

Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Leah Hayes, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, October 15, 2018, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

### **C. PRESENTATIONS**

1. Presentation of Police Department Employee of the Third Quarter Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Justin Ray, Mayor*
2. Presentation of Employee of the Month September and October 2018. *Austin Bless, City Manager*

### **D. JUVENILE CURFEW PUBLIC HEARING AND RELATED ITEMS**

1. Review the City of Jersey Village Juvenile Curfew Ordinance’s effects on the community and on problems the ordinance was intended to remedy. *Eric Foerster, Chief of Police*
2. Conduct first public hearing on the need to continue the City of Jersey Village Juvenile Curfew Ordinance. *Justin Ray, Mayor*
3. Conduct second public hearing on the need to continue the City of Jersey Village Juvenile Curfew Ordinance. *Justin Ray, Mayor*
4. Consider Ordinance No. 2018-19, continuing in effect Ordinance No. 1995-20, adopted on November 20, 1995, and codified as Chapter 42, Article III, Division 3, entitled “Curfew;” reflecting compliance with all requirements of state law and re-affirming the need to continue the curfew ordinance; and providing a penalty of an amount not less than \$50.00 nor more than \$500.00 for each day of violation of any provision hereof; making certain findings; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; providing for severability; and providing an effective date. *Eric Foerster, Chief of Police*

**E. BUDGET ITEMS**

1. Discuss and consider approval of a motion to set the tax rate for debt service for tax year 2018. *Justin Ray, Mayor*
2. Discuss and consider approval of a motion to set the tax rate for maintenance and operation for tax year 2018. *Justin Ray, Mayor*
3. Consider Ordinance No. 2018-20, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2018. *Justin Ray, Mayor*

**F. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**G. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – August 2018, General Fund Budget Projections as of September 2018, Utility Fund Budget Projections – September 2018, and Quarterly Investment Report – September 2018.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report
10. Officer Introductions – Issiac Gonzales and Tianna Arceneaux

**H. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on September 17, 2018, the Work Session Meetings held on September 17, 2018, and October 8, 2018, and

the Special Session Meetings held on October 1, 2018 and October 8, 2018. *Lorri Coody, City Secretary*

2. Consider Resolution No. 2018-68, appointing Katherine Marie Chancia as a Municipal Court Judge of the City of Jersey Village for the unexpired term that began on January 1, 2018 and ends December 31, 2019. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2018-69, authorizing the City Manager to provide Harris County and Tetra Tech with a letter of intent, indicating that the City of Jersey Village will participate in the current All Hazard Mitigation Planning Process and will provide necessary support and information to Harris County and Tetra Tech during the 2018-2019 planning update. *Mark Bitz, Fire Chief*
4. Consider Resolution No. 2018-70, allowing members of the governing body for the City of Jersey Village to serve as volunteers for an organization that protects the health, safety, or welfare of the municipality. *Austin Bless, City Manager*

#### **I. REGULAR AGENDA**

1. Consider Ordinance No. 2018-21, amending the Code of Ordinances of the City of Jersey Village, Texas at Chapter 62 Taxation, Article I. In General, Section 62-6 to increase the residential homestead exemption; providing for severability; and providing for repeal. *Bobby Warren, Council Member*
2. Consider Ordinance No. 2018-22, amending the Code of Ordinances of the City Of Jersey Village, Texas, at Chapter 18, Businesses, Article II, Sexually Oriented Commercial Enterprises, Division I, Generally, Section 18-31, to provide updated definitions; providing a severability clause; providing for repeal; providing a penalty as provided by Section 18-32 of the code; and providing an effective date. *Christian Somers, Building Official*
3. Consider Resolution No. 2018-71, authorizing the City Manager to enter into a contract with Clark Condon for the design and construction management of the gateway and wayfinding signs. *Jason Alfaro, Director of Parks and Recreation*
4. Consider Resolution No. 2018-72, authorizing an agreement with Wells Fargo Bank, NA for depository services. *Isabel Kato, Finance Director*

#### **J. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;

- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**K. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: October 11, 2018 at 12:35 p.m. and remained so posted until said meeting was convened.

\_\_\_\_\_  
Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).





**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** C1

**AGENDA SUBJECT:** Presentation of Police Department Employee of the 2018 Third Quarter Award.

**Department/Prepared By:** Lorri Coody **Date Submitted:** October 02, 2018

**EXHIBITS:**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Jeremy E. Ray Post 324 initiated a quarterly program in 2008 to recognize and honor Jersey Village Police Department employees for performance above and beyond the call of duty.

The presentations being made at this meeting are for the Employee of the Third Quarter.

**RECOMMENDED ACTION:**

N/A

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** C2

**AGENDA SUBJECT:** Presentation of Employee of the Month Award for September and October 2018.

**Department/Prepared By:** Lorri Coody **Date Submitted:** October 4, 2018

**EXHIBITS:** [Employee of the Month Program](#)  
[September 2018](#) – Employee of the Month  
[October 2018](#) – Employee of the Month

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

**RECOMMENDED ACTION:**

N/A



# Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

## Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

## Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

## Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# Employee of the Month Nomination Form

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please submit completed form to your Department Head.



With great pride we announce that our September Employee of the Month is **Jose Ramirez**. Jose is a hard worker who does not mind lending a helping hand. His effective team effort, friendly and fun attitude, and work ethic has allowed him to shine in his role of Streets Maintenance for The City of Jersey Village.



Congratulations are in order. Jose, *Thank You* for all that you do!





With great pride we announce that our October Employee of the Month is **Ernesto Rios**. His outstanding commitment, dedication, and tireless support to the Municipal Court has allowed him to stand out in his role of Court Clerk for The City of Jersey Village.



Congratulations are in order. Ernesto, *Thank You* for all that you do!

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** D01

**AGENDA SUBJECT:** Review the City of Jersey Village Juvenile Curfew Ordinance's effects on the community and on problems the ordinance was intended to remedy.

**Department/Prepared By:** Chief Foerster, Police Dept. **Date Submitted:** 9-26-2018

**EXHIBITS:** [Presentation](#)  
[Review Letter with Review Attachment](#)  
[Ordinance No. 1995-20](#)  
[Ordinance No. 2003-29](#)  
[Ordinance No. 2009-51](#)  
[Ordinance No. 2012-32](#)  
[Ordinance No. 2015-31](#)  
[Chapter 42, Article III, Division 3, entitled Curfew](#)

**BACKGROUND INFORMATION:**

The City of Jersey Village, Texas initially passed its Curfew Ordinance on November 20, 1995 with Ordinance No. 1995-20, which added Chapter 42, Article III, Division 3, entitled "Curfew" to the Code of Ordinances. This Chapter imposes curfew hours for minors and provides certain exceptions, rules, and regulations for enforcement. The Ordinance was reenacted and continued on July 21, 2003 with the passage of Ordinance No. 2003-29; on October 19, 2009 with the passage of Ordinance No. 2009-51; on October 22, 2012 with the passage of Ordinance No. 2012-32, and on October 19, 2015 with the passage of Ordinance No. 2015-31.

The Texas Local Government Code requires a reexamination of the Curfew Ordinance every three (3) years to determine whether such provisions should be continued in effect, modified, or abolished.

To assist in the reexamination, Chief Eric Foerster will give a presentation concerning the ordinance's effects on the community and on the problems the ordinance was intended to remedy. It will be staffs' recommendation that the current juvenile curfew ordinance continue in effect and remain as published and unchanged.

Before Council may rule on the continuance of the Juvenile Curfew Ordinance, it must conduct two public hearings. Since the statute does not specify that these public hearings need to be on different dates, both public hearings will be conducted during the October 15, 2018 Council Meeting. The purpose of the hearings is to give interested parties the right to appear and be heard on the need to continue the City of Jersey Village's Juvenile Curfew Ordinance.

**RECOMMENDED ACTION:**

Receive the presentation by Chief Eric Foerster which reexamines the curfew ordinance's effects on the community and on the problems the ordinance was intended to remedy.

# Curfew Ordinance Review 2018

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JERSEY VILLAGE POLICE DEPARTMENT

# Overview

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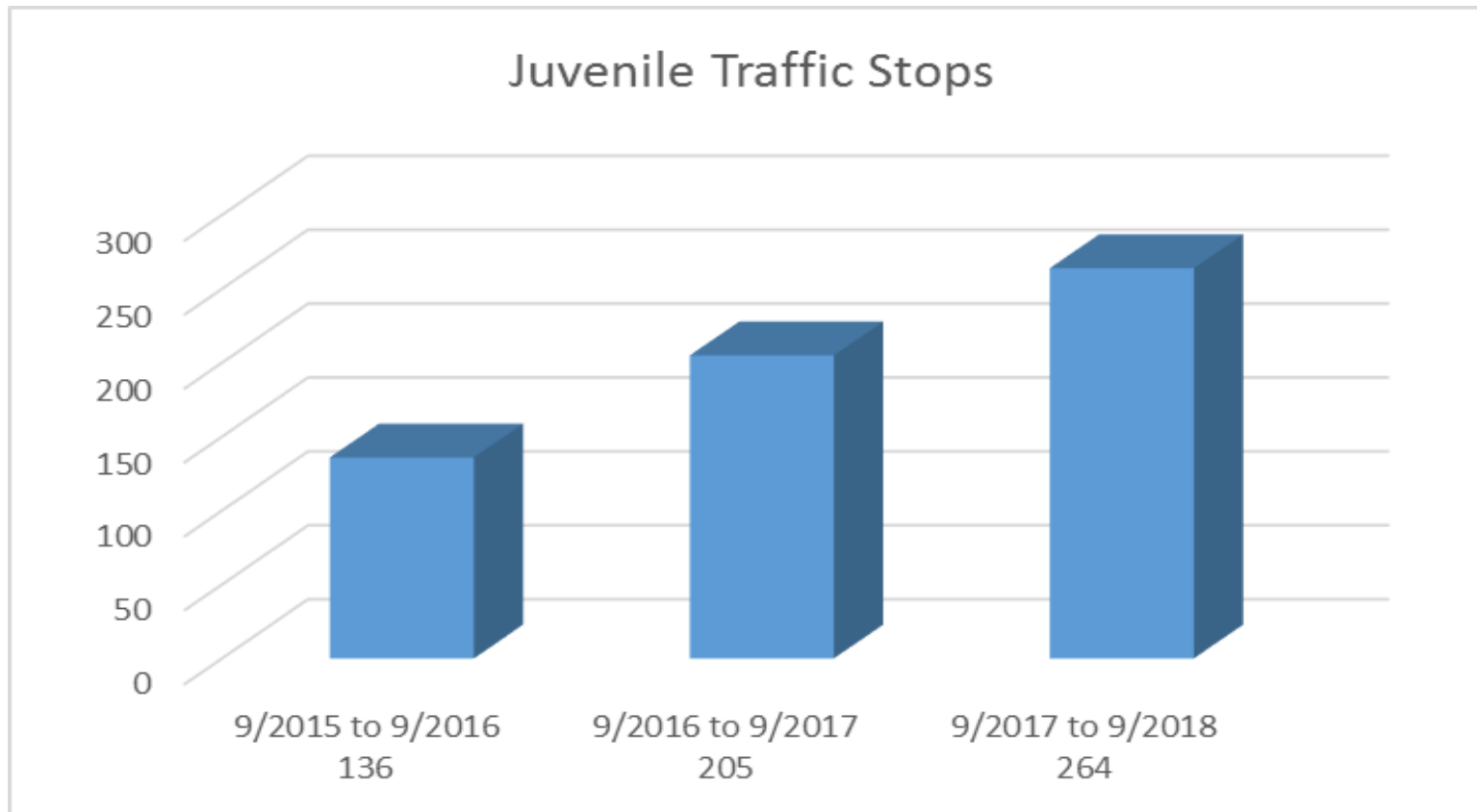
Texas law provides that we must review the juvenile curfew every three years for abolishment, efficacy, adjustment, or continuance as needed:

Section 370.002 of the Local Government Code requires that after a city adopts a juvenile curfew ordinance, the city must review and readopt the ordinance **every three years**. The statute requires that a city:

1. review the ordinance's effects on the community and on problems the ordinance was intended to remedy;
2. conduct public hearings on the need to continue the ordinance; and
3. Abolish, continue, or modify the ordinance.

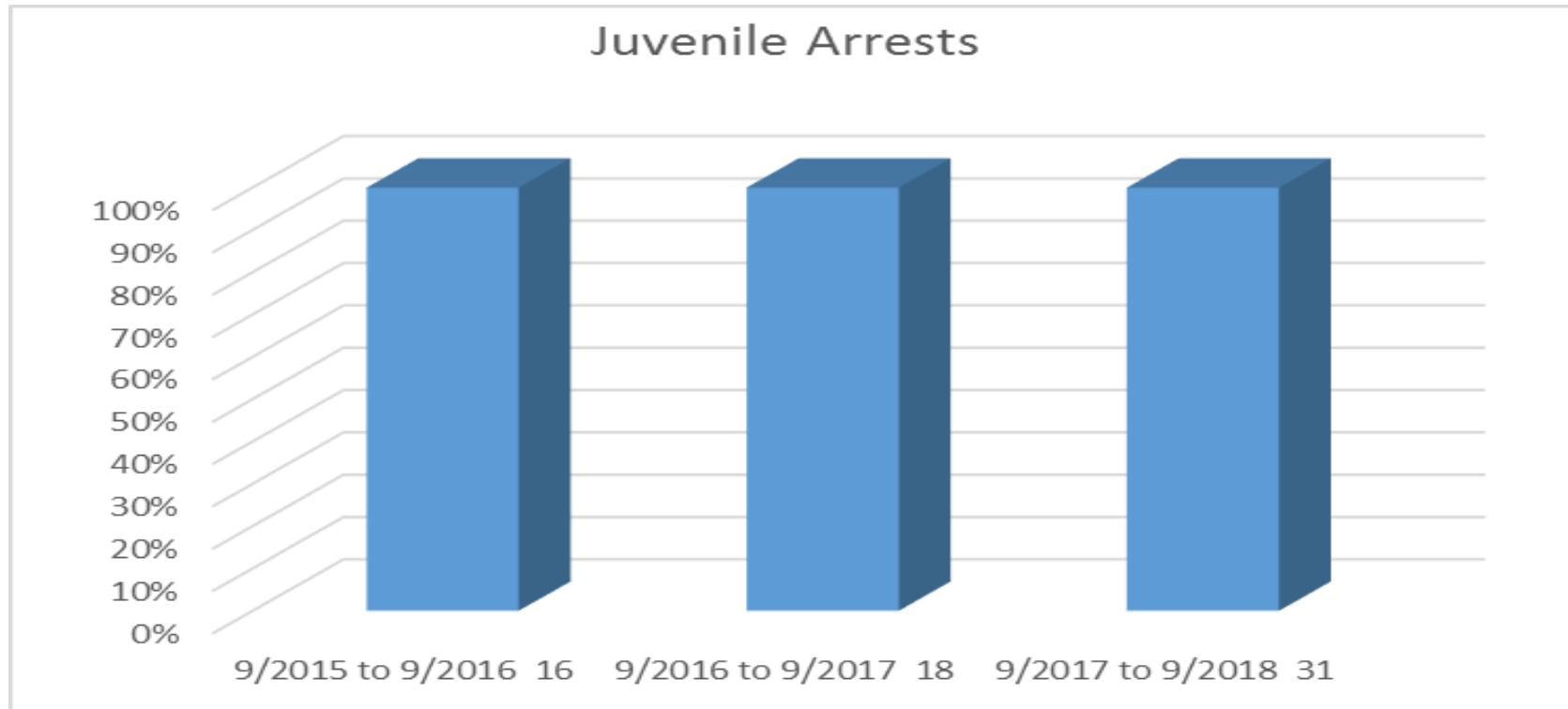
# Crime Statistics

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# Crime Statistics

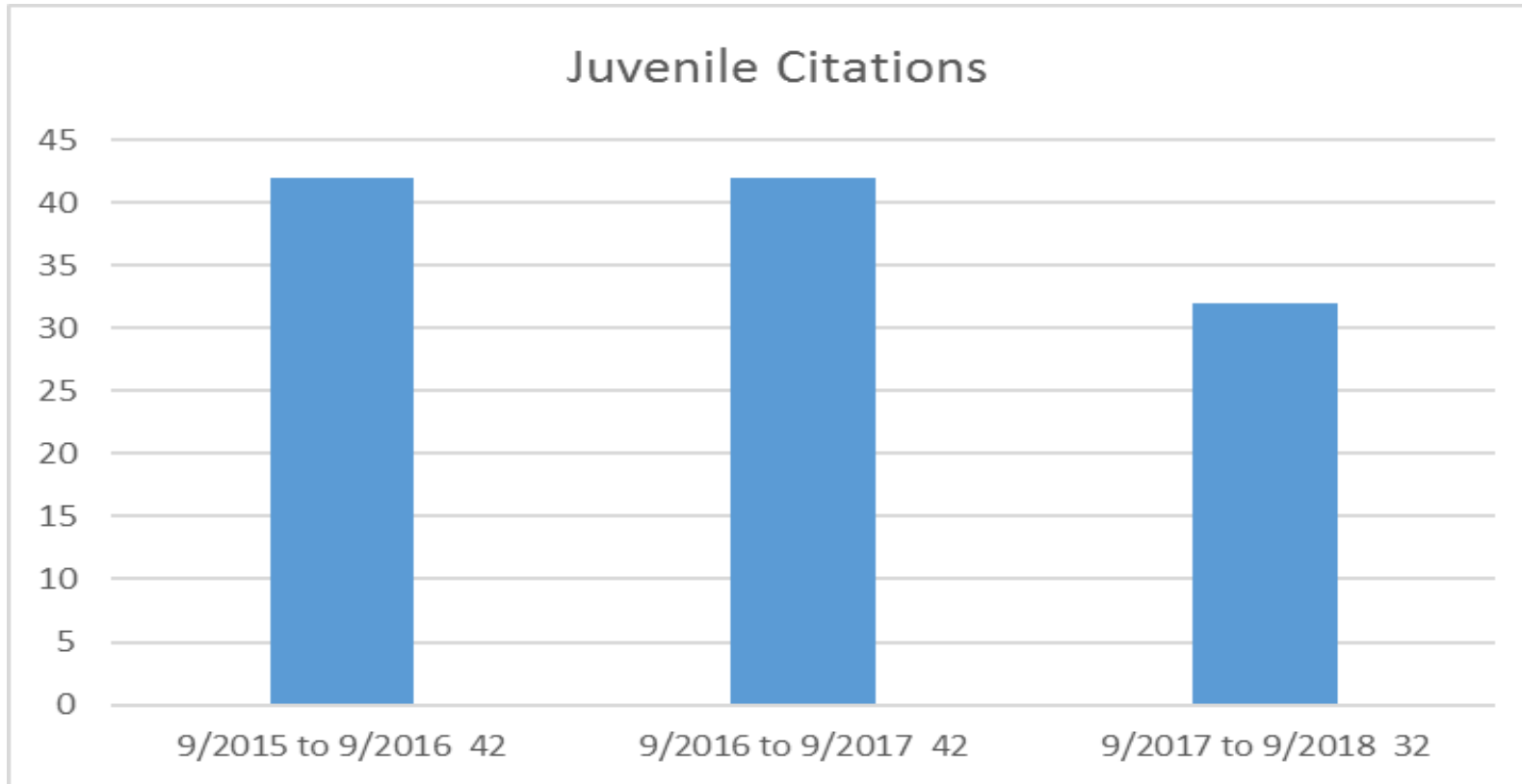
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# Crime Statistics

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# Results

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It does appear that our current Juvenile Ordinance works as designed. This ordinance assists in reducing the overall crime in Jersey Village.

Also, the ordinance does provide the probable cause for a brief detention during school hours and late at night. While most stops do prove to be within the ordinance provisions, some have proven to be violations of the law.

# Request

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It is our request that the ordinance remains as published and unchanged from the current version.



## CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040  
713-466-2100 (office) 713-466-2177 (fax)

To: City Manager-Austin Bless, All City Council Members  
From: Chief Eric Foerster  
Date: 09/25/2018  
Topic: Juvenile Curfew Review and Request 2018

### Overview:

Texas law provides that we must review the juvenile curfew every three years for abolishment, efficacy, adjustment, or continuance as needed:

Section 370.002 of the Local Government Code requires that after a city adopts a juvenile curfew ordinance, the city must review and readopt the ordinance every three years.

The statute requires that a city:

1. Review the ordinances effects on the community and on problems the ordinance was intended to remedy;
2. Conduct public hearings on the need to continue the ordinance; and
3. Abolish, continue, or modify the ordinance.

### Results:

It does appear that our current Juvenile Ordinance works as designed. This ordinance assists the Police Department in reducing the overall crime in Jersey Village.

Also, the ordinance does provide the probable cause for a brief detention during school hours and late night hours. While most stops do prove to be within the ordinance provisions, some have proven to be violations of the law.

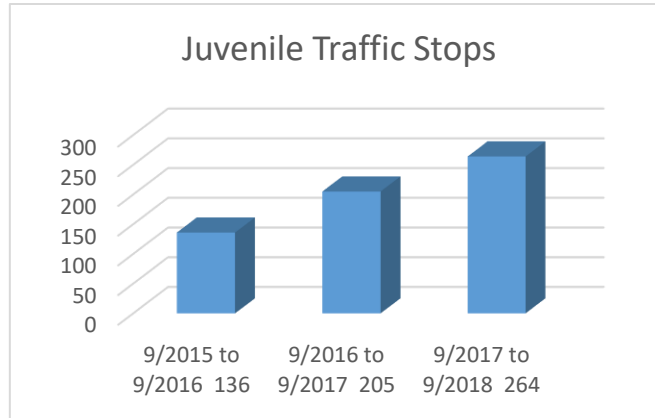
### Request:

It is our request that the ordinance remains as published and unchanged from the current version.

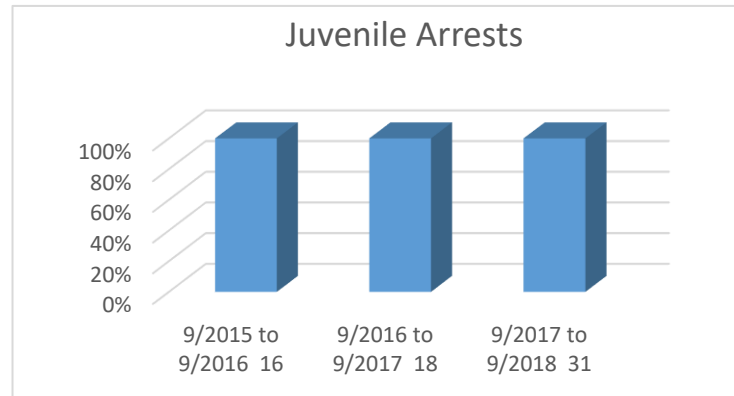
Respectfully,

Chief Foerster

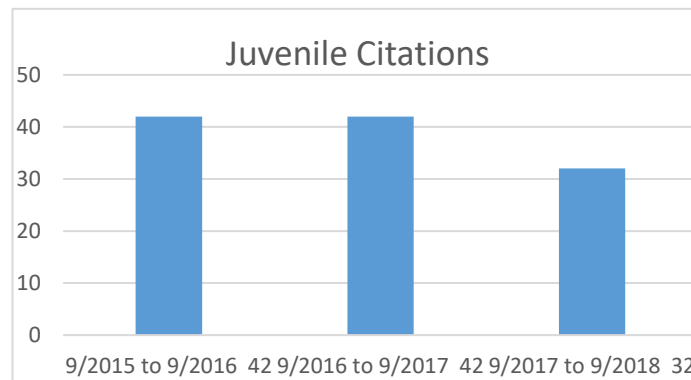
Juvenile Traffic Stops	
9/2015 to 9/2016	136
9/2016 to 9/2017	205
9/2017 to 9/2018	264



Juvenile Arrests	
9/2015 to 9/2016	16
9/2016 to 9/2017	18
9/2017 to 9/2018	31



Citations	
9/2015 to 9/2016	42
9/2016 to 9/2017	42
9/2017 to 9/2018	32



ORDINANCE NO. 95-20

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ESTABLISHING A CURFEW FOR PERSONS UNDER THE AGE OF 17 YEARS, BETWEEN 11:00 P.M. OF ANY SUNDAY, MONDAY, TUESDAY, WEDNESDAY, OR THURSDAY AND 6:00 A.M. OF THE FOLLOWING DAY, AND BETWEEN 12:01 A.M. AND 6:00 A.M. ON ANY SATURDAY OR SUNDAY; MAKING IT UNLAWFUL FOR ANY PERSON UNDER THE AGE OF 17 YEARS TO REMAIN IN ANY PUBLIC PLACE OR ON THE PREMISES OF ANY ESTABLISHMENT WITHIN THE CITY DURING CURFEW HOURS; MAKING IT UNLAWFUL FOR ANY PARENT OR GUARDIAN OF A PERSON UNDER 17 YEARS OF AGE TO KNOWINGLY PERMIT OR, BY INSUFFICIENT CONTROL, ALLOW SUCH PERSON UNDER THE AGE OF 17 YEARS TO REMAIN IN ANY PUBLIC PLACE OR ON THE PREMISES OF ANY ESTABLISHMENT WITHIN THE CITY DURING CURFEW HOURS; MAKING IT UNLAWFUL FOR ANY PERSON OWNING, OPERATING, OR IN THE EMPLOYMENT OF ANY ESTABLISHMENT IN THE CITY TO KNOWINGLY ALLOW A PERSON UNDER 17 YEARS OF AGE TO REMAIN ON THE PREMISES OF SUCH ESTABLISHMENT DURING CURFEW HOURS; PROVIDING DEFENSES TO PROSECUTION FOR VIOLATIONS HEREUNDER; PROVIDING A PENALTY OF AN AMOUNT NOT LESS THAN \$50.00 NOR MORE THAN \$500.00 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; MAKING CERTAIN FINDINGS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

\* \* \* \* \*

WHEREAS, the City Council has determined that there has been an increase in juvenile violence, juvenile gang activity, and crime committed by persons under the age of 17 years in the City of Jersey Village, Texas; and

WHEREAS, due to their lack of maturity and experience, persons under the age of 17 years are particularly susceptible to participate in unlawful and gang-related activities and to be victims of perpetrators of crime; and

WHEREAS, the City of Jersey Village has an obligation to provide for the protection of minors from each other and from other persons, for the enforcement of parental control over and



responsibility for children, for the protection of the general public, and for the reduction of the incidence of juvenile violence and criminal activity; and

WHEREAS, a curfew applicable to persons under the age of 17 years will be in the interest of public health, safety, and general welfare, and will diminish the undesirable impact of such conduct on the citizens of the City of Jersey Village; now therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. Purpose. It is the express purpose of this Ordinance to (a) deter criminal conduct involving juveniles, (b) reduce the number of juvenile crime victims, (c) reduce injury from accidents involving juveniles, (d) reduce the additional time police officers are required to be in the field due to juvenile crime, (e) provide additional and more effective means and options for dealing with gang-related violence and crime, (f) reduce juvenile peer pressure to stay out late (g) reduce juvenile peer pressure to participate in violent or criminal activities, and (h) assist parents in the control of their children.

Section 3. Definitions. For the purposes of this Ordinance the following words or terms shall have the meanings ascribed thereto:

(A) CURFEW HOURS shall mean:

(1) 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday until 6:00 a.m. of the following day; and

(2) 12:01 a.m. until 6:00 a.m. on any Saturday or Sunday;

(B) EMERGENCY shall mean an unforeseen combination of circumstances or the resulting state that calls for immediate action. This term shall include, but not be limited to,

fire, natural disaster, automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life,

(C) ESTABLISHMENT shall mean a privately-owned place of business operated for a profit to which the public is invited, including, but not limited to, any place of amusement or entertainment.

(D) GUARDIAN shall mean:

(1) a person who, under court order, is the guardian of the person of a minor;

or

(2) a public or private agency with whom a minor has been placed by a court.

(E) MINOR shall mean any person under 17 years of age.

(F) OPERATOR shall mean any individual, firm, association, partnership, or corporation operating, managing, or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.

(G) PARENT shall mean a person who is:

(1) a natural parent, adoptive parent, or step-parent of another person; or

(2) at least 18 years of age and authorized by a parent or guardian to have the care and custody of a minor.

(H) PUBLIC PLACE shall mean any place to which the public or a substantial group of the public has access and shall include, but shall not be limited to, streets, highways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities, and shops.

(I) REMAIN shall mean to:

(1) linger or stay; or

(2) fail to leave premises when requested to do so by a Police Officer or the owner, operator, or other person in control of the premises.

(J) **SERIOUS BODILY INJURY** shall mean bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

Section 4. Offenses.

(A) A minor commits an offense if he or she remains in any public place or on the premises of any establishment within the City during curfew hours.

(B) A parent or guardian of a minor commits an offense if he or she knowingly permits or, by insufficient control, allows the minor to remain in any public place or on the premises of any establishment within the City during curfew hours.

(C) The owner, operator, or any employee of an establishment commits an offense if he or she knowingly allows a minor to remain upon the premises of the establishment during curfew hours.

Section 5. Defenses.

(A) It shall be a defense to prosecution under Section 4, that the minor was:

- (1) accompanied by the minor's parent or guardian;
- (2) on an errand at the direction of the minor's parent or guardian, without any detour or stop;
- (3) in a motor vehicle involved in interstate travel;
- (4) engaged in an employment activity, or going to or returning home from an employment activity, without any detour or stop;
- (5) involved in an emergency;
- (6) on the sidewalk abutting the minor's residence;

(7) attending an official school, religious, or recreational activity supervised by adults and sponsored by an educational or religious institution, civic organization, or other similar entity that takes responsibility for the minor; or going to or returning home from, without any detour or stop, any such official school, religious, or recreational activity supervised by adults and sponsored by an educational or religious institution, civic organization, or other similar entity that takes responsibility for the minor;

(8) exercising First Amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech, and the right of assembly; or

(9) married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code.

(B) It is a defense to prosecution under Section 4(C) that the owner, operator, or employee of an establishment promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

#### Section 6. Enforcement.

Before taking any enforcement action under this Ordinance, a police officer shall ask the apparent offender's age and reason for being in the public place. A police officer shall not issue a citation or make an arrest under this Ordinance unless the officer reasonably believes that an offense has occurred and that based on any response and other circumstances, no defense provided by Section 5 is present.

#### Section 7. Penalties.

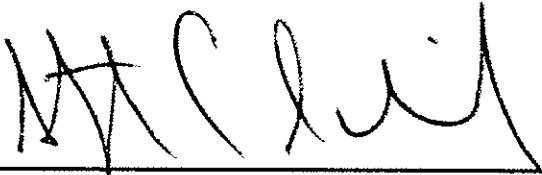
(A) A person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not less than \$50.00 nor more than \$500.00. Each day of violation shall constitute a separate offense.

(B) When required by Section 51.08 of the Texas Family Code as amended, the municipal court shall waive original Jurisdiction over a minor who violates Section 4(A) of this Ordinance and shall refer the minor to juvenile court.

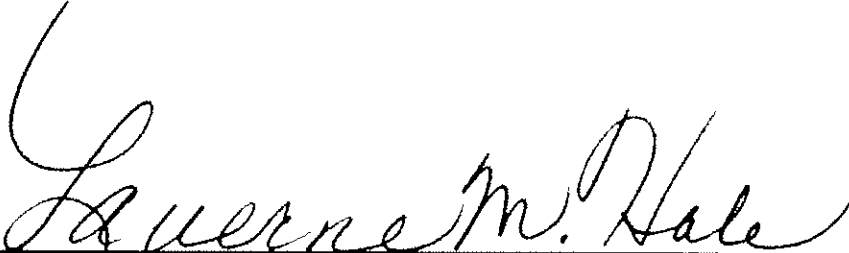
Section 8. All ordinances or parts of ordinances inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

Section 9. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 20th day of November, 1995.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Secretary



ORDINANCE NO. 03-29

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ESTABLISHING A CURFEW FOR PERSONS UNDER THE AGE OF 17 YEARS, BETWEEN 11:00 P.M. OF ANY SUNDAY, MONDAY, TUESDAY, WEDNESDAY, OR THURSDAY AND 6:00 A.M. OF THE FOLLOWING DAY, AND BETWEEN 12:01 A.M. AND 6:00 A.M. ON ANY SATURDAY OR SUNDAY; MAKING IT UNLAWFUL FOR ANY PERSON UNDER THE AGE OF 17 YEARS TO REMAIN IN ANY PUBLIC PLACE OR ON THE PREMISES OF ANY ESTABLISHMENT WITHIN THE CITY DURING CURFEW HOURS; MAKING IT UNLAWFUL FOR ANY PARENT OR GUARDIAN OF A PERSON UNDER 17 YEARS OF AGE TO KNOWINGLY PERMIT OR, BY INSUFFICIENT CONTROL, ALLOW SUCH PERSON UNDER THE AGE OF 17 YEARS TO REMAIN IN ANY PUBLIC PLACE OR ON THE PREMISES OF ANY ESTABLISHMENT WITHIN THE CITY DURING CURFEW HOURS; MAKING IT UNLAWFUL FOR ANY PERSON OWNING, OPERATING, OR IN THE EMPLOYMENT OF ANY ESTABLISHMENT IN THE CITY TO KNOWINGLY ALLOW A PERSON UNDER 17 YEARS OF AGE TO REMAIN ON THE PREMISES OF SUCH ESTABLISHMENT DURING CURFEW HOURS; PROVIDING DEFENSES TO PROSECUTION FOR VIOLATIONS HEREUNDER; PROVIDING A PENALTY OF AN AMOUNT NOT LESS THAN \$50.00 NOR MORE THAN \$500.00 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; MAKING CERTAIN FINDINGS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

\* \* \* \* \*

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:

Section 1. Purpose. It is the express purpose of this Ordinance to (a) deter criminal conduct involving juveniles, (b) reduce the number of juvenile crime victims, (c) reduce injury from accidents involving juveniles, (d) reduce the additional time police officers are required to be in the field due to juvenile crime, (e) provide additional and more effective means and options for dealing with gang-related violence and crime, (f) reduce juvenile peer pressure to stay out late (g) reduce juvenile peer pressure to participate in violent or criminal activities, and (h) assist



parents in the control of their children.

Section 2. Definitions. For the purposes of this Ordinance the following words or terms shall have the meanings ascribed thereto:

(A) CURFEW HOURS shall mean:

(1) 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday until 6:00 a.m. of the following day; and

(2) 12:01 a.m. until 6:00 a.m. on any Saturday or Sunday;

(B) EMERGENCY shall mean an unforeseen combination of circumstances or the resulting state that calls for immediate action. This term shall include, but not be limited to, fire, natural disaster, automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life,

(C) ESTABLISHMENT shall mean a privately-owned place of business operated for a profit to which the public is invited, including, but not limited to, any place of amusement or entertainment.

(D) GUARDIAN shall mean:

(1) a person who, under court order, is the guardian of the person of a minor;  
or

(2) a public or private agency with whom a minor has been placed by a court.

(E) MINOR shall mean any person under 17 years of age.

(F) OPERATOR shall mean any individual, firm, association, partnership, or corporation operating, managing, or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.

(G) PARENT shall mean a person who is:

(1) a natural parent, adoptive parent, or step-parent of another person; or  
(2) at least 18 years of age and authorized by a parent or guardian to have the care and custody of a minor.

(H) PUBLIC PLACE shall mean any place to which the public or a substantial group of the public has access and shall include, but shall not be limited to, streets, highways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities, and shops.

(I) REMAIN shall mean to:

(1) linger or stay; or

(2) fail to leave premises when requested to do so by a Police Officer or the

owner, operator, or other person in control of the premises.

(J) SERIOUS BODILY INJURY shall mean bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

Section 3. Offenses.

(A) A minor commits an offense if he or she remains in any public place or on the premises of any establishment within the City during curfew hours.

(B) A parent or guardian of a minor commits an offense if he or she knowingly permits or, by insufficient control, allows the minor to remain in any public place or on the

(C) The owner, operator, or any employee of an establishment commits an offense if he or she knowingly allows a minor to remain upon the premises of the establishment during curfew hours.

Section 4. Defenses.

(A) It shall be a defense to prosecution under Section 3, that the minor was:

(1) accompanied by the minor's parent or guardian;

(2) on an errand at the direction of the minor's parent or guardian, without any

detour or stop;

- (3) in a motor vehicle involved in interstate travel;
- (4) engaged in an employment activity, or going to or returning home from, an employment activity, without any detour or stop;
- (5) involved in an emergency;
- (6) on the sidewalk abutting the minor's residence;
- (7) attending an official school, religious, or recreational activity supervised by adults and sponsored by an educational or religious institution, civic organization, or other similar entity that takes responsibility for the minor; or going to or returning home from, without any detour or stop, any such official school, religious, or recreational activity supervised by adults and sponsored by an educational or religious institution, civic organization, or other similar entity that takes responsibility for the minor;
- (8) exercising First Amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech, and the right of assembly; or
- (9) married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code.

(B) It is a defense to prosecution under Section 3(C) that the owner, operator, or employee of an establishment promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

Section 5. Enforcement. Before taking any enforcement action under this Ordinance, a police officer shall ask the apparent offender's age and reason for being in the public place. A police officer shall not issue a citation or make an arrest under this Ordinance unless the officer

reasonably believes that an offense has occurred and that based on any response and other circumstances, no defense provided by Section 4 is present.

Section 6. Penalties.

(A) A person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not less than \$50.00 nor more than \$500.00. Each day of violation shall constitute a separate offense.

(B) When required by Section 51.08 of the Texas Family Code as amended, the municipal court shall waive original jurisdiction over a minor who violates Section 3(A) of this Ordinance and shall refer the minor to juvenile court.

Section 8. All ordinances or parts of ordinances inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

Section 9. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND ADOPTED this 21st day of July, 2003.

*Ed Heathcott*  
\_\_\_\_\_  
Ed Heathcott, Mayor

ATTEST:

*Deborah L. Loesch*  
\_\_\_\_\_  
Deborah L. Loesch, City Secretary



**ORDINANCE NO. 2009-51**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CONTINUING IN EFFECT ORDINANCE NO. 1995-20, ADOPTED ON NOVEMBER 20, 1995, AND CODIFIED AS CHAPTER 42, ARTICLE III, DIVISION 3, ENTITLED "CURFEW" OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS; REFLECTING COMPLIANCE WITH ALL REQUIREMENTS OF STATE LAW; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Jersey Village, Texas, after study, heretofore enacted Ordinance No. 1995-20 on November 20, 1995, adding to the Jersey Village Code of Ordinances Chapter 42, Article III, Division 3, entitled "Curfew", imposing curfew hours for minors as defined therein, and providing certain exceptions, rules and regulations for the enforcement thereof; and

**WHEREAS**, the Jersey Village City Council enacted Ordinance No. 2003-29 on July 21, 2003, reenacting and continuing in effect the provisions of said juvenile curfew ordinance; and

**WHEREAS**, the Texas Local Government Code requires that such an ordinance be reexamined to determine whether such provisions should be continued in effect, modified or abolished; and;

**WHEREAS**, the City Council of the City of Jersey Village, Texas, has conducted a review of its curfew ordinance's effect on the community and on the problems the ordinance was intended to remedy; and

**WHEREAS**, the Jersey Village City Council has conducted a public hearing on the need to continue in effect the Jersey Village juvenile curfew ordinance; and

**WHEREAS**, based on its review of the ordinance's effects on the community and on the problems the ordinance was intended to remedy, and based on input obtained at the public hearing, the Jersey Village City Council now finds and determines that the current juvenile curfew ordinance provisions in effect within the City should be continued in effect without modification, **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

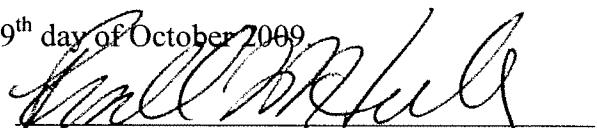
**Section 1.** That based on its findings as set out in the Preamble of this Ordinance, which are hereby approved and adopted, Ordinance No. 1995-20, adopted on November 20, 1995, and codified as Chapter 42, Article III, Division 3 of the Jersey Village Code of Ordinances, as amended, and as continued by Ordinance No. 2003-29 adopted on July 21, 2003, entitled "Curfew" be and the same is hereby continued in effect within the corporate limits of the City of Jersey Village, Texas.

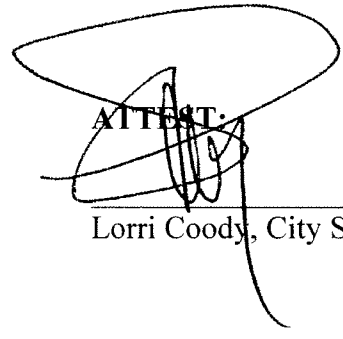
**Section 2. Severability.** In the event any section, paragraph, subdivision, clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

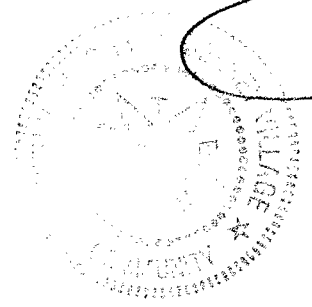
**Section 3. Saving Clause.** That Chapter 42 of the Code of Ordinances, City of Jersey Village, Texas, as amended, shall remain in full force and effect, save and except as amended by this ordinance.

**Section 4. Effective Date.** This ordinance shall be in full force and effect from and after its passage.

**PASSED AND APPROVED** this 19<sup>th</sup> day of October 2009

  
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Russell Hamley, Mayor

**ATTEST:**  
  
\_\_\_\_\_  
Lorri Coody, City Secretary





**ORDINANCE NO. 2012-32**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CONTINUING IN EFFECT ORDINANCE NO. 1995-20, ADOPTED ON NOVEMBER 20, 1995, AND CODIFIED AS CHAPTER 42, ARTICLE III, DIVISION 3, ENTITLED "CURFEW"; REFLECTING COMPLIANCE WITH ALL REQUIREMENTS OF STATE LAW AND RE-AFFIRMING THE NEED TO CONTINUE THE CURFEW ORDINANCE; AMENDING CHAPTER 42, ARTICLE III, DIVISION 3. "CURFEW" TO PROVIDE FOR A DAYTIME CURFEW FOR PERSONS UNDER THE AGE OF 17 YEARS, BETWEEN THE HOURS OF 9:00 A.M. AND 2:30 P.M. ON MONDAY, TUESDAY, WEDNESDAY, THURSDAY AND FRIDAY WHEN SCHOOL IS IN SESSION AND PROVIDING DEFENSES TO PROSECUTION FOR VIOLATIONS HEREUNDER; PROVIDING A PENALTY OF AN AMOUNT NOT LESS THAN \$50.00 NOR MORE THAN \$500.00 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; MAKING CERTAIN FINDINGS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the City Council of the City of Jersey Village after study, adopted Ordinance No. 1995-20 on November 20, 1995, imposing curfew hours for minors as defined therein and providing for certain exceptions, rules and regulations for the enforcement thereof; and

**WHEREAS**, section 370.002 of the Texas Local Government Code requires that curfew ordinance be reviewed every three years to determine whether such provisions should be continued in effect, modified or abolished; and

**WHEREAS**, the City Council of the City of Jersey Village has continued said ordinance in effect as required by law, most recently by adopting Ordinance No. 2009-51; and

**WHEREAS**, the City Council of the City of Jersey Village after study and review of the curfew ordinance's effects on the community desires to continue said ordinance in effect; and

**WHEREAS**, the City Council also desires to modify said ordinance to provide for a daytime curfew in addition to the nighttime curfew;

**WHEREAS**, public hearings were conducted on the need to continue the Jersey Village curfew ordinance; and

**WHEREAS**, based on its review of the curfew ordinance's effects on the community and on the problems the ordinance was intended to remedy, and based on input obtained at the public hearings, the City Council of the City of Jersey Village finds and determines that the current juvenile provisions in effect within the City should be continued in effect, and as should be modified herein; **NOW THEREFORE**,



**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** Based on its findings as set out in the Preamble of this Ordinance, which are hereby approved and adopted, Ordinance No 1995-20 which was adopted on November 20, 1995, was continued in effect as provided by law, and codified as Chapter 42, Article III., Division 3 of the City of Jersey Village Code of Ordinances, is hereby continued in effect within the corporate limits of the City of Jersey Village, Texas, and shall be as modified herein.

**Section 2.** Chapter 42, Article III, Division 3, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended to read as follows:

**“Chapter 42. OFFENSES AND MISCELLANEOUS PROVISIONS**

...

**ARTICLE III. MINORS**

...

**Division 3. Curfew.**

**Sec. 42-111. Purpose.**

It is the express purpose of this division to (a) deter criminal conduct involving juveniles, (b) reduce the number of juvenile crime victims, (c) reduce injury from accidents involving juveniles, (d) reduce the additional time police officers are required to be in the field due to juvenile crime, (e) provide additional and more effective means and options for dealing with gang-related violence and crime, (f) reduce juvenile peer pressure to stay out late, (g) reduce juvenile peer pressure to participate in violent or criminal activities, and (h) assist parents in the control of their children.

**Sec. 14-112. Definitions.**

For the purposes of this division the following words or terms shall have the meanings ascribed thereto:

*Curfew hours* shall mean:

- (1) 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday until 6:00 a.m. of the following day; ~~and~~
- (2) 12:01 a.m. until 6:00 a.m. on any Saturday or Sunday; and
- (3) 9:00 a.m. until 2:30 p.m. any Monday, Tuesday, Wednesday, Thursday or Friday

*Emergency* shall mean an unforeseen combination of circumstances or the resulting state that calls for immediate action. This term shall include, but not be limited to: fire, natural disaster, automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life,

*Establishment* shall mean a privately owned place of business operated for a profit to which the public is invited, including, but not limited to, any place of amusement or entertainment.

*Guardian* shall mean:

- (1) A person who, under court order, is the guardian of the person of a minor; or
- (2) A public or private agency with whom a minor has been placed by a court.

*Minor* shall mean any person under 17 years of age.

*Operator* shall mean any individual, firm, association, partnership, or corporation operating, managing, or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.

*Parent* shall mean a person who is:

- (1) A natural parent, adoptive parent, or step-parent of another person; or
- (2) At least 18 years of age and authorized by a parent or guardian to have the care and custody of a minor.

*Public place* shall mean any place to which the public or a substantial group of the public has access and shall include, but shall not be limited to, streets, highways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities, and shops.

*Remain* shall mean to:

- (1) Linger or stay; or
- (2) Fail to leave premises when requested to do so by a police officer or the owner, operator, or other person in control of the premises.

*Serious bodily injury* shall mean bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

#### Sec. 42-113. Offenses.

- (a) A minor commits an offense if he or she remains in any public place or on the premises of any establishment within the city during curfew hours.
- (b) A parent or guardian of a minor commits an offense if he or she knowingly permits or, by insufficient control, allows the minor to remain in any public place or on the premises of any establishment within the city during curfew hours.
- (c) The owner, operator, or any employee of an establishment commits an offense if he or she knowingly allows a minor to remain upon the premises of the establishment during curfew hours.

#### Sec. 42-114. Defenses.

- (a) It shall be a defense to prosecution under section 42-113, that the minor was:
  - (1) Accompanied by the minor's parent or guardian;
  - (2) On an errand at the direction of the minor's parent or guardian, without any detour or stop;
  - (3) In a motor vehicle involved in interstate travel;
  - (4) Engaged in an employment activity, or going to or returning home from, an employment activity, without any detour or stop;
  - (5) Involved in an emergency;
  - (6) On the sidewalk abutting the minor's residence;
  - (7) Attending an official school, religious, or recreational activity supervised by adults and sponsored by an educational or religious institution, civic organization, or other similar entity that takes responsibility for the minor; or going to or returning home from, without any detour or stop, any such official school, religious, or recreational activity supervised by adults and sponsored by an educational or religious institution, civic organization, or other similar entity that takes responsibility for the minor, or in the case of a home-schooled

minor, to or from the minor’s parent or guardian.

(8) Exercising First Amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech, and the right of assembly; [ø]

(9) Married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code; or

(10) engaged in conduct that occurred during between the hours of 9:00 a.m. and 2:30 p.m., where any of the following were true:

i. the conduct occurred during school summer vacation break period of the school in which the minor is enrolled;

ii. the conduct occurred on a holiday observed by the closure of classes at the school in which the minor is enrolled;

iii. the conduct occurred where the minor was enrolled in the school’s “early release” program; or

iv. the minor has graduated from High School or received a High School Equivalency Certificate.

(b) It is a defense to prosecution under section 42-113(c) that the owner, operator, or employee of an establishment promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

Sec. 42-115. Enforcement.

Before taking any enforcement action under this division, a police officer shall ask the apparent offender's age and reason for being in the public place. A police officer shall not issue a citation or make an arrest under this division unless the officer reasonably believes that an offense has occurred and that based on any response and other circumstances, no defense provided by section 42-114 is present. Additionally, neither state law nor this amendment to the City of Jersey Village curfew ordinance restricts or imposes legal ramifications to a parent or guardian taking their child out of school for doctor’s appointments, emergencies, or other excused absences.

Sec. 42-116. Penalties.

(a) A person who shall violate any provision of this division shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not less than \$50.00 nor more than \$500.00. Each day of violation shall constitute a separate offense.

(b) When required by section 51.08 of the Texas Family Code as amended, the municipal court shall waive original jurisdiction over a minor who violates section 42-113(a) and shall refer the minor to juvenile court.

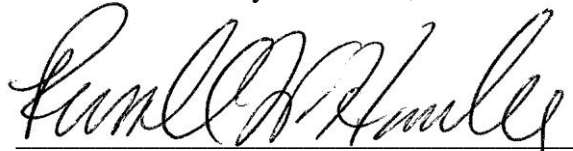
Secs. 42-117--42-150. Reserved.”

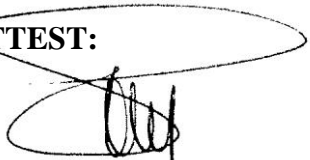
**Section 3. Severability.** In the event any section, paragraph, subdivision, clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same

notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 4. Repeal.** All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**PASSED, APPROVED, AND ADOPTED** this 22nd day of October, 2012.

  
\_\_\_\_\_  
Russell Hamley, Mayor

**ATTEST:**  
  
\_\_\_\_\_  
Lorri Coody, City Secretary



**ORDINANCE NO. 2015-31**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CONTINUING IN EFFECT ORDINANCE NO. 1995-20, ADOPTED ON NOVEMBER 20, 1995, AND CODIFIED AS CHAPTER 42, ARTICLE III, DIVISION 3, ENTITLED “CURFEW”; REFLECTING COMPLIANCE WITH ALL REQUIREMENTS OF STATE LAW AND RE-AFFIRMING THE NEED TO CONTINUE THE CURFEW ORDINANCE; PROVIDING A PENALTY OF AN AMOUNT NOT LESS THAN \$50.00 NOR MORE THAN \$500.00 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; MAKING CERTAIN FINDINGS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the City Council of the City of Jersey Village after study, adopted Ordinance No. 1995-20 on November 20, 1995, imposing curfew hours for minors as defined therein and providing for certain exceptions, rules and regulations for the enforcement thereof; and

**WHEREAS**, section 370.002 of the Texas Local Government Code requires that curfew ordinance be reviewed every three years to determine whether such provisions should be continued in effect, modified or abolished; and

**WHEREAS**, the City Council of the City of Jersey Village has continued said ordinance in effect as required by law, most recently by adopting Ordinance No. 2012-32; and

**WHEREAS**, the City Council of the City of Jersey Village after study and review of the curfew ordinance’s effects on the community desires to continue said ordinance in effect; and

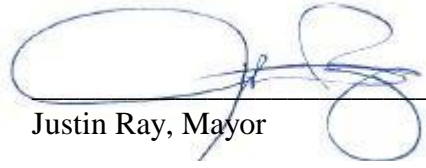
**WHEREAS**, public hearings were conducted on the need to continue the Jersey Village curfew ordinance; and

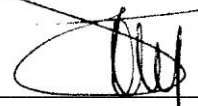
**WHEREAS**, based on its review of the curfew ordinance’s effects on the community and on the problems the ordinance was intended to remedy, and based on input obtained at the public hearings, the City Council of the City of Jersey Village finds and determines that the current juvenile provisions in effect within the City should be continued in effect, and as should be modified herein; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** Based on its findings as set out in the Preamble of this Ordinance, which are hereby approved and adopted, Ordinance No 1995-20 which was adopted on November 20, 1995, was continued in effect as provided by law, and codified as Chapter 42, Article III., Division 3 of the City of Jersey Village Code of Ordinances, is hereby continued in effect within the corporate limits of the City of Jersey Village, Texas, and shall be as modified herein.

**PASSED, APPROVED, AND ADOPTED** this 19th day of October, 2015.

  
Justin Ray, Mayor

**ATTEST:**  
  
Lorri Coody, City Secretary



### DIVISION 3. CURFEW\*

**\*Editor's note:** Ord. No. 03-29, §§ 1--6, adopted July 21, 2003, pertained to curfew regulations for juveniles. Such provisions did not specify manner of codification, but have been included herein as superseding, div. 3, §§ 42-111--42-117, which pertained to the same subject matter, and derived from Ord. No. 95-20, §§ 1--7, adopted Nov. 20, 1995.

Sec. 42-111. - Purpose.

It is the express purpose of this division to (a) deter criminal conduct involving juveniles, (b) reduce the number of juvenile crime victims, (c) reduce injury from accidents involving juveniles, (d) reduce the additional time police officers are required to be in the field due to juvenile crime, (e) provide additional and more effective means and options for dealing with gang-related violence and crime, (f) reduce juvenile peer pressure to stay out late, (g) reduce juvenile peer pressure to participate in violent or criminal activities, and (h) assist parents in the control of their children.

(Ord. No. 03-29, § 1, 7-21-03; Ord. No. 2009-51, § 1, 10-19-09)

Sec. 42-112. - Definitions.

For the purposes of this division the following words or terms shall have the meanings ascribed thereto:

Curfew hours shall mean:

- (1) 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday, or Thursday until 6:00 a.m. of the following day;
- (2) 12:01 a.m. until 6:00 a.m. on any Saturday or Sunday; and
- (3) 9:00 a.m. until 2:30 p.m. any Monday, Tuesday, Wednesday, Thursday or Friday.

Emergency shall mean an unforeseen combination of circumstances or the resulting state that calls for immediate action. This term shall include, but not be limited to: fire, natural disaster, automobile accident, or any situation requiring immediate action to prevent serious bodily injury or loss of life,

Establishment shall mean a privately owned place of business operated for a profit to which the public is invited, including, but not limited to, any place of amusement or entertainment.

Guardian shall mean:

- (1) A person who, under court order, is the guardian of the person of a minor; or
- (2) A public or private agency with whom a minor has been placed by a court.

Minor shall mean any person under 17 years of age.

Operator shall mean any individual, firm, association, partnership, or corporation operating, managing, or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.



Parent shall mean a person who is:

- (1) A natural parent, adoptive parent, or step-parent of another person; or
- (2) At least 18 years of age and authorized by a parent or guardian to have the care and custody of a minor.

Public place shall mean any place to which the public or a substantial group of the public has access and shall include, but shall not be limited to, streets, highways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities, and shops.

Remain shall mean to:

- (1) Linger or stay; or
- (2) Fail to leave premises when requested to do so by a police officer or the owner, operator, or other person in control of the premises.

Serious bodily injury shall mean bodily injury that creates a substantial risk of death or that causes death, serious permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.

(Ord. No. 03-29, § 2, 7-21-03; Ord. No. 2009-51, § 1, 10-19-09; Ord. No. 2012-32, § 2, 10-22-12)

Sec. 42-113. - Offenses.

- (a) A minor commits an offense if he or she remains in any public place or on the premises of any establishment within the city during curfew hours.
- (b) A parent or guardian of a minor commits an offense if he or she knowingly permits or, by insufficient control, allows the minor to remain in any public place or on the premises of any establishment within the city during curfew hours.
- (c) The owner, operator, or any employee of an establishment commits an offense if he or she knowingly allows a minor to remain upon the premises of the establishment during curfew hours.

(Ord. No. 03-29, § 3, 7-21-03; Ord. No. 2009-51, § 1, 10-19-09)

Sec. 42-114. - Defenses.

- (a) It shall be a defense to prosecution under section 42-113, that the minor was:
  - (1) Accompanied by the minor's parent or guardian;
  - (2) On an errand at the direction of the minor's parent or guardian, without any detour or stop;
  - (3) In a motor vehicle involved in interstate travel;
  - (4) Engaged in an employment activity, or going to or returning home from, an employment activity, without any detour or stop;
  - (5) Involved in an emergency;



- (6) On the sidewalk abutting the minor's residence;
- (7) Attending an official school, religious, or recreational activity supervised by adults and sponsored by an educational or religious institution, civic organization, or other similar entity that takes responsibility for the minor; or going to or returning home from, without any detour or stop, any such official school, religious, or recreational activity supervised by adults and sponsored by an educational or religious institution, civic organization, or other similar entity that takes responsibility for the minor, or in the case of a home-schooled minor, to or from the minor's parent or guardian;
- (8) Exercising First Amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech, and the right of assembly;
- (9) Married or had been married or had disabilities of minority removed in accordance with V.T.C.A., Family Code Ch. 31; or
- (10) Engaged in conduct that occurred during between the hours of 9:00 a.m. and 2:30 p.m., where any of the following were true:
  - i. The conduct occurred during school summer vacation break period of the school in which the minor is enrolled;
  - ii. The conduct occurred on a holiday observed by the closure of classes at the school in which the minor is enrolled;
  - iii. The conduct occurred where the minor was enrolled in the school's "early release" program; or
  - iv. The minor has graduated from high school or received a high school equivalency certificate.
- (b) It is a defense to prosecution under subsection 42-113(c) that the owner, operator, or employee of an establishment promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

(Ord. No. 03-29, § 4, 7-21-03; Ord. No. 2009-51, § 1, 10-19-09; Ord. No. 2012-32, § 2, 10-22-12)

#### Sec. 42-115. - Enforcement.

Before taking any enforcement action under this division, a police officer shall ask the apparent offender's age and reason for being in the public place. A police officer shall not issue a citation or make an arrest under this division unless the officer reasonably believes that an offense has occurred and that based on any response and other circumstances, no defense provided by section 42-114 is present. Additionally, neither state law nor this amendment to the City of Jersey Village curfew ordinance restricts or imposes legal ramifications to a parent or guardian taking their child out of school for doctor's appointments, emergencies, or other excused absences.

(Ord. No. 03-29, § 5, 7-21-03; Ord. No. 2009-51, § 1, 10-19-09; Ord. No. 2012-32, § 2, 10-22-12)

Sec. 42-116. - Penalties.

- (a) A person who shall violate any provision of this division shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not less than \$50.00 nor more than \$500.00. Each day of violation shall constitute a separate offense.
- (b) When required by section 51.08 of the Texas Family Code as amended, the municipal court shall waive original jurisdiction over a minor who violates subsection 42-113(a) and shall refer the minor to juvenile court.

(Ord. No. 03-29, § 6, 7-21-03; Ord. No. 2009-51, § 1, 10-19-09)

Secs. 42-117—42-150. - Reserved.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** D02

**AGENDA SUBJECT:** Conduct first public hearing on the need to continue the City of Jersey Village Juvenile Curfew Ordinance.

**Department/Prepared By:** Eric Foerster, Chief of Police **Date Submitted:** 9-26-2018

**EXHIBITS:** [First Public Hearing Notice Script](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

In connection with the review of its Juvenile Curfew Laws, a City must conduct two public hearings to give all interested parties the right to appear and be heard on the need to continue the City of Jersey Village's Juvenile Curfew Ordinance.

Since the statute does not specify that these public hearings need to be on different dates, both public hearings will be conducted during the October 15, 2018 Council Meeting.

The first public hearing is a required step in the review process and must be conducted before Council makes a decision to abolish, continue, or modify the ordinance.

**RECOMMENDED ACTION:**

Conduct the first public hearing as required by Section 370.002 of the Local Government Code.

**CITY OF JERSEY VILLAGE  
NOTICE OF FIRST PUBLIC HEARING**

NOTICE is hereby given for the first public hearing to be conducted on October 15, 2018 at 7:00 p.m. by the City of Jersey Village City Council in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas. The purpose of this first public hearing is to give all interested parties the right to appear and be heard on the need to continue the City of Jersey Village's Juvenile Curfew Ordinance.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary  
City of Jersey Village, Texas

Posted: September 26, 2018  
Time: 10:00 a.m.



# MAYOR

## Script for 1<sup>st</sup> Public Hearing - Juvenile Curfew Ordinance

### Read Item D02 on the Council Agenda - then say:

I now call to order the 1st public hearing on the City of Jersey Village Juvenile Curfew Ordinance. Everyone desiring to speak at this hearing should complete a public hearing comment card, if they have not already done so, and present the card to the City Secretary. Each speaker shall give his name and address so we will have a proper record of this hearing. Our rules allow you five minutes to present your information. I would, however, encourage each speaker to be as brief and to the point as possible.

The purpose of this first public hearing is to give all interested parties the right to appear and be heard on the need to continue the City of Jersey Village's Juvenile Curfew Ordinance.

Council has heretofore conducted a review of the Ordinance and has received a presentation from Chief Eric Foerster concerning the City of Jersey Village Juvenile Curfew Ordinance's effects on the community and on problems the ordinance was intended to remedy.

**Call the first person signing up to speak. (After all have spoken, or if none desire to speak, close PH with:)**

There being no one (else) desiring to speak, I now close this 1<sup>st</sup> public hearing on the City of Jersey Village Juvenile Curfew Ordinance.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** D03

**AGENDA SUBJECT:** Conduct second public hearing on the need to continue the City of Jersey Village Juvenile Curfew Ordinance.

**Department/Prepared By:** Eric Foerster, Chief of Police **Date Submitted:** 9-26-2018

**EXHIBITS:** [Second Public Hearing Notice Script](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

In connection with the review of its Juvenile Curfew Laws, a City must conduct two public hearings to give all interested parties the right to appear and be heard on the need to continue the City of Jersey Village's Juvenile Curfew Ordinance.

Since the statute does not specify that these public hearings need to be on different dates, both public hearings will be conducted during the October 15, 2018 Council Meeting.

The second public hearing is a required step in the review process and must be conducted before Council makes a decision to abolish, continue, or modify the ordinance.

**RECOMMENDED ACTION:**

Conduct the second public hearing as required by Section 370.002 of the Local Government Code.

**CITY OF JERSEY VILLAGE  
NOTICE OF SECOND PUBLIC HEARING**

NOTICE is hereby given for the second public hearing to be conducted on October 15, 2018 at 7:00 p.m. by the City of Jersey Village City Council in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas. The purpose of this second public hearing is to give all interested parties the right to appear and be heard on the need to continue the City of Jersey Village's Juvenile Curfew Ordinance.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary  
City of Jersey Village, Texas

Posted: September 26, 2018  
Time: 10:00 a.m.



# MAYOR

## Script for 2nd Public Hearing - Juvenile Curfew Ordinance

### Read Item D03 on the Council Agenda - then say:

I now call to order the 2nd public hearing on the City of Jersey Village Juvenile Curfew Ordinance. Everyone desiring to speak at this hearing should complete a public hearing comment card, if they have not already done so, and present the card to the City Secretary. Each speaker shall give his name and address so we will have a proper record of this hearing. Our rules allow you five minutes to present your information. I would, however, encourage each speaker to be as brief and to the point as possible.

The purpose of this second public hearing is to give all interested parties the right to appear and be heard on the need to continue the City of Jersey Village's Juvenile Curfew Ordinance.

Council has heretofore conducted a review of the Ordinance and has received a presentation from Chief Eric Foerster concerning the City of Jersey Village Juvenile Curfew Ordinance's effects on the community and on problems the ordinance was intended to remedy.

**Call the first person signing up to speak. (After all have spoken, or if none desire to speak, close PH with:)**

There being no one (else) desiring to speak, I now close this 2nd public hearing on the City of Jersey Village Juvenile Curfew Ordinance.



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** D04

**AGENDA SUBJECT:** Consider Ordinance No. 2018-19, continuing in effect Ordinance No. 1995-20, adopted on November 20, 1995, and codified as Chapter 42, Article III, Division 3, entitled “Curfew;” reflecting compliance with all requirements of state law and re-affirming the need to continue the curfew ordinance; and providing a penalty of an amount not less than \$50.00 nor more than \$500.00 for each day of violation of any provision hereof; making certain findings; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; providing for severability; and providing an effective date.

**Department/Prepared By:** Eric Foerster, Chief of Police **Date Submitted:** 9-26-2018

**EXHIBITS:** [Ordinance No. 2018-19](#)

**BACKGROUND INFORMATION:**

The City of Jersey Village, Texas initially passed its Curfew Ordinance on November 20, 1995 with Ordinance No. 1995-20, which added Chapter 42, Article III, Division 3, entitled “Curfew” to the Code of Ordinances. This Chapter imposes curfew hours for minors and provides certain exceptions, rules, and regulations for enforcement. The Ordinance was reenacted and continued on October 19, 2015 with the passage of Ordinance No. 2015-31.

The Texas Local Government Code requires a reexamination of the Curfew Ordinance to determine whether such provisions should be continued in effect, modified, or abolished.

Once Council has conducted both public hearings on the need to continue the juvenile curfew ordinance and has heard Chief Foerster’s presentation, a determination can be made concerning the future provisions for the City of Jersey Village juvenile curfew ordinance.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2018-19, continuing in effect Ordinance No. 1995-20, adopted on November 20, 1995, and codified as Chapter 42, Article III, Division 3, entitled “Curfew;” reflecting compliance with all requirements of state law and re-affirming the need to continue the curfew ordinance; and providing a penalty of an amount not less than \$50.00 nor more than \$500.00 for each day of violation of any provision hereof; making certain findings; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; providing for severability; and providing an effective date.

**ORDINANCE NO. 2018-19**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CONTINUING IN EFFECT ORDINANCE NO. 1995-20, ADOPTED ON NOVEMBER 20, 1995, AND CODIFIED AS CHAPTER 42, ARTICLE III, DIVISION 3, ENTITLED “CURFEW”; REFLECTING COMPLIANCE WITH ALL REQUIREMENTS OF STATE LAW AND RE-AFFIRMING THE NEED TO CONTINUE THE CURFEW ORDINANCE; PROVIDING A PENALTY OF AN AMOUNT NOT LESS THAN \$50.00 NOR MORE THAN \$500.00 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; MAKING CERTAIN FINDINGS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, the City Council of the City of Jersey Village after study, adopted Ordinance No. 1995-20 on November 20, 1995, imposing curfew hours for minors as defined therein and providing for certain exceptions, rules and regulations for the enforcement thereof; and

**WHEREAS**, section 370.002 of the Texas Local Government Code requires that curfew ordinance be reviewed every three years to determine whether such provisions should be continued in effect, modified or abolished; and

**WHEREAS**, the City Council of the City of Jersey Village has continued said ordinance in effect as required by law, most recently by adopting Ordinance No. 2015-31; and

**WHEREAS**, the City Council of the City of Jersey Village after study and review of the curfew ordinance’s effects on the community desires to continue said ordinance in effect; and

**WHEREAS**, public hearings were conducted on the need to continue the Jersey Village curfew ordinance; and

**WHEREAS**, based on its review of the curfew ordinance’s effects on the community and on the problems the ordinance was intended to remedy, and based on input obtained at the public hearings, the City Council of the City of Jersey Village finds and determines that the current juvenile provisions in effect within the City should be continued in effect, and as should be modified herein; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** Based on its findings as set out in the Preamble of this Ordinance, which are hereby approved and adopted, Ordinance No 1995-20 which was adopted on November 20, 1995, was continued in effect as provided by law, and codified as Chapter 42, Article III., Division 3 of the City of Jersey Village Code of Ordinances, is hereby continued in effect within the corporate limits of the City of Jersey Village, Texas, and shall be as modified herein.

**PASSED, APPROVED, AND ADOPTED** this 15th day of October 2018.

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Justin Ray, Mayor

**ATTEST:**

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Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** E01

**AGENDA SUBJECT:** Setting the Tax Rate for Debt Service for 2018

**Department/Prepared By:** Finance/Isabel Kato

**Date Submitted:** August 30, 2018

**EXHIBITS:** None

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	0,000.00
	Amount Budgeted:	\$	0,000.00
	Appropriation Required:	\$	0,000.00

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

Adoption of the debt service tax rate must be a separate item on the agenda for the meeting. The Council must adopt the debt service tax rate by official action and the rate must equal the calculated and published debt service rate that appeared in the rollback tax calculation and required notices.

The staff recommends that Council adopt the debt service tax rate of \$0.126099 per \$100 value for the tax year 2018. The suggested motion for this item is below.

**RECOMMENDED ACTION:**

**MOTION:** To approve setting the Debt Service tax rate of \$0.126099 per \$100 value for the year 2018.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** E02

**AGENDA SUBJECT:** Setting the Tax Rate for Maintenance and Operation for 2018

**Department/Prepared By:** Finance /Isabel Kato

**Date Submitted:** August 30, 2018

**EXHIBITS:** N/A

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	0,000.00
	Amount Budgeted:	\$	0,000.00
	Appropriation Required:	\$	0,000.00

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

The City Council must adopt a Maintenance and Operation tax rate by official action and set it out in a written ordinance. The adoption of this tax rate must be after having adopted the budget for the year.

The staff recommends that Council adopt the Maintenance and Operation tax rate of \$0.616401 per \$100 value for the tax year 2018. The suggested motion for this item is below.

**RECOMMENDED ACTION:**

**MOTION:** To approve setting the Maintenance and Operation tax rate of \$0.616401 per \$100 value for the year 2018.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST DISCUSSION FORM**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** E03

**AGENDA SUBJECT:** Assessment, levy, and collection of ad valorem taxes for the year 2018.

**Department/Prepared By:** Finance/Isabel Kato

**Date Submitted:** August 30, 2018

**EXHIBITS:** [Ordinance No. 2018-20](#)  
[TV Notice on Tax Revenue Increase](#)  
[Record Vote Script](#)

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

Council is required to adopt the ordinance setting the tax rate for debt service; setting the tax rate for maintenance and operation; and setting the total tax rate for the year 2018 as indicated in the ordinance. It is proposed that the overall tax rate is \$0.7425.

Staff recommends Council's adoption of Ordinance No. 2018-20 for the assessment, levy and collection of ad valorem taxes for the year 2018 as stated in the ordinance. This year's proposed tax rate exceeds the effective tax rate. Accordingly, **the following motion as written must be stated if Council desires to approve the Ordinance.**

**The vote on the ordinance must be a record vote.**

Effective January 1, 2016 and in accordance with SB 1760, at least 60 percent of the members of the governing body must vote in favor of the ordinance, resolution, or order in setting a tax rate that exceeds the effective tax rate.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2018-20, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2018; providing for the date on which such taxes shall be due and payable; and providing for penalty and interest on all taxes not timely paid. I further move that property taxes be increased by the adoption of a tax rate of .7425, which is effectively a 1.41 percent increase in the tax rate.

**Take record vote on this motion.**

**ORDINANCE NO. 2018-20**

**AN ORDINANCE PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES BY THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE YEAR 2018; PROVIDING FOR THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.**

\* \* \* \* \*

**WHEREAS**, Section 26.05 of the Texas Tax Code provides that before the later of September 30<sup>th</sup>, or the 60<sup>th</sup> day after the date the certified appraisal roll is received by the taxing unit, the governing body of each taxing unit shall adopt a tax rate for the current tax year; and

**WHEREAS**, such Section further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the unit’s debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures of the unit for the next year), each of the components must be approved separately; and

**WHEREAS**, the proposed tax rate for the current tax year of the City of Jersey Village, Texas, consists of two components, a tax rate of \$0.126099 for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City, and a tax rate of \$0.616401 for the purpose of funding the maintenance and operation expenditures of the City for the next fiscal year; and

**WHEREAS**, the City Council has approved, by separate motions, the tax rate heretofore specified for each of said components; and

**WHEREAS**, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this Ordinance have been timely and properly given and held; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The facts and recitations set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified and confirmed.

**Section 2.** There is hereby levied, for the tax year 2018, to fund the City's fiscal year 2018-2019 municipal budget, an ad valorem tax at the total rate of seventy four and one-quarter cents (\$0.7425) on each One Hundred Dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad valorem tax is authorized by law to be levied by the City of Jersey Village, Texas. ***THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 15.06 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$85.82.***

**Section 3.** Of such total tax levied in Section 2 hereof, \$0.616401 is levied to fund maintenance and operation expenditures of the City for the fiscal year beginning October 1, 2018. Of the total tax levied in Section 2 hereof, \$0.126099 is levied for the purpose of paying the interest on bonds, warrants, certificates of obligation, and other lawfully authorized evidences of indebtedness issued by the City of Jersey Village, Texas, and the various installments of principal due on bonds, warrants, certificates of obligation, and other lawfully authorized evidences of indebtedness issued by the City as such installments shall mature in the fiscal year beginning October 1, 2018.

**Section 4.** Ad valorem taxes levied hereby, in the total amount of \$0.7425 each One Hundred Dollars (\$100.00) of assessed valuation, as reflected by Sections 2 and 3 hereof, shall be due and payable on or before January 31, 2018. All ad valorem taxes due the City of Jersey Village, Texas, and not paid before February 1 following the year for which they were levied, shall bear penalty and interest as prescribed by the Texas Tax Code.

**Section 5.** All ordinances and parts of ordinances inconsistent or in conflict herewith are hereby repealed to the extent of such conflict.

**Section 6.** Severability. In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village,



Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this **15th** day of **October 2018**.

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Justin Ray, Mayor

**ATTEST:**

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Lorri Coody, City Secretary





# Jersey Village

## A Texas Star Community



## **Notice of Tax Revenue Increase The City of Jersey Village**

**The City of Jersey Village conducted public hearings on October 1, 2018 and October 8, 2018 on a proposal to increase the total tax revenues of the City of Jersey Village from properties on the tax roll in the preceding year by 1.41 percent.**



## **Notice of Tax Revenue Increase The City of Jersey Village**

**The total tax revenue raised last year at last year's tax rate of \$0.742500 for each \$100 of taxable value was \$7,916,812.**





## **Notice of Tax Revenue Increase The City of Jersey Village**

**The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.742500 for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, is \$7,896,591.**



## **Notice of Tax Revenue Increase The City of Jersey Village**

**The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.742500 for each \$100 of taxable value, including tax revenue to be raised from new property added to the tax roll this year, is \$8,028,300.**



## **Notice of Tax Revenue Increase The City of Jersey Village**

**The City Council of City of Jersey Village is scheduled to vote on the tax rate that will result in that tax increase at a public meeting to be held on October 15, 2018 at City of Jersey Village, Civic Center, 16327 Lakeview Drive Jersey Village Texas 77040 at 7:00 pm.**





## **Important Numbers Dial 911 for Emergency**

<b>Main City Phone Number:</b>	<b>713-466-2100</b>
<b>After Hours:</b>	<b>713-466-5824</b>
<b>Non Emergency Fire:</b>	<b>713-466-2130</b>
<b>Non Emergency Police:</b>	<b>713-466-5824</b>





# Jersey Village

## A Texas Star Community

**MAYOR**

**Script for Record Vote**

Read Item E03 on the Council Agenda and take discussion as usual.

Once all discussion has ended and it is time for the motion. Call for a motion as follows:

To approve Ordinance No. 2018-20, providing for the levy and collection of ad valorem taxes by the City of Jersey Village, Texas, for the year 2018; providing for the date on which such taxes shall be due and payable; and providing for penalty and interest on all taxes not timely paid. I further move that property taxes be increased by the adoption of a tax rate of .7425, which is effectively a 1.41 percent increase in the tax rate.

Once you have a motion with a second, read the following: I will now call upon each Council Member by name to take the record vote. Once your name is called, answer AYE to signify your approval of the motion or NAY to signify your disapproval.

	AYE	NAY
Council Member Mitcham, state your vote	_____	_____
Council Member Holden, state your vote	_____	_____
Council Member Warren, state your vote	_____	_____
Council Member Singleton, state your vote	_____	_____
Council Member Wubbenhorst, state your vote	_____	_____

Once the record vote is established, announce:

Motion Carried, if that is the case, and call the next item on the agenda.

**F. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**CITY OF JERSEY VILLAGE  
MONTHLY PROJECTED FUND BALANCE BY FUND  
FY 2017-2018**

FUND:	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
<b>GENERAL</b>												
Beginning Fund Balance *	** \$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04	\$17,266,799.04
Revenues	\$725,226.73	\$692,274.94	\$2,064,455.37	\$3,322,711.74	\$2,148,511.58	\$711,344.39	\$717,603.83	\$698,105.16	\$605,652.57	\$998,296.28	\$1,305,719.17	\$660,310.27
Expenditures	\$531,624.35	\$678,961.11	\$997,520.39	\$755,669.37	\$1,057,457.01	\$701,843.86	\$779,935.93	\$1,054,388.51	\$979,160.42	\$794,369.83	\$5,393,514.81	\$650,064.45
Projected Fund Balance	** \$17,460,401.42	\$17,427,715.25	\$18,540,650.23	\$21,107,692.60	\$22,198,747.17	\$22,208,247.70	\$22,145,915.60	\$21,789,632.25	\$21,416,124.40	\$21,620,050.85	\$17,532,255.21	\$17,542,501.03
<b>UTILITY</b>												
Beginning Fund Balance	** \$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76	\$10,935,325.76
Revenues	\$388,260.98	\$407,986.77	\$288,645.83	\$345,563.46	\$302,834.66	\$328,366.38	\$357,099.90	\$412,230.70	\$452,605.49	\$411,226.97	\$496,606.70	\$415,016.82
Expenditures	\$51,283.36	\$260,232.49	\$368,042.58	\$284,920.34	\$127,012.06	\$114,630.42	\$684,201.44	\$359,982.47	\$380,477.28	\$206,071.44	\$954,518.65	\$409,972.37
Projected Fund Balance	** \$11,272,303.38	\$11,420,057.66	\$11,340,660.91	\$11,401,304.03	\$11,577,126.63	\$11,790,862.59	\$11,463,761.05	\$11,516,009.28	\$11,588,137.49	\$11,793,293.02	\$11,335,381.07	\$11,340,425.52
<b>DEBT SERVICE</b>												
Beginning Fund Balance	** \$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60	\$441,734.60
Revenues	\$355.41	\$28,516.83	\$595,777.05	\$956,854.33	\$72,550.23	\$21,201.77	\$3,990.59	\$644.33	\$669.73	\$3,186.34	\$6,941,675.47	\$3,231.65
Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$2,172,756.88	\$750.00	\$0.00	\$0.00	\$0.00	\$5,832,147.75	\$173,600.00
Projected Fund Balance	** \$442,090.01	\$470,606.84	\$1,066,383.89	\$2,023,238.25	\$2,595,088.48	\$443,533.37	\$446,773.96	\$447,418.89	\$448,078.62	\$451,264.96	\$560,792.68	\$390,424.33
<b>IMPACT FEE</b>												
Beginning Fund Balance	** \$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87	\$322,754.87
Revenues	\$42,698.76	\$4,638.43	\$20,404.30	\$4,779.94	\$913.74	\$16,828.58	\$5,120.54	\$41,725.89	\$1,316.54	\$1,399.99	\$1,425.16	\$1,435.21
Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Projected Fund Balance	** \$365,453.63	\$370,092.06	\$390,496.36	\$395,276.30	\$396,190.04	\$413,018.62	\$418,139.16	\$459,865.05	\$461,181.59	\$462,581.58	\$464,006.74	\$465,441.95
<b>MOTEL TAX</b>												
Beginning Fund Balance	** \$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16	\$681,709.16
Revenues	\$35,181.44	\$12,861.71	\$6,098.88	\$18,437.09	\$23,794.87	\$9,079.25	\$3,990.59	\$7,303.19	\$6,221.90	\$20,322.40	\$5,827.75	\$4,613.07
Expenditures	\$829.33	\$0.00	\$13,408.66	\$829.33	\$829.33	\$15,329.33	\$829.33	\$829.33	\$7,079.33	\$829.33	\$7,079.33	\$7,079.33
Projected Fund Balance	** \$716,061.27	\$728,922.98	\$721,613.00	\$739,220.76	\$762,186.00	\$755,935.92	\$774,622.32	\$781,096.18	\$780,238.75	\$799,731.82	\$387,730.24	\$385,263.98
<b>ASSET FORFEITURE</b>												
Beginning Fund Balance	** \$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71	\$70,479.71
Revenues	\$6,710.83	\$59.54	\$68.96	\$76.21	\$71.31	\$1,302.37	\$84.10	\$1,542.00	\$914.68	\$1,957.26	\$2,055.86	\$81.47
Expenditures	\$0.00	\$1,169.10	\$4,819.00	\$0.00	\$14,033.93	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$109.68	\$0.00
Projected Fund Balance	** \$77,190.54	\$76,080.98	\$71,330.94	\$71,407.15	\$57,444.53	\$58,746.90	\$57,831.00	\$59,373.00	\$60,287.68	\$62,244.94	\$64,191.12	\$64,272.59
<b>CAPITAL REPLACEMENT</b>												
Beginning Fund Balance	** \$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48	\$6,668,461.48
Revenues	\$4,290.71	\$3,842.89	\$4,218.73	\$4,662.51	\$4,361.67	\$5,418.16	\$5,468.42	\$5,503.45	\$5,629.53	\$6,078.63	\$1,036,450.38	\$7,915.91
Expenditures	\$610,322.05	\$52,571.62	\$68,664.90	\$0.00	\$122,229.46	\$13,465.59	\$161,253.20	\$15,363.92	\$5,154.98	\$16,010.95	\$6,304.49	\$19,755.39
Projected Fund Balance	** \$6,062,430.14	\$6,013,501.41	\$5,949,055.24	\$5,953,717.75	\$5,835,849.96	\$5,827,802.53	\$5,672,017.75	\$5,662,157.28	\$5,662,631.83	\$5,650,699.51	\$6,678,845.40	\$6,667,005.92
<b>TRAFFIC ENFORCEMENT</b>												
Beginning Fund Balance	** \$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95	\$1,131,043.95
Revenues	\$100.00	\$0.00	\$100.00	\$75.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$100.00
Expenditures	\$19,563.09	\$22,296.76	\$30,265.17	\$21,338.62	\$19,373.80	\$20,029.21	\$20,111.99	\$19,256.87	\$30,078.07	\$21,132.47	\$22,081.63	\$58,585.21
Projected Fund Balance	** \$1,111,580.86	\$1,089,284.10	\$1,059,118.93	\$1,037,855.31	\$1,018,581.51	\$998,552.30	\$978,440.31	\$959,183.44	\$929,105.37	\$908,172.90	\$886,091.27	\$827,606.06
<b>CAPITAL IMPROVEMENTS</b>												
Beginning Fund Balance	** \$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95	\$4,636,723.95
Revenues	\$992.91	\$976.70	\$1,114.48	\$1,208.34	\$3,635.47	\$5,413.29	\$5,803.90	\$6,266.81	\$6,475.84	\$2,219,374.00	\$4,108,238.77	\$4,696.79
Expenditures	\$0.00	\$1,128.00	\$448.64	\$0.00	\$2,119.23	\$1,992.00	\$4,864.00	\$5,126.40	\$51,881.47	\$13,333.07	\$7,384,870.46	\$41,088.38
Projected Fund Balance	** \$4,637,716.86	\$4,637,565.56	\$4,638,231.40	\$4,639,439.74	\$4,640,955.98	\$4,644,377.27	\$4,645,317.17	\$4,646,457.58	\$4,601,051.95	\$6,807,092.88	\$3,530,461.19	\$3,494,069.60
<b>GOLF COURSE</b>												
Beginning Fund Balance	** (\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)	(\$3,799,682.56)
Revenues	\$131,316.30	\$123,532.00	\$88,095.01	\$70,334.18	\$61,121.02	\$138,092.02	\$155,904.65	\$149,921.66	\$137,097.12	\$128,322.84	\$183,307.97	\$81,221.85
Expenditures	\$91,475.87	\$98,103.98	\$132,061.49	\$110,293.32	\$102,555.93	\$122,986.05	\$145,600.29	\$142,350.70	\$131,700.69	\$92,928.75	\$276,961.82	\$80,501.57
Projected Fund Balance	** (\$3,759,842.13)	(\$3,734,414.11)	(\$3,778,380.59)	(\$3,818,338.73)	(\$3,859,774.64)	(\$3,844,668.67)	(\$3,838,824.31)	(\$3,826,253.35)	(\$3,820,856.92)	(\$3,785,462.83)	(\$3,879,116.68)	(\$3,878,396.40)
<b>COURT RESTRICTED FEE</b>												
Beginning Fund Balance	** \$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77	\$147,902.77
Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,520.44
Expenditures	\$5,859.81	\$714.77	\$1,490.28	\$475.94	\$475.94	\$200.00	\$1,240.44	\$394.08	(\$987.39)	\$355.62	\$48,655.16	\$180.99
Projected Fund Balance	** \$142,042.96	\$141,328.19	\$139,637.91	\$139,361.97	\$138,885.46	\$138,685.46	\$137,445.02	\$137,050.94	\$138,038.33	\$137,682.51	\$89,027.35	\$133,366.80
<b>JV CRIME CONTROL</b>												
Beginning Fund Balance	** \$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65	\$2,938,606.65
Revenues	\$110,571.94	\$129,449.69	\$144,886.52	\$133,738.38	\$157,251.63	\$117,012.50	\$107,871.88	\$146,412.09	\$132,987.74	\$143,319.08	\$138,489.09	\$133,447.66
Expenditures	\$0.00	\$0.00	\$0.00	\$293,987.14	\$0.00	\$131,620.71	\$155,945.68	\$0.00	\$0.00	\$337,518.35	\$249,000.00	\$154,003.78
Projected Fund Balance	** \$3,049,178.59	\$3,178,628.28	\$3,323,514.80	\$3,163,266.04	\$3,320,517.67	\$3,305,909.46	\$3,257,835.66	\$3,404,247.75	\$3,537,235.49	\$3,343,036.22	\$3,232,525.31	\$3,211,969.19

\* Beginning Fund Balance in this report for the General Fund is including the over 150 days reserve totalling \$4,869,627

\*\* Unaudited Fund Balance amounts

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

02 -UTILITY FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	10,935,325.76		10,935,325.76			
FEEES & CHARGES FOR SERVIC						
40-8541 WATER SERVICE	2,850,000.00	273,766.61	3,004,298.11	105.41	0.00	154,298.11
40-8542 SEWER SERVICE	1,350,000.00	125,650.31	1,459,071.80	108.08	0.00	109,071.80
40-8545 WATER AUTHORITY FEE	15,000.00	1,758.93	5,288.05	35.25	0.00	( 9,711.95)
40-8546 CREDIT CARD FEES	3,000.00	710.61	7,968.83	265.63	0.00	4,968.83
TOTAL FEES & CHARGES FOR SERVIC	4,218,000.00	401,886.46	4,476,626.79	106.13	0.00	258,626.79
INTEREST EARNED						
40-9601 INTEREST EARNED	20,000.00	6,528.62	65,944.55	329.72	0.00	45,944.55
TOTAL INTEREST EARNED	20,000.00	6,528.62	65,944.55	329.72	0.00	45,944.55
INTERFUND ACTIVITY						
TOTAL						
MISCELLANEOUS REVENUE						
40-9840 PENALTIES & ADJUSTMENTS	25,000.00	3,683.93	32,639.08	130.56	0.00	7,639.08
40-9899 MISCELLANEOUS	25,000.00	2,917.81	31,234.24	124.94	0.00	6,234.24
TOTAL MISCELLANEOUS REVENUE	50,000.00	6,601.74	63,873.32	127.75	0.00	13,873.32
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	4,288,000.00	415,016.82	4,606,444.66	107.43	0.00	318,444.66
*** TOTAL AVAILABLE REVENUES ***	15,223,325.76		15,541,770.42			

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
45-3001 SALARIES	194,900.00	15,560.07	234,782.47	120.46	0.00 (	39,882.47)
45-3003 LONGEVITY	2,100.00	48.02	871.06	41.48	0.00	1,228.94
45-3007 OVERTIME	24,500.00	1,706.56	29,071.85	118.66	0.00 (	4,571.85)
45-3010 INCENTIVES	0.00	32.30	258.40	0.00	0.00 (	258.40)
45-3051 FICA/MEDICARE TAXES	17,000.00	1,274.18	20,130.22	118.41	0.00 (	3,130.22)
45-3052 WORKMEN'S COMPENSATION	5,700.00	0.00	4,051.77	71.08	0.00	1,648.23
45-3053 EMPLOYMENT TAXES	5,400.00	0.00	1,004.60	18.60	0.00	4,395.40
45-3054 RETIREMENT	33,900.00	2,650.04	41,737.96	123.12	0.00 (	7,837.96)
45-3055 HEALTH INSURANCE	70,823.00	( 57.89)	45,828.91	64.71	0.00	24,994.09
45-3056 LIFE INS	500.00	0.00	287.10	57.42	0.00	212.90
45-3057 DENTAL	5,800.00	0.00	2,860.76	49.32	0.00	2,939.24
45-3058 LONG-TERM DISABILITY	900.00	69.75	778.44	86.49	0.00	121.56
TOTAL SALARIES, WAGES & BENEFIT	361,523.00	21,283.03	381,663.54	105.57	0.00 (	20,140.54)
<b>SUPPLIES</b>						
45-3502 POSTAGE/FREIGHT/DEL. FEE	14,000.00	919.77	10,284.78	73.46	0.00	3,715.22
45-3503 OFFICE SUPPLIES	3,100.00	183.45	845.49	27.27	0.00	2,254.51
45-3504 WEARING APPAREL	2,000.00	50.00	1,932.76	96.64	0.00	67.24
45-3506 CHEMICALS	14,000.00	1,580.76	16,129.68	115.21	0.00 (	2,129.68)
45-3510 BOOKS & PERIODICALS	600.00	0.00	0.00	0.00	0.00	600.00
45-3523 TOOLS/EQUIPMENT	2,000.00	0.00	1,330.09	66.50	0.00	669.91
45-3534 PARTS AND MATERIALS	1,200.00	0.00	443.56	36.96	0.00	756.44
45-3535 SHOP SUPPLIES	500.00	29.69	386.22	77.24	0.00	113.78
TOTAL SUPPLIES	37,400.00	2,763.67	31,352.58	83.83	0.00	6,047.42
<b>MAINTENANCE--BLDGS, STRUC</b>						
45-4001 BUILDINGS AND GROUNDS	4,000.00	0.00	1,082.61	27.07	0.00	2,917.39
45-4041 WATER SYSTEM MAINTENANCE	30,000.00	0.00	13,024.40	43.41	0.00	16,975.60
45-4042 SEWER SYSTEM MAINTENANCE	10,000.00	0.00	1,095.60	10.96	0.00	8,904.40
45-4043 WATER PLANTS MAINTENANCE	17,000.00	928.00	16,227.30	114.13	3,175.00 (	2,402.30)
45-4044 LIFT STATIONS MAINTENANCE	16,000.00	180.00	2,705.65	16.91	0.00	13,294.35
45-4045 SEWER PLANT MAINTENANCE	45,000.00	732.21	22,552.81	105.91	25,105.44 (	2,658.25)
TOTAL MAINTENANCE--BLDGS, STRUC	122,000.00	1,840.21	56,688.37	69.65	28,280.44	37,031.19
<b>MAINTENANCE--EQUIPMENT</b>						
45-4504 COMPUTER SOFTWARE	6,200.00	0.00	5,606.46	90.43	0.00	593.54
TOTAL MAINTENANCE--EQUIPMENT	6,200.00	0.00	5,606.46	90.43	0.00	593.54
<b>SERVICES</b>						
45-5012 PRINTING	1,800.00	0.00	5,256.68	292.04	0.00 (	3,456.68)
45-5015 LAB TESTS	23,400.00	2,384.76	17,279.15	73.84	0.00	6,120.85
45-5017 UTILITIES	140,000.00	0.00	108,282.16	77.34	0.00	31,717.84
45-5019 W.O.B. DISPOSAL-O&M CONTR	500,000.00	46,337.65	301,717.69	60.34	0.00	198,282.31
45-5020 COMMUNICATIONS	9,511.00	524.19	5,947.87	62.54	0.00	3,563.13
45-5022 RENTAL OF EQUIPMENT	500.00	0.00	686.24	137.25	0.00 (	186.24)
45-5025 PUBLIC NOTICES	800.00	0.00	0.00	0.00	0.00	800.00
45-5027 MEMBERSHIPS	1,000.00	0.00	119.00	11.90	0.00	881.00

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
45-5029 TRAVEL/TRAINING	15,100.00	975.00	2,862.00	18.95	0.00	12,238.00
TOTAL SERVICES	692,111.00	50,221.60	442,150.79	63.88	0.00	249,960.21
SUNDRY						
45-5405 PERMITS, FEES, CREDIT CD FEES	20,400.00	544.00	28,240.12	138.43	0.00	( 7,840.12)
45-5411 WATER-PURCHASED	1,609,000.00	210,944.02	1,437,024.46	89.31	0.00	171,975.54
45-5412 WATER AUTHORITY FEES	40,000.00	0.14	6,321.78	15.80	0.00	33,678.22
TOTAL SUNDRY	1,669,400.00	211,488.16	1,471,586.36	88.15	0.00	197,813.64
PROFESSIONAL SERVICES						
45-5501 AUDITS/CONTRACTS/STUDIES	10,000.00	0.00	577.50	5.78	0.00	9,422.50
45-5510 ENGINEERING SERVICES	150,000.00	0.00	28,200.00	6.80	( 18,000.00)	139,800.00
45-5515 CONSULTANT SERVICES	260,000.00	6,808.75	7,629.77	2.62	( 821.02)	253,191.25
TOTAL PROFESSIONAL SERVICES	420,000.00	6,808.75	36,407.27	4.19	( 18,821.02)	402,413.75
OTHER SERVICES						
45-6001 INSURANCE-VEHICLES	9,800.00	0.00	9,413.80	96.06	0.00	386.20
45-6003 LIABILITY-FIRE & CASUALTY	9,000.00	0.00	8,092.98	89.92	0.00	907.02
TOTAL OTHER SERVICES	18,800.00	0.00	17,506.78	93.12	0.00	1,293.22
CAPITAL OUTLAY						
TOTAL						
CAPITAL IMPROVEMENTS						
TOTAL						
INTERFUND ACTIVITY						
45-9751 TRANSFER TO GENERAL FUND	550,000.00	0.00	550,000.00	100.00	0.00	0.00
45-9753 TRANSFER TO DEBT SERVICE FUND	91,530.00	0.00	91,530.00	100.00	0.00	0.00
45-9772 TECHNOLOGY USER FEE	750.00	0.00	750.00	100.00	0.00	0.00
45-9791 EQUIPMENT USER FEE	19,500.00	0.00	19,500.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	661,780.00	0.00	661,780.00	100.00	0.00	0.00
TOTAL 45-WATER & SEWER	3,989,214.00	294,405.42	3,104,742.15	78.07	9,459.42	875,012.43

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

02 -UTILITY FUND  
46-UTILITY CAPITAL PROJEC  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL IMPROVEMENTS						
46-7012 METER REPLACEMENT	250,000.00	0.00	201,781.07	80.71	0.00	48,218.93
46-7064 CASTLEBRIDGE WWTP	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7072 SEATTLE - STRUCT REPAIR PAINT	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7080 AUTOCNTRL-SCADA	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7084 PHILIPPINE LIFT STATION	20,000.00	0.00	0.00	0.00	0.00	20,000.00
46-7087 SEWER REHABILITATION	500,000.00	93,487.95	393,221.05	78.64	0.00	106,778.95
46-7091 WHITEOAK BAYOU REHABILITATION	596,000.00	0.00	472,586.63	79.29	0.00	123,413.37
46-7094 CASTLEBRIDGE CLARIFIER RE/LINE	100,000.00	0.00	6,935.00	0.00	( 6,935.00)	100,000.00
46-7095 VILLAGE WATER PUMP UPGRADE	80,000.00	0.00	0.00	0.00	0.00	80,000.00
46-7096 VILLAGE - STRUCT REPAIR PAINT	275,000.00	0.00	0.00	0.00	0.00	275,000.00
46-7101 LIGHTS PROJECT - WATER PLANTS	100,000.00	22,079.00	22,079.00	22.08	0.00	77,921.00
46-7107 SEATTLE WATER PLANT-CL2/CHLOR	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7126 REHAB - REPAIR STORM WAT LINES	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7127 CONGO MAINTENANCE	25,000.00	0.00	0.00	34.00	8,500.00	16,500.00
46-7128 VILLAGE WATER PLANT GENERATOR	150,000.00	0.00	0.00	0.00	0.00	150,000.00
TOTAL CAPITAL IMPROVEMENTS	2,896,000.00	115,566.95	1,096,602.75	37.92	1,565.00	1,797,832.25
TOTAL 46-UTILITY CAPITAL PROJEC	2,896,000.00	115,566.95	1,096,602.75	37.92	1,565.00	1,797,832.25
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018



FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

02 -UTILITY FUND  
47-UTILITY DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL	_____	_____	_____	_____	_____	_____
DEBT SERVICE TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	6,885,214.00	409,972.37	4,201,344.90	61.18	11,024.42	2,672,844.68
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 2,597,214.00)	5,044.45	405,099.76	15.17-	( 11,024.42)	( 2,991,289.34)
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	8,338,111.76		11,340,425.52			
	=====		=====			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

04 -IMPACT FEE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	322,754.87		322,754.87			
FEEES & CHARGES FOR SERVIC						
43-8547 WATER DISTRIBUTION	50,000.00	0.00	95,757.98	191.52	0.00	45,757.98
43-8548 SEWER PLANT CAPACITY	25,000.00	0.00	33,957.00	135.83	0.00	8,957.00
43-8549 WATER PLANT CAPACITY	1,500.00	0.00	0.00	0.00	0.00	( 1,500.00)
TOTAL FEES & CHARGES FOR SERVIC	76,500.00	0.00	129,714.98	169.56	0.00	53,214.98
INTEREST EARNED						
43-9601 INTEREST EARNED	2,000.00	1,435.21	12,972.10	648.61	0.00	10,972.10
TOTAL INTEREST EARNED	2,000.00	1,435.21	12,972.10	648.61	0.00	10,972.10
*** TOTAL FUND REVENUES ***	78,500.00	1,435.21	142,687.08	181.77	0.00	64,187.08
*** TOTAL AVAILABLE REVENUES ***	401,254.87		465,441.95			

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

04 -IMPACT FEE FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
INTERFUND ACTIVITY TOTAL	=====	=====	=====	=====	=====	=====
TOTAL	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	78,500.00	1,435.21	142,687.08	181.77	0.00	( 64,187.08)
*** PROJECTED FUND BALANCE ***	401,254.87		465,441.95			

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	( 3,799,682.56)		( 3,799,682.56)			
FEES & CHARGES FOR SERVIC						
80-8551 GREEN FEES	1,000,000.00	53,227.20	909,690.73	90.97	0.00	( 90,309.27)
80-8553 RANGE FEES/CLUB RENTALS	90,000.00	4,782.61	84,248.35	93.61	0.00	( 5,751.65)
80-8554 CLUB RENTALS	5,000.00	200.00	4,200.18	84.00	0.00	( 799.82)
80-8555 TOURNAMENT GREENS FEES	190,000.00	7,464.76	132,228.61	69.59	0.00	( 57,771.39)
80-8560 MISCELLANEOUS FEES	18,380.00	190.00	11,480.85	62.46	0.00	( 6,899.15)
80-8567 MERCHANDISE	110,000.00	7,692.43	131,928.83	119.94	0.00	21,928.83
80-8568 SPECIAL ORDER MERCHANDISE	40,000.00	1,796.00	34,077.21	85.19	0.00	( 5,922.79)
80-8572 CONCESSION FEES	42,000.00	4,166.65	45,181.67	107.58	0.00	3,181.67
80-8575 MEMBERSHIPS	0.00	1,038.59	27,066.08	0.00	0.00	27,066.08
80-8579 CASH OVER/UNDER	0.00	9.41	131.96	0.00	0.00	131.96
TOTAL FEES & CHARGES FOR SERVIC	1,495,380.00	80,567.65	1,380,234.47	92.30	0.00	( 115,145.53)
INTEREST EARNED						
80-9601 INTEREST EARNED	2,400.00	654.20	8,032.15	334.67	0.00	5,632.15
TOTAL INTEREST EARNED	2,400.00	654.20	8,032.15	334.67	0.00	5,632.15
INTERFUND ACTIVITY						
80-9751 TRANSFER FROM GENERAL FUND	353,071.00	0.00	0.00	0.00	0.00	( 353,071.00)
80-9752 TRANSFER FROM MOTEL TAX	50,000.00	0.00	50,000.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	403,071.00	0.00	50,000.00	12.40	0.00	( 353,071.00)
MISCELLANEOUS REVENUE						
80-9899 MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	0.00	0.00	10,000.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	0.00	0.00	10,000.00
OTHER AGENCY REVENUES						
TOTAL						
*** TOTAL FUND REVENUES ***	1,900,851.00	81,221.85	1,448,266.62	76.19	0.00	( 452,584.38)
*** TOTAL AVAILABLE REVENUES ***	( 1,898,831.56)		( 2,351,415.94)			

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
81-3001 SALARIES AND WAGES	199,224.00	13,355.19	149,040.13	74.81	0.00	50,183.87
81-3002 WAGES	108,110.00	8,700.50	119,027.42	110.10	0.00	( 10,917.42)
81-3003 LONGEVITY	776.00	55.38	604.90	77.95	0.00	171.10
81-3007 OVERTIME	1,000.00	0.00	533.27	53.33	0.00	466.73
81-3051 FICA/MEDICARE TAXES	23,829.00	1,657.10	21,013.18	88.18	0.00	2,815.82
81-3052 WORKMAN'S COMP	6,010.00	0.00	4,272.12	71.08	0.00	1,737.88
81-3053 UNEMPLOYMENT TAXES	8,100.00	0.00	1,639.32	20.24	0.00	6,460.68
81-3054 RETIREMENT	33,687.00	2,303.76	30,184.72	89.60	0.00	3,502.28
81-3055 INSURANCE	41,999.00	0.00	46,314.24	110.27	0.00	( 4,315.24)
81-3056 LIFE INS	413.00	0.00	363.66	88.05	0.00	49.34
81-3057 DENTAL INSURANCE	2,703.00	0.00	3,126.28	115.66	0.00	( 423.28)
81-3058 LONG-TERM DISABILITY	913.00	76.46	894.60	97.98	0.00	18.40
TOTAL SALARIES, WAGES & BENEFIT	426,764.00	26,148.39	377,013.84	88.34	0.00	49,750.16
<b>COST OF SALES</b>						
81-3401 MERCHANDISE	77,000.00	3,523.42	88,752.04	118.90	2,801.97	( 14,554.01)
81-3415 RANGE BALLS	7,500.00	0.00	6,955.40	92.74	0.00	544.60
81-3416 RENTAL CLUBS	2,000.00	0.00	1,777.05	88.85	0.00	222.95
81-3419 SPECIAL ORDER MERCHANDISE	30,000.00	702.09	25,293.40	84.31	0.00	4,706.60
TOTAL COST OF SALES	116,500.00	4,225.51	122,777.89	107.79	2,801.97	( 9,079.86)
<b>SUPPLIES</b>						
81-3502 POSTAGE/FREIGHT/DEL.FEE	500.00	0.00	387.71	77.54	0.00	112.29
81-3503 OFFICE SUPPLIES	6,000.00	197.23	3,661.86	61.03	0.00	2,338.14
81-3504 WEARING APPAREL	2,750.00	305.32	2,120.26	77.10	0.00	629.74
81-3523 TOOLS/EQUIPMENT	1,500.00	139.33	657.74	43.85	0.00	842.26
81-3529 REPAIR PARTS	250.00	87.82	98.27	39.31	0.00	151.73
81-3605 MISCELLANEOUS SERVICE FEES	6,750.00	0.00	5,517.00	81.73	0.00	1,233.00
TOTAL SUPPLIES	17,750.00	729.70	12,442.84	70.10	0.00	5,307.16
<b>MAINTENANCE--BLDGS, STRUC</b>						
TOTAL						
<b>MAINTENANCE--EQUIPMENT</b>						
81-4501 FURN, FIXTURE/EPT MAINTENANCE	1,200.00	0.00	161.64	13.47	0.00	1,038.36
81-4504 COMPUTER SOFTWARE	1,500.00	0.00	499.16	33.28	0.00	1,000.84
81-4506 CART MAINTENANCE	3,500.00	173.97	2,388.75	68.25	0.00	1,111.25
81-4520 EQUIPMENT MAINTENANCE/OUTSOURC	1,000.00	0.00	205.29	20.53	0.00	794.71
81-4599 MISCELLANEOUS EQUIPMENT	2,000.00	0.00	701.96	35.10	0.00	1,298.04
TOTAL MAINTENANCE--EQUIPMENT	9,200.00	173.97	3,956.80	43.01	0.00	5,243.20

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SERVICES</b>						
81-5012 PRINTING	2,500.00	136.02	1,555.04	62.20	0.00	944.96
81-5020 COMMUNICATIONS	7,500.00	670.16	6,710.09	89.47	0.00	789.91
81-5023 LEASE EQUIPMENT	1,000.00	0.00	500.00	50.00	0.00	500.00
81-5027 MEMBERSHIPS/SUBSCRIPTIONS	750.00	12.99	732.43	97.66	0.00	17.57
81-5029 TRAVEL/TRAINING	1,500.00	104.63	735.72	49.05	0.00	764.28
81-5043 ADVERTISING/PROMOTION	27,000.00	459.16	15,500.53	57.41	0.00	11,499.47
TOTAL SERVICES	40,250.00	1,382.96	25,733.81	63.93	0.00	14,516.19
<b>SUNDRY</b>						
81-5405 CREDIT CARD CHARGES	0.00	3,252.10	31,449.78	0.00	0.00	( 31,449.78)
81-5410 SECURITY	2,000.00	0.00	1,915.35	95.77	0.00	84.65
81-5413 TOURNAMENT FEES EXPENSE	1,500.00	0.00	1,484.21	98.95	0.00	15.79
81-5421 EQUIPMENT LEASE DEBT	2,800.00	225.00	2,700.00	96.43	0.00	100.00
81-5498 MISCELLANEOUS EXPENSE	6,500.00	0.00	0.00	0.00	0.00	6,500.00
TOTAL SUNDRY	12,800.00	3,477.10	37,549.34	293.35	0.00	( 24,749.34)
<b>PROFESSIONAL SERVICES</b>						
81-5515 CONSULTANT FEES	3,500.00	0.00	3,200.00	91.43	0.00	300.00
TOTAL PROFESSIONAL SERVICES	3,500.00	0.00	3,200.00	91.43	0.00	300.00
<b>OTHER SERVICES</b>						
81-6003 LIABILITY-FIRE & CASUALTY INSR	0.00	0.00	19,782.84	0.00	0.00	( 19,782.84)
TOTAL OTHER SERVICES	0.00	0.00	19,782.84	0.00	0.00	( 19,782.84)
<b>CAPITAL OUTLAY</b>						
81-6571 OFFICE FURNITURE & EQUIPMENT	6,500.00	0.00	5,007.18	77.03	0.00	1,492.82
81-6574 COMPUTER SOFTWARE	0.00	0.00	13,675.00	0.00	0.00	( 13,675.00)
TOTAL CAPITAL OUTLAY	6,500.00	0.00	18,682.18	287.42	0.00	( 12,182.18)
<b>CAPITAL IMPROVEMENTS</b>						
TOTAL						
<b>INTERFUND ACTIVITY</b>						
81-9772 TECHNOLOGY USER FEE	3,500.00	0.00	3,500.00	100.00	0.00	0.00
81-9791 EQUIP USER FEE	67,025.00	0.00	67,025.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	70,525.00	0.00	70,525.00	100.00	0.00	0.00
TOTAL 81-CLUB HOUSE	703,789.00	36,137.63	691,664.54	98.68	2,801.97	9,322.49

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
82-3001 SALARIES AND WAGES	223,154.00	18,527.13	208,118.12	93.26	0.00	15,035.88
82-3002 WAGES	54,540.00	3,342.13	33,943.30	62.24	0.00	20,596.70
82-3003 LONGEVITY	2,900.00	195.68	2,475.21	85.35	0.00	424.79
82-3007 OVERTIME	5,500.00	639.31	11,863.51	215.70	0.00	( 6,363.51)
82-3051 FICA/MEDICARE TAXES	22,582.00	1,637.97	19,162.90	84.86	0.00	3,419.10
82-3052 WORKMAN'S COMP	6,214.00	0.00	4,417.14	71.08	0.00	1,796.86
82-3053 UNEMPLOYMENT TAXES	9,000.00	0.00	1,285.90	14.29	0.00	7,714.10
82-3054 RETIREMENT	41,184.00	3,197.67	39,530.81	95.99	0.00	1,653.19
82-3055 INSURANCE	109,825.00	484.89	86,813.93	79.05	0.00	23,011.07
82-3056 LIFE INS	700.00	0.00	491.26	70.18	0.00	208.74
82-3057 DENTAL	7,097.00	0.00	5,448.36	76.77	0.00	1,648.64
82-3058 LONG-TERM DISABILITY	1,188.00	88.52	957.34	80.58	0.00	230.66
TOTAL SALARIES, WAGES & BENEFIT	483,884.00	28,113.30	414,507.78	85.66	0.00	69,376.22
<b>SUPPLIES</b>						
82-3504 WEARING APPAREL	2,500.00	432.93	865.81	34.63	0.00	1,634.19
82-3514 FUEL & OIL	16,600.00	3,208.50	14,536.22	99.00	1,897.01	166.77
82-3523 TOOLS/EQUIPMENT	5,400.00	67.86	5,023.46	93.03	0.00	376.54
82-3535 GROUND/SHOP SUPPLIES	12,250.00	293.98	11,790.04	96.25	0.00	459.96
82-3536 LANDSCAPING MATERIALS	94,400.00	6,343.04	94,455.90	100.06	0.00	( 55.90)
TOTAL SUPPLIES	131,150.00	10,346.31	126,671.43	98.03	1,897.01	2,581.56
<b>MAINTENANCE--BLDGS, STRUC</b>						
82-4041 WATER WELL MAINTENANCE	3,000.00	0.00	2,096.00	69.87	0.00	904.00
TOTAL MAINTENANCE--BLDGS, STRUC	3,000.00	0.00	2,096.00	69.87	0.00	904.00
<b>MAINTENANCE--EQUIPMENT</b>						
82-4505 IRRIGATION EQUIPMENT	17,250.00	685.92	16,682.87	96.71	0.00	567.13
82-4599 MISCELLANEOUS EQUIPMENT	3,000.00	411.21	2,511.36	83.71	0.00	488.64
TOTAL MAINTENANCE--EQUIPMENT	20,250.00	1,097.13	19,194.23	94.79	0.00	1,055.77
<b>SERVICES</b>						
82-5022 RENTAL EQUIPMENT	5,000.00	258.00	3,631.90	72.64	0.00	1,368.10
82-5027 MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	75.00	195.00	19.50	0.00	805.00
82-5029 TRAVEL/TRAINING	3,000.00	128.00	2,470.64	82.35	0.00	529.36
82-5040 BUILDING MAINT-OUTSOURCING	2,000.00	0.00	175.95	8.80	0.00	1,824.05
TOTAL SERVICES	11,000.00	461.00	6,473.49	58.85	0.00	4,526.51
<b>SUNDRY</b>						
82-5405 PERMITS & FEES	500.00	0.00	0.00	0.00	0.00	500.00
82-5412 WATER AUTHORITY FEES	136,500.00	1,810.16	27,575.54	20.20	0.00	108,924.46
TOTAL SUNDRY	137,000.00	1,810.16	27,575.54	20.13	0.00	109,424.46

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
PROFESSIONAL SERVICES						
82-5508 SANITARY/TRASH SERVICES	2,000.00	90.95	1,018.69	50.93	0.00	981.31
TOTAL PROFESSIONAL SERVICES	2,000.00	90.95	1,018.69	50.93	0.00	981.31
CAPITAL OUTLAY						
TOTAL						
INTERFUND ACTIVITY						
82-9773 COMP. EQUIPMENT USER FEE	375.00	0.00	375.00	100.00	0.00	0.00
82-9791 EQUIPMENT USER FEE	84,579.00	0.00	84,579.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	84,954.00	0.00	84,954.00	100.00	0.00	0.00
TOTAL 82-COURSE MAINTENANCE	873,238.00	41,918.85	682,491.16	78.37	1,897.01	188,849.83

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018



FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
83-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT TOTAL						
SUPPLIES						
83-3517 JANITORIAL SUPPLIES	5,500.00	258.62	3,965.72	72.10	0.00	1,534.28
TOTAL SUPPLIES	5,500.00	258.62	3,965.72	72.10	0.00	1,534.28
MAINTENANCE--BLDGS, STRUC						
83-4001 BUILDINGS & GROUNDS	20,000.00	7,303.74	17,050.16	85.25	0.00	2,949.84
TOTAL MAINTENANCE--BLDGS, STRUC	20,000.00	7,303.74	17,050.16	85.25	0.00	2,949.84
MAINTENANCE--EQUIPMENT						
83-4501 FURN.FIXTURES, OFF EQUIP	0.00	0.00	64.95	0.00	0.00	( 64.95)
TOTAL MAINTENANCE--EQUIPMENT	0.00	0.00	64.95	0.00	0.00	( 64.95)
SERVICES						
83-5017 UTILITIES	36,000.00	0.00	19,707.82	54.74	0.00	16,292.18
TOTAL SERVICES	36,000.00	0.00	19,707.82	54.74	0.00	16,292.18
TOTAL 83-BUILDING MAINTENANCE	61,500.00	7,562.36	40,788.65	66.32	0.00	20,711.35
	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
84-GC CONCESSIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL	_____	_____	_____	_____	_____	_____
COST OF SALES TOTAL	_____	_____	_____	_____	_____	_____
MAINTENANCE--EQUIPMENT TOTAL	_____	_____	_____	_____	_____	_____
SERVICES TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
85-GC DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL	_____	_____	_____	_____	_____	_____
DEBT SERVICE TOTAL	_____	_____	_____	_____	_____	_____
CAPITAL IMPROVEMENTS TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
87-GC CAPITAL IMPROVEMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL IMPROVEMENTS						
87-7001 BUILDING/OFFICE IMPROVEMENT	0.00	0.00	2,300.00	0.00	0.00	( 2,300.00)
87-7010 CAPITAL IMPROVEMENT	160,600.00	0.00	30,133.91	20.07	2,100.00	128,366.09
TOTAL CAPITAL IMPROVEMENTS	160,600.00	0.00	32,433.91	21.50	2,100.00	126,066.09
INTERFUND ACTIVITY	-----	-----	-----	-----	-----	-----
TOTAL	-----	-----	-----	-----	-----	-----
TOTAL 87-GC CAPITAL IMPROVEMENT	160,600.00	0.00	32,433.91	21.50	2,100.00	126,066.09
	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

11 -GOLF COURSE FUND  
88-EQUIPMENT MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
88-3001 SALARIES AND WAGES	43,234.00	3,405.31	42,950.54	99.34	0.00	283.46
88-3003 LONGEVITY	816.00	62.76	775.57	95.05	0.00	40.43
88-3007 OVERTIME	500.00	32.46	905.34	181.07	0.00	( 405.34)
88-3051 FICA/MEDICARE TAXES	3,370.00	257.63	3,402.75	100.97	0.00	( 32.75)
88-3052 WORKER'S COMP	931.00	0.00	661.80	71.08	0.00	269.20
88-3053 UNEMPLOYMENT TAXES	900.00	0.00	161.32	17.92	0.00	738.68
88-3054 RETIREMENT	6,832.00	532.77	7,062.93	103.38	0.00	( 230.93)
88-3055 HEALTH INSURANCE	11,450.00	0.00	10,178.58	88.90	0.00	1,271.42
88-3056 LIFE INS	87.00	0.00	70.18	80.67	0.00	16.82
88-3057 DENTAL	1,144.00	0.00	953.48	83.35	0.00	190.52
88-3058 LONG TERM DISABILITY	185.00	15.17	182.04	98.40	0.00	2.96
TOTAL SALARIES, WAGES & BENEFIT	69,449.00	4,306.10	67,304.53	96.91	0.00	2,144.47
<b>SUPPLIES</b>						
88-3504 WEARING APPAREL	375.00	0.00	0.00	0.00	0.00	375.00
88-3514 FUEL & OIL	1,800.00	0.00	1,306.01	72.56	0.00	493.99
88-3523 TOOLS/EQUIPMENT	3,650.00	2,704.93	3,495.83	95.78	0.00	154.17
88-3529 REPAIR PARTS	20,700.00	2,427.57	18,437.30	89.07	0.00	2,262.70
88-3535 GROUND/SHOP SUPPLIES	5,250.00	189.88	3,804.28	72.46	0.00	1,445.72
TOTAL SUPPLIES	31,775.00	5,322.38	27,043.42	85.11	0.00	4,731.58
<b>MAINTENANCE--EQUIPMENT</b>						
TOTAL						
<b>SERVICES</b>						
88-5029 TRAVEL/TRAINING	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL SERVICES	500.00	0.00	0.00	0.00	0.00	500.00
<b>INTERFUND ACTIVITY</b>						
TOTAL						
TOTAL 88-EQUIPMENT MAINTENANCE	101,724.00	9,628.48	94,347.95	92.75	0.00	7,376.05
*** TOTAL EXPENSES ***	1,900,851.00	95,247.32	1,541,726.21	81.46	6,798.98	352,325.81
EXCESS OF REVENUES OVER EXPENDITURES	0.00	( 14,025.47)	( 93,459.59)	0.00	( 6,798.98)	100,258.57
*** PROJECTED FUND BALANCE ***	( 3,799,682.56)		( 3,893,142.15)			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	12,377,172.04		12,377,172.04			
PROPERTY TAXES						
10-7101 CURRENT PROPERTY TAXES	5,600,000.00	0.00	5,487,081.60	97.98	0.00	( 112,918.40)
10-7102 DELINQUENT PROPERTY TAXES	30,000.00	5,085.47	( 43,031.84)	143.44-	0.00	( 73,031.84)
10-7103 PENALTY, INTEREST & COSTS	25,000.00	807.96	26,529.29	106.12	0.00	1,529.29
TOTAL PROPERTY TAXES	5,655,000.00	5,893.43	5,470,579.05	96.74	0.00	( 184,420.95)
OTHER TAXES						
10-7511 ELECTRIC FRANCHISE	360,000.00	29,159.61	360,880.79	100.24	0.00	880.79
10-7512 TELEPHONE FRANCHISE	110,000.00	0.00	103,437.38	94.03	0.00	( 6,562.62)
10-7513 GAS FRANCHISE	30,000.00	0.00	41,458.31	138.19	0.00	11,458.31
10-7514 CABLE TV FRANCHISE	70,000.00	0.00	74,686.86	106.70	0.00	4,686.86
10-7515 TELECOMMUNICATION	30,000.00	6.96	28,825.14	96.08	0.00	( 1,174.86)
10-7621 CITY SALES TAX	3,000,000.00	262,349.62	3,141,493.76	104.72	0.00	141,493.76
10-7622 SALES TX-RED. PROPERTY TX	1,500,000.00	131,174.80	1,570,449.45	104.70	0.00	70,449.45
10-7631 MIXED DRINK TAX	35,000.00	0.00	32,241.98	92.12	0.00	( 2,758.02)
TOTAL OTHER TAXES	5,135,000.00	422,690.99	5,353,473.67	104.25	0.00	218,473.67
FINES WARRANTS & BONDS						
10-8001 FINES	950,000.00	67,981.81	991,916.14	104.41	0.00	41,916.14
10-8002 TIME PAYMENT FEE-GENERAL	10,700.00	601.81	9,842.29	91.98	0.00	( 857.71)
10-8003 TIME PAYMENT FEE-COURT	0.00	( 2,305.16)	0.00	0.00	0.00	0.00
10-8004 COURT TECHNOLOGY FEES	0.00	( 20,220.19)	0.00	0.00	0.00	0.00
10-8005 COURT SECURITY FEE	0.00	( 15,119.89)	0.00	0.00	0.00	0.00
10-8006 OMNI FEE	8,000.00	444.71	7,172.34	89.65	0.00	( 827.66)
10-8007 CHILD SAFETY FEE	0.00	( 1,026.22)	0.00	0.00	0.00	0.00
10-8008 JUDICIAL FEE	0.00	( 2,999.48)	0.00	0.00	0.00	0.00
TOTAL FINES WARRANTS & BONDS	968,700.00	27,357.39	1,008,930.77	104.15	0.00	40,230.77
FEES & CHARGES FOR SERVIC						
10-8501 GARBAGE FEES/RESIDENTIAL	1,000.00	111.46	2,591.99	259.20	0.00	1,591.99
10-8503 POOL MEMBERSHIP FEES	10,000.00	365.00	20,128.00	201.28	0.00	10,128.00
10-8507 AMBULANCE SERVICE FEES	300,000.00	2,284.62	312,027.88	104.01	0.00	12,027.88
10-8509 PET TAGS	700.00	25.00	875.00	125.00	0.00	175.00
10-8510 POUND FEES	150.00	10.00	40.00	26.67	0.00	( 110.00)
10-8511 JERSEY VILLAGE STICKERS	0.00	9.00	167.00	0.00	0.00	167.00
10-8512 RENTAL FEE	30,000.00	50.00	36,770.62	122.57	0.00	6,770.62
10-8513 CHILD SAFETY FEE-COUNTY	8,000.00	845.87	9,726.75	121.58	0.00	1,726.75
10-8514 FOOD & BEVERAGE FEES	1,000.00	120.00	1,437.00	143.70	0.00	437.00
10-8515 POLICE OFFICER FEE	0.00	0.00	2,520.00	0.00	0.00	2,520.00
10-8516 FARMER'S MARKET FEES	0.00	340.00	1,080.00	0.00	0.00	1,080.00
10-8999 PLAN CHECKING AND PLAT REVIEW	20,000.00	3,052.37	14,328.37	71.64	0.00	( 5,671.63)
TOTAL FEES & CHARGES FOR SERVIC	370,850.00	7,213.32	401,692.61	108.32	0.00	30,842.61

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>LICENSES &amp; PERMITS</b>						
10-9001 BUILDING PERMITS	100,000.00	850.64	54,611.16	54.61	0.00	( 45,388.84)
10-9002 PLUMBING PERMITS	10,000.00	440.00	12,080.00	120.80	0.00	2,080.00
10-9003 ELECTRICAL PERMITS	15,000.00	490.00	18,178.00	121.19	0.00	3,178.00
10-9004 MECHANICAL PERMITS	8,000.00	342.50	8,168.50	102.11	0.00	168.50
10-9006 SIGN PERMITS	8,000.00	547.33	16,202.32	202.53	0.00	8,202.32
10-9007 LIQUOR LICENSES	3,500.00	0.00	5,560.00	158.86	0.00	2,060.00
10-9009 ELECTRICAL LICENSES	500.00	0.00	0.00	0.00	0.00	( 500.00)
10-9012 BURGLAR/FIRE ALARM PERMIT	12,000.00	466.00	8,500.00	70.83	0.00	( 3,500.00)
10-9013 FIRE MARSHAL PERM FEES	500.00	0.00	514.00	102.80	0.00	14.00
10-9014 POLITICAL SIGN PERMITS	100.00	0.00	0.00	0.00	0.00	( 100.00)
10-9015 OPERATIONAL HARZADOUS PERM	100.00	0.00	0.00	0.00	0.00	( 100.00)
10-9016 HOTEL/MOTEL LICENSE PERMITS	1,000.00	0.00	2,250.00	225.00	0.00	1,250.00
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>158,700.00</b>	<b>3,136.47</b>	<b>126,063.98</b>	<b>79.44</b>	<b>0.00</b>	<b>( 32,636.02)</b>
<b>INTEREST EARNED</b>						
10-9601 INTEREST EARNED	90,000.00	32,235.20	336,639.36	374.04	0.00	246,639.36
<b>TOTAL INTEREST EARNED</b>	<b>90,000.00</b>	<b>32,235.20</b>	<b>336,639.36</b>	<b>374.04</b>	<b>0.00</b>	<b>246,639.36</b>
<b>INTERFUND ACTIVITY</b>						
10-9750 CRIME CONTROL DISTRICT REIMB.	1,224,757.00	154,003.78	1,073,075.66	87.62	0.00	( 151,681.34)
10-9752 TRANSFER FROM UTLY FUND	550,000.00	0.00	550,000.00	100.00	0.00	0.00
10-9753 COURT SECURITY & TECH REIMB.	44,500.00	0.00	44,400.00	99.78	0.00	( 100.00)
10-9754 TRANFER FROM MOTEL TAX FUND	17,000.00	0.00	17,000.00	100.00	0.00	0.00
<b>TOTAL INTERFUND ACTIVITY</b>	<b>1,836,257.00</b>	<b>154,003.78</b>	<b>1,684,475.66</b>	<b>91.73</b>	<b>0.00</b>	<b>( 151,781.34)</b>
<b>MISCELLANEOUS REVENUE</b>						
10-9802 SALE OF ASSETS	0.00	6,840.00	33,232.00	0.00	0.00	33,232.00
10-9805 DONATIONS--PARK	0.00	0.00	1,200.00	0.00	0.00	1,200.00
10-9807 DONATIONS - POLICE DEPT.	0.00	0.00	520.00	0.00	0.00	520.00
10-9808 DONATION-CITY BEAUTIFICATION	0.00	0.00	500.00	0.00	0.00	500.00
10-9816 PROPERTY LIENS/ORD VIOLATION	0.00	0.00	2,353.98	0.00	0.00	2,353.98
10-9899 MISCELLANEOUS	100,000.00	939.69	39,108.93	39.11	0.00	( 60,891.07)
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>100,000.00</b>	<b>7,779.69</b>	<b>76,914.91</b>	<b>76.91</b>	<b>0.00</b>	<b>( 23,085.09)</b>
<b>OTHER AGENCY REVENUES</b>						
10-9904 FEMA	0.00	0.00	43,667.57	0.00	0.00	43,667.57
10-9905 AMBULANCE FEES STATE GRANT	0.00	0.00	145,840.49	0.00	0.00	145,840.49
10-9906 LEOSE FUNDS - TRAINING GRANT	0.00	0.00	1,933.96	0.00	0.00	1,933.96
<b>TOTAL OTHER AGENCY REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>191,442.02</b>	<b>0.00</b>	<b>0.00</b>	<b>191,442.02</b>
<b>*** TOTAL FUND REVENUES ***</b>	<b>14,314,507.00</b>	<b>660,310.27</b>	<b>14,650,212.03</b>	<b>102.35</b>	<b>0.00</b>	<b>335,705.03</b>
<b>*** TOTAL AVAILABLE REVENUES ***</b>	<b>26,691,679.04</b>		<b>27,027,384.07</b>			

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
11-3001 SALARIES	327,051.00	23,649.44	298,850.83	91.38	0.00	28,200.17
11-3002 WAGES	0.00	1,123.75	15,794.44	0.00	0.00	( 15,794.44)
11-3003 LONGEVITY	1,200.00	44.32	464.70	38.73	0.00	735.30
11-3010 INCENTIVES	720.00	0.00	0.00	0.00	0.00	720.00
11-3020 EMPLOYEE AWARDS/BONUS	800.00	0.00	806.16	100.77	0.00	( 6.16)
11-3051 FICA/MEDICARE TAXES	23,862.00	1,706.39	22,730.73	95.26	0.00	1,131.27
11-3052 WORKMEN'S COMPENSATION	11,487.00	0.00	8,165.37	71.08	0.00	3,321.63
11-3053 UNEMPLOYMENT COMPENSATION	3,600.00	0.00	554.86	15.41	0.00	3,045.14
11-3054 RETIREMENT	47,152.00	0.00	44,344.03	94.04	0.00	2,807.97
11-3055 HEALTH INSURANCE	61,439.00	1,263.58	37,984.72	61.83	0.00	23,454.28
11-3056 LIFE INS	261.00	0.00	210.54	80.67	0.00	50.46
11-3057 DENTAL INSURANCE	3,433.00	0.00	2,321.00	67.61	0.00	1,112.00
11-3058 LONG-TERM DISABILITY	1,277.00	89.72	1,076.64	84.31	0.00	200.36
TOTAL SALARIES, WAGES & BENEFIT	482,282.00	27,877.20	433,304.02	89.84	0.00	48,977.98
<b>SUPPLIES</b>						
11-3502 POSTAGE/FREIGHT/DEL. FEE	250.00	56.31	108.98	43.59	0.00	141.02
11-3503 OFFICE SUPPLIES	4,000.00	286.75	3,341.94	83.55	0.00	658.06
11-3510 BOOKS & PERIODICALS	300.00	0.00	93.50	31.17	0.00	206.50
11-3520 FOOD	7,000.00	388.19	6,714.93	95.93	0.00	285.07
TOTAL SUPPLIES	11,550.00	731.25	10,259.35	88.83	0.00	1,290.65
<b>MAINTENANCE--EQUIPMENT</b>						
11-4501 FURN., FIXT., & OFF. MACH.	3,000.00	0.00	489.98	16.33	0.00	2,510.02
TOTAL MAINTENANCE--EQUIPMENT	3,000.00	0.00	489.98	16.33	0.00	2,510.02
<b>SERVICES</b>						
11-5001 MAYOR & COUNCIL EXPENDITURES	4,000.00	0.00	1,494.48	37.36	0.00	2,505.52
11-5007 RECORDS MANAGEMENT	6,000.00	516.80	5,432.20	90.54	0.00	567.80
11-5012 PRINTING	250.00	0.00	52.10	20.84	0.00	197.90
11-5014 MEDICAL EXPENSES	5,000.00	136.00	3,690.00	73.80	0.00	1,310.00
11-5020 COMMUNICATIONS	4,600.00	219.79	2,843.71	61.82	0.00	1,756.29
11-5025 PUBLIC NOTICES	7,500.00	1,253.36	5,823.60	77.65	0.00	1,676.40
11-5026 CODIFICATIONS	5,500.00	0.00	4,271.00	77.65	0.00	1,229.00
11-5027 MEMBERSHIPS/SUBSCRIPTIONS	7,000.00	5.00	5,388.45	76.98	0.00	1,611.55
11-5029 TRAVEL/TRAINING	18,900.00	124.26	17,967.51	95.07	0.00	932.49
11-5030 CAR ALLOWANCE	6,600.00	500.00	6,500.00	98.48	0.00	100.00
11-5041 NEWSLETTER	10,500.00	0.00	8,741.00	83.25	0.00	1,759.00
TOTAL SERVICES	75,850.00	2,755.21	62,204.05	82.01	0.00	13,645.95

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018



FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
11-5401 ELECTION EXPENSE	7,000.00	0.00	5,323.12	76.04	0.00	1,676.88
TOTAL SUNDRY	7,000.00	0.00	5,323.12	76.04	0.00	1,676.88
PROFESSIONAL SERVICES						
11-5515 CONSULTANT SERVICES	5,100.00	0.00	0.00	0.00	0.00	5,100.00
TOTAL PROFESSIONAL SERVICES	5,100.00	0.00	0.00	0.00	0.00	5,100.00
OTHER SERVICES						
11-6005 NOTARY SURETY BONDS	300.00	0.00	91.94	30.65	0.00	208.06
TOTAL OTHER SERVICES	300.00	0.00	91.94	30.65	0.00	208.06
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
11-9772 TECHNOLOGY USER FEE	5,250.00	0.00	5,250.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	5,250.00	0.00	5,250.00	100.00	0.00	0.00
TOTAL 11-ADMINISTRATIVE SERVICE	590,332.00	31,363.66	516,922.46	87.56	0.00	73,409.54
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
12-LEGAL/OTHER SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT						
12-3052 WORKMEN'S COMPENSATION	300.00	0.00	213.25	71.08	0.00	86.75
TOTAL SALARIES, WAGES & BENEFIT	300.00	0.00	213.25	71.08	0.00	86.75
SERVICES						
12-5023 GRANTS AND INCENTIVES	1,453,668.00	0.00	826,561.77	56.86	0.00	627,106.23
TOTAL SERVICES	1,453,668.00	0.00	826,561.77	56.86	0.00	627,106.23
SUNDRY						
TOTAL						
PROFESSIONAL SERVICES						
12-5502 LEGAL FEES	125,000.00	37,474.07	283,367.97	226.69	0.00	( 158,367.97)
12-5515 CONSULTANT SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL PROFESSIONAL SERVICES	135,000.00	37,474.07	283,367.97	209.90	0.00	( 148,367.97)
OTHER SERVICES						
12-6001 AUTOMOBILE LIABILITY	39,231.00	0.00	38,760.64	98.80	0.00	470.36
12-6003 LIABILITY-FIRE & CASUALTY INSR	65,140.00	0.00	67,964.18	104.34	0.00	( 2,824.18)
12-6005 SURETY BONDS	500.00	0.00	617.00	123.40	0.00	( 117.00)
12-6007 INSURANCE/DEDUCTIBLE	0.00	0.00	( 3,280.52)	0.00	0.00	3,280.52
TOTAL OTHER SERVICES	104,871.00	0.00	104,061.30	99.23	0.00	809.70
CAPITAL OUTLAY						
12-6570 LAND ACQUISITION	5,250,000.00	0.00	43,900.00	0.84	0.00	5,206,100.00
TOTAL CAPITAL OUTLAY	5,250,000.00	0.00	43,900.00	0.84	0.00	5,206,100.00
INTERFUND ACTIVITY						
12-9760 TRFR TO CAPITAL IMPROVEMENTS	3,750,000.00	0.00	3,750,000.00	100.00	0.00	0.00
12-9761 TRANSFER TO GOLF FUND	353,071.00	0.00	0.00	0.00	0.00	353,071.00
12-9772 TECHNOLOGY USER FEES	500.00	0.00	500.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	4,103,571.00	0.00	3,750,500.00	91.40	0.00	353,071.00
TOTAL 12-LEGAL/OTHER SERVICES	11,047,410.00	37,474.07	5,008,604.29	45.34	0.00	6,038,805.71
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
13-3001 SALARIES	186,256.00	14,149.18	159,545.80	85.66	0.00	26,710.20
13-3002 WAGES	9,579.00	320.00	6,105.00	63.73	0.00	3,474.00
13-3003 LONGEVITY	816.00	62.76	718.40	88.04	0.00	97.60
13-3007 OVERTIME	600.00	0.00	596.04	99.34	0.00	3.96
13-3051 FICA/MEDICARE TAXES	15,056.00	1,075.26	12,683.59	84.24	0.00	2,372.41
13-3052 WORKMEN'S COMPENSATION	397.00	0.00	282.20	71.08	0.00	114.80
13-3053 EMPLOYMENT TAXES	3,600.00	0.00	549.47	15.26	0.00	3,050.53
13-3054 RETIREMENT	29,040.00	0.00	23,385.51	80.53	0.00	5,654.49
13-3055 HEALTH INSURANCE	37,581.00	0.00	23,541.36	62.64	0.00	14,039.64
13-3056 LIFE INS	287.00	0.00	185.02	64.47	0.00	101.98
13-3057 DENTAL INSURANCE	2,138.00	0.00	1,974.28	92.34	0.00	163.72
13-3058 LONG-TERM DISABILITY	787.00	62.93	681.66	86.61	0.00	105.34
TOTAL SALARIES, WAGES & BENEFIT	286,137.00	15,670.13	230,248.33	80.47	0.00	55,888.67
<b>SUPPLIES</b>						
13-3502 POSTAGE/FREIGHT	500.00	95.00	263.90	89.94	185.82	50.28
13-3503 OFFICE SUPPLIES	250.00	0.00	518.77	207.51	0.00	( 268.77)
13-3509 COMPUTER SUPPLIES	2,200.00	240.45	1,320.98	60.04	0.00	879.02
13-3510 BOOKS & PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	3,050.00	335.45	2,103.65	75.06	185.82	760.53
<b>MAINTENANCE--EQUIPMENT</b>						
13-4501 FURN. FIXTURES. OFF EQUIPMENT	7,437.00	481.02	5,782.19	116.14	2,855.08	( 1,200.27)
13-4502 COMPUTER EQUIPMENT	9,500.00	3,320.41	7,856.90	95.68	1,232.31	410.79
13-4504 SOFTWARE MAINTENANCE	154,659.24	19,008.41	123,981.91	85.17	7,740.36	22,936.97
TOTAL MAINTENANCE--EQUIPMENT	171,596.24	22,809.84	137,621.00	87.09	11,827.75	22,147.49
<b>SERVICES</b>						
13-5020 COMMUNICATIONS	24,950.00	1,501.96	20,011.96	80.21	0.00	4,938.04
13-5027 MEMBERSHIPS/SUBSCRIPT	1,250.00	225.00	893.14	71.45	0.00	356.86
13-5029 TRAVEL/TRAINING	7,600.00	0.00	3,296.87	43.38	0.00	4,303.13
TOTAL SERVICES	33,800.00	1,726.96	24,201.97	71.60	0.00	9,598.03
<b>PROFESSIONAL SERVICES</b>						
13-5515 CONSULTANT SERVICES	53,400.00	23,170.00	37,455.50	81.48	6,053.40	9,891.10
TOTAL PROFESSIONAL SERVICES	53,400.00	23,170.00	37,455.50	81.48	6,053.40	9,891.10
<b>CAPITAL OUTLAY</b>						
13-6573 COMPUTER EQUIPMENT	11,850.00	0.00	2,995.44	99.96	8,850.00	4.56
TOTAL CAPITAL OUTLAY	11,850.00	0.00	2,995.44	99.96	8,850.00	4.56

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
INTERFUND ACTIVITY						
13-9740 COMPUTER CAPITAL USER FEE	50,000.00	0.00	50,000.00	100.00	0.00	0.00
13-9771 TECHNOLOGY PURCHASE CONTRIBUTI	15,975.00	0.00	15,975.00	100.00	0.00	0.00
13-9772 TECHNOLOGY USER FEE	46,667.00	0.00	46,667.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	112,642.00	0.00	112,642.00	100.00	0.00	0.00
TOTAL 13-INFO TECHNOLOGY	672,475.24	63,712.38	547,267.89	85.38	26,916.97	98,290.38
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
14-PURCHASING  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUPPLIES						
14-3502 POSTAGE/FREIGHT	13,000.00	1,020.99	14,490.63	111.47	0.00	( 1,490.63)
14-3503 OFFICE SUPPLIES	5,000.00	0.00	2,483.36	49.67	0.00	2,516.64
TOTAL SUPPLIES	18,000.00	1,020.99	16,973.99	94.30	0.00	1,026.01
-----						
MAINTENANCE--EQUIPMENT						
TOTAL						
-----						
SERVICES						
14-5012 PRINTING	1,000.00	0.00	427.05	42.71	0.00	572.95
14-5022 RENTAL OF EQUIPMENT	2,600.00	612.00	2,448.00	94.15	0.00	152.00
TOTAL SERVICES	3,600.00	612.00	2,875.05	79.86	0.00	724.95
-----						
PROFESSIONAL SERVICES						
TOTAL						
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CAPITAL OUTLAY						
TOTAL						
-----						
TOTAL 14-PURCHASING	21,600.00	1,632.99	19,849.04	91.89	0.00	1,750.96
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
15-3001 SALARIES	200,804.00	14,894.68	185,189.22	92.22	0.00	15,614.78
15-3003 LONGEVITY	1,200.00	92.30	1,108.77	92.40	0.00	91.23
15-3007 OVERTIME	2,000.00	310.51	1,218.52	60.93	0.00	781.48
15-3010 INCENTIVES	0.00	46.16	253.88	0.00	0.00	( 253.88)
15-3051 FICA/MEDICARE TAXES	15,606.00	1,115.06	13,629.57	87.34	0.00	1,976.43
15-3052 WORKMEN'S COMPENSATION	411.00	0.00	292.15	71.08	0.00	118.85
15-3053 EMPLOYMENT TAXES	2,700.00	0.00	479.44	17.76	0.00	2,220.56
15-3054 RETIREMENT	31,641.00	0.00	27,541.43	87.04	0.00	4,099.57
15-3055 HEALTH INSURANCE	36,224.00	0.00	29,833.06	82.36	0.00	6,390.94
15-3056 LIFE INS	261.00	0.00	210.54	80.67	0.00	50.46
15-3057 DENTAL INSURANCE	2,785.00	0.00	2,762.36	99.19	0.00	22.64
15-3058 LONG-TERM DISABILITY	857.00	64.47	773.64	90.27	0.00	83.36
TOTAL SALARIES, WAGES & BENEFIT	294,489.00	16,523.18	263,292.58	89.41	0.00	31,196.42
<b>SUPPLIES</b>						
15-3502 POSTAGE/FREIGHT/DEL.FEE	200.00	0.00	24.15	12.08	0.00	175.85
15-3503 OFFICE SUPPLIES	800.00	6.64	683.37	85.42	0.00	116.63
15-3510 BOOKS & PERIODICALS	50.00	0.00	50.00	100.00	0.00	0.00
TOTAL SUPPLIES	1,050.00	6.64	757.52	72.14	0.00	292.48
<b>MAINTENANCE--EQUIPMENT</b>						
15-4501 FURN.FIXT. & OFF.MACH.	150.00	0.00	118.46	78.97	0.00	31.54
TOTAL MAINTENANCE--EQUIPMENT	150.00	0.00	118.46	78.97	0.00	31.54
<b>SERVICES</b>						
15-5012 PRINTING	1,200.00	0.00	519.75	43.31	0.00	680.25
15-5020 COMMUNICATIONS	4,250.00	219.79	2,768.70	65.15	0.00	1,481.30
15-5027 MEMBERSHIPS	400.00	0.00	170.00	42.50	0.00	230.00
15-5029 TRAVEL/TRAINING	4,500.00	863.86	1,396.83	31.04	0.00	3,103.17
TOTAL SERVICES	10,350.00	1,083.65	4,855.28	46.91	0.00	5,494.72
<b>SUNDRY</b>						
15-5405 PERMITS & FEES	550.00	0.00	459.00	83.45	0.00	91.00
TOTAL SUNDRY	550.00	0.00	459.00	83.45	0.00	91.00
<b>PROFESSIONAL SERVICES</b>						
15-5501 AUDITS/CONTRACTS/STUDIES	27,000.00	0.00	25,550.00	94.63	0.00	1,450.00
TOTAL PROFESSIONAL SERVICES	27,000.00	0.00	25,550.00	94.63	0.00	1,450.00

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
15-9772 TECHNOLOGY USER FEE	1,700.00	0.00	1,700.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	1,700.00	0.00	1,700.00	100.00	0.00	0.00
TOTAL 15-ACCOUNTING SERVICES	335,289.00	17,613.47	296,732.84	88.50	0.00	38,556.16
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
16-CUSTOMER SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT						
16-3001 SALARIES	34,891.00	2,712.00	33,666.69	96.49	0.00	1,224.31
16-3003 LONGEVITY	432.00	33.24	399.90	92.57	0.00	32.10
16-3007 OVERTIME	1,000.00	0.00	6.44	0.64	0.00	993.56
16-3010 INCENTIVES	1,080.00	83.08	1,041.47	96.43	0.00	38.53
16-3051 FICA/MEDICARE TAXES	2,861.00	192.26	2,466.78	86.22	0.00	394.22
16-3052 WORKMEN'S COMPENSATION	75.00	0.00	53.31	71.08	0.00	21.69
16-3053 EMPLOYMENT TAXES	900.00	0.00	140.48	15.61	0.00	759.52
16-3054 RETIREMENT	5,801.00	0.00	5,135.99	88.54	0.00	665.01
16-3055 HEALTH INSURANCE	19,559.00	0.00	14,039.46	71.78	0.00	5,519.54
16-3056 LIFE INS	87.00	0.00	70.18	80.67	0.00	16.82
16-3057 DENTAL INSURANCE	1,144.00	0.00	953.48	83.35	0.00	190.52
16-3058 LONG-TERM DISABILITY	153.00	11.98	143.76	93.96	0.00	9.24
TOTAL SALARIES, WAGES & BENEFIT	67,983.00	3,032.56	58,117.94	85.49	0.00	9,865.06
SUPPLIES						
16-3503 OFFICE SUPPLIES	600.00	17.88	282.77	47.13	0.00	317.23
TOTAL SUPPLIES	600.00	17.88	282.77	47.13	0.00	317.23
MAINTENANCE--EQUIPMENT						
16-4501 FURN., FIX, & OFF MACH EQ	400.00	0.00	295.98	74.00	0.00	104.02
TOTAL MAINTENANCE--EQUIPMENT	400.00	0.00	295.98	74.00	0.00	104.02
SERVICES						
16-5020 COMMUNICATIONS	4,000.00	127.49	1,611.64	40.29	0.00	2,388.36
16-5025 PUBLIC NOTICES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL SERVICES	5,000.00	127.49	1,611.64	32.23	0.00	3,388.36
PROFESSIONAL SERVICES						
16-5527 HARRIS CTY APPRAISAL DIST	66,000.00	0.00	57,254.00	86.75	0.00	8,746.00
16-5528 HARRIS CTY TAX OFFICE	7,000.00	41.22	5,769.49	82.42	0.00	1,230.51
TOTAL PROFESSIONAL SERVICES	73,000.00	41.22	63,023.49	86.33	0.00	9,976.51
OTHER SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
16-9772 TECHNOLOGY USER FEE	250.00	0.00	250.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	250.00	0.00	250.00	100.00	0.00	0.00
TOTAL 16-CUSTOMER SERVICE	147,233.00	3,219.15	123,581.82	83.94	0.00	23,651.18
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018



FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
19-3001 SALARIES	210,302.00	10,304.30	157,713.65	74.99	0.00	52,588.35
19-3003 LONGEVITY	1,104.00	55.38	938.39	85.00	0.00	165.61
19-3007 OVERTIME	5,000.00	581.73	3,563.32	71.27	0.00	1,436.68
19-3010 INCENTIVES	1,560.00	166.16	2,106.22	135.01	0.00	( 546.22)
19-3051 FICA/MEDICARE TAXES	16,674.00	911.44	13,673.44	82.00	0.00	3,000.56
19-3052 WORKMEN'S COMPENSATION	439.00	0.00	312.06	71.08	0.00	126.94
19-3053 EMPLOYMENT TAXES	4,500.00	0.00	777.91	17.29	0.00	3,722.09
19-3054 RETIREMENT	33,807.00	0.00	26,370.61	78.00	0.00	7,436.39
19-3055 HEALTH INSURANCE	56,670.00	0.00	38,081.46	67.20	0.00	18,588.54
19-3056 LIFE INS	435.00	0.00	299.86	68.93	0.00	135.14
19-3057 DENTAL INSURANCE	3,132.00	0.00	2,308.52	73.71	0.00	823.48
19-3058 LONG-TERM DISABILITY	894.00	37.62	684.50	76.57	0.00	209.50
<b>TOTAL SALARIES, WAGES &amp; BENEFIT</b>	<b>334,517.00</b>	<b>12,056.63</b>	<b>246,829.94</b>	<b>73.79</b>	<b>0.00</b>	<b>87,687.06</b>
<b>SUPPLIES</b>						
19-3503 OFFICE SUPPLIES	2,900.00	119.48	1,412.17	48.70	0.00	1,487.83
19-3510 BOOKS & PERIODICALS	500.00	0.00	0.00	0.00	0.00	500.00
19-3523 TOOLS/EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
<b>TOTAL SUPPLIES</b>	<b>3,500.00</b>	<b>119.48</b>	<b>1,412.17</b>	<b>40.35</b>	<b>0.00</b>	<b>2,087.83</b>
<b>MAINTENANCE--EQUIPMENT</b>						
19-4501 FURN., FIXT. & OFF. MACH.	500.00	0.00	0.00	0.00	0.00	500.00
<b>TOTAL MAINTENANCE--EQUIPMENT</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>SERVICES</b>						
19-5012 PRINTING	5,000.00	0.00	3,070.31	61.41	0.00	1,929.69
19-5020 COMMUNICATIONS	4,000.00	127.48	1,611.59	40.29	0.00	2,388.41
19-5027 MEMBERSHIPS	300.00	0.00	160.00	53.33	0.00	140.00
19-5029 TRAVEL/TRAINING	4,000.00	140.95	2,089.02	52.23	0.00	1,910.98
<b>TOTAL SERVICES</b>	<b>13,300.00</b>	<b>268.43</b>	<b>6,930.92</b>	<b>52.11</b>	<b>0.00</b>	<b>6,369.08</b>
<b>SUNDRY</b>						
19-5404 JURY EXPENSE	300.00	0.00	0.00	0.00	0.00	300.00
<b>TOTAL SUNDRY</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
<b>PROFESSIONAL SERVICES</b>						
19-5505 JUDGES	55,000.00	4,075.00	47,875.00	87.05	0.00	7,125.00
19-5506 PROSECUTORS	35,000.00	2,700.00	33,000.00	94.29	0.00	2,000.00
19-5516 COLLECTION AGENCY FEES	2,000.00	273.50	2,048.50	102.43	0.00	( 48.50)
19-5518 INTERPRETERS	500.00	0.00	0.00	0.00	0.00	500.00
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>92,500.00</b>	<b>7,048.50</b>	<b>82,923.50</b>	<b>89.65</b>	<b>0.00</b>	<b>9,576.50</b>

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER SERVICES TOTAL						
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY TOTAL						
TOTAL 19-MUNICIPAL COURT	444,617.00	19,493.04	338,096.53	76.04	0.00	106,520.47

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
21-3001 SALARIES	1,687,770.00	120,031.59	1,517,150.35	89.89	0.00	170,619.65
21-3003 LONGEVITY	6,576.00	433.83	5,184.57	78.84	0.00	1,391.43
21-3007 OVERTIME	60,000.00	4,555.12	50,705.30	84.51	0.00	9,294.70
21-3010 INCENTIVES	23,400.00	1,716.82	21,188.37	90.55	0.00	2,211.63
21-3014 S.T.E.P. PROGRAM	60,000.00	1,530.29	48,007.31	80.01	0.00	11,992.69
21-3051 FICA/MEDICARE TAXES	140,741.00	9,290.95	123,173.54	87.52	0.00	17,567.46
21-3052 WORKMEN'S COMPENSATION	37,440.00	0.00	26,613.70	71.08	0.00	10,826.30
21-3053 EMPLOYMENT TAXES	23,850.00	0.00	4,957.33	20.79	0.00	18,892.67
21-3054 RETIREMENT	281,622.00	( 2,601.92)	231,790.81	82.31	0.00	49,831.19
21-3055 HEALTH INSURANCE	320,273.00	( 3,680.84)	231,490.34	72.28	0.00	88,782.66
21-3056 LIFE INS	2,219.00	( 17.70)	1,664.76	75.02	0.00	554.24
21-3057 DENTAL INSURANCE	20,114.00	( 194.78)	16,248.14	80.78	0.00	3,865.86
21-3058 LONG-TERM DISABILITY	7,122.00	525.54	6,551.91	92.00	0.00	570.09
TOTAL SALARIES, WAGES & BENEFIT	2,671,127.00	131,588.90	2,284,726.43	85.53	0.00	386,400.57
<b>SUPPLIES</b>						
21-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	30.15	75.48	75.48	0.00	24.52
21-3503 OFFICE SUPPLIES	7,000.00	383.46	5,940.03	84.86	0.00	1,059.97
21-3504 WEARING APPAREL	18,474.00	585.89	12,913.47	69.90	0.00	5,560.53
21-3505 CRIME PREVENTION SUPPLIES	2,000.00	0.00	1,435.45	71.77	0.00	564.55
21-3510 BOOKS AND PERIODICALS	2,500.00	0.00	1,776.00	71.04	0.00	724.00
21-3515 MEDICAL SUPPLIES	1,000.00	0.00	285.11	28.51	0.00	714.89
21-3519 AMMUNITION AND TARGETS	6,000.00	0.00	5,571.91	92.87	0.00	428.09
21-3520 FOOD	2,400.00	187.68	1,001.57	41.73	0.00	1,398.43
21-3523 TOOLS/EQUIPMENT	12,800.00	546.39	11,656.87	91.07	0.00	1,143.13
21-3534 PARTS AND MATERIALS	500.00	141.25	442.74	88.55	0.00	57.26
TOTAL SUPPLIES	52,774.00	1,874.82	41,098.63	77.88	0.00	11,675.37
<b>MAINTENANCE--EQUIPMENT</b>						
21-4501 FURN. FIXT. & OFF. MACH.	5,597.00	155.73	2,391.37	84.36	2,330.14	875.49
21-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
21-4504 COMPUTER SOFTWARE	1,200.00	0.00	0.00	0.00	0.00	1,200.00
21-4510 VEHICLE CLEANING	2,000.00	16.50	793.00	39.65	0.00	1,207.00
21-4599 MISCELLANEOUS EQUIPMENT	10,000.00	8,135.81	9,262.21	92.62	0.00	737.79
TOTAL MAINTENANCE--EQUIPMENT	21,297.00	8,308.04	12,446.58	69.38	2,330.14	6,520.28
<b>SERVICES</b>						
21-5012 PRINTING	2,000.00	17.50	211.42	10.57	0.00	1,788.58
21-5015 LAB TESTS	2,400.00	0.00	0.00	0.00	0.00	2,400.00
21-5020 COMMUNICATIONS	10,000.00	546.08	6,718.54	67.19	0.00	3,281.46
21-5022 RENTAL OF EQUIPMENT	30,000.00	830.25	7,971.63	28.39	544.50	21,483.87
21-5025 PUBLIC NOTICES	250.00	0.00	0.00	0.00	0.00	250.00
21-5027 MEMBERSHIPS	1,400.00	50.00	677.00	48.36	0.00	723.00
21-5029 TRAVEL/TRAINING	22,500.00	1,414.44	11,960.60	53.16	0.00	10,539.40
TOTAL SERVICES	68,550.00	2,858.27	27,539.19	40.97	544.50	40,466.31

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
21-5402 JAIL EXPENSE	8,000.00	76.80	2,882.42	36.03	0.00	5,117.58
TOTAL SUNDRY	8,000.00	76.80	2,882.42	36.03	0.00	5,117.58
PROFESSIONAL SERVICES						
21-5515 CONSULTANT SERVICES	1,800.00	0.00	1,621.00	90.06	0.00	179.00
TOTAL PROFESSIONAL SERVICES	1,800.00	0.00	1,621.00	90.06	0.00	179.00
OTHER SERVICES						
21-6003 LIABILITY-FIRE & CASUALTY INSR	21,400.00	0.00	20,640.00	96.45	0.00	760.00
21-6005 NOTARY SURETY BONDS	340.00	0.00	0.00	0.00	0.00	340.00
TOTAL OTHER SERVICES	21,740.00	0.00	20,640.00	94.94	0.00	1,100.00
DEBT SERVICE						
TOTAL						
CAPITAL OUTLAY						
21-6572 SPECIAL EQUIPMENT-	3,500.00	0.00	3,151.40	90.04	0.00	348.60
TOTAL CAPITAL OUTLAY	3,500.00	0.00	3,151.40	90.04	0.00	348.60
INTERFUND ACTIVITY						
21-9772 TECHNOLOGY USER FEE	15,450.00	0.00	15,450.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	15,450.00	0.00	15,450.00	100.00	0.00	0.00
TOTAL 21-POLICE	2,864,238.00	144,706.83	2,409,555.65	84.23	2,874.64	451,807.71
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
22- RED LIGHT CAMERA  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
23-3001 SALARIES	376,621.00	28,831.86	369,324.73	98.06	0.00	7,296.27
23-3002 WAGES	31,620.00	( 1,663.00)	1,672.46	5.29	0.00	29,947.54
23-3003 LONGEVITY	1,392.00	57.25	642.34	46.15	0.00	749.66
23-3007 OVERTIME	50,000.00	5,486.11	55,373.86	110.75	0.00	( 5,373.86)
23-3010 INCENTIVES	7,700.00	479.96	8,011.37	104.04	0.00	( 311.37)
23-3051 FICA/MEDICARE TAXES	35,509.00	2,432.01	33,049.08	93.07	0.00	2,459.92
23-3052 WORKMEN'S COMPENSATION	935.00	0.00	664.63	71.08	0.00	270.37
23-3053 EMPLOYMENT TAXES	12,600.00	0.00	1,647.70	13.08	0.00	10,952.30
23-3054 RETIREMENT	66,402.00	0.00	62,108.55	93.53	0.00	4,293.45
23-3055 HEALTH INSURANCE	120,280.00	1,244.26	71,970.45	59.84	0.00	48,309.55
23-3056 LIFE INS	783.00	0.00	625.24	79.85	0.00	157.76
23-3057 DENTAL INSURANCE	7,362.00	0.00	4,468.64	60.70	0.00	2,893.36
23-3058 LONG-TERM DISABILITY	1,588.00	116.19	1,532.62	96.51	0.00	55.38
TOTAL SALARIES, WAGES & BENEFIT	712,792.00	36,984.64	611,091.67	85.73	0.00	101,700.33
<b>SUPPLIES</b>						
23-3502 POSTAGE	100.00	0.00	0.00	0.00	0.00	100.00
23-3503 OFFICE SUPPLIES	3,490.00	1,188.06	2,791.40	79.98	0.00	698.60
23-3504 WEARING APPAREL	2,500.00	448.82	1,858.96	74.36	0.00	641.04
23-3510 BOOKS AND PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
23-3523 TOOLS/EQUIPMENT	2,400.00	144.92	1,535.99	64.00	0.00	864.01
TOTAL SUPPLIES	8,690.00	1,781.80	6,186.35	71.19	0.00	2,503.65
<b>MAINTENANCE--EQUIPMENT</b>						
23-4501 FURN.FIXT. & OFF.MACH.	6,800.00	0.00	6,782.94	99.75	0.00	17.06
23-4503 RADIO AND RADAR EQUIPMENT	1,250.00	0.00	869.04	69.52	0.00	380.96
23-4505 TELEPHONE MAINTENANCE	12,500.00	0.00	12,383.36	99.07	0.00	116.64
23-4599 MISCELLANEOUS EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	20,650.00	0.00	20,035.34	97.02	0.00	614.66
<b>SERVICES</b>						
23-5012 PRINTING	100.00	96.99	96.99	96.99	0.00	3.01
23-5020 COMMUNICATIONS	4,500.00	185.24	2,313.25	51.41	0.00	2,186.75
23-5023 COMMUNICATIONS-EMERGY RSP. FEE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
23-5024 RADIO USAGE FEES	2,000.00	89.00	1,068.00	53.40	0.00	932.00
23-5027 MEMBERSHIPS	1,000.00	0.00	468.00	46.80	0.00	532.00
23-5029 TRAVEL/TRAINING	4,000.00	85.00	3,139.11	78.48	0.00	860.89
TOTAL SERVICES	13,100.00	456.23	7,085.35	54.09	0.00	6,014.65

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
PROFESSIONAL SERVICES TOTAL						
OTHER SERVICES						
23-6005 SURETY BONDS	600.00	0.00	382.81	63.80	0.00	217.19
TOTAL OTHER SERVICES	600.00	0.00	382.81	63.80	0.00	217.19
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
23-9772 TECHNOLOGY USER FEE	54,950.00	0.00	54,950.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	54,950.00	0.00	54,950.00	100.00	0.00	0.00
TOTAL 23-COMMUNICATIONS	810,782.00	39,222.67	699,731.52	86.30	0.00	111,050.48

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018



FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
25-3001 SALARIES	421,492.00	33,558.22	419,772.42	99.59	0.00	1,719.58
25-3002 WAGES	152,767.00	9,986.77	130,164.18	85.20	0.00	22,602.82
25-3003 LONGEVITY	2,688.00	206.78	2,499.07	92.97	0.00	188.93
25-3007 OVERTIME	40,000.00	2,845.85	51,341.92	128.35	0.00	( 11,341.92)
25-3010 INCENTIVES	11,640.00	582.28	7,800.27	67.01	0.00	3,839.73
25-3051 FICA/MEDICARE TAXES	47,538.00	3,431.73	46,272.52	97.34	0.00	1,265.48
25-3052 WORKMEN'S COMPENSATION	18,422.00	0.00	13,095.02	71.08	0.00	5,326.98
25-3053 EMPLOYMENT TAXES	7,200.00	0.00	2,204.19	30.61	0.00	4,995.81
25-3054 RETIREMENT	72,220.00	0.00	70,331.91	97.39	0.00	1,888.09
25-3055 HEALTH INSURANCE	96,793.00	0.00	78,072.70	80.66	0.00	18,720.30
25-3056 LIFE INS	522.00	0.00	421.08	80.67	0.00	100.92
25-3057 DENTAL INSURANCE	6,218.00	0.00	5,181.44	83.33	0.00	1,036.56
25-3058 LONG-TERM DISABILITY	1,800.00	145.24	1,742.88	96.83	0.00	57.12
25-3059 FIREFIGHTERS' RETIREMENT	26,000.00	0.00	25,493.34	98.05	0.00	506.66
TOTAL SALARIES, WAGES & BENEFIT	905,300.00	50,756.87	854,392.94	94.38	0.00	50,907.06
<b>SUPPLIES</b>						
25-3502 SHIPPING/FREIGHT CHARGES	300.00	0.00	231.81	77.27	0.00	68.19
25-3503 OFFICE SUPPLIES	5,499.00	280.39	4,111.02	74.76	0.00	1,387.98
25-3504 WEARING APPAREL	46,350.00	522.75	45,684.49	98.56	0.00	665.51
25-3505 FIRE PREVENTION MATERIALS	2,900.00	1,802.50	1,802.50	62.16	0.00	1,097.50
25-3508 FILM AND CAMERA SUPPLIES	50.00	0.00	0.00	0.00	0.00	50.00
25-3510 BOOKS AND PERIODICALS	1,050.00	0.00	438.28	41.74	0.00	611.72
25-3515 MEDICAL SUPPLIES	19,000.00	4,150.74	17,379.26	91.47	0.00	1,620.74
25-3517 JANITORIAL SUPPLIES	1,400.00	0.00	685.11	48.94	0.00	714.89
25-3520 FOOD	8,999.00	286.77	7,986.60	88.75	0.00	1,012.40
25-3523 TOOLS/EQUIPMENT	52,000.00	2,529.97	43,898.08	96.05	6,050.00	2,051.92
25-3525 FEMA EQUIPMENT	0.00	0.00	585.00	0.00	0.00	( 585.00)
TOTAL SUPPLIES	137,548.00	9,573.12	122,802.15	93.68	6,050.00	8,695.85
<b>MAINTENANCE--EQUIPMENT</b>						
25-4501 FURN, FIXT, & OFFICE EQPT.	4,700.00	199.03	2,499.25	55.22	96.09	2,104.66
25-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	765.40	30.62	0.00	1,734.60
25-4599 MAINTENANCE-MISC EQUIPMENT	34,749.00	11,691.63	25,003.80	96.42	8,500.00	1,245.20
TOTAL MAINTENANCE--EQUIPMENT	41,949.00	11,890.66	28,268.45	87.88	8,596.09	5,084.46
<b>SERVICES</b>						
25-5012 PRINTING	750.00	0.00	381.54	50.87	0.00	368.46
25-5014 MEDICAL EXPENSES	1,035.00	0.00	0.00	0.00	0.00	1,035.00
25-5020 COMMUNICATIONS	6,500.00	377.57	4,707.45	72.42	0.00	1,792.55
25-5024 RADIO USAGE FEES	15,000.00	1,062.50	12,750.00	85.00	0.00	2,250.00
25-5027 MEMBERSHIPS	3,115.00	0.00	2,384.44	76.55	0.00	730.56
25-5029 TRAVEL/TRAINING	15,000.00	6,830.11	13,107.06	87.38	0.00	1,892.94
TOTAL SERVICES	41,400.00	8,270.18	33,330.49	80.51	0.00	8,069.51

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SUNDRY						
25-5405 LICENSES/PERMITS	999.00	96.00	966.00	96.70	0.00	33.00
TOTAL SUNDRY	999.00	96.00	966.00	96.70	0.00	33.00
PROFESSIONAL SERVICES						
25-5508 MEDICAL AND OTHER WASTE-DISP	900.00	51.65	625.64	69.52	0.00	274.36
25-5512 ACCIDENT INSURANCE	5,300.00	0.00	4,394.00	82.91	0.00	906.00
25-5516 COLLECTION AGENCY FEES	114,000.00	6,243.76	61,922.68	54.32	0.00	52,077.32
TOTAL PROFESSIONAL SERVICES	120,200.00	6,295.41	66,942.32	55.69	0.00	53,257.68
OTHER SERVICES						
TOTAL	-----	-----	-----	-----	-----	-----
CAPITAL OUTLAY						
TOTAL	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY						
25-9772 TECHNOLOGY USER FEE	96,623.00	0.00	96,623.00	100.00	0.00	0.00
25-9781 EQUIP. PURCHASE CONTRIBUTION	19,600.00	0.00	19,600.00	100.00	0.00	0.00
25-9791 EQUIPMENT USER FEE	261,182.00	0.00	261,182.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	377,405.00	0.00	377,405.00	100.00	0.00	0.00
TOTAL 25-FIRE DEPARTMENT	1,624,801.00	86,882.24	1,484,107.35	92.24	14,646.09	126,047.56
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
30-3001 SALARIES	142,492.00	11,138.00	138,870.71	97.46	0.00	3,621.29
30-3003 LONGEVITY	240.00	18.46	218.33	90.97	0.00	21.67
30-3007 OVERTIME	1,000.00	0.00	167.72	16.77	0.00	832.28
30-3051 FICA/MEDICARE TAXES	10,919.00	772.62	10,098.43	92.48	0.00	820.57
30-3052 WORKMEN'S COMPENSATION	2,632.00	0.00	1,870.92	71.08	0.00	761.08
30-3053 EMPLOYMENT TAXES	1,800.00	0.00	322.47	17.92	0.00	1,477.53
30-3054 RETIREMENT	22,138.00	0.00	21,216.83	95.84	0.00	921.17
30-3055 HEALTH INSURANCE	8,333.00	0.00	6,066.74	72.80	0.00	2,266.26
30-3056 LIFE INS	174.00	0.00	140.36	80.67	0.00	33.64
30-3057 DENTAL INSURANCE	994.00	0.00	451.68	45.44	0.00	542.32
30-3058 LONG-TERM DISABILITY	599.00	49.56	594.72	99.29	0.00	4.28
TOTAL SALARIES, WAGES & BENEFIT	191,321.00	11,978.64	180,018.91	94.09	0.00	11,302.09
<b>SUPPLIES</b>						
30-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	0.00	0.00	0.00	100.00
30-3503 OFFICE SUPPLIES	1,200.00	115.62	1,200.70	100.06	0.00	( 0.70)
30-3504 WEARING APPAREL	300.00	0.00	100.18	33.39	0.00	199.82
30-3510 BOOKS AND PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
30-3520 FOOD	2,500.00	74.98	2,233.75	89.35	0.00	266.25
TOTAL SUPPLIES	4,200.00	190.60	3,534.63	84.16	0.00	665.37
<b>MAINTENANCE--EQUIPMENT</b>						
30-4501 FURNITURE AND EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
<b>SERVICES</b>						
30-5012 PRINTING	400.00	0.00	0.00	0.00	0.00	400.00
30-5020 COMMUNICATIONS	4,400.00	127.47	1,611.45	36.62	0.00	2,788.55
30-5027 MEMBERSHIPS	450.00	0.00	390.00	86.67	0.00	60.00
30-5029 TRAVEL/TRAINING	1,400.00	0.00	1,101.33	78.67	0.00	298.67
30-5030 CAR ALLOWANCE	6,000.00	461.54	5,785.73	96.43	0.00	214.27
TOTAL SERVICES	12,650.00	589.01	8,888.51	70.26	0.00	3,761.49
<b>PROFESSIONAL SERVICES</b>						
30-5510 ENGINEERING SERVICES	10,000.00	0.00	8,341.00	83.41	0.00	1,659.00
30-5515 CONSULTANT SERVICES	10,000.00	( 4,764.00)	8,655.00	86.55	0.00	1,345.00
TOTAL PROFESSIONAL SERVICES	20,000.00	( 4,764.00)	16,996.00	84.98	0.00	3,004.00
<b>OTHER SERVICES</b>						
TOTAL						

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
30-9772 TECHNOLOGY USER FEE	1,000.00	0.00	1,000.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	1,000.00	0.00	1,000.00	100.00	0.00	0.00
TOTAL 30-PUBLIC WORKS	229,271.00	7,994.25	210,438.05	91.79	0.00	18,832.95

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
31-3001 SALARIES	268,503.00	16,997.00	240,369.02	89.52	0.00	28,133.98
31-3003 LONGEVITY	1,536.00	107.08	1,267.99	82.55	0.00	268.01
31-3007 OVERTIME	1,000.00	322.31	2,559.31	255.93	0.00	( 1,559.31)
31-3010 INCENTIVES	480.00	36.92	462.82	96.42	0.00	17.18
31-3051 FICA/MEDICARE TAXES	20,771.00	1,297.01	18,530.02	89.21	0.00	2,240.98
31-3052 WORKMEN'S COMPENSATION	1,054.00	0.00	749.22	71.08	0.00	304.78
31-3053 EMPLOYMENT TAXES	4,500.00	0.00	824.18	18.32	0.00	3,675.82
31-3054 RETIREMENT	42,113.00	0.00	36,306.92	86.21	0.00	5,806.08
31-3055 HEALTH INSURANCE	75,181.00	326.92	52,025.02	69.20	0.00	23,155.98
31-3056 LIFE INS	435.00	0.00	344.52	79.20	0.00	90.48
31-3057 DENTAL INSURANCE	4,426.00	0.00	3,395.68	76.72	0.00	1,030.32
31-3058 LONG-TERM DISABILITY	1,136.00	75.37	1,002.96	88.29	0.00	133.04
<b>TOTAL SALARIES, WAGES &amp; BENEFIT</b>	<b>421,135.00</b>	<b>19,162.61</b>	<b>357,837.66</b>	<b>84.97</b>	<b>0.00</b>	<b>63,297.34</b>
<b>SUPPLIES</b>						
31-3503 OFFICE SUPPLIES	3,300.00	107.27	2,507.42	75.98	0.00	792.58
31-3504 WEARING APPAREL	900.00	206.00	765.42	85.05	0.00	134.58
31-3510 BOOKS AND PERIODICALS	1,000.00	135.00	737.54	73.75	0.00	262.46
31-3521 ANIMAL SHELTER	6,500.00	2,506.36	3,401.11	52.32	0.00	3,098.89
31-3523 TOOLS/EQUIPMENT	200.00	0.00	179.86	89.93	0.00	20.14
<b>TOTAL SUPPLIES</b>	<b>11,900.00</b>	<b>2,954.63</b>	<b>7,591.35</b>	<b>63.79</b>	<b>0.00</b>	<b>4,308.65</b>
<b>MAINTENANCE--EQUIPMENT</b>						
<b>TOTAL</b>						
<b>SERVICES</b>						
31-5008 ABATEMENT/SUBSTANDARD PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00
31-5012 PRINTING	600.00	0.00	160.25	26.71	0.00	439.75
31-5020 COMMUNICATIONS	6,000.00	312.07	3,879.39	64.66	0.00	2,120.61
31-5027 MEMBERSHIPS	900.00	60.00	595.00	66.11	0.00	305.00
31-5029 TRAVEL/TRAINING	9,200.00	1,211.44	4,457.21	48.45	0.00	4,742.79
<b>TOTAL SERVICES</b>	<b>16,800.00</b>	<b>1,583.51</b>	<b>9,091.85</b>	<b>54.12</b>	<b>0.00</b>	<b>7,708.15</b>
<b>SUNDRY</b>						
<b>TOTAL</b>						
<b>PROFESSIONAL SERVICES</b>						
31-5515 CONSULTANT	12,000.00	4,772.00	16,971.00	141.43	0.00	( 4,971.00)
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>12,000.00</b>	<b>4,772.00</b>	<b>16,971.00</b>	<b>141.43</b>	<b>0.00</b>	<b>( 4,971.00)</b>

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
CAPITAL OUTLAY						
31-6571 OFFICE FURNITURE & EQUIPMENT	1,000.00	0.00	711.99	71.20	0.00	288.01
TOTAL CAPITAL OUTLAY	1,000.00	0.00	711.99	71.20	0.00	288.01
INTERFUND ACTIVITY						
31-9772 TECHNOLOGY USER FEE	3,375.00	0.00	3,375.00	100.00	0.00	0.00
31-9791 EQUIPMENT USER FEE	6,000.00	0.00	6,000.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	9,375.00	0.00	9,375.00	100.00	0.00	0.00
TOTAL 31-COMMUNITY DEVELOPMENT	472,210.00	28,472.75	401,578.85	85.04	0.00	70,631.15
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
32-3001 SALARIES	167,180.00	10,827.10	148,856.61	89.04	0.00	18,323.39
32-3003 LONGEVITY	2,544.00	155.06	2,011.50	79.07	0.00	532.50
32-3007 OVERTIME	5,000.00	184.93	1,793.97	35.88	0.00	3,206.03
32-3010 INCENTIVES	0.00	46.16	369.28	0.00	0.00	( 369.28)
32-3051 FICA/MEDICARE TAXES	12,028.00	808.05	11,420.68	94.95	0.00	607.32
32-3052 WORKMEN'S COMPENSATION	7,425.00	0.00	5,277.96	71.08	0.00	2,147.04
32-3053 EMPLOYMENT TAXES	2,700.00	0.00	572.11	21.19	0.00	2,127.89
32-3054 RETIREMENT	24,385.00	0.00	20,529.11	84.19	0.00	3,855.89
32-3055 HEALTH INSURANCE	48,480.00	0.00	45,826.94	94.53	0.00	2,653.06
32-3056 LIFE INS	261.00	0.00	267.96	102.67	0.00	( 6.96)
32-3057 DENTAL	3,555.00	0.00	2,649.76	74.54	0.00	905.24
32-3058 LONG-TERM DISABILITY	639.00	47.64	516.98	80.90	0.00	122.02
TOTAL SALARIES, WAGES & BENEFIT	274,197.00	12,068.94	240,092.86	87.56	0.00	34,104.14
<b>SUPPLIES</b>						
32-3504 WEARING APPAREL	1,000.00	276.85	845.57	84.56	0.00	154.43
32-3523 TOOLS/EQUIPMENT	1,000.00	1,543.30	1,789.99	179.00	0.00	( 789.99)
32-3534 PARTS AND MATERIALS	99,750.00	26,945.14	29,453.49	35.44	5,900.00	64,396.51
TOTAL SUPPLIES	101,750.00	28,765.29	32,089.05	37.34	5,900.00	63,760.95
<b>MAINTENANCE--BLDGS, STRUC</b>						
32-4002 STREET SIGNS	10,000.00	0.00	311.43	65.11	6,200.00	3,488.57
32-4003 STREET MAINTENANCE MAT'L	25,000.00	628.40	24,654.71	98.62	0.00	345.29
32-4004 SIDEWALK REPLACEMENT	6,000.00	0.00	2,409.99	40.17	0.00	3,590.01
TOTAL MAINTENANCE--BLDGS, STRUC	41,000.00	628.40	27,376.13	81.89	6,200.00	7,423.87
<b>MAINTENANCE--EQUIPMENT</b>						
32-4598 ORNMNTL STREET LIGHT MAIN	1,000.00	0.00	228.92	22.89	0.00	771.08
TOTAL MAINTENANCE--EQUIPMENT	1,000.00	0.00	228.92	22.89	0.00	771.08
<b>SERVICES</b>						
32-5016 STREET LIGHTING	210,000.00	14,844.43	153,534.69	73.11	0.00	56,465.31
32-5020 COMMUNICATIONS	5,900.00	192.07	3,337.00	56.56	0.00	2,563.00
TOTAL SERVICES	215,900.00	15,036.50	156,871.69	72.66	0.00	59,028.31
<b>PROFESSIONAL SERVICES</b>						
32-5507 MOSQUITO SPRAYING	18,000.00	1,425.00	12,540.00	69.67	0.00	5,460.00
32-5515 CONSULTANT SERVICES	0.00	0.00	29,177.16	0.00	( 27,664.61)	( 1,512.55)
TOTAL PROFESSIONAL SERVICES	18,000.00	1,425.00	41,717.16	78.07	( 27,664.61)	3,947.45

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL OUTLAY TOTAL						
INTERFUND ACTIVITY						
32-9772 TECHNOLOGY USER FEE	750.00	0.00	750.00	100.00	0.00	0.00
32-9791 EQUIPMENT USER FEE	7,000.00	0.00	7,000.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	7,750.00	0.00	7,750.00	100.00	0.00	0.00
TOTAL 32-STREETS	659,597.00	57,924.13	506,125.81	74.37	( 15,564.61)	169,035.80
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018



FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
33-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
33-3001 SALARIES	48,100.00	3,462.14	28,674.92	59.62	0.00	19,425.08
33-3003 LONGEVITY	700.00	0.00	68.03	9.72	0.00	631.97
33-3007 OVERTIME	5,000.00	0.00	1,870.58	37.41	0.00	3,129.42
33-3051 FICA/MEDICARE TAXES	4,149.00	259.32	2,303.70	55.52	0.00	1,845.30
33-3052 WORKMEN'S COMPENSATION	1,410.00	0.00	2,949.26	209.17	0.00	( 1,539.26)
33-3053 EMPLOYMENT TAXES	900.00	0.00	167.85	18.65	0.00	732.15
33-3054 RETIREMENT	8,415.00	0.00	4,373.15	51.97	0.00	4,041.85
33-3055 HEALTH INSURANCE	22,853.00	0.00	8,178.20	35.79	0.00	14,674.80
33-3056 LIFE INS	100.00	0.00	51.04	51.04	0.00	48.96
33-3057 DENTAL	1,200.00	0.00	595.36	49.61	0.00	604.64
33-3058 LONG-TERM DISABILITY	236.00	15.54	112.52	47.68	0.00	123.48
TOTAL SALARIES, WAGES & BENEFIT	93,063.00	3,737.00	49,344.61	53.02	0.00	43,718.39
<b>SUPPLIES</b>						
33-3504 WEARING APPAREL	450.00	287.77	436.47	96.99	0.00	13.53
33-3517 JANITORIAL SUPPLIES	6,800.00	351.04	5,561.60	81.79	0.00	1,238.40
33-3523 TOOLS/EQUIPMENT	4,300.00	205.99	3,878.04	90.19	0.00	421.96
TOTAL SUPPLIES	11,550.00	844.80	9,876.11	85.51	0.00	1,673.89
<b>MAINTENANCE--BLDGS, STRUC</b>						
33-4001 MAINTENANCE-BLDG & GROUNDS	54,600.00	4,939.03	57,808.00	105.88	0.00	( 3,208.00)
TOTAL MAINTENANCE--BLDGS, STRUC	54,600.00	4,939.03	57,808.00	105.88	0.00	( 3,208.00)
<b>SERVICES</b>						
33-5017 UTILITIES	106,840.00	160.51	75,058.44	70.25	0.00	31,781.56
TOTAL SERVICES	106,840.00	160.51	75,058.44	70.25	0.00	31,781.56
<b>PROFESSIONAL SERVICES</b>						
33-5521 PEST CONTROL SERVICES	1,000.00	207.19	818.90	81.89	0.00	181.10
TOTAL PROFESSIONAL SERVICES	1,000.00	207.19	818.90	81.89	0.00	181.10
<b>CAPITAL OUTLAY</b>						
33-6580 BLDG & GROUND IMPROVEMENT	150,000.00	345.00	81,789.60	85.95	47,128.00	21,082.40
TOTAL CAPITAL OUTLAY	150,000.00	345.00	81,789.60	85.95	47,128.00	21,082.40
<b>INTERFUND ACTIVITY</b>						
33-9791 EQUIPMENT USER FEE	2,200.00	0.00	2,200.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	2,200.00	0.00	2,200.00	100.00	0.00	0.00
<b>TOTAL 33-BUILDING MAINTENANCE</b>	<b>419,253.00</b>	<b>10,233.53</b>	<b>276,895.66</b>	<b>77.29</b>	<b>47,128.00</b>	<b>95,229.34</b>

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
35-SOLID WASTE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES, WAGES & BENEFIT TOTAL	-----	-----	-----	-----	-----	-----
PROFESSIONAL SERVICES						
35-5508 SOLID WASTECOLLECTION SERVICES	340,489.00	26,690.30	292,903.93	86.02	0.00	47,585.07
35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	0.00	0.00	0.00	0.00	2,900.00
35-5519 RECYCLING PROGRAM	93,179.00	7,625.52	83,880.72	90.02	0.00	9,298.28
TOTAL PROFESSIONAL SERVICES	436,568.00	34,315.82	376,784.65	86.31	0.00	59,783.35
TOTAL 35-SOLID WASTE	436,568.00	34,315.82	376,784.65	86.31	0.00	59,783.35
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
36-3001 SALARIES	115,300.00	8,545.36	105,056.26	91.12	0.00	10,243.74
36-3003 LONGEVITY	1,000.00	73.84	868.15	86.82	0.00	131.85
36-3007 OVERTIME	5,000.00	0.00	1,045.79	20.92	0.00	3,954.21
36-3010 INCENTIVES	600.00	46.16	578.65	96.44	0.00	21.35
36-3051 FICA/MEDICARE TAXES	9,400.00	639.52	8,226.72	87.52	0.00	1,173.28
36-3052 WORKMEN'S COMPENSATION	2,300.00	0.00	1,634.92	71.08	0.00	665.08
36-3053 EMPLOYMENT TAXES	1,800.00	0.00	322.47	17.92	0.00	1,477.53
36-3054 RETIREMENT	18,900.00	0.00	15,796.34	83.58	0.00	3,103.66
36-3055 HEALTH INSURANCE	19,782.00	0.00	17,471.48	88.32	0.00	2,310.52
36-3056 LIFE INS	200.00	0.00	140.36	70.18	0.00	59.64
36-3057 DENTAL	1,700.00	0.00	1,367.52	80.44	0.00	332.48
36-3058 LONG-TERM DISABILITY	500.00	37.68	452.16	90.43	0.00	47.84
TOTAL SALARIES, WAGES & BENEFIT	176,482.00	9,342.56	152,960.82	86.67	0.00	23,521.18
<b>SUPPLIES</b>						
36-3503 OFFICE SUPPLIES	500.00	85.92	251.44	50.29	0.00	248.56
36-3504 WEARING APPAREL	900.00	203.95	860.65	95.63	0.00	39.35
36-3510 MANUALS AND PERIODICALS	1,000.00	0.00	991.95	99.20	0.00	8.05
36-3514 FUEL AND OIL	129,300.00	13,077.68	125,758.84	97.26	0.00	3,541.16
36-3523 TOOLS/EQUIPMENT	1,900.00	0.00	1,627.27	85.65	0.00	272.73
36-3529 VEHICLE REPAIR PARTS	39,200.00	1,482.60	33,825.64	86.29	0.00	5,374.36
36-3535 SHOP SUPPLIES	3,800.00	307.51	4,933.21	129.82	0.00	( 1,133.21)
TOTAL SUPPLIES	176,600.00	15,157.66	168,249.00	95.27	0.00	8,351.00
<b>MAINTENANCE--EQUIPMENT</b>						
36-4520 AUTO REPAIR/OUTSOURCED	55,000.00	2,368.10	59,654.79	108.46	0.00	( 4,654.79)
TOTAL MAINTENANCE--EQUIPMENT	55,000.00	2,368.10	59,654.79	108.46	0.00	( 4,654.79)
<b>SERVICES</b>						
36-5020 COMMUNICATIONS	2,000.00	41.54	1,317.80	65.89	0.00	682.20
36-5027 MEMBERSHIP	700.00	0.00	529.00	75.57	0.00	171.00
36-5029 TRAVEL/TRAINING	2,300.00	376.00	2,296.62	99.85	0.00	3.38
TOTAL SERVICES	5,000.00	417.54	4,143.42	82.87	0.00	856.58
<b>SUNDRY</b>						
36-5405 LICENSES/PERMITS	750.00	10.25	538.96	71.86	0.00	211.04
TOTAL SUNDRY	750.00	10.25	538.96	71.86	0.00	211.04
<b>OTHER SERVICES</b>						
TOTAL						

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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CAPITAL OUTLAY						
36-6572 SPECIAL EQUIPMENT	7,860.00	0.00	7,850.00	99.87	0.00	10.00
36-6574 COMPUTER SOFTWARE	1,650.00	0.00	1,608.00	97.45	0.00	42.00
TOTAL CAPITAL OUTLAY	9,510.00	0.00	9,458.00	99.45	0.00	52.00
INTERFUND ACTIVITY						
36-9772 TECHNOLOGY USER FEE	1,000.00	0.00	1,000.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	1,000.00	0.00	1,000.00	100.00	0.00	0.00
TOTAL 36-FLEET SERVICES	424,342.00	27,296.11	396,004.99	93.32	0.00	28,337.01
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CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT						
39-3001 SALARIES	378,694.00	23,035.47	282,904.36	74.71	0.00	95,789.64
39-3002 WAGES	48,574.00	4,497.75	41,146.28	84.71	0.00	7,427.72
39-3003 LONGEVITY	3,824.00	230.75	2,971.97	77.72	0.00	852.03
39-3007 OVERTIME	1,800.00	42.70	1,713.81	95.21	0.00	86.19
39-3051 FICA/MEDICARE TAXES	33,210.00	2,015.47	24,314.00	73.21	0.00	8,896.00
39-3052 WORKMEN'S COMPENSATION	7,490.00	0.00	5,324.16	71.08	0.00	2,165.84
39-3053 EMPLOYMENT TAXES	10,800.00	0.00	1,479.28	13.70	0.00	9,320.72
39-3054 RETIREMENT	59,613.00	0.00	41,378.28	69.41	0.00	18,234.72
39-3055 HEALTH INSURANCE	120,489.00	0.00	90,676.26	75.26	0.00	29,812.74
39-3056 LIFE INS	787.00	0.00	491.26	62.42	0.00	295.74
39-3057 DENTAL	7,797.00	0.00	5,575.48	71.51	0.00	2,221.52
39-3058 LONG-TERM DISABILITY	1,687.00	89.93	975.78	57.84	0.00	711.22
TOTAL SALARIES, WAGES & BENEFIT	674,765.00	29,912.07	498,950.92	73.94	0.00	175,814.08
SUPPLIES						
39-3504 WEARING APPAREL	2,240.00	47.88	1,450.59	64.76	0.00	789.41
39-3506 CHEMICALS	2,500.00	0.00	1,551.32	62.05	0.00	948.68
39-3523 TOOLS/EQUIPMENT	3,200.00	0.00	2,176.11	68.00	0.00	1,023.89
39-3531 RECREATION & EVENTS	13,000.00	1,637.15	13,028.34	100.22	0.00	( 28.34)
39-3534 EQUIP REPAIR PARTS	5,000.00	962.98	5,464.24	109.28	0.00	( 464.24)
39-3536 LANDSCAPING MATERIALS	9,000.00	0.00	8,074.61	89.72	0.00	925.39
TOTAL SUPPLIES	34,940.00	2,648.01	31,745.21	90.86	0.00	3,194.79
MAINTENANCE--BLDGS, STRUC						
39-4007 POOL MAINTENANCE	24,250.00	5,491.98	24,261.84	100.05	0.00	( 11.84)
39-4008 PARK MAINTENANCE	12,750.00	105.00	10,933.66	85.75	0.00	1,816.34
TOTAL MAINTENANCE--BLDGS, STRUC	37,000.00	5,596.98	35,195.50	95.12	0.00	1,804.50
MAINTENANCE--EQUIPMENT						
TOTAL						
SERVICES						
39-5020 COMMUNICATIONS	1,261.00	32.30	454.51	36.04	0.00	806.49
39-5029 TRAVEL/TRAINING	2,600.00	318.00	1,750.61	67.33	0.00	849.39
TOTAL SERVICES	3,861.00	350.30	2,205.12	57.11	0.00	1,655.88
CAPITAL OUTLAY						
39-6516 PARKS & LANDSCAPING PROJS	115,200.00	0.00	175,026.89	99.79	( 60,067.14)	240.25
39-6598 MISCELLANEOUS EQUIPMENT	9,800.00	0.00	7,184.00	73.31	0.00	2,616.00
TOTAL CAPITAL OUTLAY	125,000.00	0.00	182,210.89	97.72	( 60,067.14)	2,856.25

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
INTERFUND ACTIVITY						
39-9772 TECHNOLOGY USER FEE	625.00	0.00	625.00	100.00	0.00	0.00
39-9791 EQUIPMENT USER FEE	11,300.00	0.00	11,300.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	11,925.00	0.00	11,925.00	100.00	0.00	0.00
TOTAL 39-PARKS & RECREATION	887,491.00	38,507.36	762,232.64	79.12	( 60,067.14)	185,325.50
*** TOTAL EXPENSES ***	22,087,509.24	650,064.45	14,374,510.04	65.15	15,933.95	7,697,065.25
EXCESS OF REVENUES OVER EXPENDITURES	( 7,773,002.24)	10,245.82	275,701.99	3.34-	( 15,933.95)	( 8,032,770.28)
*** PROJECTED FUND BALANCE ***	4,604,169.80		12,652,874.03			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

03 -DEBT SERVICE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	441,734.60		441,734.60			
PROPERTY TAXES						
50-7101 CURRENT PROPERTY TAXES	2,270,000.00	0.00	2,190,576.98	96.50	0.00	( 79,423.02)
50-7102 DELINQUENT PROPERTY TAX	30,000.00	2,029.03	( 17,293.08)	57.64-	0.00	( 47,293.08)
50-7103 PENALTY, INTEREST, COSTS	15,000.00	321.68	10,515.23	70.10	0.00	( 4,484.77)
TOTAL PROPERTY TAXES	2,315,000.00	2,350.71	2,183,799.13	94.33	0.00	( 131,200.87)
INTEREST EARNED						
50-9601 INTEREST EARNED	2,500.00	880.94	10,967.23	438.69	0.00	8,467.23
TOTAL INTEREST EARNED	2,500.00	880.94	10,967.23	438.69	0.00	8,467.23
INTERFUND ACTIVITY						
50-9752 TRANSFER FROM UTILITY FUND	91,530.00	0.00	91,530.00	100.00	0.00	0.00
50-9753 TRANSFER FROM CAPITAL IMP	5,842,148.00	0.00	5,842,148.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	5,933,678.00	0.00	5,933,678.00	100.00	0.00	0.00
*** TOTAL FUND REVENUES ***	8,251,178.00	3,231.65	8,128,444.36	98.51	0.00	( 122,733.64)
*** TOTAL AVAILABLE REVENUES ***	8,692,912.60		8,570,178.96			

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

03 -DEBT SERVICE FUND  
51-DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
DEBT SERVICE						
51-6121 PRINCIPAL/DEBT SERVICE	1,925,000.00	0.00	1,925,000.00	100.00	0.00	0.00
51-6122 INTEREST/DEBT SERVICE	473,422.00	173,600.00	421,356.88	89.00	0.00	52,065.12
51-6123 MAINTENANCE FEE/DEBT SERVICE	9,000.00	0.00	1,250.00	13.89	0.00	7,750.00
51-6126 BOND REFUNDING COST	5,842,148.00	0.00	5,832,147.75	99.83	0.00	10,000.25
TOTAL DEBT SERVICE	8,249,570.00	173,600.00	8,179,754.63	99.15	0.00	69,815.37
INTERFUND ACTIVITY						
TOTAL						
TOTAL 51-DEBT SERVICE	8,249,570.00	173,600.00	8,179,754.63	99.15	0.00	69,815.37
*** TOTAL EXPENSES ***	8,249,570.00	173,600.00	8,179,754.63	99.15	0.00	69,815.37
EXCESS OF REVENUES OVER EXPENDITURES	1,608.00	( 170,368.35)	( 51,310.27)	190.94-	0.00	52,918.27
*** PROJECTED FUND BALANCE ***	443,342.60		390,424.33			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018



FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

05 -MOTEL TAX FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	681,709.16		681,709.16			
OTHER TAXES						
55-7635 MOTEL OCCUPANCY TAX	150,000.00	4,203.60	160,398.33	106.93	0.00	10,398.33
TOTAL OTHER TAXES	150,000.00	4,203.60	160,398.33	106.93	0.00	10,398.33
INTEREST EARNED						
55-9601 INTEREST EARNED	2,500.00	409.47	8,858.45	354.34	0.00	6,358.45
TOTAL INTEREST EARNED	2,500.00	409.47	8,858.45	354.34	0.00	6,358.45
*** TOTAL FUND REVENUES ***	152,500.00	4,613.07	169,256.78	110.99	0.00	16,756.78
	=====	=====	=====	=====	=====	=====
*** TOTAL AVAILABLE REVENUES ***	834,209.16		850,965.94			
	=====		=====			

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

05 -MOTEL TAX FUND  
56-MOTEL TAX  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET		Y-T-D ENCUMB.	BUDGET BALANCE
-----							
SERVICES							
56-5043 GENERAL ADVERTISING	25,000.00	6,250.00	30,500.00	100.00	(	5,500.00)	0.00
56-5044 ADVERTISING	32,500.00	829.33	9,951.96	30.62		0.00	22,548.04
TOTAL SERVICES	57,500.00	7,079.33	40,451.96	60.79	(	5,500.00)	22,548.04
PROFESSIONAL SERVICES							
56-5515 CONSULTANT SERVICES	0.00	0.00	8,250.00	0.00	(	8,250.00)	0.00
TOTAL PROFESSIONAL SERVICES	0.00	0.00	8,250.00	0.00	(	8,250.00)	0.00
CAPITAL OUTLAY							
TOTAL	-----	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY							
56-9751 TRANSFER TO GENERAL FUND	17,000.00	0.00	17,000.00	100.00		0.00	0.00
56-9752 TRANSFER TO THE GOLF COURSE	50,000.00	0.00	50,000.00	100.00		0.00	0.00
56-9753 TRANSFER TO CAPITAL IMP FUND	350,000.00	0.00	350,000.00	100.00		0.00	0.00
TOTAL INTERFUND ACTIVITY	417,000.00	0.00	417,000.00	100.00		0.00	0.00
TOTAL 56-MOTEL TAX	474,500.00	7,079.33	465,701.96	95.25	(	13,750.00)	22,548.04
	=====	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	474,500.00	7,079.33	465,701.96	95.25	(	13,750.00)	22,548.04
	=====	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 322,000.00)	( 2,466.26)	( 296,445.18)	87.79		13,750.00	( 39,304.82)
	=====	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	359,709.16		385,263.98				
	=====		=====				

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

10 -CAPITAL IMPROVEMENTS FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	4,636,723.95		4,636,723.95			
INTEREST EARNED						
90-9601 INTEREST EARNED	20,000.00	4,696.79	51,539.08	257.70	0.00	31,539.08
TOTAL INTEREST EARNED	20,000.00	4,696.79	51,539.08	257.70	0.00	31,539.08
INTERFUND ACTIVITY						
90-9751 TRFR F/GENERAL FUND	3,750,000.00	0.00	3,750,000.00	100.00	0.00	0.00
90-9753 TRANSFER FROM MOTEL TAX FUND	350,000.00	0.00	350,000.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	4,100,000.00	0.00	4,100,000.00	100.00	0.00	0.00
MISCELLANEOUS REVENUE						
90-9899 MISCELLANEOUS REVENUE	0.00	0.00	289.25	0.00	0.00	289.25
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	289.25	0.00	0.00	289.25
OTHER AGENCY REVENUES						
90-9904 GRANT-TXDOT	0.00	0.00	2,212,368.97	0.00	0.00	2,212,368.97
TOTAL OTHER AGENCY REVENUES	0.00	0.00	2,212,368.97	0.00	0.00	2,212,368.97
*** TOTAL FUND REVENUES ***	4,120,000.00	4,696.79	6,364,197.30	154.47	0.00	2,244,197.30
*** TOTAL AVAILABLE REVENUES ***	8,756,723.95		11,000,921.25			

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

FINANCIAL STATEMENT  
AS OF: SEPTEMBER 30TH, 2018

10 -CAPITAL IMPROVEMENTS FUND  
91-CAPITAL IMPROVEMENTS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES, WAGES & BENEFIT TOTAL						
CAPITAL OUTLAY TOTAL						
CAPITAL IMPROVEMENTS						
91-7013 LONG TERM RECOVERY	2,000,000.00	0.00	24,000.00	1.20	0.00	1,976,000.00
91-7105 PARK IMPROVEMENTS	50,000.00	1,018.11	24,290.41	48.58	0.00	25,709.59
91-7117 GOLF COURSE RECLAIM WATER	800,000.00	0.00	41,400.00	10.25	40,600.00	718,000.00
91-7120 290 EXPANSION	0.00	0.00	3,597.41	0.00	0.00	( 3,597.41)
91-7127 NEW TAYLOR BLDG CONSTRUCTION	1,400,000.00	0.00	1,283,759.26	91.70	0.00	116,240.74
91-7129 STREET LIGHTING REHABILITATION	22,000.00	0.00	0.00	0.00	0.00	22,000.00
91-7130 FACILITIES IMPROVEMENT	50,000.00	22,241.40	29,264.40	92.99	17,232.40	3,503.20
91-7131 GOLF COURSE CONVENTION CENTER	350,000.00	17,828.87	19,821.77	65.80	210,465.23	119,713.00
91-7132 SPLASH PAD	250,000.00	0.00	238,570.40	100.03	11,500.00	( 70.40)
TOTAL CAPITAL IMPROVEMENTS	4,922,000.00	41,088.38	1,664,703.65	39.51	279,797.63	2,977,498.72
INTERFUND ACTIVITY						
91-9753 TRANSFER TO DEBT SERVICE	5,842,148.00	0.00	5,842,148.00	100.00	0.00	0.00
TOTAL INTERFUND ACTIVITY	5,842,148.00	0.00	5,842,148.00	100.00	0.00	0.00
TOTAL 91-CAPITAL IMPROVEMENTS	10,764,148.00	41,088.38	7,506,851.65	72.34	279,797.63	2,977,498.72
*** TOTAL EXPENSES ***	10,764,148.00	41,088.38	7,506,851.65	72.34	279,797.63	2,977,498.72
EXCESS OF REVENUES OVER EXPENDITURES	( 6,644,148.00)	( 36,391.59)	( 1,142,654.35)	21.41	( 279,797.63)	( 5,221,696.02)
*** PROJECTED FUND BALANCE ***	( 2,007,424.05)		3,494,069.60			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

CITY OF JERSEY VILLAGE

PROPERTY TAX COLLECTION REPORTS

AUGUST, 2018

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 08/01/2018 thru 08/31/2018**

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2017	11,688.62	1,460.05	1,601.48	0.00	14,750.15	(65.76)	14,684.39	13,082.91	1,601.48
2016	2,263.23	580.69	404.20	0.00	3,248.12	(14.23)	3,233.89	2,829.69	404.20
2014	7.02	3.80	2.17	0.00	12.99	(0.05)	12.94	10.77	2.17
2013	20.95	13.83	6.96	0.00	41.74	(0.18)	41.56	34.60	6.96
Total:	\$13,979.82	\$2,058.37	\$2,014.81	\$0.00	\$18,053.00	(\$80.22)	\$17,972.78	\$15,957.97	\$2,014.81

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 08/01/2018 TO 08/31/2018

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2017	00.742500	63,439.53	3,082
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----								
2017	75,862.32	.00	12,422.79-	11,688.62	16,898.31	46,541.22	26.64	0.00
2016	26,008.76	.00	484.48-	2,263.23	2,991.16	22,533.12	11.72	0.00
2015	16,189.17	.00	0.00	0.00	945.86	15,243.31	5.84	0.00
2014	11,210.27	.00	0.00	7.02	7.02	11,203.25	.06	0.00
2013	9,338.04	.00	0.00	20.95	20.95	9,317.09	.22	0.00
2012	9,494.16	.00	0.00	0.00	0.00	9,494.16		0.00
2011	11,209.10	.00	0.00	0.00	0.00	11,209.10		0.00
2010	14,169.18	.00	0.00	0.00	0.00	14,169.18		0.00
2009	20,869.36	.00	0.00	0.00	0.00	20,869.36		0.00
2008	8,041.93	.00	0.00	0.00	0.00	8,041.93		0.00
2007	3,645.10	.00	0.00	0.00	0.00	3,645.10		0.00
2006	2,335.76	.00	0.00	0.00	0.00	2,335.76		0.00
2005	1,938.93	.00	0.00	0.00	0.00	1,938.93		0.00
2004	1,343.86	.00	0.00	0.00	0.00	1,343.86		0.00
2003	611.89	.00	0.00	0.00	0.00	611.89		0.00
2002	636.52	.00	0.00	0.00	0.00	636.52		0.00
2001	589.88	.00	0.00	0.00	0.00	589.88		0.00
2000	870.75	.00	0.00	0.00	0.00	870.75		0.00
1999	153.99	.00	0.00	0.00	0.00	153.99		0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	214,533.45	.00	12,907.27-	13,979.82	20,863.30	180,762.88		0.00

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 08/01/2018 THRU 08/31/2018  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2015 D0809182	107-452-000-0064	201807	30.20-	0.00	12.68-	8.58-0	0.00	51.46-
	2015 TOTAL		30.20-	0.00	12.68-	8.58-	0.00	51.46-
2016 D0809182	107-452-000-0064	201807	77.67-	0.00	23.30-	20.19-0	0.00	121.16-
	2016 TOTAL		77.67-	0.00	23.30-	20.19-	0.00	121.16-
YEAR 2015								
	REFUNDS		0.00	0.00	0.00	0.00	0.00	0.00
	RETURNED ITEMS		30.20-	0.00	12.68-	8.58-	0.00	51.46-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		30.20-	0.00	12.68-	8.58-	0.00	51.46-
YEAR 2016								
	REFUNDS		0.00	0.00	0.00	0.00	0.00	0.00
	RETURNED ITEMS		77.67-	0.00	23.30-	20.19-	0.00	121.16-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		77.67-	0.00	23.30-	20.19-	0.00	121.16-
ALL YEARS								
	REFUNDS		0.00	0.00	0.00	0.00	0.00	0.00
	RETURNED ITEMS		107.87-	0.00	35.98-	28.77-	0.00	172.62-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		107.87-	0.00	35.98-	28.77-	0.00	172.62-



TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 SUMMARY OF PAYMENTS AND REVERSALS  
 FROM: 08/01/2018 THRU 08/31/2018  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2013 TOTAL		20.95	0.00	13.83	6.96	0.00	41.74
	2014 TOTAL		7.02	0.00	3.80	2.17	0.00	12.99
	2015 TOTAL		30.20	0.00	12.68	8.58	0.00	51.46
	2016 TOTAL		2,340.90	0.00	603.99	424.39	0.00	3,369.28
	2017 TOTAL		11,688.62	0.00	1,460.05	1,601.48	0.00	14,750.15
	TOTAL PAYMENTS		14,087.69	0.00	2,094.35	2,043.58	0.00	18,225.62
	2015 TOTAL		30.20-	0.00	12.68-	8.58-	0.00	51.46-
	2016 TOTAL		77.67-	0.00	23.30-	20.19-	0.00	121.16-
	TOTAL REVERSALS		107.87-	0.00	35.98-	28.77-	0.00	172.62-
	TOTAL FOR UNIT		13,979.82	0.00	2,058.37	2,014.81	0.00	18,053.00

**General Fund**  
**For the period ended September 30, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Property Taxes	5,655,000.00	5,655,000.00	5,470,579.05	96.74%	5,471,000.00
Electric Franchise Taxes	360,000.00	360,000.00	360,880.79	100.24%	360,810.00
Telephone Franchise	110,000.00	110,000.00	103,437.38	94.03%	103,000.00
Gas Franchise	30,000.00	30,000.00	41,458.31	138.19%	41,500.00
Cable TV Franchise	70,000.00	70,000.00	74,686.86	106.70%	74,700.00
Telecommunication	30,000.00	30,000.00	28,825.14	96.08%	28,825.00
City Sales Tax	3,000,000.00	3,000,000.00	3,141,493.76	104.72%	3,141,500.00
Sales TX-Reduce Property Taxes	1,500,000.00	1,500,000.00	1,570,449.45	104.70%	1,570,000.00
Mixed Drink Tax	35,000.00	35,000.00	32,241.98	92.12%	32,242.00
Fines Warrants & Bonds	968,700.00	968,700.00	1,008,930.77	104.15%	1,009,000.00
Fees & Charge for Services	370,850.00	370,850.00	401,692.61	108.32%	402,000.00
Licenses & Permits	158,700.00	158,700.00	126,063.98	79.44%	126,100.00
Interest Earned	90,000.00	90,000.00	336,639.36	374.04%	336,700.00
Interfund Activity	1,836,257.00	1,836,257.00	1,684,475.66	91.73%	1,684,475.66
Misc Revenue	100,000.00	100,000.00	76,914.91	76.91%	77,000.00
Other Agency Revenue	-	-	191,442.02	100.00%	190,000.00
Total Revenue	<u>14,314,507.00</u>	<u>14,314,507.00</u>	<u>14,650,212.03</u>	<u>102.35%</u>	<u>14,648,852.66</u>
<b>Expenditures</b>					
Administrative Service	590,332.00	590,332.00	516,922.46	87.56%	547,000.00
Legal/Other Services	5,797,410.00	11,047,410.00	5,008,604.29	45.34%	5,400,000.00
Info Technology	672,475.24	672,475.24	547,267.89	81.38%	568,000.00
Purchasing	21,600.00	21,600.00	19,849.04	91.89%	20,000.00
Accounting Services	335,289.00	335,289.00	296,732.84	88.50%	310,000.00
Customer Services	147,233.00	147,233.00	123,581.82	83.94%	127,000.00
Municipal Court	444,617.00	444,617.00	338,096.53	76.04%	350,000.00
Police Department	2,864,238.00	2,864,238.00	2,409,555.65	84.13%	2,600,000.00
Communications	810,782.00	810,782.00	699,731.52	86.30%	730,000.00
Fire Department	1,565,801.00	1,624,801.00	1,484,107.35	91.34%	1,540,000.00
Public Works	229,271.00	229,271.00	210,438.05	91.79%	216,000.00
Community Development	472,210.00	472,210.00	401,578.85	85.04%	420,000.00
Streets	659,597.00	659,597.00	506,125.81	76.73%	520,000.00
Building Maintenance	419,253.00	419,253.00	276,895.66	66.05%	290,000.00
Solid Waste	436,568.00	436,568.00	376,784.65	86.31%	410,000.00
Fleet Services	424,342.00	424,342.00	396,004.99	93.32%	400,000.00
Parks & Recreation	837,491.00	887,491.00	762,232.64	85.89%	793,000.00
Total Expenditures	<u>16,728,509.24</u>	<u>22,087,509.24</u>	<u>14,374,510.04</u>	<u>65.08%</u>	<u>15,241,000.00</u>

**Utility Fund**  
**For the period ended September 30, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	4,218,000.00	4,218,000.00	4,476,626.79	106.13%	4,480,000.00
Interest Earned	20,000.00	20,000.00	65,944.55	329.72%	66,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	50,000.00	50,000.00	63,873.32	127.75%	64,000.00
Other Agency Revenue	-	-	-		-
<b>Total Revenue</b>	<b>4,288,000.00</b>	<b>4,288,000.00</b>	<b>4,606,444.66</b>	<b>107.43%</b>	<b>4,610,000.00</b>
<b>Expenditures</b>					
Water & Sewer	3,989,214.00	3,989,214.00	3,104,742.15	77.83%	3,305,000.00
Utility Capital Projects	2,896,000.00	2,896,000.00	1,096,602.75	37.87%	1,300,000.00
	-	-	-		-
<b>Total Expenditures</b>	<b>6,885,214.00</b>	<b>6,885,214.00</b>	<b>4,201,344.90</b>	<b>61.02%</b>	<b>4,605,000.00</b>

**JERSEY VILLAGE CITY COUNCIL MEMORANDUM**

TO: Jersey Village City Council  
From: Isabel Kato, Director of Finance  
Date: October 3, 2018  
Subject: Investment Report-Quarter Ended September 30, 2018

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

Funds of the City are invested in two portfolios, which utilize specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. The two portfolios are Operating Depository Account Government Money Market Funds, and TexPool. All these is in accordance with instructions from City Council and City policy and are invested to earn the maximum rate of return within the policies imposed by its safety.

Enclosed are details of the City investment transactions for Quarter Ended September 30, 2018. This information shows that on the TexPool portfolio, the beginning market value as of June 30, 2018 was \$33,646,305 and the ending market value on September 30, 2018 was \$31,741,455. Also included are spreadsheets showing the TexPool portfolio's book value additions of \$9,938,897 and book value withdrawals of \$11,840,918 for the quarter by fund as well as the TexPool portfolio's book value and market value by fund.

The book value and market value for the beginning and end of the reporting period are as follows:

	<u><b>BOOK VALUE</b></u>	<u><b>MARKET VALUE</b></u>
June 30, 2018	\$33,646,371	\$33,646,305
September 30, 2018	\$31,744,440	\$31,741,455

The Tex Pool money market fund has an AAAM rating by Standard & Poor's. The Net Asset Value (N.A.V.) for the quarter was at all times within the range specified by the Public Funds Investment Act. The N.A.V. at the beginning and end of the reporting period is as follows:

	<u><b>NET ASSET VALUE (N.A.V.)</b></u>
June 30, 2018	0.99996
September 30, 2018	0.99993

The Weighted Average Maturity of the TexPool Portfolio as of September 30, 2018 using SEC Rule 2a-7 was 28 days. The Weighted Average Maturity of the TexPool Portfolio as of September 30, 2018 using the final maturity of any floating rate instruments held was 105 days. The total interest distributed for the quarter to TexPool participants was \$27,134,867.55 TexPool has a current invested balance of \$16,556,661,095.59 and the management fee collected during the quarter was \$605,613.87, which is currently at 0.0473% of TexPool's invested balance.

The City of Jersey Village has focused on preserving the safety of the investment portfolios while trying to keep a balance between maintaining adequate liquidity for ongoing operations and the ability to earn more interest. The City continues to invest in TexPool. In addition, the City is investing in the Wells Fargo Government Money Market Sweet Account. This product focuses primarily on preserving capital

and maintaining a high level of liquidity by actively managing a diversified portfolio of short-term U.S. government debt and repurchase agreements collateralized by U.S. government obligations, which will likely generate higher yields than a portfolio that invests exclusively in U.S. Treasury debt.

The City investment policy requires that bank deposits be fully collateralized with Obligations, including letters of credit of the United States or its agencies and instrumentalities. The total interest earned on the City investments for the quarter was \$183,281. The interest earned by Portfolio is listed in the spreadsheet.

“I certify that the investments of the City of Jersey Village shown on this report are in compliance with the Public Funds Investment Act and the City’s investment policy.”

Signed  \_\_\_\_\_  
Investment Officer

**QUARTERLY INVESTMENT REPORT**

**TEXPOOL SUMMARY OF INVESTMENTS  
QUARTER ENDING SEPTEMBER 30, 2018**

FUND	BEGINNING BALANCE	DEPOSITS	WITHDRAWALS	ENDING BALANCE
GENERAL	\$ 21,710,824	\$ 2,379,990	\$ 6,151,397	\$ 17,939,416
UTILITY	\$ 4,628,356	\$ 20,922	\$ 661,780	\$ 3,987,498
DEBT	\$ 443,873	\$ 2,321,797	\$ 2,227,631	\$ 538,039
IMPACT	\$ 872,331	\$ 4,260	\$ -	\$ 876,592
MOTEL	\$ 664,880	\$ 2,209	\$ 417,000	\$ 250,089
ASSET FORFEITURE	\$ 49,549	\$ 242	\$ -	\$ 49,791
CAPITAL REPLACEMENT	\$ 3,787,600	\$ 1,047,195	\$ -	\$ 4,834,794
CAPITAL IMPROVEMENT	\$ 986,127	\$ 4,110,179	\$ 2,227,631	\$ 2,868,675
GOLF COURSE	\$ 502,831	\$ 52,193	\$ 155,479	\$ 399,545
 TOTAL	 \$ 33,646,371	 \$ 9,938,987	 \$ 11,840,918	 \$ 31,744,440

**INVESTMENT BY FUND IN TEXPOOL  
QUARTER ENDING SEPTEMBER 30, 2018**

FUND	BOOK VALUE	MARKET VALUE
GENERAL	\$ 17,939,416	\$ 17,937,730
UTILITY	\$ 3,987,498	\$ 3,987,123
DEBT	\$ 538,039	\$ 537,989
IMPACT	\$ 876,592	\$ 876,509
MOTEL	\$ 250,089	\$ 250,065
ASSET FORFEITURE	\$ 49,791	\$ 49,787
CAPITAL REPLACEMENT	\$ 4,834,794	\$ 4,834,340
CAPITAL IMPROVEMENT	\$ 2,868,675	\$ 2,868,405
GOLF COURSE	\$ 399,545	\$ 399,508
 TOTAL	 \$ 31,744,440	 \$ 31,741,455

**TEX POOL SEPTEMBER AVERAGE YIELD 1.9953%**

Net Asset Value 0.99993

**TEXPOOL FUNDS INVESTMENT PORTFOLIO  
 QUARTER ENDING SEPTEMBER 30, 2018**

FUND	BOOK VALUE	MARKET VALUE
<u>CITY OF JERSEY VILLAGE</u>		
UNINVESTED BALANCE	\$ (3)	\$ (3)
RECEIVABLE FOR INVESTMENTS SOLD	\$ -	\$ -
ACCRUAL OF INTEREST INCOME	\$ 23,755	\$ 23,753
INTEREST /MANAGEMENT FEE PAYABLE	\$ (52,036)	\$ (52,031)
PAYABLE FOR INVESTMENTS PURCHASED	\$ -	\$ -
ACCRUED EXPENSES & TAXES	\$ (118)	\$ (118)
US TREASURY INFLATION PROT SECURITIES	\$ -	\$ -
REPURCHASE AGREEMENTS	\$ 11,378,585	\$ 11,377,515
MUTUAL FUNDS INVESTMENTS	\$ 1,423,622.80	\$ 1,423,489
GOVERNMENT SECURITIES	\$ 15,892,480	\$ 15,890,986
US TREASURY INFLATION PROT SECURITIES	\$ 153,375	
US TREASURY BILLS	\$ 2,794,837	\$ 2,794,575
US TREASURY NOTES	\$ 129,942	\$ 129,930
TOTAL	<u>\$ 31,744,440</u>	<u>\$ 31,741,455</u>
 <u>TEXPOOL</u>		
UNINVESTED BALANCE	(1,412)	(1,412)
RECEIVABLE FOR INVESTMENTS SOLD	-	-
ACCRUAL OF INTEREST INCOME	12,389,556	12,389,556
INTEREST /MANAGEMENT FEE PAYABLE	(27,140,026)	(27,140,026)
PAYABLE FOR INVESTMENTS PURCHASED	-	-
ACCRUED EXPENSES & TAXES	(61,686)	(61,686)
US TREASURY INFLATION PROT SECURITIES	-	-
REPURCHASE AGREEMENTS	5,934,626,000	5,934,626,000
MUTUAL FUNDS INVESTMENTS	742,506,104	742,506,104
GOVERNMENT SECURITIES	8,288,897,364	8,287,559,668
US TREASURY INFLATION PROT SECURITIES	79,994,280	80,007,980
US TREASURY BILLS	1,457,678,092	1,457,462,556
US TREASURY NOTES	67,772,823	67,755,625
TOTAL	<u>16,556,661,095</u>	<u>16,555,104,364</u>

**WELLS FARGO GOVERNMENT MONEY MARKET SUMMARY  
 QUARTER ENDING SEPTEMBER 30, 2018**

FUND	BEGINNING BALANCE	SHARES PURCHASED	SHARES REDEEMED	ENDING BALANCE
DEPOSITORY	\$ 1,715,973	\$ 10,566,367	\$ (10,256,847)	\$ 2,025,493
BOND PROCEEDS	\$ 3,604,517	\$ -	\$ (3,604,517)	\$ -
TOTAL	<u>\$ 5,320,489</u>	<u>\$ 10,566,367</u>	<u>\$ (13,861,364)</u>	<u>\$ 2,025,493</u>

**WELLS FARGO GOVERNMENT MONEY MARKET  
 QUARTER ENDING SEPTEMBER 30, 2018**

FUND	BOOK VALUE	MARKET VALUE
DEPOSITORY	\$ 2,025,493	\$ 2,025,493
BOND PROCEEDS	\$ -	\$ -
TOTAL	<u>\$ 2,025,493</u>	<u>\$ 2,025,493</u>
<b>DEPOSITORY ANNUALIZED YIELD</b>	<b>1.9830%</b>	
<b>BOND PROCEEDS ANNUALIZED YIELD</b>	<b>0.0000%</b>	
<b>INTEREST EARNED BY PORTFOLIO</b>		
TEXPOOL	\$ 161,906	
DEPOSITORY	\$ 11,902	
BOND PROCEEDS	\$ 9,472	
<b>TOTAL INTEREST INCOME FOR QUARTER</b>	<u><b>\$ 183,281</b></u>	



No	Last Name	First Name	Date Info Requested	Description of Info Requested	Department Routed	Date Fwd to Dept	Date Received from Dept	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	Hays	John	10/9/2017	Documents available for 16422	10/9/2017	Ashley	10/11/2017	10/11/2017	\$0.00	10/11/2017 vial email	NO	YES		15 minutes accumulated time 15 minutes
2	Paetsch	Chandra V.	10/10/2017	2018 Election Questions	10/10/2017	Lorri	10/10/2017	10/10/2017	\$0.00	10/10/2017 via email	NO	YES		15 minutes accumulated time 15 minutes
3	Holbrook	Clayton	10/16/2017	Hazardous Materials or substances, above and below ground storage tanks, enviornmental liens and building permits for the property located at 8655 Jones Road	10/16/2017	Ashley and Mark Bitz	10/17/2017	10/17/2017	\$0.00	10/17/2017 via email	NO	YES		30 minutes accumulated time 30 minutes
4	Harwood	Aleisha	10/31/2017	Commerical and Residential Building Permits 10-01-2017 thru 10-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	10/31/2017	11/1/2017	11/1/2017	\$0.00	11/1/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
5	Sureshchandra	Suma	11/2/2017	Building Permits Issued from 10-01-2017 thru 10-31-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	11/2/2017	11/2/2017	11/2/2017	\$0.00	11/02/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
6	Liollio	Titika	11/10/2017	All information and socuments pertaining to Permit 6127 - Info mailed. Requestor later requested a hard copy	Ashley	11/14/2014	11/14/2017	11/14/2017	\$0.90	11/14/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
7	Jones	Nicole	11/15/2017	Separate Structure in backyard at 10703 Karter Court, Houston, TX 77064	Ashley	11/15/2017	11/15/2017	11/15/2017	\$0.00	11/15/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
8	Romero	Stephaine	11/17/2017	Trails at Corinthian Creek, 8655 Jones Road, 1160960000002 - I need any open zoning code violations, CO's for entire complex and any fire code violations.	Ashley and Mark	11/17/2017	11/20/2017	11/20/2017	\$0.00	11/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
9	Rubenstein	Irv	11/20/2017	All purchasing records from 2017-06-30 (yyyy-mm-dd) to current	Isabel	11/20/2017	11/20/2017	11/20/2017	\$0.00	11/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
10	Kuzydym	Stephanie	11/20/2017	Spreadsheet showing all residential building permits issued for new residential construction -- including the estimated total cost and addresses -- from the City of Jersey Village Public Works between 2012 to present for the following zip codes: 77024, 77037, 77041, 77074, 77088, 77096, 77338, 77339, 77379.	Ashley	11/20/2017	11/27/2017	11/27/2017	\$0.00	11/27/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
11	Tatom	Cathy	11/21/2017	Request for amts, type and date of all police vehcile purchases from 2008 to present	Eric and Isabel	11/21/2017	11/22/2017	11/22/2017	\$0.00	11/22/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

12	Lopez	Brandon	11/27/2017	Any records of the following regarding the property located at 6223 West Sam Houston Parkway North, Houston, Texas 77041: Building code violations, fires, hazardous waste spills/violations, environmental health code violations, and air/water pollution report.	Lorri	11/27/2017	11/27/2017	11/27/2017	\$0.00	11/27/2017 via email - NOT IN CITY OF JV	NO	YES		15 Minutes accumulated 15 minutes
13	Scott	Deanne	11/28/2017	The permit submitted by ATT to lay underground cables across the Wyndham Lakes Subdivision. The time frame when the project is to be completed and who the project manager is for the project.	Ashley	11/28/2017	11/29/2017	11/29/2017	\$0.00	11/29/2017 via email - NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
14	Yi	Michelle	11/30/2017	Job Titles, Actual salaries, salary range, allowances, certificate pay for all your positions.	Trelena	11/30/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
15	Harwood	Aleisha	12/4/2017	Commerical and Residential Building Permits 11-01-2017 thru 11-30-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	12/4/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
16	Sureshchandra	Suma	12/4/2017	Building Permits Issued from 11-01-2017 thru 11-30-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	12/4/2017	12/4/2017	12/4/2017	\$0.00	12/4/2017 via email	NO	YES		15 Minutes accumulated 30 minutes
17	Nugyen	Phillip	12/7/2017	The latest elevation certificate (if there is one), for the address 8622 Wyndham Village Drive, Jersey Village, TX 77040.	Ashley	12/8/2017	12/8/2017	12/8/2017	\$0.00	12/08/2017 via mail NO RECORDS	NO	YES		15 Minutes accumulated 15 minutes
18	Wilson	Dave	12/8/2017	Information about the History of Jersey Village and its elected officials.	Lorri	12/8/2017	12/8/2017	12/8/2017	\$0.00	12/08/2017 via mail	NO	YES		15 Minutes accumulated 15 minutes
19	Linares	Samuel	12/11/2017	Permit and flood history for 15632 Ginger Lane	Ashley	12/11/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
20	Cabrera	Baldemar	12/11/2017	Proof of Flood Records - 15632 Ginger Lane	Ashley	12/11/2017	12/20/2017	12/20/2017	\$0.00	12/20/2017 via US Mail	NO	YES		15 Minutes accumulated 15 minutes
21	Warren	Bobby	12/13/2017	All Campaign Finance forms filed from April 20, 2017 to current	Lorri	12/13/2017	12/13/2017	12/13/2017	\$0.00	12/13/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
22	Liston	Mary	12/15/2017	Permits issued for 17030 NW Freeway	Lorri	12/15/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes

23	Romero	Stephanie	12/15/2017	8655 Jones Road - Copies of approved site plans, bariances, ordinances, special permits, conditional/special use permits, zoning cases and resolutions assoicated with property	Ashley	12/15/2017	12/20/2017	12/20/2017	\$0.00	12/20/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
24	Gorby	Ben	12/18/2017	WCA Recycling Contract	Lorri	12/18/2017	12/18/2017	12/18/2017	\$0.00	12/18/2017 via email	NO	YES		15 Minutes accumulated 15 minutes
25	Harwood	Aleisha	1/2/2018	Commerical and Residential Building Permits 12-01-2017 thru 12-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/2/2018	1/2/2018	1/2/2018	\$0.00	01/02/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
26	Cortes	Ricardo	1/2/2018	Building Permits and all work related documents related to 8229 Rio Grande Drive specifically, furnace, roof, A/C and water heater	Ashley	1/3/2018	1/3/2018	1/3/2018	\$3.60	01/03/2018 in person	NO	YES		15 Minutes accumulated 15 minutes
27	Sureshchandra	Suma	1/3/2018	Building Permits Issued from 11-01-2017 thru 11-30-2017 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	1/3/2018	1/3/2018	1/3/2018	\$0.00	01/03/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
28	Tang	Chih	1/4/2018	Hydroquest Irrigation, Tex-Rain Irrigation, and Waterwise Irrigation - Need Permit and inspection records regarding irrigation installation at Jersey Village	Ashley	1/4/2018	1/11/2018	1/11/2018	\$0.00	01/11/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
29	Overall	Leah	1/12/2018	Commerical and Residential Building Permits 04-01-2017 thru 12-31-2017, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/12/2018	1/12/2018	1/12/2018	\$0.00	01/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
30	Mauriello	Deborah	1/18/2018	Flood information - number of homes and maps of flooded area for Alicia 8-18-83, Frances 9-11-1998, Allison 6-9-2001, and Ike 9-13-2008	Ashley	1/25/2018	1/25/2018	1/25/2018	\$0.00	01/25/2018 via email	NO	YES		60 minutes accumulated 60 minutes
31	Ward	Laura	1/19/2018	I am requesting records of all unpaid/outstanding/not negotiated checks/warrants of all agencies/departments/divisions, etc., including, but not limited to, Auditor, Building and Safety, City/County Attorney's Office, Clerk's Office, Controller, Coroner, Mayor, Police Department, Public Works, Planning, Sheriff, Transportation, Treasurer, Water and Power, etc.	Lorri	1/19/2018	1/19/2018	1/19/2018	\$0.00	01/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
32	Timothy	Michael	1/22/2018	Mayor's Contact Information	Lorri	1/22/2018	1/22/2018	1/22/2018	\$0.00	01/22/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
33	Harwood	Aleisha	2/1/2018	Commerical and Residential Building Permits 01-01-2018 thru 01-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	2/1/2018	2/1/2018	2/1/2018	\$0.00	02/01/2018 via email	NO	YES		15 Minutes accumulated 60 minutes

34	Muresan	Gabriel	2/1/2018	Permit Applications for Self Storage	Ashley	2/1/2018	2/5/2018	2/5/2018	\$0.00	02/05/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
35	Singleton	James	2/2/2018	2016 and 2017 EV and ED Combination Forms	Lorri	2/2/2018	2/5/2018	2/5/2018	\$0.00	02/05/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
36	Sheppard	Matt	2/6/2018	any documents or information that you have for 15309 Mauna Loa Ln. Jersey Village, TX 77040. Any building permits, construction jobs, original builder's blueprints, property elevations, flood history, violations, basically any information that you have	Ashley	2/6/2018	2/7/2018	2/7/2018	\$0.00	02/07/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
37	Neeley	Tim	2/7/2018	Economic Development Agreements, Chapter 380 Agreements, Tax Abatement Agreements, Economic Development Corporation Grant / Loan / Performance Agreements, Industrial District Agreements, TIRZ/TIF incentive related agreements, Public Improvement District Agreements / Creation Ordinances, and Any other incentive, grant, or loan agreement for economic development project approved between 4/1/2017 and 12/31/2017	Austin	2/7/2018	2/7/2018	2/7/2018	\$0.00	02/07/2018 via email - NO INFO	NO	YES		15 Minutes accumulated 15 minutes
38	Hughes	Simon	2/9/2018	2015, 2016 and 2017 EV and ED Combination Forms	Lorri	2/9/2018	2/9/2018	2/9/2018	\$0.00	02/09/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
39	Ramons	Veronica	2/9/2018	Elevation Certificate -8313 Koester St, Jersey Village, TX 77040-2825, LT 25 BLK 51 , COUNTRY CLUB ESTATES SEC 4	Ashley	2/9/2018	2/9/2018	2/9/2018	\$0.00	2/9/2018 - NO INFO	NO	YES		15 Minutes accumulated 15 minutes
40	Beazley	Merrilee	2/14/2018	Listing of Vehicles in the RV Program	Lorri	2/14/2018	2/14/2018	2/14/2018	\$0.00	2/14/2018 - Hand Delivered	NO	YES		15 Minutes accumulated 15 minutes
41	Beazley	Merrilee	2/14/2018	Listing of lawsuits for the past 5 years. Who filed, Who Won, how much, and why was the lawsuit filed.	Lorri	2/14/2018	2/14/2018	2/14/2018	\$0.00	2/14/2018 Hand Delivered	NO	YES		30 Minutes accumulated 45 minutes
42	Beazley	Merrilee	2/14/2018	All complaints filed for Christian Somers and Gordon Gipson	Trelena	2/14/2018	2/19/2018	2/19/2018	\$0.00	2/19/2018 via US Mail	NO	YES		15 Minutes accumulated 60 minutes
43	Arrajj	Shawn	2/19/2018	Copy of all candidates - application for place on Ballot	Lorri	2/19/2018	2/19/2018	2/19/2018	\$0.00	2/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
44	Haverty	Curtis	2/20/2018	Excel of active commercial accounts - names and addresses	Maria	2/20/2018	2/20/2018	2/20/2018	\$0.00	02/20/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
45	Cockroft	James	2/20/2018	Gilbert Lozano disciplinary paperwork and dates of employ	Trelena	2/21/2018	2/21/2018	2/21/2018	\$0.00	02/21/2018 via email	NO	YES		15 Minutes accumulated 15 minutes

46	Copitzky	Michael	2/21/2018	a full and complete resume with certification dates of all relevant police department officer training requirements,scores,instructor comments,disciplinary actions,admonishments,suitability evaluations,length of local service,any prior law enforcement experiences in this or any other state,listings of all D.W.I. arrests and convictions,S.F.S.T. training manuals and score-sheets,inter and intra agency communications logs specifically made from 10/25/2017 through the entirety of 10/26/2017 and including any subsequent communications for the purposes of prosecuting the alleged crime,copies of the LAB 12 form submitted with the above referenced defendant's specimen sample for analysis and full disclosure of officer Bascus' employment shift schedule for the previous 30 days prior to and including 10/25/2017 along with any secondary job occupations,volunteer organizations in order to determine his individual credibility and suitability for the position of Texas Peace Officer.	Trelena	2/21/2018	3/6/2018	3/6/2018	\$1.90 paid at front window	03/06/2018 hand delivered at front window	NO	YES		30 Minutes accumulated 30 minutes
47	Hughes	Simon	2/26/2018	The map with lots and street numbers. One electronically, and two printed at 34 x 44	Jim	2/26/2018	2/26/2018	2/26/2018	\$30.00 pd 2-26-18	02/26/2018 via email for electronic copy	NO	YES		15 Minutes accumulated 45 minutes
48	Palmer	Andrew	2/27/2018	All Blue Prints (Original and As-Built) and all building permits for 58 Parkway Place	Ashley	2/27/2018	3/1/2018	3/1/2018	\$0.00	03/01/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
49	Palmer	Andrew	2/27/2018	Lot Surveys on file for 58 Parkway Place, including easements	Ashley	2/27/2018	3/1/2018	03/01/2018 via letter 05-10-2018 REQ INFO SENT VIA EMAIL	\$0.00	03/01/2018 Sent for AG Opinion 05-10-2018 Rec'd AG Opinion - RELEASE REQ INFO	YES	NO	YES	45 Minutes accumulated 60 minutes
50	Ammerman	Erin	2/27/2018	Permit application #681 dated April 26, 1976 for 16310 Congo Lane, Jersey Village, Texas 77040	Ashley	2/27/2018	2/27/2018	2/27/2018	\$0.00	02/27/2018 - Requestor picked up at front desk	NO	YES		15 Minutes accumulated 15 minutes
51	Harwood	Aleisha	3/1/2018	Commerical and Residential Building Permits 02-01-2018 thru 02-28-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	3/1/2018	3/1/2018	3/1/2018	\$0.00	03/01/2018 via email	NO	YES		15 Minutes accumulated 75 minutes
52	Maloy	Mark	3/6/2018	Current Golf Course Analysis	Isabel	3/6/2018	3/7/2018	3/7/2018	\$0.00	03/07/2018 hand delivered	NO	YES		15 Minutes accumulated 15 minutes
53	Montoya	Fernando	3/8/2018	Property/Cadastral Survey for 15813 Elwood Drive - Cadastral surveying is the sub-field of surveying that specializes in the establishment and re-establishment of real property boundaries.	Ashley	3/9/2018	3/9/2018	3/9/2018	\$0.00	03/09/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
54	Haverty	Curtis	3/8/2018	Residential Utility listing - Do Not Include Confidentials	Lorri	3/8/2018	3/8/2018	3/8/2018	\$0.00	03/08/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
55	Cherry	Alana	3/9/2018	February Commercial Permit Report	Ashley	3/9/2018	3/9/2018	3/9/2018	\$0.00	03/09/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
56	Hughes	Simon	3/12/2018	a copy of the Application, General Release, Form CFCP, and Form CTA, as well as any other materials filed by James Singleton in connection with his application for City Council Place 4	Lorri	3/12/2018	3/12/2018	3/12/2018	\$0.00	03/12/2018 via email	NO	YES		15 Minutes accumulated 60 minutes
57	Demien	Dick	3/12/2018	WCA Contract and last Invoice	Lorri	3/12/2018	3/12/2018	3/12/2018	\$0.00	3/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes

58	Weatherly	Matt	3/12/2018	Salary Schedules	Trelena	3/12/2018	3/12/2018	3/12/2018	\$0.00	3/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
59	Downing	Kathryn	3/15/2018	Where did we purchase the electronic speed detectors and what is the cost to install and maintain	Kevin	3/16/2018	3/19/2018	3/19/2018	\$0.00	3/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
60	Finch	Alexis	3/16/2018	Elevation Certificate for 15813 Elwood Drive, Jersey Village, Texas 77040	Ashley	3/16/2018	3/19/2018	3/19/2018	\$0.00	03/19/2018 via email - No Records	NO	YES		15 Minutes accumulated 15 minutes
61	Hughes	Simon	3/16/2018	PIR Listing for Budget Year 2017-2018	Lorri	3/16/2018	3/16/2018	3/16/2018	\$0.00	3/16/2018	NO	YES		15 Minutes accumulated 75 minutes
62	Maloy	Mark	3/23/2018	A report for the City's portion of the sales tax revenue paid for golf course operations from 1999 to current	Isabel	3/23/2018	3/23/2018	3/26/2018	\$0.00	03/26/2018 via email	NO	YES		45 Minutes accumulated 75 minutes
63	Singleton	James	3/26/2018	Any building permits, construction jobs, original builder's blueprints, property elevations, flood history, violations, or any other information retained by the city related 16522 De Lozier St, Jersey Village, TX 77040.	Ashley	3/26/2018	3/27/2018	3/27/2018	\$0.00	03/27/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
64	Robson	Chris	3/26/2018	Permits requested for 15802 Acapulco Dr. Jersey Village, TX 77040 for period 2016 thru 2017.	Ashley	3/26/2018	3/27/2018	3/27/2018	\$0.00	03/27/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
65	Duphorne	Darin	3/29/2018	Consumtion History on Home located at 106 Windrose Court from inception to current	Maria	3/29/2018	4/3/2018	4/3/2018	\$0.00	04/03/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
66	Blankenheim	Chris	4/2/2018	P&Z and TIRZ Board Applications	Lorri	4/2/2018	4/2/2018	4/2/2018	\$0.00	04/02/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
67	Harwood	Aleisha	4/2/2018	Commerical and Residential Building Permits 03-01-2018 thru 03-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	4/3/2018	4/3/2018	4/3/2018	\$0.00	04/03/2018 via email	NO	YES		15 Minutes accumulated 90 minutes
68	Ziehe	Fred	4/9/2018	Electronic copy of James Singelton's Campain Finance Report filed last week	Lorri	4/9/2018	4/9/2018	4/9/2018	\$0.00	4/9/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
69	Singleton	James	4/11/2018	James Singleton Personnel File	Trelena	4/11/2018	4/16/2018	4/16/2018	\$39.00	04/16/2018 in person	NO	YES		15 Minutes accumulated 75 minutes
70	Langford	Kathi	4/12/2018	28 Pebble Beach Court - Sprinkler System Layout	Ashley	4/12/2018	4/12/2018	4/12/2018	\$0.00	04/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
71	Singleton	James	4/13/2018	Copy of Simon Hughes' 30 Day Campaign Finance Report	Lorri	4/13/2018	4/13/2018	4/13/2018	\$0.00	04/13/2018 via email	NO	YES		15 Minutes accumulated 60 minutes
72	Sedberry	James	4/13/2018	Floor Plan/Blue Print, Survery of Property, Sprinkler System Plan, Anything listing building material of home, and Any imporvements for property located at 28 Pebble Beach Court	Ashley	4/13/2018	4/20/2013	04/20 and 04/23/2018 Parital Response. 07-02-2018 Rec'd AG Opinion - Must Release - Balance of Info released on 07-02-2018	\$61.60 pd 04/23/2018	04/23/2018 Sent for AG Opinion	NO	YES	OPINION RECEIVED 07-02-18 MUST RELEASE	60 Minutes accumulated 60 minutes - Time to Process AG Submittal is not included as not allowed by law
73	Lawson	Stephanie	4/16/2018	Blue Prints for pool located at 16118 Congo Lane	Ashley	4/16/2018	4/20/2018	WITHDRAWN	\$0.00	WITHDRAWN	NO	YES		15 Minutes accumulated 15 minutes



74	Lawson	Stephanie	4/16/2018	Blue Prints for the home located at 8518 Windham Ct	Ashley	4/16/2018	4/20/2018	4/26/2018	\$52.06 Pd 04-26-18	Sent for AG Opinion on 04-26- 18	YES	NO	YES	30 Minutes accumulated 30 minutes - Time to Process AG Submittal is not included as not allowed by law
75	Rubenstein	Irv	4/17/2018	All purchasing records from 2017-11-01 (yyyy-mm-dd) to current	Isabel	4/17/2018	4/17/2018	4/17/2018	\$0.00	04/17/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
76	Kramer	Justin	4/20/2018	An electronic copy of any and all employees for year of 2017, (fiscal or calendar year). Each employee record should contain the employer name, employer zip code, year of compensation, first name, middle initial, last name, hire date (mm-dd-yyyy), base salary amount, bonus amount, overtime amount, gross annual wages and position title. This data should be broken down by employer, employee and year.	Trelena	4/20/2018	4/25/2018	4/25/2018	\$0.00	04/25/2018 via email	NO	YES		15 Minutes accumulated 75 minutes
77	Warren	Bobby	4/20/2018	a copy of each e-mail received by the City of Jersey Village from the e-mail address simon@hugheslegal.com from January 1, 2014 through April 20, 2018. If any of the e-mails responsive to this request contain an attachment, please also provide a copy of each such attachment.	Bob, Lorri	4/20/2018	4/23/2018	4/23/2018	\$144.00 PD 5.19.18 via ck #383	4/23/2018 via email	NO	YES		8 hours accumulated 8 hours and 15 minutes
78	Singleton	James	4/24/2018	04-23-18 EV Combination Forms and Copy of the 2017-2018 PIR Request Listing	Lorri	4/24/2018	4/24/2018	4/24/2018	\$0.00	4/24/2018 via email	NO	YES		15 Minutes accumulated 75 minutes
79	Laufer	Joanna	4/24/2018	All historical records pertaining to building permit applications, development permit applications, all inspection reports, submitted blueprint/plans, approved blueprints/plans purchased permits, issued permits, issued certificates of compliance, etc. related to building permits and development permits for 15801 Seattle Street, Jersey Village, Texas 77040	Ashley	4/24/2018	4/24/2018	4/24/2018	\$0.00	4/24/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
80	Hughes	Simon	4/24/2018	A copy of the grant applications (one for elevations and one for the Wall Street storm water improvements), together with any communications sent to or received from FEMA (or the entity to which the City applied) concerning the status of the grant request or funding. Please redact all personal information, to protect the privacy of any individuals involved, including specific addresses.  Please also send a copy of all communications sent to any JV homeowners concerning home elevations or buyouts, including any responses the city received. Please redact all personal information, to protect the privacy of any individuals involved, including specific addresses.  04/30/2018 - Requestor Narrowed Scope to - Wall Street Grant Application	Austin and Akilah with Olson and Olson	4/24/2018	4/24/2018	04/26/2018 sent estimate ltr - Requestor responded 04/30/2018 - Narrowed Scope - AG Opinion not needed. City Atty sent requestor info on 05-14-2018 - Request closed	\$0.00	05/14/2018 via email	NO	YES		N/A
81	Duphorne	Darin	4/24/2018	Meter Reading at installation for the meter located at 106 Windrose Court	Maria	4/24/2018	4/24/2018	4/24/2018	\$0.00	04/24/2018 via email	NO	YES		15 Minutes accumulated 30 minutes
82	Singleton	James	4/24/2018	Recordings from the last two (2) TIRZ Meetings	Lorri	4/24/2018	4/24/2018	4/24/2018	\$0.00	04/24/2018 via email	NO	YES		15 Minutes accumulated 90 minutes
83	Singleton	James	4/25/2018	04-24-18 EV Combination Forms	Lorri	4/25/2018	4/25/2018	4/25/2018	\$0.00	04/25/2018 via email	NO	YES		15 Minutes accumulated 105 minutes

84	Beazley	Merrilee	4/25/2018	04-23-18 and 04-24-18 EV Combination Forms	Lorri	4/25/2018	4/25/2018	4/25/2018	\$1.40 pd 04-26-18	04/25/2018 hand delivered	NO	YES		15 Minutes accumulated 75 minutes
85	Beazley	Merrilee	4/26/2018	04-25-18 EV Combination Forms	Lorri	4/26/2018	4/26/2018	4/26/2018	\$0.80 PD 04-26-18	04/26/2018 hand delivered	NO	YES		15 Minutes accumulated 90 minutes
86	Wong	Luke	4/26/2018	a list of all residential properties in the City of Jersey Village that have had the water shut off any time between 03/01/2018 to 4/26/18.	Maria	4/26/2018	4/30/2018	5/5/2018	\$0.00	05/05/2018 via email	NO	YES		15 minutes accumulated 15 minutes
87	Ziehe	Fred	4/27/2018	Combination Forms from 4-26-2018	Lorri	4/27/2018	4/27/2018	4/27/2018	\$0.00	04/27/2018 via email	NO	YES		15 minutes accumulated 15 minutes
88	Singleton	James	4/27/2018	Combination Forms from 4/25/2018 and 4-26-2018	Lorri	4/27/2018	4/27/2018	4/27/2018	\$0.00	04/27/2018 via email	NO	YES		15 Minutes accumulated 120 minutes
89	Singleton	James	4/30/2018	Combination Forms from 4/27/2018 and 4-28-2018	Lorri	4/30/2018	4/30/2018	4/30/2018	\$0.00	04/30/2018 via email	NO	YES		15 Minutes accumulated 135 minutes
90	Ziehe	Fred	4/30/2018	1) The Vote Counts for Friday and Saturday, April 27 & 28? 2) A copy of James Singleton's campaign financial report filed last week. 3) Would you also please recap, as of Saturday, how many mail-in ballots were sent out and how many completed ballots have been returned as of Saturday?	Lorri	4/30/2018	4/30/2018	4/30/2018	\$0.00	04/30/2018 via email	NO	YES		15 minutes accumulated 30 minutes
91	Beazley	Merrilee	4/30/2018	Combination Forms from 04-26-2018, 4-27-2018 and 4-28-2018	Lorri	4/30/2018	4/30/2018	4/30/2018	\$1.80 pd 05-01-18	04/30/2018 via email and picked up in person	NO	YES		15 Minutes accumulated 105 minutes
92	Beckner	Amalia	4/30/2018	ALL personnel records, including ALL disciplinary history and any and all complaints (sustained or dismissed) regarding Officer J. Boughter and Officer K. Dougherty	Trelena	4/30/2018	5/3/2018	5/3/2018	\$0.00	05/03/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
93	Bridges	Bonnie	4/30/2018	Northeast Quadrant of North Eldridge Parkway and Castlebridge Drive, Jersey Village, Texas 77065 - Building Records, Health Code Citations, Current Zoning and any Zoning Violations, Environmental concerns,, and Fire Citations	Ashley/Mark	4/30/2018	5/3/2018	5/3/2018	\$0.00	05/03/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
94	Singleton	James	5/1/2018	Combination Forms from 04/30/2018	Lorri	5/1/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 Minutes accumulated 150 minutes
95	Ziehe	Fred	5/1/2018	Combination Forms from 04/30/2018 and Mail Ballot Return Count	Lorri	5/1/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 minutes accumulated 45 minutes
96	Harwood	Aleisha	5/1/2018	Commerical and Residential Building Permits 04-01-2018 thru 04-30-2018, including new construction, additions and remodels, tenant improvements, swimming pools, electrical, and mechanical.	Ashley	5/1/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 Minutes accumulated 105 minutes
97	Ziehe	Fred	5/1/2018	Early Voting by Mail Roster for those voters returning a voted ballot and Section 86.014 of the election code.	Lorri	4/30/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 minutes accumulated 60 minutes
98	Singleton	James	5/1/2018	Early Voting by Mail Roster for those voters returning a voted ballot	Lorri	3/26/2018	5/1/2018	5/1/2018	\$0.00	05/01/2018 via email	NO	YES		15 Minutes accumulated 165 minutes
99	Ziehe	Fred	5/2/2018	Early Voting By Mail Roster as of 05/01/2018 and the Combination Forms from 05/01/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$0.00	5/2/2018 via email	NO	YES		15 minutes accumulated 75 minutes
100	Singleton	James	5/2/2018	Combination Forms from 05/01/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$0.00	05/02/2018 via email	NO	YES		15 Minutes accumulated 180 minutes



101	Beazley	Merrilee	5/2/2018	Combination Forms from 05/01/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$1.80 paid 05-02-18	Picked up in person	NO	YES		15 Minutes accumulated 120 minutes
102	Beazley	Merrilee	5/2/2018	Combination Forms from 04/23,04/24, and 04/25/2018	Lorri	5/2/2018	5/2/2018	5/2/2018	\$2.20 pd 05-07-18	Picked up in person	NO	YES		15 Minutes accumulated 135 minutes
103	Whaley	Mark A.	5/3/2018	A copy of the Jersey Village Police Department – Chapter 8 – Use of Force and Investigation of Officer-Involved Critical Incidents.	Lorri	5/3/2018	5/3/2018	5/4/2018	\$0.00	05/04/2018 via US Mail	NO	YES		15 Minutes accumulated 15 minutes
104	Ziehe	Fred	5/4/2018	Early Voting By Mail Roster as of 05/03/2018	Lorri	5/4/2018	5/4/2018	5/4/2018	\$0.00	05/04/2018 via email	NO	YES		15 minutes accumulated 90 minutes
105	Ziehe	Fred	5/7/2018	Copies of the Roster of Mail-In Ballots received as of end of day Saturday, May 5, 2018; Roster of Election Day Voters on Saturday, May 5, 2018; and An electronic copy of the Mail In Ballot Applications for all the ballots mailed out for this election.	Lorri	5/7/2018	5/8/2018	5/8/2018	\$0.00	5/8/2018 via email	NO	YES		15 minutes accumulated 105 minutes
106	Ziehe	Fred	5/7/2018	Electronic Verison of the List of Registered Voter Book Used during the May 5, 2018 Election	Lorri	5/7/2018	REQ WITHDRAWN	REQ WITHDRAWN	\$0.00	REQ WITHDRAWN	no	yes		15 minutes accumulated 105 minutes
107	Ziehe	Fred	5/8/2018	Early Voting by Mail Roster of voters returning ballots through May 7, 2018	Lorri	5/8/2018	5/8/2018	5/8/2018	\$0.00	5/8/2018 via email	NO	YES		15 minutes accumulated 120 minutes
108	Beazley	Merrilee	5/7/2018	Combination Forms from May 5, 2018	Lorri	5/8/2018	5/8/2018	5/8/2018	\$2.40 PD 05-08-18	5/8/2018	NO	YES		15 Minutes accumulated 150 minutes
109	Ziehe	Fred	5/8/2018	Copies of the applications for voting by mail	Lorri	5/8/2018	5/9/2018	5/9/2018	\$30.00 Pd 05-11-18	5/9/2018 via email	NO	YES		120 minutes accumulated 240 minutes
110	Beazley	Merrilee	5/8/2018	List of current residents from water bill	Maria	5/9/2018	5/9/2018	5/9/2018	\$0.00	05/09/2018 via email	NO	YES		15 Minutes accumulated 165 minutes
111	Beazley	Merrilee	5/9/2018	Master Combindation Forms for EV and ED. Clerks helping with voter registration during Saturday Election	Lorri	5/9/2018	5/9/2018	5/9/2018	\$0.00	05/09/2018 via email	NO	YES		15 Minutes accumulated 180 minutes
112	Andrea	Lizcano	5/9/2018	a list of all residential properties in the City of Jersey Village that have had the water shut off any time between 04/01/2018 to 4/30/18.	Maria	5/9/2018	5/9/2018	5/9/2018	\$0.00	05/09/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
113	Seaman	Tara	5/11/2018	Digital copy of Mail in ballot signatures associated with ballot and NOT from the request for a mail in ballot; Mail in ballot envelopes; Marked mail in ballots showing candidate selection including all mail in ballots excluded from actual voting and the reason for same.	Lorri	5/11/2018	5/14/2018	5/14/2018	\$22.50 PD via ck 05-21-18	5/14/2018 via email	NO	YES		90 minutes accumulated 90 minutes
114	Kraus	Codi	5/7/2018	Received from PD on 05-11-2018 - From the 18200 block to the 17700 block of the US-290 Frontage Road eastbound that heads towards the intersection with Jones Road in Jersey Village, Harris County, Texas 77040 (the location), including, but not limited to, any on-ramps or off-ramps to US290 copies of: 1. Road Work and Maintenance at the location; 2. Accidents Reported in the location; 3. Injuries Reported in the location; 4. Any Notice of problems with the road in the location; 5. Inspection reports that include the location; 6. Maintenance and repair records for the location; 7. Work Orders and/or recommendations to perform repairs and/or maintenance at the location; 8. Pictures of any accidents or conditions of the road.	Kevin and Deb	5/11/2018	5/29/2018	5/29/2018	\$198.00 Pd 05-24-2018	05/29/2018 via email and One Drive	NO	YES		660 minutes accumulated time 660 minutes (11 hours)
115	Rios	Sergio	5/14/2018	I am requesting a list of all residential properties in the city of Jersey Village that have had the water shut off any time between 4-1-2018 and 4-30-2018.	Maria	5/15/2018	5/15/2018	5/15/2018	\$0.00	5/15/2018 via email	NO	YES		15 Minutes accumulated 15 minutes

116	Singleton	James	5/15/2018	Combination Forms from May 5, 2018	Lorri	5/15/2018	5/15/2018	5/15/2018	\$0.00	5/15/2018 via email	NO	YES		15 Minutes accumulated 195 minutes
117	Hughes	Simon	5/16/2018	The original e-mail received on April 27, 2018 at 2:10 pm from an e-mail address JVConcernedCitizens@gmail.com which Council Member Mitcham confirmed to be in his possession as of 3:45 p.m. on April 28, 2018 (after Council Member Mitcham had been instructed to preserve the e-mail as evidence - in the event of a civil or criminal investigation).	Akilah at Olson & Olson	5/16/2018	5/31/2018	5/31/2018 - No Info Responsive to Req	\$0.00	05/31/2018 via email by our City Attorney	NO	YES		N/A
118	Hughes	Simon	5/17/2018	Copies of Requests to Cancel Mail Ballots	Akilah at Olson & Olson	5/17/2018	5/31/2018	05/31/2018 City Atty submitted to AG	\$0.00		NO	YES	NO - 08-17-2018 AG Ruling - CONFIDENTIAL DO NOT RELEASE	Submitted to AG 05/31/2018
119	Snyder	Christopher	5/18/2018	The form used by hotel operators and short-term rentals such as airBNB, VRBO, HomeAway to remit their tax collections to the city of Jersey Village	Isabel	5/18/2018	5/18/2018	5/18/2018	\$0.00	05/18/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
120	Ward	Lauren	5/21/2018	For all bank accounts maintained by your city/county, please provide a copy of the most recent listing(s) of all unpaid/outstanding/not negotiated checks/warrants in all amounts equal to or greater than \$1,000.00, excluding those that are not eligible to be reissued and/or have already been reissued. Please note: I am requesting records of all unpaid/outstanding/not negotiated checks/warrants of all agencies/departments/divisions, etc., including, but not limited to, Auditor, Building and Safety, City/County Attorney's Office, Clerk's Office, Controller, Coroner, Mayor, Police Department, Public Works, Planning, Sheriff, Transportation, Treasurer, Water and Power, etc. Please provide all available fields, including but not limited to: (i) payee/vendor name, (ii) payee/vendor address, (iii) amount, (iv) date of item, (v) check number, (vi) status, and (vii) issuing department/agency, etc.	Isabel	5/21/2018	5/21/2018	5/21/2018	\$0.00	05/21/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
121	McDonald	Patrick	5/21/2018	an electronic and print version of a full and complete copy of any and all Internal Affairs investigations related to James Singleton during his employment at the City of Jersey Village police department.	Trelena	5/21/2018	5/31/2018	5/31/2018	\$0.00	05/31/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
122	Beazley	Merrilee	5/23/2018	Various Records associated with the May 5, 2018 City Election	Lorri	5/23/2018	05-/23/2018 estimate letter written	5/31/2018	\$335.30 pd 05/30/2018	05/31/2018 at front dest	NO	YES		900 Minutes accumulated 1080 minutes or 18 hours
123	New	Brian	5/29/2018	Copies of any "traffic engineering studies of the approach" for all of the city's current and past red light camera intersections as specified in the Texas Transportation Code Sec 707.003 (c); Number of red-light camera tickets issued during the 2017 fiscal year (or last FY cameras were in operation); and Number of unpaid red light camera tickets from FY 2017 (or last FY cameras were in operation) that were sent to collections	Eric and Isabel	5/29/2018	6/1/2018	6/1/2018	\$0.00	06/01/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
124	Antoine	Keisha	5/30/2018	Bid Tab for the Castelbridge WWTP Bid	Lorri	5/31/2018	5/31/2018	5/31/2018	s\$0.00	05/31/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
125	Smith	C	6/1/2018	Various financial and related records pertaining to Brian Marcus Middleton as Prosecutor	Paul	6/1/2018	6/1/2018	6/1/2018	\$0.00	06/01/2018 via email	NO	YES		15 Minutes accumulated 15 minutes

126	Harwood	Aleisha	6/1/2018	Commerical and Residential Building Permits 05-01-2018 thru 05-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	6/1/2018	6/1/2018	6/1/2018	\$0.00	06/01/2018 via email	NO	YES		15 Minutes accumulated 120 minutes
127	Beazley	Merrilee	6/1/2018	Election information from the past seven elections to include the historical histroy of races, mail in ballot information, etc.	Lorri	6/1/2018	6/11/2018	6/11/2018	\$0.00	06/11/2018 via email	NO	YES		45 minutes accumulated 19 hours and 30 minutes
128	Beazley	Merrilee	6/4/2018	an electronic and print version of a full and complete copy of any and all Internal Affairs investigations related to James Singleton during his employment at the City of Jersey Village police department.	Trelena	6/4/2018	6/7/2018	06/04/2018 asked requestor to clarify request	\$0.00	6/7/2018 via email	NO	YES		30 minutes accumulated 18 hours and 45 minutes
129	Beazley	Merrilee	6/4/2018	Early Voting Roster - Returned Ballots - 05-05-2018	Lorri	6/4/2018	6/7/2018	6/7/2018	\$0.00	06/07/2018 via email	NO	YES		15 Minutes accumulated 1095 minutes or 18 hours and 15 minutes
130	Rios	Sergio	6/6/2018	a list of all residential properties in the city of Jersey Village that have had the water shut off any time between 5-1-2018 and 5-31-2018. I only need the property addresses. I do not want any customer information or reason for shut off. I authorize you to redact confidential information in accordance with Section 182.052 of the Utilities Code.	Maria	6/6/2018	6/11/2018	6/11/2018	\$0.00	06/11/20108 via email	NO	YES		15 Minutes accumulated 30 minutes
131	Myers	Evan	6/7/2018	Request for All Officer public Disciplinary Records, IAD Complaints, IAD Reports and all Officer Certifications and Officer training certification for the following: Sgt. Albert Lopez and Officer Blake McElhaney	Trelena	6/7/2018	06/13/2018 Sent to City Atty to Handle	06/21/2018 Sent Partial Release of Info. Balance Sent to AG for Opinion - 09-06-2018 AG Opinion must release some info. Info released to requestor via email on 09-14-2018 in accordance with AG Ruling	\$0.00		BO	YES	YES sent to AG for Opinion 06-21-2018 - REC'D OPINION MUST RELEASE	
132	Beazley	Merrilee	6/11/2018	James Singleton Personnel File	Trelena	6/11/2018	6/20/2018	6/25/2018	\$112.75 on 06-13-18 PD \$76.75 Bal of \$36 PD in Full 06-26-18 - 06-29-2018 Printing Fee due of \$13. PD \$13 on 7-2-18	06/25/2018 via email	NO	YES		240 minutes accumulated 23 hours and 45 minutes
133	Odum	Cynthia	6/11/2018	Listing of all employees: Name, address, phone number, email address, and position	Trelena	6/11/2018	6/14/2018	6/14/2018	\$0.00	06/14/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
134	Beazley	Merrilee	6/11/2018	Listing of Provisional Voters	Lorri	6/11/2018	6/11/2018	6/11/2018	\$0.00	06/11/2018 via email	NO	YES		15 minutes accumulated 19 hours and 45 minutes
135	Schoggin	Dennis	6/11/2018	history of permits pulled and infection results for the following address 16130 Jersey Drive	Ashley	6/12/2018	6/12/2018	6/12/2018	\$0.00	06/12/2018 via email	NO	YES		15 Minutes accumulated 15 minutes

136	Hughes	Simon	6/18/2018	Copy of the city's contract with Clark Condon concerning the branding and wayfinding (including the initial consultation on the branding), and include a copy of all checks/payments remitted by the city pursuant to those contracts.	Lorri, Isabel, Austin	6/18/2018	6/18/2018	6/18/2018	\$0.00	06/18/2018 via email	NO	YES		15 Minutes accumulated 90 minutes
137	Hughes	Simon	6/18/2018	Please provide the following amounts which the city has: attorneys' fees incurred from inception to date; and litigation expenses incurred from inception to date on both of the Jones Road Lawsuits.  After sending the information to the requestor via email on 06-18-2018, I received a follow-up email that the information on-line was not what he needed. He sent a clarified request on 06-18-2018 confirming that he wants the summary sheet of the City Attorney Invoices to the City that list the attorney's fees and expenses for both of the Jones Road Lawsuits from 05-01-2015 forward.	Lorri and Isabel	6/18/2018	6/27/2018	06/21/2018 received via email acceptance of Estimate by Requestor	90.81 pd in full 07-03-18	06/28/2018 via email	NO	YES		60 Minutes accumulated 150 minutes
138	McCready	Meg	6/19/2018	Listing of Employees by the following departments: City Hall, Maintenance, Fire, and Police	Isabel	6/19/2018	6/19/2018	6/19/2018	\$0.00	6/19/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
139	Decker	Gayle	6/25/2018	Environmental Site Assessment for 16100 Dillard Drive - Requesting information pertaining to permits for fuel or chemical storage, environmental health related complaints, and or notices of violations recorded during inspections and any hazardous material spills on or adjacent to the property.	Ashley and Mark	6/25/2018	6/26/2018	6/26/2018	\$0.00	06/26/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
140	McCaig	Mark	6/25/2018	All invoices or receipts reflecting the amount(s) of dues paid to the Texas Municipal League since January 1, 2016. If any dues have been paid to the Texas Municipal League and no such invoices or receipts exist, then I request any other record(s) reflecting any dues payment to the Texas Municipal League since January 1, 2016.	Isabel	6/26/2018	6/27/2018	6/27/2018	\$0.00	06/27/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
141	Hughes	Simon	6/28/2018	Copies of Depositions for Jones Road Holding and Jones Road Project Lawsuits	City Attorney	6/29/2018					YES		YES	Sent for AG Opinion on 7-20-18
142	Harwood	Aleisha	7/2/2018	Commerical and Residential Building Permits 06-01-2018 thru 06-01-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	7/2/2018	7/2/2018	7/2/2018	\$0.00	07/02/2018 via email	NO	YES		15 Minutes accumulated 135 minutes
143	Sureshchandra	Suma	7/2/2018	Building Permits Issued from 06-01-2018 thru 06-30-2018 that cover residential construction valued over \$30,000, commercial construction valued over \$30,000 and all swimming pools.  It would be ideal if each record contained the following information:  - Permit Number - Construction Type (ie; Residential New, Commercial Remodel) - Permit Date - Job Value - Job Square Feet - Job Address - Owner Name - Owner Address - Owner Phone - Contractor Name - Contractor Address - Contractor Phone	Ashley	7/2/2018	7/2/2018	7/2/2018	\$0.00	07/02/2018 via email	NO	YES		15 Minutes accumulated 60 minutes

144	Boughter	Jason	7/2/2018	the pertinent documents from personnel file, e.g., disciplinary actions, commendations, performance evaluations, etc	Trelena	7/2/2018	7/10/2018	7/10/2018	\$0.00	07/10/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
145	Segovia	Ricardo	7/3/2018	16100 Dillard Drive, Building Code Violations, Fire Code Violations, Zoning Code Violations, and Zoning Designation	Mark, Ashley, and Jim	7/3/2018	7/3/2018	7/3/2018	\$0.00	7/3/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
146	Rex	Paul	7/6/2018	Copy of personnel file for Paul Rex	Trelena	7/10/2018	7/11/2018	7/12/2018	\$36.00	7/12/2018 via email	NO	YES		120 minutes accumulated 120 minutes
147	Milani	Robert	7/10/2018	a list of project/permit applications or zoning change requests regarding self-storage	Ashley	7/10/2018	7/10/2018	7/10/2018	\$0.00	07/10/2018 via email	NO	YES		30 Minutes accumulated 30 minutes
148	Beazley	Merrilee	7/10/2018	Request for various information from James Singleton's Personnel File	Lorri	7/10/2018	7/10/2018	7/10/2018 - Redundant Request	\$0.00	07/10/2018 via email and US Mail	NO	YES		30 minutes accumulated 20 hours and 15 minutes
149	Beazley	Merrilee	7/5/2018	Printed copy of Mike Castro's Personnel File - Accepted Estimate 07-16-2018	Trelena	7/10/2018	7/19/2018	7/19/2018	\$104.00 paid in full 07-16-18	07/19/2018 via hard copy pickup at front desk	NO	YES		4 hours accumulated 28 hours
150	Desforges	Cheryl	7/11/2018	Copies of any and all contracts and franchise agreements related to the Jersey Meadows Golf Course to include but not limited to contracts and agreements for services provided to the Jersey Meadows Golf Course for facilities maintenance and functioning as well as for the benefit of customers of Jersey Meadows Golf Course (such as, but not limited to, the smack bar, proshop, etc.)	07-11-2018 wrote requestor for clarification									
151	Beazley	Merrilee	7/12/2018	Dates of Iron Mountain Destructions for past 3 elections (2015, 2016, 2017, and 2018)	Lorri	7/12/2018	7/12/2018	7/12/2018	\$0.00	07/12/2018 via email	NO	YES		30 minutes accumulated 20 hours and 45 minutes
152	Beazley	Merrilee	7/12/2018	HOT Tax expenditures from 2007 to present	Isabel/Donna	7/12/2018	7/13/2018	7/13/2018	33.9 paid in full 07-16-18	07/16/2018 via hard copy pickup at front desk	NO	YES		2 hours accumulated 22 hours and 45 minutes
153	Morris	Rhonda	7/12/2018	Copies of Animal Control Case	Gordon	7/12/2018	7/12/2018	7/12/2018	\$0.00	07/12/2018 Via Email	NO	YES		15 minutes accumulated 15 minutes
154	Beazley	Merrilee	7/12/2018	a copy of the City of Jersey Village - May 5, 2018 Election - List of Registered Voters	Lorri	7/13/2018	7/13/2018	7/13/2018 Redundant Request	\$0.00	07/13/2018 via email and US Mail	NO	YES		15 minutes accumulated 20 hours and 30 minutes



155	Beazley	Merrilee	7/13/2018	<p><b>Jersey Meadow Golf Course:</b> A full and complete copy of any record of training related to customer service to include but not limited to policies and procedure related to customer service for the Jersey Meadows Golf Center. In addition any record, log or notation of training of any employee of City of Jersey Village at the Jersey Meadows Golf Center related to manner and means of response to any chemical spill or release of hazardous products in the care custody and control of the Jersey Meadows Golf Center. These records shall include any items related to policies, procedure of emergency treatment of any person exposed, or suspected exposed to hazardous materials. A full and complete copy of any record of emergency training, i.e. CPR, AED, Epi pen use, etc. <b>Jersey Village Fire Department:</b> Any and all policy, procedure, notations, logs, records of training given or received fire department training, to include but not limited to policy for volunteers and full time staff related to fire safety and medical emergencies to include those records related to any drills or emergency training conducted. A copy of any plan, policy or procedure relating to ensure adequate staff present for coverage of Jersey Village as emergency response to any fire or medical emergency incident requiring response by the Jersey Village Fire Department. Such records shall in those related to schedule or roster of full time firefighters and volunteer firefighters. A full and complete listing of incidents from a period of January 1, 2018 to July 1, 2018 related to any response of the Jersey Village Fire Department to include but not limited to records or notations relating to time of dispatch, time going to scene and arrival of all persons or fire department apparatus. In addition, such records shall include notation of event resolution. <b>Public Bridge Near Jersey Meadow Golf Course:</b> A full and complete copy of any record, notation, assessment, inspection or any other evaluation related to the public bridge connecting Jersey Meadows Golf Center to the paved parking area adjacent the retention pond. <del>Such records shall include but not limited to any vehicle traffic</del></p>	Mark, Jason, and Kevin	7/13/2018			07/16/2018 Sent Estimate Letter - Deadline to respond to Estimate Ltr is 07-30-18. NO RESPONSE RECEIVED - PIR CONSIDERED WITHDRAWN	\$0.00	WITHDRAWN	NO	YES		N/A
156	Overall	Leah	7/16/2018	Commerical and Residential Building Permits 01-01-2018 thru 06-30-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	7/16/2018	7/16/2018	7/16/2018	\$0.00	07/16/2018 via email	NO	YES		15 Minutes accumulated 30 minutes	
157	Beazley	Merrilee	7/17/2018	Copy of Christian Somers' Personnel File including job related complaints	Trelena	7/17/2018		07/24/2018 Sent Estimate Letter - NO RESPONSE - CONSIDERED WITHDRAWN 08-13-18	\$0.00	WITHDRAWN	NO	YES		N/A	
158	Beazley	Merrilee	7/17/2018	Copy of Gordon Gibson's Personnel File including job related complaints	Trelena	7/17/2018		07/24/2018 Sent Estimate Letter - NO RESPONSE - CONSIDERED WITHDRAWN 08-13-18	\$0.00	WITHDRAWN	NO	YES		N/A	
159	Beazley	Merrilee	7/24/2018	Any and all documents regarding lawsuits with the City of Jersey Village from 2000 to 2010 including reasons, amounts and outcomes of the lawsuits.	Lorri	7/24/2018	7/24/2018	7/24/2018	\$0.00	7/24/2018 via email and US Mail	NO	YES		15 minutes accumulated 28 hours and 15 minutes	
160	Colasano	Christian	7/24/2018	copy of any active contracts the City might have (purchase or lease) pertaining to copiers and printers.	Bob	7/24/2018	7/31/2018	7/31/2018	\$0.00	07/31/2018 via email	NO	YES		30 Minutes accumulated 30 minutes	

161	Howard	Naomi	7/31/2018	All Employee Records for Marina Janet Gonzales who was employed by the Jersey Village Police Department from July 22, 2003 to January 6, 2004. Please include all disciplinary records including any documentation of oral or written reprimands and any suspensions. Please include information on whether Ms. Gonzales is eligible for rehire.	Trelena	7/31/2018	8/2/2018	8/2/2018 - No Records	\$0.00	08/02/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
162	Beazley	Merrilee	7/31/2018	Please provide me with that report on James Singleton's police department vehicle which he was driving and he was involved in a crash on June 21st, 2008.	Kevin	7/31/2018	7/31/2018	07/31/2018 NO Records	\$0.00	07/31/2018 via email No Responsive Records	NO	YES		15 minutes accumulated 28 hours and 30 minutes
163	Beazley	Merrilee	7/31/2018	I would like the medical notes from James Singleton's visit at North Cypress Medical Center, 2124 NW Freeway, Cypress, TX 77429, Telephone number 832 912 3817.	Mark	7/31/2018	8/3/2018	8/3/2018	\$0.00	08/03/2018 via email	NO	YES		15 minutes accumulated 29 hours and 45 minutes
164	Beazley	Merrilee	7/31/2018	any record of insurance claim by the City for automobile damage, Workman Compensation insurance claim, medical records and any internal police department documents related to their investigation.	Trelena	7/31/2018	8/6/2018	Sent to City Atty for AG Submission 08-06-2018	\$0.00	08/13/2018 via email from the City Attorney	NO	YES		N/A
165	Beazley	Merrilee	7/31/2018	I am requesting a list of anyone who requested James Singleton's file. I am requesting a list of any and all who have requested James Singleton's file, either a copy of his file, or had access to his actual file. This would include all staff, James Singleton, himself, and any Jersey Village Council Member. I am requesting the dates these copies and the actual physical file requested. I am requesting the dates and times and how long personnel, staff members, JV council members, or James Singleton, himself, had access to his file.	Trelena	7/31/2018	8/2/2018	8/2/2018	\$0.00	08/02/2018 via email	NO	YES		30 minutes accumulated 29 hours and 15 minutes
166	Harwood	Aleisha	7/31/2018	Commerical and Residential Building Permits 07-01-2018 thru 07-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	7/31/2018	8/1/2018	8/1/2018	\$0.00	08/01/2018 via email	NO	YES		15 Minutes accumulated 150 minutes
167	Beazley	Merrilee	8/1/2018	You sent a letter regarding the list of lawsuits. Please go past the 5 years I asked for before.	Lorri	8/1/2018	8/1/2018	8/1/2018	\$0.00	8/1/2018 via email and US Mail	NO	YES		15 minutes accumulated 28 hours and 45 minutes
168	Johnson	Kelly	8/1/2018	Can you please provide the following annual salary information and include if any car allowance or additions/reimbursements to the individuals pay - 16 Positions	Trelena	8/1/2018	8/2/2018	8/2/2018	\$0.00	08/02/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
169	Aukman	Romeen	8/1/2018	15614 Jersey Drive - Open Permits - Also if it was raised to standards	Ashley	8/1/2018	8/2/2018	8/2/2018	\$0.00	08/02/2018 via email	NO	YES		15 Minutes accumulated 15 minutes
170	Beazley	Merrilee	8/1/2018	Records from the Finance Department of the 2008 James Singleton Crach	Isabel	8/2/2018	8/2/2018	8/2/2018 - No Records	\$0.00	08/02/2018 via email	NO	YES		15 minutes accumulated 29 hours and 30 minutes
171	Hughes	Simon	8/6/2018	The fully-executed settlement agreement; A copy of each check the City of Jersey Village paid to the plaintiff and its attorney (in conjunction with each settlement agreement); A copy of each communication or letter sent by the City of Jersey Village (or its attorney) to the plaintiff (or its attorney), exercising any option under either settlement agreement; and A copy of each check the City of Jersey Village has paid in conjunction with any option.	Lorri	8/6/2018	8/6/2018	8/6/2018	\$0.00	8/6/2018 via email	NO	YES		30 minutes accumulated 120 minutes

172	Neeley	Tim	8/6/2018	01-01-2018 to 06-30-2018 - Copies of all Economic Development incentive related agreements or amendments approved between 1/1/2018 and 6/30/2018 including (as applicable): Economic Development Agreements; Chapter 380 Agreements; Tax Abatement Agreements; Economic Development Corporation Grant / Loan / Performance Agreements; Industrial District Agreements; TIRZ/TIF incentive related agreements; Public Improvement District Agreements / Creation Ordinances; and Any other incentive, grant, or loan agreement for economic development project.	Austin	8/6/2018	8/6/2018	8/6/2018	\$0.00	08/06/2018 via email	NO	YES		15 minutes accumulated 30 minutes
173	Hughes	Simon	8/7/2018	In connection with the two parcels of land that were the subject of the two lawsuits: Cause No. 1061305; Jones Road Holding Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 2, Harris County, Texas; and Cause No. 1074704; Jones Road Project Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 3, Harris County, Texas. Please send me a copy of: (a) all appraisals the city obtained for each property; and (b) the contract(s), and invoice(s), and check payments for each appraisal performed.	Lorri and Allison	08/07/2018 sent to City Atty for AG Submission		08/21/2018 partial release of information. Balance sent to AG 08/21/2018			YES	NO	YES	
174	Hughes	Simon	8/7/2018	In connection with the two parcels of land that were the subject of the two lawsuits: Cause No. 1061305; Jones Road Holding Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 2, Harris County, Texas; and Cause No. 1074704; Jones Road Project Ltd. vs. City of Jersey Village, Texas; County Civil Court at Law No. 3, Harris County, Texas. Please send me a copy of: (a) all environmental assessments the city obtained for each property; and (b) the contract(s), and invoice(s), and check payments for each environmental assessment performed.	Lorri	8/7/2018	8/7/2018	08/07/2018 No responsive information	\$0.00	8/7/2018 via email	NO	YES		15 minutes accumulated 135 minutes
175	Desforges	Cheryl	8/7/2018	Election Historical Document and Boards and Commission Attendance Records	Lorri	8/8/2018	8/8/2018	8/8/2018	\$0.00	08/08/2018 via email	NO	YES		30 minutes accumulated time 30 minutes
176	Amn	Dilip	8/8/2018	All docs related to M. Monreal's request for variance, All relevant Ordinances, and any written doc or reverence to such variance granted on any road adjacent to the Lakes of Jersey Village Subdivision	Lorri	8/8/2018	8/8/2018	8/8/2018	\$0.00	08/08/2018 via email	NO	YES		15 minutes accumulated 135 minutes
177	Hughes	Simon	8/13/2018	Copy of the fully-executed Real Estate Purchase Agreement (approved at Monday's Special Session), including a copy of the check for the Earnest Money.	Lorri	8/13/2018	8/13/2018	8/13/2018	\$0.00	08/13/2018 via email	NO	YES		15 minutes accumulated 150 minutes
178	McKay	Gloria	8/13/2018	Records from Dog Bit that occurred on 02-01-2018 including police summaries	Gordon and Deb Smith	8/13/2018	8/14/2018	8/14/2018	\$0.00	08/14/2018 via email	NO	YES		15 minutes accumulated 15 minutes
179	Warren	Bobby	8/13/2018	All Early Voting Combination Forms for the City of Jersey Village election held on Saturday, May 9, 2015; All Election Day Combination Forms for the City of Jersey Village election held on Saturday, May 9, 2015; All Election Day Combination Forms for the City of Jersey Village election held on Saturday, May 6, 2017; All Election Day Combination Forms for the City of Jersey Village election held on Saturday, May 6, 2018; The Early Voting Roster for the City of Jersey Village election held on Saturday, May 9, 2015; The Early Voting Roster for the City of Jersey Village elections held on Saturday, May 7, 2016; The Early Voting Roster for the City of Jersey Village election held on Saturday, May 6, 2017; The Early Voting Roster for the City of Jersey Village election held on Saturday, May 5, 2018.	Lorri	8/13/2018	8/13/2018	8/13/2018	\$0.00	08/13/2018 via email	NO	YES		20 minutes accumulated 8 hours and 35 minutes



180	Beazley	Merrilee	8/16/2018	Any and all complaint letters related to the trash cans fines issued in 2008. These tickets and fines were issued by staff enforcing codes.	Gordon	8/16/2018	8/16/2018	8/16/2018	\$0.00	8/16/2018 via email	NO	YES		15 minutes accumulated 30 hours and 45 minutes
181	Beasley	Merrilee	8/16/2018	The personnel file of Gordon Gibson to include any and all complaint letters even if they are stored in a separate folder.	Trelena	8/16/2018		08/16/2018 Estimate Letter	\$60.00 pd 08/20/18	08/22/2018 via email	NO	YES		4 hours accumulated 38 hours and 45 minutes
182	Beasley	Merrilee	8/16/2018	The personnel file of Christian Somers to include any and all complaint letters, even if they are stored in a separate file	Trelena	8/16/2018		08/16/2018 Estimate Letter	\$60.00 pd 08/20/18	08/22/2018 via email	NO	YES		4 hours accumulated 42 hours and 45 minutes
183	Beazley	Merrilee	8/16/2018	Any and all names of any person who had access to the ballot box to include elected officials, campaign workers, volunteers, anyone who transported the ballot box, who over saw ballot box.	Lorri			08/16/2018 Request Clarification						
184	Beazley	Merrilee	8/16/2018	Any and all locations where the ballot box was stored when ballot box was not in the voting location during the recent election.	Lorri	8/16/2018	8/16/2018	8/16/2018	\$0.00	8/16/2018 via email	NO	YES		15 minutes accumulated 30 hours
185	Beazley	Merrilee	8/16/2018	Names of all staff who have access to James Singleton's personnel file. (Past and Present)	Lorri	8/16/2018	8/16/2018	8/16/2018	\$0.00	8/16/2018 via email	NO	YES		30 minutes accumulated 30 hours and 30 minutes
186	Beazley	Merrilee	8/15/2018	Please provide the names of any and all developers who were and are interested in developing Jersey Village Crossing (29.34 acres of land SE of 290 on either side of Jones Road.	Austin	8/16/2018	8/16/2018	8/16/2018	\$0.00	8/16/2018 via email	YES	NO	YES - City Atty submission on confidential developer on 8-24-2018	15 minutes accumulated 31 hours
187	Beazley	Merrilee	8/16/2018	Any and all owners of Jersey Village Crossing - Past and Present. Please provide all individuals. Please provide all companies and or developers who owned the property.	Austin	8/16/2018	8/16/2018	8/16/2018	\$0.00	8/16/2018 via email	NO	YES		15 minutes accumulated 31 hours 15 minutes
188	Beazley	Merrilee	8/16/2018	Any and all feasibility studies for restaurants, stores, etc. Jersey Village Crossing (the 23.34 acres of land SE of US 290 on either side of Jones Road.	Austin	8/16/2018	8/17/2018	8/17/2018	\$0.00	08/17/2018 via email	NO	YES		15 minutes accumulated 32 hours
189	Beazley	Merrilee	8/16/2018	Any and all lawsuits related to the property know as Jersey Village Crossing, the 23.34 acres of land SE of US HWY 290 on either side of Jones Road.	Lorri	8/16/2018	8/22/2018	8/22/2018	\$0.00	08/22/2018 via email	NO	YES		15 minutes accumulated 34 hours and 45 minutes
190	Beazley	Merrilee	8/16/2018	Any and all reports for the property know as Jersey Village Crossing regarding the environmental impact studies, hazardous chemical studies, all OSHA violations, any and all EPA violations, water well tests.	Austin	8/16/2018	8/16/2018	8/16/2018	\$0.00	8/16/2018 via email	NO	YES		15 minutes accumulated 31 hours 30 minutes
191	Hughes	Simon	8/16/2018	Can you please explain the reason the City needed to pass Ordinance No. 2018-14? (amending the Debt Service and the Capital Improvement Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 by increasing line item 03-51-6126 (Bond Refunding Cost ) and line item 03-50-9753 (Transfer from Capital Improvement) and line item 10-91-9753 (Transfer to Debt Service) in the amount not to exceed \$5,842,148.	Isabel	8/17/2018	8/17/2018	8/17/2018	\$0.00	08/17/2018 via email	NO	YES		30 minutes accumulated 180 minutes

192	Beazley	Merrilee	8/20/2018	Please provide a copy of the 'Key Control Policy/Instruction' and all other governing regulations, concerning accountability for access, applicable to Jersey Village, in effect as during the recent city council election on or about March 31, 2108 through May 5, 2018 (the dates of the recent election). Please provide any and all names of all employees, contractors and/or support personnel, with job title, who have access to the physical control point for building/office keys. Please provide names of any and all employees, contractors and/or support personnel, with job title, who have been issued keys to (the building name at issue). If the building/offices are electronically monitored for access, please provide a copy of: the dates/times of all who accessed the offices on or about March 31, 2018 through May 5th (the date/s of the election). If the dates/times of building/office access are tracked using an alpha/numeric (A/N) code/PIN, please provide any and all names correlated to each A/N code/PIN.	Jason	8/20/2018	8/22/2018	8/22/2018	15 pd. In full 8-24-18	8/22/2018 via email	No	YES		1 hour accumulated 43 hours and 45 minutes
193	Beazley	Merrilee	8/20/2018	Please provide a copy of the 'Key Control Policy/Instruction' and all other governing regulations, concerning accountability for access, applicable to the Jersey Village Police Department personnel files. Please provide any and all names of all employees, contractors and/or support personnel, with job title, who have access to the physical control point for building/office keys. Please provide names of any and all employees, contractors and/or support personnel, with job title, who have been issued keys to Jersey Village Police Department or where the personnel files are stored. If the building/offices are electronically monitored for access, please provide a copy of: the dates/times of all who accessed the offices . If the dates/times of building/office access are tracked using an alpha/numeric (A/N) code/PIN, please provide any and all names correlated to each A/N code/PIN.	Sonya	8/20/2018	8/21/2018	8/21/2018	\$0.00	08/21/2018 via email	NO	YES		120 minutes accumulated 34 hours and 30 minutes
194	Beazley	Merrilee	8/20/2018	Please provide any and all real estate appraisals for Jersey Village Crossing, which city council approved to purchase at the special city council meeting on August 6th, 2018 at 6:00pm. Please provide the suggested appraisal price/s and any and all other relevant data to support those appraisal prices.	Austin	8/20/2018	8/21/2018	8/21/2018	\$0.00	08/21/2018 via email	NO	Yyes		30 minutes accumulated 32 hours and 30 minutes
195	Bancroft	Matt	8/21/2018	Phase Engineering, Inc. is currently working on a Phase I Environmental Assessment of the property, located at: 1. Address: Reserves B, C, F, & G along Jones Road, Houston, TX 77041; 2. Legal Description: RES G BLK 1 JONES RD 290 COMMERCIAL RESERVES; 3. Owner: Jones Road Holding Ltd; 4. Parcel#: 1318410020002, 1318410010002, 1318410010003 5. Key Map: 409K	Mark	8/21/2018	8/27/2018	8/27/2018	\$0.00	08/27/2018 via email	NO	YES		15 minutes accumulated 15 minutes
196	Aslani	Sheila	8/29/2018	Please provide copies of all permits submitted/approved, certificates of occupancy and building plans for the property located at 12511 Steeple Way Boulevard, Jersey Village, TX 77065	Ashley	8/29/2018	8/29/2018	8/29/2018	\$0.00	08/29/2018 via email	NO	YES		15 minutes accumulated 15 minutes
197	Aslani	Sheila	8/29/2018	We are requesting any information you may have concerning the storage, use, handling or dispensing of flammable liquid storage tanks, hazardous materials, or liquefied petroleum gas storage or incidents of environmental concern, at the above location or adjacent properties for the property located at 12511 Steeple Way Blvd., Jersey Village, Texas 77065	Mark	8/29/2018	8/29/2018	8/29/2018	\$0.00	08/29/2018 via email	NO	YES		15 minutes accumulated 15 minutes

198	Rubenstein	Irv	9/4/2018	All purchasing records from 2018-04-09 (yyyy-mm-dd) to current	Isabel	9/4/2018	9/4/2018	9/4/2018	\$0.00	09/04/2018 via email	NO	YES		15 Minutes accumulated 45 minutes
199	Harwood	Aleisha	9/4/2018	Commerical and Residential Building Permits 08-01-2018 thru 08-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	9/4/2018	9/4/2018	9/4/2018	\$0.00	09/04/2018 via email	NO	YES		15 Minutes accumulated 165 minutes
200	Colon	Miriam C.	9/5/2018	Current List of Registered Contractors and Remodelers and a List of permit approvals for Kitchen and Bathroom Remodeling - approved within the last 6 months.	Ashley	9/5/2018	9/6/2018	9/6/2018	\$0.00	09/06/2018 via email	NO	YES		15 minutes accumulated 15 minutes
201	Aviles	Evyann	9/10/2018	RLC Contracts and Amendments	Lorri	9/10/2018	9/10/2018	9/10/2018	\$0.00	09/10/2018 via email	NO	YES		15 minutes accumulated 15 minutes
202	Jana	Martha	9/12/2018	16100 Dillard Drive, Building Code Violations, Fire Code Violations, Zoning Code Violations, Certificate of Occupancy and any road project plans	Ashley/Mark	9/12/2018	9/18/2018	9/18/2018	\$0.00	9/18/2018	NO	YES		15 minutes accumulated 15 minutes
203	Hughes	Simon	9/13/2018	In connection with Real Estate Purchase Agreement (approved at the 8/6 Special Session), could you please send me a copy of: (a) all environmental assessments the city has obtained for the property; and (b) the contract(s), and invoice(s), and check payments for each environmental assessment performed.	Austin/Isabel	9/13/2018	9/13/2018	9/13/2018	\$0.00	09/13/2018 via email	NO	YES		15 minutes accumulated 265 minutes
204	Hughes	Simon	9/13/2018	Per my previous conversation with Isabel Kato, she performed an analysis of the tax revenues resulting from the City's annexation of certain properties. This was done a few years ago at the request of Curtis Haverty, and he referenced this report recently. Could you please provide me with a copy of Ms. Kato's analysis including supporting documentation?	Isabel	9/13/2018	9/14/2018	9/14/2018	\$0.00	09/14/2018 via email	NO	YES		15 minutes accumulated 280 minutes
205	Hughes	Simon	9/13/2018	2016 General Election Cancelled Ballot Documents	Lorri	9/13/2018	9/13/2018	9/13/2018	\$0.00	09/13/2018 via email	NO	YES		60 minutes accumulated 240 minutes
206	Hughes	Simon	9/13/2018	A copy of the City's contract with the Arizona company that provides the red-light camera program (including all contract amendments); and a copy of each engineering study the City has obtained (since 8/20/18) concerning re-implementation of the red-light camera program, including (a) the contract(s), and invoice(s), and check payments for the engineering study.	Eric	9/13/2018	9/18/2018	9/18/2018	\$0.00	09/18/2018 via email	NO	YES		45 minutes accumulated 325 minutes
207	Souchon-Betancourt	Isabel	9/13/2018	15418 Leed Lane - a copy of any paperwork where it's indicated what type of material was used for the piers that hold the elevated building/house.	Ashley	9/13/2018	9/17/2018	9/17/2018	\$0.00	09/17/2018 via email	NO	YES		15 mnutes accumulated 15 minutes
208	Villarreal	Nina	0917/2018	all residential properties that have had the water disconnected within the last 30 days	Maria	9/18/2018								
209	Overall	Leah	9/18/2018	Commerical and Residential Building Permits 08-01-2018 thru 08-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	9/18/2018	9/20/2018	9/20/2018	\$0.00	9/20/2018 via email	NO	YES		15 Minutes accumulated 45 minutes

210	St. Dennis	Therese	9/26/2018	AMC requests any financial spreadsheet, ledger or other record of the active cash and cash-convertible sureties and escrow accounts maintained by local agencies for financial instruments posted or deposited with them by companies and persons to ensure completion of private-sector residential and commercial construction projects in your area. Please show only open accounts for the cash and cash-convertible sureties, stale-dated checks, deposits, and other securities that have not been refunded to the payee. Such sureties could have been taken in any or all of the forms of performance and payment guarantees described on the following page, and are often recorded in ledger or spreadsheet format within the agency that initially accepts same from developers and builders. I do not seek records of non-negotiable third-party sureties (e.g., letters of credit, bonds), the release of which will not restore money to AMC's clients' accounts.	Ashley	9/26/2018	9/26/2018	9/26/2018	\$0.00	09/26/2018 via email	NO	YES	15 Minutes accumulated 15 minutes
211	Rios	Sergio	9/26/2018	I am requesting a list of all residential properties in the city of Jersey Village that have received code violations any time between 9-1-2018 and 9-25-2018. I am also like a list of residential dangerous buildings. Please email to <a href="mailto:sergiobrios1985@gmail.com">sergiobrios1985@gmail.com</a>	Gordon								
212	Harwood	Aleisha	10/1/2018	Commerical and Residential Building Permits 09-01-2018 thru 09-30-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	10/1/2018							15 Minutes accumulated 180 minutes

# MONTHLY REPORT – September 2018

## Jersey Village Fire Department

### EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	15	6	11	4	2	10	10	10	10				78
Fire/ETJ	3	5	1	1	4	3	2	4	0				23
Fire/JV	43	24	38	36	38	36	30	32	32				309
EMS/County	0	2	0	0	7	1	2	0	1				13
EMS/ETJ	5	3	8	1	6	4	3	1	7				39
EMS/JV	76	70	63	53	70	77	51	74	60				594
<b>TOTAL</b>	<b>142</b>	<b>110</b>	<b>121</b>	<b>95</b>	<b>127</b>	<b>131</b>	<b>98</b>	<b>121</b>	<b>110</b>				<b>1055</b>
Transports	55	48	46	31	51	42	31	40	38				381
Aid received	0	2	0	0	0	0	1	1	3				7
Aid given	6	1	3	2	3	1	2	3	0				21

### FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	54	52	31	55	29	67	75	113	150				626

### PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	8	12	6	9	4	11	16	8	19				93
Audience	225	156	162	637	80	320	422	220	565				2787

### FIRE INVESTIGATIONS CONDUCTED

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
1	2	1	0	1	0	2	0	1				8

- September 7<sup>th</sup> HEB brought breakfast for the memoriam of 9-11.
- Saturday, September 8<sup>th</sup> we had Santa Sign-ups. The biggest turn out yet for this event. The sign-ups went very smoothly and were booked up within an hour. We have a long waiting list and still keep adding to it.
- The CERT team meets the first Thursday of every month in the fire station training room to train.
- We continue to give Girl Scout and preschool tours at the station
- We continue to have fire drills for the new school year. We continue to make sure the schools will get a visit from the Fire Marshal's office on a monthly basis to make sure fire drills are running smoothly.

**Respectfully submitted,**  
**Mark Bitz**  
**Fire Chief/Fire Marshal**

# SEPTEMBER 2018

## Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Sep	44	3	14	42	53	0	2	158
2-Sep	35	2	15	27	40	1	2	122
3-Sep	47	4	37	36	42	2	0	168
4-Sep	87	1	16	75	54	5	10	248
5-Sep	77	5	22	57	37	3	7	208
6-Sep	44	4	18	42	34	2	21	165
7-Sep	60	3	19	37	44	7	3	173
8-Sep	49	3	12	47	63	1	9	184
9-Sep	27	1	18	14	28	0	0	88
10-Sep	63	3	15	49	40	0	0	170
11-Sep	62	4	25	45	31	0	1	168
12-Sep	61	4	26	56	45	1	6	199
13-Sep	59	3	17	53	31	0	15	178
14-Sep	55	5	28	40	33	3	0	164
15-Sep	45	4	9	34	47	2	0	141
16-Sep	38	4	16	34	37	0	0	129
17-Sep	42	4	23	39	46	12	14	180
18-Sep	60	3	18	44	36	0	1	162
19-Sep	61	5	26	50	46	4	1	193
20-Sep	46	3	14	34	36	2	0	135
21-Sep	67	6	15	55	47	1	0	191
22-Sep	45	5	30	35	39	0	1	155
23-Sep	43	6	27	34	57	2	0	169
24-Sep	51	4	15	37	38	1	2	148
25-Sep	69	3	24	68	41	14	4	223
26-Sep	56	2	14	48	34	0	0	154
27-Sep	59	6	13	49	34	2	0	163
28-Sep	68	7	18	59	30	0	0	182
29-Sep	45	3	22	39	49	0	1	159
30-Sep	38	1	13	24	21	3	1	101
								0
<b>Totals</b>	<b>1603</b>	<b>111</b>	<b>579</b>	<b>1303</b>	<b>1213</b>	<b>68</b>	<b>101</b>	<b>4978</b>

This month TCO Amber Rozas took her EMD/EFD classes and is now a certified Emergency Medical and Emergency Fire Dispatcher. TCO Juan "Manny" Losoya turned in his resignation so he could be a stay at home dad to his son and new baby girl. Testing and interviews for new dispatchers were completed and we have chosen 3 ladies to be a part of our team pending background investigation. Two will be full-time and the other will join us part-time.

## JERSEY VILLAGE POLICE DEPARTMENT

### Criminal Investigation Division Report for September 2018

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**Sex Crimes/Child Cases (0):** A sexual assault investigation is under active investigation from the Comfort Suites hotel located at 17550 Northwest Freeway.

**Assault Cases (0):** no new assault cases were initiated this month:

**Property Crimes/Burglaries and Thefts:**

**Robbery (0):** no robbery investigations were initiated this month

**Home / Business Burglaries (2):** the following structure burglaries were investigated this past month:

1. A burglary of a business was investigated in the 19000 block of Northwest freeway. This business has no alarm system or any video cameras. No suspects at this time.
2. A second burglary of the same business in the 19000 block of Northwest freeway was investigated. The business still has no alarm system or video cameras. No suspects at this time.

**Vehicle Burglaries (2):** the following vehicle burglaries were investigated:

1. A vehicle burglary in the Sam's Club parking lot located at 12205 West Road was burglarized by a person who followed the victim from a nearby bank. Digital photographs of the suspect vehicle have been obtained and we are working to identify the suspect.
2. A burglary of a vehicle was investigated at an apartment complex in the 12600 block of Seattle Slew. *The suspect was identified, charged in another case, and the stolen items were recovered.*

**Criminal Mischief (0):** The following Criminal Mischief investigations were conducted this past month: no new criminal mischief investigations this month.

**Hit and Run Crashes (0):** the following hit-and-run crashes were investigated this month: no new hit and run crashes investigated this month.

**Thefts (3):** the following general thefts were investigated:

1. A theft of items from a vehicle was investigated in the 16500 block of Village drive. After reviewing surveillance video, it was determined that the theft did not occur in Jersey Village and was thus *deemed unfounded*



2. A package theft investigation was conducted in the 16100 block of Seattle. No suspects at this time.
3. A second package theft investigation was conducted in the 11000 block of Pleasant Colony. No suspects at this time.

**Stolen Vehicles/Trailers (1):** the following stolen vehicle investigations were conducted this month:

1. A stolen vehicle investigation was conducted in the 17400 block of Northwest Freeway. *A thorough investigation revealed that the vehicle was repossessed.*

**Identity Theft/Fraud (1):** the following new fraud cases were investigated this month:

1. A fraud investigation was conducted in the 18800 block of Northwest Freeway. The investigation was conducted with the assistance of the Houston Auto Theft Task Force. *The suspect was charged and the vehicle was recovered.*

**Miscellaneous:**

- A \$1700 cash seizure was processed and submitted to the Harris County District Attorney's Office.
- A gambling investigation was conducted at local convenience store, based on a citizen complaint. Detectives worked with the Harris County Precinct 4 Constables office to execute a search warrant and seize illegal devices, illicit cash, and arrest the offender.
- Sixty-eight (68) new pieces of property and evidence were processed and submitted into the Property Room.
- Zero (0) destruction orders were submitted to the Harris County District Attorney's Office this past month for items to be removed from the Property Room.
- A camera was placed at a covert location to assist with possible future thefts in the area.
- An internal affairs investigation was conducted for a possible policy violation (unfounded)
- Two (2) background investigations were conducted to fill two police vacancies.



**Training Report:**

Below is a summary of the training given to our employees this past month:

<u>Date</u>	<u>Officer</u>	<u>Course</u>	<u>Hours</u>	<u>Notes</u>
9/28/2018	Coble	Crisis Intervention Course	40	University of Houston
9/17/2018	Ferguson/Dooley	FBI LEEDA Ethics Course	24	LEEDA Online Course
		<b>Total Training Hours for Month</b>	<b>64</b>	

## September 2018

	August 2018	August 2018
Warrants Executed	368	285
Warrants Issued	769	570
Letters Mailed	320	249
Phone Calls	1,738	1,497
Door Hangers	9	14
Arrests	5	2
Amount collected	\$67,334.65	\$67,995.61

342 Emails Sent (Reduces Letters Mailed Out)

2 1/2 Days Municipal Court Bailiff

1 Holiday Day

1 Sick Day (Doctor's Appointment)

**15 1/2 Total Days Warrants Worked**

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### MAJOR CRIME INDEX

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots	
<b>VIOLENT CRIME:</b>														
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	4	0	1	0	0	0	0	0	0	0	5
AGG. ASSAULT	1	1	0	1	0	2	0	0	0	0	0	0	0	5
<b>PROPERTY CRIME:</b>														
BURGLARY-RESIDENCE	1	0	0	0	0	1	0	0	0	0	0	0	0	2
BURGLARY-BUSINESS	6	0	3	2	1	4	4	2	3	0	0	0	0	25
ALL THEFTS:	10	5	9	8	18	6	11	10	4	0	0	0	0	81
<i>From Vehicles</i>	7	1	6	3	9	1	5	5	2	0	0	0	0	39
<i>From Coin Machines</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTO THEFTS	3	2	2	0	1	4	2	1	5	0	0	0	0	20
<b>MAJOR CRIMES:</b>	<b>21</b>	<b>8</b>	<b>14</b>	<b>15</b>	<b>20</b>	<b>18</b>	<b>17</b>	<b>13</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>138</b>

<b>ARRESTS: (Only Highest Classified Charge Counted Per Arrest)</b>														
MUNICIPAL MISD.(C)	45	47	58	64	52	33	33	42	26	0	0	0	0	400
MISDEMEANORS (A&B)	14	22	16	12	8	9	18	16	13	2	0	0	0	130
<i>Misd. Narcotic Arrests</i>	5	7	6	3	0	2	4	1	3	2	0	0	0	33
ALL FELONIES	17	3	7	11	2	10	2	5	6	0	0	0	0	63
<i>Fel. Narcotic Arrests</i>	8	1	2	5	0	2	0	1	0	0	0	0	0	19
ARRESTS NOT BOOKED	26	40	0	3	4	1	1	3	1	0	0	0	0	79
<b>TOTAL ARRESTS:</b>	<b>102</b>	<b>112</b>	<b>81</b>	<b>90</b>	<b>66</b>	<b>53</b>	<b>54</b>	<b>66</b>	<b>46</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>672</b>

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### OTHER CALLS FOR SERVICE

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
<b>ACCIDENTS:</b>													
Accident Major	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major Auto-Ped	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major FSRA	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Minor	129	123	108	104	119	125	131	108	101	0	0	0	1048
Accident Minor FSGI	31	36	48	24	31	27	41	37	26	0	0	0	301
<b>MISDEMEANOR CRIMINAL INVESTIGATIONS</b>													
Assault	0	0	6	2	9	15	7	10	5	0	0	0	54
Criminal Mischief	10	9	6	3	8	9	17	15	3	0	0	0	80
Disturbance	33	29	51	41	43	49	39	67	51	0	0	0	403
Terroristic Threat	3	3	6	1	2	0	1	2	0	0	0	0	18
Trespass	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	1	7	2	1	5	4	1	4	0	0	0	0	25
Solicitor	5	6	12	2	11	14	17	8	4	0	0	0	79
City Ordinance Violation.	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	43	51	62	76	56	23	42	43	23	0	0	0	419
<b>POLICE ASSISTANCE</b>													
911 Hang Up	0	0	0	0	0	0	0	0	0	0	0	0	0
Alarms	88	79	97	74	135	127	134	81	65	0	0	0	880
Welfare Check	45	41	46	38	59	48	61	58	51	0	0	0	447
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist JVFD/EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Public	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Control	16	6	19	8	4	5	12	14	5	0	0	0	89
Crime Prevention	36	19	14	21	31	25	44	30	17	0	0	0	237
Multiple Unit Response	0	1	0	0	1	2	0	0	3	0	0	0	7
<b>MISCELLANEOUS POLICE INVESTIGATIONS</b>													
Abandoned Vehicle	6	9	10	5	6	8	4	6	1	0	0	0	55
Found Article	0	0	0	0	0	0	0	0	0	0	0	0	0
Found Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Humane	31	18	14	20	37	15	12	9	11	0	0	0	167
Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	2	7	8	6	2	1	8	2	0	0	0	0	36

## Jersey Village Police Department Investigations / Calls-For-Service Report

December, 2018

Open Door/Window	7	14	9	12	17	15	26	15	17	1	0	0	133
Recovery - Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person/Vehicle	333	275	299	297	246	345	347	297	270	2	0	0	2711
Traffic Hazard	19	17	45	39	42	32	47	28	30	2	0	0	301
Other Misc. Calls-For-Service	910	906	1014	897	1028	983	945	950	919	12	0	0	8564
<b>Other CFS Totals:</b>	<b>1748</b>	<b>1655</b>	<b>1876</b>	<b>1671</b>	<b>1891</b>	<b>1870</b>	<b>1936</b>	<b>1784</b>	<b>1599</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>16047</b>
<b>Maj.Crime &amp; CFS Tots:</b>	<b>1769</b>	<b>1663</b>	<b>1890</b>	<b>1686</b>	<b>1911</b>	<b>1888</b>	<b>1953</b>	<b>1797</b>	<b>1611</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>16185</b>

## **Police Department Open Positions/Recruitment**

### **September 2018**

As of September 30, 2018, the Jersey Village Police Department is accepting applications for the following positions:

- Patrol Officer (two positions open)

The Police Department is currently interviewing qualified candidates.

No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	OLIVIERI LLC	GONZALEZ	10/2/2017	REPORT OF ARREST ON CRISTIAN MADRID DOB 11/6/95			10/3/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
2	CAMPOS	PAMELA	10/3/2017	COPY OF ARREST 02-2766			10/3/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
3	FOGLE	WAYNE	10/3/2017	VIOLENT CRIMES FOR AREA AROUND 18540 NW FREEWAY FROM 9/1/16- 8/31/17			10/10/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
4	ALEJANDRE	ANTONIO	10/3/2017	17-18486 COPIES OF CFS, 911 CALL, PHOTOS FOR LISTED REPORT		\$6.00	10/11/17 VIA CCCR MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
5	BORG	VICTOR	10/9/2017	CFS FOR 15510 CONGO LANE FROM 1/1/17-PRESENT			10/9/17 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM. 00 HRS 10 MIN
6	LEMIEUX	TRACEY	10/9/2017	CFS FOR MOTEL 6 FOR MONTH OF SEPT.			10/11/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 00 HRS 30 MIN
7	KUZYDYM	STEPHANIE	10/10/2017	COY OF FULL BOOKING ROSTER AND RELEASE FROM AUG 26-AUG 30.			10/11/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
8	KALIDAS	HAMANT	10/10/2017	2 WEEKS TICKETS ISSUED			10/16/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 00 HRS 30 MIN
9	TEXAS EDUCATION	AGENCY	10/10/2017	ARREST REPORT ON SCHLEIDER, MICHAEL DOB 11/17/87			10/16/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
10	STERLING	RODNEY	10/12/2017	COPY OF FSGI REPORT 17-20651			10/12/17 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM. 00 HRS 20 MIN
11	HAMANT	KALIDAS	10/22/2017	2 WEEKS TICKETS ISSUED			10/26/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 1 HRS 00 MIN
12	LEMIEUX	TRACEY	10/21/2017	MOTEL 6 CFS JULY-AUGUST 2017			10/25/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 1 HRS 00 MIN
13	QUACH	TU-ANH	10/23/2017	COPY OF 911, CALL SLIP, CFS, SCENE PHOTOS, WITNESS STATEMENT FOR ACCIDNET 17-21226	11/3/17 SENT TO AG 11/21/17 WITHHOLD PER AG LETTER. 1/12/18 PER AG OPINION RECVD WITHHOLD VIDEO					YES	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
14	WELLS	FELICIA	10/25/2017	17-21784 COPIES OF ENTIRE REPORT	11/3/17 SENT TO AG 2/14/18 WITHHOLD					YES	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
15	LORANCE & THOMPSON		11/3/2017	17-16513 COMPLETE COPY OF ANYTHING TO DO WITH THE ACCIDENT OCCURRED 8/8/17 @ 01:52			11/14/17 RELEASABLE PAPERWORK	NO	YES	11/22	4 HRS 00 MIN ACCUM. 4 HRS 00 MIN
16	HAMANT	KALIDAS	11/3/2017	2 WEEKS TICKETS ISSUED			11/10/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 1 HRS 30 MIN
17	LEXIS	NEXIS	11/3/2017	ALL TICKETS ISSUED IN AUG, SEPT & OCT 2017			11/3/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
18	AMMONS LAW	GROUP	11/7/2017	EXTENSIVE PAPERWOR ON ACCIDENT 15-5557			11/10/17 VIA MAIL CCCR	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
19	HAMANT	KALIDAS	11/16/2017	2 WEEKS TICKETS ISSUED			11/22/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 2 HRS 00 MIN
20	LAYSON	BRITTNEY	11/16/2017	17-23037 ALL PAPERWORK TO THIS CASE			11/16/17 VAI PU	NO	YES	NO	00 HRS 45 MIN ACCUM. 00 HRS 45 MIN
21	KAPIDUACH	ECHARRY	11/16/2017	DASH CAM FOR 17-20197	11/22 SENT TO AG 2/13/18 WITHHOLD		COPY OF AG LETTER VIA EMAIL	NO		YES	
22	CLINE	TIMOTHY	11/16/2017	COPY OF EVERYTHING IN CASE 17-22139			11/22/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
23	NEWTON	CHERIE	11/16/2017	COPY OF COMPLETE REPORT 17-23385			11/22/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
24	CARIAS	CRISTINA	11/21/2017	COplete COPY OF 17-23935 INCLUDING CDS			11/22/17 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
25	HAMANT	KALIDAS	11/28/2017	2 WEEKS TICKETS ISSUED			12/7/17 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM. 2 HRS 30 MIN
26	MCCLIMON	CAROLNIE	11/28/2017	6/21/16 16225 ST. HELIER YETTER VS YETTER			12/1/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN
27	LARA	MARISOL	11/29/2017	17-24285 COPY OF REPORT FROM CPL MONG			12/1/17 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM. 2 HRS 00 MIN

28	LATER	NED	12/1/2017	17-18424 COPY OF ENTIRE REPORT INCLUDING CD'S	12/13 SENT TO AG OFFICE 1/12/18 PER AG OPINION TO WITHHOLD THE VIDEO								
29	LEXIS	NEXIS	12/5/2017	CITATION ISSUED IN NOVEMBER			12/13/17 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCUM 4 HRS 00 MIN	
30	LAYTON	CHRISTINE	12/11/2017	COPY OF REPORT 17-23966 INCLUDING PHOTOS			12/13/17 VIA PU	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
31	CHAPMAN	CORENE	12/11/2017	COPY OF REPORT 17-23966 INCLUDING PHOTOS			12/13/17 VIA PU	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
32	URRABAZO	JOSEPH	12/12/2017	COPY OF REPT 17-17584 INCLUDING FRAUD REPORT TURNED IN			12/13/17 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
33	HAMANT	KALIDAS	12/13/2017	2 WEEKS TICKETS ISSUED			12/21/17 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCU 3 HRS 00 MIN	
34	GROFF	ELIZABETH	12/15/2017	JVPD 17-20650 ON 10/5/17 ACCIDENT RECONSTRUCTION, WITNESS STATEMENTS, FIELD NOTES, PHOTOGRAPHS, VIDEO AND ANY OTHER DOCUMENTATION	12/19/17 SENT TO AG 3/12/18 WITHHOLD		12/19/17 SENT ACCIDENT AND AG LETTER VIA EMAIL	NO					
35	SETEAR	JENNIFER	12/15/2017	CRIMES REPORTED FOR THE YEAR OF 2017 FOR ADDRESS BELOW, POROMENADE 1 & II, TRAILS AT CORINTIAN CREEK, TRAILS @ ROCK CREEK			12/15/17 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCU 2 HRS 00 MIN	
36	JUAREZ	STEPHANY	12/15/2017	JVPD 10-9688 CERTIFIED COPY OF REPORT			12/15/17 VIA PU	NO	YES	NO		00 HRS 30 MIN ACCU 00 HRS 30 MIN	
37	LAYTON	CHRISTINE	12/18/2017	SUPPLEMENTS 1 & 2 FOR CASE NUMBER 17-23966			12/19/17 VIA EMAIL	NO	YES	NO		00 HRS 20 MIN ACCU 20 HRS 20 MIN	
38	MALDONADO	DAISY	12/19/2017	COPY OF 17-23935 INCLUDING PHOTOS	12/22/17 SENT TO AG 1/19/18 WITHHOLD								
39	WONG	MARGRET	12/21/2017	ARRSET REPORT FOR CRUZ, CESAR ROMEO DOB 3/3/76 JVPD 09-6754			12/22/17 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCU 2 HRS 00 MIN	
40	HAMANT	KALIDAS	12/28/2017	2 WEEKS TICKETS ISSUED			1/4/18 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCU 3 HRS 30 MIN	
41	SHELLIST	MCALISTER	1/3/2018	SOP on VEHICLE INVENTORY, IMPOUND SEARCH PROCEDURES			1/8/18 VIA FAX	NO	YES	NO		00 HRS 30 MIN ACCU 3 HRS 30 MIN	
42	TOWNSEND	NELL	1/3/2018	2 YEARS CFS FOR PROMENADE APT.			1/8/18 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCU 2 HRS 00 MIN	
43	LEXIS	NEXIS	1/5/2018	CITATION ISSUED IN DECEMBER			1/8/18 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCU 4 HRS 00 MIN	
44	GIBBS	DARIUS	1/8/2018	COPY OF 17-4590 W/CD OF PHOTOS			1/9/18 VIA PU	NO	YES	NO		2 HRS 00 MIN ACCU 2 HRS 00 MIN	
45	HAMANT	KALIDAS	1/10/2018	2 WEEKS TICKETS ISSUED			1/19/18 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCU 4 HRS 00 MIN	
46	HPAREKH	HARDIK	1/22/2018	COPY OF ARERST REPORT 17-16558			1/22/18 VIA PU	NO	YES	NO		00 HRS 30 MIN ACCU 00 HRS 30 MIN	
47	HERZ	SHARON	1/23/2018	NEED REPORT W/ SWAN MARIE PACE			1/25/18 VIA EMAIL	NO	YES	NO		2 HRS 00 MIN ACCU 2 HR 00 MIN	
48	HAMANT	KALIDAS	1/24/2018	2 WEEKS TICKETS ISSUED			1/31/18 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCU 4 HRS 30 MIN	
49	GUERKA	ELIZABETH	1/26/2018	COPY OF REPORT 17-11470 W/CD OF PHOTOS TAKEN, ALSO CFS FOR ADDRESS 16114 ACAPULCO ON 6/3 & 6/4 2017	1/31/2018	\$3.00		no	yes	no		2HRS 00 MIN ACCU 2HRS 00 MIN	
50	MASON	MARTHA	1/31/2018	COPY OF REPORT AND PHOTOS OF CASE 18-1029		\$3.00	2/6/18 VIA PICKUP	NO	YES	NO		2 HRS 00 MIN ACCU 2 HRS 00 MIN	
51	CHRONISTER	MARK	2/1/2018	16-5156 FINAL REPORT AND PHOTOS		\$3.00	2/2/18 VIA PICKUP	NO	YES	NO		2HRS 00 MIN ACCU 2HRS 00 MIN	
52	LEXIS	NEXIS	2/2/2018	CITATIONS ISSUED IN JAN			2/2/18 VIA EMAIL	NO	YES	NO		2HRS 00 MIN ACCU 6HRS 00 MIN	
53	CONTRERAS	MIGUEL	2/2/2018	COPY OF INVENTORY FOR ARREST 17-16720			2/5/18 VIA PU	NO	YES	NO		2 HRS 00 MIN ACCU 2 HRS 00 MIN	
54	NTONMATTEL-GOIT	SADI	2/5/2018	USER MAINTENANCE MAUNALS, TECH SPEC. DOC & ANY OTHER DOC PERTAINING TO EQUIPMENT USED BY THE PD TO CALCULATE SPEED OF M.V			2/6/18 VIA CRRR 7017019000011887 3825	NO	YES	NO		2 HRS 00 MIN ACCU 2 HRS 00 MIN	
55	LITTLE	SAM	2/6/2018	18-1228 PHOTOS OF ACCIDENT & WITNESS PHONE NUMBERS									
56	HAMANT	KALIDAS	2/14/2018	2 WEEKS TICKETS ISSUED			2/16/18 VIA EMAIL	NO	YES	NO		00 HRS 30 MIN ACCU 5 HRS 00 MIN	



57	ALLEN	CANDI	2/20/2018	ACCIDENTS AT 290 & FM 529 / 1-6-16 THROUGH 2-3-16		N/A	2/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN
58	HAMANT	KALIDAS	2/22/2018	2 WEEKS TICKETS ISSUED			3/2/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 5 HRS 30 2 HRS 00 MIN
59	LEXIS	NEXIS	3/1/2018	CITATION ISSUED FOR FEB			3/2/18 VIA EMAIL	NO	YES	NO	ACCU 8 HRS 00 MIN
60	MCCLAIN	BREE	3/12/2018	COPY OF CASE NUMBER 18-3998		\$3.00	3/21/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
61	HAMANT	KALIDAS	3/22/2018	2 WEEKS TICKETS ISSUED			3/27/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 6 HRS 00 MIN
62	MCCLAIN	BREE	3/27/2018	3 YEARS OF REPORTS INVOLVING MASON ORZECZOWSKI, AND CFS FOR 15610 SINGAPORE LN			3/29/18 VIA EMAIL & PICK UP	NO	YES	NO	2 HRS 00 MIN ACCU 4 HRS 00 MIN
63	HUYNH	LAW FIRM	3/27/2018	17-24985 COPIES OF ALL DOCUMENTS FOR THIS ACCIDENT ,INCLUDING 911 & WITNESS STATEMENTS			4/11/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
64	RUCKER	LAW FIRM	4/2/2018	DWI COBAN VIDEO OF ARREST ON MENDEZ, CHRISTOPHER MICHAEL DOB 8/24/83 ARREST ON 3/7/18		\$6.00	4/11/18 VIA CCCR MAIL 7017019000011887 3917	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
65	LEXIS	NEXIS	4/3/2018	CITATIONS ISSUED FOR MARCH			4/11/18 VIA EMAIL	NO	YES	MO	2 HRS 00 MIN ACCU 10 HRS 00 MIN
66	ABRIL		4/4/2018	COMPLETE COPY OF REPORT 18-5030 INCLUDING CD'S		\$3.00	4/11/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
67	HAMANT	KALIDAS	4/5/2018	2 WEEKS TICKETS ISSUED			4/11/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCU 6 HRS 30 MIN
68	STUART-LIPPMAN	LAW FIRM	4/10/2018	17-4590 INFO ON REPORT OPEN/CLOSED?			4/11/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
69	HAMANT	KALIDAS	4/17/2018	2 WEEKS TICKETS ISSUED			4/25/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 7 HRS 00 MIN
70	FUENTES	LAW FIRM	4/19/2018	ACCIDENT 18-2693 DASH CAM, 911 AND ANY OTHER PHOTO CD			4/26/18 VIA MAIL CCCR 7017 0190 0001 1887 3955	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
71	VARNADO	TAMARA	4/23/2018	18-4453 OR OF VEHICLE BEING DAMANGED IN PKLOT			4/25/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
72	ADLER	JIM	5/1/2018	16-17443 COPY OF PHOTOS, DASH CAM, AUDIO, 911, WITNESS STATEMENTS, CALL SLIP & CRASH REPORT			5/8/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
73	BENNETT	RONNIE	5/2/2018	COPY OF ARREST REPORT 18-6936	5/8/18 SENT TO AG OPEN W/COURT		5/8/18 VIA EMAIL AG LETTER AND PUBLIC PAGE	YES	NO	YES	2 HRS 00 MIN ACCU 2 HRS 00 MIN
74	WALTERS	BRADLEY	5/2/2018	COPY OF COBAN/SFST VIDEOS FOR ARREST OF RAMIREZ, DEANNA JVPD 18-3671	5/2/18 CLARIFICATIONS		5/19/2018 VIA CCCR	YES	YES	NO	2 HRS 00 MIN ACCU 2 HRS 00 MIN
75	HAMANT	KALIDAS	5/2/2018	2 WEEKS TICKETS ISSUED			5/9/18 VIA EMAIL	NO	YES	NO	00 HOURS 30 MIN ACCU 7 HRS 00 MIN
76	LEXIS	NEXIS	5/2/2018	CITATIONS ISSUED FOR APRIL 2018			5/4/18 VIA EMAIL	NO	YES	NO	3 HRS 00 MIN ACCU 13 HRS 00 MIN
77	MESTEMAKER	STRAUB	5/7/2018	2015-3/30/2018 ACCIDENT FROM 17900 EBSR - 18200 EBSR AND MAIN LANES	REFERRED TO CITY SECRETARY CITY PD PIR 114		XXXX	XXX	XXXX	XXXX	XXXXXXXX
78	MCCALIP	HEATHER	5/9/2018	911 CALL @ 714 ON 4/26/18 FOR ESGI ACCIDENT SHE WAS INVOLVED IN			5/21/18 VIA EMAIL TO PU CD	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
79	HAMANT	KALIDAS	5/15/2018	2 WEEKS TICKETS ISSUED			5/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 7 HRS 30 MIN
80	CPS		5/17/2018	ANY REPORTS INVOLVING REYES, KELVIN & SATILLANA, MAGGIE			5/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 00 HRS 30 MIN
81	HARPER	CLYDE	5/21/2018	ALARM CALLS FOR JOE MYERS FORD 18-5462, 18-6397, 18-6694	REQUESTOR WITHDREW REQUEST 5/21/18		XXXX	XXX	XXXX	XXXX	XXXXXXXX
82	EBERSTEIN	LAW FIRM	5/21/2018	18-7725 COPY OF ACCIDENT , CALL SLIP, 911 RECORDINGS, FIELD NOTS, PHOTOS, COPY OF WITNESS STATEMENTS, COBAN VIDEO		\$11.00	5/31/18 VIA MAIL ACCIDENT/CFS & 911 RECORDINGS	NO	NO		5/31/18 REQUESTING TO WITHHOLD COBAN VIDEO 2 HRS 00 MIN ACCU 2 HRS 00 MIN
83	SULLO	SULLO	5/30/2018	JVPD POLICY ON USE OF VIDEO AND AUDIO RECORDING EQUIPMENT DRUING POLICING ACTIVITIES IN EFFECT SINCE JAN 1 2015 TO PRESENT, IF THE POLICY HAS CHANGED, INCLUDE ALL VERSIONS			6/8/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 7 HRS 30 MIN
84	LEXIS	NEXIS	6/1/2018	CITATIONS ISSUED MONTH OF MAY			6/1/18 VIA EMAL	NO	YES	NO	3 HRS 00 MIN ACCU 16 HRS 00 MIN
85	KALIDAS	HAMANT	6/1/2018	2 WEEKS TICKETS ISSUED			6/8/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCU 8 HRS 00 MIN

86	MARBURY	LAVETTA	6/4/2018	COPY OF REDACTED THEFT REPORT 170025070			6/4/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
87	BERNARD	JULIA	6/11/2018	CERTIFIED COPY OF REPORT 18-1308			6/20/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
88	KALIDAS	HAMANT	6/11/2018	2 WEEKS TICKETS ISSUED			6/19/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 00 MIN
89	VIDALES	SUGEY	6/13/2018	COPY OF ARREST RECORD ON SOBREVILLA, GUADALUPE CRUZ DOA 421/13			6/20/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
90	NBIB RECORDS		6/14/2018	COPY OF ARREST REPORT ON HOUSTON ,BRODRICK TERRELL DOB 11/15/88			6/20/18 VIA FAX	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
91	KALIDAS	HAMANT	6/19/2018	2 WEEKS TICKETS ISSUED	6/19/18 VIA EMAIL		WITHDREW REQUEST 6/19/18	NO	NO	NO	NO
92	KALIDAS	HAMANT	6/26/2018	2 WEEKS TICKETS ISSUED			6/29/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 30 MIN
93	ALI	SUNIL	7/2/2018	COPIES OF ALL MVA FROM 12/4/2016- 12/5/2016 @ 15500 BLK 290 (RELATED TO THE SURFACE OF ROADWAY). ALSO ANY RECORDINGS, AND PHOTOS OF CRASHES			7/11/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
94	LEXIS	NEXIS	7/2/2018	CITATIONS ISSUED MONTH OF JUNE			7/3/18 VIA EMAIL	NO	YES	NO	3 HRS 00 MIN ACCUM 19 HRS 00 MIN
95	MIRELES	GLADIOLA	7/3/2018	COPY OR ACCIDENT 18-8872 & CALLSLIP			7/11/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
96	MITCHELL	ALEX	7/5/2018	COPY OF CFS 6/4/18@ 0800 ACCIDNET EBSR @ JONES TX LP JT4914			7/5/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
97	GONZALEZ	STEPHANIE	7/10/2018	INFORMATION REGARDING RECOVERED VEHICLE ON 7/6/18 ( 18-11405). ARREST MADE? VEHICLE STORED?			7/12/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
98	KALIDAS	HAMANT	7/10/2018	2 WEEKS TICKETS ISSUED			7/13/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 00 MIN
99	MOODY	WILLIAM	7/17/2018	COPY OF INSICENT 18-11829			7/24/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
100	BARNED-SMITH	ST. JOHN	7/19/2018	HOW MANY POLICE OFFICERS ASSIGNED TO DWI ENFORCMENT. FORM 2013-2018			7/24/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
101	BEAZLEY	MERRILEE	7/20/2018	COPY OF ALL REPORTS, CD, PHOTOS OF WRECK ON OR ABOUT JUNE 21, 2008 INVOLVING JAMES SINGLETON			7/24/18 VIA EMAIL & PICK UP	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN
102	KALIDAS	HAMANT	7/23/2018	2 WEEKS TICKETS ISSUED			7/27/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 30 MIN
103	HARPER	CJ	7/23/2018	19/11836 COPY OF PUBLIC PAGE OF STOLEN VEHICLE REPORT			7/23/18 VIA EMAIL	YES	YES	NO	00 HRS 10 MIN ACCUM 10 MIN
104	MCKAY	GLORIA	7/26/2018	COPY OF REPORT AND PHOTOS OF INCIDENT THAT OCCURRED @ 16313 LAKEVIEW & 16306 CONGO ON 2/1/18 DOG BITE			8/3/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
105	FROMELIUS	JANIS	7/31/2018	911 TRANSCRIPT OF ACCIDENT 18-6769			8/3/18 VIA US MAIL CCCR 7017 0190 0001 1887 4600	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
106	LEXIS	NEXIS	8/1/2018	CITATIONS ISSUDE FOR THE MONTH OF JULY 2018			8/1/18 VIA EMAIL	NO	YES	NO	3 HRS 00 MIN ACCUM 22 HRS 00 MIN
107	VEGA	FRANSICO	8/2/2018	CFS LIST FOR 2017 @ 8205 RIO GRANDE			8/2/18 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
108	KALIDAS	HAMANT	8/2/2018	CITATIONS ISSUED FOR LAST 2 WEEKS IN 2018			8/8/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 10 HRS 00 MIN
109	LEEJA	THOMAS	8/9/2018	COPIES OF ALL REPORTS LISTING VEGA, FRANSICO, VEGA-LOPEZ, STEPHANI			8/9/18 VIA EMAIL AND MAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
110	GARCIA	RACHEL		CFS & COMPLETE REPORT FOR 11011 PLEASANT COLONY #2221 BTWN 11/1/16 -2/1/17 INVOLVING GARCIA, OR GREEN			8/15/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
111	KALIDAS	HAMANT	8/15/2018	CITATIONS ISSUED FOR LAST 2 WEEKS IN 2018			8/23/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 10 HRS 30 MIN
112	GEORGE	JACQUELINE	8/23/2018	16-6949 COMPLETE REPORT INCLUDING VIDEO & PHOTOS CDS	8/23/18 VIA PHONE CALL & EMAIL		8/27/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
113	GRAY	EDDIE	8/23/2018	PAPER COPY OR 16-6949			8/23/18 VIA PU	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
114	KALIDAS	HAMANT	8/29/2018	CITATIONS ISSUDE FOR THE LAST 2 WEEKS IN 2018			9/7/18 VIA EMAIL	NO	YES	NO	00 HRS 00 MIN ACCUM 11 HRS 00 MIN
115	NIELSEND	LAW FIRM	8/29/2018				9/7/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN

116	VEGA	STEPHANIE	9/4/2018	CFS AND/OR REPORTS FROM 2013 TO 9/1/2018 FOR 8205 RIO GRANDE	9/7/18 COST ESTIMATOR SENT BY EMAIL		9/13/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
117	LEXIS	NEXIS	9/5/2018	CITATIONS ISSUED FOR THE MONTH OF AUGUST			9/7/18 VIA EMAIL	NO	YES	NO	3 HRS 00 MIN ACCUM 25 HRS 00 MIN
118	KALIDAS	HAMANT	9/13/2018	CITATIONS ISSUED FOR THE LAST 2 WEEKS			9/18/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 11 HRS 30 MIN
119	PERKINS-MOUTON	TRINA	9/17/2018	COPY OF 911 AND OFFENSE REPORT FROM 1/9/18 NREF TO A HIT AND RUN ACCIDENT WERE HOWARD, SHARIEL WAS ARREST FOR UCW			9/18/18 VIA CCCR 7017-0190-0001-1887-4501	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
120	KPRC 2	CATHY TATOM	9/18/2018	CRASH ID, DATES AND LOCATIONS OF DUI ACCIDENTS			9/18/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
121	HUEBNER	THOMAS	9/19/2018	COPY OF REPORT 18-14744			9/21/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
122	KALIDAS	HAMANT	9/21/2018	CITATIONS ISSUED FOR THE LAST 2 WEEKS			9/27/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 12 HRS 00 MIN
123	MELENDEZ	JOSE	9/24/2018	COPY OF TRAFFIC STOP VIDEO 8/23/18 @ 1849 OFFICER HALE TX LP KBB6571 SILVER FORD PU							
124	DOVAL-EVERSON	JACQUELINE	9/27/2018	911 RECORDING FROM 9/11 ABOUT 942 PM.... COPY OF LOBBY VIDEO, INTERVIEW ROOM OF 9/12/18 @ 2210, LOBBY VIDEO FROM 9/27/18 @ 1400-1600							
125											

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS**

MONTH	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	TOTAL COLLECTION
	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	
Jan	\$61,023.22	\$6,753.14	\$654.30	\$1,145.73	\$1,527.61	\$228.56	\$190.08	\$33,749.34	\$105,271.98
Feb	\$70,277.04	\$11,870.85	\$1,128.25	\$1,321.21	\$1,766.23	\$263.03	\$74.95	\$43,955.72	\$130,657.28
Mar	\$87,991.59	\$11,973.14	\$1,198.18	\$1,757.84	\$2,347.91	\$350.34	\$208.24	\$55,695.78	\$161,523.02
Apr	\$81,320.55	\$10,596.22	\$985.48	\$1,438.24	\$1,925.66	\$287.05	\$89.76	\$44,800.19	\$141,443.15
May	\$79,843.96	\$10,286.06	\$705.80	\$1,524.71	\$2,044.96	\$298.98	\$100.05	\$47,920.07	\$142,724.59
June	\$74,993.67	\$10,706.48	\$766.66	\$1,397.06	\$1,862.76	\$276.39	\$0.00	\$46,297.86	\$136,300.88
July	\$76,925.60	\$7,952.32	\$459.36	\$1,146.51	\$1,532.68	\$226.30	\$51.86	\$38,325.55	\$126,620.18
Aug	\$66,535.85	\$8,426.80	\$540.67	\$1,193.24	\$1,591.11	\$236.85	\$50.00	\$40,243.60	\$118,818.12
Sept	\$62,099.42	\$6,634.64	\$444.71	\$1,050.31	\$1,400.39	\$207.61	\$40.75	\$34,685.80	\$106,563.63
Oct									\$0.00
Nov									\$0.00
Dec									\$0.00
<b>Totals</b>	<b>\$661,010.90</b>	<b>\$85,199.65</b>	<b>\$6,883.41</b>	<b>\$11,974.85</b>	<b>\$15,999.31</b>	<b>\$2,375.11</b>	<b>\$805.69</b>	<b>\$385,673.91</b>	<b>\$1,169,922.83</b>

# Municipal Courts

## Activity Detail

### September 1, 2018 to September 30, 2018

**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**

### Court: Jersey Village

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	
<b>Cases Pending 9/1/2018:</b>							
Active Cases	10,193	68	0	113	1,151	111	11,636
Inactive Cases	16,638	37	0	144	4,867	49	21,735
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	584	1	0	5	179	2	771
Cases Reactivated	228	2	0	3	87	1	321
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>11,005</b>	<b>71</b>	<b>0</b>	<b>121</b>	<b>1,417</b>	<b>114</b>	<b>12,728</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	159	1	0	0	34	3	197
Dismissed by Prosecution	208	1	0	0	43	0	252
Total Dispositions Prior to Court Appearance or Trial	367	2	0	0	77	3	449
Dispositions at Court Appearance or Trial:							
Convictions:							
Guilty Plea or Nolo Contendere	2	0	0	0	0	0	2
By the Court	3	0	0	0	1	0	4
By the Jury	0	0	0	0	0	0	0
Acquittals:							
By the Court	0	0	0	0	0	0	0
By the Jury	0	0	0	0	0	0	0
Dismissed by Prosecution	15	0	0	2	5	0	22
Total Dispositions at Court Appearance or Trial	20	0	0	2	6	0	28
Compliance Dismissals:							
After Driver Safety Course	42	---	---	---	---	---	42
After Deferred Disposition	122	0	0	3	7	0	132
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	13	---	---	---	---	---	13
All Other Transportation Code Dismissals	91	0	0	0	0	0	91
Total Compliance Dismissals	268	0	0	3	7	0	278
All Other Dispositions	0	0	0	0	10	0	10
<b>Total Cases Disposed</b>	<b>655</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>100</b>	<b>3</b>	<b>765</b>
<b>Cases Placed on Inactive Status</b>	<b>342</b>	<b>1</b>	<b>0</b>	<b>8</b>	<b>182</b>	<b>2</b>	<b>535</b>
<b>Cases Pending 9/30/2018:</b>							
Active Cases	10,008	68	0	108	1,135	109	11,428
Inactive Cases	16,752	36	0	149	4,962	50	21,949
<b>Show Cause and Other Required Hearings Held</b>	<b>89</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>24</b>	<b>1</b>	<b>115</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

CIVIL/ADMINISTRATIVE CASES

Total

Cases Pending 9/1/2018:

Active Cases

0

Inactive Cases

0

Docket Adjustments

0

Cases Added:

New Cases Filed

0

Cases Reactivated

0

All Other Cases Added

0

Total Cases on Docket

0

Dispositions:

Uncontested Civil Fines or Penalties

0

Default Judgments

0

Agreed Judgments

0

Trial/Hearing by Judge/Hearing Officer

0

Trial by Jury

0

Dismissed for Want of Prosecution

0

All Other Dispositions

0

Total Cases Disposed

0

Cases Placed on Inactive Status

0

Cases Pending 9/30/2018:

Active Cases

0

Inactive Cases

0

Cases Appealed:

After Trial

0

Without Trial

0

JUVENILE/MINOR ACTIVITY

Total

Transportation Code Cases Filed

3

Non-Driving Alcoholic Beverage Code Cases Filed

0

Driving Under the Influence of Alcohol Cases Filed

0

Drug Paraphernalia Cases Filed

0

Tobacco Cases Filed

0

Truant Conduct Cases Filed

0

Education Code (Except Failure to Attend) Cases Filed

0

Violation of Local Daytime Curfew Ordinance Cases Filed

0

All Other Non-Traffic Fine-Only Cases Filed

1

Transfer to Juvenile Court:

Mandatory Transfer

0

Discretionary Transfer

0

Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)

0

Held in Contempt by Criminal Court (Fined or Denied Driving Privileges)

Juvenile Statement Magistrate Warning:	0
<i>Warnings Administered</i>	
.....	0
<i>Statements Certified</i>	
.....	0
Detention Hearings Held	0
Orders for Non-Secure Custody Issued	0
Parent Contributing to Nonattendance Cases Filed	0

<b>ADDITIONAL ACTIVITY</b>
----------------------------

	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i>		0
.....		0
<i>Class A and B Misdemeanors</i>		0
.....		0
<i>Felonies</i>		0
.....		0
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i>		498
.....		0
<i>Class A and B Misdemeanors</i>		0
.....		0
<i>Felonies</i>		0
.....		0
Capiases Pro Fine Issued		80
Search Warrants Issued		0
Warrants for Fire, Health and Code Inspections Filed		0
Examining Trials Conducted		0
Emergency Mental Health Hearings Held		0
Magistrate's Orders for Emergency Protection Issued		0
Magistrate's Orders for Ignition Interlock Device Issued		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
Driver's License Denial, Revocation or Suspension Hearings Held		0
Disposition of Stolen Property Hearings Held		0
Peace Bond Hearings Held		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i>		0
.....		0
<i>Full Satisfaction</i>		0

.....	1
Cases in Which Fine and Court Costs Satisfied by Jail Credit	
.....	37
Cases in Which Fine and Court Costs Waived for Indigency	
.....	0
Amount of Fines and Court Costs Waived for Indigency	
.....	\$ 0
Fines, Court Costs and Other Amounts Collected:	
<i>Kept by City</i>	
.....	\$ 75,451
<i>Remitted to State</i>	
.....	\$ 27,395
<i>Total</i>	
.....	\$ 102,847



**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u> <u>SHOWED</u>	<u>% TO</u> <u>TOTAL</u>	<u>SHOWED</u>	<u>% TO</u> <u>TOTAL</u>	<u>PAYMENT</u> <u>PLAN</u>	<u>% TO</u> <u>TOTAL</u>	<u>DOCKET</u> <u>CLOSED</u>	<u>% TO</u> <u>TOTAL</u>
<u>September 5, 2018</u>	Judge Halik	390	266	68%	124	32%	10	8%	95	77%
<u>AM Docket</u>	Brian/Bret									
<u>September 5, 2018</u>	Judge Halik	263	123	47%	140	53%	6	4%	40	29%
<u>PM Docket</u>	Brian/Bret									
<u>September 12, 2018</u>	Judge Brashear	149	85	57%	64	43%	0	0%	65	102%
<u>AM Docket</u>	Brian									
<u>September 12, 2018</u>	Judge Brashear	145	40	28%	105	72%	10	10%	28	27%
<u>PM Docket</u>	Brian									
<u>September 26, 2018</u>	Judge Brashear	24	13	54%	11	46%	0	0%	9	82%
<u>PM Docket</u>	David									
<u>TOTAL</u>		<b>971</b>	<b>527</b>	<b>54%</b>	<b>444</b>	<b>46%</b>	<b>26</b>	<b>6%</b>	<b>237</b>	<b>53%</b>

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

CITY OF JERSEY VILLAGE  
 STOP SIGNS AND SPEEDING CITATIONS FOR SEPTEMBER 2018

Beginning Citation Date: 09/01/2018  
 Ending Citation Date: 09/30/2018

3586 SPEEDING  
 Statute: 5 45.351 TRANSPORT ATION CODE

C0050124	-01 9/17/2018	IA	SPEEDING 43 MPH in a 25 MPH	16100 BLOCK OF LAKEVIEW DR
C0050171	-01 9/20/2018	D1	SPEEDING 43 MPH in a 30 MPH	12400 BLOCK OF CASTLEBRIDGE DR
C0050185	-01 9/21/2018	IA	SPEEDING 40 MPH in a 30 MPH	16200 BLOCK OF JERSEY DRIVE

Number of Citations for Offenses: 3  
 Number of Violations for Offenses: 3  
 Number of Citations to Juveniles: 0

Number of Citations to Minors: 3

Offenses  
 SPEEDING

46

30061 RAN STOP SIGN - INTERSECTION  
 Statute: T C 545.151

03044-01	09/18/2018	IA	RAN STOP SIGN - INTERSECTION	15000 BLOCK OF JERSEY DRIVE
C0049954	-01 9/01/2018	CD	RAN STOP SIGN - INTERSECTION	CASTLEBRIDGE DR
C0049975	-01 9/04/2018	IA	RAN STOP SIGN - INTERSECTION	17300 BLOCK OF VILLAGE GREEN DR
C0049977	-01 9/04/2018	CD	RAN STOP SIGN - INTERSECTION	16200 BLOCK OF WALL ST
C0049978	-01 9/04/2018	IA	RAN STOP SIGN - INTERSECTION	16500 BLOCK OF VILLAGE DR
C0050004	-01 9/05/2018	CD	RAN STOP SIGN - INTERSECTION	CASTLEBRIDGE DR
C0050013	-01 9/05/2018	CD	RAN STOP SIGN - INTERSECTION	15600 BLOCK OF LAKEVIEW DR
C0050062	-01 9/11/2018	IA	RAN STOP SIGN - INTERSECTION	7600 BLOCK OF SOLOMON ST
C0050068	-01 9/11/2018	CD	RAN STOP SIGN - INTERSECTION	15400 BLOCK OF LAKEVIEW DR
C0050089	-01 9/13/2018	IA	RAN STOP SIGN - INTERSECTION	7500 BLOCK OF SENATE AVE
C0050099	-01 9/14/2018	IA	RAN STOP SIGN - INTERSECTION	7600 BLOCK OF SOLOMON ST
C0050100	-01 9/14/2018	IA	RAN STOP SIGN - INTERSECTION	7600 BLOCK OF SOLOMON ST
C0050125	-01 9/17/2018	IA	RAN STOP SIGN - INTERSECTION	7600 BLOCK OF SOLOMON ST
C0050126	-01 9/17/2018	CD	RAN STOP SIGN - INTERSECTION	16200 BLOCK OF WALL ST
C0050169	-01 9/20/2018	DP	RAN STOP SIGN - INTERSECTION	CASTLEBRIDGE DR
C0050176	-01 9/21/2018	IA	RAN STOP SIGN - INTERSECTION	7600 BLOCK OF SOLOMON ST
C0050178	-01 9/21/2018	IA	RAN STOP SIGN - INTERSECTION	17300 BLOCK OF VILLAGE GREEN DR
C0050179	-01 9/21/2018	IA	RAN STOP SIGN - INTERSECTION	10500 BLOCK OF W GULF BANK
C0050180	-03 9/21/2018	IA	RAN STOP SIGN - INTERSECTION	16129 BLOCK OF CARLSBAD ST
C0050216	-01 9/25/2018	IA	RAN STOP SIGN - INTERSECTION	7600 BLOCK OF SOLOMON ST
C0050238	-01 9/26/2018	IA	RAN STOP SIGN - INTERSECTION	16200 BLOCK OF WALL ST
C0050252	-01 9/27/2018	IA	RAN STOP SIGN - INTERSECTION	16100 BLOCK OF JERSEY DR
C0050260	-01 9/28/2018	IA	RAN STOP SIGN - INTERSECTION	CARLSBAD ST
C0050265	-01 9/28/2018	IA	RAN STOP SIGN - INTERSECTION	16100 BLOCK OF JERSEY DR
C0050273	-01 9/29/2018	IA	RAN STOP SIGN - INTERSECTION	7300 BLOCK OF SENATE AVE
C0050282	-01 9/30/2018	IA	RAN STOP SIGN - INTERSECTION	JERSEY DR

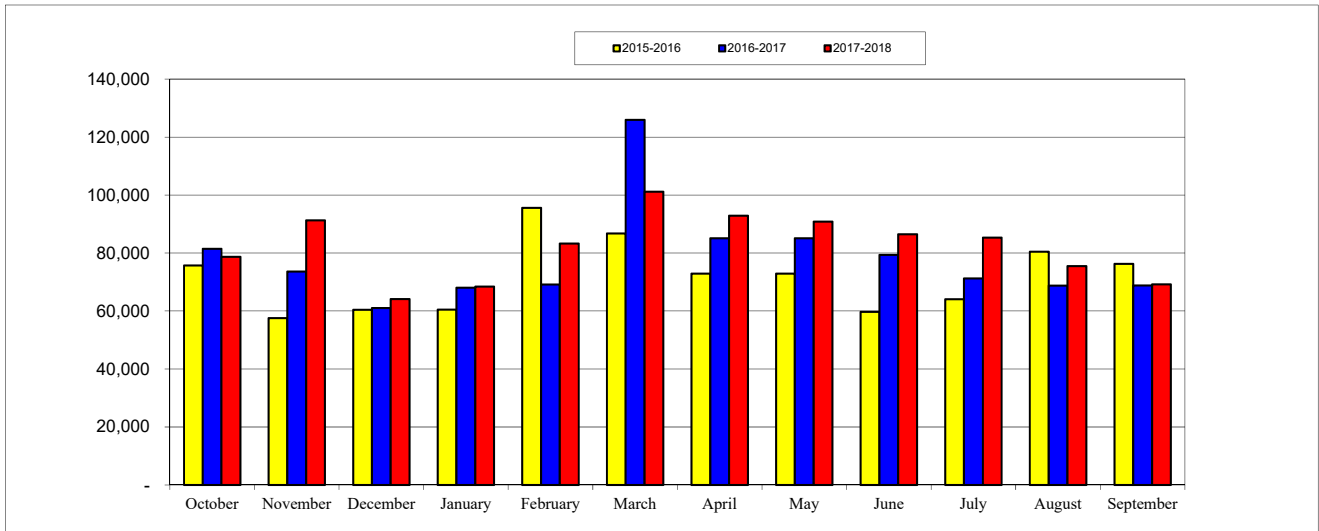
Number of Citations for Offenses: 26  
 Number of Violations for Offenses: 26  
 Number of Citations to Juveniles: 0

**JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT**

**GENERAL PROCEEDS**

**FY 2015, 2016, 2017**

	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>
October	75,707	81,429	78,666
November	57,537	73,598	91,263
December	60,389	61,011	64,109
January	60,478	68,006	68,431
February	95,587	69,140	83,276
March	86,734	125,944	101,163
April	72,872	85,083	92,902
May	72,872	85,083	90,836
June	59,717	79,360	86,467
July	64,044	71,219	85,337
August	80,440	68,725	75,503
September	76,245	68,797	69,179
<b>FY Total</b>	<b>\$ 862,623</b>	<b>\$ 937,398</b>	<b>\$ 987,132</b>
Average Per Month	\$ 71,885	\$ 78,116	\$ 82,261



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT												
2018 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>WATER</b>												
WATER PLANT #1 SEATTLE	0	0	0	0	0	0	0	0	0			
WATER PLANT #2 VILLAGE	0	0.121	0	0.25	0.38	0.37	0.34	0	0.25			
WATER PLANT #3 WEST	0	0.14	0	1.29	0.51	0.59	0.51	0.040	0.38			
CITY OF HOUSTON (SEATTLE)	27.562	2.4206	33.466	44.342	44.802	44.810	52.790	59.873	37.7			
INTERCONNECT(529)	0.039	0.046	0.065	0.033	0.048	0.048	0.105	0.042	0.055			
TOTAL(Million Gallons)	27.601	2.7276	33.466	44.529	44.939	44.954	52.980	59.919	38.274			
MAX DAILY FLOW	1.502	1.626	1.629	1.869	2.117	2.069	2.40	2.636	1.448			
METER READS	3209	3216	3226	3247	3239	3252	3272	3264	3265			
WATER OFF/ON	30	18	15	18	27	20	10	7	19			
METER ACCURACY TESTS	0	0	0	0	0	0	0	0	0			
MAIN BREAKS REPAIRED	1	0	0	0	1	0	0	0	0			
WATER LEAKS REPAIRED	17	14	29	15	9	7	8	0	4			
FIRE HYDRANTS SERVICED	0	0	0	0	0	1	0	0	15			
METER INSTALLATIONS	20	45	99	90	46	90	25	47	18			
SERVICE INSPECTIONS	0	0	0	0	0	0	0	0	0			
QUALITY	2	1	0	2	2	1	0	0	0			
PRESSURE	2	1	0	0	1	0	1	2	0			
SEWER COMPLAINTS	3	3	1	1	1	0	3	1	1			
<b>WHITE OAK BAYOU</b>												
AVG. DAILY FLOW (EFFLUENT)	0.9704	1.1194	0.8911	0.8911	0.9468	0.9443	1.0422	0.9568	*			
JV PORTION	0.2907	0.4521	0.3269	0.2739	0.3295	0.3191	3.6148	0.2479	*			
% OF PLANT	36.1%	41.2%	28.5%	35.6%	40.7%	40.0%	85.2%	22.5%	*			
<b>GARBAGE</b>												
Residential Customers	2155	2159	2160	2166	2170	2172	2179	2173	2175			
Complaints	3	1	4	5	2	6	3	4	4			
<b>COMMUNITY DEVELOPMENT</b>												
Plans Checked	10	4	12	18	16	22	6	9	7			
Sign Plan Reviews	1	2	1	3	0	5	2	0	1			
Permits Issued	78	105	89	113	81	108	80	75	35			
Inspections (Permit)	273	171	251	277	246	205	106	259	259			
Insp (Site)	17	14	26	23	8	26	148	39	243			
Conferences	2	3	8	3	2	4	2	7	4			
Certificate of Occupancy (Residential)	1	2	3	4	3	0	1	3	1			
Certificate of Occupancy (Commercial)	1	0	2	1	6	1	1	3	3			
Street/Sidewalk Repairs (in yards)	0	0	0	0	1	1	1	1	1			
Sign repairs	0	0	0	1	0	0	0	0	0			
<b>CODE ENFORCEMENT</b>												
Violation Letters	26	28	35	38	24	37	28	36	37			
Red tags for ordinance violations	48	36	43	43	53	42	29	43	33			
Conferences	28	26	25	31	28	26	25	26	36			
Signs picked up-bandit and ROW signs	19	29	46	20	25	15	17	37	79			
Animals picked up	5	5	2	2	3	2	2	0	3			
Animals taken to HC	0	0	0	0	0	0	0	0	0			
Traps Issued	4	3	3	2	2	3	2	1	0			
<b>FLEET</b>												
Work Orders	71	34	30	47	53	47	45	42	44			
Preventative Maintenance	11	6	8	5	10	10	8	13	6			
Unscheduled Repairs	43	22	15	29	24	21	22	16	23			
New Vehicle Set ups	0	1	0	0	0	0	0	0	0			

\* - unavailable at this time

To: Austin Bless  
City Manager

October 9, 2018

From: Kevin T. Hagerich, MPA  
Director of Public Works

Subject: Construction / Field Projects Update

1. DOT Sound wall. Received Change order #1. Met with Partners and received tentative time line.
2. Meter Replacement Phase IV: Phase 4 of 4 started for this FY.
3. 3 employees had training on Back Hoe.
4. Repaired several sidewalks. Repaired sinkholes on Jersey across from Fire Station.
5. Berm project is at 90% Engineering.
6. Taylor Road building: Design of build out is underway.
7. Castlebridge project: Contractor continues to receive parts and equipment.
8. Street Sweeping is going as planned.
9. 7 employees had training on the fork lift.
10. Water tank inspection received. Copies forwarded to Frank. Two needing repairs will be bid out, including paint.
11. Mechanic sent to a week's training on Fire Trucks

Jersey Meadow Golf Course  
Monthly Report

FY 2017 - 2018														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34412.00	
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4531.00	
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15142.00	
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06	
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3504.48	3017.77	3433.05	1038.59	27346.37	
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914480.47	
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132260.60	
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84248.35	
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4165.18	
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166006.04	
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43827.99	
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11188.99	
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$135,213.57</b>	<b>\$126,329.06</b>	<b>\$133,667.26</b>	<b>\$79,702.57</b>	<b>1383523.99</b>	
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W / 5RO&ICE	5W / 6RO	1W/1RO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W / 28RO /3CM / 1H	
<b>Income Per Round</b>	<b>\$32.80</b>	<b>\$35.44</b>	<b>\$36.95</b>	<b>\$33.35</b>	<b>\$31.76</b>	<b>\$35.60</b>	<b>\$35.91</b>	<b>\$35.94</b>	<b>\$36.92</b>	<b>\$35.71</b>	<b>\$31.71</b>	<b>\$34.46</b>	<b>34.82</b>	
FY 2016 - 2017														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30459.00	
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6019.00	
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14276.00	
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13952.00	
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798200.76	
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182578.59	
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76846.92	
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3658.86	
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132193.46	
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40093.84	
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12920.29	
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>1260444.72</b>	
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H	
<b>Income Per Round</b>	<b>\$35.08</b>	<b>\$35.94</b>	<b>\$33.95</b>	<b>\$34.64</b>	<b>\$36.55</b>	<b>\$32.91</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$33.83</b>	<b>\$34.61</b>	<b>\$32.64</b>	<b>\$32.21</b>	<b>34.17</b>	
FY 2015 - 2016														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28822.00	
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3393.00	
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12963.00	
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34705.00	
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847050.24	
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106625.11	
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70511.29	
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82076.75	
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34909.12	
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22046.84	
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>1197924.35</b>	
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed	
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>36.11</b>	

Jersey Meadow Golf Course  
Monthly Report

FY 2014 - 2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29518.00
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1664.00
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10228.00
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42670.00
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861767.59
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60675.67
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62346.41
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73733.07
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33886.26
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51968.06
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>1187047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>36.70</b>
FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2914	3457	3175	3344	3,457	3,350	2,749	34230.00
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1294.00
Range buckets	1,088	698	720	912	900	842	1506	1307	1212	1,018	1,024	901	12128.00
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52860.00
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957797.56
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47453.05
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75225.65
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78310.06
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40031.86
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78048.84
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>1329727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>35.94</b>
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35664.00
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1819.00
Range buckets	1,225	1,124	943	806	1180	1569	1345	1471	1206	1,262	1,355	1,008	14494.00
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56085.00
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1011315.56
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60896.30
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79446.58
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86074.62
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42561.31
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93116.79
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>1429496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>36.64</b>

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Monthly Report

FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36050.00
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2033.00
Range buckets	1,348	1,116	979	1137	689	1472	1821	1605	1467	927	1,191	1,227	14979.00
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52462.00
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1004864.18
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72689.32
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74352.12
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108227.13
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44686.70
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114724.21
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>1472005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>37.27</b>
FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36615.00
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1684.00
Range buckets	1,510	1,058	916	888	1274	1876	2048	1770	1257	1,472	1,083	1,135	16287.00
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51112.50
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1020167.07
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60895.00
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78123.61
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81146.11
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37683.93
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88502.10
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>1417630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>35.68</b>
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31671.00
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2158.00
Range buckets	774	1,042	403	577	732	1294	1704	1732	1117	743	1,176	1,028	12322.00
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46230.00
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861707.30
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71759.32
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62027.65
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82027.31
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28618.15
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87517.46
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>1239887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>35.29</b>



Jersey Meadow Golf Course  
Monthly Report

<b>FY 2008 - 2009</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38359.00	
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2732.00	
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18219.00	
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44750.00	
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1062406.25	
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99127.87	
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91748.90	
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90780.71	
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34121.91	
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110519.99	
<b>Total Income</b>	<b>\$134,510.60</b>	<b>\$114,498.62</b>	<b>\$87,764.41</b>	<b>\$113,439.70</b>	<b>\$110,216.57</b>	<b>\$115,568.16</b>	<b>\$138,971.95</b>	<b>\$183,966.50</b>	<b>\$150,758.80</b>	<b>\$131,151.09</b>	<b>\$135,462.38</b>	<b>\$117,146.85</b>	<b>1533455.63</b>	
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2	
<b>Income Per Round</b>	<b>\$37.29</b>	<b>\$36.94</b>	<b>\$36.87</b>	<b>\$37.18</b>	<b>\$36.45</b>	<b>\$34.90</b>	<b>\$36.21</b>	<b>\$36.31</b>	<b>\$37.15</b>	<b>\$35.42</b>	<b>\$35.22</b>	<b>\$35.06</b>	<b>36.23</b>	
<b>FY 2007 - 2008</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37690.00	
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2523.00	
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16339.00	
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47250.00	
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1056147.69	
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84014.85	
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83944.04	
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88502.54	
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32553.65	
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87251.83	
<b>Total Income</b>	<b>\$126,487.79</b>	<b>\$94,925.64</b>	<b>\$99,917.78</b>	<b>\$75,011.97</b>	<b>\$100,700.05</b>	<b>\$132,065.05</b>	<b>\$155,429.05</b>	<b>\$169,312.86</b>	<b>\$155,196.64</b>	<b>\$142,671.45</b>	<b>\$131,296.35</b>	<b>\$96,649.97</b>	<b>1479664.60</b>	
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2	
<b>Income Per Round</b>	<b>\$32.45</b>	<b>\$34.34</b>	<b>\$35.22</b>	<b>\$34.50</b>	<b>\$34.78</b>	<b>\$36.83</b>	<b>\$36.19</b>	<b>\$37.89</b>	<b>\$37.49</b>	<b>\$34.17</b>	<b>\$36.41</b>	<b>\$35.91</b>	<b>35.62</b>	
<b>FY 2006 - 2007</b>														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32072.00	
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2805.00	
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10789.00	
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22100.00	
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896409.48	
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98182.11	
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54087.14	
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68577.24	
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24401.50	
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51959.01	
<b>Total Income</b>	<b>\$117,861.55</b>	<b>\$102,029.64</b>	<b>\$74,975.20</b>	<b>\$54,034.85</b>	<b>\$72,778.54</b>	<b>\$109,943.24</b>	<b>\$136,106.91</b>	<b>\$118,076.89</b>	<b>\$115,684.33</b>	<b>\$92,205.50</b>	<b>\$99,598.38</b>	<b>\$122,421.45</b>	<b>1215716.48</b>	
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain		
<b>Income Per Round</b>	<b>\$34.43</b>	<b>\$33.82</b>	<b>\$34.49</b>	<b>\$32.33</b>	<b>\$32.31</b>	<b>\$34.64</b>	<b>\$34.76</b>	<b>\$34.11</b>	<b>\$35.83</b>	<b>\$34.17</b>	<b>\$32.15</b>	<b>\$35.90</b>	<b>34.22</b>	

Jersey Meadow Golf Course  
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FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34289.00
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2615.00
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13249.00
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14948.00
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919462.19
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83027.50
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63872.42
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71020.39
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24816.34
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44581.33
<b>Total Income</b>	<b>\$112,404.27</b>	<b>\$90,189.37</b>	<b>\$88,068.59</b>	<b>\$83,070.84</b>	<b>\$71,999.49</b>	<b>\$104,191.17</b>	<b>\$139,295.97</b>	<b>\$115,998.28</b>	<b>\$101,816.38</b>	<b>\$103,720.42</b>	<b>\$101,019.79</b>	<b>\$109,953.60</b>	<b>1221728.17</b>
Weather Totals													
<b>Income Per Round</b>	<b>\$32.69</b>	<b>\$33.15</b>	<b>\$33.97</b>	<b>\$31.38</b>	<b>\$32.04</b>	<b>\$31.36</b>	<b>\$34.14</b>	<b>\$32.46</b>	<b>\$33.19</b>	<b>\$33.25</b>	<b>\$31.70</b>	<b>\$32.66</b>	<b>32.70</b>
FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31082.00
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1817.00
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11033.00
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16611.00
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798205.32
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64905.46
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49488.91
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69347.43
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21738.50
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37461.57
<b>Total Income</b>	<b>\$95,130.71</b>	<b>\$64,996.08</b>	<b>\$77,484.77</b>	<b>\$71,127.66</b>	<b>\$51,257.88</b>	<b>\$86,764.80</b>	<b>\$115,967.96</b>	<b>\$104,873.51</b>	<b>\$107,303.27</b>	<b>\$99,303.72</b>	<b>\$93,013.00</b>	<b>\$90,534.83</b>	<b>1057758.19</b>
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
<b>Income Per Round</b>	<b>\$27.88</b>	<b>\$30.77</b>	<b>\$29.53</b>	<b>\$30.03</b>	<b>\$31.13</b>	<b>\$32.27</b>	<b>\$33.86</b>	<b>\$32.51</b>	<b>\$32.80</b>	<b>\$32.94</b>	<b>\$31.02</b>	<b>\$34.44</b>	<b>31.65</b>
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27274.00
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1912.00
Range buckets	1,247	1124	1015	614	512	903	1746	1431	576	0	0	0	9168.00
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	14677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14418.57
<b>Total Income</b>	<b>\$102,823.66</b>	<b>\$90,345.58</b>	<b>\$80,084.95</b>	<b>\$66,338.79</b>	<b>\$57,661.71</b>	<b>\$84,159.32</b>	<b>\$104,280.59</b>	<b>\$104,343.54</b>	<b>\$40,612.61</b>	<b>\$3,630.71</b>	<b>\$0.00</b>	<b>\$96,487.44</b>	<b>830768.90</b>
<b>Income Per Round</b>	<b>\$29.81</b>	<b>\$30.75</b>	<b>\$28.93</b>	<b>\$28.67</b>	<b>\$27.09</b>	<b>\$27.56</b>	<b>\$27.95</b>	<b>\$30.59</b>	<b>\$19.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21.76</b>	<b>27.96</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37057.00
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1224.00
Range buckets	843	1084	861	752	415	1256	2003	1941	1532	1,500	1,529	1,232	14948.00
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	33573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33797.00
<b>Total Income</b>	<b>\$82,312.21</b>	<b>\$103,235.26</b>	<b>\$71,393.53</b>	<b>\$72,811.02</b>	<b>\$54,779.23</b>	<b>\$99,872.03</b>	<b>\$124,929.89</b>	<b>\$141,252.87</b>	<b>\$119,901.73</b>	<b>\$106,152.54</b>	<b>\$96,632.86</b>	<b>\$81,387.04</b>	<b>1154660.21</b>
<b>Income Per Round</b>	<b>\$31.06</b>	<b>\$32.02</b>	<b>\$30.89</b>	<b>\$26.56</b>	<b>\$26.06</b>	<b>\$28.60</b>	<b>\$30.19</b>	<b>\$29.58</b>	<b>\$29.49</b>	<b>\$28.13</b>	<b>\$28.77</b>	<b>\$28.73</b>	<b>29.29</b>
FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43154.00
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18967.00
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	12850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1053479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>1334761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>30.63</b>
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35037.00
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10763.00
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	896242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>1144014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday													
12. Miscellaneous Income changed to Miscellaneous Fees FY 2016-2017 per Finance.													

**CITY OF JERSEY VILLAGE, TEXAS**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET**  
**GOLF COURSE FUND**  
**September 30, 2018**  
**Fiscal Year October 1, 2017 thru September 30, 2018**  
**Unaudited**

	September 2018	FISCAL YEAR TO DATE
<b>OPERATING REVENUES</b>		
Charges for Services	80,568	1,380,234
Total Operating Revenue	<u>\$80,568</u>	<u>\$1,380,234</u>
<b>OPERATING EXPENSES</b>		
Personal services	52,534	852,792
Supplies	15,635	169,102
Repairs and Maintenance	2,342	36,130
Contractual Services	1,219	75,201
Other	8,771	238,277
Depreciation	27,902	334,824
Total Operating Expenses	<u>\$108,404</u>	<u>\$1,706,325</u>
Operating Income (Loss)	<u>(\$27,836)</u>	<u>(\$326,091)</u>
<b>NON OPERATING REVENUES</b>		
Interest and investment revenue	654	8,032
Miscellaneous Revenue	0	10,000
	<u>\$654</u>	<u>\$18,032</u>
Total non operating revenue (expenses)	\$654	\$18,032
Income (loss) before contributions and transfers		
Transfers In	50,000	50,000
Transfers out	155,479	155,479
<b>Change in net assets</b>	<b>(\$27,182)</b>	<b>(\$413,538)</b>
<b>Total net assets beginning of the year</b>		<b>\$2,690,562</b>
<b>Total net assets end of the year**</b>		<b>\$2,277,024 **</b>

\*\* These are preliminary non-audited numbers

**Golf Course Fund**  
**For the period ended September 30, 2018**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	1,495,380.00	1,495,380.00	1,380,234.47	92.30%	1,380,234.47
Interest Earned	2,400.00	2,400.00	8,032.15	334.67%	8,032.15
Interfund Activity	403,071.00	403,071.00	50,000.00	0.00%	403,071.00
Miscellaneous Revenue	-	10,000.00	10,000.00	100.00%	10,000.00
Other Agency Revenue	-	-	-	0.00%	-
<b>Total Revenue</b>	<b>1,900,851.00</b>	<b>1,910,851.00</b>	<b>1,448,266.62</b>	<b>75.79%</b>	<b>1,801,337.62</b>
<b>Expenditures</b>					
Club House	703,789.00	703,789.00	687,764.07	97.72%	684,000.00
Course Maintenance	873,238.00	873,238.00	678,508.49	77.70%	850,000.00
Building Maintenance	61,500.00	61,500.00	34,458.81	56.03%	61,500.00
Capital Improvement	160,600.00	160,600.00	32,433.91	0.00%	160,600.00
Equipment Maintenance	101,724.00	101,724.00	93,815.18	92.23%	100,000.00
<b>Total Expenditures</b>	<b>1,900,851.00</b>	<b>1,900,851.00</b>	<b>1,526,980.46</b>	<b>80.33%</b>	<b>1,856,100.00</b>

# Jersey Meadow Golf Course

## Social Media Summary Report

October 2018

Statistics are for the month of September 2018

Facebook



Page Likes	New Likes	Posts	Page Reach	Page Engagement
519	7	17	11,634	875
Prior Year				
		9	13,652	
New Reviews	Avg. Rating	Total Reviews	Total Rating	
1	0	53	4	

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
37	1	4	1,068	22
Prior Year				
28	0	1	493	33

Yelp



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	9	3.5
Prior Year			
0	0	7	3

Golf Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
3	3.75	185	3.6
Prior Year			
6	3.6	119	3.5

Trip Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	6	4
Prior Year			
0	0	5	4

Google



New Reviews	Avg. Rating	Total Reviews	Total Rating
4	4.25	97	4
Prior Year			
5	3.60	40	4

**City of Jersey Village**  
**Parks and Recreation Department**

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TO: Mayor and City Council  
CC: Austin Bleess, City Manager  
FROM: Jason Alfaro, Parks & Recreation Director  
DATE: October 10, 2018  
SUBJECT: Parks and Recreation Department Update

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**Golf Course:**

**Financial Report** - For the month of September, the course received \$54,390 in green fees, and \$7,464 in tournament fees. According to the monthly report the course had 2,067 rounds of golf and 228 rounds of tournament play. The average income received per round is \$34.46. There were six (6) days the course was closed, or closed early due to weather, and sixteen (16) days that the weather affected play. Merchandise sales for the month totaled \$9,488.

**Maintenance/Pro Shop Report** – The course maintenance staff has spent time this month spraying our greens with fungicides, insecticides and fertilizers. We have also taken the rain days as an opportunity to clean up the maintenance facility grounds and the old tennis court area. We have reorganized our shop and have started to inventory our irrigation parts and chemicals. This month we received barricades that will be used for bay stations in order to keep our aggregates separated and allow easy access for staff. We also received a shipping container that will be used for our chemicals and spraying equipment. This will allow us to use the awnings in a more efficient manner by having them used for equipment. Course staff has also been moving dirt to expand the number eight (8) tee box. They have also started to create the forward tee box on number five (5).

We have recently found fall army worms on the course and are taking action to mitigate them. As named, they are found mainly during the fall months and can create issues from turf to trees. We are currently in the process of applying chemicals to remove them from the course. We have also found areas that seem to be affected by take all patch and are in the process of obtaining the chemicals to stop the disease.

Our pro shop staff has been busy this month as well. We have had multiple tournaments scheduled and had many that were either postponed or cancelled due to the weather. Staff has already booked 7 tournaments for the 2019 calendar year.

Staff met with PGAL after the council workshop to discuss the clubhouse/convention center layout. We made adjustments to the layout by incorporating extra stalls in the restrooms and making the pro shop “flow” better. Our next steps will be to discuss the exterior and types of materials to be used during the construction phase. We’ll receive a schedule soon and hope to break ground in spring of 2019.

**Parks and Recreation:**

**Parks** – Staff has been busy with landscape maintenance throughout the city and parks system. We have three vacancies in parks maintenance that we are hoping to fill soon. We are preparing to install new flowers in the flower beds next month and will be training staff on proper tree trimming techniques.

**Parks Projects:**

**Dog Park** – Staff reached out to multiple people at the county over this past month, with no luck. We have contacted our engineer and his staff has been working on obtaining all the information the county requested. There were no updates from the engineer as of last Friday.

**Recreation** – We are continuing to plan our Fall Frolic and Trunk or Treat event with the Post Elementary PTO. This event will be held on October 19<sup>th</sup> from 6:30pm to 9pm at Clark Henry Park. We are excited for the event are anticipating a large turnout. September Farmer’s Market went very well, with roughly 40 vendors in attendance.

**Facility Maintenance:**

We have been busy with building maintenance requests this month. The fire bay painting was completed at the end of September and funds were found to install a slip resistant floor in the bay area. The police department suppression system drawing were submitted and we are awaiting the contractor to start the work. The remote door access project is underway and we have submitted all information to our contractor who has uploaded all of the access information into the system. We are waiting on one additional piece of the project and will start work soon.



Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
15902 Elwood	Yard/Lot Maintenance	x		9/4/18	y
9 Cherry Hills	Signs - In City ROW	x		9/4/18	y
13 Cherry Hills	Signs - In City ROW	x		9/4/18	y
15906 Acapulco	Trash cans visible	x		9/4/18	y
7910 Argentina	Signs - General	x		9/5/18	y
16206 Acapulco	Signs - In City ROW	x		9/5/18	y
8101 Senate	Tree clearance at street/sidewalk		x	9/5/18	n
8326 N. Tahoe	RV - parked/stored over 7 days		x	9/6/18	y
16001 Kube	Trash/Recycling/Yard Waste at curb too late	x		9/6/18	y
12400 Castlebridge	Tree clearance at street/sidewalk		x	9/6/18	y
0 Savile	Yard/Lot Maintenance		x	9/6/18	y
16325 Acapulco	Boats/Jet Ski		x	9/7/18	y
16209 Capri	Trash/Recycling/Yard Waste at curb too late	x		9/7/18	y
16306 Acapulco	Trash/Recycling/Yard Waste at curb too late	x		9/7/18	y
16221 Lewis	Dog - At Large		x	9/10/18	y
8414 N Tahoe	Trailer (Box/Gooseneck/Utility) parked-stored		x	9/10/18	y
15502 Mauna Loa	Trash/Recycling/Yard Waste at curb too early	x		9/10/18	y
14910 Lakeview	Trash cans visible		x	9/10/18	y
15902 Elwood	Yard/Lot Maintenance		x	9/11/18	y
16129 Capri	Signs - In City ROW	x		9/11/18	y
16202 Tahoe	Tree clearance at street/sidewalk		x	9/11/18	y
16210 Tahoe	Tree clearance at street/sidewalk		x	9/11/18	y
16005 Country Club	Trash cans visible		x	9/14/18	y
15525 Jersey	Tree clearance at street/sidewalk		x	9/14/18	y
8414 Argentina	Blight	x		9/17/18	y
16005 Jersey	No plumbing permit	x		9/17/18	y
15502 Mauna Loa	Trash/Recycling/Yard Waste at curb too early	x		9/17/18	y
16326 Acapulco	Trash/Recycling/Yard Waste at curb too early	x		9/17/18	y
8221 Rio Grande	Yard/Lot Maintenance		x	9/18/18	n
15509 Mauna Loa	Trailer (Box/Gooseneck/Utility) parked-stored		x	9/18/18	y
15302 Lakeview	Trailer (Box/Gooseneck/Utility) parked-stored		x	9/18/18	y

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
12550 Seattle Slew	Yard/Lot Maintenance	x		9/18/18	y
8101 Senate	Tree clearance at street/sidewalk		x 2nd	9/19/18	y
15721 Lakeview	Signs - In City ROW	x		9/19/18	y
15709 Honolulu	Trash/Recycling/Yard Waste at curb too early	x		9/19/18	y
8219 Jones	Yard/Lot Maintenance		x	9/20/18	n
16322 Jersey	Yard/Lot Maintenance		x	9/20/18	y
8309 Achgill	Trash/Recycling/Yard Waste at curb too early	x		9/20/18	y
15421 Leeds	Yard/Lot Maintenance	x		9/20/18	n
16230 Tahoe	Trailer (Box/Gooseneck/Utility) parked-stored		x	9/21/18	y
15106 Lakeview	RV - parked/stored over 7 days		x	9/21/18	y
15918 Singapore	Yard/Lot Maintenance	x		9/21/18	n
14 Cherry Hills	No plumbing permit	x		9/21/18	y

# City of Jersey Village

## Social Media Summary Report

### October 2018

Statistics are for the month of September 2018

Facebook



Current Year				
Page Likes	New Likes	Posts	Page Reach	Page Engagement
1,458	31	90	16,796	2,062
Prior Year				
		62	38,068	2,218

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
232	12	115	14,500	99
Prior Year				
		52	8,135	163

Constant Contact



Campaigns	Emails	Open Rate	Click Through Rate
1	790	50%	12%
Prior Year			
2	901	53%	3%
		Benchmark Open Rate	Benchmark Click Through Rate
		24%	9%

Benchmark metric is provided by Constant Contact comparing us to other Governmental users of their services

Nextdoor



Posts	Thanks	Views	Email Opens
2	18	915	379

YouTube



Live Views	Recorded Views	Subscribers
-	66	34

Instagram



Followers	Posts	Impressions
80	49	3,250

## **Issiac Gonzales Bio**

Issiac Gonzales was born in Houston, Texas. He graduated from the High School for Law Enforcement and Criminal Justice. Issiac has always had a strong desire to serve his community, and keeping citizens safe is his main focus. From 2010 through 2015, Issiac worked for the City of Houston as a telecommunications operator, where he responded to emergency calls for service. He has also worked for Harris County Toll Road Authority, where he assisted stranded motorists, and assisted police with traffic control. Issiac successfully completed the police academy through University of Houston-Downtown, and received his Basic Peace Officer license in 2017. Issiac joined Jersey Village Police Department on June 8, 2018.

## **Tianna Arceneaux Bio**

Tianna Arceneaux was born in Houston, Texas. She graduated from Willowridge High School in Fort Bend ISD. After high school, Tianna attended Bacone College in Tulsa Oklahoma, on a basketball scholarship. She graduated from Bacone College with a Bachelor's Degree in Criminal Justice in 2015. Tianna interned with the US Marshals office after college, and was later hired as a detention officer for the Tulsa County Sheriff's Office. She is described by her past co-workers as a very hard worker, determined, and passionate about law enforcement. Tianna successfully completed the police academy through Houston Community College, and received her Basic Peace Officer license in March 2018. Tianna joined Jersey Village Police Department on May 18, 2018.

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 17, 2018 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 7:10 p.m. with the following present:

Mayor, Justin Ray	City Manager, Austin Bless
Council Member, Andrew Mitcham	City Attorney, Leah Hayes
Council Member, Greg Holden	City Secretary, Lorri Coody
Council Member, Bobby Warren	
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kevin T. Hagerich, Director of Public Works; Jason Alfaro, Director of Parks and Recreation; and Bob Blevins, IT Director.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Peter Swan, Lead Pastor, Hope Church

**C. PROCLAMATION**

1. **Proclamation recognizing Tuesday, October 2, 2018 as National Night Out in Jersey Village to provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts.**

Mayor Ray read the proclamation and presented it to Police Chief Eric Foerster of the Jersey Village Police Department.

**D. FISCAL 2018-2019 MUNICIPAL BUDGET ITEMS**

1. **Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2018-2019.**
  - a. **Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2018-2019.**

After the Mayor opened the public hearing at 7:05 p.m., City Manager Bless gave a presentation which included information on the following topics:

- FY 2018 Budget Goals
- Challenges
- General Fund Revenues Vs. Expenditures Graph 2010 to 2019
- 2018-19 Revenues and Expenditures, including Supplementals
- Projected General Fund Revenue Graph for FY 2018-2019
- Assessed Valuations – FY 09 through FY 17
- Property Tax Rate
- Sales Tax Trend – FY 15 through FY 18
- Franchise Fees, Service Fees, and Fines
- Supplementals

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 17, 2018

➤ Budget Calendar

With no one signing up to speak, Mayor Ray closed the public hearing at 7:13 p.m.

**2. Discuss and take appropriate action concerning any final changes to the proposed 2018-2019 Municipal Budget.**

Isabel Kato, Finance Director, introduced the item. She reminded Council that they met on July 16, 2018 and July 17, 2018, in a budget work session to review and discuss the proposed 2018-2019 budget. On July 17 2018, City Council approved several changes to the proposed budget. However, additional changes are still needed before approving the 2018-2019 budget.

The changes proposed are as follows:

- **General Fund – Information Technology Department:** A change is needed to increase line item 01-13-5020 - Communications due to the charges for communication between Harris County and the Jersey Village Police Department

Council engaged in discussion about the need for the amendment.

With no further discussion on the matter, Mayor Ray inquired if the changes proposed for were included in the proposed budget in item D3 of this agenda. City Finance Director Kato told City Council that these changes have been included in the proposed budget submitted in the meeting packet. Accordingly, there is no need to make a motion and take a vote on this item since the inclusion of same will be considered in Item D3 on this agenda.

With no further discussion, Mayor Ray called the next item on the agenda as follows:

**3. Consider Ordinance No. 2018-18, adopting the City of Jersey Village municipal budget for fiscal year 2018-2019.**

Isabel Kato, Finance Director, introduced the item, stating that at the conclusion of the public hearing on the municipal budget, Council shall take action on the proposed budget.

She explained that the proposed budget has been filed with the City Secretary. Council has held the public hearing on the proposed budget for fiscal year 2018-2019 and has addressed changes thereto.

Accordingly, she recommended that the budget be adopted. The vote to adopt the budget must be a record vote.

With no further discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2018-18, adopting the municipal budget for fiscal year 2018-2019. Council Member Warren seconded the motion. The record vote follows:

Council Member Mitcham:	Aye
Council Member Holden	Aye

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Council Member Warren: Aye  
Council Member Singleton: Aye  
Council Member Wubbenhorst: Aye

Mayor Ray, although present, did not vote.

The motion carried.

**ORDINANCE NO. 2018-18**

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018; MAKING APPROPRIATIONS AS REFLECTED IN SAID BUDGET; MAKING CERTAIN FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

**4. Consider Resolution No. 2018-53, receiving the Jersey Village Tax Assessor’s statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code.**

Isabel Kato, Finance Director, explained that Section 26.04 of the Tax Code requires that the Jersey Village Tax Assessor:

- Submit the appraisal roll showing the total appraised, assessed, and taxable values of all property and the total taxable value of new property for the City of Jersey Village;
- Certify the current year estimated collection rate and the amount of debt taxes collected in previous year in excess of the current year’s anticipated amount of collections; and
- Calculate and submit the effective tax rate and rollback tax rate.

She explained that this item accomplishes these tasks.

Council Member Mitcham moved to approve Resolution No. 2018-53, receiving the Jersey Village Tax Assessor’s statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst  
Nays: None

The motion carried.

**RESOLUTION NO. 2018-53**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE JERSEY VILLAGE TAX ASSESSOR’S STATUTORY



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CERTIFICATIONS, SUBMISSIONS, AND CALCULATIONS UNDER SECTION 26.04 OF THE TAX CODE.

**E. PRESENTATIONS**

**1. Presentation of Employee of the Month.**

This item was not called. Presentation for the September Employee of the Month will be awarded during the October City Council Meeting.

**F. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Jo Hewett, 15917 Lakeview Drive, Jersey Village, Texas (713) 806-8453** – Ms. Hewett represents Jersey Village Senior Outreach (JVSO). She gave City Council an update of the activities being conducted by this group. She explained that JVSO is a 501(c)(3) non-profit with a mission to enhance the lives of Jersey Village residents who are 55 years of age and older. The group currently has 105 members. They have social and educational programs. Some of the events/programs conducted this past year included walking club, book club, dominoes, yoga, cooking, dinner out, etc. The group also took two (2) bus trips this year. Ms. Hewett explained the basic membership. She told City Council that most of the basic members are active, but there are some who need more assistance. Accordingly, there is a need for a premium membership level. To answer this need, JVSO is implementing a premium membership pilot program. It will start small and offer eight (8) scholarships to eight (8) residents. The service will include transportation and small home repairs. If the pilot program runs well, they will launch this premium membership level with more services and assistance.

**Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas** – Ms. Beazley spoke to City Council about the land purchased recently by the City south of US Highway 290. She was not in favor of this purchase and to prove this disfavor she read a few quotes from a book she is reading. Ms. Beazley also made comments about the Mayor's Special Newsletter. She does not agree with some of the statements made by the Mayor and explained her reasoning.

**Cheryl Desforges, 16309 Lakeview Drive, Jersey Village, Texas (713) 816-9202:** Ms. Desforges spoke to City Council about the May 5, 2018 election process. She gave background information about her voting experience as a poll watcher. She told City Council that she has filed a complaint about the process with the Texas Secretary of State. She presented the City Secretary with a copy of this complaint. She explained to City Council the basis for her complaint.

**CITY MANAGER'S REPORT**

REGULAR MEETING OF THE CITY COUNCIL  
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City Manager Bless gave his monthly report as follows:

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – July 2018, General Fund Budget Projections as of August 2018, and Utility Fund Budget Projections – August 2018.**
2. **Open Records Requests – Non-Police**
3. **Fire Departmental Report and Communication Division’s Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

**G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on August 20, 2018.**
2. **Consider Resolution No. 2018-54, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code.**

RESOLUTION NO. 2018-54

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND APPROVING THE INVESTMENT POLICY AND INVESTMENT STRATEGIES USED FOR CITY FUNDS IN COMPLIANCE WITH THE TEXAS GOVERNMENT CODE.

3. **Consider Resolution No. 2018-55, appointing Humberto Ramirez as Municipal Court Clerk for the City of Jersey Village to complete the unexpired term that began on January 1, 2018 and will expire on December 31, 2019, a term that runs concurrently with that of the Municipal Court Judges.**

RESOLUTION NO. 2018-55

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING HUMBERTO RAMIREZ AS MUNICIPAL COURT CLERK FOR THE CITY OF JERSEY VILLAGE TO COMPLETE THE UNEXPIRED TERM THAT BEGAN ON JANUARY 1, 2018 AND WILL EXPIRE ON DECEMBER 31, 2019, A TERM THAT RUNS CONCURRENTLY WITH THAT OF THE MUNICIPAL COURT JUDGES.

4. Consider Resolution 2018-56, adopting a policy permitting consideration of applications for depository services from banks, credit unions, or savings associations that are not doing business within the city.

RESOLUTION NO. 2018-56

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A POLICY PERMITTING CONSIDERATION OF APPLICATIONS FOR DEPOSITORY SERVICES FROM BANKS, CREDIT UNIONS, OR SAVINGS ASSOCIATIONS THAT ARE NOT DOING BUSINESS WITHIN THE CITY.

5. Consider Resolution No. 2018-57, authorizing the City Manager to enter into a contract with Deer Oaks EAP Services to provide an Employee Assistance Program.

RESOLUTION NO. 2018-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DEER OAKS EAP SERVICES TO PROVIDE AN EMPLOYEE ASSISTANCE PROGRAM.

Council Member Mitcham moved to approve items 1 through 5 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**I. REGULAR SESSION**

1. Consider Resolution No. 2018-58, designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2019 General Assembly.

Lorri Coody, City Secretary, introduced the item. Background information is as follows: Houston Galveston Area Council (HGAC) has requested the City's participation in selecting a City representative for the Houston Galveston Area Council 2019 General Assembly.

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Councilmember Andrew Mitcham was the designated representative and Councilmember Gary Wubbenhorst was the designated alternate representative for the Houston Galveston Area Council 2018 General Assembly.

This item is to designate a city representative and alternate representative to the Houston Galveston Area Council 2019 General Assembly.

With limited discussion on the matter, Council Member Warren moved to approve Resolution 2018-58, designating Andrew Mitcham as the City representative and Gary Wubbenhorst as the alternate representative to the Houston-Galveston Area Council's 2019 General Assembly. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING A CITY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE HOUSTON-GALVESTON AREA COUNCIL'S 2019 GENERAL ASSEMBLY.

- 2. Consider Resolution No. 2018-59, selecting individuals to serve on the TML Intergovernmental Risk Pool Board of Trustees – Places 11, 12, 13, and 14 (Workers' Compensation, Property and Liability Benefits).**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The Texas Municipal League Intergovernmental Risk Pool Board of Trustees Term of Office for Places 11, 12, 13, and 14 will expire. The term of office for these positions is six years. A slate of interested candidates appears on the official ballot for election. Along with each name is a brief summary of qualifications for each candidate. The ballot must be received by the Board Secretary no later than September 30, 2018 and the official ballot must be properly signed and all pages of the ballot must be mailed in accordance with the instructions in order for the City of Jersey Village's vote to be counted.

The Risk Pool is comprised of some 2600 members. While all are eligible to vote, they are not required to vote. Of course, if a voting member fails to vote, that members vote cannot be counted. Since the Risk Pools Board of Trustee Elections are not governed by any rules that a minimum number of its members must vote, the candidates will be elected based upon the votes received and the candidate that gets the most votes for his/her respective position will be elected to the new term of office.

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The Pool offers various insurance and risk coverage including Workers' Compensation, Liability Insurance, Property Insurance and Special Risk Coverage.

With limited discussion on the matter, Council Member Warren moved to appoint Randy Criswell to Position 11, Jana Traxler to Position 12, Byron Black to Position 13, and David J. Harris to Position 14. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SELECTING INDIVIDUALS TO SERVE ON THE TML INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES – PLACES 11, 12, 13, AND 14.

3. **Consider Resolution No. 2018-60, appointing members to the Planning and Zoning Commission (P&Z) and the Capital Improvements Advisory Committee (CIAC), the Board of Adjustment (BOA), the Building Board of Adjustment and Appeals (BBOAA), the Recreation and Events Committee (R&E), and the Golf Course Advisory Committee (GCAC).**

City Secretary, Lorri Coody, presented the item. She explained that the terms for members serving on various Boards, Commissions, and Committees have expired, requiring that new appointments be made by the Council at this time.

The applications of those qualified candidates who have expressed interest in serving on these Boards and Commissions were included in the Council meeting packet.

Council reviewed the openings on each of the following boards and commissions in order to make the appropriate appointments. After the review, Council Member Warren moved to approve Resolution No. 2018-60, appointing members to the various boards and commissions as follows:

**Planning & Zoning Commission and the Capital Improvements Advisory Committee**

Debra Mergel to Position 5, Ty Camp to Position 6, and Rick Faircloth to Position 7.

**The Board of Adjustment**

Ken Nguyen to Position 4, M. Reza Khalili to Position 5, and Joyce Berube to Position A2.

**The Building Board of Adjustment and Appeals**

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Henry Hermis, Jr. Position 1, Frank Gullo to Position 2, William Berger to Position 3, and Robert Bonagurio to Position 4.

**The Recreation and Events Committee**

Susan Raimond to Position 5, Doris Michalk to Position 6, and Travis Coggin to Position 7.

**The Golf Course Advisory Committee**

Vance Burnham to Position 1, Greg Fair to Position 2, Jane Arnett to Position 3, David L. Lock to Position 4, Ronald Schielke to Position 5, Robert Karlin to Position 6, and Ceri Davies to Position 7.

Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**RESOLUTION NO. 2018-60**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE PLANNING & ZONING COMMISSION, THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE, THE BOARD OF ADJUSTMENT, THE BUILDING BOARD OF ADJUSTMENT AND APPEALS, THE GOLF COURSE ADVISORY COMMITTEE; AND THE RECREATION AND EVENTS COMMITTEE.

- 4. Consider Resolution No. 2018-61, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for drainage improvements to the Wall Street Subdivision including Wall Street, Carlsbad Street, Capri Drive, Tahoe Drive and Crawford Drive.**

Kevin T. Hagerich, Public Works Director, introduced the item. Background information is as follows:

In the Jersey Village Long-term Flood Recovery Plan study conducted last year, Dannenbaum Engineering was contracted to determine several possible solutions to alleviate chronic flooding issues in the City. The study included an in-depth analysis of the existing Wall Street storm sewer system. One of the cost-effective solutions recommended was to redesign the existing storm sewer system in the Wall Street neighborhood to improve mobility and reduce ponding for more frequent storm events.

This item is to authorize the City Manager to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for drainage improvements to the Wall Street



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Subdivision including Wall Street, Carlsbad Street, Capri Drive, Tahoe Drive and Crawford Drive.

The Basic Services to be provided will consist of the acquisition of existing utility information, preparation of construction plans and specifications, and securing bids for the project.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2018-61, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for drainage improvements to the Wall Street Subdivision including Wall Street, Carlsbad Street, Capri Drive, Tahoe Drive and Crawford Drive. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BROOKS & SPARKS, INC. TO PERFORM ENGINEERED DESIGN SERVICES FOR DRAINAGE IMPROVEMENTS TO THE WALL STREET SUBDIVISION INCLUDING WALL STREET, CARLSBAD STREET, CAPRI DRIVE, TAHOE DRIVE AND CRAWFORD DRIVE.

- 5. Consider Resolution No. 2018-62, authorizing the City Manager to negotiate a contract with Clark Condon for the design and construction management of the gateway and wayfinding signage for the City.**

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows: In February, City Council approved a gateway and wayfinding master plan that was prepared by Clark Condon. The approved master plan has identified areas throughout the City that require new or enhanced gateway and wayfinding signage. The gateway and wayfinding master plan went through a public input process and through that process a basic design of the signs and materials were provided. Through this master plan City Council has identified areas in the City where new entrance and wayfinding signs are needed, and have allocated funds for this upcoming fiscal year to construct signs at those locations. For us to stay consistent with the type of materials and size of the signs, we will need to have construction documents and a material list for contractors to bid on the project.

Clark Condon can assist the City with the process of final design, working through the interagency relationships that will be necessary with TxDOT and the County for anything

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that will be located on their right of way. They can do the construction drawings, bidding, and the construction administration for the project.

Clark Condon has provided good work for the City, and has been easy to work with. Their statement of qualifications show they are very qualified for this work. The next step is for us to negotiate a contract with them for the work proposed and bring that back to the Council for approval. If Council authorizes us to negotiate a contract tonight it is our goal to bring a contract to Council for approval in October.

Council engaged in discussion about this item. Some wondered if the bid process would be included in this contract and, if so, there was concern that the City may not get the best results having one contractor handle the whole process. City Attorney Hayes advised Council that, regardless of who would handle the bidding process, the competitive bidding process would be followed as a matter of law. This process is designed to get competitive bidding.

With no further discussion on the matter, Council Member Holden moved to approve Resolution No. 2018-62, authorizing the City Manager to negotiate a contract with Clark Condon for the design and construction management of the gateway and wayfinding signage for the City. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN CONTRACT WITH CLARK CONDON FOR THE DESIGN AND CONSTRUCTION MANAGEMENT OF GATEWAY AND WAYFINDING SIGNAGE FOR THE CITY.

**J. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;



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- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Wubbenhorst:** Council Member Wubbenhorst encouraged all to come out and join your neighbors for National Night Out.

**Council Member Singleton:** Council Member Singleton agreed with Council Member Wubbenhorst.

**Council Member Mitcham:** Council Member Mitcham thanked Jo Hewett for the update and all that she does for Jersey Village Seniors. It is a great program.

**Council Member Holden:** Council Member Holden had no comments.

**Council Member Warren:** Council Member Warren had no comments.

**Mayor Ray:** Mayor Ray had no comments.

**K. RECESS THE REGULAR SESSION**

Mayor Ray recessed the Regular Session at 7:57 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters and Section 551.087 – Economic Development Negotiations.

**L. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.
2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Secretary.
3. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village.

**M. ADJOURN EXECUTIVE SESSION**

Mayor Ray adjourned the Executive Session at 9:22 p.m., and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**N. RECONVENE REGULAR SESSION**

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**1. Consider setting the City Secretary’s compensation for budget year 2018-2019.**

In consideration of this item, Council Member Warren moved to set the City Secretary’s compensation for budget year 2018-2019 at \$103,600.00. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**2. Consider setting the City Manager’s compensation for budget year 2018-2019.**

In consideration of this item, Council Member Warren moved to set the City Manager’s compensation for budget year 2018-2019 at \$163,000.00. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton and Wubbenhorst

Nays: None

The motion carried.

**3. Discuss and take appropriate action regarding items discussed in Executive Session concerning Economic Development Negotiations to locate a Retail Service Center within Jersey Village.**

No discussion was had on this item. No action was taken.

**O. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 9:24 p.m.

\_\_\_\_\_  
Lorri Coody, City Secretary



**MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 17, 2018 AT 5:30 P.M. IN THE CIVIC CENTER MEETING ROOM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 5:32 p.m. with the following present:  
Mayor, Justin Ray  
City Manager, Austin Bleeß  
Council Member, Andrew Mitcham  
City Secretary, Lorri Coody  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

Staff in attendance at this meeting included Kevin Hagerich, Director of Public Works; Jason Alfaro, Director of Parks and Recreation; Isabel Kato, Finance Director; Matt Jones, Golf Pro; and Christian Somers, Building Official.

**B. Discuss and take appropriate action regarding the design of the Jersey Meadow Golf Course Clubhouse and Convention Center.**

Jason Alfaro, Director of Parks and Recreation, introduced the item. Background information is as follows: After the approval to execute a contract with PGAL for the design of a new clubhouse and convention center, city staff has been able to meet with PGAL multiple times to discuss clubhouse/convention center options. During the past couple of months we have discussed layout and location options, as well as some very basic exterior options. During those discussions, basic needs for the new facility were assessed and recommendations were made from PGAL staff. Throughout the process we have made multiple changes to the layout of the facility, changing space sizes and locations to make the best use of space. City staff feels that we have made significant progress designing the layout of the facility and would like city council to review and make recommendations to the design.

Jason introduced the PGAL representatives to give a presentation of the most recent design work.

Council first reviewed the site plan for the facility. The design allows for use of the current clubhouse while constructing the new facility. It also provides increased parking capability from 140 spaces to 160 spaces. There was concern of some members that the parking as currently laid out does not curtail “cut-through” traffic. The consultant pointed out that islands have been added and there will be no direct access over the bridge. These additions may help to curtail the “cut-through” traffic.

The existing golf cart location will not be disturbed and the existing cart barn will remain. There will be a covered entrance to the clubhouse along with a golf cart staging and cart return area.

The restaurant and convention center portions of the facility have been placed such to provide the best views.

The service yard is for the dumpster and the golf cart return area.

WORK SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – September 17, 2018

Next Council reviewed the floor plans. The facility will be two-stories with 9800 square foot of space on the inside and approximately 2,865 square foot in exterior, patio space.

The first floor was reviewed. The dining room will seat 60 occupants. There is a commercial cooking and kitchen area. Council had several questions concerning the location of the “ordering” windows, storage, offices, etc. to which the consultants responded accordingly.

The second floor was reviewed. The convention center portion will seat 180 occupants and approximately 337 standing occupants. This space can be divided into two (2) separate rooms. The second floor also contains a board room and a food prep area. The food will be prepared downstairs and transferred to the second floor for preparation and serving.

Council reviewed the cost estimates for the facility. The total estimated project costs are \$3,287,403.67.

Council engaged in discussion about the design of the facility. There was discussion about the restrooms on the first floor. Some members of the Council felt that the proposed restrooms are similar to what we currently have, but more space is needed than that being proposed. Some felt the need for a shower in the restrooms on the second floor. Additionally, it was noted that there are no lockers, with the exception of a few in the restrooms. To remedy this problem, it was felt that the Pro Shop area could be reduced.

There was discussion about the exterior restrooms. Most felt that these restrooms could be unisex as opposed to having separate male and female restrooms.

The putting green area was discussed. Matt Jones explained that this area will most likely be moved to Tee Box No. 1, which will require a few changes to the course.

It was the consensus of City Council that the two-story proposed facility is a good idea. They liked the covered entrance and felt the layout was for the most part acceptable. Council also liked the idea that the existing facility can be used during the construction period. Council also liked the open Pro Shop, outdoor dining, and the commercial kitchen. However, Council cautioned that we must keep an eye on costs while at the same time we serve both the golfer, the residents, and the public.

Council discussed the capability of having a sliding glass door between the dining room and the outdoor patio area. The idea would be that this door could be opened during nice weather to create a more walkable area.

Some members wanted to have the second floor open area located on top of the first floor open area, while others felt that this area was properly located as proposed since moving it would disturb the view of those renting Convention Center portion of the facility.

Council pointed out that the stairwell coming from upstairs needs to exit into the first floor outdoor seating area as opposed to the parking lot.

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Council discussed the cart barn. It currently holds 80 carts and four (4) utility vehicles. Some members felt that this building needs to be replaced during the project as it will stick out like a “sore thumb.” However, Staff explained that it was their intention to hide the facility with landscaping.

The next steps were discussed. City Manager Bless explained that we will take the comments from today’s meeting and start work on refining the details. The time line for the bidding process will be after the first of the year and possibly into early spring. The construction is expected to take eight (8) to nine (9) months.

Before adjourning the meeting, City Council discussed the plans for the restaurant service.

**C. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 6:27 p.m.



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Lorri Coody, City Secretary

DRAFT

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 1, 2018 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bless  
City Secretary, Lorri Coody

Staff Present: Isabel Kato, Finance Director; Kevin T. Hagerich, Director of Public Works; and Christian Somers, Building Official.

Council Member, Bobby Warren, was not present at this meeting.

**B. SPECIAL SESSION**

- 1. Conduct a separate vote to ratify the property tax increase of 1.41% as reflected in the 2018-2019 budget adopted on September 17, 2018, and place the adoption of this tax rate increase on the October 15, 2018 meeting agenda as an action item.**

Isabel Kato, Finance Director, introduced the item. Background information is as follows: On September 17, 2018, Council adopted Ordinance No. 2018-18, which adopted a budget that will raise more total property taxes than last year's budget by \$111,488 a 1.41 % increase from last year's budget, and of that amount \$131,709 is tax revenue to be raised from new property added to the tax roll this year.

Section 102.007(c) of the Local Government Code states that a governing body adopting a budget that requires raising more revenue from property taxes than in the previous year, must conduct a separate vote to ratify the property tax increase reflected in the newly adopted budget.

This vote, must be a record vote, and is in addition to and separate from the vote adopting the budget or the vote required to set the tax rate that is provided for by Chapter 26, Tax Code, or other law.

With limited discussion on the matter, Council Member Mitcham moved to ratify the property tax increase of 1.41% reflected in the newly adopted municipal budget for fiscal year 2018-2019 and that the adoption of this tax rate increase be placed the October 15, 2018 meeting agenda as an action item. Council Member Wubbenhorst seconded the motion. The record vote follows:

Council Member Mitcham:	Aye
Council Member Holden:	Aye
Council Member Singleton:	Aye
Council Member Wubbenhorst:	Aye



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CITY OF JERSEY VILLAGE, TEXAS – October 1, 2018

Mayor Ray, although present, did not vote. Council Member Warren was not present and did not vote.

The motion carried.

- 2. Conduct the first public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 1.41 percent (percentage by which proposed tax rate exceeds the lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code.)**

Mayor Ray opened the public hearing at 7:05 p.m. in order to give all interested parties the right to appear and be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 1.41 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).

After opening the meeting, he called upon Isabel Kato, Finance Director to summarize the subject of the public hearing. Ms. Kato gave a presentation outlining the proposal to increase the total tax revenues from properties on the tax roll in the preceding year by 1.41 percent.

In completing the Finance Director's presentation, Mayor Ray called upon those signing up to speak as follows:

**Bruce Bowden, 16325 Lewis, Jersey Village, Texas (713) 410-9766:** Mr. Bowden spoke to City Council about the proposal to increase total tax revenues. He told City Council that he is not in favor of this proposal. In support of his position on the matter, Mr. Bowden told City Council that he would rather see Council make cuts to the budget as opposed to the 1.4% increase. He justified cuts to the budget stating that he has seen city workers riding around in air conditioned city vehicles as opposed to working.

**Carlos Rodriguez, 16322 Jersey Drive, Jersey Village, Texas:** Mr. Rodriguez supports the words of Mr. Bowden in connection with the proposal to increase total tax revenues. He is not in favor of the 1.4% increase. He too stated that he has seen city workers riding around in air conditioned city vehicles as opposed to working. He would prefer that City Council cut the budget as opposed to the 1.4% increase.

With no other persons signing up to speak on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 1.41 percent, Mayor Ray stated:

The City Council will meet on Monday, October 15, 2018 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of voting on the proposed tax rate. He then closed the public hearing at 7:16 p.m.

SPECIAL MEETING OF THE CITY COUNCIL  
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**3. Consider Resolution No. 2018-63, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. for the engineered design of the new Public Works facility located at 12527 Taylor Road.**

Kevin T. Hagerich, Director of Public Works, introduced the item. Background information is as follows: On July 9, 2018, the City of Jersey Village purchased a shell structure located at 12527 Taylor Road, Houston, Texas 77041 to serve as the new Public Works facility.

As discussed at the June 18, 2018 City Council Session, upon the purchase of this property, the building would require a build-out.

This request is to authorize the City Manager to enter into a contract with Brooks & Sparks, Inc. for the engineered design of the new Public Works facility located at 12527 Taylor Road.

With limited discussion on the matter, Council Member Singleton moved to approve Resolution No. 2018-63, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. for the engineered design of the new Public Works facility located at 12527 Taylor Road. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BROOKS & SPARKS, INC. FOR THE ENGINEERED DESIGN OF THE NEW PUBLIC WORKS FACILITY LOCATED AT 12527 TAYLOR ROAD.

**C. RECESS THE SPECIAL SESSION**

Mayor Ray stated that the Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Economic Development Negotiations is not needed. Accordingly, City Council did not conduct an Executive Session and Items D and E below were not called.

**D. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meetings Act, Section 551.087, conduct deliberations regarding Economic Development Negotiations to locate a Retail Service Center within Jersey Village.**

**E. ADJOURN EXECUTIVE SESSION**



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*Given that the Executive Session was not conducted, Mayor Ray called the next item on the agenda as follows:*

**F. SPECIAL SESSION CONTINUED**

- 1. Consider Resolution No. 2018-64, authorizing the City Manager to enter into an agreement with Argos USA LLC, relating to the provision of development services within the City.**

Austin Bless, City Manager, introduced the item, stating that this item is to authorize the City Manager to enter into a Chapter 380 Agreement with Argos USA LLC.

With limited discussion on the matter, Council Member Mitcham moved to approve Resolution No. 2018-64, authorizing the City Manager to enter into an agreement with Argos USA LLC, relating to the provision of development services within the City. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Singleton, and Wubbenhorst

Nays: None

The motion carried.

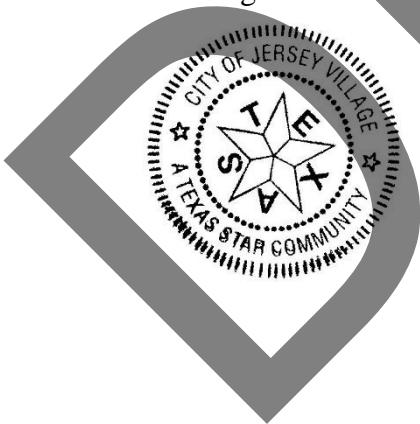
RESOLUTION NO. 2018-64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ARGOS USA LLC, RELATING TO THE PROVISION OF DEVELOPMENT SERVICES WITHIN THE CITY.

**G. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 7:19 p.m.

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Lorri Coody, City Secretary



**MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 08, 2018 AT 5:30 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 5:30 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bless  
City Secretary, Lorri Coody

**B. Discuss the City's fiscal year 2018-2019 FEMA HMA grant applications.**

City Manager Bless gave a presentation concerning the 2018 Jersey Village HMA grant application, which included information on the following topics:

- How it Works
- Acquisition/Demolition and Elevation Grants
- Repetitive Loss Defined
- Severe Repetitive Loss Defined
- Elevation Grants
- Eligible Costs for Elevations
- Ineligible Costs for Elevations
- Buyout Grants
- Mitigation Reconstruction Grants
- Jersey Village Flood Map
- Grant Eligibility
- Flood Mitigation Assistance (FMA)
- Benefit Cost Analysis
- Timeline
- This Year's Grant Application
- Staff Recommendations
  - Staff recommends that the Council authorize a grant application to apply for:
    - Elevations for four (4) homes along Jersey Drive – in same area as current years project
    - Mitigation Reconstruction for three (3) homes along Jersey Drive – between Lakeview and the Pool
    - Grant funding to do design work for the E127 deepening/widening project
  - For the elevations it would require an approximate match of \$123,000. For the grant authorized in 2017 the city provided that match, and the Council authorized up to \$400,000.
  - For mitigation reconstruction there is not a firm cost share amount. It's assumed by FEMA the property owner would cover the remaining costs.
  - For the design work for the E127 the match would come in full or part from HCFCD.
- Staff Analysis

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- In looking at the Cost Benefit Analysis, and the Cost Benefit Ratio these homes allow for a good mix of benefits, while giving us a high Cost Benefit Ratio better than 1.
- We feel this will allow for the best bang for the buck.
- With the homes being in close proximity it allows for easier mobilization and demobilization for the companies, which lowers costs.
- Elevations are preferable to buyouts, unless buyouts can provide a greater benefit to reducing flooding elsewhere.
- A buyout means the city would have to own and maintain the property as green space. That means lost property tax revenue and new maintenance costs.
- We looked at possible buyouts along the E100.
  - We asked HCFCD if buyouts would be helpful for them in completing the E100 project, and they said it is not necessary.
  - We asked HCFCD if buyouts could create more detention that would lower the base flood elevation, and they said it would not.
- Other Things to Consider
- Future Years

In completing the presentation, City Council asked for an update on the 2017-2018 grant application. City Manager Bleess explained that in September of 2017, City Council authorized a grant application for the elevation of 18 homes. The application was filed and is currently awaiting final approval from FEMA. The City's portion for this grant will be approximately \$230,000.

City Council then reviewed the map to identify the location of the homes for the 2017-2018 elevation grant and to locate the homes for the 2018-2019 elevation and mitigation reconstruction grants. All elevations are in the same area and the mitigation reconstruction proposals are along Jersey Drive between Lakeview and Equador.

The requirement that the structure not be located in the floodway for mitigation reconstruction grants was discussed. Council also asked about the process taken to speak with homeowners interested in the mitigation reconstruction grants. City Manager Bleess explained that these homeowners were surveyed and their questions about the process were answered. At this point these three (3) homeowners are interested in mitigation reconstruction.

Council then discussed the drop in the number of homes being considered for elevation from 18 homes in 2017-2018 to four homes in 2018-2019. City Manager Bleess explained that with the passage of the Harris County Flood Mitigation Bond Election, focusing on the deepening and widening of White Oak Bayou (WOB) E127 provides greater flood protection for more homes thereby giving the City more "bang for its buck" with this change in focus.

Some Members of Council wanted to know if we could expand our request to include a greater number of homes to be elevated at this time. City Manager Bleess explained that it is possible to increase the number and still have a cost benefit ratio that is above one (1) while at the same time remaining competitive. However, he reminded Council that the FEMA funding for these grants is limited with eligibility extending to the entire nation.

WORK SESSION MEETING OF THE CITY COUNCIL  
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Council then discussed what happens once the City actually gets the grant dollars. City Manager Bless explained that the City will go out for RFP to qualify a list of two to three contractors. It is from this list that the homeowners will select a contractor to do the work on their individual homes.

Council then discussed why City Staff is recommending a new focus for the grant funding as opposed to proceeding with Phase 2 as originally planned. City Manager Bless explained that the passage of the Harris County Flood Mitigation Bond Election changed the focus. It makes more monies available for flood mitigation projects; but at the same time requires matching city funds. One of the projects included in the Harris County Flood Mitigation Bond is the deepening and widening of WOB E127. It is expected that the E127 project will benefit more homes than the original Phase 2 focus. The City's match for this project is \$1.5M. City Manager Bless further explained that once the WOB E100 project, which is currently underway, and the WOB E127 project are complete, it will certainly change the flood maps, locating more homes outside the floodway and making them eligible for both elevation and mitigation reconstruction grants. Council then discussed the homes affected by the E127 project and reviewed their location on the flood map.

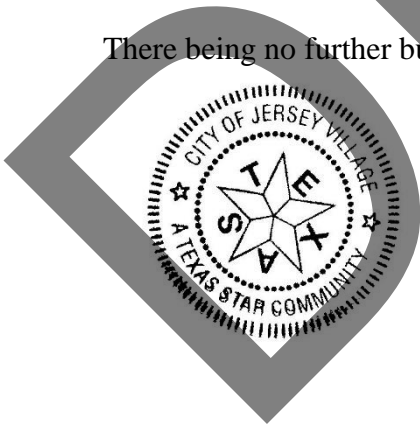
Council discussed the need and importance of resident input. City Manager Bless explained that we have the survey information from Phase 1; however, with mitigation reconstruction now coming into the mix, perhaps additional survey information is needed to determine interest and to answer questions. It was the consensus of Council that information concerning the interest for mitigation reconstruction is needed.

The ultimate goal of City Council is to address flooding issues for all of the 60 homes identified in the Long Term Flood Recovery Study and to not lose momentum in achieving this goal. Therefore, we need to continue to identify homes for flood mitigation grants even while the E100 and E127 projects are underway.

**C. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 6:04 p.m.

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Lorri Coody, City Secretary



**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON OCTOBER 8, 2018 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bless  
City Secretary, Lorri Coody

Staff Present: Isabel Kato, Finance Director

**B. FISCAL 2018-2019 MUNICIPAL BUDGET ITEMS**

- 1. Conduct the second public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 1.41 percent (percentage by which proposed tax rate exceeds the lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code.)**

Mayor Ray opened the public hearing at 7:00 p.m. in order to give all interested parties the right to appear and be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 1.41 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).

After opening the meeting, he called upon Isabel Kato, Finance Director to summarize the subject of the public hearing. Ms. Kato gave a presentation outlining the proposal to increase the total tax revenues from properties on the tax roll in the preceding year by 1.41 percent.

In completing the Finance Director's presentation, Mayor Ray called upon those signing up to speak as follows:

**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625:** Mr. Maloy spoke to City Council about the various projects that the City is currently undertaking. He felt that the City has had the funds to pay for these projects because over the years the appraisal values for properties within the City's taxing jurisdiction have significantly increased, resulting in larger amounts of property tax revenue without raising the proposed tax rate. He also stated that more revenue is available to the City because it has set the homestead exemption at 8 percent as opposed to the 20 percent maximum. He gave background information on why the tax rate was increased in 2007, explaining the plan to accumulate revenue in order to be able to fund projects without having to go out for public approved bonds. Mr. Maloy opposes the proposed tax rate.

**Laurel Calkins, 16001 Wall Street, Jersey Village, Texas (713) 466-1122:** Ms. Calkins told City Council of her idea of incorporating a bar-b-que with the City's Open House for

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the Volunteer Fire Department. She stated that she recently saw this idea in her travels and feels that it might be a good idea for our Fire Department.

**Nancy Yetter, 16121 Capri Drive, Jersey Village, Texas (713) 419-3609:** Ms. Yetter told City Council that she wants to pay less in taxes, which will result in having more money to pay for health care and the grandchildren. She wants City Council to increase the homestead exemption to 20 percent.

**Michael and Anna Stembridge, 15422 Jersey Drive, Jersey Village, Texas (713) 983-8647:** Mr. and Mrs. Stembridge spoke to City Council about the City's flood mitigation plans. He stated that his home is located in the floodway, and while he is supportive of the deepening and widening projects set for White Oak Bayou (WOB), he is concerned about how all these projects will affect his home. He stated that he was initially set for the second phase of homes to be elevated, but now the City has changed its plans and will focus on the WOB projects. He was concerned that his home was not eligible for any of the grants because he is located in the floodway. He opposes the new direction that the City is taking concerning flood mitigation grants/funding.

With no other persons signing up to speak on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 1.41 percent, Mayor Ray stated:

The City Council will meet on Monday, October 15, 2018 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of voting on the proposed tax rate. He then closed the public hearing at 7:16 p.m.

**C. SPECIAL SESSION ITEMS**

**1. Consider Resolution No. 2018-65, authorizing the City Manager to apply for a grant from FEMA to elevate homes.**

Austin Bleess, City Manager, introduced the item. Based upon the workshop held earlier in the evening, this Resolution would authorize the City Manager to apply for grant funding to elevate homes. It would also commit the City to paying the required match for the grant program.

Council asked and the City Manager clarified that homes located in the floodway are eligible for elevation and buyout grants, but are not eligible for mitigation reconstruction grants.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2018-65, authorizing the City Manager to apply for a grant from FEMA to elevate homes. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None



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The motion carried.

RESOLUTION NO. 2018-65

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO APPLY FOR A GRANT FROM FEMA TO ELEVATE HOMES.

**2. Consider Resolution No. 2018-66, authorizing the City Manager to apply for a grant from FEMA for mitigation reconstruction projects.**

Austin Bless, City Manager, introduced the item. Based upon the workshop held earlier this resolution would authorize the City Manager to apply for grant funding for mitigation reconstruction.

With limited discussion on the matter, Council Member Warren moved to approve Resolution No. 2018-66, authorizing the City Manager to apply for a grant from FEMA for mitigation reconstruction projects. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-66

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO APPLY FOR A GRANT FROM FEMA FOR MITIGATION RECONSTRUCTION PROJECTS.

**3. Consider Resolution No. 2018-67, authorizing the City Manager to apply for a grant from FEMA to plan for mitigation projects.**

Austin Bless, City Manager, introduced the item. Based upon the workshop held earlier this resolution would authorize the City Manager to apply for grant funding to for the E127 project. This resolution also commits the city to funding the cost share of the project. As this would be a joint project with HCFCF they would reimburse the city for some or all of the costs share required.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2018-67, authorizing the City Manager to apply for a grant from FEMA to plan for mitigation projects. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

SPECIAL MEETING OF THE CITY COUNCIL  
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The motion carried.

RESOLUTION NO. 2018-67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A GRANT FROM FEMA TO PLAN FOR MITIGATION PROJECTS.

**D. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 7:19 p.m.



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Lorri Coody, City Secretary

DRAFT



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST DISCUSSION FORM**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM NO.:** H02

**AGENDA SUBJECT:** Appointment of Katherine Marie Chancia as a Municipal Court Judge.

**Department/**

**Prepared By:** Isabel Kato

**Date Submitted:** November 21, 2017

**EXHIBITS:** [Resolution 2018-68](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$	0.00
	Amount Budgeted:	\$	0.00
	Appropriation Required:	\$	0.00

**CITY MANAGER APPROVAL:** NMC

**BACKGROUND INFORMATION:**

Section 5.07 of the Charter calls for the appointment of municipal court judges for a two years term beginning January 1. Accordingly, City Council typically makes appointments in January. However, at this time, another judge is needed to handle the Court's docket. The addition will be for the unexpired term, which began on January 1, 2018 and will end on December 31, 2019. This appointment is not expected to cost the City any additional monies.

This item is to consider the appointment of Katherine Marie Chancia as a Municipal Court Judge.

**RECOMMENDED ACTION:**

**MOTION:** To Approve Resolution No. 2018-68, appointing Katherine Marie Chancia as a Municipal Court Judge of the City of Jersey Village for the unexpired term that began on January 1, 2018 and ends December 31, 2019.

**RESOLUTION NO. 2018-68**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING KATHERINE MARIE CHANCIA AS A MUNICIPAL COURT JUDGE OF THE CITY OF JERSEY VILLAGE FOR THE UNEXPIRED TERM THAT BEGAN ON JANUARY 1, 2018 AND ENDS DECEMBER 31, 2019.**

WHEREAS, Section 5.07 of the City of Jersey Village Charter provides for the appointment of municipal judges; **NOW THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

That Katherine Marie Chancia is hereby appointed and recognized as a Municipal Court Judge of the City of Jersey Village for the unexpired term that began on January 1, 2018 and ends December 31, 2019.

That the City Secretary shall send the required notices to the Texas Judicial Council in accordance with Section 29.013 of the Government Code.

**PASSED AND APPROVED** this the 15th day of October, A.D., 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** H03

**AGENDA SUBJECT:** Consider Resolution No. 2018-69, authorizing the City Manager to provide Harris County and Tetra Tech with a letter of intent, indicating that the City of Jersey Village will participate in the current All Hazard Mitigation Planning Process and will provide necessary support and information to Harris County and Tetra Tech during the 2018-2019 planning update.

**Department/Prepared By:** 25 / M. Bitz

**Date Submitted:** October 8, 2018

**EXHIBITS:** [Resolution No. 2018-69](#)  
[EX A](#) – Letter of Intent  
Harris County All Hazard Mitigation Update – [Scope of Work](#)  
[Planning Partner Expectations](#)  
[Project Kick-off Meeting](#)  
[Project Schedule](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The City of Jersey Village is signatory to Harris County’s All Hazard Mitigation Plan. Every 3-5 years of the plan, Harris County and partnering jurisdictions work together in review to update the plan. Harris County has hired, Tetra Tech, a third party planning group to assist with the planning of the next updated plan. Harris County and Tetra Tech would like each jurisdiction to provide an intent letter to participate in the planning process.

This item is to authorize City Manager Austin Bless to provide a letter of intent to Harris County and Tetra Tech informing them of the city’s desire to participate in the update of the plan.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-69, authorizing the City Manager to provide Harris County and Tetra Tech with a letter of intent, indicating that the City of Jersey Village will participate in the current All Hazard Mitigation Planning Process and will provide necessary support and information to Harris County and Tetra Tech during the 2018-2019 planning update.

**RESOLUTION NO. 2018-69**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO PROVIDE HARRIS COUNTY AND TETRA TECH WITH A LETTER OF INTENT, INDICATING THAT THE CITY OF JERSEY VILLAGE WILL PARTICIPATE IN THE CURRENT ALL HAZARD MITIGATION PLANNING PROCESS AND WILL PROVIDE NECESSARY SUPPORT AND INFORMATION TO HARRIS COUNTY AND TETRA TECH DURING THE 2018-2019 PLANNING UPDATE.**

**WHEREAS**, the City of Jersey Village is signatory to Harris County’s All Hazard Mitigation Plan; and

**WHEREAS**, every 3-5 years of the plan, Harris County and partnering jurisdictions work together in review to update the plan; and

**WHEREAS**, Harris County has hired, Tetra Tech, a third party planning group to assist with the planning of the next updated plan, and Harris County and Tetra Tech would like each jurisdiction desiring to participate in the process to provide a letter of intent committing all necessary resources in order to obtain Disaster Mitigation Act (DMA) compliance;

**WHEREAS**, it is the desire of the City Council of the City of Jersey Village to participate in the update of the Harris County Multi-Hazard Mitigation Action Plan; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

The City Manager of the City of Jersey Village is hereby authorized to provide Harris County and Tetra Tech with a letter of intent, in substantially the form of attached Exhibit A, indicating that the City of Jersey Village will participate in the current All Hazard Mitigation Planning process and will provide necessary support and information to Harris County and Tetra Tech during the 2018-2019 planning update.

**PASSED AND APPROVED** this the 15<sup>th</sup> day of October A.D., 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary





CITY OF JERSEY VILLAGE, TEXAS

16501 Jersey Drive, Jersey Village, TX 77040  
713-466-2102 (office) 713-466-2177 (fax)

October 16, 2018

Harris County Hazard Mitigation Planning Partnership  
Mr. David J. Alamia, Jr., MPA, CEM®  
Mitigation Planner, Harris County  
Office of Homeland Security and Emergency Management  
6922 Katy Road  
Houston, TX 77024

Dear Harris County Hazard Mitigation Planning Partnership:

Please be advised that the **City of Jersey Village, Texas** is committed to participating in the update of the Harris County Multi-Hazard Mitigation Action Plan. As the **City Manager** for this jurisdiction, I certify that I will commit all necessary resources in order to meet partnership expectations as outlined in the “Planning Partners Expectations” document provided by the Core Planning Team (CPT), in order to obtain Disaster Mitigation Act (DMA) compliance for our jurisdiction.

The following individuals will be our jurisdiction’s primary and alternate point of contact for the mitigation planning process:

Name	Title	Phone	Email
Mark Bitz	Fire Chief / EMC	713-466-2143	mbitz@ci.jersey-village.tx.us
Eric Foerster	Police Chief / AEMC	713-466-2116	efoerster@ci.jersey-village.tx.us

The following individuals will serve on the jurisdiction’s Local Mitigation Planning Team (LMPT):

Name	Title	Phone	Email
Mark Bitz	Fire Chief / EMC	713-466-2143	mbitz@ci.jersey-village.tx.us
Kevin Hagerich	Public Works Director	713-466-2107	khagerich@ci.jersey-village.tx.us
Christian Somers	Building Official	713-466-2106	csomers@ci.jersey-village.tx.us
Jason Alfaro	Parks and Buildings	713-466-2139	jalfaro@ci.jersey-village.tx.us
Austin Bless	City Manager	713-466-2109	ableess@ci.jersey-village.tx.us

Sincerely,

Austin Bless, City Manager

CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018

# HARRIS COUNTY HAZARD MITIGATION PLAN UPDATE

## Project Scope of Work

### Phase 1: Organize and Review

Under Phase 1, Tetra Tech will work with the County and all planning partners to organize the key components for this plan update process. This includes the planning partnership and a designated Steering Committee to oversee the plan update scope of work. The RFP has clearly identified the targeted planning partnership for this effort that includes 33 municipal and special purpose district planning partners.

Tetra Tech recommends the following organizational structure to oversee this planning update process:

- *Core Planning Team (CPT)*: The Core Planning Team would be made up of discipline leads from the Tetra Tech team as well as key staff from HCOHSEM. The disciplines represented on this team will include: risk assessment/GIS data, Planning Process, and Public outreach. This team would be organized such that there would be sub-working groups to the overall team structure aligned for each discipline. For example, there would be a GIS work group lead by the GIS/Risk assessment team lead that would coordinate the data mine of all data needed for the development of the risk assessment for this plan. There would be a public outreach work group that would coordinate all the public engagement efforts for this process, and a planning process work group, that would coordinate the overall planning process. From project inception to completion, bi-weekly project coordination calls will be held by the CPT to discuss project status, identify issues in the planning process, review consultant deliverables and confirm meeting content for Steering Committee meetings discussed below. The role of the CPT as defined here would meet the same objectives of the mitigation Core Planning team (MCPT) and the GIS Risk Analysis Team (GIS-RAT) identified in the RFP.
- *Hazard Mitigation Steering Committee (SC)*: A key component of this phase will be the establishment of a stakeholder Steering Committee (SC) that will play a principle role in the oversight of this plan update process. The role of the SC will be to make key milestone decisions on behalf of the planning partnership, while streamlining the process and adding process efficiencies to the overall process. The make-up of the SC will strive for a 50/50 split between governmental and non-governmental stakeholders within the Planning area (Harris County) and strive for representation for all planning partner types (i.e.: districts, Large cities, small cities, etc.). It will be important for this committee to have a manageable size so that quorums can be established that are achievable. The SC will operate under a set of ground-rules that they established, and their meetings will be open to the public and advertised as such under the public outreach strategy (phase 3) for this plan update.

PHASE 1 ELEMENTS

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- ✓ *Form Core Planning Team (CPT)*
- ✓ *Form Steering Committee (SC)*
- ✓ *Kick-off meeting*
- ✓ *Planning Partner Bulletins*
- ✓ *Facilitate Steering Committee meetings*
- ✓ *Agency Coordination*
- ✓ *Plan/programs/Studies review*

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As with the CPT, the SC will have work groups established under its umbrella to address specified areas of interest in the overall process. For example, with 12 cities within Harris County participating in the Community Rating System (CRS) program, a work group would be formed to meet the CRS planning requirements for Activity 510, step 1. These work groups would meet separately from the SC and report back to the SC on key milestones and deliverables from their meetings. All SC meetings will be facilitated



by the CPT. The defined roles and objectives for the SC would meet those objectives identified in the RFP for the Local Mitigation Planning team (LPT).

Once the planning organizational oversight structure is in place, the CPT will begin the facilitation of the plan update process. The 1<sup>st</sup> step in this process will be to engage the planning partnership. This will be done initially via a planning partner kick-off meeting. All currently committed planning partners as well as any potential new planning partners will be invited by the CPT to a kick-off meeting targeted to be conducted within 30-days of contract execution.

The purpose of this meeting will be to:

- Present the plan update scope of work to the planning partnership.
- Introduce the CPT and SC and explain their roles in the plan update process
- Present the planning partner expectations and explain the definition of “participation”
- To seek formal commitment in the form of a notice of intent to participate
- To present data needs (wish list) for the risk assessment
- Introduce the planning partner bulletin methodology

As stated above, all planning partners will be asked to formally commit to this plan update process via a NOI process that will stress their understanding of what will be expected of each planning partner to meet the participation requirement as defined by the CPT for this process. Each NOI will designate a lead point of contact for each planning partner and provide certification that each partner agrees to the expectations identified.

To build upon the momentum of the Kick-off meeting, the CPT will deploy a “Planning Partner Bulletin” (see **Exhibit 3**) that will be distributed within 30 days of the conclusion of the Kick-off meeting. Additional bulletins will be distributed to the partnership throughout the course of the planning process to keep them apprised of plan development milestones. These bulletins will also be posted to the County’s hazard mitigation plan website as a form of public outreach.

Following the kick-off meeting, the Steering Committee (SC) process will commence. The SC will meet according to a regularly scheduled time frame that will be determined when establishing their ground-rules at the 1<sup>st</sup> SC meeting. It is assumed that the SC will meet at least monthly or more as needed during the plan update process. The purpose for these meetings will be to provide guidance to the CPT on key planning milestones such as: confirming goals and objectives for the plan, identifying a public outreach strategy for the overall process, defining critical facilities to be assessed, confirming a plan maintenance strategy for the plan and identifying a comprehensive range of mitigation alternatives that each planning



Exhibit 1. Planning Partner Bulletin

partner may consider in identifying their jurisdiction specific actions for the plan. All SC meetings will be facilitated by the CPT, open to the public and will be advertised as such.

Another crucial step that will occur under this phase will be agency coordination. It is important to note that there always outside agencies with stake in hazard mitigation within a planning area that are not actual planning partners or members of the SC. It is an important part of any mitigation planning process to identify who these stakeholders are and to give them an opportunity to participate in this process, or at a minimum, keep them apprised of plan development milestones. Examples of these types of stakeholders would include state or federal agencies with roles in community resilience and/or neighboring cities or counties outside of the defined planning area with similar risks and capabilities. Therefore, under this phase, the CPT will identify a list of coordinating agencies that will be kept apprised of all plan development milestones during this plan update process. This coordination will be predominately via e-mail, and each agency will be notified of key meeting dates and invited to participate. Most importantly, these coordinating agencies will be notified when a draft plan is ready for public review and comment and will be asked to provide review and comment.

Lastly under this phase, a review of existing studies, reports, and technical information will be performed to assimilate sources of information into the decision-making process. This will include a comprehensive review of all prior actions identified in the last plan update as well as a review of the current Texas State Hazard Mitigation Plan to assure consistency of this plan update with the goals, objectives and actions of that plan. Additionally, the initial plan will be reviewed by the Steering Committee to determine recommendations for changes and/or enhancements. Tetra Tech will document and record the elements of this phase for incorporation into the plan document.

**Phase 2: Identify Hazards/Perform a Risk Assessment**

Phase 2 will be the most involved phase of the plan update process. FEMA planning guidance indicates that comprehensive updates to the risk assessment portion of a Local Hazard Mitigation Plan will be required in plan updates if new technical data pertaining to a hazard have been recorded by a creditable source since the plan’s initial development. These data could include recent studies, mapping, and loss records. So, for example, the current effective Flood Insurance rate map (FIRM) for Harris County is dated 01/06/2017. This data was not likely used in the 2015 Harris County plan as the effective FIRM used in that plan was dated prior to this data. Therefore, for this plan update, the Flood Hazard Risk assessment must at a minimum use the floodplain extent and location from the 2017 FIRM for the Flood Hazard risk assessment. Under this phase, Tetra Tech will assist the partnership in identifying the characteristics and potential consequences of the hazards that may impact or have historically affected the planning area. This will include at a minimum, those hazards addressed by the prior plan.

- | PHASE 2 ELEMENTS                                       |
|--|
| ✓ <i>Data acquisition and gap analysis</i>             |
| ✓ <i>Identification of the hazards of concern</i>      |
| ✓ <i>Map extent and severity of countywide hazards</i> |
| ✓ <i>Perform vulnerability analysis</i>                |
| ✓ <i>New development risk analysis</i>                 |
| ✓ <i>Format data for public involvement strategy</i>   |

Tetra Tech will perform a thorough assessment of each hazard, as well as the vulnerability of the planning area to each hazard identified, using tools such as GIS/ HAZUS, benefit-cost analysis tools, and the best available scientific data and historical/local knowledge of past occurrences. At a minimum, a map delineating each hazard area (for those hazards that have a clearly defined extent and location), a description of each hazard (including potential depths, velocities, magnitudes, frequencies, etc.), and a discussion of past events will be prepared. Because this effort will be submitted to FEMA as an update to the current approved plan for the County, the updated risk assessment must include:



- Best available data to identify extent and location of hazard events for which the planning area is susceptible (Note: natural hazards are mandatory, non-natural hazards are optional)
- Historical review of events that have occurred during and the period of the initial risk assessment be included in the update process
- Probability of occurrence or frequency of hazard events based on new data or occurrences

Also under each hazard, a vulnerability analysis will be performed that will include an inventory of the number and type of structures at risk; the impact on life, safety, and health and the need and procedures for warning and evacuation; the identification of critical facilities and the impact of the hazard on those facilities; and a review of the development/ redevelopment trends projected for the future in each identified hazard area. In addition, the flood hazard risk assessment will include a review of all FEMA-identified repetitive loss properties within the planning area as required under the CRS and HMA programs. This review will include the delineation of repetitive loss areas for each municipal partner, a determination of the cause of repetitive flooding, and a building count of the number of structures within these repetitive loss areas.

It should be noted that FEMA has established a priority in its plan reviews that any plan update clearly documents any change in risk that has occurred since the development of the last plan. The basis for this analysis is to look at all new development that has occurred since the last plan to determine what if any, of that new development occurred within identified hazard areas, and, subsequently, what is the vulnerability of that new development. Tetra Tech has developed a standard protocol for this analysis for all its planning efforts.

Phase 2 will assure that each participating planning partners' risk and vulnerability is addressed in the overall risk assessment. This will be accomplished using established templates that will walk each partner through the required steps of risk assessment. Existing data and personal interviews will be used to accomplish this phase. The primary tool utilized in the development of this risk assessment will be Hazus-MH (version 4.2). This will be a level-2, user-defined analysis supported by information provided by the county such as County Assessor datasets, topography data, hydrology data, and soils data. Hazus will be used to assess the dam failure, earthquake, and flood hazards (both coastal and riverine). Additionally, a Sea Level Rise exposure analysis will be performed using best available data. For those hazards not addressed by the Hazus model, Hazus outputs will be modeled using GIS applications (applying damage functions to an inventory exposed to a hazard). The results of this phase will represent a significant enhancement of the Hazus analysis performed in the original plan. All Hazus models, their data inputs and their results will be provided to Harris County to update their existing data sets as well as training for appropriate personnel on their use.

Tetra Tech will generate and analyze the output reports of Hazus based on the hazard scenarios run by the model and in some cases, using historical, anecdotal, and other information to evaluate how hazards may cause losses. Using Hazus, we will provide quantitative loss estimates, where feasible; in other cases, we will use FEMA, Texas Division of Emergency Management Services and other available guidance to estimate potential exposure, losses, and impacts in a qualitative manner, clearly specifying our sources, assumptions, and methodologies in all cases. We will use illustrative means including histograms, maps, and other diagrams to present and summarize information. These maps and illustrations also can be used to support public meetings and outreach regarding planning efforts. Hazus data will be formatted such that it can support both the plan content as well as the public involvement strategy identified under Phase 3.

### Phase 3: Public Involvement Strategy

Section 201.6.b of 44 CFR states that "the planning process will include: an opportunity for the public to comment on the plan during the drafting stage and prior to adoption." It does not stipulate how this public

involvement must occur. FEMA guidance documents suggest using multiple media outlets such as the Internet, brochures, fliers, questionnaires, and public meetings. Any or all of these approaches qualify as “public involvement” according to the DMA.

Based on our past planning experience, Tetra Tech has found it is often difficult to get the public actively involved in pre-disaster planning because there is limited perceived risk. As such, it can be difficult to get citizens involved in the process and to attend a traditional public meeting. Obviously, this point can be skewed by the occurrence or perception of an imminent disaster. It is important to note that we do anticipate a very engaging “public” in this planning effort due to the lingering effects from Hurricane Harvey. We would view this as a good thing. Tetra Tech has had a great deal of success by proactively taking the issues to the citizens to seek their input, rather than relying on the public to bring their issues to us. We have been successful in this regard by using questionnaires that ask quantifiable questions on risk and vulnerability, and by utilizing Internet-based tools such as notifications, web-postings, and on-line surveys as well as social media.

**PHASE 3 ELEMENTS**

- ✓ *Perform public outreach capability assessment*
- ✓ *Facilitate development of public involvement*
- ✓ *Implement strategy:*
  - *Public response through questionnaire*
  - *Website postings and outreach*
  - *Press releases*
  - *Public meetings*
  - *Utilize social media*
  - *Hazus work-stations*

Our approach would use a truly multi-media approach during the initial stages of the plan’s development, focused on getting as many responses from the public as possible. The outreach strategy will be a singular effort that covers the entire planning area, thus eliminating redundancy within the planning area, and saving financial resources for other key phases of the project. It is important to note that the development of this strategy will evolve from the Steering Committee and be based capabilities from within the partnership. This will be a multi-media strategy that will strive to utilize:

- Hazards mitigation questionnaire tailored to the needs and issues of the planning area. This questionnaire would be disseminated to target audiences determined appropriate by the Steering Committee.
- Web-based methods to solicit input on draft elements of the plan such as the risk assessment, jurisdictional specific chapters, mitigation catalog, and the draft plan.
- Social Media tools such as Facebook, Twitter and Next-door
- Articles that describe the plan, purposes for planning, and identified issues within the planning area will be prepared and disseminated via press releases to media outlets within the planning area.
- Public meetings/workshops
- The utilization of Hazus-MH workstations to convey property specific risk and vulnerability at public meetings and open houses.

Tetra Tech will strive to establish a strategy that seeks to engage the public twice throughout the planning process. The 1<sup>st</sup> being early in the process to share the results of the risk assessment and gauge the public’s perception of the risk. The 2<sup>nd</sup> would be to present the draft plan and provide the public the opportunity to provide comment on the draft plan. Tetra Tech will document all public outreach efforts for inclusion in the plan and documentation of their findings.

## Phase 4: Identify Goals, Objectives, Capabilities and Actions

After the hazard identification and risk assessment documentation have been completed and reviewed by the SC, the CPT will work with the SC to confirm a vision for the plan, goals, objectives, capabilities to implement actions, a comprehensive range of alternatives to be considered by the plan and then finally, the mitigation action plan. The 2015 Harris County plan will provide the basis for this phase by look at the goals identified by that plan and determining if they are still relevant for this plan update. The 2015 plan identifies a Mission statement and 7 goals. No objectives were identified. Under this phase, the SC will review these plan components and ask:

- Are they still relevant to the current conditions in Harris County?
- Are they measurable?
- Is there anything missing?

PHASE 4 ELEMENTS
✓ <i>Confirm Mission Statement</i>
✓ <i>Confirm Goals</i>
✓ <i>Identify Objectives (if applicable)</i>
✓ <i>Strengths, Weaknesses, Obstacles and Opportunities (SWOO) Analysis session</i>
✓ <i>Prepare Mitigation Catalog</i>
✓ <i>Core capability assessment</i>
✓ <i>BATool<sup>SM</sup> evaluation (voluntary)</i>
✓ <i>Prioritization schedule</i>

Once these planning components have been confirmed, a range of mitigation alternatives and actions on a hazard-by-hazard basis will be created. Actions that provide multi-objective risk reduction will be encouraged. Information obtained during the risk assessment as well as from the public involvement strategy will be used to create a mitigation catalog. The basis for this catalog will be a facilitated session(s) with the SC identifying strengths, weaknesses, obstacles, and opportunities within the County. This catalog can then be used by each Planning Partner to guide their decision making regarding mitigation actions. In essence, the catalog will represent the alternatives analysis in the plan, a required component for both DMA and CRS compliance. Once the mitigation catalog has been assembled, the planning team will facilitate workshop with appropriate County Departments and stakeholders to identify a Hazard Mitigation Strategy for the plan.

A key step under this phase will be the performance of a core capability assessment of key core capabilities to implement mitigation actions within the Planning area. Using tools and templates developed by Tetra Tech, the CPT will deploy an assessment of the legal/regulatory, technical and financial capabilities of the Planning Area to implement mitigation actions. Additionally, this assessment will look at the Planning Area’s public education and outreach capabilities as well as compliance with the programmatic requirements of the National Flood Insurance Program (NFIP) as required under FEMA HMA program of those jurisdictions that participate in the NFIP.

To support the NFIP programmatic capability assessment under this phase, Tetra Tech will deploy its BATool<sup>SM</sup> evaluation of the floodplain management programs for those planning partners looking for an evaluation of their NFIP compliance status for current or future CRS participation. ***This will be a voluntary assessment.*** The results of these evaluations will be utilized to identify gaps in floodplain management program capability that can be used to identify actions for the plan, and to support the CRS impact analysis that will be prepared for both communities under this phase. Each community that participates in this evaluation will receive a set of improvement statements that will provide the jurisdiction guidance on how to address gaps identified in their floodplain management program. All municipal planning partners will be advised of this opportunity at the “kick-off” meeting discussed on phase 1 of this scope of work. Those planning partners wishing to take advantage of this assessment will notify the CPT via the notice of intent (NOI) process.

The principal objective for this phase is the development and prioritization of a hazard mitigation strategy for the plan. This strategy will reduce the effects of hazards on both new development and existing

inventory and infrastructure. As part of the mitigation alternative development step, Tetra Tech will introduce the planning partners to the Tetra Tech methodology for prioritizing the actions based on a review of project benefits versus project costs as required and for quantifying priority.

**Phase 5: Develop Plan for Monitoring, Evaluating, and Updating the Plan**

Under Phase 5, the CPT will work with the Steering Committee to develop a plan for monitoring, evaluating the performance, and laying the ground work for the next 5-year update. This is often referred to as the Plan Maintenance Strategy. The strategy developed will be regionally specific to the Harris County Planning Partnership and will be based upon the needs and capabilities of the partnership as identified by the Steering Committee via a facilitated process.

**PHASE 5 ELEMENTS**

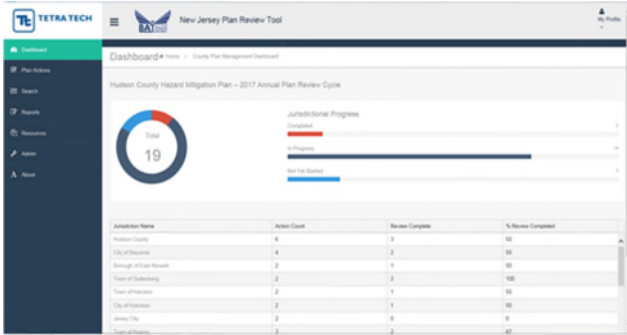
- ✓ *Develop plan maintenance strategy*
- ✓ *Deploy BATool<sup>SM</sup> Program*

The strategy will, at a minimum, meet DMA requirements; however, the CPT will provide the Steering Committee with guidance on meeting the more stringent progress reporting standards required by CRS. Responsive to these requirements and to ease the burden on the Planning Partnership at the time of the next update, Tetra Tech will develop a plain maintenance component that addresses key implementation milestones during the 5-year plan performance period. The key component for this maintenance will be the deployment of the progress reporting tool, which is an extension of Tetra Tech’s BATool<sup>SM</sup> Program discussed in this proposal. This tool is designed so that each Planning Partner that has actions identified in the plan can report on the status of those actions during an established reporting period. The reporting period will be identified by the Steering Committee. The BATool<sup>SM</sup> Program allows the County to automate much of the administrative burden of plan maintenance. Exhibit 2 shows screen shots from the BATool<sup>SM</sup> Program that would be adapted to meet the County’s needs and capabilities for plan sustainment.

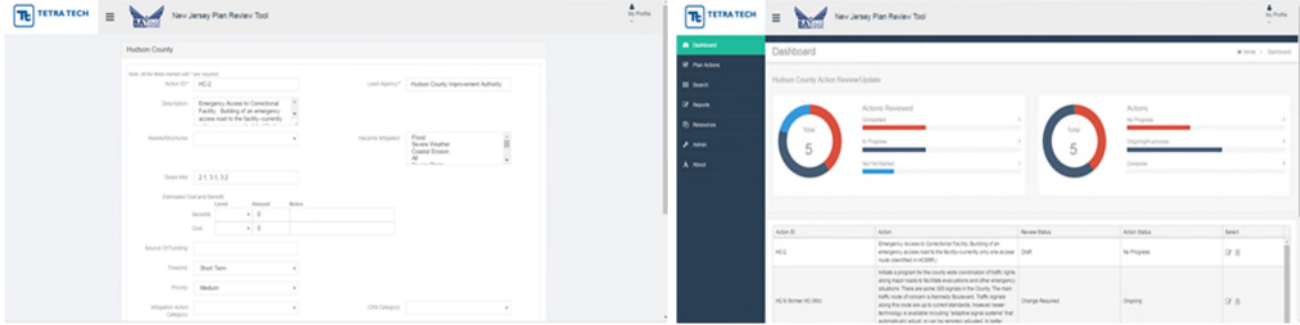
*Exhibit 2. BATool<sup>SM</sup> Screen Shots*



*Secure Sign-in Screen*



*Progress Report Tool Home Page*



*Progress Report Data Capture Fields*

*Multiple Report and Data Download Options*

For this scope of work, Tetra Tech will provide the BATool<sup>SM</sup> Program initiation, and one year of functional progress reporting for the costs reflected in Section III of this proposal. The continuation of support via the BATool<sup>SM</sup> beyond year one progress reporting is dependent upon the County's desire to continue the use of the tool, and receipt of the annual subscription fee for BATool<sup>SM</sup> Program usage.

## Phase 6: Assemble the Updated Plan

Using the information gathered in the first five phases, Tetra Tech will assemble all of Volume I of the regional plan and facilitate the assembly of Volume II. Tetra Tech will be listed as the author of the mitigation plan and the document will contain the following information:

- Brief introduction, including context for and description of the need for the mitigation plan. This will include a description of the planning process followed in the development of the mitigation plan and document all public involvement.
- Description of the operational area's mission, goals, programs, and policies, and an analysis of its capabilities to carry them out.
- Brief description of the history, physical setting, land-use patterns, and development trends of the area to be covered by the mitigation plan.
- A profile chapter on Climate Change and the possible impacts of climate change on the identified hazards of concern addressed by the plan.
- List and assessment of the hazards and risks to which each of the participating partners is vulnerable.
- Summary of current federal, state, and local programs and policies that address the identified risks. Tetra Tech will also include a prioritized list of recommended strategies, programs, policies, and actions to address identified hazards and risks. The review of mitigation activity alternatives will be conducted for each hazard. Additionally, Tetra Tech will identify those persons responsible for implementing recommendations, approximate cost of and potential funding sources for implementing recommendations, cost effectiveness of recommendations, and suggested timeline for implementing recommendations.
- Strategy for evaluating, adopting, and implementing the mitigation plan. The draft Action Plan will identify agencies and departments responsible for implementation, targeted timeframe for implementation, and possible funding mechanisms. Tetra Tech will include documentation that the participating partners have met the requirements of DMA, as described in the Federal Register (Volume 67, Numbers 38 and 190, dated February 26, 2002 and October 1, 2002, respectively).

### PHASE 6 ELEMENTS

- ✓ *Prepare Draft Plan*
- ✓ *Phased deployment of Jurisdictional annex process*
- ✓ *Jurisdictional Annex Workshop*
- ✓ *Benefit Cost Analysis (BCA) Training*



- Other descriptions, documentation, and mitigation plan elements as required, meeting state, and FEMA approval.
- Summary of how the community will monitor progress of the mitigation plan and activities and an established timeline for future updates, including an Annual Evaluation Report.
- The LHMP shall describe the need for changes to the risk assessment and what changes were made in comparison to the initial plan. This would include any changes to exposure or probability of occurrence caused by the occurrence of events during the performance period.
- The LHMP shall illustrate any changes to risk exposure caused by changes in land use from annexation, new development, or other relevant factors to be determined.
- The LHMP shall illustrate any changes to the action plan and include an explanation of the status of the action items, and what changes were made.
- The LHMP shall identify the completed, deleted, or deferred actions or activities from the previously approved plan as a benchmark for progress. Further, the updated plan shall include in its evaluation and prioritization any new mitigation actions identified since the previous plan.
- The LHMP shall include an analysis of the prior plans schedule for monitoring, evaluating, and updating the plan, and make any recommendations for changes to the plan maintenance process.

Each of these elements will be applicable to each participating planning partner. Once again, this will be achieved by using tools that will generate annexes for each partner ranking risk, quantifying vulnerability by hazard, and identifying and prioritizing mitigation initiatives specific to each jurisdiction. Partners will be familiarized with how to complete their annex via a phased deployment tools to support their development and a mandatory Jurisdictional Annex workshop to support the development of Jurisdiction specific actions for each annex.

Because it will be a large scale, multi-jurisdictional plan, the final plan document will be laid out such that the plan will be segregated into two volumes. Volume I will contain all information that applies to the whole planning area (operational area) such as description of the planning process, risk assessment, goals, and objectives, and plan maintenance strategy. Volume II will contain those elements that are “jurisdiction specific” such as the jurisdictional capability assessment, risk ranking, and mitigation strategy. Volume II will include a jurisdictional annex for each participating local government that fully meets their “participation” requirements discussed under phase 1 of this scope of work. These annexes will meet DMA requirements for each jurisdiction. Volume II will also include the “linkage” procedures discussed under Phase 1. Examples of how this approach works can be viewed on the websites for Cook County, IL and King County, WA at:

- <https://www.cookcountyhomelandsecurity.org/hazard-mitigation-plan>
- <https://www.kingcounty.gov/depts/emergency-management/emergency-management-professionals/regional-hazard-mitigation-plan.aspx>

Templates with detailed instructions will be provided to each participating planning partner to guide their completion of their jurisdictional annex. These templates will be deployed in three phases over the planning process. The Phase 1 and 2 templates will be deployed via e-mail to all planning partners that submitted a letter of intent to participate (LOI) in this planning process during the first four months of the planning process. Phase 3 will be presented during a mandatory workshop(s) in and around month five of the planning process. If needed, two workshops will be held, one for municipal partners and one for special district partners, to walk each partner through completion of the template. This jurisdictional annex process will represent the participation requirement specified under FEMA regulations. All planning partners seeking compliance from a multi-jurisdictional plan must participate in the plan development process. This prescribed process will meet this requirement. A timeline for completion will be provide at these workshops. Failure to meet this timeline for completion will be considered a failure to

meet a key planning partner expectation, and therefore be deemed as a failure to meet the participation requirement.

One of the primary benefits of developing a LHMP is to enable a jurisdiction to become grant eligible. Grant eligibility starts with good projects, and Tetra Tech’s expertise in this arena is unsurpassed. In the current economic situation, and with grant funds quickly dwindling, the ability to obtain grant dollars has become increasingly important. Tetra Tech team members assigned to this project have developed expertise in not only the development of sound strategies, but also in the area of hazard mitigation grant applications under all five FEMA Hazard Mitigation Grant programs. Those same project team members have also been utilized by FEMA as beta testers for the benefit cost analysis re-engineering (BCAR) model prior to its deployment in 2009.

Once those strategies have been developed, as an added value, Tetra Tech will provide a training session for all participating local jurisdictions for FEMA’s Benefit-Cost Analysis Tool. Jurisdictions will be invited to attend this training, bringing with them their projects, and Tetra Tech team members will work with the jurisdictions to develop a completed BCA that can then be utilized to support future grant applications. While this assistance does not include any engineered studies or other studies necessary, for those projects already being processed, this training will not only help expedite the grant application process but will provide the jurisdictions with the knowledge of how to complete a BCA. Please note that using FEMA’s BCA tool is not a requirement under the FEMA plan review tool. As such, this training could and most likely would be held after plan submittal to Texas Division of Emergency Management (TDEM) and FEMA in the interest of meeting timeline constraints. Therefore, this training will not impact the plan submittal timeline.

**Phase 7: Plan Review and Adoption**

Under Phase 7, a first draft of the updated plan will be presented to the SC for review and approval. Changes desired will be incorporated into a second draft plan that will be forwarded to appropriate agencies identified under Phase 1 for their review and comment. This will include the Harris County Attorney’s office review as requested in the RFP. This dissemination will occur simultaneous with a final public comment period identified under Phase 3 of this scope of work. Prior to this distribution, the CPT will perform an in-house review of the draft plan using the LHMP Review Tool used by FEMA and TDEM reviewers to determine the mitigation plan’s compliance with the DMA requirements. All comments received during this public comment period will be documented and incorporated as appropriate by the CPT. At the completion of the final public comment period, the submittal draft plan will be prepared and submitted to TDEM with a request for pre-adoption review and approval. TDEM will be responsible for submittal of the plan to FEMA Region VI after it completes its review.

**PHASE 7 ELEMENTS**

- ✓ *Prepare Public Review Draft*
- ✓ *Prepare Final Draft*
- ✓ *Complete Plan Review Tool*
- ✓ *Submit draft plan to TDEM*
- ✓ *Plan adoption Support*

Once approval pending adoption (APA) has been granted by the review agencies, the adoption phase of the plan’s development process will begin. Once in the adoption phase, all Planning Partners will be given a timeframe (estimated to be 30 to 45 days at the most) to adopt the plan. Sample resolutions for adoption will be provided to all Planning Partners. The CPT Team will track the adoption status of all partners and prepare the adoption documentation package to be submitted to TDEM and FEMA Region VI for final plan approval.

# PLANNING PARTNER EXPECTATIONS

## ACHIEVING DMA COMPLIANCE FOR ALL PLANNING PARTNERS

### GROUPS INVOLVED IN THE PLANNING PROCESS

One of the goals of the multi-jurisdictional approach to hazard mitigation planning is to achieve compliance with the Disaster Mitigation Act (DMA) for all participating members in the planning effort. There are several distinct groups who will be involved in this process at various levels. To provide clarity, the following is a general breakdown of those groups:

- **The Core Planning Team (CPT)**—The Core Planning Team (CPT) includes the Hazard Mitigation Planning Coordinator (HMPC) and appropriate personnel from HCOHSEM along with the Project Manager and discipline leads from Harris County’s contract consultant, Tetra tech, Inc. The CPT will ensure project management and the 5-year update process by scheduling meetings, distributing agendas, preparing information/presentations, documenting meeting summaries, and generally seek to facilitate the planning activities. In addition, the CPT will develop and organize the content of the Harris County Multi-Hazard Mitigation Action Plan (MH-MAP). This content will be reviewed by each Local Mitigation Planning Team (LMPT) and approved by the Multi-Jurisdictional Steering Committee (SC) before being posted to the public website or recommended for adoption.
- **The Multi-Jurisdictional Steering Committee (SC)** — The SC serves as a “coordinating entity” to assist with the development of the entire planning area of the MH-MAP. The origination of the SC is such that interests of all planning partners is represented as well as those of identified stakeholders within the planning area that are not participating as full planning partners. The organization of the SC will strive to follow the guidance of FEMA’s Community Rating System (CRS) activity 510, step 2 protocol, but will not be the total basis for the organization of the SC. The organization will strive for a balance between planning partners that can commit time to the SC and non-governmental stakeholders that have a clearly defined stake in the outcomes of this planning process. The size of the SC will be managed such that quorums can be established that are achievable over a defined time frame for this planning process. At a minimum, the makeup of the SC will strive to include the following representation:
  - At least 2 representatives from Harris County
  - Harris County Flood Control District
  - Each jurisdiction that is participating in the CRS program, or considering participation in the CRS program will have a seat on the SC.
  - Representation of the interests for each non-municipal planning partner, (i.e. if there are 4 school districts with the planning partnership, at least one representative from a school district)
  - Non-governmental stakeholder’s such as; academia, business interests, advocacy groups, private non-profits, and residents.

The SC is responsible for building consensus and developing and approving key planning process milestones that address that address the entire planning area. The SC is chaired by the Hazard



Mitigation Planning Coordinator (HMPC) and operate under a Charter approved at their 1<sup>st</sup> organizational meeting. All SC meetings will be open to the public and advertised as such during the plan update process. The SC will meet according to a defined schedule that will be posted on the [www.readyharris.org](http://www.readyharris.org) website as part of the public engagement strategy for this plan update process.

- **The planning partners**—those jurisdictions or special purpose districts that are developing an annex to the county plan.
- **The planning stakeholders**—the individuals, groups, businesses, academia, private non-profits, etc., from which the planning team gains information to support the various elements of the plan. For this plan update process, 2 types of stakeholders have been defined:
  - **Participatory Stakeholders**- These are identified stakeholders that are willing to participate in this planning process as a member of the SC or LMPT.
  - **Coordinating Stakeholders**- These are stakeholders that will not actually participate in the process but have requested to be kept apprised of plan development milestones and are provided the opportunity to comment on key planning milestones.

## DEFINITION OF PARTICIPATION

DMA compliance requires that participation be defined in order to maintain eligibility with respect to meeting the requirements that allow a jurisdiction or special purpose district to develop an annex to the base plan. To achieve compliance for *all* planning partners, the plan must clearly document how each planning partner that is seeking linkage to the plan participated in the plan’s development. The best way to do this is to clearly define “participation.” For this planning process, “participation” is defined by the following criteria:

### Estimated Level of Effort

It is estimated that the total time commitment to meet these “participation” requirements for a planning partner not participating on the steering committee would be approximately 36 to 46 hours over the 14-month period. Most of this time will be devoted to completing the jurisdictional annex template described below. This time may be reduced somewhat for special purpose districts.

### Duration of the Planning Process

This process is expected to take 14 months to complete. It will be easy to become disconnected with the process objectives if you do not participate in some of these meetings to some degree.

### Participate in the Process

As indicated, it must be documented in the plan that each planning partner “participated” in the process to the best of its capabilities. There is flexibility in defining “participation,” which can vary based on the type of planning partner involved (i.e.: city or county vs. a special purpose district). However, the level of participation must be defined at the on-set of the planning process, and we must demonstrate the extent to which this level of participation has been met for each partner.

- **Complete administrative tasks.** Participation in this plan includes the following administrative tasks:
  - **Complete a letter of intent.** Provide a “Letter of Intent to participate” or a Resolution to participate to the Core Planning Team (CPT). (See exhibit A).

- **Identification of a Local Mitigation Planning Team.** Each participating jurisdiction will establish a jurisdiction-specific Local Mitigation Planning Team (LMPT). The LMPT is responsible for the development of a jurisdictional annex to the Mitigation Action Plan. LMPT membership should consist of agencies with authority to regulate development and enforce local ordinances or regulatory standards. This may include any of the following agencies involved in hazard mitigation activities, such as building/fire code enforcement, emergency management, emergency services, floodplain management, parks and recreation, planning/community development, public information, public works/engineering, stormwater management, transportation, or infrastructure. LMPTs will ensure tasks and responsibilities are completed as required for each participating jurisdiction.
- **Designate points of contact.** Designate a primary and secondary point of contact for this effort. These designees will be listed as the hazard mitigation points of contact for your jurisdiction in the plan.
- **Approve the Steering Committee.** The Steering Committee will be approved via an email vote.
- **Participate, as able, in additional opportunities.** Attendance or participation in the following opportunities will also be recorded. These records will be used to document participation for each planning partner. No thresholds will be established as minimum levels of participation for these events. However, each planning partner should attempt to attend all possible meetings and events:
  - **Attend steering committee meetings.**
  - **Attend or host public meetings or open houses.**
  - **Participate in and advertise the public review and comment period prior to adoption.**
- **Support the steering committee.** This planning process will utilize a Steering Committee that will assume responsibility for many of the planning milestones prescribed for this process to help reduce the burden of time required by each planning partner. This committee will be representative of the whole body. This committee will meet periodically (frequency to be determined by the committee, but likely to be monthly) throughout the process and provide direction and guidance to the planning team. Steering Committee meetings are not mandatory meetings for all planning partners. If you are not on the Steering Committee, your attendance is not required; however, it is our hope that all planning partners will remain engaged with this process and attend meetings from time to time.
- **Support the public involvement strategy.** The Core Planning Team will also request support from the partnership during the implementation of the public involvement strategy developed by the Steering Committee. Support could be in the form of providing venues for public meetings, attending these meetings as meeting participants, providing technical support, providing access to mailing lists, providing existing public information materials, etc.
- **Participate in the critical facility update.** The primary source of building inventory is from the Harris County Appraisal District's (HCAD) Parcel Data and certified tax roll. Each planning partner will be asked to update their facilities list for use during the risk assessment. If the list is not updated, HAZUS default data will be utilized. Updating this list provides a much more detailed analysis.

- **Complete the jurisdictional annex template.** \* Each planning partner must complete a jurisdictional annex template. This template will be distributed to the planning partnership in a phased approach (3 Phases) to extend the level of effort over a series of months. Key components of the annex include the following:
  - **Attend Three (3) mandatory workshops.** There will be three *mandatory* workshops that all planning partners will be required to attend. These workshops will cover the proper completion of the jurisdictional annex template, which is the basis for each partner’s jurisdictional chapter in the plan. The three phase workshops are defined as follows:
    1. Phase 1- Jurisdictional profile and the review of the status of prior action
    2. Phase 2- Capability Assessment
    3. Phase 3- Hazard Risk Ranking and action Plan development/Confirmation

Failure to have a representative at each of these workshops will result in one-on one outreach from members of the CPT to assist the jurisdiction in the completion of that phase. The schedule for these workshops will be such that all committed planning partners will be able to attend. After participation in each of these mandatory workshops, each partner will be required to complete their template and provide it to the CPT in the time frame established. Failure to complete the template in the required time frame *may* lead to disqualification from the partnership.
  - **Perform a capability assessment.** All planning partners will conduct a capability assessment. This assessment will require a review of existing documents (plans, studies and ordinances) as well as technical and financial capabilities pertinent to each jurisdiction that can support hazard mitigation. It should be noted that it is a viable mitigation action to increase a jurisdiction’s capability.
  - **Review the risk assessment.** Each partner will be asked to review the risk assessment and identify hazards and vulnerabilities specific to its jurisdiction. The planning team will provide the jurisdiction specific mapping and technical consultation to aid in this task, but the determination of risk and vulnerability will be up to each partner (through a facilitated process during the mandatory workshop).
  - **Review county-wide mitigation recommendations.** Each partner will be asked to review and determine if the mitigation recommendations chosen in the base plan will meet the needs of its jurisdiction.
  - **Develop a mitigation action plan.** All planning partners will develop an action plan that identifies each project, who will oversee the task, how it will be financed and when it is estimated to occur. Projects within each jurisdiction consistent with the base plan recommendations will need to be identified and prioritized and reviewed to determine their benefits vs. costs.
- **Adopt the plan.** \*\* The hazard mitigation plan must be formally adopted by each jurisdiction.

*\*Note: Templates and instructions to aid in the compilation and development of this information will be provided to all committed planning partners. Each partner will be asked to complete their templates in a timely manner and according to the timeline specified by the steering committee and the planning team.*

*\*\* Note: Once this plan is completed, and FEMA approval has been received for each partner, maintaining that eligibility will be dependent upon each partner implementing the plan implementation-maintenance protocol identified in the plan.*

## EXHIBIT A

### Example Letter of Intent to Participate

#### Harris County Hazard Mitigation Planning Partnership

Mr. David J. Alamia, Jr., MPA, CEM®  
Mitigation Planner  
Harris County  
Office of Homeland Security and Emergency Management  
6922 Katy Road  
Houston, TX 77024

Harris County Hazard Mitigation Planning Partnership,

Please be advised that the \_\_\_\_\_ (*insert City or district name*) is committed to participating in the update of the Harris County Multi-Hazard Mitigation Action Plan. As the \_\_\_\_\_ (title, e.g., Chief Administrative Official) for this jurisdiction, I certify that I will commit all necessary resources in order to meet Partnership expectations as outlined in the “Planning Partners expectations” document provided by the Core Planning Team (CPT), in order to obtain Disaster Mitigation Act (DMA) compliance for our jurisdiction.

The following individuals will be our jurisdiction’s primary and alternate point of contact for the mitigation planning process:

Name	Title	Phone	Email

The following individuals will serve on the jurisdiction’s Local Mitigation Planning Team (LMPT):

Name	Title	Phone	Email

Sincerely,

---





# Harris County Hazard Mitigation Plan - Update

## Project Kick-off Meeting

September 18, 2018



# Speaker



## *Rob Flaner - Tetra Tech, Inc.*

- Hazard Mitigation Program Manager
- Will be Project Manager for Tetra Tech
- Former FEMA Contractor
- Facilitated over 50 successful mitigation planning efforts since 2003

## Today's Discussion

- Introductions
- Why are you here?
- The Disaster Mitigation Act
- The 2015 Plan
- The 2018 Plan Update
- The Planning Partnership
- Core Planning Team (CPT)
- The Steering Committee
- Local Mitigation Planning Teams
- The Planning Partnership and Expectations
- Next Steps?



## Why are you here?

- Harris County residents and jurisdictions are at risk from natural hazards
- You have been identified as participating jurisdiction or community in Harris County
- You have been identified as a stakeholder in hazard mitigation within Harris County

### Jurisdiction/Community

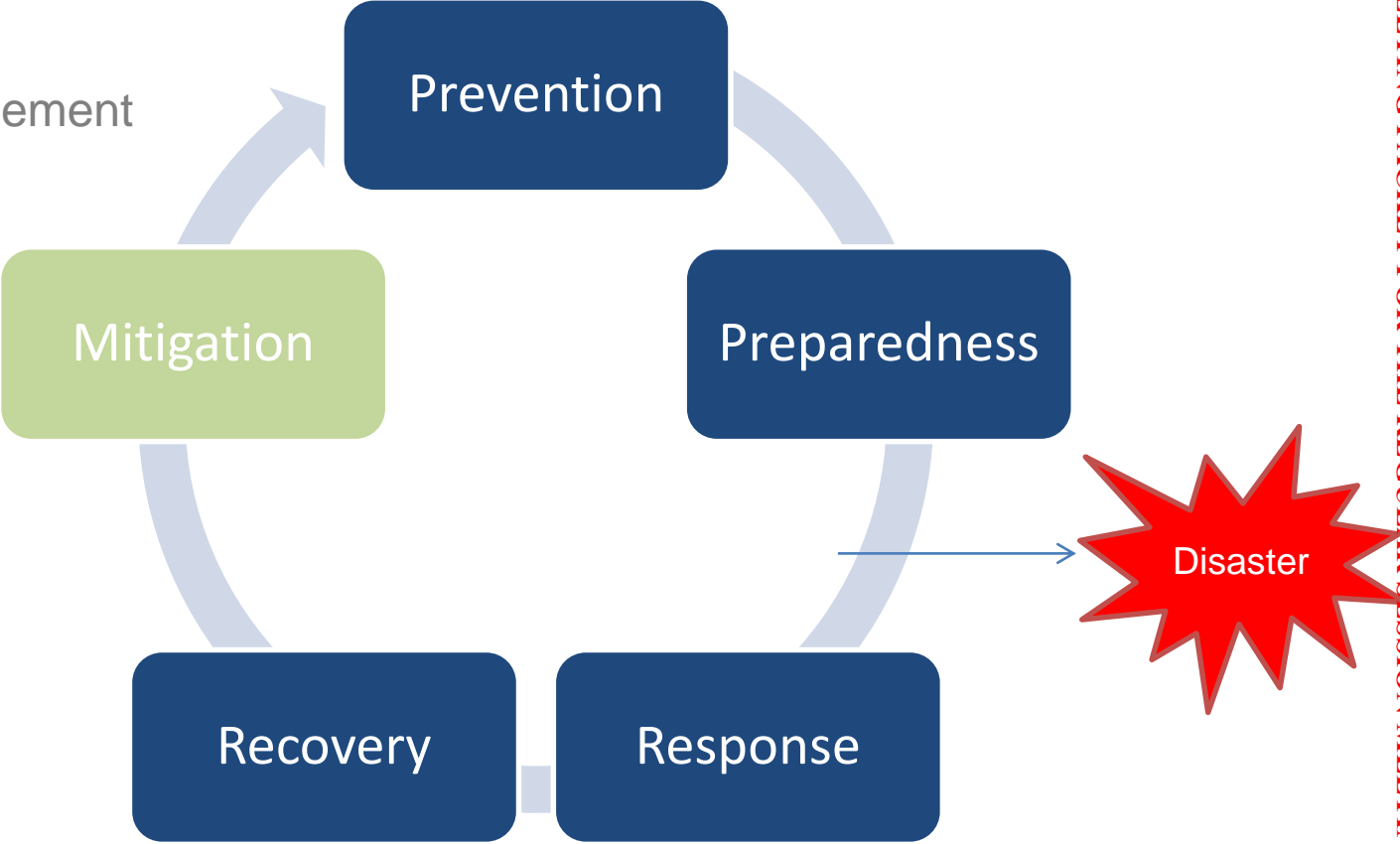
- You meet the definition of Local Government
- Community boundaries are located in Harris County
- County / Municipalities
- Special Purpose Districts
- Political Subdivision

### Stakeholders

- You can benefit by being a planning partner
- Your organization can benefit
- The whole community can benefit
- Includes subject matter experts, governmental agencies, private non-profits, community organizations and the whole community.

# What is Mitigation?

Five Phases of  
Emergency Management



*“Sustained action taken to reduce or eliminate long-term risk to life and property”*

## Examples of Mitigation Strategies

- Flood projects drainage improvements, acquisitions, elevations, and floodproofing
- Retrofits of buildings, infrastructure, and bridges
- Redundancy of water systems and fuel systems
- High-Wind Mitigation Techniques and Building Codes
- Education programs to be better informed of risks
- Policies – floodplain standards, building codes and zoning
- Incentives – grants or financial assistance for risk reduction at business and household level

# What is the Disaster Mitigation Act (DMA)?

Federal legislation that establishes a pre-disaster hazard mitigation program and requirements for the national post-disaster Hazard Mitigation Grant Program (HMGP).

=

Federal \$\$\$ for pre-disaster and post-disaster hazard mitigation projects in Harris County.

# Provisions of the Disaster Mitigation Act (DMA)

- Encourages and rewards local and state pre-disaster planning (\$\$\$ for projects)
- Integrates state and local planning
- Results in faster more efficient allocation of funding and more effective risk reduction projects
- Specifies required plan components:
  - risk assessment
  - public outreach and participation
  - process for update
  - formal review State and FEMA review
  - documentation of acceptance by the community

# Benefits of Hazard Mitigation Plans

- Establish eligibility for grant funds (\$\$\$ for projects)
- Improve understanding of risks and vulnerabilities
- Reduce negative impact of natural hazards – actions save lives, reduce displacement, and speed recovery
- Encourage sustainable actions – builds strong, resilient, and self-sufficient communities
- Foster collaboration between local jurisdictions and residents

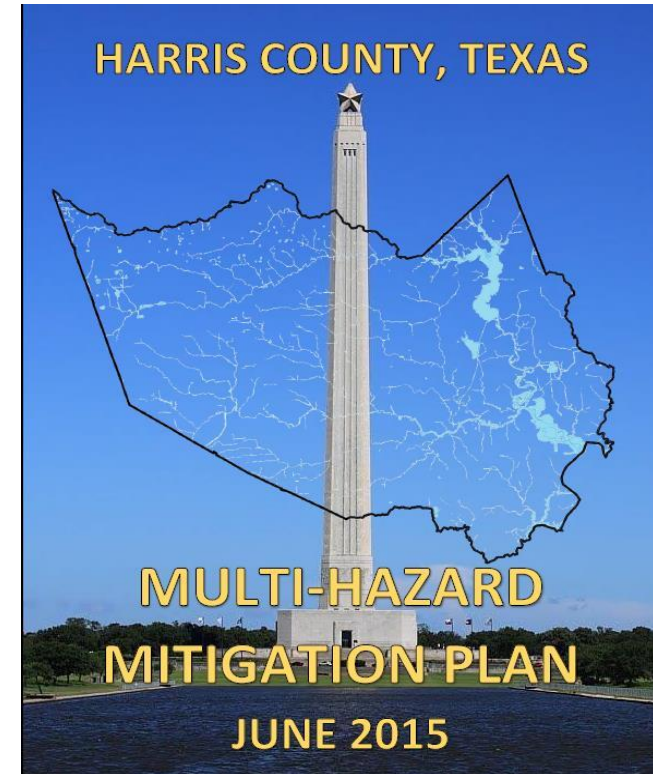
# Other Benefits to Hazard Mitigation Planning

- Hazard Mitigation Plans contribute to a community's Community Rating System (CRS) score
- What is Community Rating System?
  - *A FEMA/National Flood Insurance voluntary incentive program that encourages floodplain management activities*
  - *Reduces potential flood damages and can decrease flood insurance rates \$\$*
- Currently, 12 communities within Harris participate in the CRS program

City	Community ID #	CRS Class	CRS Discount (%)	# Insurance Policies	Annual Premium (*)	CRS Savings
Baytown	485456	6	20	4,327	\$2,202,114	\$139,408
Bellaire	480289	7	15	5,006	\$4,390,097	\$609,749
Bunker Hill Village	480290	NP	0	731	\$297,205	\$0
Deer Park	480291	7	15	4,334	\$2,127,364	\$72,332
El Lago	485466	NP	0	887	\$499,656	\$0
Friendswood	485468	7	15	7,609	\$3,174,123	\$0
Galena Park	480293	NP	0	245	\$137,165	\$0
Hedwig Village	480294	NP	0	375	\$187,901	\$0
Hillshire Village	480295	NP	0	143	\$59,433	\$0
Humble	480297	NP	0	772	\$511,229	\$0
Hunters Creek Village	480298	NP	0	737	\$321,196	\$0
Jacinto City	480299	NP	0	212	\$97,684	\$0
Jersey Village	480300	NP	0	1,332	\$1,124,333	\$0
Katy	480301	NP	0	1,832	\$856,236	\$0
La Porte	485487	7	15	4,818	\$2,828,682	\$227,220
Missouri City	480304	7	15	3,778	\$1,453,508	\$17,536
Morgan's Point	480305	NP	0	86	\$54,600	\$0
Nassau Bay	485491	7	15	1,402	\$1,105,494	\$152,569
Pasadena	480307	5	25	9,639	\$4,597,419	\$418,273
Piney Point Village	480308	NP	0	586	\$311,061	\$0
Seabrook	485507	7	15	3,397	\$3,023,668	\$386,144
Shoreacres	485510	9	5	535	\$681,227	\$36,834
South Houston	480311	NP	0	870	\$746,227	\$0
Southside Place	480312	NP	0	371	\$296,931	\$0
Spring Valley Village	480313	NP	0	708	\$280,033	\$0
Stafford	480233	NP	0	543	\$263,308	\$0
Taylor Lake Village	485513	8	10	1,091	\$597,414	\$34,085
Tomball	480315	NP	0	426	\$205,240	\$0
Webster	485516	NP	0	1,171	\$561,319	\$0
W. University Place	480318	NP	0	3,154	\$1,576,529	\$0
Harris County	480287	7	15	104,440	\$46,717,452	\$2,037,662
<b>TOTALS</b>				<b>165,557</b>	<b>\$81,285,848.00</b>	<b>\$4,131,812.00</b>

# The 2015 Plan

- ✓ 33 Planning Partners (29 Municipalities, 4 special jurisdictions)
- ✓ The Plan focus was on those hazards determined to be “high and moderate risk” (12 hazards of Concern)
- ✓ Mission Statement:
  - Develop and maintain a comprehensive pre and post-disaster hazard mitigation program.*
- ✓ Identified and prioritized over 660 actions
- ✓ Plan approved by FEMA on July 27, 2015
- ✓ Plan expires on July 27, 2020





# Municipal Planning Partners

- ✓ Harris County
- ✓ Baytown
- ✓ Bellaire
- ✓ Bunker Hill Village
- ✓ Deer Park
- ✓ El Lago
- ✓ Galena Park
- ✓ Hedwig Village
- ✓ Hillshire Village
- ✓ Humble
- ✓ Hunters Creek Village
- ✓ Jacinto City
- ✓ Jersey Village
- ✓ Katy
- ✓ La Porte
- ✓ Missouri City
- ✓ Morgan's Point
- ✓ Nassau Bay
- ✓ Pasadena
- ✓ Piney Point Village
- ✓ Seabrook
- ✓ Shoreacres
- ✓ Southside Place
- ✓ Spring Valley
- ✓ Stafford
- ✓ Taylor Lake Village
- ✓ Tomball
- ✓ Webster
- ✓ West University Place

# Planning Partners

## *Special Purpose Jurisdictions*

- ✓ Harris County Department of Education – Center for Safe and Secure Schools
- ✓ Harris County Flood Control District
- ✓ Harris County Hospital District dba Harris Health System
- ✓ Lone Star College

## The 2018/2019 Plan Update

- The County has been awarded a Hazard Mitigation Planning Grant.
- The County has hired Tetra Tech to facilitate this update.
- We will reengage the existing partnership, and be open to any new partner willing to meet the planning partner expectations
- See scope of work handout

# The Work Plan



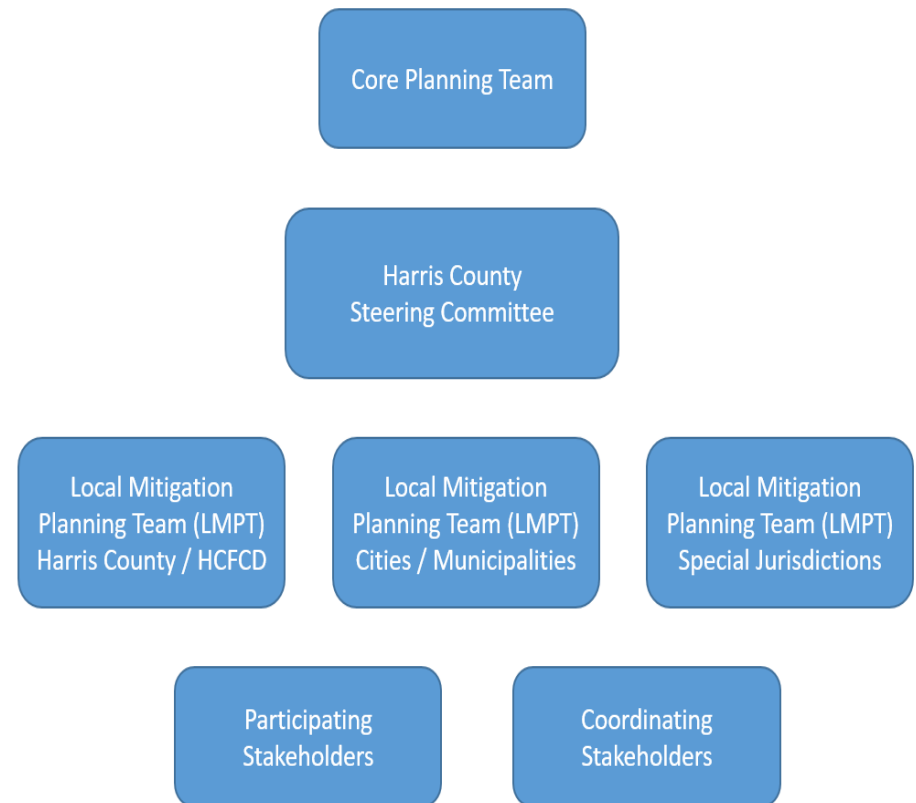
- 7 phase scope of work
- Follow the 10-Step Planning script from FEMA's Community Rating System (CRS Program).
- Centers on a comprehensive risk assessment and active public engagement strategy



# Harris County Planning Partnership

The 2018-2019 Update will consist of a new Planning Partnership organization to facilitate the planning process.

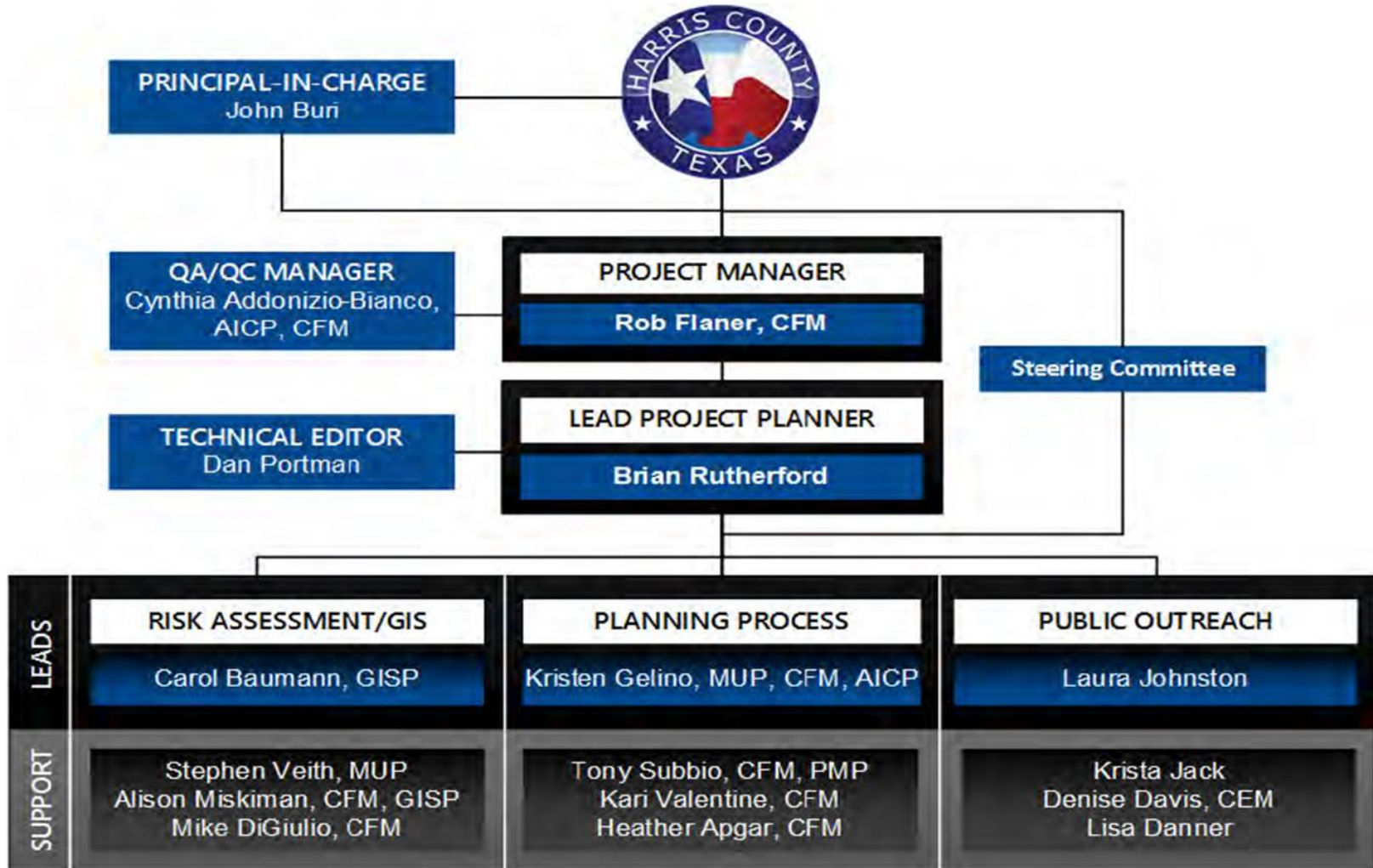
- Core Planning Team (CPT)
- Steering Committee (SC)
- Local Mitigation Planning Teams (LMPTs)
- Stakeholders



## The Core Planning Team

- The Core Planning Team (CPT) is made up of discipline leads from the Tetra Tech team as well as key staff from HCOHSEM.
- The CPT is primarily responsible for overall project management, facilitating meetings/workshops, and developing the updated and enhanced multi-jurisdiction mitigation plan.
- From project inception to completion, bi-weekly project coordination calls will be held by the CPT

# The Tetra Tech Team





# Steering Committee

- Process will be overseen by a Steering Committee (serving the same role as the Multi-jurisdictional Planning Team from the last update)
- Will strive to meet the CRS Activity 510, step 2 planning requirements
- Multi-disciplined representation
  - **Planning partners representative(s)- (all CRS communities)**
  - **Participating Stakeholders (Business, academia, government)**
  - **Emergency Management and Local Officials**
- Will meet bi-monthly through the course of this update process

# The Steering Committee

The  
Steering  
Committee

Will operate under a set of ground rules

Will participate in the Public Involvement Strategy

Will act as spokespersons for the process

minimum of 2 hours per meeting

Will oversee plan development

# Volunteers?



## Local Mitigation Planning Teams (LMPT)

- Each participating jurisdiction will establish a jurisdiction-specific Local Mitigation Planning Team (LMPT).
- The LMPT is responsible for the development of a jurisdictional annex to the Mitigation Action Plan.
- Membership should consist of agencies with authority to regulate development and enforce local ordinances or standards.
- ***Completion of the 3-phase Jurisdictional Annex process should be conducted through the LMPT.***

# Jurisdictional Annex Process

- Each planning partner will have a clearly defined section of the plan (2-volume concept).
- The Jurisdictional specific components of the plan will be captured via a 3-phase, Jurisdictional Annex process.
  - *Phase 1-Jurisdiction Profiles and prior action review*
  - *Phase 2-Core Capability Assessment*
  - *Phase 3- Risk Ranking and action plan development*
- Tailored to Planning Partner type
  - *Municipalities*
  - *Special Purpose Jurisdictions*
- Phase 3 will include a **mandatory** 1/2 day workshop that will focus on action plan development and prioritization.
- Phase 3 workshop will include a Benefit-Costs Analysis (BCA) training.

Two types of stakeholders have been defined for this process:

1. **Participatory Stakeholders-** These are identified stakeholders that are willing to participate in this planning process as a member of the SC or LMPT.
2. **Coordinating Stakeholders-** These are stakeholders that will not actually participate in the process but have requested to be kept apprised of plan development milestones and are provided the opportunity to comment on key planning milestones.

## Planning Partner Expectations

- Letter of intent to participate-(if you have not already provided)
- Participate in process as defined in the Planning Partner expectations package
- Attend all “mandatory” meetings
- Support Steering Committee
- Complete Jurisdictional Annex process
- Review status of prior actions
- Develop and prioritize a new action plan

## Estimated Level of Effort

For those partners not on the Steering Committee:

- Generally about 40 hours of effort over the 13-month planning process
  - Meet all identified components specified in the “*Planning Partner Expectations*” Package.
  - Participation in the 3-phase Jurisdictional Annex Process
  - Participation in Public Outreach Strategy
  - Plan adoption
- Critical facility update may require an additional 8-10 hours over the course of one month



# Planning Partner Engagement

- Planning Partners and Coordinating Stakeholders will be kept apprised of plan development milestones via a “Planning Partner Bulletin.”
- CPT to deploy as needed throughout the process



Cook County Multi-Jurisdictional All Hazards Mitigation Plan  
Information Bulletin #4  
The Mission Statement and Critical Facilities

**What Is a Mission Statement and Why Do We Need One?**  
The purpose of a mission statement for the Cook County Multi-Jurisdictional All Hazards Mitigation Plan is to identify the principle message of the plan. A mission statement should be broad in scope and help provide direction for the planning process. The mission statement is not a goal or an objective, as it does not describe outcomes or ways to achieve outcomes. The mission statement will be promoted through public outreach as a brief description of what the Multi-Jurisdictional All Hazards Mitigation Plan is about.

**What Is a Critical Facility and Why Is It Important?**  
Some buildings or places are of such importance to a community that they must remain accessible and able to operate even during a flood, tornado or other natural disaster. For example, hospitals and fire stations need to remain in operation for the rescue and treatment of injured people. Water treatment facilities and wastewater treatment plants are needed to provide potable water and safe living conditions for residents.

Federal regulations require local governments preparing hazard mitigation plans to define which facilities and infrastructure are critical to the community's ability to respond to and recover from the impacts of natural hazards. This definition is then used to create an inventory of all critical facilities in the planning area.

During a disaster, communities need to provide essential services to their residents. To do that, roads and bridges must be accessible, police and fire departments need power and fuel for their vehicles, and shelters need potable water and electricity. Identifying critical facilities within a community helps leaders plan for the impacts and ensure that they will be able to continue providing those services.

*Photo courtesy of the Forest View Fire Department*

October 2011

Exhibit 1. Planning Partner Bulletin

## Next Steps

- Those planning partners that have not already submitted an LOI should submit one to HCOHSEM by 10/19/2018.
- Steering Committee will be organized with their 1<sup>st</sup> meeting targeted for no later than the end of October.
- CPT to collect new data for development of the risk assessment
- CPT to initiate the Planning Partner Bulletin program
- CPT to deploy phase 1 of the Jurisdictional Annex Process
- Public Engagement strategy



Questions ?

[mitigation@oem.hctx.net](mailto:mitigation@oem.hctx.net)

713-881-3100







TIMELINE NARRATIVE			
SOW Phase	Task	Deliverable	Target Timeframe
1	Organize CPT	Contact Rosters	By August 14, 2018
	Kickoff Meeting	Conduct meeting, develop meeting materials	Kickoff meeting on 9/18/2018
	Confirm Planning Partnership	LOI's for all committed planning partners	Finalize by October 19, 2018
	Planning Partner engagement	Distribute electronically, Planning Partner Bulletins the month following each Steering Committee Meeting	Bimonthly starting in November 2018 through September 2019. Target date for Bulletin # 1 would be no later that 11/23/2018. All subsequent bulletins by the 4th Thursday of the month following each SC meeting.
	Steering Committee Process	Facilitate up to 7 Steering Committee Meetings	Bimonthly starting in October 2018 through October 2019. 1st SC meeting targeted for 10/25/2018. No SC meeting in December to the Holidays. 2nd SC meeting targeted for 1/17/2019. All subsequent SC meetings will be targeted for the 3rd Thursday of every other month following January.
	Stakeholder Coordination	Identify "coordinating stakeholders" to be kept apprised of the process through the Planning Partner Bulletins. E-mail contact list	Contact list of Coordinating Stakeholders finalized by 11/2/2018
	Plan/Program Review	CPT to conduct a review of plans and programs within the planning area that can support or enhance mitigation. Deliverable will be the text for inclusion in the plan.	Starting in November of 2018, to be completed by the end of December 2018
2	Data Acquisition	Acquire and format all digital data	September of 2018 through the end of January 2018
	Gap Analysis	Identify data gaps and possible alternatives for analysis	By 10/31/2018
	Mapping	Map the extent and location of the hazards of concern to be addressed by the plan	November 2018 through the end of January 2019.
	Critical Facilities	Update the CDMS inventory of defined critical facilities and infrastructure within the Hazus-MH platform	November 2018 through the end of January 2019.
	Asset Inventory	Use locally pertinent data to develop the inventory of the General Building stock within the planning area	September 2018 through the end of November 2018.
	Vulnerability Analysis	Perform VA using Hazus and other GIS application for the identified Hazards of Concern	October 2018 through the end of December 2018
	Format Data	Prepare risk assessment data for use in Public Engagement strategy	By the end of January 2018

TIMELINE NARRATIVE			
SOW Phase	Task	Deliverable	Target Timeframe
	Training	Hand-off all data created as part of the development of the risk assessment and train County staff on the use and applications of Hazus	TBD- Sometime after the submittal of the plan to TDEM
3	Confirm Public Outreach strategy	Facilitate the confirmation of a public outreach strategy by the SC	To be confirmed during the 10/25/2018 SC meeting
	Public Engagement	Deploy the Public Outreach Strategy	Continuously November 2018 through October 2019. Outreach milestones to be determined by the SC process.
	Website	Establish a plan information website and publicize its availability	Continuously from November of 2018, in perpetuity. Plan update website to be launched no later than 11/02/2018
	Phase 1	Deploy phase 1 Public outreach strategy	February through the end of March 2019. Actual dates for phase 1 public meetings to be determined.
	Phase2	Deploy phase 2 Public outreach strategy	August 2019 through the end of September 2019. Actual dates for phase 2 public meetings to be determined.
	Documentation	Document the deployment of all phases of the Public outreach strategy.	Continuously from November 2018 through the end of October 2019
4	Mission/Vision. Goals and Objectives	Facilitate the confirmation by the SC of the mission/vision, goals and objectives for the plan	Vision, goals and objectives to be confirmed by SC during the January, 2019 SC meeting
	Core Capability Assessment	Assess the core capabilities for all planning partners (Phase 2 of the JA process)	Middle January through the Middle of February 2019. SC to confirm the capabilities to assess during the January 2019 SC meetings. All planning partners to complete their jurisdiction specific capability assessment during phase 2 of the Jurisdictional Annex process to be completed by all planning partners by the end of January 2019.
	Alternatives analysis	Facilitate strengths, weaknesses, obstacles and opportunities (SWOO) session with SC	SWOO session targeted for the March 2019 SC meeting.
	NFIP Capabilities Assessment	BATool evaluation of all NFIP participating jurisdictions	CPT to deploy BATool March 2019 through the end of April 2019.
	Prioritize Action	Facilitate the confirmation of a prioritization schedule by the SC	At the March 2019 SC meeting
5	Plan Maintenance Strategy	Facilitate the confirmation of a Plan maintenance strategy by the SC	To be confirmed by the SC at the May 2019 SC meeting
	BATool	Populate the progress reporting extension to the BATool	TBD- Not imperative for plan approval
	Assemble the Plan	Tetra Author the plan the following phases:	Phase 1- By the January SC Meeting
		Phase 1-Plan Frame Work	Phase 2- By the July SC meeting

TIMELINE NARRATIVE			
SOW Phase	Task	Deliverable	Target Timeframe
6		Phase 2- Internal Review Draft	To coincide with Phase 2 of the Public Outreach strategy. Target date for finalization of the Public review Draft is 8/2/2019.
		Phase 3-Public Review Draft	Phase 4-by 10/4/2019
		Phase 4- Submittal Draft	Phase 5-TBD based on APA and final approval by FEMA
		Phase 5- Final	
	Technical/Format Edit	Continuously through the 5 phases of plan assembly	February through October 2019
	Jurisdictional Annex process	The JA process will be deployed in the following 3 phases:	Phase 1-by 11/30/2018
		Phase 1-Jursdiction profile	Phase 2- by 01/31/2019
		Phase 2- Core Capability Assessment	Phase 3-by 03/29/2019
		Phase 3-Risk ranking and action plan development	
BCA Workshop	Tetra Tech to provide baseline training on how to do a benefit-cost analysis	To be scheduled in accordance with the Phase 3 JA workshop. Targeted for May 2019	
7	Review the Plan	Complete the FEMA Plan Review Tool	Completed by 9/20/2019
	Submittal	Submit the pre-adoption draft of the plan to TDEM	by 10/04/2019
	Adoption	Prepare Planning Partner Adoption Package	By 11/01/2019
	Adoption	Track Planning partner adoption status	TBD-Dependent upon when APA is received by FEMA Region VI.
	Final Approval	Provide proof of adoption to FEMA Region VI	TBD-Dependent upon when APA is received by FEMA Region VI.



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** H04

**AGENDA SUBJECT:** Consider Resolution No. 2018-70, allowing members of the governing body for the City of Jersey Village to serve as volunteers for an organization that protects the health, safety, or welfare of the municipality.

**Department/Prepared By:** Lorri Coody, City Secretary **Date Submitted:** October 8, 2018

**EXHIBITS:** [Resolution No. 2018-70](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Section 21.003 of the Local Government Code provides for allowing members of the governing body for the city of jersey village to serve as volunteers for an organization that protects the health, safety, or welfare of the municipality.

This item is to consider a Resolution permitting this service.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2018-70, allowing members of the governing body for the City of Jersey Village to serve as volunteers for an organization that protects the health, safety, or welfare of the municipality.

**RESOLUTION NO. 2018-70**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ALLOWING MEMBERS OF THE GOVERNING BODY FOR THE CITY OF JERSEY VILLAGE TO SERVE AS VOLUNTEERS FOR AN ORGANIZATION THAT PROTECTS THE HEALTH, SAFETY, OR WELFARE OF THE MUNICIPALITY.**

**WHEREAS**, Section 21.003 of the Local Government Code provides for allowing members of the governing body for the City of Jersey Village to serve as volunteers for an organization that protects the health, safety, or welfare of the municipality; and

**WHEREAS**, it is the desire of City Council to allow members of the governing body to perform a service of this nature; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

Members of the governing body for the City of Jersey Village are hereby allowed to serve as volunteers for an organization that protects the health, safety, or welfare of the municipality regardless of whether the organization is funded or supported in whole or part by the municipality.

**PASSED AND APPROVED** this the 15th day of October, A.D., 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** I01

**AGENDA SUBJECT:** Consider Ordinance No. 2018-21, amending the Code of Ordinances of the City of Jersey Village, Texas at Chapter 62 Taxation, Article I. In General, Section 62-6 to increase the residential homestead exemption; providing for severability; and providing for repeal.

**Department/Prepared By:** Councilmember Bobby Warren

**Date Submitted:** October 8, 2018

**EXHIBITS:** [Ordinance No. 2018-21](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Over the last four fiscal years, the City of Jersey Village has witnessed a sustainable increase in revenues from both property taxes and sales taxes. Although it was anticipated in 2015 that sales tax revenues would be impacted by construction on U.S. Highway 290, sales tax revenues have been resilient in the face of these disruptions.

Moreover the City has recently successfully completed payment of the bonds related to the acquisition of utility easements along U.S. Highway 290, providing for additional available revenues to the general fund.

Meanwhile, the City has accumulated substantial general fund reserves due to the healthy revenues received and the fiscally conservative actions of city councils over the last 15 years.

City staff has made a conservative projection that an increase in the homestead exemption from the current eight (8) percent to the maximum twenty (20) percent allowed under state law would result in \$550,000 in revenues lost to the general fund.

**RECOMMENDED ACTION:**

**MOTION:**

I move to approve Ordinance No. 2018-21, amending the Code of Ordinances of the City of Jersey Village, Texas at Chapter 62 Taxation, Article I. In General, Section 62-6 to increase the residential homestead exemption; providing for severability; and providing for repeal.

**ORDINANCE NO. 2018-21**

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS,  
AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY  
VILLAGE, TEXAS AT CHAPTER 62 TAXATION, ARTICLE I. IN  
GENERAL, SECTION 62-6 TO INCREASE THE RESIDENTIAL  
HOMESTEAD EXEMPTION; PROVIDING FOR SEVERABILITY; AND  
PROVIDING FOR REPEAL.

\* \* \* \* \*

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,  
TEXAS THAT:**

**Section 1.** Chapter 62, “Taxation,” Article I. In General, of the Code of Ordinances of the City of Jersey Village, Texas, is hereby amended at Section 62-6, by amending the language to read and provide as follows:

**“Chapter 62 – TAXATION**

**....**

**Sec. 62-6. Residential homestead exemption.**

An individual is entitled to an exemption from ad valorem taxes hereafter levied by the city equal to **eight twenty** percent of the appraised value of his residence homestead. The term “residence homestead” shall be defined, and the exemption provided herein shall be administered, as provided by V.T.C.A., Tax Code 11.13.”

**Section 2.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 3.** All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**PASSED, APPROVED, AND ADOPTED** this 15th day of October 2018.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** I02

**AGENDA SUBJECT:** Consider Ordinance No. 2018-22, amending the Code of Ordinances of the City Of Jersey Village, Texas, at Chapter 18, Businesses, Article II, Sexually Oriented Commercial Enterprises, Division I, Generally, Section 18-31, to provide updated definitions; providing a severability clause; providing for repeal; providing a penalty as provided by Section 18-32 of the code; and providing an effective date.

**Dept./Prepared By:** Christian Somers, Building Official   **Date Submitted:** October 8, 2018

**EXHIBITS:**       [Ordinance 2018-22](#)  
                      [Exhibit A](#) – Amendments to Chapter 18

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Certain amendments to Chapter 18, Businesses, of the Code of Ordinances of the City of Jersey Village, Texas are necessary to update definitions regarding sexually oriented commercial enterprises.

This item is to consider the amendments.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2018-22, amending the Code of Ordinances of the City Of Jersey Village, Texas, at Chapter 18, Businesses, Article II, Sexually Oriented Commercial Enterprises, Division I, Generally, Section 18-31, to provide updated definitions; providing a severability clause; providing for repeal; providing a penalty as provided by Section 18-32 of the code; and providing an effective date.

**ORDINANCE NO. 2018-22**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, AT CHAPTER 18, BUSINESSES, ARTICLE II, SEXUALLY ORIENTED COMMERCIAL ENTERPRISES, DIVISION I, GENERALLY, SECTION 18-31, TO PROVIDE UPDATED DEFINITIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 18-32 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, certain amendments to Chapter 18, Businesses, of the Code of Ordinances of the City of Jersey Village, Texas are necessary to update definitions regarding sexually oriented commercial enterprises; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** Chapter 18, Businesses, Article II, Sexually Oriented Commercial Enterprises, Division I, Generally, at Section 18-31 is hereby amended by adding the language underlined and by deleting the language struck through, as set out in the attached Exhibit "A."

**Section 2.** **Severability.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 3.** **Repeal.** All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**Section 4.** **Penalty.** Any person who shall violate any provision of this Ordinance shall be guilty of a misdemeanor and subject to a fine as provided in Section 18-32.

**Section 5.** **Effective Date.** This ordinance shall be in full force and effect from and after its passage.

**PASSED, APPROVED, AND ADOPTED** this 15th day of October 2018.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



## CHAPTER 18 – BUSINESSES

## ARTICLE II. - SEXUALLY ORIENTED COMMERCIAL ENTERPRISES

## DIVISION 1. - GENERALLY

## Sec. 18-31. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Achromatic* means colorless. The color gray shall be considered "achromatic," but the colors white and black shall be excluded from the definition of "achromatic."

*Adult bookstore* means an establishment whose major business is the offering to customers of books, magazines, films or videotapes (whether for viewing off the premises or on the premises by use of motion picture machines or other image-producing devices), periodicals or other printed or pictorial materials which are intended to provide sexual stimulation or sexual gratification to such customers, and which are distinguished by or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities, or specified anatomical areas.

*Adult cabaret* means an establishment whose major business is the offering to customers of live entertainment which is intended to provide sexual stimulation or sexual gratification to such customers, and which is distinguished by or characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical areas.

*Adult encounter parlor* means an establishment whose major business is the provision of premises where customers either congregate, associate or consort with employees **or lifelike simulacrums, such as automatons, dolls, models and robots,** who engage in **or are used for** specified *sexual* activities with or in the presence of such customers, or who display specified anatomical areas in the presence of such customers, with the intent of providing *sexual* stimulation or *sexual* gratification to such customers.

*Adult modeling studio* means an establishment whose business is the provision, to customers, of figure models who are so provided with the intent of providing sexual stimulation or sexual gratification to such customers and who engage in specified sexual activities or display specified anatomical areas while being observed, painted, painted upon, sketched, drawn, sculptured, photographed or otherwise depicted by such customers.

*Adult movie theater* means an establishment, containing a room with tiers or rows of seats facing a screen, or projection area, whose business is the exhibition for customers of motion pictures which are intended to provide sexual stimulation or sexual gratification to such customers and which are distinguished by or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas.

*Advertise* means to seek the attraction of or to direct the attention of the public to any goods, services or merchandise whatsoever.

*Church or place of worship* means a building located within or without the city in which persons regularly assemble for religious worship, intended primarily for purposes connected with such worship, or for propagating a particular form of religious belief.

*Commercial enterprise* means an establishment, owned or operated by any entity, which invites customers onto its premises and which is operated for profit.

*Commercial multiunit center* means a building or structure (including a shopping mall or strip shopping center) containing three or more commercial enterprises, each of which occupies an enclosed area having its own door or entranceway opening onto public property, a public way or a common area.

*Customer* means any person who:



- (1) Is allowed to enter an establishment in return for the payment of an admission fee or any form of consideration or gratuity; or
- (2) Enters an establishment for the purpose of purchasing or renting a commodity or service therein.

*Display surface* means the entire surface of a sign, on one side, devoted to exhibiting advertising. The display surface shall not include the sign frame and incidental supports thereto.

*Employee* means any person who renders any service whatsoever to the customers of an establishment regulated by this chapter or who works in or about such an establishment and who receives compensation for such service or work from the operator or owner of such establishment or from the customers therein.

*Entertainment* means any act or performance such as a play, skit, reading, revue, pantomime, scene, song, dance, musical rendition or striptease, whether performed by employees or customers. The term "entertainment" shall also mean bartenders, waiters or other employees exposing specified anatomical areas or engaging in specified sexual activities in the presence of customers.

*Existing* means in operation on the effective date of Ordinance No. 91-30.

*Exterior portion* means any part of the physical structure of an establishment regulated by this article including a wall, veneer, door, fence, roof, roof covering or window, which is visible from any public way or public property.

*Operator* means the manager or other person principally in charge of an establishment regulated by this article.

*Residential* means pertaining to the use of land for premises such as homes, townhouses, patio homes, mobile homes, duplexes, condominiums and apartment complexes, which contain habitable rooms for nontransient occupancy and which are designated primarily for living, sleeping, cooking and eating therein. Hotels, motels, boardinghouses, nursing homes, hospitals, nursery schools and child day care facilities shall not be considered to be residential.

*School* means a building where persons regularly assemble for the purpose of instruction or education together with the playgrounds, stadia and other structures or grounds used in conjunction therewith. The term "school" is limited to public and private schools used for primary and secondary education.

*Sexually oriented commercial enterprise or enterprise* means an adult bookstore, adult cabaret, adult encounter parlor, adult modeling studio, adult movie theater or any establishment whose business may include the offering to customers of a product or service which is intended to provide sexual stimulation or sexual gratification to its customers, and which is distinguished by or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas. The terms "sexually oriented commercial enterprise" and "enterprise" shall not be construed to include:

- (1) Any business operated by or employing licensed psychologists, licensed physical therapists, licensed athletic trainers, licensed cosmetologists or licensed barbers performing functions authorized under the licenses held;
- (2) Any business operated by or employing licensed physicians or licensed chiropractors engaged in practicing the healing arts; or
- (3) Any retail establishment whose major business is the offering of wearing apparel for sale to customers.

*Sign* means any display, design, pictorial or other representation, which shall be so constructed, placed, attached, painted, erected, fastened or manufactured in any manner whatsoever so that the same is visible from the outside of an establishment regulated by this article and is used for advertising such establishment. The term "sign" shall also include such representations painted on or otherwise affixed to any exterior portion of an establishment regulated by this article as well as such representations painted on or otherwise affixed to any part of the tract upon which such an establishment is situated.



**Specified anatomical areas means and includes any of the following:**

~~Specified anatomical areas means as follows:~~

- (1) Less than completely and opaquely covered:
  - a. ~~Human G~~genitals, pubic region, ~~or~~ pubic hair;
  - b. ~~Buttocks~~;
  - c. Human breasts, **or lifelike simulacrum**, below a point immediately above the top of the areola; or
- (2) Human male genitals, **or lifelike simulacrum**, in a discernibly erect state, even if completely and opaquely covered.

**Specified sexual activities means:**

~~Specified sexual activities means:~~

- (1) ~~Human G~~genitals in a discernible state of sexual stimulation or arousal;
- (2) **Masturbation, actual or simulated** ~~Acts of human masturbation, sexual intercourse or sodomy; or~~
- (3) **Sex acts, normal or perverted, actual or simulated, including intercourse, oral copulation, or sodomy** ~~Fondling or other erotic touching of human genitals, pubic region or pubic hair, buttock or human breast.;~~
- (4) **Fondling or other erotic touching of anatomical areas including genitals, pubic region or pubic hair, buttocks, anus or breasts;**
- (5) **Excretory functions as part of or in connection with any of the activities set forth in items 1 through 4 above.**

*Tract* means a parcel of land under common ownership located within or without the city.

(Code 1977, § 16½-1)

**Cross reference**— Definitions generally, § 1-2.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018                      **AGENDA ITEM:** I03

**AGENDA SUBJECT:** Consider Resolution No. 2018-71, authorizing the City Manager to enter into a contract with Clark Condon for the design and construction management of the gateway and wayfinding signs.

**Dept. Prepared By:** Jason Alfaro, Parks and Recreation    **Date Submitted:** October 9, 2018

**EXHIBITS:**            [Resolution No. 2018-71](#)  
                         [EX A](#) - Clark Condon Contract

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

Last month the City Council authorized the City Manager to negotiate a contract with Clark Condon for the design, bidding, and construction administration of the gateway signage. This project is one of the main items identified in the 2016 Comprehensive Plan.

In our meeting with Clark Condon, we discussed several options for the best way to move forward. As there are eight (8) gateway entrances and five (5) marquee signs, not including what may be created as part of the Jones Road Crossing, Clark Condon and Staff felt it would be good to get the bulk of the survey work and agreements with the County and Harris County Toll Road Authority (HCTRA) done at the start of the project. That way if we run into issues that need to be fixed we can move to the construction of a gateway at a different location.

The proposed contract with Clark Condon has up to \$200,000 for the preliminary design, design development construction documents, bidding, and construction administration. This is for the first round of signs. The second round, tentatively schedule for FY20 would require much less of this preliminary design and design development work, as it would already be completed.

Right now it is estimated we will be out to bid on this project in May. All of the bids would come back to Council for approval before the work is done, as required. Construction is estimated to begin in July.

**RECOMMENDED ACTION:**

City staff recommends a motion to authorize the City Manager to sign a contract with Clark Condon for the design and construction management of the gateway and wayfinding signs.

**RECOMMENDED MOTION:**

To approve Resolution No. 2018-71, authorizing the City Manager to enter into a contract with Clark Condon for the design and construction management of the gateway and wayfinding signs.

**CITY COUNCIL MEETING PACKET FOR THE REGULAR SESSION MEETING ON OCTOBER 15, 2018**

**RESOLUTION NO. 2018-71**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CLARK CONDON FOR THE DESIGN AND CONSTRUCTION MANAGEMENT OF THE GATEWAY AND WAYFINDING SIGNS.**

**WHEREAS**, February 2018, City Council approved a gateway and wayfinding master plan that was prepared by Clark Condon that identified areas throughout the city requiring new or enhanced gateway and wayfinding signage; and

**WHEREAS**, through this master plan the City Council has identified specific areas for new entrance and wayfinding signage and has allocated funds to construct signs at these locations; and

**WHEREAS**, the next step in the process is to develop construction documents and a list of materials to be used in the construction bidding process; and

**WHEREAS**, it is the desire of City Council to move forward with this design process with Clark Condon; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

That the City Manager is authorized to enter into a contract on behalf of the City of Jersey Village with Clark Condon for the design and construction management of the gateway and wayfinding signs, in substantially the form as attached Exhibit A.

**PASSED AND APPROVED** this 15<sup>th</sup> day of **October**, A.D., **2018**.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**EXHIBIT A TO THE RESOLUTION**

**CLARK CONDON CONTRACT  
FOR THE DESIGN & CONSTRUCTION MANAGEMENT  
OF THE GATEWAY AND WAYFINDING SIGNS**

October 3, 2018

Jason Alfaro, CPRP, CPO  
City of Jersey Village  
16327 Lakeview  
Jersey Village, TX 77040

Re: Jersey Village Gateways Phase I

Dear Jason,

We are pleased to provide this proposal for landscape architectural design associated with the proposed Gateways Phase I project located in Jersey Village, Texas. For the purposes of this proposal, you will be referred to as the Client and Clark Condon Associates, Inc. as the Landscape Architect.

**SCOPE OF WORK** – The City of Jersey Village is seeking to begin the implementation of the 2017 “Gateways and Wayfinding Master Plan.” Phase I will explore feasibility and the implementation of select locations based on the Master Plan.

The Landscape Architect will be responsible for providing design and documentation services for the project. This will be accomplished by working closely with the Client and Design Team. The proposed construction budget is \$800,000.00. Scope of work includes design and documentation for the following:

1. Large gateway monuments and graphics
2. Small gateway monuments and graphics
3. Digital informational marquees and graphics
4. Landscape and irrigation
5. Miscellaneous hardscape improvements such as paving and landscape edging
6. Coordinate with required jurisdictions
7. Coordinate with Design Team including Survey, Geotechnical, Electrical, Structural and Civil

**PRELIMINARY DESIGN** - The Landscape Architect and Design Team will prepare Preliminary Design drawings for the project. Drawings will indicate general concepts, spatial relationships, scale and form, responding to site conditions, the program, and budget. This duration of this phase is estimated to be 2 months. Services to be provided in this phase include:

1. Review 13 sites (Exhibit A) to prioritize feasibility for design and documentation within Phase 1 to meet the construction budget of \$800,000.
2. Review property and jurisdictional regulations relative to each of the 13 locations.
3. Present feasibility document to Client for review and final site selection for inclusion in Phase I final design and documentation.
4. Provide site-specific conceptual plans for each of the selected sites.
5. Project management and coordination with Design Team to develop Preliminary Design concepts.
6. Organize and schedule 3 meetings with Client and/or authorized representatives to review design concepts.
7. Prepare a budgetary construction cost estimate based on Preliminary Design.
8. Deliverables include rendered plans, elevations, and perspectives. A Preliminary Design set on full size sheets will be prepared for final approval by the Client.
9. Site survey for selected locations.

**DESIGN DEVELOPMENT** – Design Development will be initiated after the Client’s approval of the Preliminary Design. During this phase, we will refine the design and budgets for the project. Design Development drawings will depict actual materials, sizes and locations of all landscape elements. This duration of this phase is estimated to be 2 months. Services to be provided in this phase include:

1. Project management and coordination with Design Team.
2. Select materials for monumentation, lighting, and plantings.
3. Organize and schedule Client meetings (3 maximum).
4. Prepare cost estimates based on Design Development drawings.
5. Irrigation concept and main line layout.
6. Present to the Client.
7. Prepare an outline specification.
8. Coordinate with electrical, structural, and utility requirements.
9. Tree protection and removal plan and details.
10. Deliverables include site plans at 1" = 20' scale indicating all proposed elements.

**CONSTRUCTION DOCUMENTS** – The Construction Documents phase will be initiated after the Client’s approval of the Design Development drawings. The Landscape Architect will prepare Construction Documents and technical specifications for bidding and installation of all landscape architectural elements approved in Design Development. This duration of this phase is estimated to be 3 months. Services to be provided in this phase include:

1. Site plans at 1" = 20'-0" scale indicating all signage elements, irrigation, planting plans, and other items approved during the design process.
2. Details for all improvements as required for proper construction, installation, or finishing of all landscape components.
3. Layout plans dimensioning all proposed improvements.
4. Coordinate with civil engineer on grading and drainage.
5. Planting plans including all tree, shrub, vine, and groundcover selections for all locations.
6. Prepare irrigation plans including specifications, identification, location and sizing of the irrigation system and its component parts.
7. Coordinate with electrical engineer on site electrical documentation.
8. Tree protection and removal plans, details, and mitigation calculations. Compliance with local tree ordinances, as appropriate.
9. Final construction cost estimate to include unit costs at current construction dollars.
10. Organize and schedule Client meetings (3 maximum).
11. Prepare project manual including contract documents and technical specifications in MasterSpec format.
12. Conduct project QA/QC review with Design Team.
13. Issue signed and sealed permit set.
14. Final Construction Documents in reproducible format and digital format, AutoCAD.

**BIDDING** – After completion and approval of the Construction Documents, the Landscape Architect will assist Client with putting the plans out for public bid. This scope assumes we will prepare one bid package. This duration of this phase is estimated to be 2 months. Services to be provided in this phase include:

1. Distribute bid documents.
2. Conduct a pre-bid conference.
3. Prepare addenda as necessary.
4. Evaluate bids and make recommendations for contracts.

**CONSTRUCTION ADMINISTRATION** – The Landscape Architect will provide Construction Administration for the project. This duration of this phase is estimated to be 4 months. Services to be provided in this phase include:

1. Periodic site visits (approximately 12 visits). The Design Team will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of

the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating the Work, when fully completed, will be in accordance with the Contract Documents. However, the Landscape Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Landscape Architect will not have control over, charge of, or responsibility for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities.

2. Prepare elementary and supplementary sketches required to resolve field conditions related to design.
3. Review and take appropriate action on submittals, RFIs, and shop drawings submitted by contractors for conformance with the design concept.
4. Tag and inspect plant materials, pre-delivery and on site, to assure conformance with plans and specifications as necessary.
5. Coordinate and conduct a substantial completion walkthrough at the conclusion of the construction and provide a punch list to Contractor to complete the project.
6. Based on site visits, and the data comprising the pay application, the Landscape Architect will review and certify to the Owner that to the best of the Landscape Architect's knowledge, information and belief the Work has progressed as indicated and the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the amount certified.
7. Review change orders for approval by the Client.

**FEE** - The total fee for this project is a lump sum based upon the estimated time and scope for professional services as outlined below, plus reimbursable expenses.

Preliminary Design	\$26,000.00
Design Development	\$32,000.00
Construction Documents	\$47,500.00
Bidding	\$5,000.00
Construction Administration	<u>\$25,000.00</u>
<b>TOTAL</b>	<b>\$135,500.00</b>

<u>Allowances</u>	
Survey	\$10,000.00
Geotechnical	\$15,000.00
Structural	\$10,000.00
MEP	\$10,000.00
Civil	\$5,000.00

**REIMBURSABLE EXPENSES** - The Client shall pay the Landscape Architect for the cost of out-of-town travel expenses, messengers, mileage, printing, permit and review fees, services of professional consultants which cannot be quantified at the time of contracting, and other directly related costs. All expenses will be billed at cost plus 15% and shall not exceed **\$13,500.00**.

**ADDITIONAL SERVICES** – We consider additional services to include changes made after a phase of work has been accepted and we have been authorized by the Client to proceed to the next phase or because of Client changes to previous Project budget parameters or Project requirements. An additional services lump sum proposal will be submitted to the owner for approval prior to the start of any out of scope work.

**HOURLY RATES**

Principal/Owner	\$350.00/hour
Principal	\$225.00/hour
Senior Associate	\$150.00/hour



Project Manager	\$125.00/hour
Assistant Project Manager	\$100.00/hour
Project Staff	\$90.00/hour
Administrative	\$75.00/hour

Hourly rates will be reviewed annually and may be increased in accordance with annual salary and cost-of-living reviews.

## EXCLUSIONS TO THE CONTRACT

1. Existing site engineering and utility base information
2. Fountain Design and/or Consultant
3. Archeological Investigation
4. Environmental Investigation
5. LEED Documentation
6. Easements and/or property acquisition

**BILLING** - Billing shall be monthly based on the portion of the total estimated fee. Invoices shall be due upon receipt. Clark Condon Associates, Inc. reserves the right to charge the amount of interest allowable under the current laws of the State of Texas on any invoices not paid within thirty (30) days.

**STANDARD OF CARE** – The Landscape Architectural Services shall be performed with care and diligence as is consistent with the professional skill and care applicable at the time and in the location of the Project and appropriate for a project of the nature and scope of this Project.

**OWNERSHIP OF DOCUMENTS** – The Landscape Architect shall be deemed the author and owner of all documents and deliverables developed pursuant to this Agreement and provided to the Client by the Landscape Architect (collectively, the “Design Materials”). Subject to payment by the Client of all fees and Reimbursable Expenses owed to the Landscape Architect, the Landscape Architect grants to the Client an irrevocable, non-exclusive license to reproduce the Design Materials solely for the construction of the Project and for information and reference with respect to the use of the Project.

**INDEMNIFICATION** – Client and Landscape Architect each agree to indemnify and hold harmless the other, and their respective officers, employees and representatives, from and against liability for losses, damages, and expenses, including reasonable attorney’s fees, but only to the extent such losses, damages, or expenses are caused by the indemnifying party’s negligent acts, errors, or omissions. In the event losses, damages, or expenses are caused by the joint or concurrent negligence of Client and Landscape Architect, they shall be borne by each party in proportion to its negligence.

**ASSIGNMENT** – Neither party shall assign their interest in this Agreement without the express written consent of the other, except as to the assignment of the proceeds.

**GOVERNING LAW** – This Agreement shall be construed and enforced in accordance with the laws of the State of Texas.

**JURISDICTION** – The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as landscape architects in Texas. The Board may be reached at the following address:

Texas Board of Architectural Examiners  
P.O. Box 12337 Austin, TX 78711-2337  
(512) 305-9000 – Phone / (512) 305-8900 Fax

**TERMINATION** - If the Client should decide to terminate this Agreement, they shall give Clark Condon Associates, Inc. seven (7) days written notice and shall pay for all services rendered to the date of termination. Clark Condon Associates, Inc. reserves the right to terminate this contract upon fifteen (15) days notice if any amount billed to Client is sixty days past due.



**WAIVER OF SUBROGATION** – To the extent damages are covered by property insurance, the Client and Landscape Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in this Agreement.

**DISPUTE RESOLUTION** - In the event of any Dispute arising out of or relating to this Agreement or the Services, the Parties shall first use their best efforts to settle the Dispute. To this effect, any Party shall send (via electronic mail, facsimile and overnight delivery) a written notice to the other Party that such Dispute exists, which shall include a brief recitation of the nature of the Dispute. Within seven (7) days of the date of such a notice, the senior executives of each Party or their respective parent companies shall consult and negotiate with each other, and attempt to reach a solution satisfactory to the Parties. All negotiations pursuant to this section shall be confidential, privileged, and inadmissible in any arbitration or legal proceeding, and shall be treated as compromise and settlement negotiations for all purposes.

If the Dispute is not resolved by negotiation within a period of thirty (30) days of the transmission of the written notice from one Party to the other of the existence of such a Dispute, then both parties agree to mediation with a mutually agreeable mediator, mediation failing, the Dispute shall be finally resolved by litigation in the State District Court of Harris County, Texas

**WAIVER OF CONSEQUENTIAL DAMAGES** – The Landscape Architect and Client waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party’s termination of this Agreement.

**LIMITATION OF LIABILITY** – In recognition of the relative risks and benefits of the project to both the Client and the Landscape Architect, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Landscape Architect, and its subconsultants, to the Client and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever and claim expenses from other cause or causes, so that the total aggregate liability of the Landscape Architect, and its subconsultants, to all those named shall not exceed the Landscape Architect’s total fee for services rendered on this project. Such claims and clauses include, but are not limited to, negligence (including gross negligence), professional errors or omissions, strict liability and breach of warranty.

**COMPLETE AGREEMENT** – This Agreement represents the entire understanding between the Client and the Landscape Architect and supersedes all prior negotiations, representations, or agreements, whether written or oral with respect to its subject matter. The person(s) signing this Agreement on behalf of the parties hereby individually warrant that they have full legal power to execute this Agreement on behalf of the respective parties and to bind and obligate the parties with respect to all provisions contained herein. This Agreement may be amended only in a writing signed by both the Client and the Landscape Architect.

If this Agreement meets with your approval, please sign in the appropriate place below and return one copy to us. We appreciate the opportunity to submit this proposal to you and look forward to working with you.

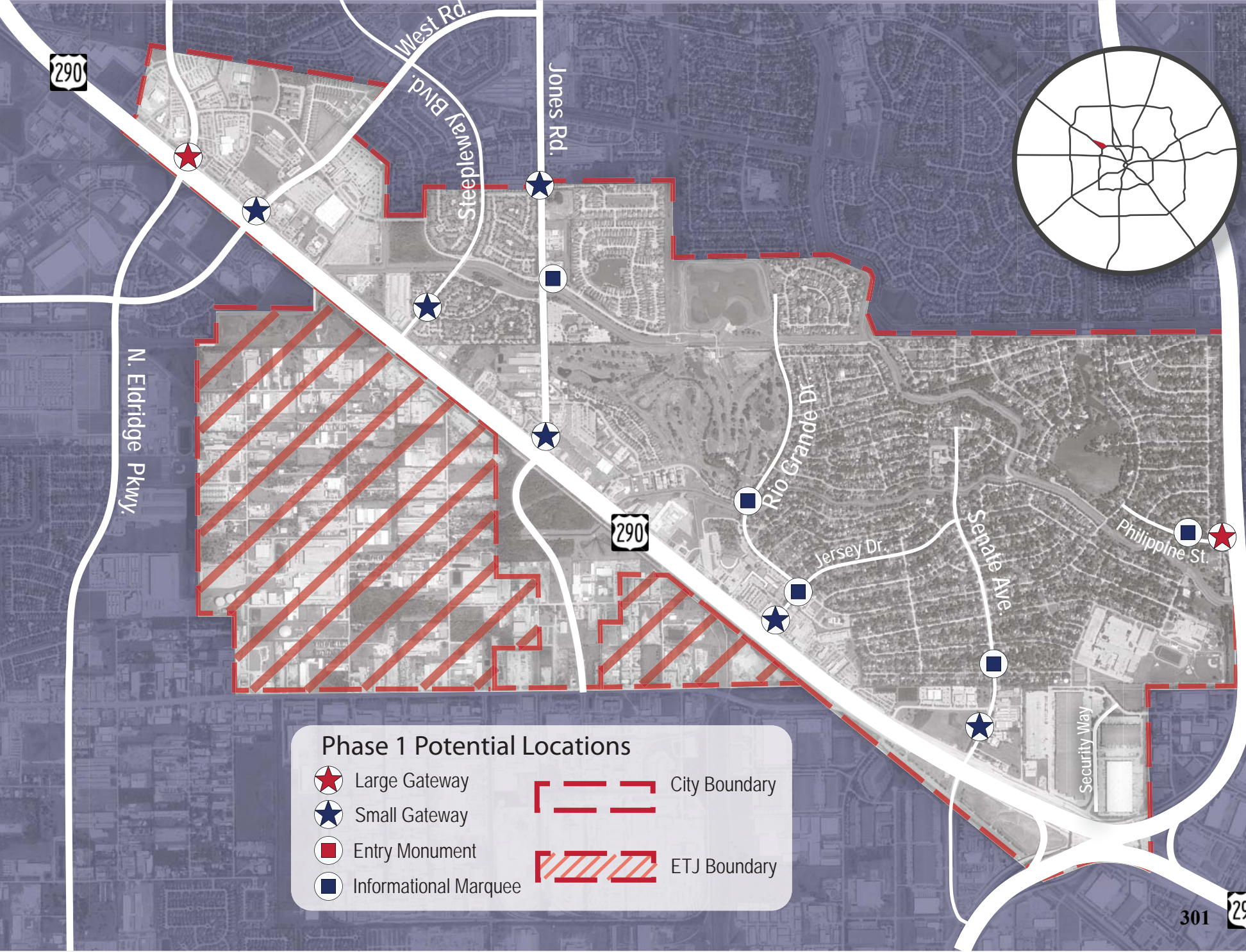
Sincerely,



Sheila M. Condon FASLA  
President / Landscape Architect

**APPROVED:** \_\_\_\_\_  
Austin Bleess, City Manager

**DATE:** October 16, 2018



**Phase 1 Potential Locations**

- Large Gateway
- Small Gateway
- Entry Monument
- Informational Marquee
- City Boundary
- ETJ Boundary

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** October 15, 2018

**AGENDA ITEM:** I04

**AGENDA SUBJECT:** Consider Resolution No. 2018-72, authorizing an agreement with Wells Fargo Bank, NA for depository services.

**Department/Prepared By:** Finance/Isabel Kato    **Date Submitted:** October 11, 2018

**EXHIBITS:** [Resolution No. 2018-72](#)  
[EX A](#) – Wells Fargo Bank, NA Agreement  
[Banking RFP Analysis Package](#)  
[Evaluation Sheets](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 0.00
	Amount Budgeted:	\$ 0.00
	Appropriation Required:	\$ 0.00

**CITY MANAGER APPROVAL:** AB

**BACKGROUND INFORMATION:**

The current depository agreement between the City and Wells Fargo Bank, NA, which was issued for a three-year period, with two extensions expires on October 28, 2018. A Request for Proposal for banking services was issued. Two banks responded with proposals.

A comparative review of costs, revenue, services, and financial ability as well as an evaluation of various aspects of the proposals was done on these two proposals. Included in the meeting packet is a summary of the information used in the review. Both banks presented complete responses to the City's request for proposal. On these proposals, Wells Fargo offered to reimburse the city for courier service, a feature most cost effectively obtained through a financial institution. The two banks that submitted the proposal are Frost Bank and Wells Fargo Bank, NA. The evaluations of these two bank's proposals rank Wells Fargo Bank, NA first and Frost Bank second.

**RECOMMENDED ACTION:**

Motion: To approve Resolution No. 2018-72, authorizing an agreement with Wells Fargo Bank, NA for depository services.



**RESOLUTION NO. 2018-72**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONTRACT WITH WELLS FARGO BANK, NA FOR DEPOSITORY SERVICES.**

**WHEREAS**, the City has received proposals for the depository agreement; and

**WHEREAS**, the City has determined that the proposal of Wells Fargo Bank, NA should be accepted; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** That the City Manager is authorized to execute on behalf of the City of Jersey Village an agreement with Wells Fargo Bank, NA for depository services for a three-year term, which will expire on September 30, 2021.

**PASSED AND APPROVED** this 15<sup>th</sup> day of **October 2018**.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



## DEPOSITORY BANK SERVICES AGREEMENT

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**THIS DEPOSITORY BANK SERVICES AGREEMENT** hereinafter called the “Agreement”, is made and entered into on the date last herein written by and between the City of Jersey Village, Texas, hereinafter called the “City”, and Wells Fargo Bank, N.A., a banking association, organized under the law of the United States and authorized by law to do banking business in the State of Texas, hereinafter called the “Bank”, and provides as follows:

1. **Designation of Depository.** The City, through action of its City Council, hereby designates Bank as a primary depository bank for the period beginning October 28, 2018, and **continuing** through September 30, 2021 (“Initial Term”), unless otherwise terminated in accordance with the provisions hereof. This Agreement may be renewed for one (1) two-year extension under the same terms and conditions of this Agreement.

2. **General.** All services rendered to City by Bank under this Agreement shall be performed in accordance with applicable laws, accepted commercial banking standards for public fund organizations and under the overall direction and instructions of City pursuant to Bank’s standard operations, policies, and procedures.

3. **Scope of Services.** Bank agrees to provide those services as described in the City of Jersey Village, Texas Request for Proposal RFA-No.2018-02 for Depository Bank Services released on September 18, 2018, hereinafter referred to as the “RFP,” incorporated herein by reference. Bank acknowledges that all Services performed by Bank are subject to the approval of City.

4. **City Representatives.** During the term of this Agreement, City will, through appropriate action of its City Council, designate the officer, or officers, who singly or jointly will be authorized to represent and act on behalf of City in any and all matters of every kind arising under this Agreement and to (a) appoint and designate, from time to time, a person or persons who may request withdrawals, orders for payment or transfer on behalf of City in accordance with this Agreement, and (b) make withdrawals or transfer by written instrument.

5. **Custodian.** City and Bank, by execution of this Agreement, hereby designate Bank of New York Mellon as custodian, hereinafter called “Custodian”, to hold in trust the collateral described and pledged by Bank in accordance with the terms and conditions of the Depository Pledge Agreement, attached hereto as Exhibit “A, and incorporated herein for all purposes-

6. **Entire Agreement.** The entire agreement between Bank and City shall consist of (1) this Agreement, (2) the RFP (except to the extent Bank took specific exceptions in the Bank’s response to the RFP), (3) Bank’s response to the RFP dated October 10, 2018, hereinafter referred to as the “Application,” and incorporated herein by reference, (4) the Depository Pledge Agreement, and (4) other such bank service agreements, policies and documents as may be required and approved by the parties, hereinafter referred to as “Service Agreements,” and incorporated herein by reference (together, the “Banking Agreements”), each incorporated herein for all purposes as they presently exist and each listed in governing order of precedence in the event of conflict among the documents. Should any conflict arise between the terms of two or more Banking Agreements, such Banking Agreements shall govern in the order set forth above. This Agreement supersedes any and all prior representations, statements, and agreements, whether written or oral. The terms and provisions of this Agreement may not be amended, altered, or waived except by mutual agreement evidenced by a written instrument signed by duly authorized representatives of both parties.

Bank and City may from time to time enter into new Service Agreements with respect to specific treasury management services as are deemed necessary to further define the rights and duties of the Bank

and City with regard to certain defined services, which may include authorization designations and codes, or such other covenants as required for the proper implementation of the Services. Such Service Agreements shall be added to and become a part of this Agreement, are subordinate to this Agreement, and should any conflict arise, the terms of this Agreement shall prevail.

7. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. Whenever a reference is made herein to either party, such reference shall include the party’s successors and assigns.

8. **Compensation.** City and Bank agree that any compensation for the performance of all duties and services is set forth in the Application accepted by City. Except as may otherwise be provided in the Banking Agreements, said compensation shall constitute full payment for all services, liaison, products, materials, and equipment required to provide the professional banking services, including services, materials, training, equipment, travel, overhead, and expenses. Fees shall be fixed for the term of the Banking Agreements, including all extensions.

9. **Consideration.** The Banking Agreements are executed by the parties hereto without coercion or duress and for substantial consideration, the sufficiency of which is forever confessed.

10. **Counterparts.** The Banking Agreements may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes. A facsimile signature will also be deemed to constitute an original if properly executed.

11. **Authority to Execute.** The individuals executing the Banking Agreements on behalf of the respective parties below represent to each other and to others that all appropriate and necessary action has been taken to authorize the individual who is executing the Banking Agreements to do so for and on behalf of the party for which his or her signature appears, that there are no other parties or entities required to execute the Banking Agreements in order for the same to be an authorized and binding on the party for whom the individual is signing and that each individual affixing his or her signature hereto is authorized to do so.

12. **Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Texas. Harris County shall be the venue for any dispute arising out of this Agreement.

13. **Notices.** Except as may otherwise be specified in the applicable Service Agreements, any demand, notice, request, instruction, designation, or other communication(s) required in writing under this Agreement shall be personally delivered or sent certified mail, return receipt requested, to the other party as follows:

Bank: Orlando Saenz, Vice President  
 Government Banking Division  
 Wells Fargo Bank, N.A.  
 12650 N. Featherwood Dr. Ste. 210  
 Houston, Texas 77034

City: Isabel Kato  
 Finance Director  
 City of Jersey Village  
 16327 Lakeview Drive  
 Jersey Village, Texas 77040

Changes to notice information may be made by either party with written notification to the other party.

14. **Severability**. If any provision of this Agreement is held to be illegal, invalid, or unenforceable by a court of competent jurisdiction, the parties, shall, if possible, agree on a legal, valid, and enforceable substitute provision that is as similar in effect to the illegal, invalid, or unenforceable provision as possible. The remaining portion of the Agreement not declared illegal, invalid, or unenforceable shall remain valid and in full force and effect for the term remaining.

15. **Binding Commitment**. Bank hereby acknowledges itself duly and firmly bound for the faithful performance of all the duties and obligations required by applicable law, including the Government Code and Local Government Code, such that all funds deposited with it as depository shall be faithfully kept by it and accounted for according to law.

16. **Continuation**. Unless this Agreement is terminated sooner, Bank's designation as the primary City Depository will remain continuously in effect through September 30, 2021 subject to execution of the extension options if applicable.

17. **Indemnification and Release**. During the term of this Agreement, Bank will indemnify, defend and hold harmless the City and its officers, directors, employees, agents and assigns (the "Indemnified Parties") from and against all claims, losses, demands, liability, judgments, awards, interest, attorney's fees and costs (collectively, "Losses") arising out of, resulting from or relating to the performance of the Services provided hereunder which are, in each case, directly caused in whole or in part by the negligent or intentional acts or omissions of Bank or any of its officers, directors, employees, agents, subcontractors or assigns, except to the extent such Losses are caused by the negligence or intentional misconduct of any Indemnified Party. In no event will Bank be liable for any indirect, special, consequential or punitive damages, whether or not the likelihood of such damages was known to Bank, and regardless of the form of the claim or action or the legal theory on which it is based. By entering into this Agreement, City does not waive its governmental immunity, any limitations as to damages under Texas law, or any other protection or immunity otherwise provided by law.

18. **Termination**. Either party may terminate this Agreement as to some or all of the Services, with or without cause, by giving 90 days prior notice to the other party, provided that this Agreement shall continue in effect and remain in full force and effect and shall be binding on Bank and its successors and assigns until such time, not to exceed ninety (90) days from the date of termination, as all City deposits have been paid in full to City or otherwise paid as instructed by City.

19. **Default**. The Bank shall be in default if ruled "bankrupt," "insolvent" or "failed" by a federal or state banking regulator, or if a receiver is appointed for the Bank.

Executed by the undersigned duly authorized officers of the parties hereto:

**CITY OF JERSEY VILLAGE, TEXAS**

**WELLS FARGO BANK, N.A.**

By: \_\_\_\_\_  
Name: Austin Bless  
Title: City Manager  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Orlando A. Saenz, VP-CTP  
Title: Relationship Manager  
Date: \_\_\_\_\_

ATTEST:  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTEST:  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



*The City of Jersey Village*  
*Comparison of Depository and Banking Services Proposals*  
*from*  
*NAME OF BANKS*  
*FROST BANK AND WELLS FARGO BANK, NA*

*Highlights*

*Requested Services Bids per Unit*

*Investment Activities*

*Additional Schedules, Information, and Attachments*

*Evaluation of Proposals:*

*Ability to perform the requested services - 25%*

*Agreement to points outlined in the RFP - 15%*

*Cost of banking Services - 15%*

*Financial stability of the bank - 20%*

*Rates paid on accounts and investments - 10%*

*Safekeeping and collateral agreements - 10%*

*Quality of all reports requested - 5%*

***The City of Jersey Village***  
*Entity and Proposal Highlights*

	Sterling Bank	FROST BANK	WELLS FARGO
Years of Service	33 Years in Texas	150	n/a
Bank Deposits	\$3.3 Billion in Deposits	N/A	n/a
Proposal	Complete		
Quality of Reports	Average	GOOD	GOOD
Location	15000 Northwest Freeway 2.4 miles	13191 NW FREEWAY HOUSTON, TX 77040	9577 JONES RD HOUSTON TX 77065
Current Interest Rate	4.66%	N/A	1.76% (7 day yield)
Compensating balance	Depends of level of service	n/a	n/a
Deposits/Transactions	Same Day	Same day	Same day
Capability to initiate Internet Funds Transfers	Yes	yes	yes
On-site Customer Service Representative	Yes	yes	yes
Collateral	deposits, the bank shall pledge securities equal to 110% of City's largest total balances plus accrued interest on the last day of each month. The securities pledged shall satisfy the	As security for the checking account deposits and time deposits of the City of Jersey Village, the Bank shall pledge to the City, securities equal to the largest total balances the City of Jersey Village maintains in the Bank, plus accrued interest. The securities comprising the pledge shall be marked to 110% market value on the last day of each month.	As security for the checking account deposits and time deposits of the City of Jersey Village, the Bank shall pledge to the City, securities equal to the largest total balances the City of Jersey Village maintains in the Bank, plus accrued interest. The securities comprising the pledge shall be marked to 110% market value on the last day of each month.

**The City of Jersey Village**  
*Requested Services -- Per Unit*

ITEM NO.	DESCRIPTION OF SERVICE	VOLUME ESTIMATE	PER UNIT FEE CHARGE	
			FROST BANK	WELLS FARGO
1	Account maintenance	3 accounts	\$13.00	\$4.00
2	Deposit tickets	200/month	N/A	\$1.00
3	Items deposited-transit	10,000/month	\$0.080	\$0.06
	Items deposited-on- US			
	Items deposited-local CH			
	Items deposited-local			
	Items deposited-regional			
	Items deposited-other			
4	Items paid	500/month	\$0.12	\$0.06
5	Wire services	25/yr.	\$7.80	\$4.00
6	Stop payment requests	12/yr.	\$13.00	\$3.00
7	Ach fund transfer	400/yr.	\$0.10	\$0.05
8	Deposit slips - single	2400/yr	n/a	\$0.00
	Deposit slips - duplicate			
	Deposit slips - triplicate			
	Deposit slips - quadruple			
9	Night depository bags	4	\$0.00	\$0.00
10	Canceled checks returned	500/mo.	n/a	n/a
11	Safe deposit box 2x5	1	n/a	\$0.00
	Safe deposit box 3x5			
	Safe deposit box 3x10			
	Safe deposit box 5x5			
	Safe deposit box 5x10			
	Safe deposit box 10x10			
12	Cashier's check	12/yr.	\$0.00	\$0.00
13	Traveler's check	12/yr.	n/a	n/a
14	P/R Direct Deposit	175/mo.	\$17.50	\$15.00
15	Credit card charges	1500/mo.	n/a	N/A

***The City of Jersey Village***  
*Requested Services -- Per Unit*

ITEM NO.	DESCRIPTION OF SERVICE	VOLUME ESTIMATE	PER UNIT FEE CHARGE	
			FROST BANK	WELLS FARGO
16	Courier Service (Pick-up & Deliver)	Daily-2 locations	They don't offer service	partially reimb City
17	Printer		\$0.00	\$0.00
18	Balance Reporting (PC) (Cash Management & ACH Software)		\$22.75	\$10.00
19	Cash employee paychecks		\$0.00	\$0.00
20	Positive Pay		\$26.00	\$25.00

**The City of Jersey Village**  
*Investment Activities*  
*Certificates of Deposit - \$100,000 or more*

		Frost Bank	Wells Fargo
Maturity	Base	Adjustments to Base	Adjustments to Base
14-20 days	* base	A basis point equals 1/100th	A basis point equals 1/100th
30-59 days	* base	of one percent	of one percent
60-89 days	* base		
90-119 days	* base		
120-149 days	* base		
150-179 days	* base		
180-209 days	* base		
210-239 days	* base		
240-269 days	* base		
270-299 days	* base		
300-329 days	* base		
330-365 days	* base		
over 365 days	* base		
	* base - is yield for the nearest corresponding maturity date of U.S. Treasury Bills as reported in the Wall Street Journal		
Maximum Amount of Time Deposits Bank is able to accept pertaining to these rates		Unlimited	Unlimited

<i>The City of Jersey Village</i> <i>Additional Schedules, Information, and Attachments</i>		
	Frost Bank	Wells Fargo
III-B		
Other services available to the City	yes	yes
III-E		
Sample of monthly account analysis	yes	yes
III-G		
Explanation of bank's policy and methodology of Money Market interest rates	yes	yes
V-C		
Sample of a Safekeeping Receipt	yes	yes
V-C		
Copy of Safekeeping Agreement and the name of the Trustee Bank	yes	yes
VII-E		
Copy of last annual financial report	provided disk	provided link

<i>The City of Jersey Village</i>			
<i>Evaluation of Depository and Banking Services Proposal</i>			
Criteria	Frost Bank	Wells Fargo	
Ability to perform the requested services	5	25	25%
Agreement to points outlined in the RFP	15	15	15%
Cost of banking services	11	9	15%
financial stability of the bank	20	20	20%
Rates paid on accounts and investments	7	10	10%
Safekeeping and collateral agreements	10	10	10%
Quality of all reports requested	5	5	5%

**CITY OF JERSEY VILLAGE  
EVALUATION CRITERIA FOR DEPOSITORY BANKING SERVICE  
October 10, 2018**

RESPONDENTS WILL BE EVALUATED AS FOLLOWS

Ability to perform the requested services at a convenient and easily accessible location	25%
Agreement to points outlined in the Request for Proposal.	15%
Cost of banking Services	15%
Financial stability of the Bank.	20%
Earnings potential (interest rates) and funds availability	10%
Safekeeping and collateral agreements.	10%
Quality of all reports requested.	5%

REFERENCES: Information provided by respondent's references addressing the knowledge, skill and abilities of the respondent to complete the work.



CITY OF JERSEY VILLAGE			
EVALUATION FOR DEPOSITORY BANKING SERVICES			
October 10, 2018			
FROST BANK		WELLS FARGO	
<b>RESPONDENTS WILL BE EVALUATED AS FOLLOWS</b>			
Ability to perform the requested services at a convenient and easily accessible location			25 POINTS
Agreement to points outlined in the Request for Proposal.			15 POINTS
Cost of banking Services			15 POINTS
Financial stability of the Bank.			20 POINTS
Earning potential (interest rates) and funds availability			10 POINTS
Safekeeping and collateral agreements.			10 POINTS
Quality of all reports requested.			5 POINTS
<b>REFERENCES:</b> Information provided by respondent's references addressing the knowledge, skill and abilities of the respondent to complete the work.			
<b>DO NOT INCLUDE POINTS THIS IS JUST FOR REFERENCE</b>			

Vendor Name	Ability perform services	25%	Agreement outlined RFP	15%	Cost Service	15%	Financial Stability	20%	Rates paid on investments	10%	Safe keeping /collat	10%	Quality of reports requested	5%		Totals
FROST BANK	1	5	5	15	3	9	5	20	5	10	5	5	5	5		69
WELLS FARGO	5	25	5	15	3	9	5	20	5	10	5	5	5	5		89

<b>Grades:</b>
<b>1 - Worst</b>
<b>3 - Medium</b>
<b>5 - Best</b>

Vendor Name	Ability perform services	25%	Agreement outlined RFP	15%	Cost Service	15%	Financial Stability	20%	Rates paid on investments	10%	Safe keeping /collat	10%	Quality of reports requested	5%		Totals
FROST BANK	1	5	5	15	5	15	5	20	3	6	5	10	5	5		76
WELLS FARGO	5	25	5	15	3	9	5	20	5	10	5	10	5	5		94

<b>Grades:</b>
<b>1 - Worst</b>
<b>3 - Medium</b>
<b>5 - Best</b>

Vendor Name	Ability perform services	25%	Agreement outlined RFP	15%	Cost Service	15%	Financial Stability	20%	Rates paid on investments	10%	Safe keeping /collat	10%	Quality of reports requested	5%		Totals
FROST BANK	1	5	5	15	3	9	5	20	3	6	5	10	5	5		70
WELLS FARGO	5	25	5	15	3	9	5	20	5	10	5	10	5	5		94

<b>Grades:</b>
<b>1 - Worst</b>
<b>3 - Medium</b>
<b>5 - Best</b>

**J. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.