

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, April 22, 2024, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the 2024 First Quarter Award by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Michelle Mitcham, Mayor Pro tem and Commander Stefanie Otto*
2. Presentation of Employee of the Month Award for April 2024. *Austin Bless, City Manager*

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor Pro tem*

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, General Fund Budget Projections, Utility Fund Budget Projections, and Quarterly Investment Report.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests

4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on March 18, 2024. *Lorri Coody, City Secretary*
2. Consider Resolution 2024-28, amending the Purchasing Policy for the City of Jersey Village. *Austin Bleess, City Manager*
3. Consider Resolution 2024-29, proclaiming April as Fair Housing Month in connection with the City of Jersey Village, Texas participation in federally funded Community Development Block Grant (CDBG) projects. *Austin Bleess, City Manager*
4. Consider Resolution No. 2024-30, authorizing the Jersey Village Chief of Police, Danny Keele, to enter into Agreement with the United States Department of Justice, Drug Enforcement Administration concerning the use and abuse of controlled substances under the provisions of 21 U.S.C. § 873. *Danny Keele, Chief of Police*
5. Consider Ordinance 2024-10, adopting a Water Conservation Plan for the City of Jersey Village; amending the Code of Ordinances of the City of Jersey Village, Chapter 70, Utilities, by amending Article VI., *Water Conservation Plan*; providing a severability clause; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. *Robert Basford, Assistant City Manager*
6. Consider Ordinance 2024-11, adopting a Drought Contingency Plan for the City of Jersey Village; amending the Code of Ordinances of the City of Jersey Village, Chapter 70, Utilities, by amending Article V., *Drought Contingency Plan*; providing a severability clause; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. *Robert Basford, Assistant City Manager*
7. Consider Resolution 2024-31, authorizing the City Manager to enter into a contract with Westwood Professional Services for the design and construction management of the Seattle Street and Singapore Lane Reconstruction Projects. *Austin Bleess, City Manager*
8. Consider Ordinance 2024-12, approving the request of the Board of Directors of the Crime Control and Prevention District to amend the 2023-2024 Crime Control and Prevention District's Budget in the amount of \$262,002.19, and authorizing the purchase of new police radios and accessory equipment from the Crime Control and Prevention District Fund. *Danny Keele, Chief of Police*

9. Consider Resolution 2024-32, receiving the Planning and Zoning Commission’s 2024 Annual Progress Report pertaining to the City’s progress in implementing the Comprehensive Plan. *Lorri Coody, City Secretary*
10. Consider Resolution 2024-33, receiving the Capital Improvements Advisory Committee’s April 2024 Semiannual Progress Report. *Lorri Coody, City Secretary*
11. Consider Resolution 2024-34, authorizing the City Manager or designee to negotiate and execute an Interlocal Agreement with Harris County regarding the transfer of certain emergency services equipment. *Mark Bitz, Fire Chief*
12. Discuss and take appropriate action concerning the progress being made by the Owners of the property located at 15830 NW FWY, Jersey Village, Texas to correct the substandard structure at this location. *Miesha Johnson, Community Development Manager*
13. Consider Resolution 2024-35, authorizing the City Manager to enter into an agreement with Burditt for Clark Henry Park Multi-Use Diamond Field design, construction documents, bidding and construction phase services. *Robert Basford, Assistant City Manager*

G. REGULAR AGENDA

1. Consider Resolution 2024-36, awarding the bid and authorizing the City Manager to enter into a contract with Environmental Allies for the Congo Lane Subdivision Drainage Improvements Project. *Robert Basford, Assistant City Attorney*
2. Consider Resolution 2024-37, closing the Jersey Meadow Golf Club Bridge to vehicular traffic. *Robert Basford, Assistant City Attorney*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to

the general public at all times, and said Notice was posted on April 18, 2024, at 1:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

