing minimum standards for the installation and construction of electrical wiring, devices and equipment that certain electrical code known as the National Electrical Code, ~~2017~~ 2023 edition, with all amendments and appendices thereto, as published by the National Fire Protection Association, save and except such portions as are deleted, modified, added or amended, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all electrical installations and construction within the city; save and except such portions of such code as may be inconsistent with this article.
- (b) Within such code, when reference is made to the duties of certain officials named therein, the designated official of the city who has duties corresponding to those of the named officials in such code shall be deemed to be the responsible official insofar as enforcing the provisions of such code is concerned.
- (c) In the event of any conflict between the provisions of this article or state law and the provisions of the National Electrical Code adopted in this section, the provisions of this article or state law shall prevail or be controlling.
- (d) Sections 80.15, 80.23, and 80.27 are deleted. The number of business days provided in section 80.25(c) shall be 15.

(Ord. No. 96-02, art. II, § 4-120, 2-19-96; Ord. No. 98-03, § 1, 1-19-98; Ord. No. 03-23, §§ 1, 2, 6-16-03; Ord. No. 2007-17, § 1, 4-16-07; Ord. No. 2014-19, § 6, 6-16-14; Ord. No. 2019-04, § 7, 2-18-19)

Sec. 14-417. Conformity of work.

All electrical work or installations shall be in strict conformity with the provisions of this article, state law and rules and regulations issued thereunder, and shall be in conformity with approved standards of construction for safety to life and property. In every case where no specific type or class of material or no specific standard of construction is prescribed by this article or state law, conformity with the National Electrical Code, and other installation and safety regulations approved by the American Standards Association shall be prima facie evidence of conformity with approved standards of construction for safety to life and property.

(Ord. No. 96-02, art. II, § 4-121, 2-19-96)

Sec. 14-418. Conformity of material.

All electrical equipment installed or used in the city shall be in conformity with the provisions of this article, state law and rules and regulations issued thereunder, and with approved electrical standards for safety to persons and property. Unless by this article, state law and rules and regulations issued thereunder, a specific type or class of material is disapproved for installation and use, conformity with the standards approved by the American Standards Association shall be prima facie evidence of conformity with approved standards for safety to persons and property; provided, however, that the provisions of this section shall not apply to equipment owned and used by an electrical supply or communication agency in the generation, transmission or distribution of electricity or for the operation of signals or for the transmission of intelligence.

(Ord. No. 96-02, art. II, § 4-122, 2-19-96)

Sec. 14-419. Approval of fittings and materials.

No electrical apparatus, fittings or material shall be used or placed on sale unless such apparatus, fittings or material is approved by the electrical inspector as complying with safety requirements of this article; provided, however, that all such apparatus, fittings or material which bears the label of Underwriters' Laboratories, Inc., shall be deemed prima facie evidence to satisfy the requirements of this article, and the electrical inspector is authorized to approve such apparatus, fittings or material without requiring further tests thereof to be made.

(Ord. No. 96-02, art. II, § 4-123, 2-19-96)

Sec. 14-420. Manner of work.

All electrical work shall be executed in a neat and workmanlike manner. Slipshod work or work not in keeping with good electrical practice shall be classed as defective and shall be immediately corrected by persons causing such work.

(Ord. No. 96-02, art. II, § 4-124, 2-19-96)

Sec. 14-421. Special technical requirements.

In general, any type of wiring system approved by the code adopted by section 14-416 may be used in the city, subject to the following additional requirements:

- (1) Residential service entrance conductors shall be No. 1 AWG with the main service disconnect or main over-current protection device rated at not less than 150 amperes.
- (2) No branch circuit shall be smaller than No. 12 wire.
- (3) Electrical metallic tubing or rigid conduit shall be used for all circuits in all construction classification types, for all commercial buildings, except Type V (see the 2018 IBC, Chapter 6, Types of Construction, Section 602.5, Type V). Metal-clad cable (type MC cable) may be used for retro fits or remodels up to ten feet and light whips up to six feet. In Construction Classification Type V, where walls/partitions are constructed of standard or engineered lumber, MC cable may be utilized — in lieu of electrical metallic tubing and/or rigid conduit — for electrical devices, such that each individual length from the fixed junction box does not exceed 40 lineal feet and is limited to 20 amperes, 110/120 V, single phase, for drops to branch circuit devices. Armored cable (type AC cable) (BX) is not allowed.
- (4) The use of copper wiring is required for all electrical wiring within the city.
- (5) A means for disconnecting service which permits the disconnection of electric service, shall be available for the premises wiring system of each building. The disconnecting means shall be located outside the premises, and there shall be a separate disconnecting means for the premises of each occupant of a multi-occupancy building. Bus entrance service or voltage greater than 480 volts must be approved by the electrical inspector.

(Ord. No. 96-02, art. II, § 4-125, 2-19-96; Ord. No. 98-03, § 2, 1-19-98; Ord. No. 01-23, § 3, 7-16-01; Ord. No. 2019-04, § 8, 2-18-19)

Secs. 14-422—14-440. Reserved.

DIVISION 4. ELECTRICAL LICENSES²

Sec. 14-441. Required.

It shall be unlawful for any person to do or to undertake to do any electrical work within the corporate limits unless licensed under this division, except where such person is expressly exempted from this article.

(Ord. No. 97-27, § 1(4-130), 10-20-97)

Sec. 14-442. Work done by unlicensed electricians.

It shall be unlawful for any licensed electrician to allow any unlicensed electrician or unregistered apprentice to work at any job site or electrical installations project under his control or supervision.

(Ord. No. 97-27, § 1(4-131), 10-20-97)

²Cross reference(s)—Businesses, ch. 18.

Secs. 14-443—14-455. Reserved.

Editor's note(s)—Ord. No. 05-26, § 1, adopted Sept. 21, 2005, repealed §§ 14-443—14-455 which pertained to requirements for and provisions related to city licensing of electricians and derived from Ord. No. 97-27, § 1(4-132—14-143), adopted Oct. 20, 1997; and Ord. No. 01-23, § 1, adopted July 16, 2001.

Sec. 14-456. Possession.

The holder of any electrical license issued under V.T.C.A. Occupations Code, Ch. 1305, shall, when on the job site of any electrical installation, have in his immediate possession the wallet-size license identification as furnished by the Texas Department of Licensing and Regulation. Such license holder shall upon request present the license for identification to the electrical inspector or his assistants.

(Ord. No. 97-27, § 1(4-145), 10-20-97; Ord. No. 05-26, § 2, 9-21-05)

Secs. 14-457—14-460. Reserved.

Editor's note(s)—Ord. No. 05-26, § 1, adopted Sept. 21, 2005, repealed §§ 14-457—14-460 which pertained to requirements for and provisions related to city licensing of electricians and derived from Ord. No. 97-27, § 1(4-146—14-149), adopted Oct. 20, 1997.

Sec. 14-461. Unlawful work, false claims.

- (a) It shall be unlawful for any licensed electrician to perform or hold himself out as being able to perform any type or class of electrical work not expressly under coverage of his license.
- (b) It shall be unlawful for any person to advertise or to hold out or to state to the public or to any customer, either directly or indirectly, that any electrical work or installation complies with this article, unless such work has in fact been inspected and approved by the city electrical inspector.

(Ord. No. 97-27, § 1(4-150), 10-20-97)

Sec. 14-462. Sign of electrical contractor.

Any person engaged in the electrical contracting business in the corporate limits shall display in a permanent way, on his trucks, vans or any other vehicles used in transporting materials and tools to and from any electrical job, the correct name and address of such person, which display shall be in lettering no smaller than three inches in height, readily visible and clearly legible at all times.

(Ord. No. 97-27, § 1(4-151), 10-20-97)

Sec. 14-463. Reserved.

Editor's note(s)—Ord. No. 05-26, § 1, adopted Sept. 21, 2005, repealed § 14-463 which pertained to duties of master electricians and derived from Ord. No. 97-27, § 1(4-152), adopted Oct. 20, 1997.

Secs. 14-464—14-470. Reserved.

DIVISION 5. RESERVED³

Secs. 14-471—14-490. Reserved.

DIVISION 6. PERMITS AND INSPECTIONS

Sec. 14-491. Permits required.

It shall be unlawful for any person to do, perform or construct any electrical work or installation within the city without having first obtained a permit therefor.

(Ord. No. 96-02, art. II, § 4-170, 2-19-96)

Sec. 14-492. When permit not required.

No permit will be required under the provisions of this division to execute or perform any of the following classes of electrical work:

- (1) Replacing fuses or lamps or the connection of portable devices to suitable receptacles which have been permanently installed, or repairs to portable appliances.
- (2) Minor repair work, such as repairing or replacing flush and snap switches, receptacles and lamp sockets, or minor repairs on permanently connected electrical apparatus, appliances, fixtures or equipment or the installation of light globes.
- (3) The installation, maintenance or alteration of wiring, apparatus, devices, appliances or equipment for telephone or telephone signal service or central station protective service used in conveying signals or intelligence, except where electrical work is done on the primary side of the source of power at a voltage over 50 volts and of more than 500 watts.
- (4) The installation, maintenance or alteration of electrical wiring, apparatus, devices, appliances or equipment by a public electric service company for the use of such company in the generation, transmission, distribution, sale or utilization of electrical energy. However, a public electric service company shall not do any wiring on a customer's premises, other than wiring which is a part of the company's distribution system, including metering equipment wherever located and transformer vaults in which the company's transformers are located, nor shall any of its employees do any work other than that done for the company as provided for in this section, by virtue of this exemption.
- (5) The installation of temporary wiring, apparatus, devices, appliances or equipment used by a recognized school in teaching electricity.

³Editor's note(s)—Ord. No. 05-26, § 1, adopted Sept. 21, 2005, repealed §§ 14-471—14-479 which pertained to maintenance electrician's license and derived from Ord. No. 96-02, art. II, §§ 4-160—4-168, adopted Feb. 19, 1996.

(Ord. No. 96-02, art. II, § 4-171, 2-19-96)

Sec. 14-493. Application for permit.

Before proceeding with the installation, alteration of or the addition to any electrical wiring or equipment within or on any building, structure or premises, publicly or privately owned in the city, the master electrician in charge of such proposed work shall first file with the electrical inspector an application requesting inspection and secure a permit therefor. Such application shall be made in writing, shall describe the work to be done, shall give the exact street number of the premises on which work is to be done, approximate date the inspection is desired, the name of the owner or occupant, the name of the master electrician undertaking the work, the names of all journeymen and apprentice electricians who will be on the site, and the class of wiring.

(Ord. No. 96-02, art. II, § 4-172, 2-19-96)

Sec. 14-494. Plans and specifications.

On all applications for permits required under the provisions of this division, where plans and specifications require installation above the minimum standards as set forth in this article, the plans and specifications for such work shall accompany the application for the permit. No deviation may be made from installation described in such plans and specifications without the written approval of the owner or architect.

(Ord. No. 96-02, art. II, § 4-173, 2-19-96)

Sec. 14-495. Fees.

- (a) The application for a permit required by the provisions of this division shall be accompanied by the fees established in the duly adopted schedule of fees.
- (b) Whenever a second or additional inspection is required to be made by the electrical inspector because of an incorrect address or defective workmanship, an additional charge as specified in the schedule of fees will be made for each such inspection.

(Ord. No. 96-02, art. II, § 4-174, 2-19-96)

Sec. 14-496. Inspection.

- (a) The master electrician in charge of any work being performed under a permit required by this division shall at all times keep the electrical inspector notified of the progress of the work and shall request inspections as the work progresses. After inspecting the electrical wiring covered by any application, the electrical inspector shall leave a tag, which tag shall state that the work has been inspected and approved or that it is not approved and must be held open for correction or the master electrician notified, and if the wiring is to be held open for inspection, no person shall lath, ceil or, in any other manner, conceal any wiring until informed that such wiring has been approved by the electrical inspector.
- (b) The master electrician shall have all electrical work installed by him inspected before such work is covered or concealed. All cabinet and panel board covers or trims shall be left off for final inspection, any fitting or cover that conceals any wiring which may hinder the proper inspection of electrical work shall be removed by the master electrician at the request of the electrical inspector.
- (c) The electrician shall be responsible for any defect of any construction, insofar as correction thereof is concerned, installed by him until such time as a certificate of approval has been issued. Any and all defects

that may have been concealed by such person and discovered by the electrical inspector after a certificate of approval has been issued by the electrical inspector approving such construction shall be corrected by such person. After the issuance of the certificate of approval, the person in whose name the meter is connected shall be responsible for all defects caused by such person.

(Ord. No. 96-02, art. II, § 4-175, 2-19-96; Ord. No. 05-26, § 3, 9-21-05)

Sec. 14-497. Work on existing systems.

Any master electrician making extensions or additions to existing electrical systems shall, before proceeding with such work, ascertain from the electrical inspector whether any of the old work must be changed or must be brought up to the requirements of this article.

(Ord. No. 96-02, art. II, § 4-176, 2-19-96)

Sec. 14-498. Final inspection; certificate.

- (a) Upon completion and receipt of final inspection papers covering electrical work, the electrical inspector shall make a final inspection. If such work is found to comply with this article, a certificate of inspection shall be issued stating that the work has been done according to the provisions of this article and the rules governing the respective class to which it belongs.
- (b) This certificate shall not relieve the master electrician of his responsibility for any defective work that may have been concealed or escaped the notice of the inspector.

(Ord. No. 96-02, art. II, § 4-177, 2-19-96)

Sec. 14-499. Connection of electrical service.

It shall be unlawful for any public service company operating in the city to furnish current to any new building, tent, structure or outdoor wiring of any kind, nature or description, without first obtaining a clearance from the electrical inspector, stating that such wiring is approved and a permit has been issued for the use of current. Whenever any service is discontinued to any building structure for any cause whatever, excepting nonpayment of bill, a clearance will be necessary before such building or structure can be reconnected.

(Ord. No. 96-02, art. II, § 4-178, 2-19-96)

Secs. 14-500—14-515. Reserved.

ARTICLE XV. PLUMBING CODE AND GAS CODE

DIVISION 1. GENERALLY

Sec. 14-516. Purpose of article.

The purpose of the provisions of this article is to establish rules and regulations for the installation and maintenance of plumbing facilities in the city.

(Ord. No. 96-02, art. III, § 4-182, 2-19-96)

Secs. 14-517—14-530. Reserved.

DIVISION 2. ADMINISTRATION¹

Sec. 14-531. Plumbing inspector—Position created.

- (a) The position of plumbing inspector is hereby created, and the executive official in charge shall be known as the plumbing inspector.
- (b) The plumbing inspector shall be appointed by the city manager. He shall serve at the will and pleasure of the city manager.
- (c) During the temporary absence or disability of the plumbing inspector, the city manager shall designate an acting plumbing inspector.

(Ord. No. 96-02, art. III, § 4-183, 2-19-96)

Cross reference(s)—Officers and employees, § 2-36 et seq.

Sec. 14-532. Same—Qualifications.

The plumbing inspector shall be physically capable of making the necessary examinations and inspections. He shall not have any interest whatever, directly or indirectly, in the sale or manufacture of plumbing supplies or their installation.

(Ord. No. 96-02, art. III, § 4-184, 2-19-96)

¹Cross reference(s)—Administration, ch. 2.

Sec. 14-533. Same—Duties.

- (a) The plumbing inspector shall receive applications required by the plumbing code adopted in section 14-551, issue permits and furnish the prescribed certificates. He shall examine the premises for which permits have been issued, and shall make necessary inspections to see that the provisions of law are complied with and that installation and/or maintenance is carried out under the provisions of the plumbing code. He shall enforce all provisions of the plumbing code. He shall, when requested by proper authority, or when the public interest so requires, make investigations in connection with matters referred to in the plumbing code and render written reports on the same. To enforce compliance with law, to remove illegal or unsafe conditions, to secure the necessary safeguards during installation and/or maintenance, he shall issue such notices or orders as may be necessary.
- (b) Inspections required under the provisions of the plumbing code shall be made by the plumbing inspector or his duly appointed assistant. The plumbing inspector may accept reports of inspectors of recognized inspection services, after investigation of their qualifications and reliability. No certificate called for by any provision of the plumbing code shall be issued on such reports unless the reports are in writing and certified to by a responsible officer of such inspection service.
- (c) The plumbing inspector shall keep comprehensive records of applications, of permits issued, of certificates issued, of inspections made, of reports rendered and of notices or orders issued. All such records shall be open to public inspection for good and sufficient reasons at the stated office hours, but shall not be removed from the office of the plumbing inspector without his written consent.

(Ord. No. 96-02, art. III, § 4-185, 2-19-96)

Secs. 14-534—14-550. Reserved.

DIVISION 3. STANDARDS²

Sec. 14-551. Codes adopted.

- (a) There are hereby adopted for the city for the purpose of establishing minimum standards for plumbing installations within the city those certain codes known as the International Plumbing Code and the International Fuel Gas Code, ~~2018~~ 2024 editions and all appendices thereto, as published by the International Code Council, Inc., of which one copy of each is filed with the city secretary, save and except such portions as are hereinafter deleted, modified, added or amended in sections 14-552 and 14-553. The codes are hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all plumbing installations within the city, save and except such portions of such codes as may be inconsistent with this article.
- (b) Within such codes, when reference is made to the duties of certain officials named therein, the designated official of the city who has duties corresponding to those of the named officials in such codes shall be deemed to be the responsible official insofar as enforcing the provisions of such codes is concerned.

²State law reference(s)—Authority of city to prescribe plumbing rules and regulations, Vernon's Ann. Civ. St. art. 6243-101, § 15.

(Ord. No. 96-02, art. III, § 4-186, 2-19-96; Ord. No. 99-08, § 2, 4-19-99; Ord. No. 00-12, § 4, 5-15-00; Ord. No. 03-15, § 1, 4-21-03; Ord. No. 05-01, § 3, 1-17-05; Ord. No. 2007-7, § 3, 3-19-07; Ord. No. 2014-19, § 3, 6-16-14; Ord. No. 2019-04, § 9, 2-18-19)

Sec. 14-552. General additions.

- (a) *Plumbing license required.* All persons who engage in the business of or work at the actual installation, alteration, repair and renovating of plumbing shall possess either a master or journeyman plumber's license in accordance with the provisions of the Plumbing License Law (Vernon's Ann. Civ. St. art. 6243-101), except when a property owner is performing plumbing in the property owner's homestead in compliance with V.T.C.A., Occupations Code, § 1301.051.
- (b) *Permits required.* It shall be unlawful to construct, install or cause to be installed any plumbing without securing a plumbing permit therefor; provided, however, that no plumbing permit is required to do minor repairs such as the maintenance, repair or replacement in kind of the following:
 - (1) Yard hydrants and sill cocks.
 - (2) Flush valves and floatballs in water closet tanks.
 - (3) Accessible traps on lavatories or sinks.
 - (4) Replacing of plumbing fixtures where no change or roughing-in is involved.

The examples in subsection (b) of this section are representative only and should not be considered as a limitation on the term "minor repairs."

(Ord. No. 96-02, art. III, § 4-187, 2-19-96; Ord. No. 2023-03, § 2, 2-27-2023)

Sec. 14-553. Local amendments.

Chapter 1, Scope and administration, Section 103, Department of plumbing inspection, of the International Plumbing Code is hereby deleted in its entirety.

Section 103, Department of inspection, of the International Fuel Gas Code is hereby deleted in its entirety.

Section ~~108.4~~ 114.4, Violation penalties, of the International Plumbing Code and Section 113.4, Violation penalties, of the International Fuel Gas Code is hereby deleted in its entirety.

Chapter 1, ~~Administration and enforcement, Section 109, Section 112, Means of appeals,~~ of the International Plumbing Code and the International Fuel Gas Code is hereby deleted in its entirety.

Chapter 6, Water supply and distribution, Section 605.1, is hereby amended to provide as follows:

The installation of a water service or water distribution pipe shall be Type K, sleeved through concrete slabs with pipe insulation (to maintain the vapor barrier) and shall be prohibited in soil and ground water contaminated with solvents, fuels, organic compounds or other detrimental materials causing permeation, corrosion, degradation or structural failure of the piping material. Where detrimental conditions are suspected, a chemical analysis of the soil and ground water conditions shall be required to ascertain the acceptability of the water service or water distribution piping material for the specific installation. Where detrimental conditions exist, *approved* alternative materials or routing shall be required.

Appendix A of the International Plumbing Code is hereby deleted.

(Ord. No. 96-02, art. III, § 4-188, 2-19-96; Ord. No. 99-08, § 3, 4-19-99; Ord. No. 00-12, §§ 5—8, 5-15-00; Ord. No. 03-15, § 2, 4-21-03; Ord. No. 05-15, § 1, 5-16-05; Ord. No. 2007-18, § 1, 4-16-07; Ord. No. 2006-32, § 1, 11-20-06; Ord. No. 2014-25, § 2(Exh. A), 6-16-14; Ord. No. 2019-04, § 10, 2-18-19)

Secs. 14-554—14-570. Reserved.

ARTICLE XVI. MECHANICAL CODE

DIVISION 1. GENERALLY

Sec. 14-571. Purpose of article.

The purpose of the provisions of this article is to establish rules and regulations for the installation and maintenance of cooling, heating and ventilating equipment and systems within the city, as well as for the regulation of the issuance or refusal of permits and providing for penalties relating to offenses contrary to this mechanical code.

(Ord. No. 96-02, art. IV, § 4-212, 2-19-96)

Secs. 14-572—14-590. Reserved.

DIVISION 2. ADMINISTRATION¹

Sec. 14-591. Mechanical inspector—Position created.

- (a) The position of mechanical inspector is hereby created in and for the city.
- (b) The mechanical inspector shall be appointed by the city manager. He shall serve at the will and pleasure of the city manager.
- (c) During the temporary absence or disability of the mechanical inspector, the city manager shall designate an acting mechanical inspector.

(Ord. No. 96-02, art. IV, § 4-214, 2-19-96)

Cross reference(s)—Officers and employees, § 2-36 et seq.

Sec. 14-592. Same—Duties.

- (a) It shall be the duty of the mechanical inspector to enforce the provisions of this article. He shall make inspections of mechanical installations as provided in this article. He shall keep complete records of all permits issued, inspections and reinspections made, and other official work performed in accordance with the provisions of this article.
- (b) The mechanical inspector may accept reports of inspectors of recognized inspection services after investigation of their qualifications and reliability. No certificate called for by any provision of the mechanical code shall be issued on such reports unless the reports are in writing and certified to by a responsible officer of such service.

¹Cross reference(s)—Administration, ch. 2.

(Ord. No. 96-02, art. IV, § 4-215, 2-19-96)

Sec. 14-593. Conflict of interest.

It shall be unlawful for the mechanical inspector or for any of his assistants to engage in the business of the sale, installation or maintenance of mechanical equipment, either directly or indirectly. They shall have no financial interest in any concern engaged in such business at any time while holding such office.

(Ord. No. 96-02, art. IV, § 4-216, 2-19-96)

Secs. 14-594—14-610. Reserved.

DIVISION 3. STANDARDS

Sec. 14-611. Adoption of code.

- (a) There is hereby adopted for the city for the purpose of establishing minimum standards for the installation, maintenance, repair and construction of heating, air conditioning, cooling and ventilation systems, devices and appliances that certain code known as the International Mechanical Code, ~~2018~~ 2024 edition, and appendix A, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended. A copy of such code is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of the code shall be controlling in the installation, construction, maintenance and repair of mechanical systems within the city, save and except such portions of the code as may be inconsistent with this article.
- (b) Within such code, when reference is made to the duties of certain officials named therein, the designated official of the city who has duties corresponding to those of the named officials in such code shall be deemed to be the responsible official insofar as enforcing the provisions of such code is concerned.

(Ord. No. 96-02, art. IV, § 4-241, 2-19-96; Ord. No. 99-08, § 4, 4-19-99; Ord. No. 03-15, § 4, 4-21-03; Ord. No. 05-01, § 4, 1-17-05; Ord. No. 2007-7, § 4, 3-19-07; Ord. No. 2014-19, § 4, 6-16-14; Ord. No. 2019-04, § 11, 2-18-19)

Sec. 14-612. Local amendments.

~~Chapter 1, Section 103, Department of mechanical inspection, is hereby deleted in its entirety.~~

~~Section 108.4 114.4, Violation penalties, is hereby deleted in its entirety.~~

~~Section 109 112, Means of appeal, is hereby deleted in its entirety.~~

(Ord. No. 99-08, § 5, 4-19-99; Ord. No. 03-15, § 5, 4-21-03; Ord. No. 2019-04, § 12, 2-18-19)

Secs. 14-613—14-625. Reserved.

Commented [JC1]: Removed in 2024

ARTICLE XVII. SWIMMING POOL AND SPA CODE.¹

Sec. 14-626. Purpose of article.

The purpose of this article is to protect public health, safety and welfare by prescribing minimum standards for the design, construction or installation, repair or alteration of swimming pools, public or private, and equipment related thereto.

(Ord. No. 96-02, art. V, § 4-252, 2-19-96)

Sec. 14-627. Adoption of code.

There is hereby adopted the International Swimming Pool and Spa Code ~~2018~~ 2024 edition, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions thereof shall be controlling in the installation, construction, maintenance and repair of swimming pools within the city, save and except such portions of such code as may be inconsistent with this article.

(Ord. No. 96-02, art. V, § 4-253, 2-19-96; Ord. No. 2014-18, § 2, 6-16-14; Ord. No. 2019-04, § 13, 2-18-19)

Sec. 14-628. Local amendments.

Chapter 1, Section 103, Department of building safety, is hereby deleted in its entirety.

Section 107.4, Violation penalties, is hereby deleted in its entirety.

Section 108, Means of appeal, is hereby deleted in its entirety.

(Ord. No. 2019-04, § 14, 2-18-19)

Secs. 14-629—14-640. Reserved.

¹Editor's note(s)—Ord. No. 2014-18, § 2, adopted June 16, 2014, changed the name of Article XVII, from "Swimming Pool Code" to "Swimming Pool and Spa Code."

ARTICLE XIX. ENERGY CONSERVATION CODE

Sec. 14-651. Adoption of International Energy Conservation Code.

There is hereby adopted that certain code known as the International Energy Conservation Code, 2018~~21~~ edition, as published by the International Code Council, Inc., of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all structures within the city, save and except such portions of the code as may be inconsistent with this chapter.

(Ord. No. 03-23, § 4, 6-16-03; Ord. No. 05-01, § 5, 1-17-05; Ord. No. 2007-7, § 5, 3-19-07; Ord. No. 2014-19, § 5, 6-16-14; Ord. No. 2019-04, § 15, 2-18-19)

Sec. 14-652. Local amendments.

Section ~~C109~~ C110, Board of appeals, is hereby deleted in its entirety.

Section ~~R109~~ R110, Board of appeals, is hereby deleted in its entirety.

(Ord. No. 2019-04, § 16, 2-18-19)

Secs. 14-653—14-660. Reserved.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: H1

AGENDA SUBJECT: Consideration and approval of Ordinance 2024-24, calling a Bond Election to be held within the City of Jersey Village, Texas; making provisions for the conduct and the giving of Notice of the Election; and containing other provisions related thereto.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** August 6, 2024

EXHIBITS: Ordinance 2024-24

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City Council is authorized to call a Bond Election to submit a proposition to voters in the City to determine whether the City Council shall be authorized to issue bonds of the City in the amount and for the following purpose:

Municipal Pool Complex \$10,100,000

The City will enter into one or more Election Agreements with the Harris County Elections Administrator for election services connected to this election.

This item is to call the Bond Election, authorize the posting and publication of the Notice of Election and authorize the Election Agreement with Harris County.

RECOMMENDED ACTION:

MOTION: To approve Ordinance 2024-24, calling a Bond Election to be held within the City of Jersey Village, Texas; making provisions for the conduct and the giving of Notice of the Election; and containing other provisions related thereto.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

on the bonds, and to provide a sinking fund for the payment of the bonds as they mature, for the purpose of making permanent public improvements, as follows: constructing, acquiring, improving, renovating, expanding, developing and equipping of a municipal pool complex, and all matters incident or necessary thereto?

Section 3. Official Ballot. The official ballot for the Election shall be prepared in accordance with and conform to the requirements of the Code so as to permit the electors to vote “FOR” or “AGAINST” the aforesaid Proposition which shall be set forth on the ballot substantially in the following forms:

CITY OF JERSEY VILLAGE, TEXAS - PROPOSITION A

- FOR) The issuance of bonds for the construction of a municipal
-) pool complex in the amount of \$10,100,000 and the
-) imposition of taxes sufficient to pay the principal of and
- AGAINST) interest on the bonds.

Section 4. Persons Qualified to Vote. All resident, qualified electors of the City shall be eligible to vote at the Election.

Section 5. Election Precincts, Voting Locations and Voting Hours on Election Day. Except as otherwise provided herein, the boundaries and territories of the County election precincts that are wholly or partially within the territorial boundaries of the City are hereby designated as the voting precincts of the City for the Election and the precinct numbers for the City’s election precincts shall be the corresponding County precinct number of each precinct. The Election Day polling places may be found at <https://www.harrisvotes.com/Vote-Centers>. Election Day polling places may be modified to reflect any alterations or changes in or additions to polling places required to conform to the Code or the Election Agreement or as directed by the Administrator. On Election Day the polls shall be open from 7:00 a.m. to 7:00 p.m.

Section 6. Early Voting Locations, Dates and Times. Early voting by personal appearance for all election precincts shall be held at the main early voting location located at NRG Arena, 1 NRG Parkway, Houston, Texas 77054. Early voting within the City shall be held at Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas 77040. Early voting will be conducted on following dates and times:

- October 21, 2024 – October 26, 2024 from 7:00 AM to 7:00 PM
- October 27, 2024 from 12:00 PM to 7:00 PM
- October 28, 2024 – October 30, 2024 from 7:00 AM to 8:00 PM
- October 31, 2024 from 7:00 AM to 9:00 PM
- November 1, 2024 from 7:00 AM to 7:00 PM

A complete list of County-wide early voting locations can be found at <https://www.harrisvotes.com/Vote-Centers>. Early voting locations shall be modified to reflect

any alterations or changes in or additions to early voting polling places or times for early voting required to conform to the Code or the Election Agreement or as directed by the Administrator.

The Administrator is hereby designated as the Early Voting Clerk. The Administrator's contact information/delivery addresses for applications for ballots to be voted by mail and other matters related to the Election is as follows:

BY REGULAR MAIL

Tenisha Hudspeth
Harris County Elections Administrator
Attn: Elections Division
P.O. Box 1148
Houston, Texas 77251-1148

BY COMMON OR CONTRACT CARRIER

Teneshia Hudspeth
Harris County Elections Administrator
1001 Preston St., 4th Floor
Houston, Texas 77002

E-mail Address: VBM@vote.hctx.net
Phone Number: (713) 755-6965
Fax Number: (713) 755-4983
Website Address: www.HarrisVotes.com

Section 7. Appointment of Election Officers. Prior to the Election Day, the election judges, alternate judges, clerks and other personnel necessary for conducting the Election will be appointed by the Administrator, and the election judges and alternate judges may be changed and the polling places may be combined for some precincts, pursuant to decisions of the Administrator. The Administrator shall also be responsible for establishing the central counting station for the ballots cast in such election and appointing the personnel necessary for such station. The City Council hereby authorizes each of the Mayor, City Manager, Director of Finance, City Secretary and/or any of their designees (collectively, the "Authorized Representatives") to appoint any such other officials not designated herein or appointed by the Administrator as are necessary and appropriate to conduct the Election in accordance with the Code.

Section 8. Notice of Election. Notice of the Election shall be given in the manner required by the Code and other applicable law. A voter information document for the Proposition in the form attached hereto as Exhibit A is hereby approved, together with such revisions as may be approved by the Authorized Representatives, and shall be posted in accordance with law. The City's website may be accessed at the following address: www.jerseyvillagetx.com/. To the extent required by law, notice of the Election shall include such address.

Section 9. Bilingual Election Materials. All notices, instructions, and ballot pertaining to the Election shall be furnished to voters in English, Spanish, Vietnamese and Chinese and persons capable of acting as translators in Spanish, Vietnamese and Chinese shall be made available to

assist Spanish, Vietnamese and Chinese language speaking voters in understanding and participating in the election process.

Section 10. Conduct of Election. The Election shall be conducted by election officers, including the precinct judges and alternate judges or clerks appointed by the Administrator or the Authorized Representatives, in accordance with the Election Agreement, the Code and the Constitution and laws of the State and the United States of America. The Authorized Representatives are authorized to enter into, execute and deliver one or more Election Agreements, in accordance with applicable provisions of the Code. The terms and provisions of each Election Agreement are hereby incorporated into this Ordinance. To the extent of any conflict between this Ordinance and an Election Agreement, the terms and provisions of the Election Agreement shall prevail, and the Authorized Representatives are authorized to make such corrections, changes, revisions and modifications to this Ordinance, including the exhibits hereto, as are deemed necessary or appropriate to conform to the Election Agreement, to comply with applicable State and federal law and to carry out the intent of the City Council, as evidenced by this Ordinance. The Administrator shall be responsible for establishing the central counting station for the ballots cast in the Election and appointing the personnel necessary for such station.

Section 11. Necessary Actions. The Mayor and City Council of the City, in consultation with the City's attorney and bond counsel are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code and the Federal Voting Rights Act in carrying out and conducting the Election, whether or not expressly authorized herein.

Section 12. Mandatory Disclosure of Information.

(a) Pursuant to Section 3.009, Texas Election Code: (i) the proposition language that will appear on the ballot is set forth in Section 3 of this Ordinance, (ii) the purposes for which the bonds are to be authorized are set forth in Section 2 of this Ordinance, (iii) the principal amount of bonds to be authorized is set forth in Section 2 of this Ordinance, (iv) if the issuance of bonds is authorized by voters, taxes sufficient, within the limits prescribed by law, to pay the principal of and interest on the bonds may be imposed, as set forth in Section 2 of this Ordinance, (v) bonds authorized pursuant to this Ordinance may be issued to mature over a specified number of years not to exceed the lesser of 40 years or the maximum number of years authorized by law and bearing interest at the rate or rates (not to exceed 15%), as authorized by law and determined by the City Council, (vi) as of the date of the adoption of this Ordinance, the aggregate amount of outstanding principal of the City's debt obligations is \$29,195,000, and the aggregate amount of outstanding interest on the City's debt obligations is \$18,257,101 and (vii) the City's ad valorem debt service tax rate as of the date of adoption of this Ordinance is \$0.1022150 per \$100 of taxable property.

(b) Based upon market conditions as of the date of this Ordinance, the maximum interest rate for any series of the bonds is estimated to be 4.25%. Such estimated maximum interest rate is provided as a matter of information but is not a limitation on the interest rate at which the bonds, or any series thereof, may be sold. In addition, the estimate contained in this subsection (b) is (i) based on certain assumptions (including assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and

projections, (iii) provided solely in satisfaction of the requirements of Section 3.009, Texas Election Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to give rise to a contract with voters or limit the authority of the City Council to issue bonds in accordance with the Proposition submitted by this Ordinance.

Section 13. Severability. If for any reason any section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance shall be held invalid or unconstitutional by final judgment of a court of competent jurisdiction, it shall not affect any other section, paragraph, subdivision, clause, phrase, word, or provision of this Ordinance, for it is the definite intent of the City Council that every section, paragraph, subdivision, clause, phrase, work, or provision hereof be given full force and effect for its purpose.

Section 14. Effective Date. Pursuant to the provisions of Section 1201.028, Texas Government Code, this Ordinance shall be effective immediately upon adoption.

[Signature page follows.]

PASSED AND APPROVED this August 19, 2024.

Bobby Warren, Mayor
City of Jersey Village, Texas

ATTEST:

Lorri Coody, City Secretary
City of Jersey Village, Texas



(SEAL)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

EXHIBIT A

VOTER INFORMATION DOCUMENT

CITY OF JERSEY VILLAGE, TEXAS - PROPOSITION A

- [] FOR) The issuance of bonds for the construction of a municipal
) pool complex in the amount of \$10,100,000 and the
) imposition of taxes sufficient to pay the principal of and
 [] AGAINST) interest on the bonds.

1. Principal of the debt obligations to be authorized	\$10,100,000
2. Estimated interest for the debt obligations to be authorized	\$6,660,175
3. Estimated combined principal and interest required to pay on time and in full the debt obligations to be authorized	\$16,760,175
4. Principal of all outstanding debt obligations of the City*	\$29,195,000
5. Estimated remaining interest on all outstanding debt obligations of the City*	\$18,257,101
6. Estimated combined principal and interest required to pay on time and in full all outstanding debt obligations of the City*	\$47,452,101
7. Estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized, if approved, based upon assumptions made by the governing body of the City	\$42.50
8. Other information that the City considers relevant or necessary to explain the foregoing information	See major assumptions listed below.

* As of the date of adoption of the City’s Bond Election Ordinance.

Major assumptions for statements above, including statement 7:

(1) Assumed amortization of the City’s debt obligations, including outstanding debt obligations and the proposed debt obligations:

Term	Principal	Interest	Total Proposed Debt Service	Total Proposed Debt Service + Existing Debt Service
25 Years	\$10,100,000	\$6,660,175	\$16,760,175	\$64,212,276

(2) The City has assumed that the taxable assessed value within the City will grow at an average rate of 4.00% for the next five years and then be held constant for the remaining life of the bond program.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

(3) Assumed interest rate on the debt obligations to be issued: 4.25%.

(4) Assumes that the City will maintain existing optional homestead or other property tax exemptions.

(5) Assumes homestead will not qualify for idiosyncratic exemptions, including, but not limited to, the state-mandated homestead exemption for disabled veterans and their families, surviving spouses of members of the armed services killed in action and surviving spouses of first responders killed or fatally wounded in the line of duty.

(6) Assumes that applicable law will not change to provide for mandatory property tax exemptions or property tax freezes that are not available under current law.

(7) Assumes municipal bond insurance will not be obtained for the proposed debt obligations.

(8) As required by Section 1251.052, Texas Government Code, this Voter Information Document has been prepared for the proposition set forth in this Voter Information Document (the "Proposition"), which is being submitted to voters pursuant to an Ordinance Calling a Bond Election to be Held Within the City of Jersey Village, Texas; Making Provisions for the Conduct and the Giving of Notice of the Election; and Containing Other Provisions Related Thereto (the "Bond Election Ordinance"). The Proposition being referred to herein as the "Proposition"). The estimated maximum annual increase in the amount of taxes that would be imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the debt obligations to be authorized pursuant to the Proposition, if all Proposition are approved, based upon the assumptions made by the governing body of the City in each of the respective voter information document prepared the Proposition, is \$42.50.

(9) Numbers in (1) above only include the Proposition described above and existing debt.

The estimates contained in this Voter Information Document are (i) based on certain assumptions (including the major assumptions listed above and assumptions concerning prevailing market and economic conditions at the time(s) of issuance of the bonds) and derived from projections obtained from the City's financial advisor, (ii) subject to change to the extent that actual facts, circumstances and conditions prevailing at the time that the bonds are issued differ from such assumptions and projections, (iii) provided solely in satisfaction of the requirements of Section 1251.052, Texas Government Code, and for no other purpose, without any assurance that such projections will be realized, and (iv) not intended to (and expressly do not) give rise to a contract with voters or limit the authority of the City to issue bonds in accordance with the Proposition submitted by the City's Bond Election Ordinance.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: H2

AGENDA SUBJECT: Discuss and take appropriate action concerning the canvassing of the November 5, 2024, election results.

Dept./Prepared By: Lorri Coody, City Secretary

Date Submitted: July 24, 2024

EXHIBITS: Election Laws - Canvass

BACKGROUND INFORMATION:

Harris County has set the following schedule for canvass materials:

Thursday	November 14	9 th day after ED	• Central Count Board Finalized the Official Election Results
Tuesday	November 19	14 th day after ED	• Canvass deadline for November Election

With this in mind, we will need to conduct the canvass on November 19, which is the last day to conduct the canvass especially given that we will most likely not get the final results from Harris County until late on November 18 or early on November 19, 2024.

According to the Election Code at Section 67.004(a), two members of the City Council constitute a quorum for purposes of canvassing the election.

With this in mind, we need to discuss if we will have a full Council for the canvass on November 19, 2024, or if we will just proceed with two members as provided by Section 67.004 of the Election Code.

If we proceed with a full Council, we will need to decide if we will only perform the canvass on November 19 or if we will conduct the Regular Session City Council Meeting on this date as well as opposed to November 18, 2024, which is our current date for the August Regular Session of City Council.

This item is to provide Staff with direction as to the Council's wishes concerning the canvass of the November 5, 2024, election.

RECOMMENDED ACTION: Discuss and take appropriate action concerning the canvassing of the November 5, 2024, election results.

MOTION: No motion is necessary, as this item is to provide Staff with directions as to Council's wishes concerning the canvass of the November 5, 2024, election.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Sec. 67.003. TIME FOR LOCAL CANVASS. (a) Repealed by Acts 2017, 85th Leg., R.S., Ch. 992 (H.B. [929](#)), Sec. 3, eff. September 1, 2017.

(b) Except as provided by Subsection (c), each local canvassing authority shall convene to conduct the local canvass at the time set by the canvassing authority's presiding officer not later than the 11th day after election day and not earlier than the later of:

- (1) the third day after election day;
- (2) the date on which the early voting ballot board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election; or
- (3) the date on which all timely received ballots cast from addresses outside of the United States are counted, if a ballot to be voted by mail in the election was provided to a person outside of the United States.

(c) In an election described by Section [65.051\(a-1\)](#), the time for the local canvass may be set not later than the 14th day after election day.

Sec. 65.051. DUTY OF EARLY VOTING BALLOT BOARD. (a) The early voting ballot board shall verify and count provisional ballots as provided by this subchapter not later than the ninth day after the date of an election.

(a-1) Notwithstanding Subsection (a), for an election held on the date of the general election for state and county officers, the early voting ballot board shall verify and count provisional ballots as provided by this subchapter not later than the 13th day after the date of the election.

(b) Except as provided by this subchapter, the conduct of the board is governed by the same procedures as are provided by Chapter [87](#).

(c) Repealed by Acts 2015, 84th Leg., R.S., Ch. 84 , Sec. 31, eff. September 1, 2015.

Sec. 67.004. PROCEDURE FOR LOCAL CANVASS. (a) At the time set for convening the canvassing authority for the local canvass, the presiding officer of the canvassing authority shall deliver the sealed precinct returns to the authority. The authority shall open the returns for each precinct and canvass them as provided by this section. **Two members of the authority constitute a quorum for purposes of canvassing an election.**

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: August 19, 2024

AGENDA ITEM: H3

AGENDA SUBJECT: Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location.

By: Miesha Johnson, Community Development Manager **Date Submitted:** August 6, 2024

EXHIBITS: Owner's 7th Status Report

BACKGROUND INFORMATION: On January 22, 2024, the City Council conducted a public hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures.

After that hearing, City Council passed ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040 to be substandard and a public nuisance.

Since the passage of the Ordinance, the Owner has submitted reports to City Council by way of updating the Council on the progress being made by the owner on the substandard structure. The owner will give an update on the progress of the project.

Tonight, the owner submits the 7th update report.

RECOMMENDED ACTION:

MOTION: Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location.



August 6, 2024

City of Jersey Village, TX
16327 Lakeview Dr
Jersey Village, TX 77040

Ph: (713) 466-2110

**7TH REPORT BY OWNER ON SUBSTANDARD STRUCTURE - 15830 NW FREEWAY -
ORDINANCE 2024-01**

Good Morning Lorri / Miesha / City Council,

Progress Update on our Property,

We are working with the local power company and our electrician to get temporary power installed – the progress on this came to a halt due to Hurricane Beryl making landfall near the Houston area. We have re-commenced this and will have a temporary power pole installed in the next couple of weeks. We have engaged a plumber who has run his pipe camera in the sanitary sewer lines to make sure they are intact. There is an obstruction in the sanitary sewer line that we tried unsuccessfully to jet out. The sewer line will have to be dug up to resolve this issue. We are currently awaiting a proposal from the plumber to complete this work. The building will receive a new roof beginning this week and followed up by new soffit and fascia panels. Additionally, we will begin the new paving once the issues with the sanitary sewer line are resolved.

Approvals have been received by our upper management to proceed with Phase 2 of the renovation. We have engaged several sub-contractors to begin work on this phase.

Have a good week!

Todd Traugott

CL Thomas, Inc / Speedy Stop Food Stores, LLC
361-648-5210 Cell







CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: H4

AGENDA SUBJECT: Consider Ordinance 2024-25, amending the General Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$100,000 by increasing line item 01-12-6570 (Land Acquisition).

Dept./Prepared By: Isabel Kato

Date Submitted: August 9, 2024

EXHIBITS: Ordinance No. 2024-25
EXA – Budget Amendment Form

BUDGETARY IMPACT:	Required Expenditure:	\$ 100,000
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 100,000

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

With the City Council approving the purchase agreement with Champion Forest Baptist Church, that stipulates a \$100,000 earnest money payment that is due within 3 days of the agreement being fully executed. We do not anticipate the contract to be fully signed until September 8, due to the timing of the church vote. This budget amendment is to fund the earnest money payment for the purchase.

We are also budgeting \$4,200,000 in the next fiscal year budget to purchase the property and to fund the necessary inspections that we need to do as part of our due diligence.

RECOMMENDED ACTION:

MOTION: To approve Ordinance 2024-25, amending the General Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$100,000 by increasing line item 01-12-6570 (Land Acquisition).

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

ORDINANCE NO. 2024-25

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, IN THE AMOUNT NOT TO EXCEED \$100,000 BY INCREASING LINE ITEM 01-12-6570 (LAND ACQUISITION).

WHEREAS, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2023, and ending September 30, 2024, the City has expenditure changes; and

WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with “Exhibit A” attached hereto and made a part hereof; and

WHEREAS, the City Council finds and determines that the budget should be amended as recommended by the City Manager; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:

Section 1. The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

Section 2. The annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2023, and ending September 30, 2024, is hereby amended by increasing the appropriations to the accounts contained therein as provided in the attached:

Exhibit A – Budget Amendment from General fund balance by increasing line items 01-12-6570 in the amount no to exceed \$100,000.

Section 3 In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED AND APPROVED this 19th day of August 2024.

ATTEST:

Bobby Warren, Mayor

Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040

BUDGET TRANSFER / AMENDMENT REQUEST FORM

I request the following budget transfer between line item within the same division:

From Line Item	To Line Item	Amount

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund	<u>01-12-6570</u>	<u>\$100,000</u>
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input type="checkbox"/> Other _____	_____	_____

Justification

Based on the negotiations between the Champion Forest Jersey Village Baptist Church and the City of Jersey Village we are respectfully requesting to ammend the City of Jersey Village budget by increasing line item 01-12-6570 to cover the earnest money as agreed upon the negotiations

Requested by: Austin Bless

Signed: _____ Date 08-08-2024

Finance: Sufficient Funds <input checked="" type="checkbox"/> Exist <input type="checkbox"/> Do Not Exist Signed: <u>Asab Kato</u> Date: <u>08-08-2024</u>	City Manager: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved Signed: <u>Austin Bless</u> Date: <u>08-08-2024</u>
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: August 19, 2024

AGENDA ITEM: H5

AGENDA SUBJECT: Consider Resolution No. 2024-68, authorizing the City Manager to enter into a contract with Antero Group for the creation of a Comprehensive Plan.

Department/Prepared By: Austin Bleess, City Manager **Date Submitted:** August 8, 2024

EXHIBITS: Resolution No. 2024-68

BACKGROUND INFORMATION:

Earlier this year the City Council authorized a grant application to the Texas General Land Office (GLO) for the Resilient Communities Program (RCP) for a grant to help us create a Comprehensive Plan. That grant, in the amount of \$157,500 was recently awarded by the GLO to the City. The grant will cover the costs of a consultant to help us in the process.

We recently went out to RFP for a consultant to help us with the plan. Specifically, the scope of work is as follows:

Scope of Work: The selected consulting firm will be responsible for conducting a thorough analysis of the city's current demographic, economic, environmental, and land use conditions.

The comprehensive plan study should include, but not be limited to, the following tasks:

A. Community Engagement:

- Develop and implement a comprehensive public engagement strategy to gather input from residents, businesses, community organizations, and other stakeholders.
- Organize public meetings, workshops, surveys, and other outreach activities to ensure broad participation and representation.
- Utilize digital engagement methods as part of community engagement efforts.

B. Data Collection and Analysis:

- Gather and analyze demographic data, economic indicators, land use patterns, transportation networks, housing stock, environmental resources, and other relevant information.
- Identify trends, challenges, opportunities, and priorities for the city's future development.

C. Goal Setting and Visioning:

- Facilitate workshops with steering committee and focus groups to establish community goals, values, and a shared vision for the future of the city.
- Develop a set of guiding principles and objectives to inform the comprehensive plan.

D. Land Use and Zoning:

- Conduct a land use inventory and assess existing zoning regulations.
- Recommend updates to the zoning code, land use policies, and development standards to promote compatible and sustainable growth.

E. Housing study:

- Housing study describing the composition of the existing housing stock (including total number of units, number of single family and multifamily units, and vacancy rates) and a projection for the number of future housing units needed ten (10) years from the date of the plan, including the composition of said units (e.g., single family, multifamily).

F. Economic Development Plan: This plan should include a comprehensive assessment of the current economic landscape, identifying strengths, weaknesses, opportunities,

and threats. It should outline clear objectives aimed at fostering economic growth, such as attracting new businesses, supporting existing ones, and promoting workforce development. The plan should detail strategies for infrastructure improvement, technology advancement, and sustainability. Additionally, it should include a framework for collaboration between government, private sector, and community stakeholders, along with a timeline for implementation and metrics for evaluating progress. Financial projections and funding sources should be clearly delineated to ensure feasibility and accountability.

We received 7 proposals back from firms to assist us in executing the scope of work and coming up with our plan. The proposals were reviewed to ensure the plans presented met the scope of work that was described by three city staff members and ranked according to the following criteria:

<u>Criteria</u>	<u>Maximum Points</u>
Experience	50
Work Performance	25
Capacity to Perform	15
Proposed Cost	10
Total	100

The rankings for each of the groups are as follows:

Average									
Proposal:		Safe Built	LCMS	Payne Empowerment	Freese and Nichols	Colliers	Antero Group	Baxter	
Criteria	Max Points								
Experience	50	32	40	45	47	42	49	43	
Work Performance	25	17	20	20	20	16	21	19	
Capacity to Perform	15	10	9	12	12	9	10	13	
Proposed Cost	10	10	4	9	6	8	9	6	
Total	100	68	73	86	85	76	89	81	

Totals									
Proposal:		Safe Built	LCMS	Payne Empowerment	Freese and Nichols	Colliers	Antero Group	Baxter	
Criteria	Max Points								
Experience	150	95	120	135	142	127	147	130	
Work Performance	75	50	60	60	60	48	62	57	
Capacity to Perform	45	30	27	37	35	28	30	39	
Proposed Cost	30	30	12	26	18	25	27	17	
Total	300	205	219	258	255	228	266	243	

Based on these rankings, staff is recommending Antero Group as our partner for our Comprehensive Plan. They are proposing a 16-month timeline for the project, but staff feels we can likely compress that schedule a bit. The proposed cost for the project is \$135,000.

RECOMMENDED ACTION & MOTION:

To Approve Resolution No. 2024-68, authorizing the City Manager to enter into a contract with Antero Group for the creation of a Comprehensive Plan.

RESOLUTION 2024-68

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ANTERO GROUP FOR THE CREATION OF A COMPREHENSIVE PLAN

WHEREAS, earlier this year, the Jersey Village City Council authorized the submission of a grant application to the Texas General Land Office (GLO) for the Resilient Communities Program (RCP) to support the creation of a Comprehensive Plan; and

WHEREAS, the Texas General Land Office has awarded the City of Jersey Village a grant in the amount of \$157,500 to cover the costs associated with hiring a consultant for the development of the Comprehensive Plan; and

WHEREAS, the City of Jersey Village issued a Request for Proposals (RFP) to identify a qualified consulting firm to assist in crafting the Comprehensive Plan, which encompasses a detailed analysis of the city’s demographic, economic, environmental, and land use conditions; and

WHEREAS, the scope of work for the Comprehensive Plan includes community engagement, data collection and analysis, goal setting and visioning, updates to land use and zoning, a comprehensive housing study, and the development of an economic development plan; and

WHEREAS, after a thorough review process, seven proposals were evaluated based on set criteria including experience, work performance, capacity to perform, and proposed cost; and

WHEREAS, Antero Group emerged as the top candidate based on their proposal, which met the described scope of work and achieved the highest ranking under the evaluation criteria; **NOW THEREFORE**;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:

Section 1: The City Council hereby approves and authorizes the City Manager to execute the contract in substantially the form as Exhibit A, and any other necessary documents required for the completion of the Comprehensive Plan.

PASSED AND APPROVED this 19th day of August 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



GENERAL SERVICES CONTRACT

This General Services Contract (the “Contract”) is made by and between the City of Jersey Village, a State of Texas home rule municipal corporation (the “City”), and Antero Group (the “Contractor”) (with each being a “Party”, and together, the “Parties”), and shall be in full force and effect on the date of execution by the authorized representatives of the Parties below (the “Effective Date”).

SECTION 1. Summary of the Services.

The creation of a Comprehensive Plan with specific items laid out in the RFQ that is attached to this document.

SECTION 2. Services and Payment.

Contractor will furnish the Services to the City in accordance with the terms and conditions specified in this Contract. The Contractor will bill the City for the Services provided at intervals of at least thirty (30) days, except for the final billing. The City shall pay the Contractor for the Services in accordance with the terms of this Contract, but all payments to be made by the City to Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the applicable provisions of Chapter 2251 of the Government Code.

SECTION 3. Termination for Convenience.

The City may terminate this Contract during at any time for the City’s own convenience, where the Contractor is not in default, by giving written notice to Contractor. If the City terminated this Contract under this paragraph, then the City will pay the Contractor for the portion of the Services rendered in accordance with this Contract up to the date of termination.

SECTION 4. Termination for Default.

Either Party may terminate this Contract as provided in this paragraph if the other Party is in default to any term of this Contract. The Party alleging the default will give the other Party notice of the default in writing citing the terms of the Contract that have been breached and what action the defaulting Party must take to cure the default. If the Party in default fails to cure the default as specified in the notice within thirty (30) days, then the Party giving the notice of the default may terminate this Contract by written notice to the other Party, specifying the date of termination. Termination of the Contract under this paragraph does not affect the right of either Party to seek remedies for breach of the Contract as allowed by law, including any damages or costs suffered by either Party.

SECTION 5. Multi-Year Contracts and Funding.

If this Contract extends beyond the City’s fiscal year in which it becomes effective, or provides for the City to make any payment during any of the City’s fiscal years following the City’s fiscal year in which this Contract becomes effective, and the City fails to appropriate funds to make any required Contract payment for that successive fiscal year, and there are no funds from the City’s sale of debt instruments to make the required payment, then this Contract automatically terminates at the beginning of the first (1st) day of the City’s successive fiscal year of the Contract for which the City has not appropriated funds or otherwise provided for funds to make a required payment under this Contract.

SECTION 6. Liability and Indemnity.

TO THE EXTENT ALLOWED BY LAW, ANY PROVISION OF ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT THAT LIMITS THE CONTRACTOR'S LIABILITY TO THE CITY OR RELEASES THE CONTRACTOR FROM LIABILITY TO THE CITY FOR ACTUAL OR COMPENSATORY DAMAGES, LOSS, OR COSTS ARISING FROM THE PERFORMANCE OF THIS CONTRACT, OR THAT PROVIDES FOR CONTRACTUAL INDEMNITY OF EITHER PARTY, IS NOT APPLICABLE OR EFFECTIVE UNDER THIS CONTRACT. EXCEPT WHERE ANY ATTACHED DOCUMENT THAT IS MADE A PART OF THIS CONTRACT PROVIDED BY THE CITY PROVIDES OTHERWISE, EACH PARTY IS RESPONSIBLE FOR DEFENDING AGAINST, AND LIABLE FOR, PAYING ANY CLAIM, SUIT, OR JUDGMENT FOR DAMAGES, LOSS, OR COSTS ARISING FROM THAT PARTY'S NEGLIGENT ACTS OR OMISSIONS IN THE PERFORMANCE OF THIS CONTRACT IN ACCORDANCE WITH APPLICABLE LAW. THIS PROVISION DOES NOT AFFECT THE RIGHT OF EITHER PARTY WHO IS SUED BY A THIRD PARTY OF ACTS OR OMISSIONS ARISING FROM THIS CONTRACT TO BRING IN THE OTHER PARTY AS A THIRD-PARTY DEFENDANT AS ALLOWED BY LAW.

SECTION 7. Assignment.

The Contractor shall not assign this Contract without the prior written consent of the City.

SECTION 8. Law Governing and Venue.

This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in, or having jurisdiction in, Harris County, Texas.

SECTION 9. Entire Contract.

This Contract represents the entire Contract between the Parties and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by the Parties.

SECTION 10. Requirement for Original Digital Copies. The parties agree that all documents relevant to this agreement must be submitted in their original digital format. Scanned or photocopied versions of these documents will not be accepted under any circumstances.

SECTION 11. Digital Signature Mandate. Any document requiring a signature under this agreement must be executed using a recognized digital signature process. The parties must ensure the digital signature used is compliant with relevant laws and regulations governing electronic signatures.

SECTION 12. Independent Contractor.

The Contractor shall perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or the Contractor's officers or employees in the means, methods, or details of the Services. The Parties agree that the work performed under this Contract is not inherently dangerous, that the Contractor will perform the work in a workmanlike manner, and that the Contractor will take proper care and precautions to insure the safety of the Contractor's officers and employees.

SECTION 13. Dispute Resolution Procedures.

The Parties desire an expeditious means to resolve any disputes that may arise between them regarding this Contract. If either Party disputes any matter relating to this Contract, then the Parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the Parties. The Parties will each pay one-half (½) of the mediator’s fees.

SECTION 14. Attorney’s Fees.

Should the City bring suit against the Contractor for breach of contract or for any other cause relating to this Contract, then the City shall be entitled to seek an award of attorney’s fees or other costs relating to the suit.

SECTION 15. Severability.

If a court finds or rules that any part of this Contract is invalid or unlawful, then the remainder of this Contract continues to be binding on the Parties.

SECTION 16. Work Product.

Any work product generated as a result of this Contract shall be the property of the City.

SECTION 17. Compliance with SWMP.

The Contractor acknowledges that it is aware of the Storm Water Management Program (the “SWMP”) developed by the City in compliance with the Texas Pollutant Discharge Elimination System General Permit No. TXR040000 (the “General Permit) issued by the Texas Commission on Environmental Quality. For all maintenance and construction activities, such as but not limited to, mowing, painting, general upkeep, and other maintenance-related activities on City-owned facilities which include buildings, amenities, parks, golf courses, detention ponds, and City-owned and operated public infrastructure such as water distribution, treatment, wastewater collection, and storm sewer systems, the Contractor will comply with all SWMP requirements. The Contractor agrees to comply with all applicable stormwater control measures, good housekeeping practices, and facility-specific stormwater management operating procedures described in Part II, Section B.5.(b)(2)-(6) of the General Permit, a copy of which is on file with the City. These procedures include: i) informing or training appropriate employees in implementing pollution prevention and good housekeeping practices; ii) waste disposal removed in accordance with 30 TAC Chapters 330 and 335; iii) identifying pollutants of concern that could be discharged from operation and maintenance activities and, if needed, developing and implementing pollution prevention measures to reduce these potential pollutants; iv) performing visual inspection of pollution prevention measures, as applicable; and, v) maintaining structural controls during the Contractor’s work, as warranted.

SECTION 18. Disclosure of Interested Parties.

As required by Section 2252.908, Texas Government Code, if this Contract requires an action or vote by the City before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into such Contract unless the Contractor submits a disclosure of interested parties to the City at the time the Contractor submits the signed Contract to the City. The Contractor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Contractor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required. The Contractor agrees to access the Texas Ethics Commission website and complete the form 1295, receive a confirmation number and a PDF version of the completed form

1295, execute and notarize a hard copy version of the completed form 1295, and submit it, along with the confirmation number, to the City.

SECTION 19. No Boycott of Israel.

As required by Chapter 2270, Texas Government Code, the Contractor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 16 applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees. Furthermore, this Section 16 does not apply if the Contractor is a sole proprietorship

SECTION 20. No Business with Foreign Terrorist Organization.

Pursuant to Chapter 2252, Texas Government Code, the Contractor represents and certifies that, at the time of execution of this Contract, neither the Contractor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned by Section 2252.151 of the Texas Government Code.

SECTION 21. Additional Contract Documents.

The following specified documents attached to this Contract are hereby made a part of this Contract. Any provision contained in any of the Contractor’s Additional Contract Documents specified below that conflicts with this Contract or the General Services Contract Rider (the “Rider”) is not applicable, and the terms of this Contract and the Rider shall govern.

A. Contractor’s Additional Contract Documents: Statement of Qualifications

B. City’s Additional Contract Documents:

- General Services Contract Rider;
- Request For Proposals
- Texas GLO Required Contract Provisions

SIGNATURES

For: CITY

For: CONTRACTOR

Austin Bless, City Manager

Name [Signature]

Austin Bless

Name [Printed]

Michael Schmitz

Name [Printed]

City Manager _____
Title Date

Principal _____
Title Date

CITY OF JERSEY VILLAGE – GENERAL SERVICES CONTRACT RIDER

SECTION 1. Application.

This General Services Contract Rider applies to, is a part of, and takes precedence over any conflicting provision in or attachment to the Contract (the “Contract”) between the City of Jersey Village, Texas (the “City”) and Antero Group (the “Vendor”) (with the City and the Vendor being the “Parties”, and each a “Party”), which is attached herein.

SECTION 2. Payment Provisions.

The City’s payments under the Contract, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251, Texas Government Code.

SECTION 3. Multiyear Contracts.

If the City Council of the City (the “Council”) does not appropriate funds to make any payment for a fiscal year after the City’s fiscal year in which the Contract becomes effective, and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first (1st) day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

SECTION 4. Liability and Indemnity.

Any provision of the Contract is void and unenforceable if it: (i) limits or releases either party from liability that would exist by law in the absence of the provision; (ii) creates liability for either Party that would not exist by law in the absence of the provision; or, (iii) waives or limits either Party’s rights, defenses, remedies, or immunities that would exist by law in the absence of the provision. (Section 5, Article XI, Texas Constitution)

SECTION 5. Confidentiality.

Any provision in the Contract that attempts to prevent the City’s disclosure of information that is subject to public disclosure under Federal or Texas law, applicable regulation, or court or administrative decision or ruling, is invalid. (Chapter 552, Texas Government Code)

SECTION 6. Tax Exemption.

The City is not liable to the Vendor for any Federal, State, or local taxes for which the City is not liable by law, including State and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and Federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any item.

SECTION 7. Contractual Limitations Period.

Any limitations period in the Contract that does not run against the City by law or that is shorter than two (2) years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

SECTION 8. Governing Law and Venue.

Texas law governs the Contract and any lawsuit on the Contract must be filed in a court that has jurisdiction in Harris County, Texas.

SECTION 9. Special Conditions.

A. As required by Section 2252.908, Texas Government Code, if the Contract requires an

action or vote by the Council before the Contract may be signed, or has a value of at least one million dollars (\$1,000,000), then the City may not enter into the Contract unless the Vendor submits a disclosure of interested parties to the City at the time the Vendor submits the signed Contract to the City. The Vendor agrees to submit such disclosure as required by Section 2252.908 of the Texas Government Code on the form 1295, prescribed by the Texas Ethics Commission, unless the Vendor is a publicly traded entity or a wholly owned subsidiary of same, in which case no disclosure is required.

B. As required by Chapter 2270, Texas Government Code, the Vendor hereby verifies that it does not boycott Israel and will not boycott Israel through the term of the Contract. For purposes of this verification, “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli controlled territory, but does not include an action made for ordinary business purposes. This Section 9B applies only to contracts with a value of one hundred thousand dollars (\$100,000) or more that are to be paid wholly or partly from public funds of the City, between the City and any company with ten (10) or more full time employees.

C. As required by Chapter 2252, Texas Government Code, the Vendor certifies that, at the time of execution of the Contract neither the Vendor, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same: (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapter 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or, (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

FOR THE CITY OF JERSEY VILLAGE:

FOR THE VENDOR:

Name [Signature]

Name [Signature]

Austin Bless
Name [Printed]

Michael Schmitz
Name [Printed]

Date

Date

GENERAL AFFIRMATIONS

TO THE EXTENT APPLICABLE, Subrecipient affirms and agrees to the following, without exception:

1. Subrecipient represents and warrants that, in accordance with Section 2155.005 of the Texas Government Code, neither Subrecipient nor the firm, corporation, partnership, or institution represented by Subrecipient, or anyone acting for such a firm, corporation, partnership, or institution has (1) violated any provision of the Texas Free Enterprise and Antitrust Act of 1983, Chapter 15 of the Texas Business and Commerce Code, or the federal antitrust laws, or (2) communicated directly or indirectly the contents of this Contract or any solicitation response upon which this Contract is based to any competitor or any other person engaged in the same line of business as Subrecipient.*
2. Subrecipient shall not assign its rights under the Contract or delegate the performance of its duties under the Contract without prior written approval from the GLO. Any attempted assignment or delegation in violation of this provision is void and without effect. This provision does not apply to subcontracting.
3. If the Contract is for services, Subrecipient shall comply with Section 2155.4441 of the Texas Government Code, requiring the purchase of products and materials produced in the State of Texas in performing service contracts, but for contracts subject to 2 CFR 200, only to the extent such compliance is consistent with 2 CFR 200.319.
4. Under Section 231.006 of the Family Code, the vendor or applicant [Subrecipient] certifies that the individual or business entity named in this Contract, bid or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this Contract may be terminated and payment may be withheld if this certification is inaccurate, in addition to other remedies set out in Section 231.006(f) of the Family Code.*
5. A bid or an application for a contract, grant, or loan paid from state funds must include the name and social security number of the individual or sole proprietor and each partner, shareholder, or owner with an ownership interest of at least 25 percent of the business entity submitting the bid or application. Subrecipient certifies it has submitted this information to the GLO.*
6. If the Contract is for a “cloud computing service” as defined by Texas Government Code Section 2157.007, then pursuant to Section 2054.0593(d)-(f) of the Texas Government Code, relating to cloud computing state risk and authorization management program, Subrecipient represents and warrants that it complies with the requirements of the state risk and authorization management program and Subrecipient agrees that throughout the term of the Contract it shall maintain its certifications and comply with the program requirements in the performance of the Contract.
7. If the Contract is for the purchase or lease of computer equipment, as defined by Texas Health and Safety Code Section 361.952(2), Subrecipient certifies that it is in compliance with Subchapter Y, Chapter 361 of the Texas Health and Safety Code, related to the Computer Equipment Recycling Program and the Texas Commission on Environmental Quality rules in Title 30 Texas Administrative Code Chapter 328.
8. If the Contract authorizes Subrecipient to access, transmit, use, or store data for the GLO, then in accordance with Section 2054.138 of the Texas Government Code, Subrecipient certifies that it will comply with the security controls required under this Contract and will

* This section does not apply to a contract with a “governmental entity” as defined in Texas Government Code Chapter 2251.

maintain records and make them available to the GLO as evidence of Subrecipient's compliance with the required controls.

9. Subrecipient represents and warrants that it has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the Contract.
10. Subrecipient agrees that any payments due under the Contract shall be applied towards any debt or delinquency that is owed by Subrecipient to the State of Texas.
11. Upon request of the GLO, Subrecipient shall provide copies of its most recent business continuity and disaster recovery plans.
12. If the Contract is for consulting services governed by Texas Government Code Chapter 2254, Subchapter B, in accordance with Section 2254.033 of the Texas Government Code, relating to consulting services, Subrecipient certifies that it does not employ an individual who has been employed by the GLO or another agency at any time during the two years preceding the Subrecipient's submission of its offer to provide consulting services to the GLO or, in the alternative Subrecipient, in its offer to provide consulting services to the GLO, disclosed the following: (i) the nature of the previous employment with the GLO or other state agency; (ii) the date the employment was terminated; and (iii) the annual rate of compensation for the employment at the time of its termination.*
13. If the Contract is not for architecture, engineering, or construction services, then except as otherwise provided by statute, rule, or regulation, Subrecipient must use the dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve any dispute arising under the Contract. **NOTHING IN THIS SECTION SHALL BE CONSTRUED AS A WAIVER OF SOVEREIGN IMMUNITY BY THE GLO OR, IF APPLICABLE, OF GOVERNMENTAL IMMUNITY BY SUBRECIPIENT.**
14. If the Contract is for architecture, engineering, or construction services, then subject to Texas Government Code Section 2260.002 and Texas Civil Practice and Remedies Code Chapter 114, and except as otherwise provided by statute, rule, or regulation, Subrecipient shall use the dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Contract. Except as otherwise provided by statute, rule, or regulation, in accordance with the Texas Civil Practice and Remedies Code, Section 114.005, claims encompassed by Texas Government Code, Section 2260.002(3) and Texas Civil Practice and Remedies Code Section 114.002 shall be governed by the dispute resolution process set forth below in subsections (a)-(d). **NOTHING IN THIS SECTION SHALL BE CONSTRUED AS A WAIVER OF SOVEREIGN IMMUNITY BY THE GLO OR, IF APPLICABLE, OF GOVERNMENTAL IMMUNITY BY SUBRECIPIENT.**
 - a. Notwithstanding Texas Government Code, Chapter 2260.002(3) and Chapter 114.012 and any other statute or applicable law, if Subrecipient's claim for breach of contract cannot be resolved by the Parties in the ordinary course of business, Subrecipient may make a claim against the GLO for breach of contract and the GLO may assert a counterclaim against Subrecipient as is contemplated by Texas Government Code, Chapter 2260, Subchapter B. In such event, Subrecipient must provide written notice to the GLO of a claim for breach of the Contract not later than the 180th day after the date

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of the event giving rise to the claim. The notice must state with particularity: (1) the nature of the alleged breach; (2) the amount Subrecipient seeks as damages; and (3) the legal theory of recovery.

- b. The chief administrative officer, or if designated in the Contract, another officer of the GLO, shall examine the claim and any counterclaim and negotiate with Subrecipient in an effort to resolve them. The negotiation must begin no later than the 120th day after the date the claim is received, as is contemplated by Texas Government Code, Chapter 2260, Section 2260.052.
 - c. If the negotiation under paragraph (b) above results in the resolution of some disputed issues by agreement or in a settlement, the Parties shall reduce the agreement or settlement to writing and each Party shall sign the agreement or settlement. A partial settlement or resolution of a claim does not waive a Party's rights under this Contract as to the parts of the claim that are not resolved.
 - d. If a claim is not entirely resolved under paragraph (b) above, on or before the 270th day after the date the claim is filed with the GLO, unless the Parties agree in writing to an extension of time, the Parties may agree to mediate a claim made under this dispute resolution procedure. This dispute resolution procedure is Subrecipient's sole and exclusive process for seeking a remedy for an alleged breach of contract by the GLO if the Parties are unable to resolve their disputes as described in this section.
 - e. Nothing in the Contract shall be construed as a waiver of the state's or the GLO's sovereign immunity, or, if applicable, the governmental immunity of Subrecipient. This Contract shall not constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to the State of Texas or Subrecipient. The failure to enforce, or any delay in the enforcement, of any privileges, rights, defenses, remedies, or immunities available to the State of Texas or, if applicable, of Subrecipient under this Contract or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies or immunities or be considered as a basis for estoppel. The GLO does not waive any privileges, rights, defenses, or immunities available to it by entering into this Contract or by its conduct, or by the conduct of any representative of the GLO, prior to or subsequent to entering into this Contract. Subrecipient does not waive any privileges, rights, defenses, or immunities available to it by entering into this Contract or by its conduct, or by the conduct of any representative of the GLO, prior to or subsequent to entering into this Contract.
 - f. Except as otherwise provided by statute, rule, or regulation, compliance with the dispute resolution process provided for in Texas Government Code, Chapter 2260, subchapter B and incorporated by reference in subsection (a)-(d) above is a condition precedent to the Subrecipient: (1) filing suit pursuant to Chapter 114 of the Civil Practices and Remedies Code; or (2) initiating a contested case hearing pursuant to Subchapter C of Chapter 2260 of the Texas Government Code.
15. If Chapter 2271 of the Texas Government Code applies to this Contract, Subrecipient verifies that it does not boycott Israel and will not boycott Israel during the term of the Contract.*
16. This Contract is contingent upon the continued availability of lawful appropriations by the Texas Legislature. Subrecipient understands that all obligations of the GLO under this

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

Contract are subject to the availability of funds. If such funds are not appropriated or become unavailable, the GLO may terminate the Contract. The Contract shall not be construed as creating a debt on behalf of the GLO in violation of Article III, Section 49a of the Texas Constitution.

17. Subrecipient certifies that it is not listed in the prohibited vendors list authorized by Executive Order 13224, "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism", published by the United States Department of the Treasury, Office of Foreign Assets Control.
18. In accordance with Section 669.003 of the Texas Government Code, relating to contracting with the executive head of a state agency, Subrecipient certifies that it is not (1) the executive head of the GLO, (2) a person who at any time during the four years before the effective date of the Contract was the executive head of the GLO, or (3) a person who employs a current or former executive head of the GLO.
19. Subrecipient represents and warrants that all statements and information prepared and submitted in connection with this Contract are current, complete, true, and accurate. Submitting a false statement or making a material misrepresentation during the performance of this Contract is a material breach of contract and may void the Contract or be grounds for its termination.
20. Pursuant to Section 2155.004(a) of the Texas Government Code, Subrecipient certifies that neither Subrecipient nor any person or entity represented by Subrecipient has received compensation from the GLO to participate in the preparation of the specifications or solicitation on which this Contract is based. Under Section 2155.004(b) of the Texas Government Code, Subrecipient certifies that the individual or business entity named in this Contract is not ineligible to receive the specified Contract and acknowledges that the Contract may be terminated and payment withheld if this certification is inaccurate. This Section does not prohibit Subrecipient from providing free technical assistance.*
21. Subrecipient represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152 of the Texas Government Code.*
22. In accordance with Section 2252.901 of the Texas Government Code, for the categories of contracts listed in that section, Subrecipient represents and warrants that none of its employees including, but not limited to, those authorized to provide services under the contract, were employees of the GLO during the twelve (12) month period immediately prior to the date of execution of the contract. Solely for professional services contracts as described by Chapter 2254 of the Texas Government Code, Subrecipient further represents and warrants that if a former employee of the GLO was employed by Subrecipient within one year of the employee's leaving the GLO, then such employee will not perform services on projects with Subrecipient that the employee worked on while employed by the GLO.*
23. The Contract shall be governed by and construed in accordance with the laws of the State of Texas, without regard to the conflicts of law provisions. The venue of any suit arising under the Contract is fixed in any court of competent jurisdiction of Travis County, Texas, unless the specific venue is otherwise identified in a statute which directly names or otherwise identifies its applicability to any Party.

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

24. IF THE CONTRACT IS NOT FOR ARCHITECTURE OR ENGINEERING SERVICES GOVERNED BY TEXAS GOVERNMENT CODE CHAPTER 2254, SUBRECIPIENT, TO THE EXTENT ALLOWED BY LAW, SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS THE STATE OF TEXAS AND THE GLO, AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEY FEES, AND EXPENSES ARISING OUT OF, OR RESULTING FROM ANY ACTS OR OMISSIONS OF SUBRECIPIENT OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, OR SUPPLIERS OF SUBCONTRACTORS IN THE EXECUTION OR PERFORMANCE OF THE CONTRACT AND ANY PURCHASE ORDERS ISSUED UNDER THE CONTRACT. THE DEFENSE SHALL BE COORDINATED BY SUBRECIPIENT WITH THE OFFICE OF THE TEXAS ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND SUBRECIPIENT MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL. SUBRECIPIENT AND THE GLO SHALL FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM.*
25. IF THE CONTRACT IS FOR ARCHITECTURE OR ENGINEERING SERVICES GOVERNED BY TEXAS GOVERNMENT CODE CHAPTER 2254, SUBRECIPIENT, TO THE EXTENT ALLOWED BY LAW, SHALL INDEMNIFY AND HOLD HARMLESS THE STATE OF TEXAS AND THE GLO, AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED DAMAGES, COSTS, ATTORNEY FEES, AND EXPENSES TO THE EXTENT CAUSED BY, ARISING OUT OF, OR RESULTING FROM ANY ACTS OF NEGLIGENCE, INTENTIONAL TORTS, WILLFUL MISCONDUCT, PERSONAL INJURY OR DAMAGE TO PROPERTY, AND/OR OTHERWISE RELATED TO SUBRECIPIENT'S PERFORMANCE, AND/OR FAILURES TO PAY A SUBCONTRACTOR OR SUPPLIER BY THE SUBRECIPIENT OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, CONSULTANTS UNDER CONTRACT TO SUBRECIPIENT, OR ANY OTHER ENTITY OVER WHICH SUBRECIPIENT EXERCISES CONTROL, OR SUPPLIERS OF SUBCONTRACTORS IN THE EXECUTION OR PERFORMANCE OF THE CONTRACT. THE DEFENSE SHALL BE COORDINATED BY SUBRECIPIENT WITH THE OFFICE OF THE TEXAS ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND SUBRECIPIENT MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL. SUBRECIPIENT AND THE GLO SHALL FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM.*
26. TO THE EXTENT ALLOWED BY LAW, SUBRECIPIENT SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE GLO AND THE STATE OF TEXAS FROM AND AGAINST ANY AND ALL CLAIMS, VIOLATIONS, MISAPPROPRIATIONS OR INFRINGEMENT OF ANY PATENT, TRADEMARK, COPYRIGHT, TRADE SECRET OR OTHER INTELLECTUAL PROPERTY RIGHTS AND/OR OTHER INTANGIBLE

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

PROPERTY, PUBLICITY OR PRIVACY RIGHTS, AND/OR IN CONNECTION WITH OR ARISING FROM: (1) THE PERFORMANCE OR ACTIONS OF SUBRECIPIENT PURSUANT TO THIS CONTRACT; (2) ANY DELIVERABLE, WORK PRODUCT, CONFIGURED SERVICE OR OTHER SERVICE PROVIDED HEREUNDER; AND/OR (3) THE GLO'S AND/OR SUBRECIPIENT'S USE OF OR ACQUISITION OF ANY REQUESTED SERVICES OR OTHER ITEMS PROVIDED TO THE GLO BY SUBRECIPIENT OR OTHERWISE TO WHICH THE GLO HAS ACCESS AS A RESULT OF SUBRECIPIENT'S PERFORMANCE UNDER THE CONTRACT. SUBRECIPIENT AND THE GLO SHALL FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM. SUBRECIPIENT SHALL BE LIABLE TO PAY ALL COSTS OF DEFENSE, INCLUDING ATTORNEYS' FEES. THE DEFENSE SHALL BE COORDINATED BY SUBRECIPIENT WITH THE OFFICE OF THE TEXAS ATTORNEY GENERAL (OAG) WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND SUBRECIPIENT MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM OAG. IN ADDITION, SUBRECIPIENT WILL REIMBURSE THE GLO AND THE STATE OF TEXAS FOR ANY CLAIMS, DAMAGES, COSTS, EXPENSES OR OTHER AMOUNTS, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES AND COURT COSTS, ARISING FROM ANY SUCH CLAIM. IF THE GLO DETERMINES THAT A CONFLICT EXISTS BETWEEN ITS INTERESTS AND THOSE OF SUBRECIPIENT OR IF THE GLO IS REQUIRED BY APPLICABLE LAW TO SELECT SEPARATE COUNSEL, THE GLO WILL BE PERMITTED TO SELECT SEPARATE COUNSEL AND SUBRECIPIENT WILL PAY ALL REASONABLE COSTS OF THE GLO'S COUNSEL.*

27. Subrecipient has disclosed in writing to the GLO all existing or known potential conflicts of interest relative to the performance of the Contract.
28. Sections 2155.006 and 2261.053 of the Texas Government Code prohibit state agencies from accepting a solicitation response or awarding a contract that includes proposed financial participation by a person who, in the past five years, has been convicted of violating a federal law or assessed a penalty in connection with a contract involving relief for Hurricane Rita, Hurricane Katrina, or any other disaster, as defined by Section 418.004 of the Texas Government Code, occurring after September 24, 2005. Under Sections 2155.006 and 2261.053 of the Texas Government Code, Subrecipient certifies that the individual or business entity named in this Contract is not ineligible to receive the specified Contract and acknowledges that this Contract may be terminated and payment withheld if this certification is inaccurate.*
29. The person executing this Contract certifies that he/she is duly authorized to execute this Contract on his/her own behalf or on behalf of Subrecipient and legally empowered to contractually bind Subrecipient to the terms and conditions of the Contract and related documents.
30. If the Contract is for architectural or engineering services, pursuant to Section 2254.0031 of the Texas Government Code, which incorporates by reference Section 271.904(d) of the Texas Local Government Code, Subrecipient shall perform services (1) with professional skill and care ordinarily provided by competent engineers or architects practicing under the same or similar circumstances and professional license, and (2) as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect.*

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

31. The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the Contract or indirectly through a subcontract under the Contract. The acceptance of funds directly under the Contract or indirectly through a subcontract under the Contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit. Subrecipient shall ensure that this paragraph concerning the authority to audit funds received indirectly by subcontractors through the Contract and the requirement to cooperate is included in any subcontract it awards. The GLO may unilaterally amend the Contract to comply with any rules and procedures of the state auditor in the implementation and enforcement of Section 2262.154 of the Texas Government Code.
32. Subrecipient certifies that neither it nor its principals are debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from participation in the Contract by any state or federal agency.
33. If the Contract is for the purchase or lease of covered television equipment, as defined by Section 361.971(3) of the Texas Health and Safety Code, Subrecipient certifies its compliance with Subchapter Z, Chapter 361 of the Texas Health and Safety Code, related to the Television Equipment Recycling Program.
34. Pursuant to Section 572.069 of the Texas Government Code, Subrecipient certifies it has not employed and will not employ a former state officer or employee who participated in a procurement or contract negotiations for the GLO involving Subrecipient within two (2) years after the date that the contract is signed or the procurement is terminated or withdrawn. This certification only applies to former state officers or employees whose state service or employment ceased on or after September 1, 2015.
35. The GLO shall post this Contract to the GLO's website. Subrecipient understands that the GLO will comply with the Texas Public Information Act (Texas Government Code Chapter 552, the "PIA"), as interpreted by judicial rulings and opinions of the Attorney General of the State of Texas (the "Attorney General"). Information, documentation, and other material in connection with this Contract may be subject to public disclosure pursuant to the PIA. In accordance with Section 2252.907 of the Texas Government Code, Subrecipient is required to make any information created or exchanged with the GLO or the State of Texas pursuant to the Contract, and not otherwise excepted from disclosure under the PIA, available to the GLO in portable document file (".pdf") format or any other format agreed upon between the Parties that is accessible by the public at no additional charge to the GLO or the State of Texas. By failing to mark any information that Subrecipient believes to be excepted from disclosure as "confidential" or a "trade secret," Subrecipient waives any and all claims it may make against the GLO for releasing such information without prior notice to Subrecipient. The Attorney General will ultimately determine whether any information may be withheld from release under the PIA. Subrecipient shall notify the GLO's Office of General Counsel within twenty-four (24) hours of receipt of any third-party written requests for information and forward a copy of said written requests to PIALegal@glo.texas.gov. If a request for information was not written, Subrecipient shall forward the third party's contact information to the above-designated e-mail address.

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

36. The GLO does not tolerate any type of fraud. GLO policy promotes consistent, legal, and ethical organizational behavior by assigning responsibilities and providing guidelines to enforce controls. Any violations of law, agency policies, or standards of ethical conduct will be investigated, and appropriate actions will be taken. Subrecipient must report any possible fraud, waste, or abuse that occurs in connection with the Contract to the GLO in the manner prescribed by the GLO's website, <http://glo.texas.gov>.
37. If Subrecipient, in its performance of the Contract, has access to a state computer system or database, Subrecipient must complete a cybersecurity training program certified under Texas Government Code Section 2054.519, as selected by the GLO. Subrecipient must complete the cybersecurity training program during the initial term of the Contract and during any renewal period. Subrecipient must verify in writing to the GLO its completion of the cybersecurity training program.
38. Under Section 2155.0061, Texas Government Code, Subrecipient certifies that the entity named in this Contract is not ineligible to receive the specified Contract and acknowledges that this Contract may be terminated and payment withheld if this certification is inaccurate.*
39. Subrecipient certifies that it does not require its customers to provide any documentation certifying the customer's COVID-19 vaccination or post-transmission recovery on entry to, to gain access to, or to receive service from Subrecipient's business. Subrecipient acknowledges that such a vaccine or recovery requirement would make Subrecipient ineligible for a state-funded contract.
40. Pursuant to Government Code Section 2275.0102, Subrecipient certifies that neither it nor its parent company, nor any affiliate of Subrecipient or its parent company, is: (1) majority owned or controlled by citizens or governmental entities of China, Iran, North Korea, Russia, or any other country designated by the Governor under Government Code Section 2275.0103, or (2) headquartered in any of those countries.*
41. If Subrecipient is required to make a verification pursuant to Section 2276.002 of the Texas Government Code, Subrecipient verifies that Subrecipient does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Subrecipient does not make that verification, Subrecipient must notify the GLO and state why the verification is not required.*
42. If Subrecipient is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Subrecipient verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a "firearm entity" or "firearm trade association" as those terms are defined in Texas Government Code section 2274.001 and (2) will not discriminate during the term of the Contract against a firearm entity or firearm trade association. If Subrecipient does not make that verification, Subrecipient must notify the GLO and state why the verification is not required.*
43. If Subrecipient is a "professional sports team" as defined by Texas Occupations Code Section 2004.002, Subrecipient will play the United States national anthem at the beginning of each team sporting event held at Subrecipient's home venue or other venue controlled by Subrecipient for the event. Failure to comply with this obligation constitutes a default of this Contract, and immediately subjects Subrecipient to the penalties for default, such as repayment of money received or ineligibility for additional money. In addition, Subrecipient

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

may be debarred from contracting with the State. The GLO or the Attorney General may strictly enforce this provision.*

44. To the extent Section 552.371 of the Texas Government Code applies to Subrecipient and the Contract, in accordance with Section 552.372 of the Texas Government Code, Subrecipient must (a) preserve all contracting information related to the Contract in accordance with the records retention requirements applicable to the GLO for the duration of the Contract, (b) no later than the tenth business day after the date of the GLO's request, provide to the GLO any contracting information related to the Contract that is in Subrecipient's custody or possession, and (c) on termination or expiration of the Contract, either (i) provide to the GLO at no cost all contracting information related to the Contract that is in Subrecipient's custody or possession or (ii) preserve the contracting information related to the Contract in accordance with the records retention requirements applicable to the GLO. Except as provided by Section 552.374(c) of the Texas Government Code, the requirements of Subchapter J, Chapter 552, Government Code, may apply to the Contract and Subrecipient agrees that the Contract may be terminated if Subrecipient knowingly or intentionally fails to comply with a requirement of that subchapter.*
45. If the Contract is for consulting services governed by Chapter 2254 of the Texas Government Code, Subrecipient, upon completion of the Contract, must give the GLO a compilation, in a digital medium agreed to by the Parties, of all documents, films, recordings, or reports Subrecipient compiled in connection with its performance under the Contract.*
46. If subject to 2 CFR 200.216, Subrecipient shall not obligate or expend funding provided under this Contract to: (a) procure or obtain; (b) extend or renew a contract to procure or obtain; or (c) enter into a contract to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services, as defined in Public Law 115-232, Section 889, as a substantial or essential component of any system, or as critical technology as part of any system.
47. To the extent Texas Government Code Chapter 2252, Subchapter G applies to the Contract, any iron or steel product Subrecipient uses in its performance of the Contract that is produced through a manufacturing process, as defined in Section 2252.201(2) of the Texas Government Code, must be produced in the United States.

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

NONEXCLUSIVE LIST OF APPLICABLE LAWS, RULES, AND REGULATIONS

If applicable to the Project, Subrecipient must be in compliance with the following laws, rules, and regulations, as may be amended or superseded over time, and any other state, federal, or local laws, rules, and regulations as may become applicable throughout the term of the Contract, and Subrecipient acknowledges that this list may not include all such applicable laws, rules, and regulations.

Subrecipient is deemed to have read and understands the requirements of each of the following, if applicable to the Project under this Contract:

GENERALLY

The Acts and Regulations specified in this Contract;

Further Additional Supplemental Appropriations for Disaster Relief Requirements Act, 2018 (Division B, Subdivision 1 of the Bipartisan Budget Act of 2018) (Public Law 115-123);

The Housing and Community Development Act of 1974 (12 U.S.C. § 5301 *et seq.*);

The United States Housing Act of 1937, as amended, 42 U.S.C. § 1437f(o)(13) (2016) and related provisions governing Public Housing Authority project-based assistance, and implementing regulations at 24 C.F.R. Part 983 (2016);

Cash Management Improvement Act regulations (31 C.F.R. Part 205);

Community Development Block Grants (24 C.F.R. Part 570);

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200);

Community Development Block Grant Disaster Recovery and Mitigation Implementation Manual; and

State of Texas CDBG Mitigation Action Plan, dated March 31, 2020, as may be amended.

CIVIL RIGHTS

Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d *et seq.*); 24 C.F.R. Part 1, "Nondiscrimination in Federally Assisted Programs of the Department of Housing and Urban Development - Effectuation of Title VI of the Civil Rights Act of 1964";

Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972 (42 U.S.C. § 2000e, *et seq.*);

Title VIII of the Civil Rights Act of 1968, "The Fair Housing Act of 1968" (42 U.S.C. § 3601, *et seq.*), as amended;

Executive Order 11063, as amended by Executive Order 12259, and 24 C.F.R. Part 107, "Nondiscrimination and Equal Opportunity in Housing under Executive Order 11063"; The failure or refusal of Subrecipient to comply with the requirements of Executive Order 11063 or 24 C.F.R. Part 107 shall be a proper basis for the imposition of sanctions specified in 24 C.F.R. 107.60;

The Age Discrimination Act of 1975 (42 U.S.C. § 6101, *et seq.*); and

Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794.) and "Nondiscrimination Based

on Handicap in Federally-Assisted Programs and Activities of the Department of Housing and Urban Development", 24 C.F.R. Part 8. By signing this Contract, Subrecipient understands and agrees that the activities funded shall be performed in accordance with 24 C.F.R. Part 8; and the Architectural Barriers Act of 1968 (42 U.S.C. § 4151, *et seq.*), including the use of a telecommunications device for deaf persons (TDDs) or equally effective communication system.

LABOR STANDARDS

The Davis-Bacon Act, as amended (originally, 40 U.S.C. §§ 276a-276a-5 and re-codified at 40 U.S.C. §§ 3141-3148); 29 C.F.R. Part 5;

The Copeland "Anti-Kickback" Act (originally, 18 U.S.C. § 874 and re-codified at 40 U.S.C. § 3145); 29 C.F.R. Part 3;

Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (originally, 40 U.S.C. §§ 327A and 330 and re-codified at 40 U.S.C. §§ 3701-3708);

Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Non-construction Contracts Subject to the Contract Work Hours and Safety Standards Act) (29 C.F.R. Part 5); and

Federal Executive Order 11246, as amended.

EMPLOYMENT OPPORTUNITIES

Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. § 1701u): 24 C.F.R. Part 75;

The Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. § 4212);

Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681-1688); and

Federal Executive Order 11246, as amended.

GRANT AND AUDIT STANDARDS

Single Audit Act Amendments of 1996, 31 U.S.C. § 7501;

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200);

Uniform Grant and Contract Management Act (Texas Government Code Chapter 783) and the Uniform Grant Management Standards, issued by Governor's Office of Budget and Planning; and

Title 1 Texas Administrative Code § 5.167(c).

LEAD-BASED PAINT

Section 302 of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. § 4831(b)).

HISTORIC PROPERTIES

The National Historic Preservation Act of 1966 as amended (16 U.S.C. § 470, *et seq.*), particularly sections 106 and 110 (16 U.S.C. §§ 470 and 470h-2), except as provided in §58.17 for Section 17 projects;

Executive Order 11593, Protection and Enhancement of the Cultural Environment, May 13, 1971

(36 FR 8921), 3 C.F.R., 1971-1975 Comp., p. 559, particularly section 2(c);

Federal historic preservation regulations as follows: 36 C.F.R. Part 800 with respect to HUD programs; and

The Reservoir Salvage Act of 1960, as amended by the Archeological and Historic Preservation Act of 1974 (16 U.S.C. § 469, *et seq.*), particularly section 3 (16 U.S.C. § 469a-1).

ENVIRONMENTAL LAW AND AUTHORITIES

Environmental Review Procedures for Recipients assuming HUD Environmental Responsibilities (24 C.F.R. Part 58, as amended);

National Environmental Policy Act of 1969, as amended (42 U.S.C. §§ 4321-4347); and

Council for Environmental Quality Regulations for Implementing NEPA (40 C.F.R. Parts 1500-1508).

FLOODPLAIN MANAGEMENT AND WETLAND PROTECTION

Executive Order 11988, Floodplain Management, May 24, 1977 (42 FR 26951), 3 C.F.R., 1977 Comp., p. 117, as interpreted in HUD regulations at 24 C.F.R. Part 55, particularly Section 2(a) of the Order (For an explanation of the relationship between the decision-making process in 24 C.F.R. Part 55 and this part, see § 55.10.); and

Executive Order 11990, Protection of Wetlands, May 24, 1977 (42 FR 26961), 3 C.F.R., 1977 Comp., p. 121 particularly Sections 2 and 5.

COASTAL ZONE MANAGEMENT

The Coastal Zone Management Act of 1972 (16 U.S.C. § 1451, *et seq.*), as amended, particularly sections 307(c) and (d) (16 U.S.C. § 1456(c) and (d)).

SOLE SOURCE AQUIFERS

The Safe Drinking Water Act of 1974 (42 U.S.C. §§ 201, 300(f), *et seq.*, and 21 U.S.C. § 349) as amended; particularly section 1424(e)(42 U.S.C. § 300h-3(e)); and

Sole Source Aquifers (Environmental Protection Agency-40 C.F.R. part 149.).

ENDANGERED SPECIES

The Endangered Species Act of 1973 (16 U.S.C. § 1531, *et seq.*) as amended, particularly section 7 (16 U.S.C. § 1536).

WILD AND SCENIC RIVERS

The Wild and Scenic Rivers Act of 1968 (16 U.S.C. § 1271, *et seq.*) as amended, particularly sections 7(b) and (c) (16 U.S.C. § 1278(b) and (c)).

AIR QUALITY

The Clean Air Act (42 U.S.C. § 7401, *et seq.*) as amended, particularly sections 176(c) and (d) (42 U.S.C. §7506(c) and (d)).

Determining Conformity of Federal Actions to State or Federal Implementation Plans (Environmental Protection Agency-40 C.F.R. Parts 6, 51, and 93).

FARMLAND PROTECTION

Farmland Protection Policy Act of 1981 (7 U.S.C. § 4201, *et seq.*) particularly sections 1540(b) and 1541 (7 U.S.C. §§ 4201(b) and 4202); and

Farmland Protection Policy (Department of Agriculture-7 C.F.R. part 658).

HUD ENVIRONMENTAL STANDARDS

Applicable criteria and standards specified in HUD environmental regulations (24 C.F.R. Part 51)(other than the runway clear zone and clear zone notification requirement in 24 C.F.R. § 51.303(a)(3); and

HUD Notice 79-33, Policy Guidance to Address the Problems Posed by Toxic Chemicals and Radioactive Materials, September 10, 1979.

ENVIRONMENTAL JUSTICE

Executive Order 12898 of February 11, 1994—Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, (59 FR 7629), 3 C.F.R., 1994 Comp. p. 859.

SUSPENSION AND DEBARMENT

Use of debarred, suspended, or ineligible contractors or subrecipients (24 C.F.R. § 570.609);

General HUD Program Requirements; Waivers (24 C.F.R. Part 5); and

Nonprocurement Suspension and Debarment (2 C.F.R. Part 2424).

OTHER REQUIREMENTS

Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities (24 C.F.R. Part 58).

ACQUISITION / RELOCATION

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601, *et seq.*), 24 C.F.R. Part 42, and 24 C.F.R. § 570.606.

FAITH-BASED ACTIVITIES

Executive Order 13279 of December 12, 2002 - Equal Protection of the Laws for Faith-Based and Community Organizations, (67 FR 77141), as amended by Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations and HUD regulations at 24 C.F.R. 570.200(j).

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

GLO Information Security Appendix

1. Definitions

“[Breach of Security](#)” means any unauthorized access of computerized data that compromises the security, confidentiality, or integrity of GLO Data that is in the possession and/or control of Subrecipient (or any entity with which Subrecipient shares GLO Data as authorized herein) including data that is encrypted if the person accessing the data has the key required to decrypt the data, or a loss of control, compromise, unauthorized disclosure or access, failure to physically secure GLO Data or when unauthorized users access PII or SPI for an unauthorized purposes. The term encompasses both suspected and confirmed incidents involving GLO Data which raise a reasonable risk of harm to the GLO or an individual. A Breach of Security occurs regardless of whether caused by a negligent or intentional act or omission on part of Subrecipient and/or aforementioned entities.

“[GLO Data](#)” means any data or information, which includes PII and/or SPI as defined below, collected, maintained, and created by the GLO, for the purpose of providing disaster assistance to an individual, that Subrecipient obtains, accesses (via records, systems, or otherwise), receives (from the GLO or on behalf of the GLO), or uses in the performance of the Contract or any documents related thereto. GLO Data does not include other information that is lawfully made available to Subrecipient through other sources.

“[Personal Identifying Information](#)” or “[PII](#)” means information that alone, or in conjunction with other information, identifies an individual as defined at Tex. Bus. & Com Code Section 521.002(a)(1).

“[Sensitive Personal Information](#)” or “[SPI](#)” means the personal information identifying an individual as defined at Tex. Bus. & Com. Code Section 521.002(a)(2).

All defined terms found in the Contract shall have the same force and effect, regardless of capitalization.

2. Security and Privacy Compliance

- 2.1. Subrecipient shall keep all GLO Data received under the Contract and any documents related thereto strictly confidential.
- 2.2. Subrecipient shall comply with all applicable federal and state privacy and data protection laws, as well as all other applicable regulations.
- 2.3. Subrecipient shall implement administrative, physical, and technical safeguards to protect GLO Data that are no less rigorous than accepted industry practices including, without limitation, the guidelines in the National Institute of Standards and Technology (“NIST”) Cybersecurity Framework Version 1.1. All such safeguards shall comply with applicable data protection and privacy laws.
- 2.4. Subrecipient will legally bind any contractor(s)/subcontractor(s) to the same requirements stated herein and obligations stipulated in the Contract and documents related thereto. Subrecipient shall ensure that the requirements stated herein are imposed on any contractor/subcontractor of Subrecipient’s subcontractor(s).

- 2.5. With the exception of contractors and subcontractors as they are addressed in Section 2.4, Subrecipient will not share GLO Data with any third parties, except as necessary for Subrecipient's performance under the Contract and upon the express written consent of the GLO's Information Security Officer or his/her authorized designee.
- 2.6. Subrecipient will ensure that initial privacy and security training, and annual training, thereafter, is completed by its employees or contractor/subcontractors that have access to GLO Data or who create, collect, use, process, store, maintain, disseminate, disclose, dispose, or otherwise handle PII and/or SPI on behalf of the GLO. Subrecipient shall maintain and, upon request, provide documentation of training completion.
- 2.7. Any GLO Data maintained or stored by Subrecipient or any contractor/subcontractor must be stored on servers or other hardware located within the physical borders of the United States and shall not be accessed outside of the United States.
- 2.8. Subrecipient shall require that all individuals allowed to access GLO Data pursuant to this Contract sign a confidentiality and non-disclosure agreement ("NDA") before being given access to GLO Data. At a minimum, the NDA shall inform all individuals of the confidential nature of the GLO Data, the security and non-disclosure requirements of this Contract, and the potential criminal penalties and civil remedies specified in federal and state laws that may result from the unauthorized disclosure of GLO Data. The NDA shall require all individuals to acknowledge that the GLO or the United States government, including the U.S. Department of Housing and Urban Development, will seek any remedy available, including all administrative, disciplinary, civil, or criminal action(s) or penalties, as appropriate, for any unauthorized disclosure of GLO Data. Subrecipient shall provide the GLO copies of any and all NDAs upon request or demand by the GLO.
- 2.9. Subrecipient shall only use GLO Data for the purposes of administering the Project(s).

3. Data Ownership

- 3.1. The GLO shall retain full ownership of all GLO Data, which includes PII and/or SPI, disclosed to Subrecipient or to which Subrecipient otherwise gains access by operation of the Contract or any agreement related thereto.
- 3.2. If, at any time during the term of the Contract or upon termination of the Contract, whichever occurs first, any part of the GLO Data, in any form, provided to Subrecipient ceases to be necessary for Subrecipient's performance under the Contract, Subrecipient shall within fourteen (14) days thereafter securely return such GLO Data to the GLO, or, at the GLO's written request, destroy, uninstall, and/or remove all copies of data in Subrecipient's possession or control and certify to the GLO that such tasks have been completed. Subrecipient shall provide certification of such destruction of GLO Data. If such return is infeasible, as mutually determined by the GLO and Subrecipient, the obligations set forth in this Attachment, with respect to GLO Data, shall survive termination of the Contract and Subrecipient shall prohibit any further use and disclosure of GLO Data.

4. Data Mining

- 4.1. Subrecipient shall not use GLO Data for unrelated commercial purposes, advertising or advertising-related services, or for any other purpose not explicitly authorized by the GLO in this Contract.
- 4.2. Subrecipient shall take all reasonable physical, technical, administrative, and procedural measures to ensure that no unauthorized use or access of GLO Data occurs.

5. Breach of Security

- 5.1. Subrecipient shall provide the GLO with the name and contact information for an employee of Subrecipient which shall serve as the GLO's primary security contact.
- 5.2. Upon Subrecipient's discovery of a Breach of Security or suspected Breach of Security, Subrecipient shall notify the GLO as soon as possible, but no later than 24 hours after discovery of the Breach of Security or suspected Breach of Security. Within 72 hours, Subrecipient shall provide to the GLO, at minimum, a written preliminary report regarding the Breach or suspected Breach to the GLO with root cause analysis including a log detailing the data affected.
- 5.3. Subrecipient shall submit the initial notification and preliminary report to the GLO Information Security Officer at informationsecurity@glo.texas.gov.
- 5.4. Subrecipient shall take all reasonable steps to immediately remedy a Breach of Security and prevent any further Breach of Security.
- 5.5. Subrecipient shall not inform any third party of any Breach of Security or suspected Breach of Security without first obtaining GLO's prior written consent unless such action is required by law or is limited to third party personnel that have a need to know for the sole purpose of containing or remediating the Breach of Security or suspected Breach of Security. However, while a third party may be informed of the Breach or suspected Breach for the sole purpose of containing or remediating it, no GLO Data shall be shared with such third party unless express written permission is obtained from the GLO in accordance with Section 2.5. Subrecipient will legally bind such third party to the same requirements stated herein and obligations stipulated in the Contract and documents related thereto as soon as practicable upon securing such third party to contain or remediate the Breach of Security or suspected Breach of Security.
- 5.6. Notwithstanding the remedies provided in the Contract, if a Breach of Security includes SPI, Subrecipient shall, at the discretion of the GLO, notify affected individuals of such Breach and provide affected individuals complimentary access to one (1) year of credit monitoring services.

6. Right to Audit

- 6.1 Upon the GLO's request and to confirm Subrecipient's compliance with this Attachment, Subrecipient grants the GLO, or a GLO-contracted vendor, permission to perform an assessment, audit, examination, investigation, or review of all controls in Subrecipient's, or Subrecipient's contractor/subcontractor's, physical and/or technical environment in relation to GLO Data. Subrecipient shall fully cooperate with such

assessment by providing access to knowledgeable personnel, physical premises, documentation, infrastructure and application software that stores, processes, or transports GLO Data. In lieu of a GLO-conducted assessment, audit, examination, investigation, or review, Subrecipient may supply, upon GLO approval, the following reports: SSAE18, ISO/ICE 27001 Certification, FedRAMP Certification, and PCI Compliance Report. Subrecipient shall ensure that this clause concerning the GLO's authority to assess, audit, examine, investigate, or review is included in any contract/subcontract that Subrecipient awards.

- 6.2 At the GLO's request, Subrecipient shall promptly and accurately complete a written information security questionnaire provided by the GLO regarding Subrecipient's business practices and information technology environment in relation to GLO Data and the GLO shall consider such information to be confidential to the extent allowed by law.

RFP for Comprehensive Planning Services

City of Jersey Village is seeking proposals from competent planning firm(s) to assist the City of Jersey Village in developing, adopting and implementing a new Comprehensive Plan and Economic Development Plan under GLO's Community Development Block Grant-Mitigation (CDBG-MIT) Resilient Communities Program (RCP) program(s). The following outlines the request for proposals.

1. Scope of Work –

Scope of Work:

The selected consulting firm will be responsible for conducting a thorough analysis of the city's current demographic, economic, environmental, and land use conditions. The comprehensive plan study should include, but not be limited to, the following tasks:

A. Community Engagement:

- Develop and implement a comprehensive public engagement strategy to gather input from residents, businesses, community organizations, and other stakeholders.
- Organize public meetings, workshops, surveys, and other outreach activities to ensure broad participation and representation.
- Utilize digital engagement methods as part of community engagement efforts.

B. Data Collection and Analysis:

- Gather and analyze demographic data, economic indicators, land use patterns, transportation networks, housing stock, environmental resources, and other relevant information.
- Identify trends, challenges, opportunities, and priorities for the city's future development.

C. Goal Setting and Visioning:

- Facilitate workshops with steering committee and focus groups to establish community goals, values, and a shared vision for the future of the city.
- Develop a set of guiding principles and objectives to inform the comprehensive plan.

4. Land Use and Zoning:

- Conduct a land use inventory and assess existing zoning regulations.
- Recommend updates to the zoning code, land use policies, and development standards to promote compatible and sustainable growth.

5. Housing study:

- Housing study describing the composition of the existing housing stock (including total number of units, number of single family and multifamily units, and vacancy rates) and a projection for the number of future

housing units needed ten (10) years from the date of the plan, including the composition of said units (e.g., single family, multifamily).

- 6. Economic Development Plan:** This plan should include a comprehensive assessment of the current economic landscape, identifying strengths, weaknesses, opportunities, and threats. It should outline clear objectives aimed at fostering economic growth, such as attracting new businesses, supporting existing ones, and promoting workforce development. The plan should detail strategies for infrastructure improvement, technology advancement, and sustainability. Additionally, it should include a framework for collaboration between government, private sector, and community stakeholders, along with a timeline for implementation and metrics for evaluating progress. Financial projections and funding sources should be clearly delineated to ensure feasibility and accountability.

Any other areas that may be necessary to complete this plan.

2. **Statement of Qualifications-** The Entity is seeking to contract with a competent planning firm experienced in mitigation planning and management. Please provide the following information:
- A brief history of the proposing entity, including general background, knowledge of and experience working with relevant agencies.
 - Related experience in federally-funded programs.
 - A description of work performance and experience specifically in the areas mentioned in the scope of work, including a list of at least three references from past local government clients.
 - Describe the service provider's capacity to perform as well as resumes of all employees or subcontractor who will or may be assigned to provide services if your firm is awarded a contract through this solicitation.
 - A statement substantiating the service provider's resources of and the ability to carry out the scope of work requested in a timely manner.
3. **Proposed Cost of Services -** We are seeking a firm fixed-price cost proposal. Please provide your cost proposal to accomplish the scope of work outlined above and for any additional services required to implement the project described in this solicitation. The proposal should include pricing per jurisdiction and must include all costs that are necessary to successfully complete these activities. The Entity will consider dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises. Contract pricing for services under this RFP will be adjusted if final number of participating jurisdictions differ from the current estimate. Please note that the lowest/best bid will not be used as the sole basis for entering into this contract.

4. Evaluation Criteria - The proposal received will be evaluated and ranked according to the following criteria:

Criteria		Maximum Points
Experience		50
Work Performance		25
Capacity to Perform		15
Proposed Cost		10
Total		100

5. Submission requirements

Interested consulting firms are invited to submit a proposal that includes the following:

- Executive Summary
- Firm Qualifications and Experience
- Proposed Methodology and Approach
- Work Plan and Schedule
- Team Composition and Key Personnel
- Budget and Fee Schedule
- References from similar projects

The proposal must be limited to no more than 30 pages in length for the above items.

The following items must also be included with the proposal, but do not count towards the 30 page limit.

- **Statement of Conflicts of Interest** (if any) the service provider or key employees may have regarding these services, and a plan for mitigating the conflict(s). Note that Entity may in its sole discretion determine whether or not a conflict disqualifies a firm, and/or whether or not a conflict mitigation plan is acceptable.
- **System for Award Management.** Service Providers **must have an active registration** in the System for Award Management (<https://www.sam.gov/SAM/>). Service provider and its Principals may not be debarred or suspended nor otherwise on the Excluded Parties List System (EPLS) in the System for Award Management (SAM). Include verification that the service provider as well as its principals are not listed (are not debarred)

through the System for Award Management (www.SAM.gov). This clearance information should be included in the service provider's Proposal. **The clearance in the Service Provider's proposal must be re-verified prior to award.** Enclose a printout of the search results that includes the record date.

- **Form CIQ**, (enclosed). Texas Local Government Code chapter 176 requires that any vendor or person who enters or seeks to enter into a contract with a local government entity disclose in the Questionnaire Form CIQ the vendor or person's employment, affiliation, business relationship, family relationship or provision of gifts that might cause a conflict of interest with a local government entity. Questionnaire form CIQ is included in the RFP and must be submitted with the response.
- **Certification Regarding Lobbying** (enclosed). Certification for Contracts, Grants, Loans, and Cooperative Agreements is included in the RFP and must be submitted with the response.

6. Required Contract Provisions. Applicable provisions (enclosed) must be included in all contracts executed as a result of this RFP. They are not required to be submitted with the RFP.

7. Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. - Small and minority businesses, women's business enterprises, and labor surplus area firms are encouraged to participate in this RFP. If the awarded vendor is a prime contractor and may use subcontractors, the following affirmative steps are required of the prime contractor:

- 1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- 2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- 3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- 4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- 5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration (SBA) and the Minority Business Development Agency (MBDA) of the Department of Commerce.

Minority-owned businesses may be eligible for contract procurement assistance with public and private sector entities from MBDA centers. Please choose the MBDA Center that is in closest proximity to your community. Please use the following link: <https://www.mbda.gov/mbda-programs>. Email your RFP to the appropriate center. If

your Center cannot be reached by email, it is strongly recommended that the RFP be sent to the appropriate center via CERTIFIED MAIL, return receipt requested.

Minority-owned businesses may be eligible for contract procurement assistance with public and private sector entities from MBDA centers:

Dallas MBDA Business Center
8828 N. Stemmons Freeway, Ste. 550B
Dallas, TX 75247
214-920-2436
Website: <https://www.mbdadfw.com>
Email: admin1@mbdadallas.com

Houston MBDA Business Center
3100 Main Street, Ste. 701
Houston, TX 77002
713-718-8974
Website: <https://www.mbda.gov/business-center/houston-mbda-business-center>
Email: MBDA@hccs.edu

El Paso MBDA Business Center
2401 East Missouri Avenue
El Paso, TX 79903
915-351-6232
Website: <https://www.mbda.gov/business-center/el-paso-mbda-business-center>
Email: treed@ephcc.org

San Antonio MBDA Business Center
501 W. Cesar E. Chavez Blvd., Ste. 3.324B
San Antonio, TX 78207
210-458-2480
Website: <https://www.mbda.gov/business-center/san-antonio-mbda-business-center>
Email: orestes.hubbard@utsa.edu

Small and woman-owned businesses may be eligible for assistance from SBA Women's Business Centers:

U.S. Small Business Administration- Dallas/Fort Worth
District Office
150 Westpark Way, Ste. 130

Euless, TX 76040
214-572-9452
Website: <https://www.sba.gov/offices/district/tx/dallas-fort-worth>

Email: dfwdo.email@sba.gov

WBEA – Women's Business
Center
9800 Northwest Freeway,
Ste. 120
Houston, TX 77092
713-681-9232
Website: <https://www.wbea-texas.org/womens-business-center>
Email: wbc@wbea-texas.org

LiftFund Women's Business Center
600 Soledad St.
San Antonio, TX 78205
888-215-2373 ext. 3000
Website: <https://womensbusinesscentersa.com/>

SBA also provides assistance at Small Business Development Centers located across Texas:

<https://americassbdc.org/small-business-consulting-and-training/find-your-sbdc/>

8. Deadline for Submission

Proposals are due by 2pm on August 6, 2024.

It is the responsibility of the submitting entity to ensure that the proposal is received in a timely manner. Proposals received after the deadline will not be considered for award, regardless of whether or not the delay was outside the control of the submitting firm.

All proposals must be electronically submitted.pdf format via BidNet Direct, <https://www.bidnetdirect.com/texas/cityofjerseyvillage>

Any questions or requests for clarification must be submitted in writing via BidNet Direct by July 22, 2024 at 5pm. All questions will be answered on BidNet Direct no later than July 26, 2024.

City of Jersey Village reserves the right to cancel the RFP, reject any or all proposals, and waive minor informalities for proposers if in the public interest. The City shall not be liable for any costs incurred in the preparation, presentation, interviews or negotiation in response to this solicitation.

Procured consultants will not be considered City of Jersey Village personnel and the proposal of certain personnel is a statement of their availability to do the work for the entirety of the contract term.

Contact between respondents and the City of Jersey Village staff or Council members is prohibited during the selection process.

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:
 - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
 - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
- (2) the date the vendor becomes aware:
 - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
 - (B) that the vendor has given one or more gifts described by Subsection (a); or
 - (C) of a family relationship with a local government officer.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
4040-0013

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
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4. Name and Address of Reporting Entity:
 Prime SubAwardee

* Name

* Street 1 Street 2

* City State Zip

Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: <input type="text"/>	7. * Federal Program Name/Description: <input type="text"/>
	CFDA Number, if applicable: <input type="text"/>

8. Federal Action Number, if known: <input type="text"/>	9. Award Amount, if known: \$ <input type="text"/>
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10. a. Name and Address of Lobbying Registrant:

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1 Street 2

* City State Zip

b. Individual Performing Services (including address if different from No. 10a)

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1 Street 2

* City State Zip

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature:

* Name: Prefix * First Name Middle Name
* Last Name Suffix

Title: Telephone No.: Date:

Federal Use Only: Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

GENERAL AFFIRMATIONS

TO THE EXTENT APPLICABLE, Subrecipient affirms and agrees to the following, without exception:

1. Subrecipient represents and warrants that, in accordance with Section 2155.005 of the Texas Government Code, neither Subrecipient nor the firm, corporation, partnership, or institution represented by Subrecipient, or anyone acting for such a firm, corporation, partnership, or institution has (1) violated any provision of the Texas Free Enterprise and Antitrust Act of 1983, Chapter 15 of the Texas Business and Commerce Code, or the federal antitrust laws, or (2) communicated directly or indirectly the contents of this Contract or any solicitation response upon which this Contract is based to any competitor or any other person engaged in the same line of business as Subrecipient.*
2. Subrecipient shall not assign its rights under the Contract or delegate the performance of its duties under the Contract without prior written approval from the GLO. Any attempted assignment or delegation in violation of this provision is void and without effect. This provision does not apply to subcontracting.
3. If the Contract is for services, Subrecipient shall comply with Section 2155.4441 of the Texas Government Code, requiring the purchase of products and materials produced in the State of Texas in performing service contracts, but for contracts subject to 2 CFR 200, only to the extent such compliance is consistent with 2 CFR 200.319.
4. Under Section 231.006 of the Family Code, the vendor or applicant [Subrecipient] certifies that the individual or business entity named in this Contract, bid or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this Contract may be terminated and payment may be withheld if this certification is inaccurate, in addition to other remedies set out in Section 231.006(f) of the Family Code.*
5. A bid or an application for a contract, grant, or loan paid from state funds must include the name and social security number of the individual or sole proprietor and each partner, shareholder, or owner with an ownership interest of at least 25 percent of the business entity submitting the bid or application. Subrecipient certifies it has submitted this information to the GLO.*
6. If the Contract is for a “cloud computing service” as defined by Texas Government Code Section 2157.007, then pursuant to Section 2054.0593(d)-(f) of the Texas Government Code, relating to cloud computing state risk and authorization management program, Subrecipient represents and warrants that it complies with the requirements of the state risk and authorization management program and Subrecipient agrees that throughout the term of the Contract it shall maintain its certifications and comply with the program requirements in the performance of the Contract.
7. If the Contract is for the purchase or lease of computer equipment, as defined by Texas Health and Safety Code Section 361.952(2), Subrecipient certifies that it is in compliance with Subchapter Y, Chapter 361 of the Texas Health and Safety Code, related to the Computer Equipment Recycling Program and the Texas Commission on Environmental Quality rules in Title 30 Texas Administrative Code Chapter 328.
8. If the Contract authorizes Subrecipient to access, transmit, use, or store data for the GLO, then in accordance with Section 2054.138 of the Texas Government Code, Subrecipient certifies that it will comply with the security controls required under this Contract and will

* This section does not apply to a contract with a “governmental entity” as defined in Texas Government Code Chapter 2251.

maintain records and make them available to the GLO as evidence of Subrecipient's compliance with the required controls.

9. Subrecipient represents and warrants that it has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the Contract.
10. Subrecipient agrees that any payments due under the Contract shall be applied towards any debt or delinquency that is owed by Subrecipient to the State of Texas.
11. Upon request of the GLO, Subrecipient shall provide copies of its most recent business continuity and disaster recovery plans.
12. If the Contract is for consulting services governed by Texas Government Code Chapter 2254, Subchapter B, in accordance with Section 2254.033 of the Texas Government Code, relating to consulting services, Subrecipient certifies that it does not employ an individual who has been employed by the GLO or another agency at any time during the two years preceding the Subrecipient's submission of its offer to provide consulting services to the GLO or, in the alternative Subrecipient, in its offer to provide consulting services to the GLO, disclosed the following: (i) the nature of the previous employment with the GLO or other state agency; (ii) the date the employment was terminated; and (iii) the annual rate of compensation for the employment at the time of its termination.*
13. If the Contract is not for architecture, engineering, or construction services, then except as otherwise provided by statute, rule, or regulation, Subrecipient must use the dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve any dispute arising under the Contract. **NOTHING IN THIS SECTION SHALL BE CONSTRUED AS A WAIVER OF SOVEREIGN IMMUNITY BY THE GLO OR, IF APPLICABLE, OF GOVERNMENTAL IMMUNITY BY SUBRECIPIENT.**
14. If the Contract is for architecture, engineering, or construction services, then subject to Texas Government Code Section 2260.002 and Texas Civil Practice and Remedies Code Chapter 114, and except as otherwise provided by statute, rule, or regulation, Subrecipient shall use the dispute resolution process provided for in Chapter 2260 of the Texas Government Code to attempt to resolve all disputes arising under this Contract. Except as otherwise provided by statute, rule, or regulation, in accordance with the Texas Civil Practice and Remedies Code, Section 114.005, claims encompassed by Texas Government Code, Section 2260.002(3) and Texas Civil Practice and Remedies Code Section 114.002 shall be governed by the dispute resolution process set forth below in subsections (a)-(d). **NOTHING IN THIS SECTION SHALL BE CONSTRUED AS A WAIVER OF SOVEREIGN IMMUNITY BY THE GLO OR, IF APPLICABLE, OF GOVERNMENTAL IMMUNITY BY SUBRECIPIENT.**
 - a. Notwithstanding Texas Government Code, Chapter 2260.002(3) and Chapter 114.012 and any other statute or applicable law, if Subrecipient's claim for breach of contract cannot be resolved by the Parties in the ordinary course of business, Subrecipient may make a claim against the GLO for breach of contract and the GLO may assert a counterclaim against Subrecipient as is contemplated by Texas Government Code, Chapter 2260, Subchapter B. In such event, Subrecipient must provide written notice to the GLO of a claim for breach of the Contract not later than the 180th day after the date

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

of the event giving rise to the claim. The notice must state with particularity: (1) the nature of the alleged breach; (2) the amount Subrecipient seeks as damages; and (3) the legal theory of recovery.

- b. The chief administrative officer, or if designated in the Contract, another officer of the GLO, shall examine the claim and any counterclaim and negotiate with Subrecipient in an effort to resolve them. The negotiation must begin no later than the 120th day after the date the claim is received, as is contemplated by Texas Government Code, Chapter 2260, Section 2260.052.
 - c. If the negotiation under paragraph (b) above results in the resolution of some disputed issues by agreement or in a settlement, the Parties shall reduce the agreement or settlement to writing and each Party shall sign the agreement or settlement. A partial settlement or resolution of a claim does not waive a Party's rights under this Contract as to the parts of the claim that are not resolved.
 - d. If a claim is not entirely resolved under paragraph (b) above, on or before the 270th day after the date the claim is filed with the GLO, unless the Parties agree in writing to an extension of time, the Parties may agree to mediate a claim made under this dispute resolution procedure. This dispute resolution procedure is Subrecipient's sole and exclusive process for seeking a remedy for an alleged breach of contract by the GLO if the Parties are unable to resolve their disputes as described in this section.
 - e. Nothing in the Contract shall be construed as a waiver of the state's or the GLO's sovereign immunity, or, if applicable, the governmental immunity of Subrecipient. This Contract shall not constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies, or immunities available to the State of Texas or Subrecipient. The failure to enforce, or any delay in the enforcement, of any privileges, rights, defenses, remedies, or immunities available to the State of Texas or, if applicable, of Subrecipient under this Contract or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies or immunities or be considered as a basis for estoppel. The GLO does not waive any privileges, rights, defenses, or immunities available to it by entering into this Contract or by its conduct, or by the conduct of any representative of the GLO, prior to or subsequent to entering into this Contract. Subrecipient does not waive any privileges, rights, defenses, or immunities available to it by entering into this Contract or by its conduct, or by the conduct of any representative of the GLO, prior to or subsequent to entering into this Contract.
 - f. Except as otherwise provided by statute, rule, or regulation, compliance with the dispute resolution process provided for in Texas Government Code, Chapter 2260, subchapter B and incorporated by reference in subsection (a)-(d) above is a condition precedent to the Subrecipient: (1) filing suit pursuant to Chapter 114 of the Civil Practices and Remedies Code; or (2) initiating a contested case hearing pursuant to Subchapter C of Chapter 2260 of the Texas Government Code.
15. If Chapter 2271 of the Texas Government Code applies to this Contract, Subrecipient verifies that it does not boycott Israel and will not boycott Israel during the term of the Contract.*
16. This Contract is contingent upon the continued availability of lawful appropriations by the Texas Legislature. Subrecipient understands that all obligations of the GLO under this

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

Contract are subject to the availability of funds. If such funds are not appropriated or become unavailable, the GLO may terminate the Contract. The Contract shall not be construed as creating a debt on behalf of the GLO in violation of Article III, Section 49a of the Texas Constitution.

17. Subrecipient certifies that it is not listed in the prohibited vendors list authorized by Executive Order 13224, "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism", published by the United States Department of the Treasury, Office of Foreign Assets Control.
18. In accordance with Section 669.003 of the Texas Government Code, relating to contracting with the executive head of a state agency, Subrecipient certifies that it is not (1) the executive head of the GLO, (2) a person who at any time during the four years before the effective date of the Contract was the executive head of the GLO, or (3) a person who employs a current or former executive head of the GLO.
19. Subrecipient represents and warrants that all statements and information prepared and submitted in connection with this Contract are current, complete, true, and accurate. Submitting a false statement or making a material misrepresentation during the performance of this Contract is a material breach of contract and may void the Contract or be grounds for its termination.
20. Pursuant to Section 2155.004(a) of the Texas Government Code, Subrecipient certifies that neither Subrecipient nor any person or entity represented by Subrecipient has received compensation from the GLO to participate in the preparation of the specifications or solicitation on which this Contract is based. Under Section 2155.004(b) of the Texas Government Code, Subrecipient certifies that the individual or business entity named in this Contract is not ineligible to receive the specified Contract and acknowledges that the Contract may be terminated and payment withheld if this certification is inaccurate. This Section does not prohibit Subrecipient from providing free technical assistance.*
21. Subrecipient represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152 of the Texas Government Code.*
22. In accordance with Section 2252.901 of the Texas Government Code, for the categories of contracts listed in that section, Subrecipient represents and warrants that none of its employees including, but not limited to, those authorized to provide services under the contract, were employees of the GLO during the twelve (12) month period immediately prior to the date of execution of the contract. Solely for professional services contracts as described by Chapter 2254 of the Texas Government Code, Subrecipient further represents and warrants that if a former employee of the GLO was employed by Subrecipient within one year of the employee's leaving the GLO, then such employee will not perform services on projects with Subrecipient that the employee worked on while employed by the GLO.*
23. The Contract shall be governed by and construed in accordance with the laws of the State of Texas, without regard to the conflicts of law provisions. The venue of any suit arising under the Contract is fixed in any court of competent jurisdiction of Travis County, Texas, unless the specific venue is otherwise identified in a statute which directly names or otherwise identifies its applicability to any Party.

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

24. IF THE CONTRACT IS NOT FOR ARCHITECTURE OR ENGINEERING SERVICES GOVERNED BY TEXAS GOVERNMENT CODE CHAPTER 2254, SUBRECIPIENT, TO THE EXTENT ALLOWED BY LAW, SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS THE STATE OF TEXAS AND THE GLO, AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEY FEES, AND EXPENSES ARISING OUT OF, OR RESULTING FROM ANY ACTS OR OMISSIONS OF SUBRECIPIENT OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, OR SUPPLIERS OF SUBCONTRACTORS IN THE EXECUTION OR PERFORMANCE OF THE CONTRACT AND ANY PURCHASE ORDERS ISSUED UNDER THE CONTRACT. THE DEFENSE SHALL BE COORDINATED BY SUBRECIPIENT WITH THE OFFICE OF THE TEXAS ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND SUBRECIPIENT MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL. SUBRECIPIENT AND THE GLO SHALL FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM.*
25. IF THE CONTRACT IS FOR ARCHITECTURE OR ENGINEERING SERVICES GOVERNED BY TEXAS GOVERNMENT CODE CHAPTER 2254, SUBRECIPIENT, TO THE EXTENT ALLOWED BY LAW, SHALL INDEMNIFY AND HOLD HARMLESS THE STATE OF TEXAS AND THE GLO, AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED DAMAGES, COSTS, ATTORNEY FEES, AND EXPENSES TO THE EXTENT CAUSED BY, ARISING OUT OF, OR RESULTING FROM ANY ACTS OF NEGLIGENCE, INTENTIONAL TORTS, WILLFUL MISCONDUCT, PERSONAL INJURY OR DAMAGE TO PROPERTY, AND/OR OTHERWISE RELATED TO SUBRECIPIENT'S PERFORMANCE, AND/OR FAILURES TO PAY A SUBCONTRACTOR OR SUPPLIER BY THE SUBRECIPIENT OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, CONSULTANTS UNDER CONTRACT TO SUBRECIPIENT, OR ANY OTHER ENTITY OVER WHICH SUBRECIPIENT EXERCISES CONTROL, OR SUPPLIERS OF SUBCONTRACTORS IN THE EXECUTION OR PERFORMANCE OF THE CONTRACT. THE DEFENSE SHALL BE COORDINATED BY SUBRECIPIENT WITH THE OFFICE OF THE TEXAS ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND SUBRECIPIENT MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL. SUBRECIPIENT AND THE GLO SHALL FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM.*
26. TO THE EXTENT ALLOWED BY LAW, SUBRECIPIENT SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE GLO AND THE STATE OF TEXAS FROM AND AGAINST ANY AND ALL CLAIMS, VIOLATIONS, MISAPPROPRIATIONS OR INFRINGEMENT OF ANY PATENT, TRADEMARK, COPYRIGHT, TRADE SECRET OR OTHER INTELLECTUAL PROPERTY RIGHTS AND/OR OTHER INTANGIBLE

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

PROPERTY, PUBLICITY OR PRIVACY RIGHTS, AND/OR IN CONNECTION WITH OR ARISING FROM: (1) THE PERFORMANCE OR ACTIONS OF SUBRECIPIENT PURSUANT TO THIS CONTRACT; (2) ANY DELIVERABLE, WORK PRODUCT, CONFIGURED SERVICE OR OTHER SERVICE PROVIDED HEREUNDER; AND/OR (3) THE GLO'S AND/OR SUBRECIPIENT'S USE OF OR ACQUISITION OF ANY REQUESTED SERVICES OR OTHER ITEMS PROVIDED TO THE GLO BY SUBRECIPIENT OR OTHERWISE TO WHICH THE GLO HAS ACCESS AS A RESULT OF SUBRECIPIENT'S PERFORMANCE UNDER THE CONTRACT. SUBRECIPIENT AND THE GLO SHALL FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM. SUBRECIPIENT SHALL BE LIABLE TO PAY ALL COSTS OF DEFENSE, INCLUDING ATTORNEYS' FEES. THE DEFENSE SHALL BE COORDINATED BY SUBRECIPIENT WITH THE OFFICE OF THE TEXAS ATTORNEY GENERAL (OAG) WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND SUBRECIPIENT MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM OAG. IN ADDITION, SUBRECIPIENT WILL REIMBURSE THE GLO AND THE STATE OF TEXAS FOR ANY CLAIMS, DAMAGES, COSTS, EXPENSES OR OTHER AMOUNTS, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES AND COURT COSTS, ARISING FROM ANY SUCH CLAIM. IF THE GLO DETERMINES THAT A CONFLICT EXISTS BETWEEN ITS INTERESTS AND THOSE OF SUBRECIPIENT OR IF THE GLO IS REQUIRED BY APPLICABLE LAW TO SELECT SEPARATE COUNSEL, THE GLO WILL BE PERMITTED TO SELECT SEPARATE COUNSEL AND SUBRECIPIENT WILL PAY ALL REASONABLE COSTS OF THE GLO'S COUNSEL.*

27. Subrecipient has disclosed in writing to the GLO all existing or known potential conflicts of interest relative to the performance of the Contract.
28. Sections 2155.006 and 2261.053 of the Texas Government Code prohibit state agencies from accepting a solicitation response or awarding a contract that includes proposed financial participation by a person who, in the past five years, has been convicted of violating a federal law or assessed a penalty in connection with a contract involving relief for Hurricane Rita, Hurricane Katrina, or any other disaster, as defined by Section 418.004 of the Texas Government Code, occurring after September 24, 2005. Under Sections 2155.006 and 2261.053 of the Texas Government Code, Subrecipient certifies that the individual or business entity named in this Contract is not ineligible to receive the specified Contract and acknowledges that this Contract may be terminated and payment withheld if this certification is inaccurate.*
29. The person executing this Contract certifies that he/she is duly authorized to execute this Contract on his/her own behalf or on behalf of Subrecipient and legally empowered to contractually bind Subrecipient to the terms and conditions of the Contract and related documents.
30. If the Contract is for architectural or engineering services, pursuant to Section 2254.0031 of the Texas Government Code, which incorporates by reference Section 271.904(d) of the Texas Local Government Code, Subrecipient shall perform services (1) with professional skill and care ordinarily provided by competent engineers or architects practicing under the same or similar circumstances and professional license, and (2) as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect.*

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

31. The state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the Contract or indirectly through a subcontract under the Contract. The acceptance of funds directly under the Contract or indirectly through a subcontract under the Contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit. Subrecipient shall ensure that this paragraph concerning the authority to audit funds received indirectly by subcontractors through the Contract and the requirement to cooperate is included in any subcontract it awards. The GLO may unilaterally amend the Contract to comply with any rules and procedures of the state auditor in the implementation and enforcement of Section 2262.154 of the Texas Government Code.
32. Subrecipient certifies that neither it nor its principals are debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from participation in the Contract by any state or federal agency.
33. If the Contract is for the purchase or lease of covered television equipment, as defined by Section 361.971(3) of the Texas Health and Safety Code, Subrecipient certifies its compliance with Subchapter Z, Chapter 361 of the Texas Health and Safety Code, related to the Television Equipment Recycling Program.
34. Pursuant to Section 572.069 of the Texas Government Code, Subrecipient certifies it has not employed and will not employ a former state officer or employee who participated in a procurement or contract negotiations for the GLO involving Subrecipient within two (2) years after the date that the contract is signed or the procurement is terminated or withdrawn. This certification only applies to former state officers or employees whose state service or employment ceased on or after September 1, 2015.
35. The GLO shall post this Contract to the GLO's website. Subrecipient understands that the GLO will comply with the Texas Public Information Act (Texas Government Code Chapter 552, the "PIA"), as interpreted by judicial rulings and opinions of the Attorney General of the State of Texas (the "Attorney General"). Information, documentation, and other material in connection with this Contract may be subject to public disclosure pursuant to the PIA. In accordance with Section 2252.907 of the Texas Government Code, Subrecipient is required to make any information created or exchanged with the GLO or the State of Texas pursuant to the Contract, and not otherwise excepted from disclosure under the PIA, available to the GLO in portable document file (".pdf") format or any other format agreed upon between the Parties that is accessible by the public at no additional charge to the GLO or the State of Texas. By failing to mark any information that Subrecipient believes to be excepted from disclosure as "confidential" or a "trade secret," Subrecipient waives any and all claims it may make against the GLO for releasing such information without prior notice to Subrecipient. The Attorney General will ultimately determine whether any information may be withheld from release under the PIA. Subrecipient shall notify the GLO's Office of General Counsel within twenty-four (24) hours of receipt of any third-party written requests for information and forward a copy of said written requests to PIALegal@glo.texas.gov. If a request for information was not written, Subrecipient shall forward the third party's contact information to the above-designated e-mail address.

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

36. The GLO does not tolerate any type of fraud. GLO policy promotes consistent, legal, and ethical organizational behavior by assigning responsibilities and providing guidelines to enforce controls. Any violations of law, agency policies, or standards of ethical conduct will be investigated, and appropriate actions will be taken. Subrecipient must report any possible fraud, waste, or abuse that occurs in connection with the Contract to the GLO in the manner prescribed by the GLO's website, <http://glo.texas.gov>.
37. If Subrecipient, in its performance of the Contract, has access to a state computer system or database, Subrecipient must complete a cybersecurity training program certified under Texas Government Code Section 2054.519, as selected by the GLO. Subrecipient must complete the cybersecurity training program during the initial term of the Contract and during any renewal period. Subrecipient must verify in writing to the GLO its completion of the cybersecurity training program.
38. Under Section 2155.0061, Texas Government Code, Subrecipient certifies that the entity named in this Contract is not ineligible to receive the specified Contract and acknowledges that this Contract may be terminated and payment withheld if this certification is inaccurate.*
39. Subrecipient certifies that it does not require its customers to provide any documentation certifying the customer's COVID-19 vaccination or post-transmission recovery on entry to, to gain access to, or to receive service from Subrecipient's business. Subrecipient acknowledges that such a vaccine or recovery requirement would make Subrecipient ineligible for a state-funded contract.
40. Pursuant to Government Code Section 2275.0102, Subrecipient certifies that neither it nor its parent company, nor any affiliate of Subrecipient or its parent company, is: (1) majority owned or controlled by citizens or governmental entities of China, Iran, North Korea, Russia, or any other country designated by the Governor under Government Code Section 2275.0103, or (2) headquartered in any of those countries.*
41. If Subrecipient is required to make a verification pursuant to Section 2276.002 of the Texas Government Code, Subrecipient verifies that Subrecipient does not boycott energy companies and will not boycott energy companies during the term of the Contract. If Subrecipient does not make that verification, Subrecipient must notify the GLO and state why the verification is not required.*
42. If Subrecipient is required to make a verification pursuant to Section 2274.002 of the Texas Government Code, Subrecipient verifies that it (1) does not have a practice, policy, guidance, or directive that discriminates against a "firearm entity" or "firearm trade association" as those terms are defined in Texas Government Code section 2274.001 and (2) will not discriminate during the term of the Contract against a firearm entity or firearm trade association. If Subrecipient does not make that verification, Subrecipient must notify the GLO and state why the verification is not required.*
43. If Subrecipient is a "professional sports team" as defined by Texas Occupations Code Section 2004.002, Subrecipient will play the United States national anthem at the beginning of each team sporting event held at Subrecipient's home venue or other venue controlled by Subrecipient for the event. Failure to comply with this obligation constitutes a default of this Contract, and immediately subjects Subrecipient to the penalties for default, such as repayment of money received or ineligibility for additional money. In addition, Subrecipient

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may be debarred from contracting with the State. The GLO or the Attorney General may strictly enforce this provision.*

44. To the extent Section 552.371 of the Texas Government Code applies to Subrecipient and the Contract, in accordance with Section 552.372 of the Texas Government Code, Subrecipient must (a) preserve all contracting information related to the Contract in accordance with the records retention requirements applicable to the GLO for the duration of the Contract, (b) no later than the tenth business day after the date of the GLO's request, provide to the GLO any contracting information related to the Contract that is in Subrecipient's custody or possession, and (c) on termination or expiration of the Contract, either (i) provide to the GLO at no cost all contracting information related to the Contract that is in Subrecipient's custody or possession or (ii) preserve the contracting information related to the Contract in accordance with the records retention requirements applicable to the GLO. Except as provided by Section 552.374(c) of the Texas Government Code, the requirements of Subchapter J, Chapter 552, Government Code, may apply to the Contract and Subrecipient agrees that the Contract may be terminated if Subrecipient knowingly or intentionally fails to comply with a requirement of that subchapter.*
45. If the Contract is for consulting services governed by Chapter 2254 of the Texas Government Code, Subrecipient, upon completion of the Contract, must give the GLO a compilation, in a digital medium agreed to by the Parties, of all documents, films, recordings, or reports Subrecipient compiled in connection with its performance under the Contract.*
46. If subject to 2 CFR 200.216, Subrecipient shall not obligate or expend funding provided under this Contract to: (a) procure or obtain; (b) extend or renew a contract to procure or obtain; or (c) enter into a contract to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services, as defined in Public Law 115-232, Section 889, as a substantial or essential component of any system, or as critical technology as part of any system.
47. To the extent Texas Government Code Chapter 2252, Subchapter G applies to the Contract, any iron or steel product Subrecipient uses in its performance of the Contract that is produced through a manufacturing process, as defined in Section 2252.201(2) of the Texas Government Code, must be produced in the United States.

* This section does not apply to a contract with a "governmental entity" as defined in Texas Government Code Chapter 2251.

NONEXCLUSIVE LIST OF APPLICABLE LAWS, RULES, AND REGULATIONS

If applicable to the Project, Subrecipient must be in compliance with the following laws, rules, and regulations, as may be amended or superseded over time, and any other state, federal, or local laws, rules, and regulations as may become applicable throughout the term of the Contract, and Subrecipient acknowledges that this list may not include all such applicable laws, rules, and regulations.

Subrecipient is deemed to have read and understands the requirements of each of the following, if applicable to the Project under this Contract:

GENERALLY

The Acts and Regulations specified in this Contract;

Further Additional Supplemental Appropriations for Disaster Relief Requirements Act, 2018 (Division B, Subdivision 1 of the Bipartisan Budget Act of 2018) (Public Law 115-123);

The Housing and Community Development Act of 1974 (12 U.S.C. § 5301 *et seq.*);

The United States Housing Act of 1937, as amended, 42 U.S.C. § 1437f(o)(13) (2016) and related provisions governing Public Housing Authority project-based assistance, and implementing regulations at 24 C.F.R. Part 983 (2016);

Cash Management Improvement Act regulations (31 C.F.R. Part 205);

Community Development Block Grants (24 C.F.R. Part 570);

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200);

Community Development Block Grant Disaster Recovery and Mitigation Implementation Manual; and

State of Texas CDBG Mitigation Action Plan, dated March 31, 2020, as may be amended.

CIVIL RIGHTS

Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d *et seq.*); 24 C.F.R. Part 1, "Nondiscrimination in Federally Assisted Programs of the Department of Housing and Urban Development - Effectuation of Title VI of the Civil Rights Act of 1964";

Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972 (42 U.S.C. § 2000e, *et seq.*);

Title VIII of the Civil Rights Act of 1968, "The Fair Housing Act of 1968" (42 U.S.C. § 3601, *et seq.*), as amended;

Executive Order 11063, as amended by Executive Order 12259, and 24 C.F.R. Part 107, "Nondiscrimination and Equal Opportunity in Housing under Executive Order 11063"; The failure or refusal of Subrecipient to comply with the requirements of Executive Order 11063 or 24 C.F.R. Part 107 shall be a proper basis for the imposition of sanctions specified in 24 C.F.R. 107.60;

The Age Discrimination Act of 1975 (42 U.S.C. § 6101, *et seq.*); and

Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794.) and "Nondiscrimination Based

on Handicap in Federally-Assisted Programs and Activities of the Department of Housing and Urban Development", 24 C.F.R. Part 8. By signing this Contract, Subrecipient understands and agrees that the activities funded shall be performed in accordance with 24 C.F.R. Part 8; and the Architectural Barriers Act of 1968 (42 U.S.C. § 4151, *et seq.*), including the use of a telecommunications device for deaf persons (TDDs) or equally effective communication system.

LABOR STANDARDS

The Davis-Bacon Act, as amended (originally, 40 U.S.C. §§ 276a-276a-5 and re-codified at 40 U.S.C. §§ 3141-3148); 29 C.F.R. Part 5;

The Copeland "Anti-Kickback" Act (originally, 18 U.S.C. § 874 and re-codified at 40 U.S.C. § 3145); 29 C.F.R. Part 3;

Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (originally, 40 U.S.C. §§ 327A and 330 and re-codified at 40 U.S.C. §§ 3701-3708);

Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (Also Labor Standards Provisions Applicable to Non-construction Contracts Subject to the Contract Work Hours and Safety Standards Act) (29 C.F.R. Part 5); and

Federal Executive Order 11246, as amended.

EMPLOYMENT OPPORTUNITIES

Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. § 1701u); 24 C.F.R. Part 75;

The Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. § 4212);

Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681-1688); and

Federal Executive Order 11246, as amended.

GRANT AND AUDIT STANDARDS

Single Audit Act Amendments of 1996, 31 U.S.C. § 7501;

Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200);

Uniform Grant and Contract Management Act (Texas Government Code Chapter 783) and the Uniform Grant Management Standards, issued by Governor's Office of Budget and Planning; and

Title 1 Texas Administrative Code § 5.167(c).

LEAD-BASED PAINT

Section 302 of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. § 4831(b)).

HISTORIC PROPERTIES

The National Historic Preservation Act of 1966 as amended (16 U.S.C. § 470, *et seq.*), particularly sections 106 and 110 (16 U.S.C. §§ 470 and 470h-2), except as provided in §58.17 for Section 17 projects;

Executive Order 11593, Protection and Enhancement of the Cultural Environment, May 13, 1971

(36 FR 8921), 3 C.F.R., 1971-1975 Comp., p. 559, particularly section 2(c);

Federal historic preservation regulations as follows: 36 C.F.R. Part 800 with respect to HUD programs; and

The Reservoir Salvage Act of 1960, as amended by the Archeological and Historic Preservation Act of 1974 (16 U.S.C. § 469, *et seq.*), particularly section 3 (16 U.S.C. § 469a-1).

ENVIRONMENTAL LAW AND AUTHORITIES

Environmental Review Procedures for Recipients assuming HUD Environmental Responsibilities (24 C.F.R. Part 58, as amended);

National Environmental Policy Act of 1969, as amended (42 U.S.C. §§ 4321-4347); and

Council for Environmental Quality Regulations for Implementing NEPA (40 C.F.R. Parts 1500-1508).

FLOODPLAIN MANAGEMENT AND WETLAND PROTECTION

Executive Order 11988, Floodplain Management, May 24, 1977 (42 FR 26951), 3 C.F.R., 1977 Comp., p. 117, as interpreted in HUD regulations at 24 C.F.R. Part 55, particularly Section 2(a) of the Order (For an explanation of the relationship between the decision-making process in 24 C.F.R. Part 55 and this part, see § 55.10.); and

Executive Order 11990, Protection of Wetlands, May 24, 1977 (42 FR 26961), 3 C.F.R., 1977 Comp., p. 121 particularly Sections 2 and 5.

COASTAL ZONE MANAGEMENT

The Coastal Zone Management Act of 1972 (16 U.S.C. § 1451, *et seq.*), as amended, particularly sections 307(c) and (d) (16 U.S.C. § 1456(c) and (d)).

SOLE SOURCE AQUIFERS

The Safe Drinking Water Act of 1974 (42 U.S.C. §§ 201, 300(f), *et seq.*, and 21 U.S.C. § 349) as amended; particularly section 1424(e)(42 U.S.C. § 300h-3(e)); and

Sole Source Aquifers (Environmental Protection Agency-40 C.F.R. part 149.).

ENDANGERED SPECIES

The Endangered Species Act of 1973 (16 U.S.C. § 1531, *et seq.*) as amended, particularly section 7 (16 U.S.C. § 1536).

WILD AND SCENIC RIVERS

The Wild and Scenic Rivers Act of 1968 (16 U.S.C. § 1271, *et seq.*) as amended, particularly sections 7(b) and (c) (16 U.S.C. § 1278(b) and (c)).

AIR QUALITY

The Clean Air Act (42 U.S.C. § 7401, *et seq.*) as amended, particularly sections 176(c) and (d) (42 U.S.C. §7506(c) and (d)).

Determining Conformity of Federal Actions to State or Federal Implementation Plans (Environmental Protection Agency-40 C.F.R. Parts 6, 51, and 93).

FARMLAND PROTECTION

Farmland Protection Policy Act of 1981 (7 U.S.C. § 4201, *et seq.*) particularly sections 1540(b) and 1541 (7 U.S.C. §§ 4201(b) and 4202); and

Farmland Protection Policy (Department of Agriculture-7 C.F.R. part 658).

HUD ENVIRONMENTAL STANDARDS

Applicable criteria and standards specified in HUD environmental regulations (24 C.F.R. Part 51)(other than the runway clear zone and clear zone notification requirement in 24 C.F.R. § 51.303(a)(3); and

HUD Notice 79-33, Policy Guidance to Address the Problems Posed by Toxic Chemicals and Radioactive Materials, September 10, 1979.

ENVIRONMENTAL JUSTICE

Executive Order 12898 of February 11, 1994—Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, (59 FR 7629), 3 C.F.R., 1994 Comp. p. 859.

SUSPENSION AND DEBARMENT

Use of debarred, suspended, or ineligible contractors or subrecipients (24 C.F.R. § 570.609);

General HUD Program Requirements; Waivers (24 C.F.R. Part 5); and

Nonprocurement Suspension and Debarment (2 C.F.R. Part 2424).

OTHER REQUIREMENTS

Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities (24 C.F.R. Part 58).

ACQUISITION / RELOCATION

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601, *et seq.*), 24 C.F.R. Part 42, and 24 C.F.R. § 570.606.

FAITH-BASED ACTIVITIES

Executive Order 13279 of December 12, 2002 - Equal Protection of the Laws for Faith-Based and Community Organizations, (67 FR 77141), as amended by Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations and HUD regulations at 24 C.F.R. 570.200(j).

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GLO Information Security Appendix

1. Definitions

“[Breach of Security](#)” means any unauthorized access of computerized data that compromises the security, confidentiality, or integrity of GLO Data that is in the possession and/or control of Subrecipient (or any entity with which Subrecipient shares GLO Data as authorized herein) including data that is encrypted if the person accessing the data has the key required to decrypt the data, or a loss of control, compromise, unauthorized disclosure or access, failure to physically secure GLO Data or when unauthorized users access PII or SPI for an unauthorized purposes. The term encompasses both suspected and confirmed incidents involving GLO Data which raise a reasonable risk of harm to the GLO or an individual. A Breach of Security occurs regardless of whether caused by a negligent or intentional act or omission on part of Subrecipient and/or aforementioned entities.

“[GLO Data](#)” means any data or information, which includes PII and/or SPI as defined below, collected, maintained, and created by the GLO, for the purpose of providing disaster assistance to an individual, that Subrecipient obtains, accesses (via records, systems, or otherwise), receives (from the GLO or on behalf of the GLO), or uses in the performance of the Contract or any documents related thereto. GLO Data does not include other information that is lawfully made available to Subrecipient through other sources.

“[Personal Identifying Information](#)” or “[PII](#)” means information that alone, or in conjunction with other information, identifies an individual as defined at Tex. Bus. & Com Code Section 521.002(a)(1).

“[Sensitive Personal Information](#)” or “[SPI](#)” means the personal information identifying an individual as defined at Tex. Bus. & Com. Code Section 521.002(a)(2).

All defined terms found in the Contract shall have the same force and effect, regardless of capitalization.

2. Security and Privacy Compliance

- 2.1. Subrecipient shall keep all GLO Data received under the Contract and any documents related thereto strictly confidential.
- 2.2. Subrecipient shall comply with all applicable federal and state privacy and data protection laws, as well as all other applicable regulations.
- 2.3. Subrecipient shall implement administrative, physical, and technical safeguards to protect GLO Data that are no less rigorous than accepted industry practices including, without limitation, the guidelines in the National Institute of Standards and Technology (“NIST”) Cybersecurity Framework Version 1.1. All such safeguards shall comply with applicable data protection and privacy laws.
- 2.4. Subrecipient will legally bind any contractor(s)/subcontractor(s) to the same requirements stated herein and obligations stipulated in the Contract and documents related thereto. Subrecipient shall ensure that the requirements stated herein are imposed on any contractor/subcontractor of Subrecipient’s subcontractor(s).

- 2.5. With the exception of contractors and subcontractors as they are addressed in Section 2.4, Subrecipient will not share GLO Data with any third parties, except as necessary for Subrecipient's performance under the Contract and upon the express written consent of the GLO's Information Security Officer or his/her authorized designee.
- 2.6. Subrecipient will ensure that initial privacy and security training, and annual training, thereafter, is completed by its employees or contractor/subcontractors that have access to GLO Data or who create, collect, use, process, store, maintain, disseminate, disclose, dispose, or otherwise handle PII and/or SPI on behalf of the GLO. Subrecipient shall maintain and, upon request, provide documentation of training completion.
- 2.7. Any GLO Data maintained or stored by Subrecipient or any contractor/subcontractor must be stored on servers or other hardware located within the physical borders of the United States and shall not be accessed outside of the United States.
- 2.8. Subrecipient shall require that all individuals allowed to access GLO Data pursuant to this Contract sign a confidentiality and non-disclosure agreement ("NDA") before being given access to GLO Data. At a minimum, the NDA shall inform all individuals of the confidential nature of the GLO Data, the security and non-disclosure requirements of this Contract, and the potential criminal penalties and civil remedies specified in federal and state laws that may result from the unauthorized disclosure of GLO Data. The NDA shall require all individuals to acknowledge that the GLO or the United States government, including the U.S. Department of Housing and Urban Development, will seek any remedy available, including all administrative, disciplinary, civil, or criminal action(s) or penalties, as appropriate, for any unauthorized disclosure of GLO Data. Subrecipient shall provide the GLO copies of any and all NDAs upon request or demand by the GLO.
- 2.9. Subrecipient shall only use GLO Data for the purposes of administering the Project(s).

3. Data Ownership

- 3.1. The GLO shall retain full ownership of all GLO Data, which includes PII and/or SPI, disclosed to Subrecipient or to which Subrecipient otherwise gains access by operation of the Contract or any agreement related thereto.
- 3.2. If, at any time during the term of the Contract or upon termination of the Contract, whichever occurs first, any part of the GLO Data, in any form, provided to Subrecipient ceases to be necessary for Subrecipient's performance under the Contract, Subrecipient shall within fourteen (14) days thereafter securely return such GLO Data to the GLO, or, at the GLO's written request, destroy, uninstall, and/or remove all copies of data in Subrecipient's possession or control and certify to the GLO that such tasks have been completed. Subrecipient shall provide certification of such destruction of GLO Data. If such return is infeasible, as mutually determined by the GLO and Subrecipient, the obligations set forth in this Attachment, with respect to GLO Data, shall survive termination of the Contract and Subrecipient shall prohibit any further use and disclosure of GLO Data.

4. Data Mining

- 4.1. Subrecipient shall not use GLO Data for unrelated commercial purposes, advertising or advertising-related services, or for any other purpose not explicitly authorized by the GLO in this Contract.
- 4.2. Subrecipient shall take all reasonable physical, technical, administrative, and procedural measures to ensure that no unauthorized use or access of GLO Data occurs.

5. Breach of Security

- 5.1. Subrecipient shall provide the GLO with the name and contact information for an employee of Subrecipient which shall serve as the GLO's primary security contact.
- 5.2. Upon Subrecipient's discovery of a Breach of Security or suspected Breach of Security, Subrecipient shall notify the GLO as soon as possible, but no later than 24 hours after discovery of the Breach of Security or suspected Breach of Security. Within 72 hours, Subrecipient shall provide to the GLO, at minimum, a written preliminary report regarding the Breach or suspected Breach to the GLO with root cause analysis including a log detailing the data affected.
- 5.3. Subrecipient shall submit the initial notification and preliminary report to the GLO Information Security Officer at informationsecurity@glo.texas.gov.
- 5.4. Subrecipient shall take all reasonable steps to immediately remedy a Breach of Security and prevent any further Breach of Security.
- 5.5. Subrecipient shall not inform any third party of any Breach of Security or suspected Breach of Security without first obtaining GLO's prior written consent unless such action is required by law or is limited to third party personnel that have a need to know for the sole purpose of containing or remediating the Breach of Security or suspected Breach of Security. However, while a third party may be informed of the Breach or suspected Breach for the sole purpose of containing or remediating it, no GLO Data shall be shared with such third party unless express written permission is obtained from the GLO in accordance with Section 2.5. Subrecipient will legally bind such third party to the same requirements stated herein and obligations stipulated in the Contract and documents related thereto as soon as practicable upon securing such third party to contain or remediate the Breach of Security or suspected Breach of Security.
- 5.6. Notwithstanding the remedies provided in the Contract, if a Breach of Security includes SPI, Subrecipient shall, at the discretion of the GLO, notify affected individuals of such Breach and provide affected individuals complimentary access to one (1) year of credit monitoring services.

6. Right to Audit

- 6.1 Upon the GLO's request and to confirm Subrecipient's compliance with this Attachment, Subrecipient grants the GLO, or a GLO-contracted vendor, permission to perform an assessment, audit, examination, investigation, or review of all controls in Subrecipient's, or Subrecipient's contractor/subcontractor's, physical and/or technical environment in relation to GLO Data. Subrecipient shall fully cooperate with such

assessment by providing access to knowledgeable personnel, physical premises, documentation, infrastructure and application software that stores, processes, or transports GLO Data. In lieu of a GLO-conducted assessment, audit, examination, investigation, or review, Subrecipient may supply, upon GLO approval, the following reports: SSAE18, ISO/ICE 27001 Certification, FedRAMP Certification, and PCI Compliance Report. Subrecipient shall ensure that this clause concerning the GLO's authority to assess, audit, examine, investigate, or review is included in any contract/subcontract that Subrecipient awards.

- 6.2 At the GLO's request, Subrecipient shall promptly and accurately complete a written information security questionnaire provided by the GLO regarding Subrecipient's business practices and information technology environment in relation to GLO Data and the GLO shall consider such information to be confidential to the extent allowed by law.



Antero Group

STATEMENT OF QUALIFICATIONS

CITY OF JERSEY VILLAGE COMPREHENSIVE PLANNING SERVICES

AUGUST 6, 2024

Prepared
exclusively for:



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024



August 6, 2024

Lorri Coody, City Secretary
City of Jersey Village, Texas
16327 Lakeview Dr.
Jersey Village, TX 77040

RE: Statement of Qualifications for City of Jersey Village Comprehensive Planning Services

Dear Lorri Coody:

Antero Group, LLC (“Antero”) is pleased to submit this statement of qualifications in response to the City of Jersey Village’s (“City”) Request for Proposals for Comprehensive Planning Services in which the City has expressed its desire to **develop and adopt a new Comprehensive Plan and Economic Development Plan under the Texas General Land Office (GLO) for the Resilient Communities Program (RCP)** (“Project”).

Antero has extensive experience managing planning, design, and grant-funded projects with municipalities in Texas and across the country. We understand the challenges rural and growing communities like Jersey Village face while ensuring that existing city services and infrastructure provide the highest quality of life for existing residents. With this in mind, our approach to partnership with cities and communities focuses on developing plans that are appropriate, protect the character of the community, and serve as policy-guiding documents for sustainable development and growth that benefits everyone.

Our team comprises American Institute of Certified Planners (AICP) professionals, TxCDBG-certified Grant Administrators, and Professional Engineers. We have augmented our team with TJKM, a certified SBE and Disadvantaged Business Enterprise (DBE) transportation engineering firm specializing in transportation and corridor studies. Furthermore, we have included ASH+LIME, a planning firm focused on place management, downtown/neighborhood revitalization and stakeholder engagement.

Most recently, we have worked with local government clients on the following projects:

- ✓ City of Bells Comprehensive Plan
- ✓ City of Bells Zoning and Subdivision Ordinance Update
- ✓ City of Pottsboro GLO-RCP Comprehensive Plan
- ✓ City of Stephenville Comprehensive Plan
- ✓ City of San Marcos Comprehensive Plan
- ✓ Gainesville Economic Development Strategic Plan and Airport Marketing
- ✓ City of Grapevine Zoning Ordinance Updates
- ✓ City of Sanger Housing Study
- ✓ City of Sanger Subdivision, Sign, and Zoning Ordinance Updates
- ✓ Grayson College Brownfields Assessment and Redevelopment Plan
- ✓ Lake Kiowa Community Master Plan
- ✓ Texoma Council of Governments Economic Resiliency: Esri StoryMap

Together, Antero, TJKM, and ASH+LIME (“*Project Team*”) possess the collective experience and local knowledge to support Jersey Village and its community throughout all phases of this Project, its implementation, and beyond. In our role as the municipal planners and engineers for multiple cities, Antero is intimately familiar with all of the various components that should be addressed within a comprehensive plan. We also recognize the importance of updating ordinances that protect the City and ensure compliance with the 88th Texas Legislative Session and understand the role of effective ordinances in planning and hazard mitigation in communities like Jersey Village where its geographical location leaves it vulnerable to certain natural disasters and flooding.

With offices in Denton and Austin, we are well-positioned to promptly respond to a wide range of needs. We are grateful for the opportunity to propose on this Project and welcome discussing any element within this SOQ or addressing any questions you may have.

For your use and review, we have included in this submission our Executive Summary, Statement of Qualifications, Federally-Funded Program Experience, Representative Projects, Project Approach, Schedule and Fee, and Appendices.

Sincerely,



Michael Schmitz
Principal

Antero Group
Phone: (940) 465-7909
Email: mschmitz@anterogroup.com

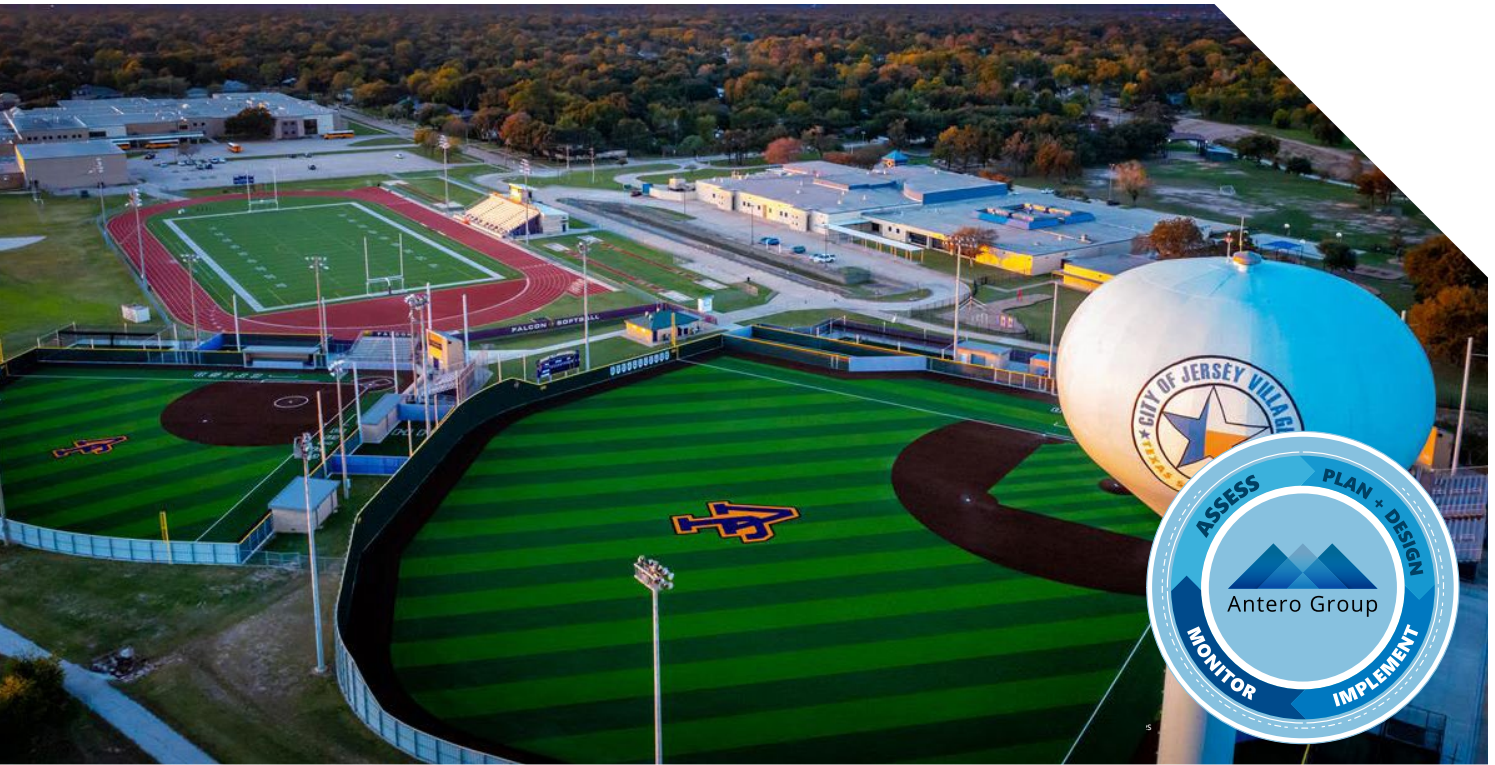


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<p>5. KEY TEAM MEMBER QUALIFICATIONS</p>	<p>6. PROJECT APPROACH</p>	<p>7. BUDGET AND FEE SCHEDULE</p>	<p>8. APPENDICES</p>



EXECUTIVE SUMMARY

Our Project Team understands the City wishes to enter into a professional services contract with a competent planning consultant for the purpose of aiding the City with the development and adoption of a Comprehensive Plan and Economic Development Plan under the GLO's Community Development Block Grant-Mitigation (CDBG-MIT) Resilient Communities Program (RCP).

This includes supporting the City with the overall planning process development including community engagement strategies, creation of the associated planning reports, and grant compliance and administration. We recognize the specific emphasis placed on developing and implementing a Comprehensive Plan and Economic Development Plan.

Our Project Team is well-positioned to support this effort, drawing from our experience in supporting similar communities with grant funding, code updates, and comprehensive planning to effectively fulfill the Project's requirements.

STATEMENT OF QUALIFICATIONS

For an overview of the primary staff members who will work on this Project, please refer to page 12.

PROJECT TEAM OVERVIEW



Antero Group, a multidisciplinary planning, engineering, and strategic consulting firm located in Denton, Texas, offers urban planning, civil

engineering design, economic development, and branding and marketing services. We maintain additional offices in Chicago, Illinois, and Denver, Colorado. Our diverse team of urban planners, designers, housing and economic development specialists, and engineers is passionate about solving complex community challenges. Antero adopts an interdisciplinary and holistic approach, consistently evaluating project feasibility and costs throughout the planning process to deliver solutions that optimize opportunities and enhance both economic well-being and quality of life.



engineering design, economic development, and branding and marketing services. We maintain additional offices in Chicago, Illinois, and Denver, Colorado. Our diverse team of urban planners, designers, housing and economic development specialists, and engineers is passionate about solving complex community challenges. Antero adopts an interdisciplinary and holistic approach, consistently evaluating project feasibility and costs throughout the planning process to deliver solutions that optimize opportunities and enhance both economic well-being and quality of life.

Antero distinguishes itself through its commitment to building authentic and collaborative partnerships with our clients. We combine our technical experience with comprehensive services that exceed typical consulting offerings, fostering long-lasting relationships through diligent planning and dedication to the communities we serve.

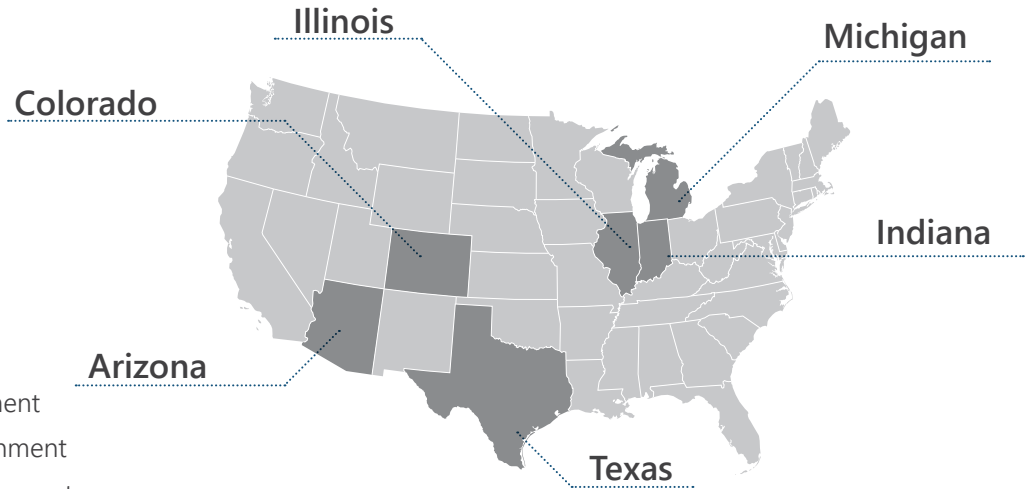
In our role as municipal planners and engineers, Antero routinely manages an array of community needs and priorities, including:

- ✓ GIS and Base Mapping;
- ✓ Housing Inventory, Analysis and Planning;
- ✓ Population Projections;
- ✓ Land Use Plans;
- ✓ Zoning Ordinance Updates;
- ✓ Infrastructure Studies and Capital Improvement Plans;
- ✓ Building Codes;
- ✓ Hazard Mitigation;
- ✓ Environmental Site Assessments;
- ✓ Infrastructure Design;
- ✓ Grant Administration;
- ✓ Grant Writing;
- ✓ Cost Estimating;
- ✓ Planning Support; and
- ✓ Branding + Marketing Services.

FEDERALLY-FUNDED AND STATE-FUNDED PROGRAM EXPERIENCE

Antero Group is a prequalified planning provider for the State of Texas, offering extensive experience with Texas Community Development Block Grant (TxCDBG) programs. Our team members previously held positions with the Texoma Council of Governments, managing TxCDBG projects and assisting communities with FEMA grants. Antero Principal, Michael Schmitz, is a Texas CDBG Certified Grant Administrator. Antero currently serves as the municipal planner and engineer for multiple communities, including the cities of Southmayd and Bells in North Texas, and also supports additional North Texas cities including Pottsboro and Collinsville with grant-funded projects.

Our extensive experience in urban planning, engineering, and land use development across diverse municipalities makes us well-suited for this Project with the City of Jersey Village. Additionally, the Project Team has successfully managed projects funded by various state and federal programs, including the Texas Community Development Block Grant previously mentioned, as well as the Texas Department of Transportation, Texas Parks and Wildlife, the Texas Division of Emergency Management, the US Economic Development Administration, the US Environmental Protection Agency, and the US Department of Agriculture.



Arizona:

- ✓ Chinle Chapter Government
- ✓ Shiprock Chapter Government
- ✓ Cameron Chapter Government

Colorado:

- ✓ Grand County
- ✓ Hot Sulphur Springs

Illinois:

- ✓ Blue Island
- ✓ Bedford Park
- ✓ Calumet Park
- ✓ Ford Heights
- ✓ Harvey
- ✓ Homer Glen
- ✓ Monee
- ✓ South Suburban Mayors and Managers Association
- ✓ University Park
- ✓ West Chicago

Indiana:

- ✓ Chesterton
- ✓ LaPorte County
- ✓ St. Joseph County

Michigan:

- ✓ Barry County
- ✓ Chikaming Township
- ✓ New Buffalo Township
- ✓ New Buffalo Area Schools
- ✓ Van Buren County
- ✓ Stevensville

Texas:

- ✓ Abernathy
- ✓ Bells
- ✓ Collinsville
- ✓ Denison
- ✓ Gainesville
- ✓ Grapevine
- ✓ Grayson College
- ✓ Pottsboro
- ✓ Sanger
- ✓ Southmayd
- ✓ Texoma Council of Governments
- ✓ Weatherford



T J K M Inc. (TJKM) founded in 1974, is a transportation planning, traffic engineering, and traffic operation firm that provides professional services throughout California, Florida, and Texas. TJKM currently staffs 40 employees with offices in Austin, Texas; Pleasanton, San Jose, Sacramento, Santa Rosa, and Fresno, California; and Tampa, Florida. Their projects range in size from short-term engagements developing meaningful traffic solutions for a wide range of transportation issues to long-term planning for new developments, communities, and transportation systems. For 50 years, more than 3,500 satisfied clients have entrusted TJKM with their critical work.

They serve a full-range of clients, including municipalities, congestion management agencies, metropolitan planning organizations, transportation agencies, private developers, other consulting firms, and attorneys. TJKM has been involved in more than 8,000 transportation projects, and averages 240 new projects each year. TJKM’s primary service categories include transportation planning, traffic operations, traffic engineering design (including PS&E), corridor studies, intelligent transportation systems (ITS), traffic safety, and multimodal studies. Their motivation comes from satisfying clients’ objectives and improving communities. TJKM has a strong roster of both public and private sector clients and continually builds upon this base.

TJKM serves both public and private clients focused originally throughout Northern and Central California. Their experience and clientele have broadened to now include Southern California, Texas, and Florida. TJKM engineers have the reputation of experience and practicality in part because many of them have also worked on the public side of the desk for years as municipal engineers, developing superior skills in collaborating with the public and city councils, all while crafting excellent relationships.

TJKM is a certified disadvantaged business enterprise (DBE) (#20151874) in the State of Texas.



ASH+LIME is an award-winning firm which uses a more localized, adaptive, and resourceful planning process to help communities create thriving, engagement, healthy, and resilient places. Its approach philosophy is based on proven and achievable methods to support places where people thrive and economic growth flourishes. Starting with our authentic appreciation of place, we utilize local resources and engage those who know their environment best to develop a respectful, comprehensive, and implementable plan. We simultaneously increase buy-in and empower the community through our unique analysis, activation, and actualization process to increase support and create a tangible return-in-investment.

SERVICES

ASH+LIME has worked in dozens of places in Texas, including rural, small town, suburban, and big city contexts. No matter the challenge or the location, we plan and design integrated and actionable solutions. Services include:

- ✓ Downtown Planning
- ✓ Economic Development
- ✓ Developer Consultation
- ✓ Public Engagement
- ✓ Small Business Support
- ✓ Crime Prevention through Environmental Design (CPTED)



REPRESENTATIVE PROJECTS

As mentioned, our Project Team has significant experience assisting public and private clients with planning, design engineering, and construction administration of infrastructure projects throughout North Texas and the country, including state- and federally-funded activities.

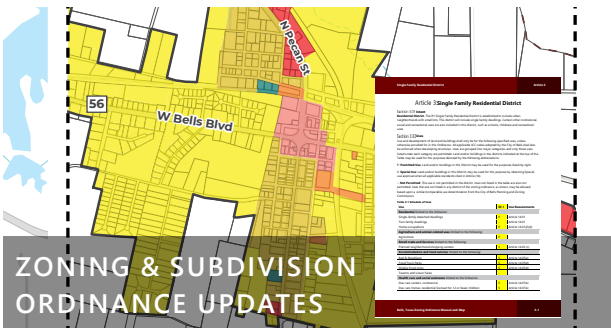
This extensive experience translates into successful project outcomes for our clients. To showcase the depth and breadth of our work, we have included a selection of representative projects on the following pages.

We believe these examples will provide a compelling picture of our qualifications and commitment to delivering successfully outcomes for this Project.

CITY OF BELLS
Bells, Texas



Antero worked with the City of Bells to develop and implement its Comprehensive Plan. The City has been experiencing increased interest from the development community while simultaneously working to address lingering legacy infrastructure challenges typical of other growing rural areas. This new plan outlines goals and objectives to manage population growth, community health and safety, economic development, land use, transportation, and public utilities. Additionally, it assesses existing conditions and identifies implementation strategies to prioritize community growth in line with the comprehensive plan, including capital improvement programming, planning and zoning techniques, and zoning ordinance recommendations.



The City of Bells selected Antero to develop zoning ordinance recommendations and update the regulatory document. This initiative was designed to aid the City in effectively managing various aspects of its development, including population growth, economic development, land use, transportation, and other related matters.

CITY OF POTTSBORO
Pottsboro, Texas



Antero was recently selected by the City of Pottsboro to assist the city with preparing and submitting a Resilient Communities Program grant application through the Texas General Land Office. The grant application has been fully awarded and the city will utilize the funds for the development of a comprehensive plan facilitated by Antero Group.

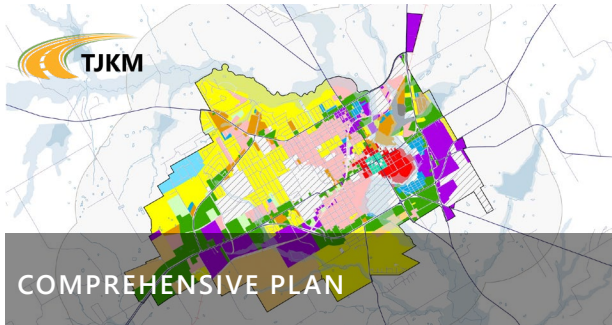
CITY OF GAINESVILLE
Gainesville, Texas



Antero was recently selected by the City of Gainesville to develop a suite of plans including a Comprehensive Plan, Downtown Master Plan, and Parks & Trails Master Plan. This project will involve extensive community engagement, in-depth analysis of existing conditions, fiscal impact assessment considering development and maintenance costs alongside property and sales tax generation, and the creation of a detailed implementation plan with clear timelines, success metrics, and funding strategies to address Gainesville's infrastructure needs for sustainable growth and community enrichment.

CITY OF STEPHENVILLE

Stephenville, Texas



TJKM was selected to help carry out the Comprehensive Plan and Thoroughfare Plan Update for the City of Stephenville, TX. The project tasks encompasses envisioning and establishing goals, formulating guiding principles, and creating Plan Elements in areas such as Land Use, Transportation, Parks/Open Space, and other elements. The team is spearheading a focused public outreach campaign in order to foster and advocate for extensive and significant public feedback.

CITY OF SAN MARCOS

San Marcos, Texas



TJKM was selected to assist with the Comprehensive Plan Update for the City of San Marcos. Project tasks include visioning and goal setting, developing guiding principles, and creating Plan Elements for Land Use, Transportation, Environment and Resource Protection, Parks/Open Space, and more. The team is leading a targeted public outreach campaign to engage difficult-to-reach constituents and promote broad, meaningful input. The campaign includes visioning sessions, stakeholder interviews and focus groups, virtual open houses, and online surveys.

LAKE KIOWA

Lake Kiowa, Texas



The Lake Kiowa Property Owners Association engaged Antero to evaluate existing amenities within the Lake Kiowa community, identify proposed additional amenities, and make recommendations for implementing the Plan. With a 20-year outlook, this Plan will be used to measure success for the community and support the decision-making process. Essentially, this Plan provides a vision for Lake Kiowa's future, defines the path ahead, and offers a detailed, step-by-step guide on how to get realize that vision.

CITY OF COLLINSVILLE

Collinsville, Texas



Antero was recently chosen by the City of Collinsville with pre- and post-award planning and engineering services for mitigation construction projects funded by FEMA through TDEM or TWDB, including assistance with preliminary engineering and specifications, cost estimating, final benefit cost analysis, comprehensive engineering study, bid packet preparation, and field testing and inspections.

CITY OF WHITEWRIGHT
Whitewright, Texas



Antero was chosen to establish a redevelopment plan for the City of Whitewright, securing a U.S. EPA Brownfields Planning Grant to address blighted properties. The plan analyzed factors like infrastructure, site cleanup, transportation, and market conditions, with extensive community outreach.

CITY OF CEDAR HILL
Cedar Hill, Texas



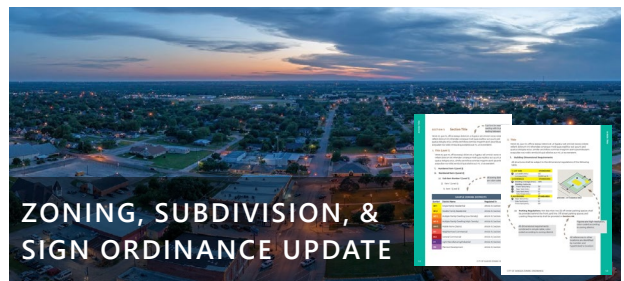
TJKM served on the team selected by City of Cedar Hill to assist in the development of an Economic Development Strategic Plan which was intended to find impediments for Business Retention/Expansion, Small Business Development/Entrepreneurship, Redevelopment Opportunities, and blight mitigation. The plan serves as a road map for the future economic development of Cedar Hill.

GRAYSON COLLEGE
Denison, Texas



In early 2020, Grayson College received multipurpose funding from the U.S. Environmental Protection Agency for the Grayson College West Extension Project, involving the assessment and reuse of structures previously used by the nearby North Texas Regional Airport. Antero was selected to oversee award administration, manage procurement, facilitate community engagement, compile a market analysis, create a Revitalization and Reuse and Resource Roadmap, and oversee environmental site assessment and remediation activities.

CITY OF SANGER
Sanger, Texas



Antero was selected to update the City of Sanger's zoning, subdivision, and sign ordinances following the adoption of its Comprehensive Plan, incorporating new laws from the 88th legislative session. The project involved assessing existing ordinances, conducting stakeholder and public meetings and surveys, drafting updates, legal review, producing a final document with updated illustrations, and staff training.

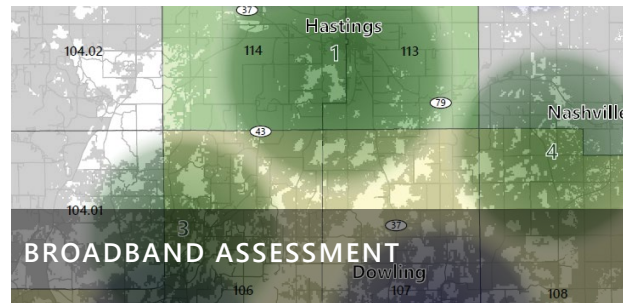


Working with the City of Sanger, Antero has coordinated the completion of a housing study to develop a holistic understanding of existing housing typologies, housing availability, and anticipated future needs in response to the City’s growth. Current market trends were analyzed, including population and infrastructure, to establish and support future goals and policies.

BARRY COUNTY
Barry County, Michigan



After receiving funding from the United States Department of Agriculture through a Rural Business Development Grant, Barry County, Michigan, selected Antero to assist it with establishing a county-wide economic development strategy that specifically focused on downtown corridors in the rural communities of Nashville, Delton, and Woodland. Through stakeholder engagement, data collection, labor and market analysis, Antero developed a strategy to diversify the economies of the local communities for sustainable growth, as well as an implementation matrix to support achieving the overarching objectives of Barry County.



Barry County selected Antero to coordinate with key stakeholders to align and advance regional priorities for broadband expansion through updated map development and analysis. Antero facilitated community engagement and stakeholder workshops, coordinated with broadband providers, and conducted a comprehensive assessment of accessibility gaps and barriers through surveys. Additionally, Antero provided recommendations to strengthen the county’s application for a National Telecommunications and Information Administration (NTIA) grant submission.

TEXOMA COUNCIL OF GOVERNMENTS
Sherman, Texas



During their tenure at TCOG, colleagues at Antero successfully completed the 2017-2022 Comprehensive Economic Development Strategy (CEDS), a mandated planning and mitigation document required by the Economic Development Administration for Economic Development Districts such as TCOG. This CEDS was developed through a robust, locally-based, and regionally driven economic development planning process, overseen by a committee of stakeholders from the Texoma region.

VILLAGE OF UNIVERSITY PARK
University Park, Illinois



Antero developed a five-year plan focused on identifying and detailing necessary capital improvement projects and programs for the Village of University Park. The Plan equipped Village leaders, staff, and other partners with data-driven insights to facilitate informed decisions concerning the prioritization, phasing, and implementation of high-priority capital improvements. This document was designed to function in conjunction with the One Village: Strategic Plan and synergize the benefits of both documents, thereby optimizing the Village’s development and growth initiatives.

CITY OF DESOTO
DeSoto, Texas



ASH+LIME served on a team to develop a business incubation space in a formerly vacant primary anchor of DeSoto, Texas after identifying the opportunity to create an entrepreneurial center and community gathering place. ASH+LIME redesigned the parking lot to support truck- and trailer-based vendors, wrote the zoning amendments, programmed activities, and guided public outreach exercises for this award-winning project.

NAVAJO NATION
Cameron, Arizona



In 2022, Antero completed a master plan for the Cameron Chapter on the Navajo Nation. This area includes a major gateway to the Grand Canyon National Park and incorporated important economic and community development aspects to capitalize on tourism activity in the area. Housing, utilities, transportation, and land use were also elements of this comprehensive planning process. This project was completed and approved by the Navajo Nation as a guiding document for the Chapter and region.

NEW BUFFALO AREA SCHOOLS
New Buffalo, Michigan



Antero closely collaborated with the school district to develop attainable housing alternatives in New Buffalo, Michigan. Our team conducted a thorough site analysis, extensive stakeholder engagement, market analysis, and developed a housing program which identified the number of units needed and assessed their feasibility within the community. The team is actively working on advancing a public-private partnership with the school system to develop attainable housing on school-owned property.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

INDIANA ENTERPRISE CENTER New Carlisle, Illinois



Antero supported the master planning of a 7,200-acre development for a future industrial park. This effort included environmental and infrastructure assessments, extensive public community engagement and outreach, as well as GIS support, resulting in a comprehensive report outlining existing conditions and plans for future sustainable development. This plan was instrumental in General Motors and Samsung SDI’s choice to invest \$4.4 billion in a 680-acre, 3.5 million-square-foot facility, which is expected to employ 1,900 individuals.



Antero extended its involvement with the Indiana Enterprise Center by developing comprehensive guidelines for the core development area within the 7,200-acre industrial park master plan. These guidelines effectively govern various aspects of development, including building design, orientation, and setbacks; connectivity; external lighting; night sky preservation; fencing; landscaping; parking management; placemaking strategies; wayfinding and signage; storage areas; and stormwater and waste management.

REFERENCES

The references below are representative of relevant project work. Additional references for various projects can be provided on request.

City of Bells, Texas

Beth Woodson, *City Administrator (Retired)*
(903) 267-4981

Denison Development Alliance

Tony Kaai, *CEcD, President*
(903) 464-0883
tkaai@denisontx.org

Texoma Council of Governments

Eric Bridges, *Executive Director*
(903) 813-3512
ebridges@texoma.cog.tx.us

City of Sanger, Texas

Ramie Hammonds
Development Services Director
(940) 458-2059
rhammonds@sangertexas.org

Gainesville Economic Development Corporation

William Myers, *CEcD, President*
(940) 665-5241
william@gainesvilletxedc.org

Navajo Nation

Arval McCabe, *Director of Tourism (Retired)*
(505) 930-0911
arvalmccabe@yahoo.com



KEY TEAM MEMBER QUALIFICATIONS

Our interdisciplinary Project Team has the technical expertise combined with community planning and facilitation, as well as local knowledge and capacity necessary to provide the services required for this Project. A description of key personnel is below and full resumes are included in **Appendix A**.



**Eric Neagu, P.E.,
LEED AP, AICP**
Founding Principal

Mr. Neagu’s 22 years of experience spans public, private and institutional clients. With a background including civil engineering, urban planning, and economic development. Mr. Neagu has a holistic approach to solving client engineering, permitting, and construction needs. Mr. Neagu’s relevant project experience includes City of Bells 2021-2022 TxCDBG Project; Bells Texas Municipal Engineer; Michigan City Sewer Extension; Denison Development Alliance Industrial Reuse Plan; Whitewright Texas Downtown Development Visioning and Strategy; Anthem Master Infrastructure Plan; Indiana Enterprise Center Master Infrastructure Plan; and more. Mr. Neagu has degrees from Purdue University, the University of Chicago, and certifications from Universita Bucconi and the American Planning Association.



Michael Schmitz
Principal

Mr. Schmitz brings 15 years of experience, including substantial tenure with the Texoma Council of Governments. Specializing in collaborative planning tools, Mr. Schmitz has a track record of developing innovative, community-driven solutions. As a certified Texas Community Development Block Grant Administrator, he has played a key role in planning grant administration for various Texoma communities. His diverse portfolio encompasses municipal and county-wide capital improvement projects, including the City of Pottsboro Comprehensive Plan; City of Sanger Zoning, Subdivision, and Sign Ordinance Update; City of Bells Zoning Ordinance; Village of Calumet Park Zoning Ordinance; City of Southmayd Planning & Zoning Online GIS Map; North Texas Logistics Park Master Plan & Development Guidelines; Indiana Enterprise Center Development Guidelines & Master Infrastructure Plan; City of Bells Planner; City of Bells Infrastructure Planning including the planning and design of various infrastructure projects; and others. He holds degrees from the University of North Texas and certifications from the University of North Texas Center for Spatial Analysis and Mapping and the Texas Department of Agriculture.



Molly Delaney
Planner

Molly Delaney, Planner, brings experience in community engagement, economic development, and spatial design to the firm. She holds a Master of Urban Planning and Policy from the University of Illinois Chicago and a B.A. from The Ohio State University. Molly is passionate about creating sustainable and equitable communities through innovative design and thoughtful collaboration.



Tallulah Tshisau
Staff Engineer

Ms. Tshisau is a staff engineer and brings a solid educational foundation to her role and in order to contribute to the success of diverse projects. Her experience spans both office and field work, showcasing versatility in her skill set. Her dedication to professional growth drives her to continually seek opportunities to enhance her knowledge in civil engineering. She holds a Bachelor of Science in Civil Engineering from Texas Tech University.



Kalvin Eddleman
Planner

Mr. Calvin Eddleman serves as a Planner at Antero Group and leverages data-driven solutions for modern and sustainable planning. With an education background in urban planning and policy, geographic information systems, and geography, Calvin utilizes his research experience to craft effective planning strategies. Committed to the expansion of his knowledge and skillset, Mr. Eddleman continues to stay current on advancements in technology, strategies, and best practices. Mr. Eddleman holds a bachelor degree in Urban Planning and Policy with a minor in Geography from the University of North Texas.



Mariana Madison, P.E.
Senior Project Engineer

Ms. Madison is a professional engineer and brings experience in site development, planning, and design to Antero Group. She has contributed to a variety of projects including mixed-use developments, student housing, commercial, industrial, and single-family residential subdivisions. Using her skills with site design, grading and drainage, stormwater management design, and utility design, she has helped projects go from the conceptual and planning stages all the way through to construction. Ms. Madison holds a B.S. in Civil Engineering from the University of Georgia and is interested in using her skills to create meaningful, sustainable, and equitable communities.



Sean Norton
Planner

Mr. Norton is a planner and creative specialist who has an extensive background spanning over 15 years in both public and private sectors, having served as a public information and media manager for a council of governments. With an eye for design, Sean is able to distill and illustrate complex data in easily digestible formats. He possesses the hands-on experience that uniquely qualifies him for a diverse range of projects involving public engagement, strategic planning, regional development, organization support, and technical applications.

TJKM



Nayan Amin, TE
TJKM Principal-In-Charge

Mr. Amin has 34 years of both public and private sector experience in the areas of transportation planning, traffic impact studies, transportation management plans, construction scheduling, construction area signs, signing and striping, traffic signal coordination, traffic operations, transit priority, traffic signal systems, freeway and arterial management studies, intelligent transportation systems planning, and design and construction oversight. He specializes in macro and microscopic model development and application for analysis of impacts across all modes of transportation. His projects include planning, design, and providing construction oversight on projects to enhance operations and safety for all modes of transportation. Studies also include multimodal operations, light-rail, bus rapid transit, pedestrian, bicyclists and traffic safety and operations.



Aldo Fritz, AICP
Director

Aldo Fritz, AICP, is as a Director with TJKM. Mr. Fritz has 19 years of professional experience in the redevelopment of local and regional centers along with the revitalization of economically distressed neighborhoods. His roles on projects consist of providing guidance in the creation and implementation of concise measurable objectives that can allow for the implementation of wide scale redevelopment. He focuses on creating a roadmap with an emphasis on fostering economic and cultural vitality whether on a regional, city, neighborhood, or downtown scale. He has extensive experience on the redevelopment of catalytic projects through master planning and strategic land acquisition. Relevant projects include Stephenville Comprehensive Plan and Thoroughfare Plan Update; San Marcos Comprehensive Plan Update; Downtown Arlington Master Plan Update; Desoto Trails Update and Cedar Hill Economic Development Strategic Plan. Mr. Fritz holds degrees from the University of Texas at Arlington, Florida Atlantic University, and certifications from the American Institute of Certified Planners.



Mark Doty
Senior Transportation Planner

With over 18 years of experience in both the private and public sector, Mark Doty is an accomplished senior-level planner and project manager with broad stakeholder, community and government relation expertise, team leadership, strategic development and media outreach experience. Among the many initiatives and projects Mark has worked on include monthly commission and board meetings, stakeholder and other community outreach, parking management, wayfinding signage, impact fee studies, downtown place making, economic development fund review and administration, historic designation, and code writing and review. Mr. Doty holds a B.A. in Architecture from Texas Tech University.

ASH+LIME



Rik Adamski
ASH+LIME
Principal

Rik Adamski, President of ASH+LIME, focuses his work on neighborhood planning, adaptive reuse in cities and suburbs, placemaking, parking management, and active community engagement. Two of his specific areas of focus are Third Places—places that are a “Home away from Home” for locals—and activation of vacant and underutilized storefronts. Projects he has led include popup retail and public spaces, public safety planing, strip mall retrofit projects, vacant lot infill, and zoning/regulatory consultation. He is the previous President of the CNU North Texas board and a member of the Strong Towns Founding Circle. Mr. Adamski holds a degree in Sociology from the University of Cincinnati and a Masters in Urban Planning and Policy from the University of Illinois at Chicago.

PROJECT APPROACH

Jersey Village’s 2020 Comprehensive Plan Update is quite thorough, particularly for a community of its size. In addition, the City’s annual reports have reflected tangible progress towards each goal set. There are, however, still opportunities which can be leveraged.

These opportunities allow for incorporating an approach that creates high-quality, unique places to serve the community. We have developed a customized project approach and approximate timeline for developing a comprehensive plan and economic development plan for the City of Jersey Village to adopt and implement that effectively identifies local hazard risks in alignment with the Hazard Mitigation Plan. We also understand the regulatory requirements that comprehensive plans must meet in the State of Texas and we will ensure the plan is compliant with [Title 7, Section 213 of the Texas Local Government Code](#).

Phase 1 PROJECT MANAGEMENT

Antero will manage this Project and coordinate efforts between the Client, stakeholders, and community to establish a vision, goals, and ensure the Project runs smoothly with regular deliverables issued throughout the Project duration.

Task 1.1: Project Kickoff Meeting. The Project Team will lead an all-team kickoff meeting during which we will review the Project scope, schedule, and anticipated deliverables outlined in the grant submission. We will also establish communication protocols, set up a data-sharing platform, refine the meeting schedule, and compile a list of stakeholder group members. If desired, we will conduct monthly calls with the City to discuss status, provide appropriate updates, and evaluate the Project schedule.

Upon Contract Award

Timeline

Month 1

Task 1.2: Advisory Committee. The Project Team will establish an overarching committee to guide the work of the Project Team. Up to six (6) Advisory Committee meetings will be held throughout the duration of the Project to build consensus for the proposed plan. As the City has an established Comprehensive Plan Update Committee, we recommend its members comprise the Project Advisory Committee. These members include:

Timeline

Thru Project Duration

- | | | |
|-------------------|-------------------|----------------|
| ✓ Geoff Butler | ✓ Nestor Mena | ✓ Ryan Trostad |
| ✓ Tom Eustace | ✓ Eric Henao | ✓ Steven Gill |
| ✓ Lynne Singleton | ✓ David L. Lock | |
| ✓ Joseph J. Paul | ✓ Gregory J. Nash | |

DELIVERABLES: Meeting Materials & Minutes

Phase
2

COMMUNITY & STAKEHOLDER ENGAGEMENT

As laid out in the RFP, Goal Setting and Visioning will be a key part of this process, and will include workshops to establish goals, values, and a shared vision. It will be essential to establish a strong vision and mission statement early in the process to set the tone for refining goals and objectives as needed. One key will be to ensure that the engagement process extends beyond the Advisory Committee. As part of our planning process, we will work with the City to identify stakeholder groups that have traditionally been underserved in the process and work to find other methods for broad community engagement.

In addition to setting goals, vision, and values, we will work to assess the overall entrepreneurial opportunities, the community desires for amenities, the volunteer capacity, and the overall enthusiasm for active spaces and placemaking to inform our recommendations for business incubation and activation of public spaces.

Task 2.1: Stakeholder Workshop. The Project Team will hold a Stakeholder Workshop with key stakeholders identified from the Project Kickoff meeting. This workshop will provide an opportunity for in-depth discussions with small groups of representatives.

Timeline
Months 2 thru 16

Task 2.2: Project Website and Social Media. The Project Team will create a Project website that provides regular updates on the Project’s progress, opportunities for input through workshops or surveys, and a platform for collecting questions and comments. All website content will have translation options and comply with ADA accessibility guidelines to ensure inclusivity. Additionally, Antero will support the development of social media content to inform stakeholders about feedback opportunities, promote the Project website, and communicate workshop details. While we are open to creating separate social media accounts specifically for the Project, our experience has shown that posting through existing municipal channels yields the best results by increasing credibility and maximizing reach.

Timeline
Months 2 thru 16

Task 2.3: Public Meetings. Antero proposes holding three (3) public meetings—including a Visioning and Goals Workshop—to enhance the community engagement process. These meetings provide opportunities for all stakeholders to convene, provide feedback, and communicate with residents. Antero will present informative, dynamic, and engaging public meetings with interactive sessions, where appropriate, to allow the public to provide feedback.

Timeline
Months 4, 9, & 16

These interactive sessions may include surveys and polls, post-it note workshops, image preference surveys, and question-and-answer forums.

✓ **Meeting #1:** Existing Conditions & Visioning and Goals Workshop

✓ **Meeting #2:** Future Land Use Map and Alternatives

✓ **Meeting #3:** Final Comprehensive Plan Presentation

Task 2.4: Community Input Survey. Antero will conduct a community survey after the initial Public Meeting—distributed electronically and hard copy—to collect information and input on key goals and objectives. The results will inform priorities for the Comprehensive Plan presented at the final Public Meeting.

DELIVERABLES: Stakeholder Interviews, Meeting Summaries, Draft Vision Statement with Accompanying Goals, Survey Distribution Kit, Survey Results, Social Media Content, Project Website

Task 3.1: Existing Conditions Analysis Report. The Existing Conditions Analysis will review all available and collected data to provide a valuable baseline to manage growth and maintain the persona of Jersey Village. This report will summarize the results of our analysis, including the following existing features:

Timeline
Months
3 thru 7

- ✓ Land Use and Developable Land Area
- ✓ Utilities and Infrastructure
- ✓ Roads, Transportation, and Mobility
- ✓ Parks and Open Space
- ✓ Economic Strength
- ✓ Community Character
- ✓ Housing
- ✓ Environmental Conditions and Hazards
- ✓ Plans, Ordinances, and Policies

Task 3.2: Space Activation and Placemaking. The City has expressed a keen interest in supporting gathering spaces for people. While parks are a part of this, there are also likely opportunities to share other spaces in ways that support both local commerce and flexible use.



As the City does not have a traditional downtown, the best untapped placemaking opportunities will likely lie in strip shopping centers, both in reimagining vacant or underutilized buildings and in activating parking lots. This will support the City's goal to highlight the City's image as a special community by enhancing the visual character of the City's commercial areas and community entrances. The reduced parking requirements may showcase opportunities for use of space in this manner.

As part of this task, we will:

- ✓ Identify 3-5 potentially feasible properties for creative placemaking and activation based on building size, land area, infrastructure, and ownership structure;
- ✓ Make broad, site-specific recommendations for creative redesign and programming; and
- ✓ Identify potential grant funding to support these efforts.

Task 3.3: Small Business Support and Business Incubation/Acceleration. Economic Development is a key part of this Comprehensive Plan. Without a Type A nor a Type B EDC, the City is limited on the amount of funding automatically available for economic development, but leaves the City with more flexibility with the tools it employs. We understand the residents overwhelmingly want focus on restaurants/services/entertainment and retail development. We will interview entities such as the University of Houston Texas Gulf Coast Small Business Development Center (SBDC), the Cy-Fair Houston Chamber of Commerce, and the Greater Houston Partnership to better understand the needs and opportunities. Additionally, we will work with the City's Community Development Manager to analyze the annual retail leakage report to identify opportunities to better support local businesses and recommend policies for business incubation, coworking, one-on-one coaching, centralized City resources, and other methods of local business support.

DELIVERABLES: Existing Conditions Analysis Report; Placemaking Recommendations Memorandum

Phase
4

PRELIMINARY DRAFT OF COMPREHENSIVE PLAN

Task 4.1: Draft Outline. The Project Team will draft the Comprehensive Plan once Tasks in Phase 3 are completed and upon appropriate advancement of Phase 2. We will develop a structure and outline, presenting information in a logical order within the plan and submit to the City for review and comment.

Timeline
Months 6 thru 12

Task 4.2: Draft Development. The Project Team will establish an iterative process in developing the content for the full draft of each separate plan in Microsoft Word. Through this process, we will review key milestone document deliverables which align with the plan structure identified in Task 4.1 with the City staff.

Task 4.3: Plan Layout and Design. Once a full draft has been developed, our creative specialists will begin designing a layout that aligns with the City's brand guidelines, as well as developing graphics and figures, where appropriate, to illustrate key points in an easy-to-interpret fashion. Revisions, as needed, will be completed before producing the final plans.

DELIVERABLES: Draft Plan

Phase
5

IMPLEMENTATION STRATEGIES

Implementation strategies are required to put the proposed plan into action. Antero will create an implementation matrix with short- and long-term recommendations to achieve the desired vision. This matrix will form an emphasis on creating action projects to be completed immediately which create momentum toward community goals in achieving the City's vision.

Timeline
Months 9 thru 12

This matrix will also identify organizations to partner with as part of the Implementation Strategy and will include:

- ✓ Target initiatives
- ✓ Identification of Responsible Parties for Implementation
- ✓ Success Metrics
- ✓ Initiative Prioritization
- ✓ Level of Investment
- ✓ Time Frame

DELIVERABLES: Implementation Matrix

Phase
6

PLAN DEVELOPMENT AND ADOPTION

With an approved final Comprehensive Plan, Antero will develop policies and guidelines to achieve the vision. These policies will be refined and modified to ensure they are straightforward for administration and provide clear direction for future development.

Timeline
Months 12 thru 16

Communication and feedback will be essential from City officials, Advisory Committee members, and Stakeholders. The Comprehensive Plan will then be presented during a public hearing for final adoption by the City Council.

DELIVERABLES: Final Comprehensive Plan

Phase
7

PLAN MAINTENANCE AND UPDATES

The Project Team understands that new development, infrastructure, and additional priorities will arise after the Plan is adopted. As such, this Plan best serves the Jersey Village community as a living document to be reviewed annually. The Project Team proposes conducting annual one-day staff and stakeholder workshops over the next five-year period to evaluate the Plan's implementation success and metrics, ensuring that necessary updates are made annually.

Timeline
**Annual
for 5
years**

DELIVERABLES: Annual Workshop Meetings, Annual Plan Addenda (if needed)

BUDGET AND FEE SCHEDULE

We anticipate completion of the Project approximately sixteen (16) months after grant award.

For budgeting purposes, we anticipate completion of the Scope of Work for a Lump Sum fee not to exceed **\$135,000** as shown in the Cost Estimate below. This cost estimate covers all anticipated costs except printing, which is cost + 15%. There will be no additional reimbursable expenses outside of the printing costs. We will work accordingly with the City where applicable to ensure costs and Scope of Work align with what is most valuable to the City.

TASKS, TIMELINE, AND DELIVERABLES

Project Management	Through Project Completion	\$	12,150.00
Community Engagement & Stakeholder Coordination	Months 2-16	\$	28,190.00
Community Assessment	Months 3-7	\$	33,750.00
Preliminary Draft of Comprehensive Plan	Months 6-12	\$	15,875.00
Implementation Strategies	Months 7-12	\$	15,875.00
Plan Development, Presentation, and Adoption	Months 12-16	\$	29,160.00
<i>Plan Maintenance and Updates</i>	<i>Annually for 5 Years (Post-Adoption)</i>	\$	<i>0.00</i>
TOTAL		\$	135,000.00

ADDITIONAL INFORMATION

We have included our firm's Registrations and Certifications below:

REGISTRATIONS

Antero Group has extensive experience in managing municipal projects from the planning phase to post-construction inspection. Antero Group is registered in the State of Texas, and in good standing as a professional engineer per the Texas Engineering Practice Act. Antero Group has managed and secured funding for federally funded projects and completed projects in Dallas-Ft. Worth and throughout the country. Antero Group has a Unique Entity ID registered with the System for Award Management (SAM) and is not debarred or suspended from the Excluded Parties List System (EPLS) of Sam.gov.

CERTIFICATIONS

Antero Group is registered to practice in the State of Texas and Principal Eric Neagu is licensed by the Texas Board of Professional Engineers, PE#129982. Antero staff planners assisting in the project are also TxCDBG Certified Grant Administrators and American Institute of Certified Planners (AICP) certified.

CONCLUSION

We appreciate the opportunity to submit our qualifications for this Project. We are willing to answer any questions the evaluation team may have regarding any element of our submission.

We have included the following appendices for the City's use and reference:

- ✓ Project Team Resumes
- ✓ Certificate of Insurance
- ✓ System for Award Management
- ✓ Conflict of Interest Questionnaire
- ✓ Certificate Regarding Lobbying
- ✓ Form 1295



**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: H6

AGENDA SUBJECT: Conduct a public hearing regarding amendments to Chapter 14 and Chapter 30 of the City of Jersey Village Code of Ordinances to incorporate the 2024 International Code Council set of Codes, including the 2024 International Fire Code, and incorporating the 2023 National Electrical Code.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** August 15, 2024

BACKGROUND INFORMATION:

Items H7 and H8 on this agenda seeks Council’s consideration to amend the City’s Code of Ordinances at Chapters 14 and 30 in order to incorporate the 2024 International Code Council set of Codes, the 2024 International Fire Code, and the 2023 National Electrical Code.

Before City Council can act on these amendments, the Local Government Code requires that City Council hold a public hearing on the amendments before adopting same. Additionally, it is requirement that the amendments be by City Ordinance.

No special posting requirements are required for a public hearing notice other than the 72 hour agenda posting, which has been met.

RECOMMENDED ACTION:

MOTION: Conduct a public hearing regarding amendments to Chapter 14 and Chapter 30 of the City of Jersey Village Code of Ordinances to incorporate the 2024 International Code Council set of Codes, including the 2024 International Fire Code, and incorporating the 2023 National Electrical Code.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

MAYOR OR MAYOR PRO tem

Script for Public Hearing on August 19, 2024

Announce the Item on the Council Agenda - then:

I now call to order this public hearing at ____ p.m. Everyone desiring to speak should complete a public hearing comment card and present the card to the City Secretary. Each speaker will be given 5 minutes to present information regarding amendments to Chapter 14 and Chapter 30 of the City of Jersey Village Code of Ordinances to incorporate the 2024 International Code Council set of Codes, including the 2024 International Fire Code, and incorporating the 2023 National Electrical Code.

(Call the first person signing up to speak).

(After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)

There being no one (else) desiring to speak, I now close this public hearing regarding amendments to Chapter 14 and Chapter 30 of the City of Jersey Village Code of Ordinances to incorporate the 2024 International Code Council set of Codes, including the 2024 International Fire Code, and incorporating the 2023 National Electrical Code at ____ p.m.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: H7

AGENDA SUBJECT: Consider Ordinance 2024-26, amending Chapter 30 “Fire Prevention and Protection” of the Code of Ordinances of the City at Sections 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, and 30-155 to adopt the International Code Council 2024 Edition of the International Fire Code and to provide for minor grammatical amendments; providing for repeal; providing for severability; and, providing an effective date.

Department/Prepared By: Miesha Johnson, Community Development Manager

Date Submitted: August 15, 2024

EXHIBITS: Ordinance 2024-26

BACKGROUND INFORMATION:

The Building Board of Adjustment and Appeals has previously met on August 7, 2024, to discuss amendments to the Code of Ordinances of the City at Sections 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, and 30-155 to adopt the International Code Council 2024 Edition of the International Fire Code and to provide for minor grammatical amendments.

After duly considering all the information before it, the Building Board of Adjustment and Appeals recommended in its report to Council on August 7, 2024, that:

The City of Jersey Village Code of Ordinances be amended at Chapter 30, Sections 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, and 30-155 to adopt the International Code Council 2024 Edition of the International Fire Code and to provide for minor grammatical amendments.

This item is to consider adopting the changes to the Code of Ordinances recommended by the Building Board of Adjustment and Appeals. The Ordinance attached to this item outlines the recommended changes.

RECOMMENDED CITY COUNCIL ACTION:

MOTION: To approve Ordinance 2024-26, amending Chapter 30 “Fire Prevention and Protection” of the Code of Ordinances of the City at Sections 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, and 30-155 to adopt the International Code Council 2024 Edition of the International Fire Code and to provide for minor grammatical amendments; providing for repeal; providing for severability; and, providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

ORDINANCE NO. 2024-26

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS (THE “CITY”) AMENDING CHAPTER 30 “FIRE PREVENTION AND PROTECTION” OF THE CODE OF ORDINANCES OF THE CITY AT SECTIONS 30-2, 30-36, 30-37, 30-111, 30-112, 30-113, AND 30-155 TO ADOPT THE INTERNATIONAL CODE COUNCIL 2024 EDITION OF THE INTERNATIONAL FIRE CODE AND TO PROVIDE FOR MINOR GRAMMATICAL AMENDMENTS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council (the “Council”) of the City of Jersey Village, Texas (the “City”), in order to protect the public health, safety, and welfare of its citizens, requires the adoption and enforcement of certain fire codes governing construction, mechanical equipment, plumbing, and electrical work for buildings and residences within the City; and,

WHEREAS, through this Ordinance, the Council wishes to amend the City’s Code of Ordinances (the “Code”) to provide updates to certain fire regulations, with the proposed changes to the Code being attached this Ordinance as “Exhibit A”; and **NOW THEREFORE**:

THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE HEREBY ORDAINS:

SECTION 1. THAT the Recitals and Exhibits to this Ordinance are found to be true and correct and are adopted and incorporated herein for all intents and purposes.

SECTION 2. THAT Section 30-2(a) of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“(a) *Collection of fees.*

(1) The chief of the city fire department, or his designee, shall collect all fees and costs for fire prevention services and for other public safety and emergency responses rendered by the department when providing these services. Such fees include but are not limited to the use of equipment, materials, maintenance and overhead expenses and costs of whatever nature which constitute full reimbursement to the city fire department for services actually rendered and as hereinafter authorized.

(2) Within 180 days of the date of providing fire prevention and protection services or other public safety and emergency services, the chief of the city fire department, or his designee, shall submit an invoice for all costs, fees, charges and expenses related to providing such services, to include but not limited to all actual expenses including costs of equipment operations; cost of materials utilized; costs of specialists, experts or other contract labor not in the full time employment of the city; overtime costs; and other incidental costs incurred by the city as a result of the incident, to the customer, client, owner, designated

agent, representative and/or insurance company who received, covered and/or otherwise benefitted from these services.

(3) Any bills, fines or penalties, including but not limited to clean up costs, fees or expenses that are imposed upon the city or the city fire department by any local, state or federal agency, related to the rendering of fire protection or prevention services or of other public safety and emergency services, may be included in the billing or billed separately within 180 days of receipt.

(4) Any fees or expenses billed by the chief, or his designee, shall be payable in full within 60 days of the date of the invoice. Failure to timely make payment may result in the accumulation of interest on any unpaid balances at the rate of ten percent per annum for any unpaid balances.”

SECTION 3. THAT Section 30-36 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“(a) *Approved inspection report required.* Except as otherwise provided in this section, whenever there is a proposed change of occupancy of any building or part thereof, other than a single-family residence, such change of occupancy shall not be made unless an approved inspection report has been issued by the fire marshal, dated not earlier than six months prior to the change of occupancy.

(b) *Requirements.* The fire marshal shall issue an approved inspection report after an inspection of the building discloses that the premises are in compliance with the provisions of the city’s fire prevention code applicable to the proposed use of the premises.

(c) *Noncompliance.* If the inspection discloses noncompliance with any of the provisions of the city’s fire prevention code applicable to the proposed use of the premises, the fire marshal shall issue a noncompliance notice setting forth the areas of noncompliance. When a subsequent inspection discloses compliance, the fire marshal shall issue an approved inspection report.

(d) *Nonliability of city.* The issuance of an approved inspection report shall not constitute a warranty by the city, the fire marshal, or their designee that the premises are in compliance with the city’s fire prevention code, and neither the city, the fire marshal, nor their designee shall have liability to any person arising out of the issuance of an approved inspection report.

(e) *Fee.* A fee of \$25.00 shall be paid to the city for each inspection required prior to the issuance of a certificate of compliance, and the fee shall be paid at the time of application for the inspection.

(f) *Appeal.* Any owner, occupant or proposed occupant aggrieved by the issuance of a noncompliance notice may appeal to the city council by filing a notice of appeal with the city secretary. The city secretary shall give such person notice in writing of the time and place that the city council will hear such appeal. The decision of the city council shall be final.”

(g) *Penalty for violation of section.* Any person who shall violate any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined as provided in section 1-8.”

SECTION 4. THAT Section 30-37 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“Whenever it is necessary to make an inspection to enforce the provisions of this chapter, or whenever the fire marshal or their designee has reasonable cause to believe that there exists in a building or upon any premises any conditions or violations of this chapter which make the building or premises unsafe, dangerous or hazardous, the fire marshal or their designee shall have the authority to enter the building or premises at all reasonable times to inspect or to perform the duties imposed upon the fire marshal or their designee by this chapter. If such building or premises is occupied, the fire marshal or their designee shall present credentials to the occupant and request entry. If such building or premises is unoccupied, the fire marshal or their designee shall first make a reasonable effort to locate the owner or other person having charge or control of the building or premises and request entry. If entry is refused, the fire marshal or their designee has recourse to every remedy provided by law to secure entry. When the fire marshal or their designee has first obtained a proper inspection warrant or other remedy provided by law to secure entry, an owner or occupant or person having charge, care or control of the building or premises shall not fail or neglect, after proper request is made as herein provided, to permit entry therein by the fire marshal or their designee for the purpose of inspection and examination pursuant to this chapter.”

SECTION 5. Section 30-111 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“For the purpose of providing regulations consistent with nationally recognized practices for the reasonable protection of life and property from the hazards of fire and explosion due to the storage, use or handling of hazardous materials, substances and devices, and to minimize hazards to life and property due to fire and panic, there is hereby adopted that certain document, a copy of which is on file in the office of the city secretary, known as the International Fire Code, 2024 Edition, published by the International Code Council, Inc., and appendices B, C, D, E, and F thereto, and such code is hereby made a part of this article to the same extent as if set out at length in this section, except as is specifically amended in this article.”

SECTION 6. THAT Section 30-112 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“The city adopts as local amendments to the 2024 International Fire Code and its appendices the following additions and deletions:

(a) [A] 101.1 Title. These regulations shall be known as the Fire Code of the City of Jersey Village, hereinafter referred to as “this code”.

(b) [A] 113.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of violating this code and shall be brought before the municipal court of the City of Jersey Village by warrant or citation to answer to the municipal court judge for fine. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

(c) [A] 114.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to penalties as defined in section 1-8 and assessed by the municipal court authority.

(d) Sections 104 and 112, the Exception in section 307.4.2 (Recreational Fires) and section 5609.1 (General, Temporary storage of fireworks) of the 2024 International Fire Code are deleted.

(e) Section 307.1 of the International Fire Code is amended to provide as follows:

307.1 General. A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with sections 307.1.1 through 307.5 and the Fire Official has given written consent through a permit process. Above ground fire pits are permitted to be utilized only during the months of September through February when windspeeds do not exceed 10 miles per hour. Above ground fire pits shall be professionally designed and manufactured with non-combustible material specifically for the use of an outdoor warming or cooking fire. Above ground fire pits shall be no closer than 50 feet from a structure or 20 feet from any lot line and be equipped with an approved spark-screen. In general, Open Burning, Recreational Fires, Bonfire, Prescribed Burns and Portable Outdoor Fireplaces are not permitted within the incorporated limits of the City of Jersey Village.

Exception: Prescribed Burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official.

(f) Section 307.1.1 of the International Fire Code is amended to provide as follows:

307.1.1 Prohibited open Burning. Open burning shall be prohibited when atmospheric conditions or local circumstances make such fire hazardous. Sustained wind velocity of 12 knots or more will constitute a hazardous condition and open burning shall not start or shall cease.

(g) Section 307.2 of the International Fire Code is amended to provide as follows:

Section 307.2. A permit shall be obtained from the fire code official in accordance with Section 105.5 prior to kindling a fire for recognized silvicultural or range wildlife

management practices, prevention or control of disease or pests, bonfire, recreational fire or controlled burning as allowed by the Texas Commission on Environmental Quality.

(h) Section 503.1.1 of the International Fire Code is amended to add the following provisions:

One side of all single level buildings shall be within 50 feet of the fire lane. Access roadways shall extend the entire length on one side of all high-rise buildings, as defined by the code, and shall be within 30 feet of the building to accommodate ladder operations. The area from the building to the access roadway shall be free of any obstructions that might interfere with ladder operations.

(i) Section 503.1.1 of the International Fire Code is further amended by adding subparagraphs (4) and (5) to provide as follows:

(4) Group U and other accessory use buildings, 500 square feet or less, may be located more than 50 feet but not more than 500 feet from an access roadway, provided the fire code official determines that the conditions are such that firefighting operations will not be obstructed.

(5) The width of access roadways accessing one and two-family dwellings, which are located more than 150 feet but less than 500 feet from a public street, shall not be less than 12 feet wide.

(j) Section 503.3 of the International Fire Code is amended by adding the following provision:

Fire lane signs and markings shall be in accordance with Appendix D. It is unlawful for a person to occupy, continue to occupy or use any building until the applicable requirements for fire lane markings have been met.

(k) Section 903.2 is amended to read:

903.2. Where required.

Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in one and two-family dwellings and associated structures governed by the International Residential Code nor in the following open structures: Pavilions, open gazebos, detached canopies or

open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

903.2.1 Group A. An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation. Group A-5, Under grandstands and bleachers. Approved automatic sprinkler systems shall be installed when the building square footage is 1,000 square feet or more.

903.2.3 Group E. An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.4 Group F-1. An automatic sprinkler system shall be provided throughout all Group F-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.5 Group H. Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.6 Group I. An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.7 Group M. An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.8 Group R. An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 Group S-2. An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 Group B. Is added to the International Fire Codes: An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA

13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

(l) Section 903.3 is amended to read:

903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

Section 903.3.1.1.1 Exempt Locations. Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure.

(m) Section 903.3.6 is amended to read:

903.3.6 Hose threads. Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5-inch Storz connection.

(n) Section 903.3.7 is amended to read:

903.3.7 Fire department connections. The fire department connections shall be located in accordance with section 912 or as approved by the fire code official.

(o) Section 903.4 of the International Fire Code is amended to provide as follows:

Section 903.4. Sprinkler System supervision and alarms. All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions:

1. Automatic sprinkler systems protecting one and two-family dwellings.
2. Automatic sprinkler systems installed in accordance with 13R where a common supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided.
3. Jockey pump control valves that are sealed or locked in the open position.
4. Control valves to commercial kitchen hoods, paint spray booths, or dip tanks that are sealed or locked in open position.
5. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position.

6. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

7. Underground key or hub gate valves in roadway boxes where an approved locking lid is installed and approved by the fire code official.

(p) Section 903.4.3 of the International Fire Code is amended to provide as follows:

Section 903.4.3. Alarms. Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building, in an approved location. When water flow supervisions is provided, alarm devices shall be located within the interior of the building to provide an internal evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

(q) Section 905.3 of the International Fire Code is amended to provide as follows:

Section 905.3. Required installations. Standpipe systems shall be installed where required by Sections 905.3.1 through 905.3.7 and in the locations indicated in Sections 905.4, 905.5, 905.6 and in open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

(r) 907.2 of the International Fire Code is amended to provide as follows:

907.2 Where Required — new buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures.

(s) Section 912.1 of the International Fire Code is amended to provide as follows:

Section 912.1. Installation. New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5 inch Storz connection and shall comply with sections 912.2 through 912.7.

(t) Section 1103.5 of the International Fire Code is amended to provide as follows:

Existing non-residential buildings shall install fire sprinkler protection when one of the following conditions exists:

(1) When any one addition, renovation or combining of spaces including lease spaces totals 5,000 square feet or more of the total building area when added, renovated or combined.

(u) 1103.7 of the International Fire Code is amended to provide as follows:

1103.7 Fire Alarm Systems. An approved fire alarm system shall be installed in existing buildings and structures in accordance with section 903.4.2 and section 1103.7.1 through 1103.7.7 and provide notification in accordance with section 907.6 unless other requirements are provided by other sections of this code.

(v) Section 5601.1.3 of the International Fire Code is amended to provide as follows:

Section 5601.1.3. Fireworks. The possession, manufacture, storage, sale, handling and use of fireworks are prohibited within the city limits of Jersey Village, Texas. It shall be unlawful and constitute a nuisance for any person to manufacture or sell fireworks within the City of Jersey Village or within the area extending five thousand (5,000) feet outside the city limits and not located within the corporate limits or extraterritorial jurisdiction of another municipality. The city attorney shall take all actions necessary to enforce this ordinance in the area located outside the city limits. Except as herein provided, it shall be unlawful for any person to assemble, possess, store, transport, receive, keep, sell, offer or have in his or her possession with the intent to sell, use, discharge, ignite, detonate, fire or otherwise put in action any fireworks of any description.

Exceptions: The use of fireworks for display as permitted in Section 5608.

The use of signal flares and torpedoes of the type and kind commonly used by any railroad and which signal flares and torpedoes are received by and stored or transported by any such railroad for use in railroad operations; nor shall this article apply to signal flares or rockets for military or police use.

(w) Section 5704.2.7 of the International Fire Code is amended by adding the following provision:

Section 5704.2.7 Underground tanks shall be of double-wall construction and shall meet applicable federal and state construction and installation rules, regulations and laws.

(x) Section 5704.2.7.3.5.2 of the International Fire Code is amended by adding the following provision:

Section 5704.2.7.3.5.2. Product discharge lines shall be provided with an approved secondary containment system.

(y) Section 6104.2 of the International Fire Code is amended to provide as follows:

Section 6104.2 Maximum capacity within established limits. Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons.

(z) Section D103.6 of the International Fire Code is amended to provide as follows:

Section D103.6. Signs. Where required by the fire code official, fire apparatus access roads shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) signs or markings. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by section D103.6.1 or D103.6.2. Signs shall be 50 feet apart. Greater distances between signs shall be approved by the fire code official, prior to installation of signs. Red curbing with white lettering is an acceptable marking for fire lanes. Curb marking shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) and shall be centered 50 feet apart. Greater distances between curb markings shall be approved by the fire code official, prior to installation of curb markings.

(aa) Section 901.7.1.1 of the International Fire Code is amended by adding the following provision:

Section 901.7.1.1. Fire watch. Approved fire watch shall be provided when any fire protection system is out of service. An approved fire watch in the City of Jersey Village Texas is a commissioned firefighter, fire inspector, fire marshal or their designee employed with the City of Jersey Village Texas. The city finance director or their designee shall assess the recovery cost associated with the fire watch and their equipment being provided and invoice the company or contractor responsible to collect payment of these cost.

(bb) Section 1008.2.4 of the International Fire Code is amended to provide as follows:

Section 1008.2.4. Power for illumination. The power supply for means of egress illumination shall normally be provided by the premises' electrical supply and, all emergency illumination devices and fixtures shall be connected to an individual branch circuit or circuits dedicated to such devices and fixtures.

(cc) Section 1008.3 of the International Fire Code is amended to provide as follows:

Section 1008.3. Illumination required by an emergency electrical system. An emergency electrical system shall be provided to automatically illuminate the following areas in the event of a power supply failure:

1. In rooms or spaces that require two or more exits or access to exits: Aisles; Corridors; Exit access stairways and ramps;
2. In buildings that require two or more exits or access to exits: Interior exit access stairways and ramps; Interior an exterior exit stairways and ramps; Exit passageways; Vestibules and areas on the level of discharge used for exit discharge in accordance with Section 1028.2; Exterior landings as required by Section 1010.1.5 for exit doorways that lead directly to the exit discharge; and,
3. In other rooms and spaces: Electrical equipment rooms; Fire command centers; Fire pump rooms; Generator rooms; Public restrooms.

SECTION 7. THAT Section 30-113 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“As used in the fire prevention code adopted by this article, the terms “fire code official,” “building official,” and “municipal court authority” shall mean the fire marshal, the building official, the municipal court judge, or their designee, respectively, of this city.”

SECTION 8. THAT Section 30-155 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“Each sleeping room in a hotel or motel and every dormitory sleeping room shall be provided with smoke detectors tested in accordance with and meeting the requirement of U.L. 217, Single and Multiple Station Smoke Detectors. In addition, smoke detectors meeting these same requirements shall be placed in all enclosed corridors. Smoke detectors required by this section shall be battery powered by a supervised electrical circuit approved by the fire marshal or their designee. Smoke detectors shall be installed in accordance with the manufacturer’s recommendations and listing.”

SECTION 9. all ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

SECTION 10. THAT if any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

SECTION 11. THAT this Ordinance shall become effective as of the date of its passage and approval by the Council.

PASSED, APPROVED, AND ADOPTED this 19th day of August, 2024.

[SIGNATURES AND EXHIBIT ON FOLLOWING PAGES]

SIGNATURES

FOR THE CITY:

BOBBY WARREN, MAYOR

ATTEST:

Lorri Coody, City Secretary



EXHIBIT A: "RED-LINED" CHANGES TO CODE PROVISIONS

Sec. 30-2. - Recovering cost for fire protection and emergency services.

(a) Collection of fees.

(1) The chief of the city fire department, or his designee, shall collect all fees and costs for fire prevention services and for other public safety and emergency responses rendered by the department when providing these services. Such fees include but are not limited to the use of equipment, materials, maintenance and overhead expenses and costs of whatever nature which constitute full reimbursement to the city fire department for services actually rendered and as hereinafter authorized.

(2) Within ~~90~~ 180 days of the date of providing fire prevention and protection services or other public safety and emergency services, the chief of the city fire department, or his designee, shall submit an invoice for all costs, fees, charges and expenses related to providing such services, to include but not limited to all actual expenses including costs of equipment operations; cost of materials utilized; costs of specialists, experts or other contract labor not in the full time employment of the city; overtime costs; and other incidental costs incurred by the city as a result of the incident, to the customer, client, owner, designated agent, representative and/or insurance company who received, covered and/or otherwise benefitted from these services. ~~The provisions of this section shall apply only to those persons who were not residing within the city at the time of the incident which led to the benefits of services.~~

(3) Any bills, fines or penalties, including but not limited to clean up costs, fees or expenses that are imposed upon the city or the city fire department by any local, state or federal agency, related to the rendering of fire protection or prevention services or of other public safety and emergency services, may be included in the billing or billed separately within ~~90~~ 180 days of receipt.

(4) Any fees or expenses billed by the chief, or his designee, shall be payable in full within 60 days of the date of the invoice. Failure to timely make payment may result in the accumulation of interest on any unpaid balances at the rate of ten percent per annum for any unpaid balances.

Sec. 30-36. - Certificate of compliance before change of occupancy.

(a) ~~Certificate of compliance~~ Approved inspection report required. Except as otherwise provided in this section, whenever there is a proposed change of occupancy of any building or part thereof, other than a single-family residence, such change of occupancy shall not be made unless ~~a certificate of compliance~~ an approved inspection report has been issued by the fire marshal, dated not earlier than six months prior to the change of occupancy.

(b) Requirements. The fire marshal shall issue ~~a certificate of compliance~~ an approved inspection report after an inspection of the building discloses that the premises are in compliance with the provisions of the city's fire prevention code applicable to the proposed use of the premises.

(c) Noncompliance. If the inspection discloses noncompliance with any of the provisions of the city's fire prevention code applicable to the proposed use of the premises, the fire marshal or their designee shall issue a noncompliance notice setting forth the areas of noncompliance. When a subsequent inspection discloses compliance, the fire marshal shall issue ~~a certificate of compliance~~ an approved inspection report.

(d) Nonliability of city. The issuance of ~~a certificate of compliance~~ an approved inspection report shall not constitute a warranty by the city or the fire marshal or their designee that the premises are in compliance with

the city's fire prevention code, and neither the city nor the fire marshal or their designee shall have liability to any person arising out of the issuance of ~~a certificate of compliance~~ an approved inspection report.

(e) Fee. A fee of \$25.00 shall be paid to the city for each inspection required prior to the issuance of a certificate of compliance, and the fee shall be paid at the time of application for the inspection.

(f) Appeal. Any owner, occupant or proposed occupant aggrieved by the issuance of a noncompliance notice may appeal to the city council by filing a notice of appeal with the city secretary. The city secretary shall give such person notice in writing of the time and place that the city council will hear such appeal. The decision of the city council shall be final.

(g) Penalty for violation of section. Any person who shall violate any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined as provided in section 1-8.

Sec. 30-37. - Inspection of premises.

Whenever it is necessary to make an inspection to enforce the provisions of this chapter, or whenever the fire marshal or their designee has reasonable cause to believe that there exists in a building or upon any premises any conditions or violations of this chapter which make the building or premises unsafe, dangerous or hazardous, the fire marshal or their designee shall have the authority to enter the building or premises at all reasonable times to inspect or to perform the duties imposed upon the fire marshal or their designee by this chapter. If such building or premises is occupied, the fire marshal or their designee shall present credentials to the occupant and request entry. If such building or premises is unoccupied, the fire marshal or their designee shall first make a reasonable effort to locate the owner or other person having charge or control of the building or premises and request entry. If entry is refused, the fire marshal or their designee has recourse to every remedy provided by law to secure entry. When the fire marshal or their designee has first obtained a proper inspection warrant or other remedy provided by law to secure entry, an owner or occupant or person having charge, care or control of the building or premises shall not fail or neglect, after proper request is made as herein provided, to permit entry therein by the fire marshal or their designee for the purpose of inspection and examination pursuant to this chapter.

Sec. 30-111. Fire Code adopted.

For the purpose of providing regulations consistent with nationally recognized practices for the reasonable protection of life and property from the hazards of fire and explosion due to the storage, use or handling of hazardous materials, substances and devices, and to minimize hazards to life and property due to fire and panic, there is hereby adopted that certain document, a copy of which is on file in the office of the city secretary, known as the International Fire Code, 2018 2024 Edition, published by the International Code Council, Inc., and appendices B, C, D, E and F thereto, and such code is hereby made a part of this article to the same extent as if set out at length in this section, except as is specifically amended in this article.

Sec. 30-112. Local amendments.

The city adopts as local amendments to the 2018 2024 International Fire Code and its appendices the following additions and deletions:

- (a) [A] 101.1 Title. These regulations shall be known as the Fire Code of the City of Jersey Village, hereinafter referred to as "this code".
- (b) [A] ~~110.4~~ 113.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of violating this code and shall be brought before the municipal court of

the City of Jersey Village by warrant or citation to answer to the municipal court judge for fine. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

- (c) [A] ~~112.4~~ 114.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to penalties as defined in section 1-8 and assessed by the municipal court authority.
- (d) Sections ~~103~~, 104 and ~~109~~ 112, the Exception in section ~~105.6.32~~ 307.4.2 (Recreational Fires) and section 5609.1 (General, Temporary storage of fireworks) of the ~~2018~~ 2024 International Fire Code are deleted.
- (e) Section 307.1 of the International Fire Code is amended to provide as follows:
- 307.1 General.* A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with sections 307.1.1 through 307.5 and the Fire Official has given written consent through a permit process. Above ground fire pits are permitted to be utilized only during the months of September through February when windspeeds do not exceed 10 miles per hour. Above ground fire pits shall be professionally designed and manufactured with non-combustible material specifically for the use of an outdoor warming or cooking fire. Above ground fire pits shall be no closer than 50 feet from a structure or 20 feet from any lot line and be equipped with an approved spark-screen. In general, Open Burning, Recreational Fires, Bonfire, Prescribed Burns and Portable Outdoor Fireplaces ~~and Fire Pits~~ are not permitted within the incorporated limits of the City of Jersey Village.
- Exception: Prescribed Burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official.
- (f) Section 307.1.1 of the International Fire Code is amended to provide as follows:
- 307.1.1 Prohibited open Burning.* Open burning shall be prohibited when atmospheric conditions or local circumstances make such fire hazardous. Sustained wind velocity of 12 knots or more will constitute a hazardous condition and open burning shall not start or shall cease.
- (g) Section 307.2 of the International Fire Code is amended to provide as follows:
- Section 307.2.* A permit shall be obtained from the fire code official in accordance with Section ~~105.6~~ 105.5 prior to kindling a fire for recognized silvicultural or range wildlife management practices, prevention or control of disease or pests, bonfire, recreational fire or controlled burning as allowed by the Texas Commission on Environmental Quality.
- (h) Section ~~503.1~~ 503.1.1 of the International Fire Code is amended to add the following provisions:
- One side of all single level buildings shall be within 50 feet of the fire lane. Access roadways shall extend the entire length on one side of all high rise buildings, as defined by the code, and shall be within 30 feet of the building to accommodate ladder operations. The area from the building to the access roadway shall be free of any obstructions that might interfere with ladder operations.
- (i) Section ~~503.1~~ 503.1.1 of the International Fire Code is further amended by adding subparagraphs (4) and (5) to provide as follows:
- (4) Group U and other accessory use buildings, 500 square feet or less, may be located more than 50 feet but not more than 500 feet from an access roadway, provided the fire code official determines that the conditions are such that firefighting operations will not be obstructed.
- (5) The width of access roadways accessing one and two-family dwellings, which are located more than 150 feet but less than 500 feet from a public street, shall not be less than 12 feet wide.
- (j) Section 503.3 of the International Fire Code is amended by adding the following provision: Fire lane signs and markings shall be in accordance with Appendix D. It is unlawful for a person to occupy, continue to occupy or use any building until the applicable requirements for fire lane markings have been met.

~~(k) Section 604.4 of the International Fire Code is amended by adding the following subsection:-~~

~~604.4.4 Fused plug strips. Multiplying power strips equipped with over current protection may be used if listed by a nationally recognized testing organization. The amperage of the device shall not be less than the rated capacity of the appliance, fixture or outlet served.~~

~~(k)~~ Section 903.2 is amended to read:

903.2. Where required.

Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in one and two-family dwellings and associated structures governed by the International Residential Code nor in the following open structures: Pavilions, open gazebos, detached canopies or open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

903.2.1 Group A. An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation. **Group A-5, Under grandstands and bleachers. Approved automatic sprinkler systems shall be installed when the building square footage is 1,000 square feet or more.**

903.2.3 Group E. An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.4 Group F-1. An automatic sprinkler system shall be provided throughout all Group F-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.5 Group H. Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.6 Group I. An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.7 Group M. An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.8 Group R. An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 Group S-2. An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 Group B. Is added to the International Fire Codes: An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

~~(m)~~ Section 903.3 is amended to read:

903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

Section 903.3.1.1.1 Exempt Locations. Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure.

~~(a)(m)~~ Section 903.3.6 is amended to read:

903.3.6 Hose threads. Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5-inch Storz connection.

~~(e)(n)~~ Section 903.3.7 is amended to read:

903.3.7 Fire department connections. The fire department connections shall be located in accordance with section 912 or as approved by the fire code official.

~~(e)(o)~~ Section 903.4 of the International Fire Code is amended to provide as follows:

Section 903.4. Sprinkler System supervision and alarms. All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions:

1. Automatic sprinkler systems protecting one and two-family dwellings.

~~2. Limited area systems serving fewer than 20 sprinklers.~~

~~3.~~ 2. Automatic sprinkler systems installed in accordance with 13R where a common supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided.

~~4.~~ 3. Jockey pump control valves that are sealed or locked in the open position.

~~5.~~ 4. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position.

~~6.~~ 5. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position.

~~7.~~ 6. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

7. Underground key or hub gate valves in roadway boxes where an approved locking lid is installed and approved by the fire code official.

~~(e)(p)~~ Section ~~903.4.2~~ 903.4.3 of the International Fire Code is amended to provide as follows:

Section ~~903.4.2.~~ 903.4.3 Alarms. Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building, in an approved location. When water flow supervision is provided, alarm devices shall be located within the interior of the building to provide an internal evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

~~(+)(q)~~ Section 905.3 of the International Fire Code is amended to provide as follows:

Section 905.3. Required installations. Standpipe systems shall be installed where required by Sections 905.3.1 through ~~905.3.8~~ 905.3.7 and in the locations indicated in Sections 905.4, 905.5, 905.6 and in open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

~~Exception: Standpipe systems are not required in Group R-3 occupancies.~~

~~(s)(r)~~ 907.2 of the International Fire Code is amended to provide as follows:

907.2 Where Required — new buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures.

~~(t)(s)~~ Section 912.1 of the International Fire Code is amended to provide as follows:

Section 912.1. Installation. New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5-inch Storz connection and shall comply with sections 912.2 through 912.7

~~(u)(t)~~ Section 1103.5 of the International Fire Code is amended to provide as follows:

~~Section 1103.5 Sprinkler Systems. An automatic sprinkler system shall be provided in existing buildings in accordance with sections 1103.5.1 through 1103.5.~~

Existing non-residential buildings shall install fire sprinkler protection when one of the following conditions exists:

- (1) When any one addition, renovation or combining of spaces including lease spaces totals 5,000 square feet or more of the total building area when added, renovated or combined.

~~(v)(u)~~ 1103.7 of the International Fire Code is amended to provide as follows:

1103.7 Fire Alarm Systems. An approved fire alarm system shall be installed in existing buildings and structures in accordance with section 903.4.2 and section 1103.7.1 through 1103.7.7 and provide notification in accordance with section 907.6 unless other requirements are provided by other sections of this code.

~~(w)(v)~~ Section 5601.1.3 of the International Fire Code is amended to provide as follows:

Section 5601.1.3. Fireworks. The possession, manufacture, storage, sale, handling and use of fireworks are prohibited within the city limits of Jersey Village, Texas. It shall be unlawful and constitute a nuisance for any person to manufacture or sell fireworks within the City of Jersey Village or within the area extending five thousand (5,000) feet outside the city limits and not located within the corporate limits or extraterritorial jurisdiction of another municipality. The city attorney shall take all actions necessary to enforce this ordinance in the area located outside the city limits. Except as herein provided, it shall be unlawful for any person to assemble, possess, store, transport, receive, keep, sell, offer or have in his or her possession with the intent to sell, use, discharge, ignite, detonate, fire or otherwise put in action any fireworks of any description.

Exceptions: The use of fireworks for display as permitted in Section 5608.

The use of signal flares and torpedoes of the type and kind commonly used by any railroad and which signal flares and torpedoes are received by and stored or transported by any such railroad for use in railroad operations; nor shall this article apply to signal flares or rockets for military or police use.

~~(x)(w)~~ Section 5704.2.7 of the International Fire Code is amended by adding the following provision:

Section 5704.2.7 Underground tanks shall be of double-wall construction and shall meet applicable federal and state construction and installation rules, regulations and laws.

~~(y)(x)~~ Section 5704.2.7.3.5.2 of the International Fire Code is amended by adding the following provision:

Section 5704.2.7.3.5.2. Product discharge lines shall be provided with an approved secondary containment system.

~~(z) Section 5704.2.9.6.1 of the International Fire Code is amended to provide as follows:-~~

~~Section 5704.2.9.6.1. Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground storage tanks shall conform to the geographic limits established in this code.~~

~~(aa) Section 5706.2.4.4. Locations where above-ground tanks are prohibited, is amended to read as follows:-~~

~~5706.2.4.4. Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above-ground tanks shall conform to the geographic limits established in this code.~~

~~(bb) Section 5806.2 Limitations, is amended to read as follows:-~~

~~5806.2. Limitations. Storage of flammable cryogenic fluids in stationary containers outside of buildings shall conform to the geographic limits established in this code.~~

~~(cc) Section 6104.2. Maximum capacity within established limits, is amended to read as follows:-~~

~~6104.2. Maximum capacity within established limits. Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons.~~

~~(dd)~~(y) Section D103.6 of the International Fire Code is amended to provide as follows:

~~(z)~~ *Section D103.6. Signs.* Where required by the fire code official, fire apparatus access roads shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) signs or markings. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by section D103.6.1 or D103.6.2. Signs shall be 50 feet apart. Greater distances between signs shall be approved by the fire code official, prior to installation of signs. Red curbing with white lettering is an acceptable marking for fire lanes. Curb marking shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) and shall be centered 50 feet apart. Greater distances between curb markings shall be approved by the fire code official, prior to installation of curb markings.

~~(aa) Section 901.7.1.1 of the International Fire Code is amended by adding the following provision:~~

~~*Section 901.7.1.1. Fire watch.* Approved fire watch shall be provided when any fire protection system is out of service. An approved fire watch in the City of Jersey Village Texas is a commissioned firefighter, fire inspector, fire marshal or their designee employed with the City of Jersey Village Texas. The city finance director or their designee shall assess the recovery cost associated with the fire watch and their equipment being provided and invoice the company or contractor responsible to collect payment of these cost.~~

~~(bb) Section 1008.2.4 of the International Fire Code is amended to provide as follows:~~

~~*Section 1008.2.4. Power for illumination.* The power supply for means of egress illumination shall normally be provided by the premises' electrical supply and, all emergency illumination devices and fixtures shall be connected to an individual branch circuit or circuits dedicated to such devices and fixtures.~~

~~(cc) Section 1008.3 of the International Fire Code is amended to provide as follows:~~

~~*Section 1008.3. Illumination required by an emergency electrical system.* An emergency electrical system shall be provided to automatically illuminate the following areas in the event of a power supply failure:~~

- ~~1. In rooms or spaces that require two or more exits or access to exits: Aisles; Corridors; Exit access stairways and ramps;~~
- ~~2. In buildings that require two or more exits or access to exits: Interior exit access stairways and ramps; Interior and exterior exit stairways and ramps; Exit passageways; Vestibules and areas on the level of discharge used for exit discharge in accordance with Section 1028.2; Exterior landings as required by Section 1010.1.5 for exit doorways that lead directly to the exit discharge; and,~~
- ~~3. In other rooms and spaces: Electrical equipment rooms; Fire command centers; Fire pump rooms; Generator rooms; Public restrooms.~~

Sec. 30-113. - Definitions.

As used in the fire prevention code adopted by this article, the terms "fire code official," "building official," and "municipal court authority" shall mean the fire marshal, the building official, and the municipal court judge, or their designee, respectively, of this city.

Sec. 30-155. - Hotels, motels and dormitories.

Each sleeping room in a hotel or motel and every dormitory sleeping room shall be provided with smoke detectors tested in accordance with and meeting the requirement of U.L. 217, Single and Multiple Station Smoke Detectors. In addition, smoke detectors meeting these same requirements shall be placed in all enclosed corridors. Smoke detectors required by this section shall be battery powered by a supervised electrical circuit approved by the fire marshal or their designee. Smoke detectors shall be installed in accordance with the manufacturer's recommendations and listing.

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: August 19, 2024

AGENDA ITEM: H8

AGENDA SUBJECT: Consider Ordinance 2024-27, amending Chapter 14 “Building and Development” of the Code of Ordinances of the City at Sections 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, and 14-652 to adopt the International Code Council 2024 Edition of Codes; amending Chapter 14 “Building and Development” of the Code of Ordinances of the City at Section 14-416 to adopt the 2023 Edition of the National Electric Code; providing for repeal; providing for severability; and providing an effective date.

Department/Prepared By: Miesha Johnson, Community Development Manager

Date Submitted: August 15, 2024

EXHIBITS: Ordinance 2024-27

BACKGROUND INFORMATION:

The Building Board of Adjustment and Appeals has previously met on August 7, 2024, to discuss amendments to Chapter 14 “Building and Development” of the Code of Ordinances at Sections 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, and 14-652 to adopt the International Code Council 2024 Edition of Codes and amendments to Chapter 14 “Building and Development” of the Code of Ordinances at Section 14-416 to adopt the 2023 Edition of the National Electric Code.

After duly considering all the information before it, the Building Board of Adjustment and Appeals recommended in its report to Council on August 7, 2024, that:

The City of Jersey Village Code of Ordinances be amended at Chapter 14 “Building and Development” at Sections 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, and 14-652 to adopt the International Code Council 2024 Edition of Codes and at Chapter 14 “Building and Development” at Section 14-416 to adopt the 2023 Edition of the National Electric Code.

This item is to consider adopting the changes to the Code of Ordinances recommended by the Building Board of Adjustment and Appeals. The Ordinance attached to this item outlines the recommended changes.

RECOMMENDED CITY COUNCIL ACTION:

MOTION: To approve Ordinance 2024-27, amending Chapter 14 “Building and Development” of the Code of Ordinances of the City at Sections 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, and 14-652 to adopt the International Code Council 2024 Edition of Codes; amending Chapter 14 “Building and Development” of the Code of Ordinances of the City at Section 14-416 to adopt the 2023 Edition of the National Electric Code; providing for repeal; providing for severability; and providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

ORDINANCE NO. 2024-27

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS (THE “CITY”) AMENDING CHAPTER 14 “BUILDING AND DEVELOPMENT” OF THE CODE OF ORDINANCES OF THE CITY AT SECTIONS 14-351, 14-353, 14-358, 14-359, 14-551, 14-553, 14-611, 14-612, 14-627, 14-651, AND 14-652 TO ADOPT THE INTERNATIONAL CODE COUNCIL 2024 EDITION OF CODES; AMENDING CHAPTER 14 “BUILDING AND DEVELOPMENT” OF THE CODE OF ORDINANCES OF THE CITY AT SECTION 14-416 TO ADOPT THE 2023 EDITION OF THE NATIONAL ELECTRIC CODE; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City Council (the “Council”) of the City of Jersey Village, Texas (the “City”), in order to protect the public health, safety, and welfare of its citizens, requires the adoption and enforcement of building codes governing the issuance of permits for construction, mechanical equipment, plumbing, and electrical work for buildings and residences within the City; and,

WHEREAS, as authorized by Chapter 214 of the Texas Local Government Code, the City is allowed to regulate, control, and adopt building codes and update them as needed; and,

WHEREAS, through this Ordinance, the Council wishes to amend the City’s Code of Ordinances (the “Code”) to provide updates to certain building and related regulations, with the proposed changes to the Code being attached this Ordinance as “Exhibit A”; and **NOW THEREFORE:**

THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE HEREBY ORDAINS:

SECTION 1. THAT the Recitals and Exhibits to this Ordinance are found to be true and correct and are adopted and incorporated herein for all intents and purposes.

SECTION 2. THAT Section 14-351 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“There is hereby adopted for the city for the purpose of establishing rules and regulations for the construction, alteration, removal, demolition, equipment, use and occupancy, location and maintenance of buildings and structures that certain building code known as the “International Building Code,” 2024 edition and appendices C, E, F, G and I thereto, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended as enumerated herein, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all buildings and other structures within the city, save and except such portions of such code as may be inconsistent with this article.”

SECTION 3. THAT Section 14-353 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

“The International Building Code adopted by section 14-351 is hereby amended as set forth in this section:

Chapter 1, Scope and Application, Section 103, Code Compliance Agency, is hereby deleted in its entirety.

Section 105.2 Work exempt from permit is hereby amended by adding thereto modified paragraphs to read as follows:

“Building:”...

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided that the floor area is not greater than 120 square feet (11 m²) - unless located within an Area of Special Flood Hazards.
2. Fences both not over 42 inches (1067 mm) high and not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not.
3. Oil derricks - unless located within an Area of Special Flood Hazards.
4. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids - unless located within an Area of Special Flood Hazards.
5. Water tanks supported directly on grade if the capacity is not greater than 5,000 gallons (18,925 L) and the ratio of height to diameter or width is not greater than 2:1 - unless located within an Area of Special Flood Hazards.
6. Flatwork in a rear yard that is not part of an accessible route in 1 & 2 Family structures...”
7. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work - unless located within an Area of Special Flood Hazards.
8. Temporary motion picture, television and theater stage sets and scenery - unless located within an Area of Special Flood Hazards.
9. Prefabricated *swimming pools* that are less than 24 inches (610 mm) deep, are not greater than 5,000 gallons (18 925 L) and are installed entirely above ground - unless located within an Area of Special Flood Hazards.
10. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems - unless located in the regulatory floodway.

11. Swings and other playground equipment - unless located in the regulatory floodway.

12. Window awnings in Group U occupancies, supported by an exterior wall that do not project more than 54 inches (1372 mm) from the *exterior wall* and do not require additional support.

Section 105.2.3 Repairs. Application or notice to the building official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof - to include suspended acoustical ceiling modifications - the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

Section 107.2.6 Site Plan is hereby amended by adding thereto new paragraphs to read as follows:

(a) For all building sites or lots outside and within the 100-year floodplain according to the latest flood insurance rate map as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection.

(b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height is at or above the DFE and the distance from interior lot lines. This shall be required at the foundation form make-up or upon completion of sub-flooring framing for pier-and-beam construction.

(c) An elevation survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

Section 113, Means of Appeals, is hereby deleted in its entirety.

Section 114.4, Violation penalties, is hereby deleted in its entirety.

Chapter 7, Fire-Resistance-Rated Construction, is hereby amended by adding Section 723, Townhouse Fire Separation, to provide as follows:

Each townhouse shall be considered a separate building and shall be separated from adjoining townhouses by the use of separate exterior walls meeting the requirements for

zero clearance from property lines as required by the type of construction and fire protection requirements, or by a party wall; or when not more than three stories in height, may be separated by a single wall meeting the following requirements:

(1) A firewall shall be constructed of noncombustible materials between each townhouse with a party wall, such as solid masonry, hollow masonry or reinforced concrete or equal where approved by the building official, having no openings and having a fire-resistive rating of not less than four hours, and having sufficient structural stability under fire conditions to allow collapse of construction on either side without collapse of the wall. Firewalls may be loadbearing or nonloadbearing; however, recesses may be cut into firewalls so long as the four-hour fire-resistive rating is not reduced. Plumbing, piping, ducts, electrical or other building services shall not be installed within or through the four-hour wall.

(2) Firewalls shall start at the foundation and extend continuously through all stories to and above the roof for a distance of not less than 18 inches, except where the roof assembly is of fire-resistive construction having not less than a two-hour fire-resistive rating and the wall is carried up tightly and continuously against the underside of the roof deck.

(3) For townhouses to be built in a straight-line configuration, that is the units are not staggered either along front or rear walls or rooflines, then in such event the firewalls shall be extended 18 inches beyond the front and rear exterior walls of the common units they protect, and 24 inches above the common roof they protect. For townhouses to be built in a staggered configuration, either front or rear, the firewall shall extend at least 18 inches beyond the adjoining exterior wall. For townhouses which are to be built with staggered rooflines, the firewall shall extend beyond the roofline of the highest of two adjacent roofs unless the elevation of the adjoining rooflines are less than 24 inches apart in which event the firewall shall extend at least 18 inches above the highest of the two adjoining roofs. The extended portion of any firewall required herein shall comply with the requirements of a firewall as set forth in subsection (1) of section 705. In no event shall the extended portion of any firewall required by this subsection which would otherwise be exposed be covered or have attached thereto combustible materials.

(4) Roof construction of all townhouses and patio homes shall be of metal, slate, tile or fire-retardant fiberglass 225-pound composition shingles or approved equal.

Section 903 Automatic Sprinkler Systems.

903.1.1 of the International Building Code is hereby amended to provide as follows:

Section 903.1.1.1 Exempt Locations. Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure.

903.2. Where required. Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added

with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in the following open structures: Pavilions, open gazebos, detached canopies or open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

903.2.1 Group A. An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.3 Group E. An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.4 Group F. An automatic sprinkler system shall be provided throughout all Group F occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.5 Group H. Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.6 Group I. An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.7 Group M. An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.8 Group R. An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 Group S-2. An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 Group B. Is added to the International Building Code: An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

903.3.7 Fire department connections. The fire department connections shall be located in accordance with section 912 or as approved by the fire code official.

Section 903.4 of the International Building Code is hereby amended to provide as follows:

Section 903.4, Sprinkler System supervision and alarms. All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions: Automatic sprinkler systems protecting one and two-family dwellings. Limited area systems serving fewer than 20 sprinklers. Automatic sprinkler systems installed in accordance with 13R where a common supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided. Jockey pump control valves that are sealed or locked in the open position. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

Section 903.4.3 of the International Building Code is hereby amended to provide as follows:

Section 903.4.3 Alarms. Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building, in an approved location. When water flow supervisions is provided, alarm devices shall be located within the interior of the building to provide an internal evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

Section 905.3 of the International Building Code is hereby amended to provide as follows:

Section 905.3. Required installations. Standpipe systems shall be installed where required by Sections 905.3.1 through 905.3.6 and in the locations indicated in Sections 905.4, 905.5,

905.6 and in open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

Exception: Standpipe systems are not required in Group R-3 occupancies.

Section 907.2 of the International Building Code is hereby amended to provide as follows:

907.2 Where Required—New buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures.

Chapter 9 is hereby amended by adding Section 908.3 as follows:

Section 908.3. In dwellings and dwelling units, smoke detectors shall be mounted on the ceiling or wall at a point centrally located in the corridor or area giving access to each group of rooms used for sleeping purposes and in each sleeping room, and, in dwellings or dwelling units containing more than one story, on each story including basements, but not including uninhabitable attics, in close proximity to the stairway leading to the floor above. Required smoke detectors shall be wired to the structure's electrical system and shall have battery backup. Required smoke detectors shall be connected so that when one alarm sounds all alarms sound.

Section 912.1 of the International Building Code is hereby amended to provide as follows:

Section 912.1, Installation. New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5 inch Storz connection and shall comply with sections 912.2 through 912.6

Section 912.3 of the International Building Code is hereby amended to provide as follows:

912.3 Fire Hose threads. Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5-inch Storz connection.

Section 1612.3, Establishment of flood hazard areas, is hereby amended to read as follows:

48201CIND0G	11/15/2019
48201C0635M	6/9/2014
48201C0630M	11/15/2019
48201C0445M	5/2/2019
48201C0440N	11/15/2019

Minimum Flood Protection Elevation Regulations
See also Section 14-333 of the Code of Ordinances

Special Flood Hazard Area	Design Flood Elevation (DFE) (Freeboard Above .2%)	Foundation Type	FF Proof
Floodway	+36 inches	Pier & Beam	EC (CD, BUC, FC)
Critical Facility <i>*Located outside of A-zones, to the extent possible</i>	+36 inches	Any, unless in A-zones	EC (CD, BUC, FC)
AE	+24 Inches	Pier & Beam	EC (CD, BUC, FC)
X-Shaded	At or above the 500 yr. floodplain elevation	Any	EC (CD, BUC, FC)
X-Unshaded	No additional above .2%	Any	EC (CD, BUC, FC)

Legend:
 FF= Finished Floor Elevation
 EC= Elevation Certificate

Types of EC: Construction Drawings (CD); Building Under Construction (BUC); Finished Construction (FC). The final Finished Construction EC will also verify Highest Adjacent Grade (HAG), Lowest Adjacent Grade (LAG), lowest elevation of machinery and equipment, etc.

See minimum flood elevation protection graphics at Section 14-334 of the Code of Ordinances.

Chapter 23, to the extent of conflict with the following provisions, is hereby deleted.

- (1) All walls where plumbing drain, waste and vent lines are located shall be two-inch by six-inch sized lumber minimum.
- (2) All framing shall be no more than 16 inches on center including rafters, joists and vertical framing.
- (3) All lumber, including rafters, joists and vertical framing, shall be number 2 grade minimum. Utility grade lumber is not allowed.

Chapter 34, Existing Structures, is hereby amended to read as follows:

- (a) If, within any 12-month period, alterations, additions, renovations, repairs, or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this code for new buildings in regards to the Design Flood Elevation (DFE).
- (b) If an existing building is damaged by fire or otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this code for new buildings, except in regards to slab height, where the

structure is located outside the floodplain, the footprint is not modified and the slab is intact.

(c) [Reserved.]

(d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll or the value of the building from an appraisal by an independent professional appraiser. Alternatively, upon filing for an appeal to the floodplain manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.

(e) If the occupancy of any existing building is entirely changed the building shall be made to conform to the requirements of this code for the new occupancy. If the occupancy of only a portion of an existing building is changed and that portion is separated from the remainder as stipulated in Chapter 3, then only such portion need be made to conform.

(f) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this Code for new buildings and, where warranted, with the applicable permits.

Appendix G, Section G101.3, Scope, is hereby amended to provide as follows:

The provisions of this appendix shall apply to all proposed development in a *flood hazard area* established in Section 1612 of this code, including certain building work exempt from permit under Section 105.2. Where in conflict with either/or Part II, Chapter 14, Article I, Section 14-5 and Part II, Chapter 14, Article IX of the Code of Ordinances, the provisions of the most stringent shall apply.

Appendix G, Section G101.4, Violations, shall read as follows:

Any violation of a provision of this appendix, or failure to comply with a permit, or variance, or any requirement of this appendix, shall be handled in accordance with the Code of Ordinances of the City of Jersey Village.

Appendix G, Section G106, Variances, is deleted in its entirety.”

SECTION 4. THAT Section 14-358 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“There is hereby adopted for the city for the purpose of establishing rules and regulations for the construction and alteration of one- and two-family dwelling structures that certain code

known as the International Residential Code, 2024 edition and appendices A, B, C, D, E, G, H, I, J and K thereto, as published by the International Code Council, Inc., of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all one- and two-family structures within the city, save and except such portions of the code as may be inconsistent with this article.”

SECTION 5. THAT Section 14-359 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

The International Residential Code adopted by section 14-358 is hereby amended as set forth in this section:

Chapter 1, Scope and administration, Section R103, Code Compliance Agency, of the International Residential Code, is hereby deleted in its entirety.

Sec. R105 Permits is hereby amended to include a new subsection, Sec. R501.1.1, Additional permits. Temporary storage units and receptacles for debris and rubbish require permits, unless associated with a building permit. Where located in an area of special flood hazard areas (ASFH) special flood hazard area (SFHA), a floodplain development permit will be required.

Section R105.2 Work exempt from permit, is hereby amended to provide as follows:

1. One-story detached *accessory structures*, provided that the floor area does not exceed 200 square feet (18.58 m²)—unless located in an area of special flood hazards (ASFH) / special flood hazard area (SFHA) then a floodplain development permit will be required.
2. Fences both not over 42 inches (1067 mm) high and not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not — though any fencing in an ASFH / SFHA will require a floodplain development permit.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge—though any retaining wall of any size, height, and whether or not supporting a surcharge in an ASFH / SFHA will require a floodplain development permit.
4. Water tanks supported directly upon *grade* if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1—though any water tank of any capacity or size in an ASFH / SFHA will require a floodplain development permit.
5. Flatwork in a rear yard—unless located in an ASFH / SFHA, then a floodplain development permit will be required.

6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work—unless located in an ASFH / SFHA, then a floodplain development permit will be required.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep—though any pool of any capacity or depth in an ASFH / SFHA will require a floodplain development permit.
8. Swings and other playground equipment—unless located in the regulatory floodway, then a floodplain development permit will be required.
9. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support—though, any awning addition of any size in an ASFH / SFHA will require a floodplain development permit.
10. Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above *grade* at any point, are not attached to a dwelling and do not serve the exit door required by Section R311.4—though any deck of any size or height in an ASFH / SFHA will require a Floodplain Development Permit.

Where located within an ASFH / SFHA, a floodplain development permit will also be required for all development, to include work involving the dwelling unit, the dwelling unit's lot, grading and outdoor storage (ex: temporary portable storage units; vehicles that aren't fully licensed and highway ready), temporary refuse containers, etc.

Section R105.2.2, Repairs, is hereby amended by adding thereto a modified opening sentence to read as follows:

Except in an ASFH / SFHA,

Section R106.2, Site Plan, is hereby amended by adding thereto new paragraphs (a), (b) and (c) to read as follows:

(a) For all building sites or lots outside and in an ASFH / SFHA according to the latest flood insurance rate map (FIRM) as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection or, in the case of pier-and-beam construction, when floor decking is installed.

(b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height or floor decking is at or above the Design Flood Elevation (DFE) and also show the distance from interior lot lines. This shall be

required at the foundation form make-up or upon completion of floor decking for pier-and-beam construction.

(c) An elevation certificate, topographical survey and civil "As-Builts" shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

Section R110.1, Exception No. 2, is hereby deleted.

Section R112, Means of Appeals, is hereby deleted in its entirety.

Section 113.4, Violation penalties, is hereby deleted in its entirety.

Chapter 3, Building Planning.

Table R301 is hereby amended to read:

TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD	WIND DESIGN				SEISMIC DESIGN CATEGORY	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMPERATURE	ICE BARRIER UNDERLAYMENT REQUIRED	FLOOD HAZARD	AIR FREEZING INDEX	MEAN ANNUAL TEMPERATURE
	SPEED (MPH)	TOPOGRAPHIC EFFECTS	SPECIAL WIND REGION	WINDBORNE DEBRIS ZONE		WEATHERING	FROST LINE DEPTH	TERMITES					
2.5	131	NO	NO	NO	A	NEGLECTIBLE	12"	VERY HEAVY	32	NO	(SEE FOOT-NOTE G)	25 (CITY OF SUGARLAND)	68.9°

MANUAL J DESIGN CRITERIA ^a							
Elevation	Latitude	Winter heating	Summer cooling	Altitude correction factor	Indoor design temperature	Design temperature cooling	Heating temperature difference
105' (BIAH)	30°	34	89	0	70	75	-
Cooling temperature difference	Wind velocity heating	Wind velocity cooling	Coincident wet bulb	Daily range	Winter humidity	Summer humidity	
M	15 mph	7.5 mph	75	20	40	50	

or SI: 1 pound per square foot = 0.0479 kPa, 1 mile per hour = 0.447 m/s.

a. Where weathering requires a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code, the frost line depth strength required for weathering shall govern. The weathering column shall be filled in with the weathering index, "negligible," "moderate" or "severe" for concrete as determined from Figure R301.2(4). The grade of masonry units shall be determined from ASTM C34, C55, C62, C73, C90, C129, C145, C216 or C652.

b. Where the frost line depth requires deeper footings than indicated in Figure R403.1(1), the frost line depth strength required for weathering shall govern. The jurisdiction shall fill in the frost line depth column with the minimum depth of footing below finish grade.

c. The jurisdiction shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.

d. The jurisdiction shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R301.2(5)A]. Wind exposure category shall be determined on a site-specific basis in accordance with Section R301.2.1.4.

e. The outdoor design dry-bulb temperature shall be selected from the columns of 97½-percent values for winter from Appendix D of the *International Plumbing Code*. Deviations from the Appendix D temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official. [Also see Figure R301.2(1).]

f. The jurisdiction shall fill in this part of the table with the seismic design category determined from Section R301.2.2.1.

g. Effective Flood Insurance Rate Maps (FIRMs) and effective FIRM index dates and Flood Insurance study dates.

48201CIND0G	11/15/2019
48201C0635M	6/9/2014
48201C0630M	11/15/2019
48201C0445M	5/2/2019
48201C0440N	11/15/2019

Minimum Flood Protection Elevation Regulations
See also Section 14-333 of the Code of Ordinances

Special Flood Hazard Area	Design Flood Elevation (DFE) (Freeboard Above .2%)	Foundation Type	FF Proof
Floodway	+36 inches	Pier & Beam	EC (CD, BUC, FC)
Critical Facility	+36 inches	Any, unless in A-zones	EC (CD, BUC, FC)
<i>*Located outside of A-zones, to the extent possible</i>			
AE	+24 Inches	Pier & Beam	EC (CD, BUC, FC)
X-Shaded	At or above the 500 yr. floodplain elevation	Any	EC (CD, BUC, FC)
X-Unshaded	No additional above .2%	Any	EC (CD, BUC, FC)

Legend:
 FF= Finished Floor Elevation
 EC= Elevation Certificate

Types of EC: Construction Drawings (CD); Building Under Construction (BUC); Finished Construction (FC). The final Finished Construction EC will also verify Highest Adjacent Grade (HAG), Lowest Adjacent Grade (LAG), lowest elevation of machinery and equipment, etc.

h. In accordance with Sections R905.1.2, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall fill in this part of the table with "NO."

i. The jurisdiction shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the 100-year (99 percent) value on the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."

j. The jurisdiction shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."

k. In accordance with Section R301.2.1.5, where there is local historical data documenting structural damage to buildings due to topographic wind speed-up effects, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

l. In accordance with Figure R301.2(5)A, where there is local historical data documenting unusual wind conditions, the jurisdiction shall fill in this part of the table with "YES" and identify any specific requirements. Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

m. In accordance with Section R301.2.1.2 the jurisdiction shall indicate the wind-borne debris wind zone(s). Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

n. The jurisdiction shall fill in these sections of the table to establish the design criteria using Table 1a or 1b from ACCA Manual J or established criteria determined by the jurisdiction.

o. The jurisdiction shall fill in this section of the table using the Ground Snow Loads in Figure R301.2(6).

Section, R305.1, Subterranean termite control methods, is hereby amended by adding thereto a modified section to read as follows:

In areas subject to damage from termites as indicated by Table R301.2(1), for all structures of 600 square feet or greater, protection shall be by one, or a combination, of the following methods:

1. Chemical termiticide treatment in accordance with Section R305.2, except an ASFH/SFHA.

R306 Flood-Resistant Construction, Section R322.1.4 Establishing the Design Flood Elevation, is hereby amended to read as follows:

See Table R301.2(1).

Section R306.1.10 As-Built Elevation Documentation, is hereby amended to read as follows:

A registered design professional shall prepare and seal a FEMA Elevation Certificate of the elevations specified in Section R306.2 or R306.3. The completed Elevation Certificate shall be provided to the Building Official and/or Floodplain Manager prior to issuance of a certificate of occupancy.

Section R306.1.6 Protection of Mechanical, Plumbing and Electrical systems, is hereby amended to read as follows:

Electrical systems, *equipment* and components; heating, ventilating, air-conditioning; plumbing *appliances* and plumbing fixtures; *duct systems*; and other service *equipment* shall be located at or above the elevation required in Section R322.2 or R322.3. If replaced as part of a substantial improvement, electrical systems, *equipment* and components; heating, ventilating, air-conditioning and plumbing *appliances* and plumbing fixtures; *duct systems*; and other service *equipment* shall meet the requirements of this section. Systems, fixtures, and *equipment* and components shall not be mounted on or penetrate through walls intended to break away under flood loads.

Exception: Locating electrical systems, *equipment* and components is permitted below the elevation required in Section R322.2 or R322.3 provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the design flood elevation in accordance with ASCE 24. Electrical wiring systems are permitted to be located below the required elevation provided that they conform to the provisions of the electrical part of this code for wet locations.

Section R306.1.7 Protection of water supply and sanitary sewage systems, is hereby amended to provide for an additional last sentence:

A dwelling unit's sanitary drains, such as where the flood level rim of the plumbing fixture is below the DFE, may be placed below the DFE where the building's sanitary sewer is protected with a backflow device.

Section R306.2.1 Elevation Requirements, is hereby amended to read as follows:

1. Buildings and structures shall have the lowest floors elevated to or above the design flood elevation.
2. In areas of shallow flooding (AO and AH Zones), buildings and structures shall have the lowest floor (including basement) elevated to or above the DFE.

R317 Garages and Carports, Section R317.3 Flood Hazard Areas, is hereby amended to read as follows:

For buildings located in an area of special flood hazards (ASFH) / special flood hazard areas (SFHA) as established by the latest flood insurance rate map (FIRM) and Table R301.2(1), garage floors shall be:

1. Elevated to or above the design flood elevation as determined in Section R322; or
2. If the garage floor level is lower than the design flood elevation, the garage shall be used solely for parking, building access or storage and the floor shall be at or above grade on all sides and shall meet the requirements in Section R322, and are otherwise constructed in accordance with this code. All new construction or substantial improvements shall be constructed with materials resistant to flood damage.

Chapter 5, Floors, R506.3.1 Concrete Floors, is hereby amended to read as follows:

Fill material, when utilized in full compliance with other provisions of the code, shall be free of vegetation and foreign material. All fill shall be compacted to assure uniform support of the slab.

Chapter 33, Storm Drainage, P3302.1 Area Drainage, is hereby amended to read as follows:

1. Storm water flows shall be contained within the property and discharged to a public right-of-way. Acceptable methods to contain flows include use of adequately sized swales, curbs, area inlets, or methods that will contain flows on the development parcel and prevent spill over onto adjacent private property. Fence lines shall be designed to avoid impeding storm water flows within the side lot swales. All swales must be contained within the development parcel unless a recorded easement is provided.
2. Storm water flows up to the city's design storm shall not go onto an adjacent private property without a drainage easement recorded at the Harris County Clerk's office. No private agreements between property owners will be allowed unless recorded at the county clerk's office and approved by the city.

3. The use of *French* drains are not permissible as a drainage element to contain and convey flows to public rights-of-way.
4. Area drains shall have a minimum grate size of 12 inches by 12 inches and be designed to accommodate the full design storm. Cleanouts shall be provided at all junctions and at every bend.
5. For single family residential developments, roof drains may be tied into a storm sewer system. All tie in points shall be identified on the construction plans. A minimum pipe diameter of four inches shall be allowed for one roof drain. A minimum pipe diameter of six inches shall be allowed for up to four roof drains. For all other land uses, roof drains shall be properly sized by a registered engineer or architect. The minimum pipe sizes listed for single family developments shall also be used.

Section P3303 Sumps and Pumping Systems. The sump pump, pit and discharge piping shall conform to Sections P3303.1.1 through P3303.1.4.

P3304 Materials. Piping and fittings shall meet the requirements of Sections P3002.1, P3002.2, P3002.3 and P3003. Discharge piping shall include an accessible full flow check valve. Pipe and fittings shall be the same size as, or larger than, pump discharge tapping.

Appendix BO, Existing Buildings and Structures, Section BO102.7 Flood hazard areas is hereby amended by adding new paragraphs (a), (b), (c), (d) and (e) to read as follows:

Work performed in existing buildings located in a flood hazard area as established by Table R301.2(1) shall be subject to the provisions of Section R105.3.1.1, and

- (a) If, within any 12-month period, alterations, additions, renovations, repairs or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this Code for new buildings in regards to the design flood elevation (DFE).
- (b) If an existing building is damaged by fire or otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this Code for new buildings, except in regards to slab height, where the structure is located outside the floodplain, the footprint is not modified and the slab is intact.
- (c) [Reserved.]
- (d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll or the value of the building from an appraisal by an independent professional appraiser. Alternatively, upon filing for an appeal to

the floodplain manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.

(e) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this code for new buildings and, where warranted, with the applicable permits.”

SECTION 6. THAT Section 14-551(a) of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“There are hereby adopted for the city for the purpose of establishing minimum standards for plumbing installations within the city those certain codes known as the International Plumbing Code and the International Fuel Gas Code, 2024 editions and all appendices thereto, as published by the International Code Council, Inc., of which one copy of each is filed with the city secretary, save and except such portions as are hereinafter deleted, modified, added or amended in sections 14-552 and 14-553. The codes are hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all plumbing installations within the city, save and except such portions of such codes as may be inconsistent with this article.”

SECTION 7. THAT Section 14-553 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

Chapter 1, Scope and administration, Section 103, Department of plumbing inspection, of the International Plumbing Code is hereby deleted in its entirety.

Section 103, Department of inspection, of the International Fuel Gas Code is hereby deleted in its entirety.

Section 114.4, Violation penalties, of the International Plumbing Code and Section 113.4, Violation penalties, of the International Fuel Gas Code is hereby deleted in its entirety.

Chapter 1, Section 112, Means of appeals, of the International Plumbing Code and the International Fuel Gas Code is hereby deleted in its entirety.

Chapter 6, Water supply and distribution, Section 605.1, is hereby amended to provide as follows:

The installation of a water service or water distribution pipe shall be Type K, sleeved through concrete slabs with pipe insulation (to maintain the vapor barrier) and shall be prohibited in soil and ground water contaminated with solvents, fuels, organic compounds

or other detrimental materials causing permeation, corrosion, degradation or structural failure of the piping material. Where detrimental conditions are suspected, a chemical analysis of the soil and ground water conditions shall be required to ascertain the acceptability of the water service or water distribution piping material for the specific installation. Where detrimental conditions exist, *approved* alternative materials or routing shall be required.

Appendix A of the International Plumbing Code is hereby deleted.”

SECTION 8. THAT Section 14-611(a) of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“There is hereby adopted for the city for the purpose of establishing minimum standards for the installation, maintenance, repair and construction of heating, air conditioning, cooling and ventilation systems, devices and appliances that certain code known as the International Mechanical Code, 2024 edition, and appendix A, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended. A copy of such code is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of the code shall be controlling in the installation, construction, maintenance and repair of mechanical systems within the city, save and except such portions of the code as may be inconsistent with this article.”

SECTION 9. THAT Section 14-612 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“*Section 114.4, Violation penalties*, is hereby deleted in its entirety.

Section 112, Means of appeal, is hereby deleted in its entirety.”

SECTION 10. THAT Section 14-627 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“There is hereby adopted the International Swimming Pool and Spa Code 2024 edition, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions thereof shall be controlling in the installation, construction, maintenance and repair of swimming pools within the city, save and except such portions of such code as may be inconsistent with this article.”

SECTION 11. THAT Section 14-651 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“There is hereby adopted that certain code known as the International Energy Conservation Code, 2024 edition, as published by the International Code Council, Inc., of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all structures within the city, save and except such portions of the code as may be inconsistent with this chapter.”

SECTION 12. THAT Section 14-652 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“Section C110, Board of appeals, is hereby deleted in its entirety.

Section R110, Board of appeals, is hereby deleted in its entirety.”

SECTION 13. THAT Section 14-416 of the Code of Ordinances, City of Jersey Village, Texas is hereby repealed in its entirety and replaced to read as follows:

“There is hereby adopted for the city for the purpose of establishing minimum standards for the installation and construction of electrical wiring, devices and equipment that certain electrical code known as the National Electrical Code, 2023 edition, with all amendments and appendices thereto, as published by the National Fire Protection Association, save and except such portions as are deleted, modified, added or amended, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all electrical installations and construction within the city; save and except such portions of such code as may be inconsistent with this article.”

SECTION 14. THAT all ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

SECTION 15. THAT if any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

SECTION 16. THAT this Ordinance shall become effective as of the date of its passage and approval by the Council.

PASSED, APPROVED, AND ADOPTED this 19th day of August 2024.

FOR THE CITY:

BOBBY WARREN, MAYOR

ATTEST:

Lorri Coody, City Secretary



EXHIBIT A: "RED-LINED" CHANGES TO CODE PROVISIONS

Sec. 14-351. Adoption.

There is hereby adopted for the city for the purpose of establishing rules and regulations for the construction, alteration, removal, demolition, equipment, use and occupancy, location and maintenance of buildings and structures that certain building code known as the "International Building Code," ~~2018~~ 2024 edition and appendices C, E, F, G and I thereto, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended as enumerated herein, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all buildings and other structures within the city, save and except such portions of such code as may be inconsistent with this article.

Sec. 14-353. Local amendments to the International Building Code.

The International Building Code adopted by section 14-351 is hereby amended as set forth in this section:

Chapter 1, Scope and Application, Section 103, ~~Department of building safety Code Compliance Agency,~~ is hereby deleted in its entirety.

Section 105.2 Work exempt from permit is hereby amended by adding thereto modified paragraphs to read as follows:

Building:" ...

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided that the floor area is not greater than 120 square feet (11 m²) - unless located within an Area of Special Flood Hazards.
2. Fences both not over 42 inches (1067 mm) high and not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not.
3. Oil derricks - unless located within an Area of Special Flood Hazards.
4. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids - unless located within an Area of Special Flood Hazards.
5. Water tanks supported directly on grade if the capacity is not greater than 5,000 gallons (18,925 L) and the ratio of height to diameter or width is not greater than 2:1 - unless located within an Area of Special Flood Hazards.
6. Flatwork in a rear yard that is not part of an accessible route in 1 & 2 Family structures..."
7. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work - unless located within an Area of Special Flood Hazards.
8. Temporary motion picture, television and theater stage sets and scenery - unless located within an Area of Special Flood Hazards.
9. Prefabricated *swimming pools* that are less than 24 inches (610 mm) deep, are not greater than 5,000 gallons (18 925 L) and are installed entirely above ground - unless located within an Area of Special Flood Hazards.
10. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems - unless located in the regulatory floodway.

11. Swings and other playground equipment - unless located in the regulatory floodway.
12. Window awnings in Group U occupancies, supported by an exterior wall that do not project more than 54 inches (1372 mm) from the *exterior wall* and do not require additional support.

Section 105.2.3 Repairs. Application or notice to the building official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof - to include suspended acoustical ceiling modifications - the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

Section 107.2.6 Site Plan is hereby amended by adding thereto new paragraphs to read as follows:

- (a) For all building sites or lots outside and within the 100-year floodplain according to the latest flood insurance rate map as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection.
- (b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height is at or above the DFE and the distance from interior lot lines. This shall be required at the foundation form make-up or upon completion of sub-flooring framing for pier-and-beam construction.
- (c) An elevation survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

*Section 113, **Board of Appeals Means of Appeals***, is hereby deleted in its entirety.

Section 114.4, Violation penalties, is hereby deleted in its entirety.

Chapter 7, Fire-Resistance-Rated Construction, is hereby amended by adding Section 723, Townhouse Fire Separation, to provide as follows:

Each townhouse shall be considered a separate building and shall be separated from adjoining townhouses by the use of separate exterior walls meeting the requirements for zero clearance from property lines as required by the type of construction and fire protection requirements, or by a party wall; or when not more than three stories in height, may be separated by a single wall meeting the following requirements:

- (1) A firewall shall be constructed of noncombustible materials between each townhouse with a party wall, such as solid masonry, hollow masonry or reinforced concrete or equal where approved by the building official, having no openings and having a fire-resistive rating of not less than four hours, and having sufficient structural stability under fire conditions to allow collapse of construction on either side without collapse of the wall. Firewalls may be loadbearing or nonloadbearing; however, recesses may be cut into firewalls so long as the four-hour fire-resistive rating is not reduced. Plumbing, piping, ducts, electrical or other building services shall not be installed within or through the four-hour wall.
- (2) Firewalls shall start at the foundation and extend continuously through all stories to and above the roof for a distance of not less than 18 inches, except where the roof assembly is of fire-resistive construction having not less than a two-hour fire-resistive rating and the wall is carried up tightly and continuously against the underside of the roof deck.
- (3) For townhouses to be built in a straight-line configuration, that is the units are not staggered either along front or rear walls or rooflines, then in such event the firewalls shall be extended 18 inches

beyond the front and rear exterior walls of the common units they protect, and 24 inches above the common roof they protect. For townhouses to be built in a staggered configuration, either front or rear, the firewall shall extend at least 18 inches beyond the adjoining exterior wall. For townhouses which are to be built with staggered rooflines, the firewall shall extend beyond the roofline of the highest of two adjacent roofs unless the elevation of the adjoining rooflines are less than 24 inches apart in which event the firewall shall extend at least 18 inches above the highest of the two adjoining roofs. The extended portion of any firewall required herein shall comply with the requirements of a firewall as set forth in subsection (1) of section 705. In no event shall the extended portion of any firewall required by this subsection which would otherwise be exposed be covered or have attached thereto combustible materials.

- (4) Roof construction of all townhouses and patio homes shall be of metal, slate, tile or fire-retardant fiberglass 225-pound composition shingles or approved equal.

Section 903 Automatic Sprinkler Systems.

903.1.1 of the International Building Code is hereby amended to provide as follows:

Section 903.1.1.1 Exempt Locations. Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure

903.2. Where required. Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in the following open structures: Pavilions, open gazebos, detached canopies or open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

903.2.1 Group A. An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.3 Group E. An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.4 Group F. An automatic sprinkler system shall be provided throughout all Group F occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.5 Group H. Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.6 Group I. An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.7 Group M. An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.8 Group R. An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 Group S-2. An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 Group B. Is added to the International Building Code: An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

~~*903.3.6 Hose threads.* Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5-inch Storz connection.~~

903.3.7 Fire department connections. The fire department connections shall be located in accordance with section 912 or as approved by the fire code official.

Section 903.4 of the International Building Code is hereby amended to provide as follows:

Section 903.4, Sprinkler System supervision and alarms. All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions: Automatic sprinkler systems protecting one and two-family dwellings. Limited area systems serving fewer than 20 sprinklers. Automatic sprinkler systems installed in accordance with 13R where a common supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided. Jockey pump control valves that are sealed or locked in the open position. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

Section ~~903.4.2~~ **903.4.3** of the International Building Code is hereby amended to provide as follows:

Section ~~903.4.2~~ 903.4.3 Alarms. Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building, in an approved location. When water flow supervisions is provided, alarm devices shall be located within the interior of the building to provide an internal evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

Section 905.3 of the International Building Code is hereby amended to provide as follows:

Section 905.3. Required installations. Standpipe systems shall be installed where required by Sections 905.3.1 through 905.3.6 and in the locations indicated in Sections 905.4, 905.5, 905.6 and in open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

Exception: Standpipe systems are not required in Group R-3 occupancies.

Section 907.2 of the International Building Code is hereby amended to provide as follows:

907.2 Where Required—New buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures.

Chapter 9 is hereby amended by adding Section 908.3 as follows:

Section 908.3. In dwellings and dwelling units, smoke detectors shall be mounted on the ceiling or wall at a point centrally located in the corridor or area giving access to each group of rooms used for sleeping purposes and in each sleeping room, and, in dwellings or dwelling units containing more than one story, on each story including basements, but not including uninhabitable attics, in close proximity to the stairway leading to the floor above.

Required smoke detectors shall be wired to the structure's electrical system and shall have battery backup. Required smoke detectors shall be connected so that when one alarm sounds all alarms sound.

Section 912.1 of the International Building Code is hereby amended to provide as follows:

Section 912.1, Installation. New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5 inch Storz connection and shall comply with sections 912.2 through 912.6

Section 912.3 of the International Building Code is hereby amended to provide as follows:

912.3 Fire Hose threads. Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5 inch Storz connection.

Section 1612.3, Establishment of flood hazard areas, is hereby amended to read as follows:

48201CIND0G	11/15/2019
48201C0635M	6/9/2014
48201C0630M	11/15/2019
48201C0445M	5/2/2019
48201C0440N	11/15/2019

Minimum Flood Protection Elevation Regulations

See also Section 14-333 of the Code of Ordinances

Special Flood Hazard Area	Design Flood Elevation (DFE) (Freeboard Above .2%)	Foundation Type	FF Proof
Floodway	+36 inches	Pier & Beam	EC (CD, BUC, FC)
Critical Facility	+36 inches	Any, unless in A-zones	EC (CD, BUC, FC)
<i>*Located outside of A-zones, to the extent possible</i>			
AE	+24 Inches	Pier & Beam	EC (CD, BUC, FC)
X-Shaded	At or above the 500 yr. floodplain elevation	Any	EC (CD, BUC, FC)
X-Unshaded	No additional above .2%	Any	EC (CD, BUC, FC)

Legend:

FF= Finished Floor

Elevation

EC= Elevation Certificate

Types of EC: Construction Drawings (CD); Building Under Construction (BUC); Finished Construction (FC). The final Finished Construction EC will also verify Highest Adjacent Grade (HAG), Lowest Adjacent Grade (LAG), lowest elevation of machinery and equipment, etc.

See minimum flood elevation protection graphics at Section 14-334 of the Code of Ordinances.

Chapter 23, to the extent of conflict with the following provisions, is hereby deleted.

- (1) All walls where plumbing drain, waste and vent lines are located shall be two-inch by six-inch sized lumber minimum.
- (2) All framing shall be no more than 16 inches on center including rafters, joists and vertical framing.
- (3) All lumber, including rafters, joists and vertical framing, shall be number 2 grade minimum. Utility grade lumber is not allowed.

Chapter 34, Reserved, is hereby amended to read as follows:

Chapter 34, Existing Structures, is hereby amended to read as follows:

- (a) If, within any 12-month period, alterations, additions, renovations, repairs, or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this code for new buildings in regards to the Design Flood Elevation (DFE).
- (b) If an existing building is damaged by fire or otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this code for new buildings, except in regards to slab height, where the structure is located outside the floodplain, the footprint is not modified and the slab is intact.
- (c) [Reserved.]
- (d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll or the value of the building from an appraisal by an independent professional appraiser. Alternatively, upon filing for an appeal to the floodplain manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.
- (e) If the occupancy of any existing building is entirely changed the building shall be made to conform to the requirements of this code for the new occupancy. If the occupancy of only a portion of an existing building is changed and that portion is separated from the remainder as stipulated in Chapter 3, then only such portion need be made to conform.
- (f) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this Code for new buildings and, where warranted, with the applicable permits.

Appendix G, Section G101.3, Scope, is hereby amended to provide as follows:

The provisions of this appendix shall apply to all proposed development in a *flood hazard area* established in Section 1612 of this code, including certain building work exempt from permit under Section 105.2. Where in conflict with either/or Part II, Chapter 14, Article I, Section 14-5 and Part II, Chapter 14, Article IX of the Code of Ordinances, the provisions of the most stringent shall apply.

Appendix G, Section ~~G104~~ G101.4, Violations, shall read as follows:

Any violation of a provision of this appendix, or failure to comply with a permit, or variance, or any requirement of this appendix, shall be handled in accordance with the Code of Ordinances of the City of Jersey Village.

Appendix G, Section ~~G105~~ G106, Variances, is deleted in its entirety.

Sec. 14-358. Adoption of residential code.

There is hereby adopted for the city for the purpose of establishing rules and regulations for the construction and alteration of one- and two-family dwelling structures that certain code known as the International Residential Code, ~~2018~~ 2024 edition and appendices A, B, C, D, E, G, H, I, J and K thereto, as published by the International Code Council, Inc., of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all

one- and two-family structures within the city, save and except such portions of the code as may be inconsistent with this article.

Sec. 14-359. Local amendments to the International Residential Code.

The International Residential Code adopted by section 14-358 is hereby amended as set forth in this section:

Chapter 1, Scope and administration, Section R103, ~~Department of building safety Code Compliance Agency~~, of the International Residential Code, is hereby deleted in its entirety.

~~*Section R104.10.1 Flood hazard areas, is deleted in its entirety.*~~

Sec. R105 Permits is hereby amended to include a new subsection, Sec. R501.1.1, Additional permits.

Temporary storage units and receptacles for debris and rubbish require permits, unless associated with a building permit. Where located in an area of special flood hazard areas (ASFH) special flood hazard area (SFHA), a floodplain development permit will be required.

Section R105.2 Work exempt from permit, is hereby amended to provide as follows:

1. One-story detached *accessory structures*, provided that the floor area does not exceed 200 square feet (18.58 m²)—unless located in an area of special flood hazards (ASFH) / special flood hazard area (SFHA) then a floodplain development permit will be required.
2. Fences both not over 42 inches (1067 mm) high and not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not — though any fencing in an ASFH / SFHA will require a floodplain development permit.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge—though any retaining wall of any size, height, and whether or not supporting a surcharge in an ASFH / SFHA will require a floodplain development permit.
4. Water tanks supported directly upon *grade* if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1—though any water tank of any capacity or size in an ASFH / SFHA will require a floodplain development permit.
5. Flatwork in a rear yard—unless located in an ASFH / SFHA, then a floodplain development permit will be required.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work—unless located in an ASFH / SFHA, then a floodplain development permit will be required.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep—though any pool of any capacity or depth in an ASFH / SFHA will require a floodplain development permit.
8. Swings and other playground equipment—unless located in the regulatory floodway, then a floodplain development permit will be required.
9. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support—though, any awning addition of any size in an ASFH / SFHA will require a floodplain development permit.
10. Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above *grade* at any point, are not attached to a dwelling and do not serve the exit door required by Section R311.4—though any deck of any size or height in an ASFH / SFHA will require a Floodplain Development Permit.

Where located within an ASFH / SFHA, a floodplain development permit will also be required for all development, to include work involving the dwelling unit, the dwelling unit's lot, grading and outdoor storage (ex:

temporary portable storage units; vehicles that aren't fully licensed and highway ready), temporary refuse containers, etc.

Section R105.2.2, *Repairs*, is hereby amended by adding thereto a modified opening sentence to read as follows:

Except in an ASFH / SFHA,

Section R106.2, *Site Plan*, is hereby amended by adding thereto new paragraphs (a), (b) and (c) to read as follows:

- (a) For all building sites or lots outside and in an ASFH / SFHA according to the latest flood insurance rate map (FIRM) as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection or, in the case of pier-and-beam construction, when floor decking is installed.
- (b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height or floor decking is at or above the Design Flood Elevation (DFE) and also show the distance from interior lot lines. This shall be required at the foundation form make-up or upon completion of floor decking for pier-and-beam construction.
- (c) An elevation certificate, topographical survey and civil "As-Builts" shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

Section R110.1, *Exception No. 2*, is hereby deleted.

Section R112, ~~**Board of Appeals Means of Appeals**~~, is hereby deleted in its entirety.

~~**Section 113.4, Violation penalties, is hereby deleted in its entirety.**~~

Chapter 3, *Building Planning*,

Table R301 is hereby amended to read:

TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

GROUND SNOW LOAD ^a	WIND DESIGN				SEISMIC DESIGN CATEGORY ^f	SUBJECT TO DAMAGE FROM			WINTER DESIGN TEMP ^g	ICE BARRIER UNDERLAYMENT REQUIRED ^h	FLOOD HAZARDS ^e	AIR FREEZING INDEX ⁱ	MEAN ANNUAL TEMP ^j
	Speed ^d (mph)	Topographic effects ^k	Special wind region ^l	Windborne debris zone ^m		Weathering ^a	Frost line depth ^b	Termite ^c					
2.5	131	NO	NO	NO	A	Negligible	12"	Very Heavy	32	No	(See Foot-note g)	25 (City of Sugarland)	68.9°

MANUAL J DESIGN CRITERIA ⁿ							
Elevation	Latitude	Winter heating	Summer cooling	Altitude correction factor	Indoor design temperature	Design temperature cooling	Heating temperature difference
105' (BIAH)	30°	34	89	0	70	75	-
Cooling temperature difference	Wind velocity heating	Wind velocity cooling	Coincident wet bulb	Daily range	Winter humidity	Summer humidity	
M	15 mph	7.5 mph	75	20	40	50	

or SI: 1 pound per square foot = 0.0479 kPa, 1 mile per hour = 0.447 m/s.

- a. Where weathering requires a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code, the frost line depth strength required for weathering shall govern. The weathering column shall be filled in with the weathering index, "negligible," "moderate" or "severe" for concrete as determined from Figure R301.2(4). The grade of masonry units shall be determined from ASTM C34, C55, C62, C73, C90, C129, C145, C216 or C652.
- b. Where the frost line depth requires deeper footings than indicated in Figure R403.1(1), the frost line depth strength required for weathering shall govern. The jurisdiction shall fill in the frost line depth column with the minimum depth of footing below finish grade.
- c. The jurisdiction shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.
- d. The jurisdiction shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R301.2(5)A]. Wind exposure category shall be determined on a site-specific basis in accordance with Section R301.2.1.4.
- e. The outdoor design dry-bulb temperature shall be selected from the columns of 97½-percent values for winter from Appendix D of the *International Plumbing Code*. Deviations from the Appendix D temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official. [Also see Figure R301.2(1).]
- f. The jurisdiction shall fill in this part of the table with the seismic design category determined from Section R301.2.2.1.
- g. Effective Flood Insurance Rate Maps (FIRMs) and effective FIRM index dates and Flood Insurance study dates.

48201CIND0G	11/15/2019
48201C0635M	6/9/2014
48201C0630M	11/15/2019
48201C0445M	5/2/2019
48201C0440N	11/15/2019

Minimum Flood Protection Elevation Regulations
See also Section 14-333 of the Code of Ordinances

Special Flood Hazard Area	Design Flood Elevation (DFE) (Freeboard Above .2%)	Foundation Type	FF Proof
Floodway	+36 inches	Pier & Beam	EC (CD, BUC, FC)
Critical Facility <i>*Located outside of A-zones, to the extent possible</i>	+36 inches	Any, unless in A-zones	EC (CD, BUC, FC)
AE	+24 Inches	Pier & Beam	EC (CD, BUC, FC)
X-Shaded	At or above the 500 yr. floodplain elevation	Any	EC (CD, BUC, FC)
X-Unshaded	No additional above .2%	Any	EC (CD, BUC, FC)

Legend:
 FF= Finished Floor Elevation
 EC= Elevation Certificate

Types of EC: Construction Drawings (CD); Building Under Construction (BUC); Finished Construction (FC). The final Finished Construction EC will also verify Highest Adjacent Grade (HAG), Lowest Adjacent Grade (LAG), lowest elevation of machinery and equipment, etc.

h. In accordance with Sections R905.1.2, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall fill in this part of the table with "NO."

i. The jurisdiction shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the 100-year (99 percent) value on the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."

j. The jurisdiction shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."

k. In accordance with Section R301.2.1.5, where there is local historical data documenting structural damage to buildings due to topographic wind speed-up effects, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

l. In accordance with Figure R301.2(5)A, where there is local historical data documenting unusual wind conditions, the jurisdiction shall fill in this part of the table with "YES" and identify any specific requirements. Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

m. In accordance with Section R301.2.1.2 the jurisdiction shall indicate the wind-borne debris wind zone(s). Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

n. The jurisdiction shall fill in these sections of the table to establish the design criteria using Table 1a or 1b from ACCA Manual J or established criteria determined by the jurisdiction.

o. The jurisdiction shall fill in this section of the table using the Ground Snow Loads in Figure R301.2(6).

Section, R305.1, Subterranean termite control methods, is hereby amended by adding thereto a modified section to read as follows:

In areas subject to damage from termites as indicated by Table R301.2(1), for all structures of 600 square feet or greater, protection shall be by one, or a combination, of the following methods:

1. Chemical termiticide treatment in accordance with Section R305.2, except an ASFH/ SFHA.

R306 Flood-Resistant Construction, Section R322.1.4 Establishing the Design Flood Elevation, is hereby amended to read as follows:

See Table R301.2(1).

Section R306.1.10 As-Built Elevation Documentation, is hereby amended to read as follows:

A registered design professional shall prepare and seal a FEMA Elevation Certificate of the elevations specified in Section R306.2 or R306.3. The completed Elevation Certificate shall be provided to the Building Official and/or Floodplain Manager prior to issuance of a certificate of occupancy.

Section R306.1.6 Protection of Mechanical, Plumbing and Electrical systems, is hereby amended to read as follows:

Electrical systems, *equipment* and components; heating, ventilating, air-conditioning; plumbing *appliances* and plumbing fixtures; *duct systems*; and other service *equipment* shall be located at or above the elevation required in Section R322.2 or R322.3. If replaced as part of a substantial improvement, electrical systems, *equipment* and components; heating, ventilating, air-conditioning and plumbing *appliances* and plumbing fixtures; *duct systems*; and other service *equipment* shall meet the requirements of this section. Systems, fixtures, and *equipment* and components shall not be mounted on or penetrate through walls intended to break away under flood loads.

Exception: Locating electrical systems, *equipment* and components is permitted below the elevation required in Section R322.2 or R322.3 provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the design flood elevation in accordance with ASCE 24. Electrical wiring systems are permitted to be located below the required elevation provided that they conform to the provisions of the electrical part of this code for wet locations.

Section R306.1.7 Protection of water supply and sanitary sewage systems, is hereby amended to provide for an additional last sentence:

A dwelling unit's sanitary drains, such as where the flood level rim of the plumbing fixture is below the DFE, may be placed below the DFE where the building's sanitary sewer is protected with a backflow device.

Section R306.2.1 *Elevation Requirements*, is hereby amended to read as follows:

1. Buildings and structures shall have the lowest floors elevated to or above the design flood elevation.
2. In areas of shallow flooding (AO and AH Zones), buildings and structures shall have the lowest floor (including basement) elevated to or above the DFE

~~Section R309.5 "Fire Sprinklers." is deleted.~~

~~R309 R317~~ *Garages and Carports*, Section ~~R309.3 R317.3~~ *Flood Hazard Areas*, is hereby amended to read as follows:

For buildings located in an area of special flood hazards (ASFH) / special flood hazard areas (SFHA) as established by the latest flood insurance rate map (FIRM) and Table R301.2(1), garage floors shall be:

1. Elevated to or above the design flood elevation as determined in Section R322; or
2. If the garage floor level is lower than the design flood elevation, the garage shall be used solely for parking, building access or storage and the floor shall be at or above grade on all sides and shall meet the requirements in Section R322, and are otherwise constructed in accordance with this code. All new construction or substantial improvements shall be constructed with materials resistant to flood damage.

Chapter 5, *Floors*, ~~R506.2.1 R506.3.1~~ *Concrete Floors*, is hereby amended to read as follows:

Fill material, when utilized in full compliance with other provisions of the code, shall be free of vegetation and foreign material. All fill shall be compacted to assure uniform support of the slab.

Chapter 33, *Storm Drainage*, P3302.1 *Area Drainage*, is hereby amended to read as follows:

1. Storm water flows shall be contained within the property and discharged to a public right-of-way. Acceptable methods to contain flows include use of adequately sized swales, curbs, area inlets, or methods that will contain flows on the development parcel and prevent spill over onto adjacent private property. Fence lines shall be designed to avoid impeding storm water flows within the side lot swales. All swales must be contained within the development parcel unless a recorded easement is provided.
2. Storm water flows up to the city's design storm shall not go onto an adjacent private property without a drainage easement recorded at the Harris County Clerk's office. No private agreements between property owners will be allowed unless recorded at the county clerk's office and approved by the city.
3. The use of *French* drains are not permissible as a drainage element to contain and convey flows to public rights-of-way.
4. Area drains shall have a minimum grate size of 12 inches by 12 inches and be designed to accommodate the full design storm. Cleanouts shall be provided at all junctions and at every bend.
5. For single family residential developments, roof drains may be tied into a storm sewer system. All tie in points shall be identified on the construction plans. A minimum pipe diameter of four inches shall be allowed for one roof drain. A minimum pipe diameter of six inches shall be allowed for up to four roof drains. For all other land uses, roof drains shall be properly sized by a registered engineer or architect. The minimum pipe sizes listed for single family developments shall also be used.

Section P3303 *Sumps and Pumping Systems*. The sump pump, pit and discharge piping shall conform to Sections P3303.1.1 through P3303.1.4.

~~P3303.1.1 Pump Capacity and Head. The sump pump shall be of a capacity and head appropriate to anticipated use requirements.~~

~~P3303.1.2 Sump Pit. The sump pit shall be not less than 18 inches (457 mm) in diameter and 24 inches (610 mm) deep, unless otherwise approved. The pit shall be accessible and located so that all drainage flows into the pit by gravity. The sump pit shall be constructed of tile, steel, plastic, cast iron, concrete or other approved~~

~~material, with a removable cover adequate to support anticipated loads in the area of use. The pit floor shall be solid and provide permanent support for the pump.~~

~~P3303.1.3 Electrical. Electrical outlets shall meet the requirements of Chapters 34 through 43.~~

P3304 Materials. Piping and fittings shall meet the requirements of Sections P3002.1, P3002.2, P3002.3 and P3003. Discharge piping shall include an accessible full flow check valve. Pipe and fittings shall be the same size as, or larger than, pump discharge tapping.

The International Residential Code adopted by section 14-358 is hereby amended as set forth in this section:

~~Appendix J Appendix BO, Existing Buildings and Structures, Section A1102.5 B0102.7~~ Flood hazard areas is hereby amended by adding new paragraphs (a), (b), (c), (d) and (e) to read as follows:

Work performed in existing buildings located in a flood hazard area as established by Table R301.2(1) shall be subject to the provisions of Section R105.3.1.1, and

- (a) If, within any 12-month period, alterations, additions, renovations, repairs or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this Code for new buildings in regards to the design flood elevation (DFE).
- (b) If an existing building is damaged by fire or otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this Code for new buildings, except in regards to slab height, where the structure is located outside the floodplain, the footprint is not modified and the slab is intact.
- (c) [Reserved.]
- (d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll or the value of the building from an appraisal by an independent professional appraiser. Alternatively, upon filing for an appeal to the floodplain manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.
- (e) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this code for new buildings and, where warranted, with the applicable permits.

Sec. 14-551. Codes adopted.

(a) There are hereby adopted for the city for the purpose of establishing minimum standards for plumbing installations within the city those certain codes known as the International Plumbing Code and the International Fuel Gas Code, ~~2018-2024~~ editions and all appendices thereto, as published by the International Code Council, Inc., of which one copy of each is filed with the city secretary, save and except such portions as are hereinafter deleted, modified, added or amended in sections 14-552 and 14-553. The codes are hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all plumbing installations within the city, save and except such portions of such codes as may be inconsistent with this article.

Sec. 14-553. Local amendments.

Chapter 1, Scope and administration, Section 103, Department of plumbing inspection, of the International Plumbing Code is hereby deleted in its entirety.

Section 103, Department of inspection, of the International Fuel Gas Code is hereby deleted in its entirety.

Section ~~108.4~~ 114.4, Violation penalties, of the International Plumbing Code and Section 113.4, Violation penalties, of the International Fuel Gas Code is hereby deleted in its entirety.

Chapter 1, ~~Administration and enforcement, Section 109, Section 112, Means of appeals~~, of the International Plumbing Code and the International Fuel Gas Code is hereby deleted in its entirety.

Chapter 6, Water supply and distribution, Section 605.1, is hereby amended to provide as follows:

The installation of a water service or water distribution pipe shall be Type K, sleeved through concrete slabs with pipe insulation (to maintain the vapor barrier) and shall be prohibited in soil and ground water contaminated with solvents, fuels, organic compounds or other detrimental materials causing permeation, corrosion, degradation or structural failure of the piping material. Where detrimental conditions are suspected, a chemical analysis of the soil and ground water conditions shall be required to ascertain the acceptability of the water service or water distribution piping material for the specific installation. Where detrimental conditions exist, *approved* alternative materials or routing shall be required.

Appendix A of the International Plumbing Code is hereby deleted.

Sec. 14-611. Adoption of code.

- (a) There is hereby adopted for the city for the purpose of establishing minimum standards for the installation, maintenance, repair and construction of heating, air conditioning, cooling and ventilation systems, devices and appliances that certain code known as the International Mechanical Code, ~~2018~~ 2024 edition, and appendix A, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended. A copy of such code is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of the code shall be controlling in the installation, construction, maintenance and repair of mechanical systems within the city, save and except such portions of the code as may be inconsistent with this article.

Sec. 14-612. Local amendments.

~~Chapter 1, Section 103, Department of mechanical inspection, is hereby deleted in its entirety.~~

Section ~~108.4~~ 114.4, Violation penalties, is hereby deleted in its entirety.

Section ~~109~~ 112, Means of appeal, is hereby deleted in its entirety.

Sec. 14-627. Adoption of code.

There is hereby adopted the International Swimming Pool and Spa Code ~~2018~~ 2024 edition, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions thereof shall be controlling in the installation, construction, maintenance and repair of swimming pools within the city, save and except such portions of such code as may be inconsistent with this article.

Sec. 14-416. National Electrical Code adopted.

(a) There is hereby adopted for the city for the purpose of establishing minimum standards for the installation and construction of electrical wiring, devices and equipment that certain electrical code known as the National Electrical Code, ~~2017~~ **2023** edition, with all amendments and appendices thereto, as published by the National Fire Protection Association, save and except such portions as are deleted, modified, added or amended, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all electrical installations and construction within the city; save and except such portions of such code as may be inconsistent with this article.

CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

AGENDA DATE: August 19, 2024

AGENDA ITEM: H9

AGENDA SUBJECT: Consider Resolution No. 2024-69, awarding the bid and authorizing the City Manager to enter into a contract with Consta Build, LLC for the 2024 Hawaii Lane Drainage and Pavement Improvements project.

Department/Prepared By: Public Works

Date Submitted: August 15, 2024

EXHIBITS: Resolution No. 2024-69
Exhibit A – Consta Build, LLC Bid Response
Full Bid Tab
Bid Recommendation Letter

BUDGETARY IMPACT: Required Expenditure: \$ 264,097.00
Amount Budgeted: \$ 200,000.00
Appropriation Required: \$

BACKGROUND INFORMATION:

On August 15, 2024, City staff received bid documents for the 2024 Hawaii Lane Drainage and Pavement Improvements project;

Bidder	Base Bid
Consta Build, LLC	\$264,097.00
DVL Enterprises, LLC	\$264,511.00
Wilson Building Services, Inc.	\$268,912.00
AR TurnKee Construction Company	\$273,601.00
Turner Paving and Construction	\$382,478.00

Storm water infrastructure plays a vital role in managing runoff, preventing flooding, and ensuring the structural integrity of roadways. Efficient storm water management helps channel excess water, minimizing the risk of damage to property, roads, and other infrastructure.

City staff have pinpointed the need for significant upgrades at the intersection of Tenbury and Hawaii Lane as a top priority. The current storm water infrastructure in this area is inadequate which has resulted in visible damages to the road.

The proposed scope of work involves comprehensive removal and replacement of both the existing roadway pavement and stormwater piping. These upgrades are essential to enhance the system’s capacity to manage storm water effectively.

City staff and consulting engineering firm, PEA Group, worked together to ensure bidding was conducted in compliance with all applicable federal, state and local standards.

Consta Build, LLC submitted the lowest responsible bid for the project and comes with a recommendation from the consulting Engineering Firm, PEA Group.

The cost to perform the Hawaii Lane Drainage and Pavement Improvements project will be paid through Capital Improvements Project funds spanning over two fiscal years to ensure it fits city budget.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2024-69, awarding the bid and authorizing the City Manager to enter into a contract with Consta Build, LLC for the 2024 Hawaii Lane Drainage and Pavement Improvements project.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

RESOLUTION NO. 2024-69

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AWARDED THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CONSTA BUILD, LLC FOR THE 2024 HAWAII LANE DRAINAGE AND PAVEMENT IMPROVEMENTS PROJECT.

WHEREAS, the City of Jersey Village has received a bid from Consta Build, LLC for the 2024 Hawaii Lane Drainage and Pavement Improvements project; and

WHEREAS, the City has received formal bids through the bidding process and Consta Build, LLC is the lowest responsible bidder for the scope of work in connection with the project in the amount of \$264,097.00; and

WHEREAS, the cost to perform the Hawaii Lane Drainage and Pavement Improvement project will be paid through Capital Improvements Project funds spanning over two fiscal years; and

WHEREAS, the consulting Engineering Firm, PEA Group, has reviewed the bid documents and recommends awarding the contract to Consta Build, LLC; **NOW THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1: The contract for the 2024 Hawaii Lane Drainage and Pavement improvement project shall be awarded to the responsive, qualified bidder, Consta Build, LLC and

Section 2: The City Manager is authorized to execute on behalf of the City of Jersey Village all necessary contract documents with Consta Build, LLC based upon the bid documents as attached hereto as Exhibit "A."

PASSED AND APPROVED this 19th day of August 2024.

Bobby Warren, Mayor

ATTEST:

Lorri Coody, City Secretary



PROJECT:

Jersey Village Hawaii Lane Drainage and Pavement Improvements

BIDDER:

Consta Build, LLC

TOTAL BID:

\$264,097.00

COMPLETION TIME:

Not Required

BIDDER INFO:

22503 Katy Fwy

39

Katy, TX 77450

P: 3462130870

F:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

BID TOTALS

BASE BID	Total
PART 1 – GENERAL BID ITEMS	\$46,000.00
PART 2 – DEMOLITION ITEMS	\$41,562.00
PART 3 – STORM SEWER ITEMS	\$78,935.00
PART 4 – PAVING ITEMS	\$73,945.00
PART 5 – SWPPP ITEMS	\$11,155.00
PART 6 – EXTRA WORK ITEMS (AS APPROVED BY ENGINEER)	\$12,500.00
Total	\$264,097.00

PART 1 – GENERAL BID ITEMS					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Mobilization, includes performance and payment bonds (5% max)	LS	1	\$10,000.00	\$10,000.00
2	Insurance Requirements as set forth in the specifications (see 00800 Special Conditions)	LS	1	\$10,000.00	\$10,000.00
3	Site Preparation (includes stripping and disposal of existing vegetation and surface preparation required to maintain surface runoff during construction)	LS	1	\$23,000.00	\$23,000.00
4	ITEM DELETED	LS	0	\$0.00	\$0.00
5	Traffic Control (as necessary for duration of project)	LS	1	\$3,000.00	\$3,000.00
				Sub Total:	\$46,000.00

PART 2 – DEMOLITION ITEMS					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Remove & Dispose of Existing Curb	LF	124	\$15.00	\$1,860.00
2	Remove & Dispose of Existing Concrete Sidewalk	SF	112	\$15.00	\$1,680.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

3	Remove & Dispose of Existing Concrete Pavement (includes driveway, driveway curb, & roadway pavement) (Full Depth)	SF	2900	\$3.00	\$8,700.00
4	Sawcut Existing Concrete Pavement (Full Depth)	LF	152	\$11.00	\$1,672.00
5	Remove & Dispose of Existing 24" RCP	LF	38	\$60.00	\$2,280.00
6	Remove & Dispose of Existing 30" RCP	LF	359	\$25.00	\$8,975.00
7	Remove & Dispose of Existing Storm Sewer Manhole	EA	1	\$2,000.00	\$2,000.00
8	Remove & Dispose of Existing Concrete Curb Inlet	EA	1	\$2,000.00	\$2,000.00
9	Remove & Dispose of Existing Grate Inlet	EA	1	\$2,000.00	\$2,000.00
10	Remove, Store, & Reinstall Wrought Iron Fence	LF	248	\$35.00	\$8,680.00
11	Remove & Dispose of PVC Storm Pipe	LF	49	\$35.00	\$1,715.00
				Sub Total:	\$41,562.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

PART 3 - STORM SEWER ITEMS					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Install 24" ASTM C-76 CLIII RCP (complete in place, includes bedding and backfill, includes concrete collar when tying proposed RCP to existing RCP, if necessary)	LF	38	\$135.00	\$5,130.00
2	Install 30" ASTM C-76 CLIII RCP (complete in place, includes bedding and backfill, includes concrete collar when tying proposed RCP to existing RCP, if necessary)	LF	359	\$145.00	\$52,055.00
3	Install Precast Type-C Concrete Manhole (includes bedding and backfill)	EA	1	\$7,000.00	\$7,000.00
4	Install Type BB Curb Inlet (includes bedding and backfill)	EA	1	\$7,750.00	\$7,750.00
5	Connect Proposed 30" RCP to Existing Concrete Manhole/Inlet	EA	2	\$3,500.00	\$7,000.00
				Sub Total:	\$78,935.00

PART 4 - PAVING ITEMS					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	Install 6" Concrete Curb (complete in place)	LF	124	\$15.00	\$1,860.00
2	Install 5" Reinforced Concrete Sidewalk (complete in place, includes 3" Sand Bedding)	SF	112	\$35.00	\$3,920.00
3	Install 6" Reinforced Concrete Driveway (complete in place; including curb) Match existing pavement design.	SF	124	\$35.00	\$4,340.00
4	Install 6" Reinforced Concrete Pavement (complete in place)	SF	2800	\$15.00	\$42,000.00
5	Install 6" Portland Cement Stabilized Subgrade (10% by weight, to be confirmed by geotechnical, complete in place, includes driveway and roadway pavement replacement locations)	SF	3200	\$6.00	\$19,200.00
6	Roadway Excavation (2' back of curb, includes haul off and disposal)	CY	15	\$175.00	\$2,625.00
				Sub Total:	\$73,945.00

PART 5 - SWPPP ITEMS					
No.	Description	Unit	Qty	Unit Price	Ext Price
1	TPDES Compliance	LS	1	\$2,000.00	\$2,000.00
2	Install Temporary Concrete Truck Washout Area	LS	1	\$1,750.00	\$1,750.00
3	Inlet Protection Barrier (Stage I)	EA	3	\$60.00	\$180.00
4	Inlet Protection Barrier (Stage II)	EA	4	\$100.00	\$400.00
5	Reinforced Filter Fabric Barrier	LF	770	\$2.50	\$1,925.00
6	Sod for Disturbed Areas	SY	800	\$5.25	\$4,200.00
7	Filter Dam	LS	1	\$700.00	\$700.00
				Sub Total:	\$11,155.00

PART 6 - EXTRA WORK ITEMS (AS APPROVED BY ENGINEER)					
No.	Description	Unit	Qty	Unit Price	Ext Price

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

1	Trench Dewatering	LF	200	\$25.00	\$5,000.00
2	Crushed Stone Support for Manhole in Unstable Subgrade (includes placement)	CY	10	\$50.00	\$500.00
3	Additional Cement Stabilized Sand (includes placement)	CY	10	\$50.00	\$500.00
4	Over Excavation of Unsuitable Soil (includes haul off and disposal)	CY	200	\$25.00	\$5,000.00
5	Additional Select Fill (to replace unsuitable soil, includes placement and compaction to 95% standard Proctor Density)	CY	30	\$50.00	\$1,500.00
				Sub Total:	\$12,500.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

ACKNOWLEDGE ADDENDA

NAME	ACKNOWLEDGEMENT DATE
Addendum 1 - Updated Plans	08/14/2024 22:14:07 PM
Addendum No 1	08/14/2024 22:14:07 PM

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

REQUIRED DOWNLOADS

TYPE	NAME	DOWNLOAD DATE
Bid Docs	Project Manual and Technical Specifications	8/6/2024 7:47:18 PM
Plans	Hawaii Lane Plans	8/6/2024 7:47:20 PM
Addenda	Addendum 1 - Updated Plans	8/13/2024 3:49:45 PM
Invitation To Bid	Notice to Bidders	8/6/2024 7:47:16 PM
Addenda	Addendum No 1	8/14/2024 7:46:27 AM

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024

Item	Description	Unit	Quantity	Consta Build, LLC	Total	DVL Enterprises, LLC	Total	Wilson Building Services Inc.	Total	AR TurnKey Construction Company Inc.	Total	Turner Paving & Construction	Total
Base Bid													
PART 1 – GENERAL BID ITEMS													
1	Mobilization, includes performance and payment bonds (5% max)	LS	1	\$10,000.00	\$10,000.00	\$28,000.00	\$28,000.00	\$14,000.00	\$14,000.00	\$12,000.00	\$12,000.00	\$16,500.00	\$16,500.00
2	Insurance Requirements as set forth in the specifications (see 00800 Special Conditions)	LS	1	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00	\$7,000.00	\$7,000.00	\$5,000.00	\$5,000.00
3	Site Preparation (includes stripping and disposal of existing vegetation and surface preparation required to maintain surface runoff during construction)	LS	1	\$23,000.00	\$23,000.00	\$10,000.00	\$10,000.00	\$18,000.00	\$18,000.00	\$2,000.00	\$2,000.00	\$50,000.00	\$50,000.00
4	ITEM DELETED	LS	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Traffic Control (as necessary for duration of project)	LS	1	\$3,000.00	\$3,000.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00	\$11,000.00	\$11,000.00	\$6,000.00	\$6,000.00
Sub Totals					\$46,000.00		\$68,000.00		\$72,000.00		\$32,000.00		\$77,500.00
PART 2 – DEMOLITION ITEMS													
1	Remove & Dispose of Existing Curb	LF	124	\$15.00	\$1,860.00	\$10.00	\$1,240.00	\$3.00	\$372.00	\$10.00	\$1,240.00	\$10.00	\$1,240.00
2	Remove & Dispose of Existing Concrete Sidewalk	SF	112	\$15.00	\$1,680.00	\$5.00	\$560.00	\$4.00	\$448.00	\$4.50	\$504.00	\$5.00	\$560.00
Remove & Dispose of Existing Concrete Pavement (includes driveway, driveway curb, & roadway pavement) (Full Depth)													
3	Sawcut Existing Concrete Pavement (Full Depth)	SF	2900	\$3.00	\$8,700.00	\$3.00	\$8,700.00	\$4.00	\$11,600.00	\$5.00	\$14,500.00	\$2.00	\$5,800.00
4	Remove & Dispose of Existing 24" RCP	LF	152	\$11.00	\$1,672.00	\$20.00	\$3,040.00	\$9.00	\$1,368.00	\$20.00	\$3,040.00	\$12.00	\$1,824.00
5	Remove & Dispose of Existing 30" RCP	LF	38	\$60.00	\$2,280.00	\$40.00	\$1,520.00	\$12.00	\$456.00	\$20.00	\$760.00	\$100.00	\$3,800.00
6	Remove & Dispose of Existing Storm Manhole	EA	359	\$25.00	\$8,975.00	\$30.00	\$10,770.00	\$16.00	\$5,744.00	\$22.00	\$7,898.00	\$60.00	\$21,540.00
7	Remove & Dispose of Existing Concrete Curb Inlet	EA	1	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$650.00	\$650.00	\$1,000.00	\$1,000.00
8	Remove & Dispose of Existing Concrete Curb Inlet	EA	1	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$650.00	\$650.00	\$1,000.00	\$1,000.00
9	Remove & Dispose of Existing Storm Manhole	EA	1	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$600.00	\$600.00	\$500.00	\$500.00
10	Remove, Store, & Reinstall Wrought Iron Fence	LF	248	\$35.00	\$8,680.00	\$10.00	\$2,480.00	\$75.00	\$18,600.00	\$37.00	\$9,176.00	\$50.00	\$12,400.00
11	Remove & Dispose of PVC Storm Pipe	LF	49	\$35.00	\$1,715.00	\$30.00	\$1,470.00	\$12.00	\$588.00	\$12.00	\$588.00	\$10.00	\$490.00
Sub Totals					\$41,562.00		\$31,780.00		\$40,676.00		\$39,606.00		\$50,154.00
PART 3 – STORM SEWER ITEMS													
1	Install 24" ASTM C-76 CLIII RCP (complete in place, includes bedding and backfill, includes concrete collar when tying proposed RCP to existing RCP, if necessary)	LF	38	\$135.00	\$5,130.00	\$120.00	\$4,560.00	\$160.00	\$6,080.00	\$177.00	\$6,726.00	\$275.00	\$10,450.00
2	Install 30" ASTM C-76 CLIII RCP (complete in place, includes bedding and backfill, includes concrete collar when tying proposed RCP to existing RCP, if necessary)	LF	359	\$145.00	\$52,055.00	\$185.00	\$66,415.00	\$175.00	\$62,825.00	\$221.00	\$79,339.00	\$414.00	\$148,626.00
3	Install Precast Type-C Concrete Manhole (includes bedding and backfill)	EA	1	\$7,000.00	\$7,000.00	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00
4	Install Type BB Curb Inlet (includes bedding and backfill)	EA	1	\$7,750.00	\$7,750.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
5	Connect Proposed 30" RCP to Existing Concrete Manhole/Inlet	EA	2	\$3,500.00	\$7,000.00	\$1,000.00	\$2,000.00	\$3,000.00	\$6,000.00	\$2,000.00	\$4,000.00	\$3,500.00	\$7,000.00
Sub Totals					\$78,935.00		\$82,975.00		\$82,405.00		\$100,065.00		\$178,576.00
PART 4 – PAVING ITEMS													
1	Install 6" Concrete Curb (complete in place)	LF	124	\$15.00	\$1,860.00	\$4.00	\$496.00	\$10.00	\$1,240.00	\$10.00	\$1,240.00	\$12.00	\$1,488.00
2	Install 5" Reinforced Concrete Sidewalk (complete in place, includes 3" Sand Bedding)	SF	112	\$35.00	\$3,920.00	\$10.00	\$1,120.00	\$14.00	\$1,568.00	\$11.00	\$1,232.00	\$20.00	\$2,240.00
3	Install 6" Reinforced Concrete Driveway (complete in place; including curb) Match existing pavement design.	SF	124	\$35.00	\$4,340.00	\$20.00	\$2,480.00	\$12.00	\$1,488.00	\$12.00	\$1,488.00	\$30.00	\$3,720.00
4	Install 6" Reinforced Concrete Pavement (complete in place)	SF	2800	\$15.00	\$42,000.00	\$10.00	\$28,000.00	\$10.00	\$28,000.00	\$21.00	\$58,800.00	\$8.50	\$23,800.00
5	Install 6" Portland Cement Stabilized Subgrade (10% by weight, to be confirmed by geotechnical, complete in place, includes driveway and roadway pavement replacement locations)	SF	3200	\$6.00	\$19,200.00	\$8.00	\$25,600.00	\$5.00	\$16,000.00	\$4.75	\$15,200.00	\$3.50	\$11,200.00
6	Roadway Excavation (2' back of curb, includes haul off and disposal)	CY	15	\$175.00	\$2,625.00	\$50.00	\$750.00	\$35.00	\$525.00	\$12.00	\$180.00	\$100.00	\$1,500.00
Sub Totals					\$73,945.00		\$58,446.00		\$48,821.00		\$78,140.00		\$43,948.00
PART 5 – SWPPP ITEMS													
1	TPDES Compliance	LS	1	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00
2	Install Temporary Concrete Truck Washout Area	LS	1	\$1,750.00	\$1,750.00	\$500.00	\$500.00	\$600.00	\$600.00	\$400.00	\$400.00	\$2,000.00	\$2,000.00
3	Inlet Protection Barrier (Stage I)	EA	3	\$60.00	\$180.00	\$100.00	\$300.00	\$50.00	\$150.00	\$50.00	\$150.00	\$250.00	\$750.00
4	Inlet Protection Barrier (Stage II)	EA	4	\$100.00	\$400.00	\$100.00	\$400.00	\$50.00	\$200.00	\$50.00	\$200.00	\$300.00	\$1,200.00
5	Reinforced Filter Fabric Barrier	LF	770	\$2.50	\$1,925.00	\$3.00	\$2,310.00	\$3.00	\$2,310.00	\$2.00	\$1,540.00	\$5.00	\$3,850.00
6	Sod for Disturbed Areas	SY	800	\$5.25	\$4,200.00	\$6.00	\$4,800.00	\$10.00	\$8,000.00	\$9.00	\$7,200.00	\$10.00	\$8,000.00
7	Filter Dam	LS	1	\$700.00	\$700.00	\$1,500.00	\$1,500.00	\$750.00	\$750.00	\$600.00	\$600.00	\$2,500.00	\$2,500.00
Sub Totals					\$11,155.00		\$10,810.00		\$12,510.00		\$11,290.00		\$19,800.00
PART 6 – EXTRA WORK ITEMS (AS APPROVED BY ENGINEER)													
1	Trench Dewatering	LF	200	\$25.00	\$5,000.00	\$25.00	\$5,000.00	\$25.00	\$5,000.00	\$25.00	\$5,000.00	\$25.00	\$5,000.00

2	Crushed Stone Support for Manhole in Unstable Subgrade (includes placement)	CY	10	\$50.00	\$500.00	\$50.00	\$500.00	\$50.00	\$500.00	\$50.00	\$500.00	\$50.00	\$500.00
3	Additional Cement Stabilized Sand (includes placement)	CY	10	\$50.00	\$500.00	\$50.00	\$500.00	\$50.00	\$500.00	\$50.00	\$500.00	\$50.00	\$500.00
4	Over Excavation of Unsuitable Soil (includes haul off and disposal)	CY	200	\$25.00	\$5,000.00	\$25.00	\$5,000.00	\$25.00	\$5,000.00	\$25.00	\$5,000.00	\$25.00	\$5,000.00
5	Additional Select Fill (to replace unsuitable soil, includes placement and compaction to 95% standard Proctor Density)	CY	30	\$50.00	\$1,500.00	\$50.00	\$1,500.00	\$50.00	\$1,500.00	\$50.00	\$1,500.00	\$50.00	\$1,500.00
Sub Totals					\$12,500.00		\$12,500.00		\$12,500.00		\$12,500.00		\$12,500.00
Grand Total					\$264,097.00		\$264,511.00		\$268,912.00		\$273,601.00		\$382,478.00

PEA GROUP



16060 Dillard Drive, Suite 250
Houston, TX 77040

713.688.3530
peagroup.com

August 15, 2024

Danielle D. Cordova, MPA
Public Works Department Manager
City of Jersey Village
16327 Lakeview Drive
Jersey Village, TX 77040

Re: LETTER OF RECOMMENDATION
Jersey Village Hawaii Lane
Pavement and Drainage Improvements
JV Bid No: 2024-05
PEA Group Project No: 23-0701.01

Ms. Cordova:

We have reviewed the bids for the referenced project. We have prepared the bid tabulation and attached it to this letter. The apparent low bidder is Consta Build, LLC with a grand total bid (excluding alternate work items) of \$251,597.00 and a grand total bid (including alternate work items) of \$264,097.00. Therefore, based on our review of the bids we recommend that the Contract be awarded to Consta Build, LLC.

If you have any questions or require additional information, I can be contacted at 713.688.3530.

Sincerely,

PEA Group
TBPE Registration No. F-21237

Alex Van Duzer, P.E.
Associate | Regional Business Manager

Attachment: Bid Tabulation

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Sections 551.072 – Deliberations about Real Property and 551.071 – Consultations with Attorney.

K. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate the possible purchase, exchange or value of real property, related thereto.
Austin Bless, City Manager

L. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: August 19, 2024

AGENDA ITEM: M1

AGENDA SUBJECT: Discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

Dept./Prepared By: Lorri Coody, City Secretary **Date Submitted:** August 14, 2024

EXHIBITS:

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

This item is to discuss and take appropriate action on items discussed in the Executive Session regarding the potential and possible purchase, exchange, sale, or value of real property, related thereto.

RECOMMENDED ACTION:

MOTION:

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 19, 2024