

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
BOARD OF ADJUSTMENT**

October 18, 2013 – 12:00 p.m.

The Board of Adjustment of the City of Jersey Village, Texas, convened on October 18, 2013, at 12:00 p.m. in the Civic Center Meeting Room, 16327 Lakeview, Jersey Village, Texas.

A. The meeting was called to order by Chairman Henry Hermis at 12:00 p.m. and the roll of appointed officers was taken. Board Members present were:

Henry Hermis, Chairman	Thomas Simchak, Vice Chairman
Debra Sappington, Board Member	Ken Nguyen, Alternate Board Member

Board Members Gerald Laws and Robert Cunningham along with Alternate Member, Joe Pennington were not present.

Council Liaison, Sheri Sheppard was present.

City Staff in attendance: Courtney Rutherford, Assistant City Secretary; Danny Segundo, Director of Public Works; Christian Somers, Building Official; and Deborah Capaccioli-Paul, Engineering Technician.

B. Designate Alternate Members to serve in place of any absent Board Member.

Chairman Hermis appointed Alternate Member No. 2, Ken Nguyen, as a voting member in the absence of Board Members Gerald Laws and Robert Cunningham.

C. Nomination and Election of Chair and Vice Chair for one year term.

Chairman Hermis opened nominations for the office of Chairman for a one year term beginning October 1, 2013 and ending September 30, 2014. Board Member Simchak nominated Board Member Henry Hermis. Board Member Sappington seconded the nomination. With no other nominations being made, the vote follows:

Ayes: Board Members Simchak, Sappington, and Nguyen
Chairman Hermis

Nays: None

The motion carried.

Chairman Hermis opened nominations for the office of Vice Chairman for a one year term beginning October 1, 2013 and ending September 30, 2014. Board Member Sappington nominated Board Member Thomas Simchak. Chairman Hermis seconded the nomination. With no other nominations being made, the vote follows:

Ayes: Board Members Simchak, Sappington, and Nguyen
Chairman Hermis

Nays: None

The motion carried.

D. Consider approval of the minutes for the meeting held on September 13, 2013.

Board Member Simchak moved to approve the minutes as presented for the meeting held on September 13, 2013. Board Member Sappington seconded the motion. The vote follows:

Ayes: Board Members Simchak, Sappington and Nguyen
Chairman Hermis

Nays: None

The motion carried.

E. Conduct a public hearing on J. Curtis Haverty's application for variance to the Jersey Village Code of Ordinances, Chapter 14, Section 14-225(h)(1), permitting applicant to maintain the existing slab elevation, which is less than 18 inches above the 100-year base flood elevation, for two proposed additions (108 sq. ft. closet extension and a 6 sq. ft. bay window) which will directly communicate with the single family home located at 15405 Ashburton, Jersey Village, Texas 77040.

Chairman Hermis called item E and opened the public hearing at 12:02 p.m. on the request of J. Curtis Haverty's application for variance to the Jersey Village Code of Ordinances, Chapter 14, Section 14-225(h)(1), permitting applicant to maintain the existing slab elevation, which is less than 18 inches above the 100-year base flood elevation, for two proposed additions (108 sq. ft. closet extension and a 6 sq. ft. bay window) which will directly communicate with the single family home located at 15405 Ashburton, Jersey Village, Texas 77040.

Board Secretary Courtney Rutherford stated for the record that all notification requirements for both the City and the applicant had been met.

Mr. Haverty was in attendance for the public hearing. The Building Official Christian Somers gave background information on the request for variance. He explained that Mr. Haverty would like to construct a minor addition of 108 square feet to his home. The addition is a closet for the master bedroom and a bay-window in the master bathroom. Mr. Somers explained that since this is new construction it is considered a substantial improvement under the City Code.

Discussion was had between the Board, Staff, and Mr. Haverty regarding the request. The Board reviewed Section 14-225 and determined that this addition would not increase the risk of flooding.

With no other party or individual signing up or requesting to speak at this public hearing, Chairman Hermis closed the public hearing 12:33 p.m.

F. Discussion with possible action on J. Curtis Haverty's application for variance to the Jersey Village Code of Ordinances, Chapter 14, Section 14-225(h)(1), permitting applicant to maintain the existing slab elevation, which is less than 18 inches above the 100-year base flood elevation, for two proposed additions (108 sq. ft. closet extension

and a 6 sq. ft. bay window) which will directly communicate with the single family home located at 15405 Ashburton, Jersey Village, Texas 77040.

After limited discussion on the matter, Board Member Simchak moved to grant the request of J. Curtis Haverty, for a variance to the Jersey Village Code of Ordinances at Chapter 14, Section 14-225(h)(1), permitting applicant to maintain the existing slab elevation, which is less than 18 inches above the 100-year base flood elevation, for two proposed additions (108 sq. ft. closet extension and a 6 sq. ft. bay window) which will directly communicate with the single family home located at 15405 Ashburton, Jersey Village, Texas 77040. Board Member Sappington seconded the motion. The vote follows:

Ayes: Board Members Simchak, Sappington and Nguyen
Chairman Hermis

Nays: None

The motion carried.

G. Adjournment

With no additional business, the meeting adjourned at 12:21 p.m.

Courtney Rutherford, Assistant City Secretary