

Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Scott Bounds, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, February 18, 2019, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Pulpit Minister, John Gooch, Jersey Village Church of Christ.

### **C. PRESENTATIONS**

1. Presentation of Employee of the Month. *Austin Bless, City Manager*

### **D. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

### **E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2018, General Fund Budget Projections as of January 2019, and Utility Fund Budget Projections – January 2019.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update

- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
- 8. Report from Code Enforcement
- 9. City Social Media Summary Report
- 10. 2018 Racial Profiling Report

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Work Session Meetings held on January 14, 2019 and January 28, 2019, the Special Session Meeting held on January 16, 2019, and the Regular Session Meeting held on January 21, 2019. *Lorri Coody, City Secretary*
- 2. Receive the Tax Increment Reinvestment Zone Number 2’s FY2018 Annual Report to the City Council, which was adopted by the Board of Directors on January 21, 2019. *Lorri Coody, City Secretary*
- 3. Consider Resolution No. 2019-06, receiving Written Recommendation Report from the Building Board of Adjustment and Appeals pertaining to amendments to Chapter 30 of the Jersey Village Code of Ordinances; and a recommendation for the adoption of the 2018 Editions for the International Building Code (IBC), the International Energy Conservation Code (IECC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the International Swimming Pool and Spa Code (ISPSC) and the 2017 Editions for the National Electrical Code (NEC). *Christian Somers, Building Official*
- 4. Consider Resolution No. 2019-07, receiving Written Recommendation Report from the Building Board of Adjustment and Appeals regarding amendments to the City of Jersey Village Code of Ordinances at Article XIII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, Swimming Pool and Spa Code, Section 14-628 Amendments; and Article XIX, Energy Conservation Code, Section 14-652 Amendments. *Christian Somers, Building Official*
- 5. Receive Report from Golf Course Advisory Committee. *Jason Alfaro, Director of Parks and Recreation*

**G. REGULAR SESSION**

- 1. Consider Resolution No. 2019-08, approving the Fiscal Year 2018 Annual Report for Tax Increment Reinvestment Zone Number 2. *Austin Bless, City Manager*

2. Consider Ordinance No. 2019-03, amending Chapter 30, Fire Prevention And Protection, Article IV, Fire Prevention Code, of the Code of Ordinances of the City of Jersey Village, Texas, by amending Section 30-111 to adopt the 2018 International Fire Code; adding a new Section 30-112 providing local amendments to the Fire Code, and amending Section 30-113, Definitions; providing a severability clause; providing for repeal; providing for notice and penalty; and providing an effective date. *Mark Bitz, Fire Chief*
3. Consider Ordinance No. 2019-04, amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas adopting the 2018 Edition of the International Building Code, Residential Code, Plumbing Code, Fuel Gas Code, Mechanical Code, Energy Conservation Code, Swimming Pool And Spa Code, and adopting the National Electrical Code, 2017 Edition; providing for local amendments to the various Codes; providing for severability; providing for repeal; and providing notice and a penalty as provided by Section 1-8 of the Code. *Christian Somers, Building Official*
4. Consider Ordinance No. 2019-05, amending the Code of Ordinances of the City of Jersey Village, Texas, to re-designate flood hazard areas based upon Revised Flood Insurance Studies (FIS) and Flood Insurance Maps (Firm); adopting FIS and Firm; making other findings and provisions related thereto, including administration, permitting and variance procedures; providing for publication and a penalty for violation of any of the provisions of the ordinance. *Christian Somers, Building Official*
5. Consider Resolution No. 2019-09, approving the Golf Course Clubhouse and Convention Center Design as developed by PGAL. *Jason Alfaro, Director of Parks and Recreation*
6. Consider Ordinance 2019-06, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to miscellaneous services, and to add a new subsection “k” concerning park user fees. *Jason Alfaro, Director of Parks and Recreation*

## H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Economic Development Negotiations, Section 551.072 Real Property, and Section 551.071 Consult with Attorney.**

**J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*
2. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1. *Austin Bleess, City Manager*

**K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**L. RECONVENE THE REGULAR SESSION**

1. Discuss and take appropriate action regarding Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*
2. Discuss and take appropriate action regarding the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1. *Austin Bleess, City Manager*

**M. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: February 13, 2019 at 9:00 a.m. and remained so posted until said meeting was convened.



\_\_\_\_\_  
Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillagetx.com](http://www.jerseyvillagetx.com).

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Pulpit Minister, John Gooch, Jersey Village Church of Christ.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** C1

**AGENDA SUBJECT:** Presentation of Employee of the Month Award for February 2019.

**Department/Prepared By:** Lorri Coody **Date Submitted:** February 8, 2019

**EXHIBITS:** [Employee of the Month Program February 2019](#) – Employee of the Month

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

**RECOMMENDED ACTION:**

N/A



# Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

## Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

## Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

## Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# Employee of the Month Nomination Form

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please submit completed form to your Department Head.



With great pride we announce that our February Employee of the Month is **Jose De La Garza**. Jose is innovative in his approach to solving daily operation issues. Lately, he has stepped up to the plate in major ways to meet the needs of the city. All of this while still challenging himself to remain educated on national, state, and local laws and policy changes that affect his department. All of Jose's great merits have allowed him to shine in his role as Chief Mechanic for The City of Jersey Village.



Congratulations are in order. Jose, *Thank You* for all that you do!



**D. CITIZENS COMMENTS**

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**CITY OF JERSEY VILLAGE  
MONTHLY PROJECTED FUND BALANCE BY FUND  
FY 2018-2019**

FUND:	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER
<b>GENERAL</b>												
Beginning Fund Balance *	** \$16,689,794.61	\$16,689,794.61	\$16,689,794.61	\$16,689,794.61								
Revenues	\$775,477.96	\$724,438.32	\$724,438.32	\$1,326,360.90	\$3,547,481.27							
Expenditures	\$5,860,548.84	\$842,138.60	\$663,112.18	\$1,237,046.25								
Projected Fund Balance	** \$11,604,723.73	\$11,487,023.45	\$12,150,272.17	\$14,460,707.19								
<b>UTILITY</b>												
Beginning Fund Balance	** \$11,262,246.59	\$11,262,246.59	\$11,262,246.59	\$11,262,246.59								
Revenues	\$348,005.08	\$340,295.75	\$326,257.56	\$308,134.66								
Expenditures	\$55,255.34	\$309,781.65	\$178,960.02	\$427,440.90								
Projected Fund Balance	** \$11,554,996.33	\$11,585,510.43	\$11,732,807.97	\$11,613,501.73								
<b>DEBT SERVICE</b>												
Beginning Fund Balance	** \$390,424.33	\$390,424.33	\$390,424.33	\$390,424.33								
Revenues	\$1,795.52	\$24,816.30	\$113,474.37	\$602,455.37								
Expenditures	\$0.00	\$0.00	\$0.00	\$0.00								
Projected Fund Balance	** \$392,219.85	\$417,036.15	\$530,510.52	\$1,132,965.89								
<b>IMPACT FEE</b>												
Beginning Fund Balance	** \$465,441.95	\$465,441.95	\$465,441.95	\$465,441.95								
Revenues	\$1,621.08	\$1,590.10	\$1,709.00	\$1,788.71								
Expenditures	\$0.00	\$0.00	\$0.00	\$0.00								
Projected Fund Balance	** \$467,063.03	\$468,653.13	\$470,362.13	\$472,150.84								
<b>MOTEL TAX</b>												
Beginning Fund Balance	** \$385,263.98	\$385,263.98	\$385,263.98	\$385,263.98								
Revenues	\$9,697.98	\$5,701.27	\$5,626.34	\$8,735.14								
Expenditures	\$829.33	\$2,200.00	\$7,200.00	\$5,465.00								
Projected Fund Balance	** \$394,132.63	\$397,633.90	\$396,060.24	\$399,330.38								
<b>ASSET FORFEITURE</b>												
Beginning Fund Balance	** \$52,079.09	\$52,079.09	\$52,079.09	\$52,079.09								
Revenues	\$2,505.38	\$1,115.24	\$97.05	\$101.58								
Expenditures	\$0.00	\$3,620.00	\$1,169.10	\$0.00								
Projected Fund Balance	** \$54,584.47	\$52,079.71	\$51,007.66	\$51,109.24								
<b>CAPITAL REPLACEMENT</b>												
Beginning Fund Balance	** \$7,244,137.14	\$7,244,137.14	\$7,244,137.14	\$7,244,137.14								
Revenues	\$8,803.13	\$8,173.03	\$9,037.35	\$9,456.77								
Expenditures	\$8,471.36	\$155,829.25	\$0.00	\$139.99								
Projected Fund Balance	** \$7,246,468.91	\$7,098,812.69	\$7,107,850.04	\$7,117,168.82								
<b>TRAFFIC ENFORCEMENT</b>												
Beginning Fund Balance	** \$827,506.06	\$827,506.06	\$827,506.06	\$827,506.06								
Revenues	\$0.00	\$0.00	\$0.00	\$0.00								
Expenditures	\$23,520.83	\$54,457.14	\$21,801.09	\$21,731.62								
Projected Fund Balance	** \$803,985.23	\$749,528.09	\$727,727.00	\$705,995.38								
<b>CAPITAL IMPROVEMENTS</b>												
Beginning Fund Balance	** \$3,460,969.33	\$3,460,969.33	\$3,460,969.33	\$3,460,969.33								
Revenues	\$5,223.21	\$5,203.71	\$5,592.93	\$5,853.67								
Expenditures	\$6,266.00	\$78,788.99	\$52,401.15	\$92,942.86								
Projected Fund Balance	** \$3,459,926.54	\$3,386,341.26	\$3,339,533.04	\$3,252,443.65								
<b>GOLF COURSE</b>												
Beginning Fund Balance	** (\$4,133,172.58)	(\$4,133,172.58)	(\$4,133,172.58)	(\$4,133,172.58)								
Revenues	\$110,547.27	\$88,173.45	\$105,095.61	\$70,708.80								
Expenditures	\$132,038.40	\$124,791.25	\$88,590.74	\$119,216.41								
Projected Fund Balance	** (\$4,154,663.71)	(\$4,191,281.51)	(\$4,174,776.64)	(\$4,223,284.25)								
<b>COURT RESTRICTED FEE</b>												
Beginning Fund Balance	** \$127,016.43	\$127,016.43	\$127,016.43	\$127,016.43								
Revenues	\$0.00	\$0.00	\$0.00	\$0.00								
Expenditures	\$4,410.30	\$657.30	\$1,448.57	\$382.27								
Projected Fund Balance	** \$122,606.13	\$121,948.83	\$120,499.26	\$120,116.99								
<b>JV CRIME CONTROL</b>												
Beginning Fund Balance	** \$3,180,263.19	\$3,180,263.19	\$3,180,263.19	\$3,180,263.19								
Revenues	\$134,436.21	\$118,002.15	\$136,311.24	\$125,621.79								
Expenditures	\$0.00	\$0.00	\$176,697.89	\$0.00								
Projected Fund Balance	** \$3,314,699.40	\$3,432,701.55	\$3,392,314.90	\$3,517,936.69								

\* Beginning Fund Balance in this report for the General Fund is including the over 150 days reserve totalling \$6,889,627

\*\* Unaudited Fund Balance amounts

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

02 -UTILITY FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	11,262,246.59		11,262,246.59			
<b>FEES &amp; CHARGES FOR SERVIC</b>						
40-8541 WATER SERVICE	2,900,000.00	170,402.31	765,686.39	26.40	0.00	( 2,134,313.61)
40-8542 SEWER SERVICE	1,400,000.00	123,180.14	500,981.06	35.78	0.00	( 899,018.94)
40-8545 WATER AUTHORITY FEE	15,000.00	275.02	918.10	6.12	0.00	( 14,081.90)
40-8546 CREDIT CARD FEES	5,000.00	748.83	2,891.35	57.83	0.00	( 2,108.65)
TOTAL FEES & CHARGES FOR SERVIC	4,320,000.00	294,606.30	1,270,476.90	29.41	0.00	( 3,049,523.10)
<b>INTEREST EARNED</b>						
40-9601 INTEREST EARNED	50,000.00	8,730.96	30,998.82	62.00	0.00	( 19,001.18)
TOTAL INTEREST EARNED	50,000.00	8,730.96	30,998.82	62.00	0.00	( 19,001.18)
<b>INTERFUND ACTIVITY</b>						
TOTAL						
<b>MISCELLANEOUS REVENUE</b>						
40-9802 SALE OF ASSETS	7,500.00	0.00	0.00	0.00	0.00	( 7,500.00)
40-9840 PENALTIES & ADJUSTMENTS	25,000.00	3,425.08	14,844.15	59.38	0.00	( 10,155.85)
40-9899 MISCELLANEOUS	25,000.00	1,372.32	6,373.18	25.49	0.00	( 18,626.82)
TOTAL MISCELLANEOUS REVENUE	57,500.00	4,797.40	21,217.33	36.90	0.00	( 36,282.67)
<b>OTHER AGENCY REVENUES</b>						
TOTAL						
*** TOTAL FUND REVENUES ***	4,427,500.00	308,134.66	1,322,693.05	29.87	0.00	( 3,104,806.95)
*** TOTAL AVAILABLE REVENUES ***	15,689,746.59		12,584,939.64			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
45-3001 SALARIES	209,296.00	8,232.78	51,146.21	24.44	0.00	158,149.79
45-3003 LONGEVITY	864.00	14.76	95.98	11.11	0.00	768.02
45-3007 OVERTIME	24,500.00	2,392.19	8,380.72	34.21	0.00	16,119.28
45-3010 INCENTIVES	0.00	32.30	129.20	0.00	0.00	( 129.20)
45-3051 FICA/MEDICARE TAXES	17,951.00	776.79	4,956.60	27.61	0.00	12,994.40
45-3052 WORKMEN'S COMPENSATION	6,089.00	0.00	4,480.64	73.59	0.00	1,608.36
45-3053 EMPLOYMENT TAXES	5,400.00	0.00	0.00	0.00	0.00	5,400.00
45-3054 RETIREMENT	34,703.00	1,594.44	10,347.45	29.82	0.00	24,355.55
45-3055 HEALTH INSURANCE	57,032.00	7,962.20	16,385.24	28.73	0.00	40,646.76
45-3056 LIFE INS	435.00	57.42	108.46	24.93	0.00	326.54
45-3057 DENTAL	5,725.00	485.88	983.16	17.17	0.00	4,741.84
45-3058 LONG-TERM DISABILITY	871.00	57.92	243.51	27.96	0.00	627.49
TOTAL SALARIES, WAGES & BENEFIT	362,866.00	21,606.68	97,257.17	26.80	0.00	265,608.83
<b>SUPPLIES</b>						
45-3502 POSTAGE/FREIGHT/DEL. FEE	14,000.00	0.00	2,757.06	19.69	0.00	11,242.94
45-3503 OFFICE SUPPLIES	2,000.00	0.00	17.29	0.86	0.00	1,982.71
45-3504 WEARING APPAREL	2,000.00	0.00	0.00	0.00	0.00	2,000.00
45-3506 CHEMICALS	20,000.00	885.68	3,398.82	16.99	0.00	16,601.18
45-3510 BOOKS & PERIODICALS	600.00	0.00	0.00	0.00	0.00	600.00
45-3523 TOOLS/EQUIPMENT	2,000.00	458.98	699.14	34.96	0.00	1,300.86
45-3534 PARTS AND MATERIALS	1,200.00	0.00	1,230.25	102.52	0.00	( 30.25)
45-3535 SHOP SUPPLIES	500.00	0.00	112.50	22.50	0.00	387.50
TOTAL SUPPLIES	42,300.00	1,344.66	8,215.06	19.42	0.00	34,084.94
<b>MAINTENANCE--BLDGS, STRUC</b>						
45-4001 BUILDINGS AND GROUNDS	3,000.00	0.00	0.00	0.00	0.00	3,000.00
45-4041 WATER SYSTEM MAINTENANCE	30,000.00	689.75	2,476.85	18.39	3,040.00	24,483.15
45-4042 SEWER SYSTEM MAINTENANCE	10,000.00	0.00	0.00	0.00	0.00	10,000.00
45-4043 WATER PLANTS MAINTENANCE	18,000.00	0.00	3,841.58	43.30	3,952.00	10,206.42
45-4044 LIFT STATIONS MAINTENANCE	36,000.00	1,250.00	4,561.00	12.67	0.00	31,439.00
45-4045 SEWER PLANT MAINTENANCE	45,000.00	7,840.24	15,904.79	68.94	15,116.00	13,979.21
TOTAL MAINTENANCE--BLDGS, STRUC	142,000.00	9,779.99	26,784.22	34.43	22,108.00	93,107.78
<b>MAINTENANCE--EQUIPMENT</b>						
45-4504 COMPUTER SOFTWARE	6,200.00	142.00	2,597.18	41.89	0.00	3,602.82
TOTAL MAINTENANCE--EQUIPMENT	6,200.00	142.00	2,597.18	41.89	0.00	3,602.82
<b>SERVICES</b>						
45-5012 PRINTING	1,800.00	276.90	453.01	25.17	0.00	1,346.99
45-5015 LAB TESTS	25,000.00	3,691.00	6,962.86	27.85	0.00	18,037.14
45-5017 UTILITIES	140,000.00	19,362.01	38,758.42	27.68	0.00	101,241.58
45-5019 W.O.B. DISPOSAL-O&M CONTR	350,000.00	24,663.58	79,537.47	22.72	0.00	270,462.53
45-5020 COMMUNICATIONS	7,000.00	454.00	1,482.98	21.19	0.00	5,517.02
45-5022 RENTAL OF EQUIPMENT	500.00	0.00	0.00	0.00	0.00	500.00
45-5025 PUBLIC NOTICES	800.00	0.00	0.00	0.00	0.00	800.00
45-5027 MEMBERSHIPS	1,000.00	0.00	130.00	13.00	0.00	870.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
45-5029 TRAVEL/TRAINING	10,000.00	111.00	2,328.50	69.85	4,656.18	3,015.32
TOTAL SERVICES	536,100.00	48,558.49	129,653.24	25.05	4,656.18	401,790.58
<b>SUNDRY</b>						
45-5405 PERMITS, FEES, CREDIT CD FEES	30,000.00	497.94	18,316.70	61.06	0.00	11,683.30
45-5411 WATER-PURCHASED	1,630,000.00	101,390.24	323,283.29	19.83	0.00	1,306,716.71
45-5412 WATER AUTHORITY FEES	40,000.00	1,020.00	1,329.47	3.32	0.00	38,670.53
TOTAL SUNDRY	1,700,000.00	102,908.18	342,929.46	20.17	0.00	1,357,070.54
<b>PROFESSIONAL SERVICES</b>						
45-5501 AUDITS/CONTRACTS/STUDIES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
45-5510 ENGINEERING SERVICES	110,000.00	0.00	475.00	0.43	0.00	109,525.00
45-5515 CONSULTANT SERVICES	260,000.00	0.00	0.00	0.00	0.00	260,000.00
TOTAL PROFESSIONAL SERVICES	380,000.00	0.00	475.00	0.13	0.00	379,525.00
<b>OTHER SERVICES</b>						
45-6001 INSURANCE-VEHICLES	10,800.00	0.00	9,397.00	87.01	0.00	1,403.00
45-6003 LIABILITY-FIRE & CASUALTY	10,000.00	0.00	8,092.98	80.93	0.00	1,907.02
TOTAL OTHER SERVICES	20,800.00	0.00	17,489.98	84.09	0.00	3,310.02
<b>CAPITAL OUTLAY</b>						
TOTAL						
<b>CAPITAL IMPROVEMENTS</b>						
TOTAL						
<b>INTERFUND ACTIVITY</b>						
45-9751 TRANSFER TO GENERAL FUND	560,000.00	0.00	0.00	0.00	0.00	560,000.00
45-9753 TRANSFER TO DEBT SERVICE FUND	90,262.00	0.00	0.00	0.00	0.00	90,262.00
45-9772 TECHNOLOGY USER FEE	750.00	0.00	0.00	0.00	0.00	750.00
45-9781 EQUIPMENT PURCHASE CONTRIBUTIO	24,780.00	0.00	0.00	0.00	0.00	24,780.00
45-9791 EQUIPMENT USER FEE	32,000.00	0.00	0.00	0.00	0.00	32,000.00
TOTAL INTERFUND ACTIVITY	707,792.00	0.00	0.00	0.00	0.00	707,792.00
TOTAL 45-WATER & SEWER	3,898,058.00	184,340.00	625,401.31	16.73	26,764.18	3,245,892.51

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

02 -UTILITY FUND  
46-UTILITY CAPITAL PROJEC  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>CAPITAL IMPROVEMENTS</b>						
46-7012 METER REPLACEMENT	250,000.00	134,358.00	134,358.00	53.74	0.00	115,642.00
46-7032 TELEVISIONING SEWER/STORM LINES	50,000.00	0.00	0.00	0.00	0.00	50,000.00
46-7064 CASTLEBRIDGE WWTP	200,000.00	82,800.00	82,800.00	773.00	1,463,200.00	( 1,346,000.00)
46-7080 AUTOCNTRL-SCADA	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7087 SEWER REHABILITATION	0.00	25,942.90	111,353.60	0.00	0.00	( 111,353.60)
46-7091 WHITEOAK BAYOU REHABILITATION	525,000.00	0.00	0.00	0.00	0.00	525,000.00
46-7094 CASTLEBRIDGE CLARIFIER RE/LINE	0.00	0.00	9,025.00	0.00	0.00	( 9,025.00)
46-7107 SEATTLE WATER PLANT-CL2/CHLOR	0.00	0.00	0.00	0.00	12,500.00	( 12,500.00)
46-7109 SEATTLE - POWER PANEL RETROFIT	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7110 SEATTLE - VAR FREQUENCY DRIVE	100,000.00	0.00	0.00	0.00	0.00	100,000.00
46-7111 SEATTLE - WELL REPAIR	200,000.00	0.00	0.00	0.00	0.00	200,000.00
46-7127 CONGO MAINTENANCE	0.00	0.00	8,500.00	0.00	( 8,500.00)	0.00
TOTAL CAPITAL IMPROVEMENTS	<u>1,625,000.00</u>	<u>243,100.90</u>	<u>346,036.60</u>	<u>111.58</u>	<u>1,467,200.00</u>	<u>( 188,236.60)</u>
TOTAL 46-UTILITY CAPITAL PROJEC	<u>1,625,000.00</u>	<u>243,100.90</u>	<u>346,036.60</u>	<u>111.58</u>	<u>1,467,200.00</u>	<u>( 188,236.60)</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

02 -UTILITY FUND  
47-UTILITY DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
OTHER SERVICES						
TOTAL						
DEBT SERVICE						
TOTAL						
TOTAL						
=====	=====	=====	=====	=====	=====	=====
*** TOTAL EXPENSES ***	5,523,058.00	427,440.90	971,437.91	44.64	1,493,964.18	3,057,655.91
	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	( 1,095,558.00)	( 119,306.24)	351,255.14	104.30	( 1,493,964.18)	47,151.04
	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	10,166,688.59		11,613,501.73			
	=====		=====			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

04 -IMPACT FEE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	465,441.95		465,441.95			
<u>FEES &amp; CHARGES FOR SERVIC</u>						
43-8547 WATER DISTRIBUTION	50,000.00	0.00	25.00	0.05	0.00	( 49,975.00)
43-8548 SEWER PLANT CAPACITY	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	( 25,000.00)
TOTAL FEES & CHARGES FOR SERVIC	75,000.00	0.00	25.00	0.03	0.00	( 74,975.00)
<u>INTEREST EARNED</u>						
43-9601 INTEREST EARNED	<u>10,000.00</u>	<u>1,788.71</u>	<u>6,683.89</u>	<u>66.84</u>	<u>0.00</u>	( 3,316.11)
TOTAL INTEREST EARNED	<u>10,000.00</u>	<u>1,788.71</u>	<u>6,683.89</u>	<u>66.84</u>	<u>0.00</u>	( 3,316.11)
*** TOTAL FUND REVENUES ***	85,000.00	1,788.71	6,708.89	7.89	0.00	( 78,291.11)
*** TOTAL AVAILABLE REVENUES ***	<u>550,441.95</u>		<u>472,150.84</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

04 -IMPACT FEE FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----	-----	-----	-----	-----	-----	-----
INTERFUND ACTIVITY	-----	-----	-----	-----	-----	-----
TOTAL	-----	-----	-----	-----	-----	-----
TOTAL	=====	=====	=====	=====	=====	=====
EXCESS OF REVENUES OVER EXPENDITURES	85,000.00	1,788.71	6,708.89	7.89	0.00	78,291.11
=====	=====	=====	=====	=====	=====	=====
*** PROJECTED FUND BALANCE ***	550,441.95		472,150.84			
=====	=====		=====			

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	( 4,133,172.58)		( 4,133,172.58)			
<u>FEES &amp; CHARGES FOR SERVICE</u>						
80-8551 GREEN FEES	900,000.00	42,593.59	226,314.93	25.15	0.00	( 673,685.07)
80-8553 RANGE FEES/CLUB RENTALS	90,000.00	5,207.18	25,927.69	28.81	0.00	( 64,072.31)
80-8554 CLUB RENTALS	5,000.00	300.00	1,479.66	29.59	0.00	( 3,520.34)
80-8555 TOURNAMENT GREENS FEES	100,000.00	6,767.13	42,558.01	42.56	0.00	( 57,441.99)
80-8560 MISCELLANEOUS FEES	20,000.00	2,475.00	4,662.00	23.31	0.00	( 15,338.00)
80-8567 MERCHANDISE	100,000.00	6,794.48	40,459.14	40.46	0.00	( 59,540.86)
80-8568 SPECIAL ORDER MERCHANDISE	50,000.00	300.95	6,890.76	13.78	0.00	( 43,109.24)
80-8572 CONCESSION FEES	20,000.00	2,869.59	12,849.83	64.25	0.00	( 7,150.17)
80-8575 MEMBERSHIPS	25,000.00	2,358.88	9,802.83	39.21	0.00	( 15,197.17)
80-8579 CASH OVER/UNDER	<u>0.00</u>	<u>2.69</u>	<u>15.59</u>	<u>0.00</u>	<u>0.00</u>	<u>15.59</u>
TOTAL FEES & CHARGES FOR SERVICE	1,310,000.00	69,669.49	370,960.44	28.32	0.00	( 939,039.56)
<u>INTEREST EARNED</u>						
80-9601 INTEREST EARNED	<u>7,000.00</u>	<u>1,039.31</u>	<u>3,564.69</u>	<u>50.92</u>	<u>0.00</u>	<u>( 3,435.31)</u>
TOTAL INTEREST EARNED	7,000.00	1,039.31	3,564.69	50.92	0.00	( 3,435.31)
<u>INTERFUND ACTIVITY</u>						
80-9751 TRANSFER FROM GENERAL FUND	<u>634,067.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>( 634,067.00)</u>
TOTAL INTERFUND ACTIVITY	634,067.00	0.00	0.00	0.00	0.00	( 634,067.00)
<u>MISCELLANEOUS REVENUE</u>						
80-9802 SALES OF FIXED ASSETS	<u>7,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>( 7,500.00)</u>
TOTAL MISCELLANEOUS REVENUE	7,500.00	0.00	0.00	0.00	0.00	( 7,500.00)
<u>OTHER AGENCY REVENUES</u>						
TOTAL						
*** TOTAL FUND REVENUES ***	<u>1,958,567.00</u>	<u>70,708.80</u>	<u>374,525.13</u>	<u>19.12</u>	<u>0.00</u>	<u>( 1,584,041.87)</u>
*** TOTAL AVAILABLE REVENUES ***	<u>( 2,174,605.58)</u>		<u>( 3,758,647.45)</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
81-3001 SALARIES AND WAGES	188,145.00	10,758.02	54,036.68	28.72	0.00	134,108.32
81-3002 WAGES	108,110.00	10,374.39	34,097.41	31.54	0.00	74,012.59
81-3003 LONGEVITY	864.00	51.70	214.15	24.79	0.00	649.85
81-3007 OVERTIME	1,000.00	95.02	95.02	9.50	0.00	904.98
81-3051 FICA/MEDICARE TAXES	22,806.00	1,322.78	7,097.86	31.12	0.00	15,708.14
81-3052 WORKMAN'S COMP	5,873.00	0.00	4,724.32	80.44	0.00	1,148.68
81-3053 UNEMPLOYMENT TAXES	8,100.00	480.13	967.22	11.94	0.00	7,132.78
81-3054 RETIREMENT	30,919.00	1,720.87	9,966.23	32.23	0.00	20,952.77
81-3055 INSURANCE	43,589.00	8,942.20	16,764.13	38.46	0.00	26,824.87
81-3056 LIFE INS	348.00	63.80	121.22	34.83	0.00	226.78
81-3057 DENTAL INSURANCE	2,635.00	572.56	1,107.48	42.03	0.00	1,527.52
81-3058 LONG-TERM DISABILITY	794.00	48.94	278.32	35.05	0.00	515.68
TOTAL SALARIES, WAGES & BENEFIT	413,183.00	34,430.41	129,470.04	31.33	0.00	283,712.96
<b>COST OF SALES</b>						
81-3401 MERCHANDISE	70,000.00	3,853.87	28,353.12	51.09	7,412.58	34,234.30
81-3415 RANGE BALLS	8,000.00	89.67	2,357.67	101.12	5,732.00	( 89.67)
81-3416 RENTAL CLUBS	2,000.00	0.00	1,140.00	57.00	0.00	860.00
81-3419 SPECIAL ORDER MERCHANDISE	28,000.00	0.00	5,241.11	18.72	0.00	22,758.89
TOTAL COST OF SALES	108,000.00	3,943.54	37,091.90	46.52	13,144.58	57,763.52
<b>SUPPLIES</b>						
81-3502 POSTAGE/FREIGHT/DEL.FEE	550.00	0.00	132.89	24.16	0.00	417.11
81-3503 OFFICE SUPPLIES	4,500.00	1,456.39	3,662.73	81.39	0.00	837.27
81-3504 WEARING APPAREL	2,000.00	38.10	405.86	20.29	0.00	1,594.14
81-3523 TOOLS/EQUIPMENT	1,500.00	284.44	837.18	55.81	0.00	662.82
81-3529 REPAIR PARTS	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-3605 MISCELLANEOUS SERVICE FEES	7,000.00	76.50	76.50	1.09	0.00	6,923.50
TOTAL SUPPLIES	17,050.00	1,855.43	5,115.16	30.00	0.00	11,934.84
<b>MAINTENANCE--BLDGS, STRUC</b>						
TOTAL						
<b>MAINTENANCE--EQUIPMENT</b>						
81-4501 FURN, FIXTURE/EPT MAINTENANCE	1,900.00	0.00	0.00	0.00	0.00	1,900.00
81-4504 COMPUTER SOFTWARE	1,250.00	0.00	0.00	0.00	0.00	1,250.00
81-4506 CART MAINTENANCE	3,000.00	17.45	17.45	0.58	0.00	2,982.55
81-4520 EQUIPMENT MAINTENANCE/OUTSOURC	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-4599 MISCELLANEOUS EQUIPMENT	1,500.00	6.56	6.56	73.16	1,090.90	402.54
TOTAL MAINTENANCE--EQUIPMENT	9,150.00	24.01	24.01	12.18	1,090.90	8,035.09

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SERVICES</u>						
81-5012 PRINTING	3,500.00	238.00	238.00	6.80	0.00	3,262.00
81-5020 COMMUNICATIONS	6,000.00	483.20	1,647.06	27.45	0.00	4,352.94
81-5023 LEASE EQUIPMENT	1,000.00	0.00	1,055.14	105.51	0.00	( 55.14)
81-5027 MEMBERSHIPS/SUBCRIPTIONS	1,500.00	0.00	130.90	8.73	0.00	1,369.10
81-5029 TRAVEL/TRAINING	2,500.00	36.51	79.56	3.18	0.00	2,420.44
81-5043 ADVERTISING/PROMOTION	<u>27,200.00</u>	<u>703.00</u>	<u>5,135.93</u>	<u>62.26</u>	<u>11,799.00</u>	<u>10,265.07</u>
TOTAL SERVICES	41,700.00	1,460.71	8,286.59	48.17	11,799.00	21,614.41
<u>SUNDRY</u>						
81-5405 CREDIT CARD CHARGES	20,000.00	2,453.49	10,679.19	53.40	0.00	9,320.81
81-5410 SECURITY	2,500.00	0.00	923.70	36.95	0.00	1,576.30
81-5413 TOURNAMENT FEES EXPENSE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
81-5421 EQUIPMENT LEASE DEBT	3,000.00	225.00	900.00	30.00	0.00	2,100.00
81-5498 MISCELLANEOUS EXPENSE	<u>6,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,500.00</u>
TOTAL SUNDRY	33,500.00	2,678.49	12,502.89	37.32	0.00	20,997.11
<u>PROFESSIONAL SERVICES</u>						
TOTAL	-----	-----	-----	-----	-----	-----
<u>OTHER SERVICES</u>						
81-6003 LIABILITY-FIRE & CASUALTY INSR	<u>20,200.00</u>	<u>0.00</u>	<u>19,782.84</u>	<u>97.93</u>	<u>0.00</u>	<u>417.16</u>
TOTAL OTHER SERVICES	20,200.00	0.00	19,782.84	97.93	0.00	417.16
<u>CAPITAL OUTLAY</u>						
TOTAL	-----	-----	-----	-----	-----	-----
<u>CAPITAL IMPROVEMENTS</u>						
TOTAL	-----	-----	-----	-----	-----	-----
<u>INTERFUND ACTIVITY</u>						
81-9772 TECHNOLOGY USER FEE	3,500.00	0.00	0.00	0.00	0.00	3,500.00
81-9791 EQUIP USER FEE	<u>67,025.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,025.00</u>
TOTAL INTERFUND ACTIVITY	<u>70,525.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70,525.00</u>
TOTAL 81-CLUB HOUSE	713,308.00	44,392.59	212,273.43	33.41	26,034.48	475,000.09
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
82-3001 SALARIES AND WAGES	286,827.00	18,424.25	73,170.41	25.51	0.00	213,656.59
82-3002 WAGES	29,580.00	2,410.02	9,521.10	32.19	0.00	20,058.90
82-3003 LONGEVITY	2,832.00	203.08	790.12	27.90	0.00	2,041.88
82-3007 OVERTIME	5,000.00	463.88	1,353.98	27.08	0.00	3,646.02
82-3051 FICA/MEDICARE TAXES	24,805.00	1,524.78	6,801.08	27.42	0.00	18,003.92
82-3052 WORKMAN'S COMP	6,979.00	0.00	4,884.68	69.99	0.00	2,094.32
82-3053 UNEMPLOYMENT TAXES	9,000.00	82.52	362.29	4.03	0.00	8,637.71
82-3054 RETIREMENT	44,118.00	3,061.86	13,915.27	31.54	0.00	30,202.73
82-3055 INSURANCE	97,886.00	25,109.92	41,855.56	42.76	0.00	56,030.44
82-3056 LIFE INS	696.00	133.98	223.30	32.08	0.00	472.70
82-3057 DENTAL	7,211.00	1,526.04	2,543.40	35.27	0.00	4,667.60
82-3058 LONG-TERM DISABILITY	987.00	88.52	354.08	35.87	0.00	632.92
TOTAL SALARIES, WAGES & BENEFIT	515,921.00	53,028.85	155,775.27	30.19	0.00	360,145.73
<b>SUPPLIES</b>						
82-3504 WEARING APPAREL	2,000.00	502.53	966.85	48.34	0.00	1,033.15
82-3514 FUEL & OIL	22,000.00	1,873.88	4,716.03	21.44	0.00	17,283.97
82-3523 TOOLS/EQUIPMENT	4,000.00	0.00	2,526.86	63.17	0.00	1,473.14
82-3535 GROUND/SHOP SUPPLIES	13,500.00	1,285.86	3,746.62	27.75	0.00	9,753.38
82-3536 LANDSCAPING MATERIALS	87,425.00	0.00	3,542.05	4.05	0.00	83,882.95
TOTAL SUPPLIES	128,925.00	3,662.27	15,498.41	12.02	0.00	113,426.59
<b>MAINTENANCE--BLDGS, STRUC</b>						
82-4041 WATER WELL MAINTENANCE	2,500.00	0.00	0.00	0.00	0.00	2,500.00
TOTAL MAINTENANCE--BLDGS, STRUC	2,500.00	0.00	0.00	0.00	0.00	2,500.00
<b>MAINTENANCE--EQUIPMENT</b>						
82-4505 IRRIGATION EQUIPMENT	15,000.00	370.00	1,793.21	11.95	0.00	13,206.79
82-4520 GROUND OUTSOURCED	8,000.00	0.00	0.00	0.00	0.00	8,000.00
82-4599 MISCELLANEOUS EQUIPMENT	3,000.00	799.42	1,907.10	63.57	0.00	1,092.90
TOTAL MAINTENANCE--EQUIPMENT	26,000.00	1,169.42	3,700.31	14.23	0.00	22,299.69
<b>SERVICES</b>						
82-5022 RENTAL EQUIPMENT	5,000.00	258.00	1,032.00	20.64	0.00	3,968.00
82-5027 MEMBERSHIPS/SUBSCRIPTIONS	750.00	340.00	479.00	63.87	0.00	271.00
82-5029 TRAVEL/TRAINING	2,800.00	0.00	22.26	0.80	0.00	2,777.74
82-5040 BUILDING MAINT-OUTSOURCING	2,500.00	0.00	0.00	0.00	0.00	2,500.00
TOTAL SERVICES	11,050.00	598.00	1,533.26	13.88	0.00	9,516.74

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SUNDRY</u>						
82-5405 PERMITS & FEES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
82-5412 WATER AUTHORITY FEES	<u>130,000.00</u>	<u>2,924.00</u>	<u>3,086.52</u>	<u>2.37</u>	<u>0.00</u>	<u>126,913.48</u>
TOTAL SUNDRY	131,000.00	2,924.00	3,086.52	2.36	0.00	127,913.48
<u>PROFESSIONAL SERVICES</u>						
82-5508 SANITARY/TRASH SERVICES	<u>3,500.00</u>	<u>90.95</u>	<u>272.85</u>	<u>7.80</u>	<u>0.00</u>	<u>3,227.15</u>
TOTAL PROFESSIONAL SERVICES	3,500.00	90.95	272.85	7.80	0.00	3,227.15
<u>CAPITAL OUTLAY</u>						
82-6572 SPECIAL EQUIPMENT	<u>23,000.00</u>	<u>0.00</u>	<u>17,000.00</u>	<u>108.70</u>	<u>8,000.00</u>	<u>( 2,000.00)</u>
TOTAL CAPITAL OUTLAY	23,000.00	0.00	17,000.00	108.70	8,000.00	( 2,000.00)
<u>INTERFUND ACTIVITY</u>						
82-9773 COMP. EQUIPMENT USER FEE	400.00	0.00	0.00	0.00	0.00	400.00
82-9791 EQUIPMENT USER FEE	<u>84,579.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>84,579.00</u>
TOTAL INTERFUND ACTIVITY	<u>84,979.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>84,979.00</u>
TOTAL 82-COURSE MAINTENANCE	926,875.00	61,473.49	196,866.62	22.10	8,000.00	722,008.38

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
83-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>SALARIES, WAGES &amp; BENEFIT</u>						
TOTAL						
<u>SUPPLIES</u>						
83-3517 JANITORIAL SUPPLIES	<u>5,500.00</u>	<u>161.18</u>	<u>911.48</u>	<u>16.57</u>	<u>0.00</u>	<u>4,588.52</u>
TOTAL SUPPLIES	5,500.00	161.18	911.48	16.57	0.00	4,588.52
<u>MAINTENANCE--BLDGS, STRUC</u>						
83-4001 BUILDINGS & GROUNDS	<u>16,000.00</u>	<u>944.90</u>	<u>3,890.52</u>	<u>24.32</u>	<u>0.00</u>	<u>12,109.48</u>
TOTAL MAINTENANCE--BLDGS, STRUC	16,000.00	944.90	3,890.52	24.32	0.00	12,109.48
<u>MAINTENANCE--EQUIPMENT</u>						
TOTAL						
<u>SERVICES</u>						
83-5017 UTILITIES	<u>25,000.00</u>	<u>2,950.26</u>	<u>6,282.44</u>	<u>25.13</u>	<u>0.00</u>	<u>18,717.56</u>
TOTAL SERVICES	<u>25,000.00</u>	<u>2,950.26</u>	<u>6,282.44</u>	<u>25.13</u>	<u>0.00</u>	<u>18,717.56</u>
TOTAL 83-BUILDING MAINTENANCE	<u>46,500.00</u>	<u>4,056.34</u>	<u>11,084.44</u>	<u>23.84</u>	<u>0.00</u>	<u>35,415.56</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
84-GC CONCESSIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SALARIES, WAGES &amp; BENEFIT</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>COST OF SALES</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>MAINTENANCE--EQUIPMENT</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>SERVICES</u>						
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
85-GC DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>OTHER SERVICES</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>DEBT SERVICE</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>CAPITAL IMPROVEMENTS</u>						
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
87-GC CAPITAL IMPROVEMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>CAPITAL IMPROVEMENTS</u>						
87-7010 CAPITAL IMPROVEMENT	<u>143,000.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>28.53</u>	<u>28,800.00</u>	<u>102,200.00</u>
TOTAL CAPITAL IMPROVEMENTS	143,000.00	0.00	12,000.00	28.53	28,800.00	102,200.00
<u>INTERFUND ACTIVITY</u>						
TOTAL						
TOTAL 87-GC CAPITAL IMPROVEMENT	<u>143,000.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>28.53</u>	<u>28,800.00</u>	<u>102,200.00</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

11 -GOLF COURSE FUND  
88-EQUIPMENT MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
88-3001 SALARIES AND WAGES	45,191.00	3,479.64	14,024.96	31.03	0.00	31,166.04
88-3003 LONGEVITY	864.00	66.46	254.74	29.48	0.00	609.26
88-3007 OVERTIME	500.00	0.00	681.73	136.35	0.00	( 181.73)
88-3051 FICA/MEDICARE TAXES	3,561.00	258.48	1,219.48	34.25	0.00	2,341.52
88-3052 WORKER'S COMP	1,002.00	0.00	731.83	73.04	0.00	270.17
88-3053 UNEMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
88-3054 RETIREMENT	6,970.00	527.97	2,528.88	36.28	0.00	4,441.12
88-3055 HEALTH INSURANCE	11,789.00	2,949.76	4,917.08	41.71	0.00	6,871.92
88-3056 LIFE INS	87.00	19.14	31.90	36.67	0.00	55.10
88-3057 DENTAL	1,144.00	260.04	433.40	37.88	0.00	710.60
88-3058 LONG TERM DISABILITY	<u>196.00</u>	<u>15.17</u>	<u>60.68</u>	<u>30.96</u>	<u>0.00</u>	<u>135.32</u>
TOTAL SALARIES, WAGES & BENEFIT	72,204.00	7,576.66	24,884.68	34.46	0.00	47,319.32
<b>SUPPLIES</b>						
88-3504 WEARING APPAREL	300.00	0.00	0.00	0.00	0.00	300.00
88-3514 FUEL & OIL	2,200.00	0.00	286.64	13.03	0.00	1,913.36
88-3523 TOOLS/EQUIPMENT	2,400.00	124.46	324.82	13.53	0.00	2,075.18
88-3529 REPAIR PARTS	21,500.00	955.23	6,278.53	29.20	0.00	15,221.47
88-3535 GROUND/SHOP SUPPLIES	<u>5,000.00</u>	<u>637.64</u>	<u>637.64</u>	<u>12.75</u>	<u>0.00</u>	<u>4,362.36</u>
TOTAL SUPPLIES	31,400.00	1,717.33	7,527.63	23.97	0.00	23,872.37
<b>MAINTENANCE--EQUIPMENT</b>						
TOTAL						
<b>SERVICES</b>						
88-5029 TRAVEL/TRAINING	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL SERVICES	500.00	0.00	0.00	0.00	0.00	500.00
<b>INTERFUND ACTIVITY</b>						
88-9781 TRANSFER TO EQUIP PURCH CONT	<u>24,780.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,780.00</u>
TOTAL INTERFUND ACTIVITY	<u>24,780.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,780.00</u>
TOTAL 88-EQUIPMENT MAINTENANCE	128,884.00	9,293.99	32,412.31	25.15	0.00	96,471.69
*** TOTAL EXPENSES ***	<u>1,958,567.00</u>	<u>119,216.41</u>	<u>464,636.80</u>	<u>26.93</u>	<u>62,834.48</u>	<u>1,431,095.72</u>
EXCESS OF REVENUES OVER EXPENDITURES	0.00	( 48,507.61)	( 90,111.67)	0.00	( 62,834.48)	152,946.15
*** PROJECTED FUND BALANCE ***	( 4,133,172.58)		( 4,223,284.25)			

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	9,800,167.61		9,800,167.61			
<b>PROPERTY TAXES</b>						
10-7101 CURRENT PROPERTY TAXES	6,650,000.00	2,942,203.99	3,680,620.15	55.35	0.00	( 2,969,379.85)
10-7102 DELINQUENT PROPERTY TAXES	30,000.00	( 1,305.52)	( 35,150.25)	117.17-	0.00	( 65,150.25)
10-7103 PENALTY, INTEREST & COSTS	<u>25,000.00</u>	<u>174.76</u>	<u>961.05</u>	<u>3.84</u>	<u>0.00</u>	<u>( 24,038.95)</u>
TOTAL PROPERTY TAXES	6,705,000.00	2,941,073.23	3,646,430.95	54.38	0.00	( 3,058,569.05)
<b>OTHER TAXES</b>						
10-7511 ELECTRIC FRANCHISE	360,000.00	31,235.42	120,732.49	33.54	0.00	( 239,267.51)
10-7512 TELEPHONE FRANCHISE	110,000.00	14,974.22	38,869.86	35.34	0.00	( 71,130.14)
10-7513 GAS FRANCHISE	32,000.00	0.00	6,100.62	19.06	0.00	( 25,899.38)
10-7514 CABLE TV FRANCHISE	75,000.00	0.00	18,419.76	24.56	0.00	( 56,580.24)
10-7515 TELECOMMUNICATION	35,000.00	31.05	3,774.63	10.78	0.00	( 31,225.37)
10-7621 CITY SALES TAX	3,000,000.00	242,064.73	999,954.63	33.33	0.00	( 2,000,045.37)
10-7622 SALES TX-RED. PROPERTY TX	1,500,000.00	121,032.37	499,977.34	33.33	0.00	( 1,000,022.66)
10-7631 MIXED DRINK TAX	<u>35,000.00</u>	<u>7,474.42</u>	<u>15,296.20</u>	<u>43.70</u>	<u>0.00</u>	<u>( 19,703.80)</u>
TOTAL OTHER TAXES	5,147,000.00	416,812.21	1,703,125.53	33.09	0.00	( 3,443,874.47)
<b>FINES WARRANTS &amp; BONDS</b>						
10-8001 FINES	950,000.00	94,764.81	368,368.76	38.78	0.00	( 581,631.24)
10-8002 TIME PAYMENT FEE-GENERAL	10,700.00	1,056.71	3,214.52	30.04	0.00	( 7,485.48)
10-8003 TIME PAYMENT FEE-COURT	0.00	264.15	803.59	0.00	0.00	803.59
10-8004 COURT TECHNOLOGY FEES	0.00	1,849.68	6,913.90	0.00	0.00	6,913.90
10-8005 COURT SECURITY FEE	0.00	1,387.22	5,173.43	0.00	0.00	5,173.43
10-8006 OMNI FEE	8,000.00	626.86	2,544.83	31.81	0.00	( 5,455.17)
10-8007 CHILD SAFETY FEE	0.00	134.25	470.83	0.00	0.00	470.83
10-8008 JUDICIAL FEE	<u>0.00</u>	<u>276.86</u>	<u>1,028.72</u>	<u>0.00</u>	<u>0.00</u>	<u>1,028.72</u>
TOTAL FINES WARRANTS & BONDS	968,700.00	100,360.54	388,518.58	40.11	0.00	( 580,181.42)
<b>FEES &amp; CHARGES FOR SERVIC</b>						
10-8501 GARBAGE FEES/RESIDENTIAL	1,000.00	171.38	383.34	38.33	0.00	( 616.66)
10-8503 POOL MEMBERSHIP FEES	15,000.00	0.00	0.00	0.00	0.00	( 15,000.00)
10-8507 AMBULANCE SERVICE FEES	300,000.00	30,458.41	113,928.53	37.98	0.00	( 186,071.47)
10-8509 PET TAGS	700.00	95.00	255.00	36.43	0.00	( 445.00)
10-8510 POUND FEES	150.00	0.00	0.00	0.00	0.00	( 150.00)
10-8511 JERSEY VILLAGE STICKERS	0.00	9.00	35.00	0.00	0.00	35.00
10-8512 RENTAL FEE	35,000.00	60.00	140.00	0.40	0.00	( 34,860.00)
10-8513 CHILD SAFETY FEE-COUNTY	8,000.00	714.59	2,870.20	35.88	0.00	( 5,129.80)
10-8514 FOOD & BEVERAGE FEES	1,000.00	80.00	460.00	46.00	0.00	( 540.00)
10-8515 POLICE OFFICER FEE	0.00	0.00	1,400.00	0.00	0.00	1,400.00
10-8516 FARMER'S MARKET FEES	9,500.00	330.00	1,250.00	13.16	0.00	( 8,250.00)
10-8999 PLAN CHECKING AND PLAT REVIEW	<u>20,000.00</u>	<u>727.39</u>	<u>14,467.48</u>	<u>72.34</u>	<u>0.00</u>	<u>( 5,532.52)</u>
TOTAL FEES & CHARGES FOR SERVIC	390,350.00	32,645.77	135,189.55	34.63	0.00	( 255,160.45)

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>LICENSES &amp; PERMITS</b>						
10-9001 BUILDING PERMITS	100,000.00	9,219.40	18,681.58	18.68	0.00	( 81,318.42)
10-9002 PLUMBING PERMITS	10,000.00	530.00	1,735.00	17.35	0.00	( 8,265.00)
10-9003 ELECTRICAL PERMITS	18,000.00	1,094.00	2,120.00	11.78	0.00	( 15,880.00)
10-9004 MECHANICAL PERMITS	8,000.00	260.00	1,537.50	19.22	0.00	( 6,462.50)
10-9006 SIGN PERMITS	8,000.00	2,051.46	10,399.26	129.99	0.00	2,399.26
10-9007 LIQUOR LICENSES	6,000.00	810.00	3,355.00	55.92	0.00	( 2,645.00)
10-9009 ELECTRICAL LICENSES	500.00	0.00	0.00	0.00	0.00	( 500.00)
10-9010 ANTENNA ANNUAL FEES	0.00	3,183.63	3,183.63	0.00	0.00	3,183.63
10-9012 BURGLAR/FIRE ALARM PERMIT	12,000.00	592.00	2,406.00	20.05	0.00	( 9,594.00)
10-9013 FIRE MARSHAL PERM FEES	500.00	226.00	460.00	92.00	0.00	( 40.00)
10-9015 OPERATIONAL HARZADOUS PERM	100.00	0.00	0.00	0.00	0.00	( 100.00)
10-9016 HOTEL/MOTEL LICENSE PERMITS	<u>1,000.00</u>	<u>250.00</u>	<u>250.00</u>	<u>25.00</u>	<u>0.00</u>	<u>( 750.00)</u>
TOTAL LICENSES & PERMITS	164,100.00	18,216.49	44,127.97	26.89	0.00	( 119,972.03)
<b>INTEREST EARNED</b>						
10-9601 INTEREST EARNED	<u>250,000.00</u>	<u>34,301.31</u>	<u>114,424.73</u>	<u>45.77</u>	<u>0.00</u>	<u>( 135,575.27)</u>
TOTAL INTEREST EARNED	250,000.00	34,301.31	114,424.73	45.77	0.00	( 135,575.27)
<b>INTERFUND ACTIVITY</b>						
10-9750 CRIME CONTROL DISTRICT REIMB.	1,540,786.00	0.00	176,697.89	11.47	0.00	( 1,364,088.11)
10-9752 TRANSFER FROM UTLY FUND	560,000.00	0.00	0.00	0.00	0.00	( 560,000.00)
10-9753 COURT SECURITY & TECH REIMB.	46,000.00	0.00	0.00	0.00	0.00	( 46,000.00)
10-9754 TRANFER FROM MOTEL TAX FUND	<u>17,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>( 17,500.00)</u>
TOTAL INTERFUND ACTIVITY	2,164,286.00	0.00	176,697.89	8.16	0.00	( 1,987,588.11)
<b>MISCELLANEOUS REVENUE</b>						
10-9802 SALE OF ASSETS	79,000.00	0.00	0.00	0.00	0.00	( 79,000.00)
10-9803 REFUND OF INSURANCE PREMIUM	0.00	0.00	500.00	0.00	0.00	500.00
10-9808 DONATION-CITY BEAUTIFICATION	0.00	3,213.00	3,213.00	0.00	0.00	3,213.00
10-9815 INSURANCE SETTLEMENT	0.00	0.00	496.24	0.00	0.00	496.24
10-9816 PROPERTY LIENS/ORD VIOLATION	0.00	0.00	280.00	0.00	0.00	280.00
10-9899 MISCELLANEOUS	<u>90,000.00</u>	<u>858.72</u>	<u>4,680.63</u>	<u>5.20</u>	<u>0.00</u>	<u>( 85,319.37)</u>
TOTAL MISCELLANEOUS REVENUE	169,000.00	4,071.72	9,169.87	5.43	0.00	( 159,830.13)
<b>OTHER AGENCY REVENUES</b>						
10-9904 FEMA	0.00	0.00	4,230.24	0.00	0.00	4,230.24
10-9905 AMBULANCE FEES STATE GRANT	<u>500,000.00</u>	<u>0.00</u>	<u>151,843.14</u>	<u>30.37</u>	<u>0.00</u>	<u>( 348,156.86)</u>
TOTAL OTHER AGENCY REVENUES	<u>500,000.00</u>	<u>0.00</u>	<u>156,073.38</u>	<u>31.21</u>	<u>0.00</u>	<u>( 343,926.62)</u>
*** TOTAL FUND REVENUES ***	16,458,436.00	3,547,481.27	6,373,758.45	38.73	0.00	(10,084,677.55)
*** TOTAL AVAILABLE REVENUES ***	<u>26,258,603.61</u>		<u>16,173,926.06</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
11-3001 SALARIES	358,902.00	26,487.10	105,469.90	29.39	0.00	253,432.10
11-3002 WAGES	0.00	( 2,916.33)	0.00	0.00	0.00	0.00
11-3003 LONGEVITY	720.00	44.32	177.28	24.62	0.00	542.72
11-3010 INCENTIVES	720.00	0.00	0.00	0.00	0.00	720.00
11-3020 EMPLOYEE AWARDS/BONUS	1,700.00	33.00	1,006.99	59.23	0.00	693.01
11-3051 FICA/MEDICARE TAXES	24,772.00	1,889.45	6,994.23	28.23	0.00	17,777.77
11-3052 WORKMEN'S COMPENSATION	11,550.00	0.00	9,029.67	78.18	0.00	2,520.33
11-3053 UNEMPLOYMENT COMPENSATION	3,600.00	0.00	69.12	1.92	0.00	3,530.88
11-3054 RETIREMENT	49,251.00	4,037.87	18,270.70	37.10	0.00	30,980.30
11-3055 HEALTH INSURANCE	40,853.00	10,220.61	17,036.79	41.70	0.00	23,816.21
11-3056 LIFE INS	261.00	57.42	95.70	36.67	0.00	165.30
11-3057 DENTAL INSURANCE	2,785.00	633.00	1,055.00	37.88	0.00	1,730.00
11-3058 LONG-TERM DISABILITY	<u>1,381.00</u>	<u>89.72</u>	<u>358.88</u>	<u>25.99</u>	<u>0.00</u>	<u>1,022.12</u>
TOTAL SALARIES, WAGES & BENEFIT	496,495.00	40,576.16	159,564.26	32.14	0.00	336,930.74
<b>SUPPLIES</b>						
11-3502 POSTAGE/FREIGHT/DEL. FEE	150.00	0.00	0.00	0.00	0.00	150.00
11-3503 OFFICE SUPPLIES	4,000.00	66.43	597.91	14.95	0.00	3,402.09
11-3510 BOOKS & PERIODICALS	200.00	24.50	256.99	128.50	0.00	( 56.99)
11-3520 FOOD	<u>10,000.00</u>	<u>479.22</u>	<u>2,821.56</u>	<u>28.22</u>	<u>0.00</u>	<u>7,178.44</u>
TOTAL SUPPLIES	14,350.00	570.15	3,676.46	25.62	0.00	10,673.54
<b>MAINTENANCE--EQUIPMENT</b>						
11-4501 FURN., FIXT., & OFF. MACH.	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL MAINTENANCE--EQUIPMENT	2,000.00	0.00	0.00	0.00	0.00	2,000.00
<b>SERVICES</b>						
11-5001 MAYOR & COUNCIL EXPENDITURES	4,000.00	0.00	100.00	2.50	0.00	3,900.00
11-5007 RECORDS MANAGEMENT	6,000.00	311.33	1,069.45	17.82	0.00	4,930.55
11-5012 PRINTING	250.00	0.00	148.20	59.28	0.00	101.80
11-5014 MEDICAL EXPENSES	8,000.00	0.00	2,453.00	30.66	0.00	5,547.00
11-5020 COMMUNICATIONS	3,600.00	158.17	705.85	19.61	0.00	2,894.15
11-5025 PUBLIC NOTICES	7,500.00	906.63	3,285.54	43.81	0.00	4,214.46
11-5026 CODIFICATIONS	6,500.00	1,046.24	1,775.04	27.31	0.00	4,724.96
11-5027 MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	140.00	1,882.70	31.38	0.00	4,117.30
11-5029 TRAVEL/TRAINING	19,000.00	132.24	2,145.06	11.29	0.00	16,854.94
11-5030 CAR ALLOWANCE	6,600.00	500.00	2,000.00	30.30	0.00	4,600.00
11-5041 NEWSLETTER	<u>9,500.00</u>	<u>445.29</u>	<u>1,335.58</u>	<u>14.06</u>	<u>0.00</u>	<u>8,164.42</u>
TOTAL SERVICES	76,950.00	3,639.90	16,900.42	21.96	0.00	60,049.58

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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<u>SUNDRY</u>						
11-5401 ELECTION EXPENSE	<u>7,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>
TOTAL SUNDRY	7,000.00	0.00	0.00	0.00	0.00	7,000.00
<u>PROFESSIONAL SERVICES</u>						
TOTAL						
<u>OTHER SERVICES</u>						
11-6005 NOTARY SURETY BONDS	<u>300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>300.00</u>
TOTAL OTHER SERVICES	300.00	0.00	0.00	0.00	0.00	300.00
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
11-9772 TECHNOLOGY USER FEE	<u>4,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,250.00</u>
TOTAL INTERFUND ACTIVITY	<u>4,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,250.00</u>
TOTAL 11-ADMINISTRATIVE SERVICE	<u>601,345.00</u>	<u>44,786.21</u>	<u>180,141.14</u>	<u>29.96</u>	<u>0.00</u>	<u>421,203.86</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
12-LEGAL/OTHER SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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<u>SALARIES, WAGES &amp; BENEFIT</u>						
12-3052 WORKMEN'S COMPENSATION	300.00	0.00	235.82	78.61	0.00	64.18
TOTAL SALARIES, WAGES & BENEFIT	300.00	0.00	235.82	78.61	0.00	64.18
<u>SERVICES</u>						
12-5023 GRANTS AND INCENTIVES	1,459,168.00	0.00	0.00	0.00	0.00	1,459,168.00
TOTAL SERVICES	1,459,168.00	0.00	0.00	0.00	0.00	1,459,168.00
<u>SUNDRY</u>						
TOTAL						
<u>PROFESSIONAL SERVICES</u>						
12-5502 LEGAL FEES	125,000.00	3,587.89	87,282.50	69.83	0.00	37,717.50
12-5515 CONSULTANT SERVICES	4,500.00	0.00	0.00	0.00	0.00	4,500.00
TOTAL PROFESSIONAL SERVICES	129,500.00	3,587.89	87,282.50	67.40	0.00	42,217.50
<u>OTHER SERVICES</u>						
12-6001 AUTOMOBILE LIABILITY	38,531.00	0.00	37,588.00	97.55	0.00	943.00
12-6003 LIABILITY-FIRE & CASUALTY INSR	69,140.00	0.00	67,964.18	98.30	0.00	1,175.82
12-6005 SURETY BONDS	500.00	0.00	477.00	95.40	0.00	23.00
12-6007 INSURANCE/DEDUCTIBLE	0.00	0.00	( 3,278.84)	0.00	0.00	3,278.84
TOTAL OTHER SERVICES	108,171.00	0.00	102,750.34	94.99	0.00	5,420.66
<u>CAPITAL OUTLAY</u>						
12-6570 LAND ACQUISITION	5,183,703.00	2,200.00	5,186,903.13	100.06	0.00	( 3,200.13)
TOTAL CAPITAL OUTLAY	5,183,703.00	2,200.00	5,186,903.13	100.06	0.00	( 3,200.13)
<u>INTERFUND ACTIVITY</u>						
12-9760 TRFR TO CAPITAL IMPROVEMENTS	5,455,000.00	0.00	0.00	0.00	0.00	5,455,000.00
12-9761 TRANSFER TO GOLF FUND	634,067.00	0.00	0.00	0.00	0.00	634,067.00
12-9772 TECHNOLOGY USER FEES	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL INTERFUND ACTIVITY	6,089,567.00	0.00	0.00	0.00	0.00	6,089,567.00
TOTAL 12-LEGAL/OTHER SERVICES	12,970,409.00	5,787.89	5,377,171.79	41.46	0.00	7,593,237.21
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
13-3001 SALARIES	188,352.00	14,149.18	56,596.72	30.05	0.00	131,755.28
13-3002 WAGES	9,579.00	330.00	1,770.00	18.48	0.00	7,809.00
13-3003 LONGEVITY	960.00	62.76	251.04	26.15	0.00	708.96
13-3051 FICA/MEDICARE TAXES	15,215.00	1,068.01	4,852.31	31.89	0.00	10,362.69
13-3052 WORKMEN'S COMPENSATION	408.00	0.00	312.07	76.49	0.00	95.93
13-3053 EMPLOYMENT TAXES	3,600.00	31.68	54.72	1.52	0.00	3,545.28
13-3054 RETIREMENT	28,345.00	2,151.20	9,847.28	34.74	0.00	18,497.72
13-3055 HEALTH INSURANCE	31,800.00	7,957.32	13,264.64	41.71	0.00	18,535.36
13-3056 LIFE INS	261.00	57.42	95.70	36.67	0.00	165.30
13-3057 DENTAL INSURANCE	2,785.00	633.00	1,055.00	37.88	0.00	1,730.00
13-3058 LONG-TERM DISABILITY	<u>795.00</u>	<u>62.93</u>	<u>251.72</u>	<u>31.66</u>	<u>0.00</u>	<u>543.28</u>
TOTAL SALARIES, WAGES & BENEFIT	282,100.00	26,503.50	88,351.20	31.32	0.00	193,748.80
<b>SUPPLIES</b>						
13-3502 POSTAGE/FREIGHT	500.00	0.00	155.14	31.03	0.00	344.86
13-3503 OFFICE SUPPLIES	250.00	0.00	0.00	0.00	0.00	250.00
13-3509 COMPUTER SUPPLIES	2,200.00	53.54	299.24	13.60	0.00	1,900.76
13-3510 BOOKS & PERIODICALS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL SUPPLIES	3,050.00	53.54	454.38	14.90	0.00	2,595.62
<b>MAINTENANCE--EQUIPMENT</b>						
13-4501 FURN. FIXTURES. OFF EQUIPMENT	6,314.00	448.05	1,617.77	16.04	( 604.81)	5,301.04
13-4502 COMPUTER EQUIPMENT	9,500.00	37.13	1,559.82	16.42	0.00	7,940.18
13-4504 SOFTWARE MAINTENANCE	<u>182,255.00</u>	<u>11,745.09</u>	<u>40,488.89</u>	<u>22.22</u>	<u>0.00</u>	<u>141,766.11</u>
TOTAL MAINTENANCE--EQUIPMENT	198,069.00	12,230.27	43,666.48	21.74	( 604.81)	155,007.33
<b>SERVICES</b>						
13-5020 COMMUNICATIONS	26,160.00	1,969.53	6,196.49	23.69	0.00	19,963.51
13-5027 MEMBERSHIPS/SUBSCRIPT	1,250.00	95.00	286.50	22.92	0.00	963.50
13-5029 TRAVEL/TRAINING	<u>7,600.00</u>	<u>5,500.00</u>	<u>5,500.00</u>	<u>72.37</u>	<u>0.00</u>	<u>2,100.00</u>
TOTAL SERVICES	35,010.00	7,564.53	11,982.99	34.23	0.00	23,027.01
<b>PROFESSIONAL SERVICES</b>						
13-5515 CONSULTANT SERVICES	<u>48,800.00</u>	<u>1,647.00</u>	<u>3,294.00</u>	<u>6.75</u>	<u>0.00</u>	<u>45,506.00</u>
TOTAL PROFESSIONAL SERVICES	48,800.00	1,647.00	3,294.00	6.75	0.00	45,506.00
<b>CAPITAL OUTLAY</b>						
13-6573 COMPUTER EQUIPMENT	7,000.00	0.00	0.00	0.00	0.00	7,000.00
13-6574 COMPUTER SOFTWARE	<u>66,524.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,524.00</u>
TOTAL CAPITAL OUTLAY	73,524.00	0.00	0.00	0.00	0.00	73,524.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>INTERFUND ACTIVITY</b>						
13-9740 COMPUTER CAPITAL USER FEE	50,000.00	0.00	0.00	0.00	0.00	50,000.00
13-9771 TECHNOLOGY PURCHASE CONTRIBUTI	2,500.00	0.00	0.00	0.00	0.00	2,500.00
13-9772 TECHNOLOGY USER FEE	<u>48,842.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>48,842.00</u>
TOTAL INTERFUND ACTIVITY	<u>101,342.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>101,342.00</u>
TOTAL 13-INFO TECHNOLOGY	741,895.00	47,998.84	147,749.05	19.83	( 604.81)	594,750.76

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
14-PURCHASING  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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<u>SUPPLIES</u>						
14-3502 POSTAGE/FREIGHT	13,000.00	494.07	3,475.42	26.73	0.00	9,524.58
14-3503 OFFICE SUPPLIES	<u>5,000.00</u>	<u>395.68</u>	<u>716.66</u>	<u>14.33</u>	<u>0.00</u>	<u>4,283.34</u>
TOTAL SUPPLIES	18,000.00	889.75	4,192.08	23.29	0.00	13,807.92
<u>MAINTENANCE--EQUIPMENT</u>						
TOTAL						
<u>SERVICES</u>						
14-5012 PRINTING	1,000.00	0.00	0.00	0.00	0.00	1,000.00
14-5022 RENTAL OF EQUIPMENT	<u>2,600.00</u>	<u>0.00</u>	<u>612.00</u>	<u>23.54</u>	<u>0.00</u>	<u>1,988.00</u>
TOTAL SERVICES	3,600.00	0.00	612.00	17.00	0.00	2,988.00
<u>PROFESSIONAL SERVICES</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
TOTAL						
TOTAL 14-PURCHASING	<u>21,600.00</u>	<u>889.75</u>	<u>4,804.08</u>	<u>22.24</u>	<u>0.00</u>	<u>16,795.92</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
15-3001 SALARIES	197,457.00	15,313.03	61,004.59	30.90	0.00	136,452.41
15-3003 LONGEVITY	1,344.00	99.68	387.66	28.84	0.00	956.34
15-3007 OVERTIME	2,000.00	283.39	2,028.11	101.41	0.00	( 28.11)
15-3010 INCENTIVES	600.00	46.16	184.64	30.77	0.00	415.36
15-3051 FICA/MEDICARE TAXES	15,407.00	1,138.17	5,171.45	33.57	0.00	10,235.55
15-3052 WORKMEN'S COMPENSATION	413.00	0.00	323.08	78.23	0.00	89.92
15-3053 EMPLOYMENT TAXES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
15-3054 RETIREMENT	30,155.00	2,357.76	10,896.52	36.14	0.00	19,258.48
15-3055 HEALTH INSURANCE	33,977.00	8,501.67	14,171.89	41.71	0.00	19,805.11
15-3056 LIFE INS	261.00	57.42	95.70	36.67	0.00	165.30
15-3057 DENTAL INSURANCE	3,433.00	682.04	1,202.12	35.02	0.00	2,230.88
15-3058 LONG-TERM DISABILITY	846.00	64.47	257.88	30.48	0.00	588.12
TOTAL SALARIES, WAGES & BENEFIT	288,593.00	28,543.79	95,723.64	33.17	0.00	192,869.36
<b>SUPPLIES</b>						
15-3502 POSTAGE/FREIGHT/DEL.FEE	200.00	0.00	0.00	0.00	0.00	200.00
15-3503 OFFICE SUPPLIES	700.00	60.25	122.46	17.49	0.00	577.54
15-3510 BOOKS & PERIODICALS	50.00	50.00	50.00	100.00	0.00	0.00
TOTAL SUPPLIES	950.00	110.25	172.46	18.15	0.00	777.54
<b>MAINTENANCE--EQUIPMENT</b>						
15-4501 FURN.FIXT. & OFF.MACH.	150.00	0.00	0.00	0.00	0.00	150.00
TOTAL MAINTENANCE--EQUIPMENT	150.00	0.00	0.00	0.00	0.00	150.00
<b>SERVICES</b>						
15-5012 PRINTING	1,200.00	116.70	813.69	67.81	0.00	386.31
15-5020 COMMUNICATIONS	4,000.00	108.17	655.84	16.40	0.00	3,344.16
15-5027 MEMBERSHIPS	400.00	170.00	313.04	78.26	0.00	86.96
15-5029 TRAVEL/TRAINING	4,500.00	0.00	642.53	14.28	0.00	3,857.47
TOTAL SERVICES	10,100.00	394.87	2,425.10	24.01	0.00	7,674.90
<b>SUNDRY</b>						
15-5405 PERMITS & FEES	550.00	0.00	0.00	0.00	0.00	550.00
TOTAL SUNDRY	550.00	0.00	0.00	0.00	0.00	550.00
<b>PROFESSIONAL SERVICES</b>						
15-5501 AUDITS/CONTRACTS/STUDIES	27,000.00	940.08	1,057.78	3.92	0.00	25,942.22
TOTAL PROFESSIONAL SERVICES	27,000.00	940.08	1,057.78	3.92	0.00	25,942.22

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
15-9772 TECHNOLOGY USER FEE	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL INTERFUND ACTIVITY	1,700.00	0.00	0.00	0.00	0.00	1,700.00
TOTAL 15-ACCOUNTING SERVICES	329,043.00	29,988.99	99,378.98	30.20	0.00	229,664.02

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
16-CUSTOMER SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SALARIES, WAGES &amp; BENEFIT</u>						
16-3001 SALARIES	35,930.00	2,712.00	10,848.00	30.19	0.00	25,082.00
16-3003 LONGEVITY	480.00	33.24	132.96	27.70	0.00	347.04
16-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
16-3010 INCENTIVES	1,080.00	83.08	332.32	30.77	0.00	747.68
16-3051 FICA/MEDICARE TAXES	2,944.00	189.82	854.19	29.01	0.00	2,089.81
16-3052 WORKMEN'S COMPENSATION	79.00	0.00	58.96	74.63	0.00	20.04
16-3053 EMPLOYMENT TAXES	900.00	0.00	0.00	0.00	0.00	900.00
16-3054 RETIREMENT	5,763.00	421.14	1,927.82	33.45	0.00	3,835.18
16-3055 HEALTH INSURANCE	15,621.00	3,907.60	6,513.48	41.70	0.00	9,107.52
16-3056 LIFE INS	87.00	19.14	31.90	36.67	0.00	55.10
16-3057 DENTAL INSURANCE	1,144.00	112.92	188.20	16.45	0.00	955.80
16-3058 LONG-TERM DISABILITY	157.00	11.98	47.92	30.52	0.00	109.08
TOTAL SALARIES, WAGES & BENEFIT	65,185.00	7,490.92	20,935.75	32.12	0.00	44,249.25
<u>SUPPLIES</u>						
16-3503 OFFICE SUPPLIES	500.00	6.98	19.59	3.92	0.00	480.41
TOTAL SUPPLIES	500.00	6.98	19.59	3.92	0.00	480.41
<u>MAINTENANCE--EQUIPMENT</u>						
16-4501 FURN., FIX, & OFF MACH EQ	400.00	0.00	24.99	6.25	0.00	375.01
TOTAL MAINTENANCE--EQUIPMENT	400.00	0.00	24.99	6.25	0.00	375.01
<u>SERVICES</u>						
16-5020 COMMUNICATIONS	3,000.00	15.87	286.63	9.55	0.00	2,713.37
TOTAL SERVICES	3,000.00	15.87	286.63	9.55	0.00	2,713.37
<u>PROFESSIONAL SERVICES</u>						
16-5527 HARRIS CTY APPRAISAL DIST	66,000.00	0.00	14,497.00	21.97	0.00	51,503.00
16-5528 HARRIS CTY TAX OFFICE	7,000.00	26.60	4,242.65	60.61	0.00	2,757.35
TOTAL PROFESSIONAL SERVICES	73,000.00	26.60	18,739.65	25.67	0.00	54,260.35
<u>OTHER SERVICES</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
16-9772 TECHNOLOGY USER FEE	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL INTERFUND ACTIVITY	250.00	0.00	0.00	0.00	0.00	250.00
TOTAL 16-CUSTOMER SERVICE	142,335.00	7,540.37	40,006.61	28.11	0.00	102,328.39

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
19-3001 SALARIES	197,767.00	12,752.86	50,735.44	25.65	0.00	147,031.56
19-3003 LONGEVITY	1,248.00	62.76	245.52	19.67	0.00	1,002.48
19-3007 OVERTIME	5,000.00	733.78	1,102.02	22.04	0.00	3,897.98
19-3010 INCENTIVES	2,280.00	212.32	849.28	37.25	0.00	1,430.72
19-3051 FICA/MEDICARE TAXES	15,782.00	1,093.24	4,723.26	29.93	0.00	11,058.74
19-3052 WORKMEN'S COMPENSATION	423.00	0.00	345.09	81.58	0.00	77.91
19-3053 EMPLOYMENT TAXES	3,600.00	112.24	162.00	4.50	0.00	3,438.00
19-3054 RETIREMENT	30,887.00	2,235.26	9,841.34	31.86	0.00	21,045.66
19-3055 HEALTH INSURANCE	40,545.00	13,170.37	21,953.87	54.15	0.00	18,591.13
19-3056 LIFE INS	348.00	76.56	127.60	36.67	0.00	220.40
19-3057 DENTAL INSURANCE	2,635.00	745.92	1,243.20	47.18	0.00	1,391.80
19-3058 LONG-TERM DISABILITY	748.00	62.36	249.44	33.35	0.00	498.56
TOTAL SALARIES, WAGES & BENEFIT	301,263.00	31,257.67	91,578.06	30.40	0.00	209,684.94
<b>SUPPLIES</b>						
19-3503 OFFICE SUPPLIES	2,000.00	0.00	280.06	14.00	0.00	1,719.94
19-3510 BOOKS & PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
19-3523 TOOLS/EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
TOTAL SUPPLIES	2,300.00	0.00	280.06	12.18	0.00	2,019.94
<b>MAINTENANCE--EQUIPMENT</b>						
19-4501 FURN., FIXT. & OFF. MACH.	500.00	149.97	149.97	29.99	0.00	350.03
TOTAL MAINTENANCE--EQUIPMENT	500.00	149.97	149.97	29.99	0.00	350.03
<b>SERVICES</b>						
19-5012 PRINTING	4,000.00	0.00	576.20	14.41	0.00	3,423.80
19-5020 COMMUNICATIONS	3,000.00	15.87	286.63	9.55	0.00	2,713.37
19-5027 MEMBERSHIPS	300.00	0.00	0.00	0.00	0.00	300.00
19-5029 TRAVEL/TRAINING	3,500.00	0.00	295.22	8.43	0.00	3,204.78
TOTAL SERVICES	10,800.00	15.87	1,158.05	10.72	0.00	9,641.95
<b>SUNDRY</b>						
19-5404 JURY EXPENSE	300.00	0.00	0.00	0.00	0.00	300.00
TOTAL SUNDRY	300.00	0.00	0.00	0.00	0.00	300.00
<b>PROFESSIONAL SERVICES</b>						
19-5505 JUDGES	55,000.00	4,225.00	10,475.00	19.05	0.00	44,525.00
19-5506 PROSECUTORS	35,000.00	2,100.00	5,400.00	15.43	0.00	29,600.00
19-5516 COLLECTION AGENCY FEES	2,000.00	248.50	574.50	28.73	0.00	1,425.50
19-5518 INTERPRETERS	500.00	0.00	0.00	0.00	0.00	500.00
TOTAL PROFESSIONAL SERVICES	92,500.00	6,573.50	16,449.50	17.78	0.00	76,050.50

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
<u>OTHER SERVICES</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
TOTAL						
TOTAL 19-MUNICIPAL COURT	407,663.00	37,997.01	109,615.64	26.89	0.00	298,047.36
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
21-3001 SALARIES	1,711,234.00	129,620.97	498,860.38	29.15	0.00	1,212,373.62
21-3003 LONGEVITY	7,056.00	459.69	1,768.51	25.06	0.00	5,287.49
21-3007 OVERTIME	100,000.00	13,690.51	24,780.19	24.78	0.00	75,219.81
21-3010 INCENTIVES	24,119.00	1,901.44	7,208.84	29.89	0.00	16,910.16
21-3014 S.T.E.P. PROGRAM	60,000.00	3,078.18	13,584.50	22.64	0.00	46,415.50
21-3051 FICA/MEDICARE TAXES	142,668.00	10,781.24	44,802.71	31.40	0.00	97,865.29
21-3052 WORKMEN'S COMPENSATION	37,698.00	0.00	29,430.72	78.07	0.00	8,267.28
21-3053 EMPLOYMENT TAXES	25,200.00	324.00	636.10	2.52	0.00	24,563.90
21-3054 RETIREMENT	275,634.00	21,617.07	91,469.38	33.19	0.00	184,164.62
21-3055 HEALTH INSURANCE	304,830.00	70,030.07	102,163.70	33.51	0.00	202,666.30
21-3056 LIFE INS	2,262.00	532.22	795.65	35.17	0.00	1,466.35
21-3057 DENTAL INSURANCE	23,125.00	5,129.10	7,596.55	32.85	0.00	15,528.45
21-3058 LONG-TERM DISABILITY	7,228.00	579.69	2,257.31	31.23	0.00	4,970.69
TOTAL SALARIES, WAGES & BENEFIT	2,721,054.00	257,744.18	825,354.54	30.33	0.00	1,895,699.46
<b>SUPPLIES</b>						
21-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	5.05	14.90	14.90	0.00	85.10
21-3503 OFFICE SUPPLIES	7,900.00	733.21	1,810.94	22.92	0.00	6,089.06
21-3504 WEARING APPAREL	18,474.00	1,348.30	3,651.55	19.77	0.00	14,822.45
21-3505 CRIME PREVENTION SUPPLIES	2,000.00	0.00	255.00	12.75	0.00	1,745.00
21-3510 BOOKS AND PERIODICALS	2,500.00	0.00	1,668.00	66.72	0.00	832.00
21-3515 MEDICAL SUPPLIES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
21-3519 AMMUNITION AND TARGETS	6,000.00	333.12	4,515.89	89.14	832.68	651.43
21-3520 FOOD	2,400.00	0.00	486.04	20.25	0.00	1,913.96
21-3523 TOOLS/EQUIPMENT	4,750.00	0.00	350.10	7.37	0.00	4,399.90
21-3534 PARTS AND MATERIALS	500.00	200.00	200.00	40.00	0.00	300.00
TOTAL SUPPLIES	45,624.00	2,619.68	12,952.42	30.21	832.68	31,838.90
<b>MAINTENANCE--EQUIPMENT</b>						
21-4501 FURN. FIXT. & OFF. MACH.	5,597.00	155.73	467.19	0.00	( 467.19)	5,597.00
21-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
21-4510 VEHICLE CLEANING	2,500.00	0.00	499.50	19.98	0.00	2,000.50
21-4599 MISCELLANEOUS EQUIPMENT	15,805.70	34.85	5,638.30	35.80	20.00	10,147.40
TOTAL MAINTENANCE--EQUIPMENT	26,402.70	190.58	6,604.99	23.32	( 447.19)	20,244.90
<b>SERVICES</b>						
21-5012 PRINTING	2,000.00	0.00	124.45	6.22	0.00	1,875.55
21-5015 LAB TESTS	2,400.00	0.00	( 1,496.00)	62.33-	0.00	3,896.00
21-5020 COMMUNICATIONS	10,000.00	412.73	1,902.27	19.02	0.00	8,097.73
21-5022 RENTAL OF EQUIPMENT	30,000.00	1,221.60	1,784.10	22.82	5,062.50	23,153.40
21-5025 PUBLIC NOTICES	250.00	0.00	0.00	0.00	0.00	250.00
21-5027 MEMBERSHIPS	1,400.00	605.00	645.00	46.07	0.00	755.00
21-5029 TRAVEL/TRAINING	22,500.00	726.55	2,204.58	9.80	0.00	20,295.42
TOTAL SERVICES	68,550.00	2,965.88	5,164.40	14.92	5,062.50	58,323.10

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>SUNDRY</u>						
21-5402 JAIL EXPENSE	8,000.00	234.20	434.36	5.43	0.00	7,565.64
TOTAL SUNDRY	8,000.00	234.20	434.36	5.43	0.00	7,565.64
<u>PROFESSIONAL SERVICES</u>						
21-5515 CONSULTANT SERVICES	1,800.00	0.00	1,544.00	85.78	0.00	256.00
TOTAL PROFESSIONAL SERVICES	1,800.00	0.00	1,544.00	85.78	0.00	256.00
<u>OTHER SERVICES</u>						
21-6003 LIABILITY-FIRE & CASUALTY INSR	21,400.00	0.00	20,640.00	96.45	0.00	760.00
21-6005 NOTARY SURETY BONDS	340.00	0.00	0.00	0.00	0.00	340.00
TOTAL OTHER SERVICES	21,740.00	0.00	20,640.00	94.94	0.00	1,100.00
<u>DEBT SERVICE</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
21-6571 OFFICE FURNITURE AND EQUIPMENT	4,000.00	0.00	0.00	94.50	3,780.00	220.00
21-6572 SPECIAL EQUIPMENT-	317,000.00	312,000.00	312,000.00	99.26	2,650.00	2,350.00
TOTAL CAPITAL OUTLAY	321,000.00	312,000.00	312,000.00	99.20	6,430.00	2,570.00
<u>INTERFUND ACTIVITY</u>						
21-9772 TECHNOLOGY USER FEE	16,000.00	0.00	0.00	0.00	0.00	16,000.00
TOTAL INTERFUND ACTIVITY	16,000.00	0.00	0.00	0.00	0.00	16,000.00
TOTAL 21-POLICE	3,230,170.70	575,754.52	1,184,694.71	37.04	11,877.99	2,033,598.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
22- RED LIGHT CAMERA  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
SALARIES, WAGES & BENEFIT	_____	_____	_____	_____	_____	_____
TOTAL	_____	_____	_____	_____	_____	_____
TOTAL	=====	=====	=====	=====	=====	=====

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
23-3001 SALARIES	390,681.00	31,887.50	113,453.17	29.04	0.00	277,227.83
23-3002 WAGES	24,870.00	0.00	1,425.00	5.73	0.00	23,445.00
23-3003 LONGEVITY	1,248.00	66.50	243.80	19.54	0.00	1,004.20
23-3007 OVERTIME	50,000.00	4,227.85	16,224.78	32.45	0.00	33,775.22
23-3010 INCENTIVES	10,320.00	572.26	2,289.04	22.18	0.00	8,030.96
23-3018 PERFORMANCE PAY	36,204.00	0.00	0.00	0.00	0.00	36,204.00
23-3051 FICA/MEDICARE TAXES	0.00	2,702.80	11,061.99	0.00	0.00	( 11,061.99)
23-3052 WORKMEN'S COMPENSATION	967.00	0.00	734.98	76.01	0.00	232.02
23-3053 EMPLOYMENT TAXES	11,700.00	205.67	205.67	1.76	0.00	11,494.33
23-3054 RETIREMENT	66,815.00	5,479.87	22,688.47	33.96	0.00	44,126.53
23-3055 HEALTH INSURANCE	111,682.00	18,866.84	27,791.41	24.88	0.00	83,890.59
23-3056 LIFE INS	783.00	191.40	280.72	35.85	0.00	502.28
23-3057 DENTAL INSURANCE	7,362.00	1,118.88	1,704.24	23.15	0.00	5,657.76
23-3058 LONG-TERM DISABILITY	<u>1,664.00</u>	<u>116.19</u>	<u>451.29</u>	<u>27.12</u>	<u>0.00</u>	<u>1,212.71</u>
TOTAL SALARIES, WAGES & BENEFIT	714,296.00	65,435.76	198,554.56	27.80	0.00	515,741.44
<b>SUPPLIES</b>						
23-3502 POSTAGE	100.00	0.00	0.00	0.00	0.00	100.00
23-3503 OFFICE SUPPLIES	4,390.00	523.02	1,089.24	24.81	0.00	3,300.76
23-3504 WEARING APPAREL	3,475.00	477.97	919.89	26.47	0.00	2,555.11
23-3510 BOOKS AND PERIODICALS	200.00	0.00	0.00	0.00	0.00	200.00
23-3523 TOOLS/EQUIPMENT	<u>3,000.00</u>	<u>150.73</u>	<u>448.15</u>	<u>14.94</u>	<u>0.00</u>	<u>2,551.85</u>
TOTAL SUPPLIES	11,165.00	1,151.72	2,457.28	22.01	0.00	8,707.72
<b>MAINTENANCE--EQUIPMENT</b>						
23-4501 FURN.FIXT. & OFF.MACH.	18,800.00	7,147.80	7,147.80	38.02	0.00	11,652.20
23-4503 RADIO AND RADAR EQUIPMENT	1,250.00	0.00	0.00	0.00	0.00	1,250.00
23-4505 TELEPHONE MAINTENANCE	13,400.00	0.00	0.00	0.00	0.00	13,400.00
23-4599 MISCELLANEOUS EQUIPMENT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MAINTENANCE--EQUIPMENT	33,550.00	7,147.80	7,147.80	21.30	0.00	26,402.20
<b>SERVICES</b>						
23-5012 PRINTING	100.00	0.00	0.00	0.00	0.00	100.00
23-5020 COMMUNICATIONS	4,500.00	85.80	499.67	11.10	0.00	4,000.33
23-5023 COMMUNICATIONS-EMERGY RSP. FEE	1,500.00	0.00	0.00	0.00	0.00	1,500.00
23-5024 RADIO USAGE FEES	2,000.00	89.00	267.00	13.35	0.00	1,733.00
23-5027 MEMBERSHIPS	1,200.00	0.00	513.00	42.75	0.00	687.00
23-5029 TRAVEL/TRAINING	<u>6,000.00</u>	<u>0.00</u>	<u>115.00</u>	<u>1.92</u>	<u>0.00</u>	<u>5,885.00</u>
TOTAL SERVICES	15,300.00	174.80	1,394.67	9.12	0.00	13,905.33

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>PROFESSIONAL SERVICES</u>						
TOTAL						
<u>OTHER SERVICES</u>						
23-6005 SURETY BONDS	600.00	0.00	0.00	0.00	0.00	600.00
TOTAL OTHER SERVICES	600.00	0.00	0.00	0.00	0.00	600.00
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>INTERFUND ACTIVITY</u>						
23-9772 TECHNOLOGY USER FEE	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL INTERFUND ACTIVITY	54,950.00	0.00	0.00	0.00	0.00	54,950.00
TOTAL 23-COMMUNICATIONS	829,861.00	73,910.08	209,554.31	25.25	0.00	620,306.69

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
25-3001 SALARIES	443,002.00	36,759.07	138,173.27	31.19	0.00	304,828.73
25-3002 WAGES	136,284.00	8,420.28	31,532.90	23.14	0.00	104,751.10
25-3003 LONGEVITY	2,976.00	217.82	862.08	28.97	0.00	2,113.92
25-3007 OVERTIME	40,000.00	6,232.51	20,613.54	51.53	0.00	19,386.46
25-3009 VOLUNTEERS STIPEND	64,000.00	4,541.00	10,611.00	16.58	0.00	53,389.00
25-3010 INCENTIVES	14,250.00	369.20	1,966.04	13.80	0.00	12,283.96
25-3051 FICA/MEDICARE TAXES	53,059.00	4,157.85	16,610.85	31.31	0.00	36,448.15
25-3052 WORKMEN'S COMPENSATION	21,582.00	0.00	14,481.11	67.10	0.00	7,100.89
25-3053 EMPLOYMENT TAXES	8,100.00	362.52	634.68	7.84	0.00	7,465.32
25-3054 RETIREMENT	73,410.00	6,523.21	27,377.00	37.29	0.00	46,033.00
25-3055 HEALTH INSURANCE	89,972.00	22,507.77	37,517.83	41.70	0.00	52,454.17
25-3056 LIFE INS	522.00	114.84	191.40	36.67	0.00	330.60
25-3057 DENTAL INSURANCE	6,218.00	1,413.12	2,355.20	37.88	0.00	3,862.80
25-3058 LONG-TERM DISABILITY	1,891.00	145.24	580.96	30.72	0.00	1,310.04
25-3059 FIREFIGHTERS' RETIREMENT	<u>26,000.00</u>	<u>21,952.66</u>	<u>21,952.66</u>	<u>84.43</u>	<u>0.00</u>	<u>4,047.34</u>
TOTAL SALARIES, WAGES & BENEFIT	981,266.00	113,717.09	325,460.52	33.17	0.00	655,805.48
<b>SUPPLIES</b>						
25-3502 SHIPPING/FREIGHT CHARGES	200.00	0.00	208.05	104.03	0.00	( 8.05)
25-3503 OFFICE SUPPLIES	6,999.00	335.28	772.12	11.03	0.00	6,226.88
25-3504 WEARING APPAREL	46,350.00	3,708.61	6,430.39	83.56	32,300.00	7,619.61
25-3505 FIRE PREVENTION MATERIALS	2,900.00	0.00	0.00	0.00	0.00	2,900.00
25-3508 FILM AND CAMERA SUPPLIES	50.00	0.00	0.00	0.00	0.00	50.00
25-3510 BOOKS AND PERIODICALS	1,150.00	442.65	442.65	38.49	0.00	707.35
25-3515 MEDICAL SUPPLIES	19,000.00	2,054.15	4,463.56	23.49	0.00	14,536.44
25-3517 JANITORIAL SUPPLIES	1,400.00	0.00	0.00	0.00	0.00	1,400.00
25-3520 FOOD	8,999.00	0.00	1,277.13	14.19	0.00	7,721.87
25-3523 TOOLS/EQUIPMENT	<u>61,000.00</u>	<u>11,180.92</u>	<u>17,579.93</u>	<u>36.36</u>	<u>4,600.94</u>	<u>38,819.13</u>
TOTAL SUPPLIES	148,048.00	17,721.61	31,173.83	45.98	36,900.94	79,973.23
<b>MAINTENANCE--EQUIPMENT</b>						
25-4501 FURN, FIXT, & OFFICE EQPT.	4,700.00	149.59	527.82	53.03	1,964.58	2,207.60
25-4503 RADIO AND RADAR EQUIPMENT	2,500.00	0.00	0.00	0.00	0.00	2,500.00
25-4599 MAINTENANCE-MISC EQUIPMENT	<u>34,749.00</u>	<u>660.00</u>	<u>10,023.39</u>	<u>4.38</u>	<u>( 8,500.00)</u>	<u>33,225.61</u>
TOTAL MAINTENANCE--EQUIPMENT	41,949.00	809.59	10,551.21	9.57	( 6,535.42)	37,933.21
<b>SERVICES</b>						
25-5012 PRINTING	750.00	0.00	0.00	0.00	0.00	750.00
25-5014 MEDICAL EXPENSES	30,035.00	0.00	250.00	0.83	0.00	29,785.00
25-5020 COMMUNICATIONS	6,500.00	265.96	1,267.68	19.50	0.00	5,232.32
25-5024 RADIO USAGE FEES	15,000.00	1,062.50	3,187.50	21.25	0.00	11,812.50
25-5027 MEMBERSHIPS	3,115.00	1,150.00	2,100.00	67.42	0.00	1,015.00
25-5029 TRAVEL/TRAINING	<u>15,000.00</u>	<u>2,166.62</u>	<u>4,539.46</u>	<u>30.26</u>	<u>0.00</u>	<u>10,460.54</u>
TOTAL SERVICES	70,400.00	4,645.08	11,344.64	16.11	0.00	59,055.36

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SUNDRY</b>						
25-5405 LICENSES/PERMITS	999.00	0.00	0.00	0.00	0.00	999.00
TOTAL SUNDRY	999.00	0.00	0.00	0.00	0.00	999.00
<b>PROFESSIONAL SERVICES</b>						
25-5508 MEDICAL AND OTHER WASTE-DISP	1,300.00	51.65	206.60	15.89	0.00	1,093.40
25-5512 ACCIDENT INSURANCE	5,300.00	0.00	4,354.00	82.15	0.00	946.00
25-5516 COLLECTION AGENCY FEES	121,000.00	0.00	5,606.01	4.63	0.00	115,393.99
TOTAL PROFESSIONAL SERVICES	127,600.00	51.65	10,166.61	7.97	0.00	117,433.39
<b>OTHER SERVICES</b>						
TOTAL						
<b>CAPITAL OUTLAY</b>						
TOTAL						
<b>INTERFUND ACTIVITY</b>						
25-9772 TECHNOLOGY USER FEE	96,623.00	0.00	0.00	0.00	0.00	96,623.00
25-9781 EQUIP. PURCHASE CONTRIBUTION	6,250.00	0.00	0.00	0.00	0.00	6,250.00
25-9791 EQUIPMENT USER FEE	223,349.00	0.00	0.00	0.00	0.00	223,349.00
TOTAL INTERFUND ACTIVITY	326,222.00	0.00	0.00	0.00	0.00	326,222.00
TOTAL 25-FIRE DEPARTMENT	1,696,484.00	136,945.02	388,696.81	24.70	30,365.52	1,277,421.67

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
30-3001 SALARIES	147,125.00	11,370.50	45,482.00	30.91	0.00	101,643.00
30-3003 LONGEVITY	336.00	24.00	90.48	26.93	0.00	245.52
30-3007 OVERTIME	1,000.00	0.00	0.00	0.00	0.00	1,000.00
30-3051 FICA/MEDICARE TAXES	11,816.00	788.98	3,540.80	29.97	0.00	8,275.20
30-3052 WORKMEN'S COMPENSATION	2,943.00	0.00	2,068.95	70.30	0.00	874.05
30-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
30-3054 RETIREMENT	23,127.00	1,765.36	8,062.43	34.86	0.00	15,064.57
30-3055 HEALTH INSURANCE	6,567.00	1,646.75	2,746.21	41.82	0.00	3,820.79
30-3056 LIFE INS	174.00	38.28	63.80	36.67	0.00	110.20
30-3057 DENTAL INSURANCE	994.00	225.84	376.40	37.87	0.00	617.60
30-3058 LONG-TERM DISABILITY	<u>649.00</u>	<u>49.56</u>	<u>198.24</u>	<u>30.55</u>	<u>0.00</u>	<u>450.76</u>
TOTAL SALARIES, WAGES & BENEFIT	196,531.00	15,909.27	62,629.31	31.87	0.00	133,901.69
<b>SUPPLIES</b>						
30-3502 POSTAGE/FREIGHT/DEL. FEE	100.00	0.00	0.00	0.00	0.00	100.00
30-3503 OFFICE SUPPLIES	1,200.00	94.21	437.24	36.44	0.00	762.76
30-3504 WEARING APPAREL	300.00	0.00	0.00	0.00	0.00	300.00
30-3510 BOOKS AND PERIODICALS	100.00	0.00	0.00	0.00	0.00	100.00
30-3520 FOOD	<u>2,500.00</u>	<u>236.46</u>	<u>644.61</u>	<u>25.78</u>	<u>0.00</u>	<u>1,855.39</u>
TOTAL SUPPLIES	4,200.00	330.67	1,081.85	25.76	0.00	3,118.15
<b>MAINTENANCE--EQUIPMENT</b>						
30-4501 FURNITURE AND EQUIPMENT	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL MAINTENANCE--EQUIPMENT	100.00	0.00	0.00	0.00	0.00	100.00
<b>SERVICES</b>						
30-5012 PRINTING	300.00	0.00	0.00	0.00	0.00	300.00
30-5020 COMMUNICATIONS	3,200.00	15.86	286.59	8.96	0.00	2,913.41
30-5027 MEMBERSHIPS	350.00	0.00	0.00	0.00	0.00	350.00
30-5029 TRAVEL/TRAINING	2,000.00	0.00	0.00	0.00	0.00	2,000.00
30-5030 CAR ALLOWANCE	<u>6,000.00</u>	<u>461.54</u>	<u>1,846.16</u>	<u>30.77</u>	<u>0.00</u>	<u>4,153.84</u>
TOTAL SERVICES	11,850.00	477.40	2,132.75	18.00	0.00	9,717.25
<b>PROFESSIONAL SERVICES</b>						
30-5510 ENGINEERING SERVICES	10,000.00	0.00	0.00	0.00	0.00	10,000.00
30-5515 CONSULTANT SERVICES	<u>10,000.00</u>	<u>1,575.00</u>	<u>3,825.00</u>	<u>38.25</u>	<u>0.00</u>	<u>6,175.00</u>
TOTAL PROFESSIONAL SERVICES	20,000.00	1,575.00	3,825.00	19.13	0.00	16,175.00
<b>OTHER SERVICES</b>						
TOTAL						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<hr/>						
<u>INTERFUND ACTIVITY</u>						
30-9772 TECHNOLOGY USER FEE	1,250.00	0.00	0.00	0.00	0.00	1,250.00
30-9781 EQUIPMENT PURCHASE CONTRIBUTIO	<u>20,240.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,240.00</u>
TOTAL INTERFUND ACTIVITY	<u>21,490.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,490.00</u>
TOTAL 30-PUBLIC WORKS	254,171.00	18,292.34	69,668.91	27.41	0.00	184,502.09
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
31-3001 SALARIES	281,422.00	16,969.51	68,277.67	24.26	0.00	213,144.33
31-3003 LONGEVITY	1,632.00	114.48	446.82	27.38	0.00	1,185.18
31-3007 OVERTIME	1,000.00	185.44	1,147.55	114.76	0.00	( 147.55)
31-3010 INCENTIVES	480.00	36.92	147.68	30.77	0.00	332.32
31-3051 FICA/MEDICARE TAXES	21,767.00	1,271.78	5,814.00	26.71	0.00	15,953.00
31-3052 WORKMEN'S COMPENSATION	1,125.00	0.00	828.53	73.65	0.00	296.47
31-3053 EMPLOYMENT TAXES	4,500.00	0.00	0.00	0.00	0.00	4,500.00
31-3054 RETIREMENT	42,602.00	2,601.56	12,079.46	28.35	0.00	30,522.54
31-3055 HEALTH INSURANCE	66,086.00	9,601.63	13,049.81	19.75	0.00	53,036.19
31-3056 LIFE INS	435.00	76.56	114.84	26.40	0.00	320.16
31-3057 DENTAL INSURANCE	3,779.00	598.80	804.64	21.29	0.00	2,974.36
31-3058 LONG-TERM DISABILITY	<u>1,191.00</u>	<u>75.37</u>	<u>301.48</u>	<u>25.31</u>	<u>0.00</u>	<u>889.52</u>
TOTAL SALARIES, WAGES & BENEFIT	426,019.00	31,532.05	103,012.48	24.18	0.00	323,006.52
<b>SUPPLIES</b>						
31-3503 OFFICE SUPPLIES	3,500.00	34.27	349.39	9.98	0.00	3,150.61
31-3504 WEARING APPAREL	900.00	0.00	0.00	0.00	0.00	900.00
31-3510 BOOKS AND PERIODICALS	1,900.00	0.00	612.00	32.21	0.00	1,288.00
31-3521 ANIMAL SHELTER	6,000.00	85.00	85.00	1.42	0.00	5,915.00
31-3523 TOOLS/EQUIPMENT	<u>300.00</u>	<u>0.00</u>	<u>58.41</u>	<u>19.47</u>	<u>0.00</u>	<u>241.59</u>
TOTAL SUPPLIES	12,600.00	119.27	1,104.80	8.77	0.00	11,495.20
<b>MAINTENANCE--EQUIPMENT</b>						
TOTAL						
<b>SERVICES</b>						
31-5008 ABATEMENT/SUBSTANDARD PROPERTY	100.00	0.00	0.00	0.00	0.00	100.00
31-5012 PRINTING	600.00	0.00	52.10	8.68	0.00	547.90
31-5020 COMMUNICATIONS	6,000.00	200.46	1,024.99	17.08	0.00	4,975.01
31-5027 MEMBERSHIPS	900.00	150.00	310.00	34.44	0.00	590.00
31-5029 TRAVEL/TRAINING	<u>10,000.00</u>	<u>50.00</u>	<u>639.31</u>	<u>6.39</u>	<u>0.00</u>	<u>9,360.69</u>
TOTAL SERVICES	17,600.00	400.46	2,026.40	11.51	0.00	15,573.60
<b>SUNDRY</b>						
TOTAL						
<b>PROFESSIONAL SERVICES</b>						
31-5515 CONSULTANT	<u>12,000.00</u>	<u>1,385.00</u>	<u>6,250.00</u>	<u>52.08</u>	<u>0.00</u>	<u>5,750.00</u>
TOTAL PROFESSIONAL SERVICES	12,000.00	1,385.00	6,250.00	52.08	0.00	5,750.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<u>CAPITAL OUTLAY</u>						
31-6571 OFFICE FURNITURE & EQUIPMENT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
<u>INTERFUND ACTIVITY</u>						
31-9772 TECHNOLOGY USER FEE	3,250.00	0.00	0.00	0.00	0.00	3,250.00
31-9781 EQUIP. PURCHASE CONTRIBUTION	20,240.00	0.00	0.00	0.00	0.00	20,240.00
31-9791 EQUIPMENT USER FEE	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,000.00</u>
TOTAL INTERFUND ACTIVITY	<u>29,490.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,490.00</u>
TOTAL 31-COMMUNITY DEVELOPMENT	<u>498,709.00</u>	<u>33,436.78</u>	<u>112,393.68</u>	<u>22.54</u>	<u>0.00</u>	<u>386,315.32</u>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
32-3001 SALARIES	141,781.00	11,032.56	43,870.13	30.94	0.00	97,910.87
32-3003 LONGEVITY	2,160.00	155.06	620.24	28.71	0.00	1,539.76
32-3007 OVERTIME	5,000.00	0.00	262.25	5.25	0.00	4,737.75
32-3010 INCENTIVES	0.00	46.16	184.64	0.00	0.00	( 184.64)
32-3051 FICA/MEDICARE TAXES	11,394.00	802.73	3,622.72	31.79	0.00	7,771.28
32-3052 WORKMEN'S COMPENSATION	7,158.00	0.00	5,836.62	81.54	0.00	1,321.38
32-3053 EMPLOYMENT TAXES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
32-3054 RETIREMENT	22,300.00	1,681.78	7,732.11	34.67	0.00	14,567.89
32-3055 HEALTH INSURANCE	49,906.00	14,125.77	23,545.39	47.18	0.00	26,360.61
32-3056 LIFE INS	261.00	76.56	127.60	48.89	0.00	133.40
32-3057 DENTAL	2,785.00	893.04	1,488.40	53.44	0.00	1,296.60
32-3058 LONG-TERM DISABILITY	605.00	47.64	190.56	31.50	0.00	414.44
TOTAL SALARIES, WAGES & BENEFIT	246,050.00	28,861.30	87,480.66	35.55	0.00	158,569.34
<b>SUPPLIES</b>						
32-3504 WEARING APPAREL	1,000.00	54.86	278.56	27.86	0.00	721.44
32-3523 TOOLS/EQUIPMENT	1,200.00	244.50	1,044.95	87.08	0.00	155.05
32-3534 PARTS AND MATERIALS	98,800.00	2,702.43	9,999.81	4.15	( 5,900.00)	94,700.19
TOTAL SUPPLIES	101,000.00	3,001.79	11,323.32	5.37	( 5,900.00)	95,576.68
<b>MAINTENANCE--BLDGS, STRUC</b>						
32-4002 STREET SIGNS	10,000.00	317.26	7,844.06	78.44	0.00	2,155.94
32-4003 STREET MAINTENANCE MAT'L	25,000.00	71.15	2,536.69	10.15	0.00	22,463.31
32-4004 SIDEWALK REPLACEMENT	6,000.00	0.00	0.00	0.00	0.00	6,000.00
TOTAL MAINTENANCE--BLDGS, STRUC	41,000.00	388.41	10,380.75	25.32	0.00	30,619.25
<b>MAINTENANCE--EQUIPMENT</b>						
32-4598 ORNMNTL STREET LIGHT MAIN	1,000.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL MAINTENANCE--EQUIPMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00
<b>SERVICES</b>						
32-5016 STREET LIGHTING	210,000.00	30,976.44	62,579.73	29.80	0.00	147,420.27
32-5020 COMMUNICATIONS	5,900.00	154.42	765.95	12.98	0.00	5,134.05
TOTAL SERVICES	215,900.00	31,130.86	63,345.68	29.34	0.00	152,554.32
<b>PROFESSIONAL SERVICES</b>						
32-5507 MOSQUITO SPRAYING	16,000.00	0.00	5,415.00	33.84	0.00	10,585.00
32-5515 CONSULTANT SERVICES	40,000.00	0.00	0.00	0.00	0.00	40,000.00
TOTAL PROFESSIONAL SERVICES	56,000.00	0.00	5,415.00	9.67	0.00	50,585.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<hr/>						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<hr/>						
<u>INTERFUND ACTIVITY</u>						
32-9772 TECHNOLOGY USER FEE	625.00	0.00	0.00	0.00	0.00	625.00
32-9781 EQUIPMENT PURCHASE CONTRIBUTIO	59,280.00	0.00	0.00	0.00	0.00	59,280.00
32-9791 EQUIPMENT USER FEE	25,000.00	0.00	0.00	0.00	0.00	25,000.00
TOTAL INTERFUND ACTIVITY	84,905.00	0.00	0.00	0.00	0.00	84,905.00
TOTAL 32-STREETS	745,855.00	63,382.36	177,945.41	23.07	( 5,900.00)	573,809.59

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
33-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
33-3001 SALARIES	44,400.00	3,547.54	13,933.96	31.38	0.00	30,466.04
33-3007 OVERTIME	5,000.00	0.00	624.49	12.49	0.00	4,375.51
33-3051 FICA/MEDICARE TAXES	3,779.00	263.57	1,210.95	32.04	0.00	2,568.05
33-3052 WORKMEN'S COMPENSATION	1,243.00	0.00	3,261.43	262.38	0.00	( 2,018.43)
33-3053 EMPLOYMENT TAXES	900.00	57.73	162.00	18.00	0.00	738.00
33-3054 RETIREMENT	7,396.00	528.23	2,467.57	33.36	0.00	4,928.43
33-3055 HEALTH INSURANCE	18,665.00	1,644.31	2,741.33	14.69	0.00	15,923.67
33-3056 LIFE INS	87.00	19.14	31.90	36.67	0.00	55.10
33-3057 DENTAL	1,144.00	112.92	188.20	16.45	0.00	955.80
33-3058 LONG-TERM DISABILITY	<u>257.00</u>	<u>15.54</u>	<u>62.16</u>	<u>24.19</u>	<u>0.00</u>	<u>194.84</u>
TOTAL SALARIES, WAGES & BENEFIT	82,871.00	6,188.98	24,683.99	29.79	0.00	58,187.01
<b>SUPPLIES</b>						
33-3504 WEARING APPAREL	390.00	66.88	66.88	17.15	0.00	323.12
33-3517 JANITORIAL SUPPLIES	6,800.00	409.66	1,413.02	20.78	0.00	5,386.98
33-3523 TOOLS/EQUIPMENT	<u>1,500.00</u>	<u>10.48</u>	<u>165.24</u>	<u>11.02</u>	<u>0.00</u>	<u>1,334.76</u>
TOTAL SUPPLIES	8,690.00	487.02	1,645.14	18.93	0.00	7,044.86
<b>MAINTENANCE--BLDGS, STRUC</b>						
33-4001 MAINTENANCE-BLDG & GROUNDS	<u>56,300.00</u>	<u>3,138.46</u>	<u>19,844.24</u>	<u>35.25</u>	<u>0.00</u>	<u>36,455.76</u>
TOTAL MAINTENANCE--BLDGS, STRUC	56,300.00	3,138.46	19,844.24	35.25	0.00	36,455.76
<b>SERVICES</b>						
33-5017 UTILITIES	110,000.00	11,109.69	22,733.95	20.67	0.00	87,266.05
33-5029 TRAVEL AND TRAINING	1,000.00	0.00	0.00	0.00	0.00	1,000.00
33-5040 BUILDING MAINT-OUTSOURCING	<u>13,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,500.00</u>
TOTAL SERVICES	124,500.00	11,109.69	22,733.95	18.26	0.00	101,766.05
<b>PROFESSIONAL SERVICES</b>						
33-5521 PEST CONTROL SERVICES	<u>1,000.00</u>	<u>0.00</u>	<u>207.19</u>	<u>20.72</u>	<u>0.00</u>	<u>792.81</u>
TOTAL PROFESSIONAL SERVICES	1,000.00	0.00	207.19	20.72	0.00	792.81
<b>CAPITAL OUTLAY</b>						
33-6580 BLDG & GROUND IMPROVEMENT	<u>16,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,000.00</u>
TOTAL CAPITAL OUTLAY	16,000.00	0.00	0.00	0.00	0.00	16,000.00
<b>INTERFUND ACTIVITY</b>						
33-9791 EQUIPMENT USER FEE	<u>2,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,200.00</u>
TOTAL INTERFUND ACTIVITY	<u>2,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,200.00</u>
TOTAL 33-BUILDING MAINTENANCE	291,561.00	20,924.15	69,114.51	23.70	0.00	222,446.49

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
35-SOLID WASTE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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<u>SALARIES, WAGES &amp; BENEFIT</u>						
TOTAL						
<u>PROFESSIONAL SERVICES</u>						
35-5508 SOLID WASTECOLLECTION SERVICES	340,489.00	26,323.29	80,227.66	23.56	0.00	260,261.34
35-5509 STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	0.00	0.00	0.00	0.00	2,900.00
35-5519 RECYCLING PROGRAM	93,179.00	7,625.52	22,876.56	24.55	0.00	70,302.44
TOTAL PROFESSIONAL SERVICES	<u>436,568.00</u>	<u>33,948.81</u>	<u>103,104.22</u>	<u>23.62</u>	<u>0.00</u>	<u>333,463.78</u>
TOTAL 35-SOLID WASTE	436,568.00	33,948.81	103,104.22	23.62	0.00	333,463.78
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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
36-3001 SALARIES	110,730.00	8,641.78	34,388.34	31.06	0.00	76,341.66
36-3003 LONGEVITY	1,056.00	73.84	295.36	27.97	0.00	760.64
36-3007 OVERTIME	5,000.00	194.99	1,453.08	29.06	0.00	3,546.92
36-3010 INCENTIVES	600.00	46.16	184.64	30.77	0.00	415.36
36-3051 FICA/MEDICARE TAXES	8,980.00	648.92	2,931.34	32.64	0.00	6,048.66
36-3052 WORKMEN'S COMPENSATION	2,237.00	0.00	1,807.98	80.82	0.00	429.02
36-3053 EMPLOYMENT TAXES	1,800.00	0.00	0.00	0.00	0.00	1,800.00
36-3054 RETIREMENT	17,576.00	1,344.15	6,190.62	35.22	0.00	11,385.38
36-3055 HEALTH INSURANCE	18,357.00	6,313.01	10,523.31	57.33	0.00	7,833.69
36-3056 LIFE INS	174.00	38.28	63.80	36.67	0.00	110.20
36-3057 DENTAL	1,641.00	372.96	621.60	37.88	0.00	1,019.40
36-3058 LONG-TERM DISABILITY	472.00	37.68	150.72	31.93	0.00	321.28
TOTAL SALARIES, WAGES & BENEFIT	168,623.00	17,711.77	58,610.79	34.76	0.00	110,012.21
<b>SUPPLIES</b>						
36-3503 OFFICE SUPPLIES	1,200.00	0.00	0.00	0.00	0.00	1,200.00
36-3504 WEARING APPAREL	900.00	280.00	280.00	31.11	0.00	620.00
36-3510 MANUALS AND PERIODICALS	1,000.00	0.00	0.00	0.00	0.00	1,000.00
36-3514 FUEL AND OIL	135,000.00	10,284.93	41,010.25	30.38	0.00	93,989.75
36-3523 TOOLS/EQUIPMENT	1,900.00	114.98	764.43	40.23	0.00	1,135.57
36-3529 VEHICLE REPAIR PARTS	40,000.00	4,613.39	11,253.54	28.13	0.00	28,746.46
36-3535 SHOP SUPPLIES	4,500.00	290.95	604.31	13.43	0.00	3,895.69
TOTAL SUPPLIES	184,500.00	15,584.25	53,912.53	29.22	0.00	130,587.47
<b>MAINTENANCE--EQUIPMENT</b>						
36-4520 AUTO REPAIR/OUTSOURCED	65,000.00	4,411.64	18,733.65	31.05	1,451.80	44,814.55
TOTAL MAINTENANCE--EQUIPMENT	65,000.00	4,411.64	18,733.65	31.05	1,451.80	44,814.55
<b>SERVICES</b>						
36-5020 COMMUNICATIONS	1,800.00	115.50	387.12	21.51	0.00	1,412.88
36-5027 MEMBERSHIP	700.00	499.00	499.00	71.29	0.00	201.00
36-5029 TRAVEL/TRAINING	2,300.00	140.00	140.00	6.09	0.00	2,160.00
TOTAL SERVICES	4,800.00	754.50	1,026.12	21.38	0.00	3,773.88
<b>SUNDRY</b>						
36-5405 LICENSES/PERMITS	850.00	58.19	218.69	25.73	0.00	631.31
TOTAL SUNDRY	850.00	58.19	218.69	25.73	0.00	631.31
<b>OTHER SERVICES</b>						
TOTAL						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>CAPITAL OUTLAY</b>						
36-6572 SPECIAL EQUIPMENT	7,000.00	2,899.99	2,899.99	41.43	0.00	4,100.01
36-6574 COMPUTER SOFTWARE	<u>3,200.00</u>	<u>0.00</u>	<u>2,880.00</u>	<u>90.00</u>	<u>0.00</u>	<u>320.00</u>
TOTAL CAPITAL OUTLAY	10,200.00	2,899.99	5,779.99	56.67	0.00	4,420.01
<b>INTERFUND ACTIVITY</b>						
36-9772 TECHNOLOGY USER FEE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
36-9781 EQUIP. PURCHASE CONTRIBUTION	<u>49,560.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,560.00</u>
TOTAL INTERFUND ACTIVITY	<u>50,560.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,560.00</u>
TOTAL 36-FLEET SERVICES	484,533.00	41,420.34	138,281.77	28.84	1,451.80	344,799.43

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SALARIES, WAGES &amp; BENEFIT</b>						
39-3001 SALARIES	418,798.00	25,699.35	94,222.95	22.50	0.00	324,575.05
39-3002 WAGES	49,824.00	30.00	903.88	1.81	0.00	48,920.12
39-3003 LONGEVITY	3,888.00	238.15	945.20	24.31	0.00	2,942.80
39-3007 OVERTIME	1,800.00	42.39	178.55	9.92	0.00	1,621.45
39-3051 FICA/MEDICARE TAXES	36,285.00	1,852.92	7,685.97	21.18	0.00	28,599.03
39-3052 WORKMEN'S COMPENSATION	8,318.00	0.00	5,887.72	70.78	0.00	2,430.28
39-3053 EMPLOYMENT TAXES	11,700.00	95.19	564.01	4.82	0.00	11,135.99
39-3054 RETIREMENT	63,556.00	3,873.21	16,098.98	25.33	0.00	47,457.02
39-3055 HEALTH INSURANCE	147,313.00	25,868.58	39,634.69	26.91	0.00	107,678.31
39-3056 LIFE INS	870.00	133.98	210.54	24.20	0.00	659.46
39-3057 DENTAL	9,500.00	1,526.04	2,360.04	24.84	0.00	7,139.96
39-3058 LONG-TERM DISABILITY	<u>1,775.00</u>	<u>99.03</u>	<u>347.47</u>	<u>19.58</u>	<u>0.00</u>	<u>1,427.53</u>
TOTAL SALARIES, WAGES & BENEFIT	753,627.00	59,458.84	169,040.00	22.43	0.00	584,587.00
<b>SUPPLIES</b>						
39-3504 WEARING APPAREL	2,000.00	8.10	538.27	26.91	0.00	1,461.73
39-3506 CHEMICALS	1,000.00	0.00	133.46	13.35	0.00	866.54
39-3523 TOOLS/EQUIPMENT	3,900.00	669.78	978.75	25.10	0.00	2,921.25
39-3531 RECREATION & EVENTS	15,000.00	377.00	7,210.86	48.07	0.00	7,789.14
39-3534 EQUIP REPAIR PARTS	7,500.00	652.99	1,519.64	20.26	0.00	5,980.36
39-3536 LANDSCAPING MATERIALS	<u>6,890.00</u>	<u>0.00</u>	<u>2,895.83</u>	<u>42.03</u>	<u>0.00</u>	<u>3,994.17</u>
TOTAL SUPPLIES	36,290.00	1,707.87	13,276.81	36.59	0.00	23,013.19
<b>MAINTENANCE--BLDGS, STRUC</b>						
39-4007 POOL MAINTENANCE	17,500.00	0.00	2,748.00	74.77	10,337.50	4,414.50
39-4008 PARK MAINTENANCE	<u>18,000.00</u>	<u>56.78</u>	<u>1,504.33</u>	<u>8.36</u>	<u>0.00</u>	<u>16,495.67</u>
TOTAL MAINTENANCE--BLDGS, STRUC	35,500.00	56.78	4,252.33	41.10	10,337.50	20,910.17
<b>MAINTENANCE--EQUIPMENT</b>						
TOTAL						
<b>SERVICES</b>						
39-5012 PRINTING	1,000.00	0.00	26.05	2.61	0.00	973.95
39-5020 COMMUNICATIONS	2,661.00	32.30	166.20	6.25	0.00	2,494.80
39-5022 EQUIPMENT RENTAL	1,600.00	0.00	0.00	0.00	0.00	1,600.00
39-5029 TRAVEL/TRAINING	<u>3,000.00</u>	<u>37.00</u>	<u>1,012.86</u>	<u>33.76</u>	<u>0.00</u>	<u>1,987.14</u>
TOTAL SERVICES	8,261.00	69.30	1,205.11	14.59	0.00	7,055.89
<b>CAPITAL OUTLAY</b>						
39-6516 PARKS & LANDSCAPING PROJS	<u>131,500.00</u>	<u>2,750.00</u>	<u>2,750.00</u>	<u>2.09</u>	<u>0.00</u>	<u>128,750.00</u>
TOTAL CAPITAL OUTLAY	131,500.00	2,750.00	2,750.00	2.09	0.00	128,750.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>INTERFUND ACTIVITY</b>						
39-9772 TECHNOLOGY USER FEE	875.00	0.00	0.00	0.00	0.00	875.00
39-9781 EQUIP. PURCHASE CONTRIBUTION	20,000.00	0.00	0.00	0.00	0.00	20,000.00
39-9791 EQUIPMENT USER FEE	<u>11,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,800.00</u>
TOTAL INTERFUND ACTIVITY	<u>32,675.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>32,675.00</u>
TOTAL 39-PARKS & RECREATION	<u>997,853.00</u>	<u>64,042.79</u>	<u>190,524.25</u>	<u>20.13</u>	<u>10,337.50</u>	<u>796,991.25</u>
*** TOTAL EXPENSES ***	<u>24,680,055.70</u>	<u>1,237,046.25</u>	<u>8,602,845.87</u>	<u>35.05</u>	<u>47,528.00</u>	<u>16,029,681.83</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>( 8,221,619.70)</u>	<u>2,310,435.02</u>	<u>( 2,229,087.42)</u>	<u>27.69</u>	<u>( 47,528.00)</u>	<u>( 5,945,004.28)</u>
*** PROJECTED FUND BALANCE ***	<u>1,578,547.91</u>		<u>7,571,080.19</u>			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

03 -DEBT SERVICE FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	390,424.33		390,424.33			
<u>PROPERTY TAXES</u>						
50-7101 CURRENT PROPERTY TAXES	1,360,000.00	601,855.45	752,915.56	55.36	0.00	( 607,084.44)
50-7102 DELINQUENT PROPERTY TAX	30,000.00	( 522.19)	( 14,049.94)	46.83-	0.00	( 44,049.94)
50-7103 PENALTY, INTEREST, COSTS	<u>15,000.00</u>	<u>69.41</u>	<u>381.41</u>	<u>2.54</u>	<u>0.00</u>	<u>( 14,618.59)</u>
TOTAL PROPERTY TAXES	1,405,000.00	601,402.67	739,247.03	52.62	0.00	( 665,752.97)
<u>INTEREST EARNED</u>						
50-9601 INTEREST EARNED	<u>9,000.00</u>	<u>1,052.70</u>	<u>3,294.53</u>	<u>36.61</u>	<u>0.00</u>	<u>( 5,705.47)</u>
TOTAL INTEREST EARNED	9,000.00	1,052.70	3,294.53	36.61	0.00	( 5,705.47)
<u>INTERFUND ACTIVITY</u>						
50-9752 TRANSFER FROM UTILITY FUND	<u>90,262.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>( 90,262.00)</u>
TOTAL INTERFUND ACTIVITY	<u>90,262.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>( 90,262.00)</u>
*** TOTAL FUND REVENUES ***	<u>1,504,262.00</u>	<u>602,455.37</u>	<u>742,541.56</u>	<u>49.36</u>	<u>0.00</u>	<u>( 761,720.44)</u>
*** TOTAL AVAILABLE REVENUES ***	<u>1,894,686.33</u>		<u>1,132,965.89</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

03 -DEBT SERVICE FUND  
51-DEBT SERVICE  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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<u>DEBT SERVICE</u>						
51-6121 PRINCIPAL/DEBT SERVICE	1,180,000.00	0.00	0.00	0.00	0.00	1,180,000.00
51-6122 INTEREST/DEBT SERVICE	335,400.00	0.00	0.00	0.00	0.00	335,400.00
51-6123 MAINTENANCE FEE/DEBT SERVICE	<u>9,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>
TOTAL DEBT SERVICE	1,524,400.00	0.00	0.00	0.00	0.00	1,524,400.00
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<u>INTERFUND ACTIVITY</u>						
TOTAL						
<hr/>						
TOTAL 51-DEBT SERVICE	<u>1,524,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,524,400.00</u>
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*** TOTAL EXPENSES ***	<u>1,524,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,524,400.00</u>
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EXCESS OF REVENUES OVER EXPENDITURES	( 20,138.00)	602,455.37	742,541.56	687.27-	0.00	( 762,679.56)
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*** PROJECTED FUND BALANCE ***	<u>370,286.33</u>		<u>1,132,965.89</u>			
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*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

05 -MOTEL TAX FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	385,263.98		385,263.98			
<b>OTHER TAXES</b>						
55-7635 MOTEL OCCUPANCY TAX	<u>150,000.00</u>	<u>8,224.83</u>	<u>27,853.81</u>	<u>18.57</u>	<u>0.00</u>	<u>( 122,146.19)</u>
TOTAL OTHER TAXES	150,000.00	8,224.83	27,853.81	18.57	0.00	( 122,146.19)
<b>INTEREST EARNED</b>						
55-9601 INTEREST EARNED	<u>8,000.00</u>	<u>510.31</u>	<u>1,906.92</u>	<u>23.84</u>	<u>0.00</u>	<u>( 6,093.08)</u>
TOTAL INTEREST EARNED	<u>8,000.00</u>	<u>510.31</u>	<u>1,906.92</u>	<u>23.84</u>	<u>0.00</u>	<u>( 6,093.08)</u>
*** TOTAL FUND REVENUES ***	<u>158,000.00</u>	<u>8,735.14</u>	<u>29,760.73</u>	<u>18.84</u>	<u>0.00</u>	<u>( 128,239.27)</u>
*** TOTAL AVAILABLE REVENUES ***	<u>543,263.98</u>		<u>415,024.71</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

05 -MOTEL TAX FUND  
56-MOTEL TAX  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
<b>SERVICES</b>						
56-5043 GENERAL ADVERTISING	25,000.00	0.00	6,250.00	25.00	0.00	18,750.00
56-5044 ADVERTISING	<u>34,900.00</u>	<u>5,465.00</u>	<u>9,444.33</u>	<u>27.06</u>	<u>0.00</u>	<u>25,455.67</u>
TOTAL SERVICES	59,900.00	5,465.00	15,694.33	26.20	0.00	44,205.67
<b>PROFESSIONAL SERVICES</b>						
TOTAL						
<b>CAPITAL OUTLAY</b>						
TOTAL						
<b>INTERFUND ACTIVITY</b>						
56-9751 TRANSFER TO GENERAL FUND	17,500.00	0.00	0.00	0.00	0.00	17,500.00
56-9753 TRANSFER TO CAPITAL IMP FUND	<u>470,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>470,000.00</u>
TOTAL INTERFUND ACTIVITY	<u>487,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>487,500.00</u>
TOTAL 56-MOTEL TAX	<u>547,400.00</u>	<u>5,465.00</u>	<u>15,694.33</u>	<u>2.87</u>	<u>0.00</u>	<u>531,705.67</u>
*** TOTAL EXPENSES ***	<u>547,400.00</u>	<u>5,465.00</u>	<u>15,694.33</u>	<u>2.87</u>	<u>0.00</u>	<u>531,705.67</u>
EXCESS OF REVENUES OVER EXPENDITURES	( 389,400.00)	3,270.14	14,066.40	3.61-	0.00	( 403,466.40)
*** PROJECTED FUND BALANCE ***	( 4,136.02)		399,330.38			

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

10 -CAPITAL IMPROVEMENTS FUND  
REVENUES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
BEGINNING FUND BALANCE	3,460,969.33		3,460,969.33			
<u>INTEREST EARNED</u>						
90-9601 INTEREST EARNED	<u>10,000.00</u>	<u>5,853.67</u>	<u>21,873.52</u>	<u>218.74</u>	<u>0.00</u>	<u>11,873.52</u>
TOTAL INTEREST EARNED	10,000.00	5,853.67	21,873.52	218.74	0.00	11,873.52
<u>INTERFUND ACTIVITY</u>						
90-9751 TRFR F/GENERAL FUND	5,455,000.00	0.00	0.00	0.00	0.00	( 5,455,000.00)
90-9753 TRANSFER FROM MOTEL TAX FUND	<u>470,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>( 470,000.00)</u>
TOTAL INTERFUND ACTIVITY	5,925,000.00	0.00	0.00	0.00	0.00	( 5,925,000.00)
<u>MISCELLANEOUS REVENUE</u>						
TOTAL	_____	_____	_____	_____	_____	_____
<u>OTHER AGENCY REVENUES</u>						
TOTAL	_____	_____	_____	_____	_____	_____
*** TOTAL FUND REVENUES ***	<u>5,935,000.00</u>	<u>5,853.67</u>	<u>21,873.52</u>	<u>0.37</u>	<u>0.00</u>	<u>( 5,913,126.48)</u>
*** TOTAL AVAILABLE REVENUES ***	<u>9,395,969.33</u>		<u>3,482,842.85</u>			

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

FINANCIAL STATEMENT  
AS OF: JANUARY 31ST, 2019

10 -CAPITAL IMPROVEMENTS FUND  
91-CAPITAL IMPROVEMENTS  
DEPARTMENT EXPENDITURES

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
-----						
<u>SALARIES, WAGES &amp; BENEFIT</u>						
TOTAL						
<u>CAPITAL OUTLAY</u>						
TOTAL						
<u>CAPITAL IMPROVEMENTS</u>						
91-7013 LONG TERM RECOVERY	3,880,000.00	48,232.00	83,932.00	13.35	434,088.00	3,361,980.00
91-7105 PARK IMPROVEMENTS	50,000.00	0.00	0.00	11.40	5,699.00	44,301.00
91-7117 GOLF COURSE RECLAIM WATER	700,000.00	0.00	62,100.00	8.87	0.00	637,900.00
91-7127 NEW TAYLOR BLDG CONSTRUCTION	200,000.00	0.00	0.00	0.00	0.00	200,000.00
91-7130 FACILITIES IMPROVEMENT	50,000.00	17,631.25	23,897.25	13.33	( 17,232.40)	43,335.15
91-7131 GOLF COURSE CONVENTION CENTER	2,420,000.00	22,854.30	39,543.29	0.00	( 39,543.29)	2,420,000.00
91-7132 SPLASH PAD	0.00	0.00	11,500.00	0.00	( 11,500.00)	0.00
91-7134 STREET PANELS REPLACEMENT (2)	105,000.00	0.00	0.00	0.00	0.00	105,000.00
91-7135 CITY HALL ENG/ARCHITECT	450,000.00	0.00	0.00	0.00	0.00	450,000.00
91-7136 GATEWAY ENTRANCE	<u>1,000,000.00</u>	<u>4,225.31</u>	<u>9,426.46</u>	<u>18.55</u>	<u>176,073.54</u>	<u>814,500.00</u>
TOTAL CAPITAL IMPROVEMENTS	8,855,000.00	92,942.86	230,399.00	8.79	547,584.85	8,077,016.15
<u>INTERFUND ACTIVITY</u>						
TOTAL						
TOTAL 91-CAPITAL IMPROVEMENTS	<u>8,855,000.00</u>	<u>92,942.86</u>	<u>230,399.00</u>	<u>8.79</u>	<u>547,584.85</u>	<u>8,077,016.15</u>
*** TOTAL EXPENSES ***	<u>8,855,000.00</u>	<u>92,942.86</u>	<u>230,399.00</u>	<u>8.79</u>	<u>547,584.85</u>	<u>8,077,016.15</u>
EXCESS OF REVENUES OVER EXPENDITURES	( 2,920,000.00)	( 87,089.19)	( 208,525.48)	25.89	( 547,584.85)	( 2,163,889.67)
*** PROJECTED FUND BALANCE ***	<u>540,969.33</u>		<u>3,252,443.85</u>			
*** END OF REPORT ***						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

CITY OF JERSEY VILLAGE  
PROPERTY TAX COLLECTION REPORTS  
DECEMBER, 2018

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 12/01/2018 TO 12/31/2018

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----
YEAR 2018	00.742500	7,957,079.64	1,578
	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
-----								
2018	7,629,973.57	209,895.88	327,106.07	2,935,631.48	3,238,737.51	4,718,342.13	40.70	0.00
2017	75,862.32	453.92	64,393.69-	615.46	22,837.89-	34,306.52	99.13-	0.00
2016	26,008.76	274.58-	2,102.73-	185.63-	1,682.67	22,223.36	7.04	0.00
2015	16,189.17	.00	295.83-	0.00	650.03	15,243.31	4.09	0.00
2014	11,210.27	.00	0.00	13.18	87.85	11,122.42	.78	0.00
2013	9,338.04	.00	0.00	0.00	20.95	9,317.09	.22	0.00
2012	9,494.16	.00	0.00	0.00	0.00	9,494.16		0.00
2011	11,209.10	.00	0.00	0.00	0.00	11,209.10		0.00
2010	14,169.18	.00	0.00	0.00	0.00	14,169.18		0.00
2009	20,869.36	.00	0.00	0.00	0.00	20,869.36		0.00
2008	8,041.93	.00	0.00	0.00	0.00	8,041.93		0.00
2007	3,645.10	.00	0.00	0.00	0.00	3,645.10		0.00
2006	2,335.76	.00	0.00	0.00	0.00	2,335.76		0.00
2005	1,938.93	.00	0.00	0.00	0.00	1,938.93		0.00
2004	1,343.86	.00	0.00	0.00	0.00	1,343.86		0.00
2003	611.89	.00	0.00	0.00	0.00	611.89		0.00
2002	636.52	.00	0.00	0.00	0.00	636.52		0.00
2001	589.88	.00	0.00	0.00	0.00	589.88		0.00
2000	870.75	.00	0.00	0.00	0.00	870.75		0.00
1999	153.99	.00	0.00	0.00	0.00	153.99		0.00
1998	14.48	.00	0.00	0.00	0.00	14.48		0.00
****	7,844,507.02	210,075.22	260,313.82	2,936,074.49	3,218,341.12	4,886,479.72		0.00

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 12/01/2018 THRU 12/31/2018  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2015 D1213181	107-452-000-0064	201811	30.20-	0.00	13.89-	8.82-0 2018901	0.00	52.91-
	2015 TOTAL		30.20-	0.00	13.89-	8.82-	0.00	52.91-
2016 RF181207	082-120-000-0019	201701	148.50-	0.00	0.00	0.00 24	148.50	0.00
2016 RF181207	082-120-000-0019	201701	0.00	0.00	0.00	0.00 24	148.50-	148.50-
2016 RF181207	082-125-000-0006	201701	126.08-	0.00	0.00	0.00 24	126.08	0.00
2016 RF181207	082-125-000-0006	201701	0.00	0.00	0.00	0.00 24	126.08-	126.08-
2016 D1213181	107-452-000-0064	201811	35.13-	0.00	11.95-	9.42-0 2018901	0.00	56.50-
	2016 TOTAL		309.71-	0.00	11.95-	9.42-	0.00	331.08-
2017 RF181210	123-565-001-0001	201712	0.00	0.00	0.00	0.00 13	132.24-	132.24-
2017 RF181210	123-565-001-0001	201712	132.24-	0.00	0.00	0.00 13	132.24	0.00
2017 RF181210	123-565-001-0003	201711	0.00	0.00	0.00	0.00 13	30.19-	30.19-
2017 RF181210	123-565-001-0003	201711	30.19-	0.00	0.00	0.00 13	30.19	0.00
2017 RF181210	123-565-001-0004	201807	0.00	0.00	0.00	0.00 13	73.15-	73.15-
2017 RF181210	123-565-001-0004	201807	51.66-	0.00	9.30-	12.19-13	73.15	0.00
	2017 TOTAL		214.09-	0.00	9.30-	12.19-	0.00	235.58-
2018 RF181212	082-106-000-0019	201811	371.25-	0.00	0.00	0.00 2	371.25	0.00
2018 RF181212	082-106-000-0019	201811	0.00	0.00	0.00	0.00 2	371.25-	371.25-
2018 C1231182	082-143-000-0006	201812	1,001.66-	0.00	0.00	0.00 0	0.00	1,001.66-
	2018 TOTAL		1,372.91-	0.00	0.00	0.00	0.00	1,372.91-
YEAR 2015								
	REFUNDS		0.00	0.00	0.00	0.00	0.00	0.00
	RETURNED ITEMS		30.20-	0.00	13.89-	8.82-	0.00	52.91-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		30.20-	0.00	13.89-	8.82-	0.00	52.91-
YEAR 2016								
	REFUNDS		274.58-	0.00	0.00	0.00	0.00	274.58-
	RETURNED ITEMS		35.13-	0.00	11.95-	9.42-	0.00	56.50-
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		309.71-	0.00	11.95-	9.42-	0.00	331.08-

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 12/01/2018 THRU 12/31/2018  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
YEAR 2017								
	REFUNDS		214.09-	0.00	9.30-	12.19-	0.00	235.58-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		214.09-	0.00	9.30-	12.19-	0.00	235.58-
YEAR 2018								
	REFUNDS		371.25-	0.00	0.00	0.00	0.00	371.25-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		1,001.66-	0.00	0.00	0.00	0.00	1,001.66-
	TOTAL		1,372.91-	0.00	0.00	0.00	0.00	1,372.91-
ALL YEARS								
	REFUNDS		859.92-	0.00	9.30-	12.19-	0.00	881.41-
	RETURNED ITEMS		65.33-	0.00	25.84-	18.24-	0.00	109.41-
	TRANSFERS/REVERSALS		1,001.66-	0.00	0.00	0.00	0.00	1,001.66-
	TOTAL		1,926.91-	0.00	35.14-	30.43-	0.00	1,992.48-

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 SUMMARY OF PAYMENTS AND REVERSALS  
 FROM: 12/01/2018 THRU 12/31/2018  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
2014 TOTAL			13.18	0.00	7.64	4.16	0.00	24.98
2015 TOTAL			30.20	0.00	13.89	8.82	0.00	52.91
2016 TOTAL			124.08	0.00	27.96	30.40	0.00	182.44
2017 TOTAL			829.55	0.00	180.85	105.44	0.00	1,115.84
2018 TOTAL			2,937,004.39	0.00	0.00	0.00	0.00	2,937,004.39
TOTAL PAYMENTS			2,938,001.40	0.00	230.34	148.82	0.00	2,938,380.56
2015 TOTAL			30.20-	0.00	13.89-	8.82-	0.00	52.91-
2016 TOTAL			309.71-	0.00	11.95-	9.42-	0.00	331.08-
2017 TOTAL			214.09-	0.00	9.30-	12.19-	0.00	235.58-
2018 TOTAL			1,372.91-	0.00	0.00	0.00	0.00	1,372.91-
TOTAL REVERSALS			1,926.91-	0.00	35.14-	30.43-	0.00	1,992.48-
TOTAL FOR UNIT			2,936,074.49	0.00	195.20	118.39	0.00	2,936,388.08

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 12/01/2018 thru 12/31/2018**

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2018	2,935,631.48	0.00	0.00	0.00	2,935,631.48	(4,133.78)	2,931,497.70	2,931,497.70	0.00
2017	615.46	171.55	93.25	0.00	880.26	(2.51)	877.75	784.50	93.25
2016	(185.63)	16.01	20.98	0.00	(148.64)	0.85	(147.79)	(168.77)	20.98
2014	13.18	7.64	4.16	0.00	24.98	(0.10)	24.88	20.72	4.16
Total:	\$2,936,074.49	\$195.20	\$118.39	\$0.00	\$2,936,388.08	(\$4,135.54)	\$2,932,252.54	\$2,932,134.15	\$118.39



**General Fund**  
**For the period ended January 31, 2019**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Property Taxes	6,705,000.00	6,705,000.00	3,646,430.95	54.38%	6,705,000.00
Electric Franchise Taxes	360,000.00	360,000.00	120,732.49	33.54%	360,000.00
Telephone Franchise	110,000.00	110,000.00	38,869.69	35.34%	110,000.00
Gas Franchise	32,000.00	32,000.00	6,100.62	19.06%	32,000.00
Cable TV Franchise	75,000.00	75,000.00	18,419.76	24.56%	75,000.00
Telecommunication	35,000.00	35,000.00	3,774.63	10.78%	35,000.00
City Sales Tax	3,000,000.00	3,000,000.00	999,954.63	33.33%	3,000,000.00
Sales TX-Reduce Property Taxes	1,500,000.00	1,500,000.00	499,977.34	33.33%	1,500,000.00
Mixed Drink Tax	35,000.00	35,000.00	15,296.20	43.70%	35,000.00
Fines Warrants & Bonds	968,700.00	968,700.00	388,518.58	40.11%	968,700.00
Fees & Charge for Services	390,350.00	390,350.00	135,189.55	34.63%	390,350.00
Licenses & Permits	164,100.00	164,100.00	44,127.97	26.89%	164,100.00
Interest Earned	250,000.00	250,000.00	114,424.73	45.77%	300,000.00
Interfund Activity	1,852,286.00	2,164,286.00	176,697.89	8.16%	2,164,286.00
Misc Revenue	169,000.00	169,000.00	9,169.87	5.43%	169,000.00
Other Agency Revenue	500,000.00	500,000.00	156,073.38	31.21%	500,000.00
Total Revenue	<u>16,146,436.00</u>	<u>16,458,436.00</u>	<u>6,373,758.28</u>	<u>38.73%</u>	<u>16,508,436.00</u>
<b>Expenditures</b>					
Administrative Service	601,345.00	601,345.00	18,141.14	3.02%	601,300.00
Legal/Other Services	7,786,706.00	12,970,409.00	5,311,171.79	40.95%	12,970,400.00
Info Technology	741,895.00	741,895.00	147,749.05	19.92%	741,800.00
Purchasing	21,600.00	21,600.00	4,804.08	22.24%	21,600.00
Accounting Services	329,043.00	329,043.00	99,378.98	30.20%	329,000.00
Customer Services	142,335.00	142,335.00	40,006.61	28.11%	142,000.00
Municipal Court	407,663.00	407,663.00	109,615.64	26.89%	407,600.00
Police Department	2,918,170.70	3,230,170.70	1,184,694.71	36.68%	3,230,100.00
Communications	829,861.00	829,861.00	209,554.31	25.25%	829,800.00
Fire Department	1,696,484.00	1,696,484.00	388,696.81	22.91%	1,696,400.00
Public Works	254,171.00	254,171.00	69,668.91	27.41%	254,000.00
Community Development	498,709.00	498,709.00	112,393.68	22.54%	498,700.00
Streets	745,855.00	745,855.00	177,945.41	23.86%	745,800.00
Building Maintenance	291,561.00	291,561.00	69,114.51	23.70%	291,500.00
Solid Waste	436,568.00	436,568.00	103,104.22	23.62%	436,500.00
Fleet Services	484,533.00	484,533.00	138,281.77	28.54%	484,500.00
Parks & Recreation	938,353.00	997,853.00	125,704.74	12.60%	997,800.00
Total Expenditures	<u>19,124,852.70</u>	<u>24,680,055.70</u>	<u>8,310,026.36</u>	<u>33.67%</u>	<u>24,678,800.00</u>

**Utility Fund**  
**For the period ended January 31, 2019**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	4,320,000.00	4,320,000.00	1,270,476.90	29.41%	4,320,000.00
Interest Earned	50,000.00	50,000.00	30,998.82	62.00%	75,000.00
Interfund Activity	-	-	-		
Miscellaneous Revenue	57,500.00	57,500.00	21,217.33	36.90%	60,000.00
Other Agency Revenue	-	-	-		-
Total Revenue	<u>4,427,500.00</u>	<u>4,427,500.00</u>	<u>1,322,693.05</u>	<u>29.87%</u>	<u>4,455,000.00</u>
<b>Expenditures</b>					
Water & Sewer	3,898,058.00	3,898,058.00	625,401.31	16.04%	3,898,050.00
Utility Capital Projects	1,625,000.00	1,625,000.00	346,036.60	21.29%	1,625,000.00
	-	-	-		-
Total Expenditures	<u>5,523,058.00</u>	<u>5,523,058.00</u>	<u>971,437.91</u>	<u>17.59%</u>	<u>5,523,050.00</u>

No	Last Name	First Name	Date Info Requested	Description of Info Requested	Department Routed	Date Fwd to Dept	Date Received from Dept	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	Oliver	Glen D/	10/11/2018	Complete Vendor Listing	Isabel	10/16/2018	10/16/2018	10/16/2018	\$0.00	10/16/2018 via email	NO	YES		15 minutes accumulated 15 minutes
2	Mauriello	Mike	10/15/2018	Request copies of all information, reports or any City of Jersey correspondence related to any and all environmental surveys, studies, investigations, data and assessments including Phase I Environmental Site Assessments (ESAs) and Phase II ESA's, in connection with the properties as described in the Appraisal Report dated August 7, 2008 "Jones Road Holding & Project Vacant Land East and west Side of Jones road, South of U.S. 290, Houston, TX 77044".	Lorri	10/15/2018	10/15/2018	10/15/2018 with Partial release of info along with a req. to clarify	\$0.00	10/15/2018 via email	YES	NO		25 minutes accumulated 25 minutes
3	Hughes	Simon	10/16/2018	please provide copies of all documents referenced in item 10 D, E, F, G, of the Real Estate Purchase Agreement (Jones Rd) and including any new survey obtained by the City	Lorri	10/17/2018	10/17/2018	10/17/2018	\$0.00	10/17/2018 via email	NO	YES		20 minutes accumulated 20 minutes
4	Villarreal	Nina	10/16/2018	I am requesting a list of all residential properties in the city of Jersey Village that have had the water shut off, due to delinquent payments, any time between September 15, 2018 and October 15, 2018. I only need the property addresses. I do not want any customer information or reason for shut off. I authorize you to redact confidential information in accordance with Section 182.052 of the Utilities Code	Maria	10/16/2018	10/17/2018	10/17/2018	\$0.00	10/17/2018 via email	NO	YES		15 minutes accumulated 15 minutes
5	Hughes	Simon	10/18/2018	Please provide all documents which support Council Member Mitcham's statement that the construction of the new Golf Course Clubhouse / Convention Center will, "introduce a new revenue stream to the golf course fund that will potentially remove any need for general fund supplementals. The request lists specific documents being requested.	Jason	10/29/2018	10/29/2018	10/29/2018	37.50 PD 11-28-18	10/29/2018 via email	NO	YES		150 minutes accumulated 170 minutes
6	Falke	Cathy	10/18/2018	Any permit issue 16306 Delozier	Ashley	10/19/2018	10/19/2018	10/19/2018	\$0.00	10/19/2018 via email	NO	YES		25 minutes accumulated 25 minutes
7	Johnson	Rudy	10/21/2018	I am requesting the dash cam video for this accident report. This accident is on the dash cam of the officer who wrote the report.	JVPD	10/24/2018	10/24/2018	10/24/2018	\$0.00	10/24/2018 handled by JVPD	NO	YES		N/A
8	Deforges	Cheryl	10/22/2018	1995 - 2006 CC Minutes, 2012-2017 CC Minutes, and Historical Elections Record	Lorri	10/29/2018	10/29/2018	10/29/2018	\$0.00	10/29/2018 via email	NO	YES		15 minutes accumulated 15 minutes
9	Hyde	Apriell	10/19/2018	Documents (such as site plans, applications, and building permits) on all self-storage facilities that have been proposed, zoned, started construction, opened, or started/completed an expansion. Please state what phase they are in. Ex. planned only, received building permit but no construction, started construction.	Ashley	10/29/2018	10/29/2018	10/29/2018	\$0.00	10/29/2018 redundant req. Letter sent via email	NO	YES		N/A
10	Lopez	Shanna	10/29/2018	Current Solid Waste Contract	Lorri	10/29/2018	10/29/2018	10/29/2018	\$0.00	10/29/2018 via email	NO	YES		15 minutes accumulated 15 minutes
11	Harwood	Aleisha	10/31/2018	Commerical and Residential Building Permits 10-01-2018 thru 10-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	10/31/2018	11/1/2018	11/2/2018	\$0.00	11/2/2018 via email	NO	YES		15 minutes accumulated 15 minutes
12	Beazley	Merrilee	11/1/2018	Any and all reports for the Jersey Crossing Property to include the following: Hazardous Chemical Studies; Environmental Impact Studies; Water Well Studies; EPA Violations; OSHA Violations.	Lorri	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		15 minutes accumulated 15 minutes
13	Beazely	Merrilee	11/1/2018	Request for ownership of the properties located in Jersey Crossing	Lorri	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		15 minutes accumulated 30 minutes

14	Beazley	Merrilee	11/1/2018	The reports on the recent fire in October at the house on Leeds and Philipine.	Mark Bitz	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		15 minutes accumulated 45 minutes
15	O'Neill	Alia	11/1/2018	Police Department Salary, Benefits, Staffing, etc. records	Trelena	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/01/2018 via email	NO	YES		30 minutes accumulated 30 minutes
16	Ngueyn	Leon	11/1/2018	Blueprint for the house at 15905 Capri Drive, Jersey Village, Texas	Ashley	11/1/2018	11/1/2018	11/1/2018	\$0.00	11/02/2018 No Response Info - via email	NO	YES		15 minutes accumulated 15 minutes
17	Hughes	Simon	11/1/2018	Can you please provide a copy of each of the active / outstanding general obligation refunding bond instruments executed by the city? (I believe there are two from 2012 and 2016.). Can you please include documents showing the current balance and principal and interest payments scheduled?	Isabel	11/2/2018	11/2/2018	11/2/2018	\$0.00	11/02/2018 via email	NO	YES		15 minutes accumulated 185 minutes
18	Burttschell	Heath	11/5/2018	List of HOA	Lorri	11/5/2018	11/5/2018	11/5/2018	\$0.00	11/05/2018 via email	NO	YES		15 minutes accumulated 15 minutes
19	Running	Todd	11/16/2018	Request for ordinance violations at ten (10) addresses in JV - January 1, 2016 to present	Gordon	11/16/2018	11/20/2018	11/20/2018	\$0.00	11/20/2018 via email	NO	YES		30 minutes accumulated 30 minutes
20	Tasi	Peter	11/26/2018	15814 Tahoe Drive - Floor Plan, Inspeicton reports, all permits, flood damage reports	Ashley	11/26/2018	11/29/2018	11/29/2018	\$0.00	11/29/2018 via email	NO	YES		45 minutes accumulated 45 minutes
21	Morgan	Paul	11/16/2018	In connection with records from the JVPD since 01-01-2008 concerning violation of Jersey Village Police Department rules and/or regulations, the names of officers, job assignments, the nature of the violation, the date of occurrence, the date of the sustained finding and any disciplinary finding. Additionally, the names of officers receiving complaints, suspensions, or letters of reprimand and the names of officers who have a sustained or un-sustained finding of a violation of Jersey Village Police Department rules and/or regulations, other acts of misconduct, and/or conviction(s) where the matter was referred to an outside agency such as the District Attorney's Office, Federal Bureau of Investigation, etc., for further or additional investigation and/or action.	Trelena	11/29/2018	Estimate Letter written 11-29-2018							WITHDRAWN OPERATION OF LAW
22	Villareal	Nina	12/3/2018	all residential properties that have had the water disconnected within the last 30 days. If clarification is needed, due to delinquent payments.  You may redact all information included in 182.052 of the Texas utilities code, but property address must be included according to the Utilities Code in Chapter 182 Section 05.	Maria	12/3/2018	12/3/2018	12/3/2018	\$0.00	12/03/2018 via email	NO	YES		15 minutes accumulated 15 minutes
23	Harwood	Aleisha	12/1/2018	Commerical and Residential Building Permits 11-01-2018 thru 11-30-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	12/4/2018	12/4/2018	12/4/2018	\$0.00	12/4/2018 via email	NO	YES		15 minutes accumulated 30 minutes
24	Horsman	Marla	12/5/2018	Public Improvement District Documents on all created since 2015	Lorri	12/5/2018	12/5/2018	12/5/2018 - No Responsive Records	\$0.00	12/05/2018 via email	NO	YES		15 minutes accumulated 15 minutes
25	Medrano	Jessica	12/7/2018	Permits for the coverec patio located at 15301 Jersey Dr.	Ashley	12/7/2018	12/10/2018	12/10/2018	\$0.00	12/10/2018 via email	NO	YES		15 minutes accumulated 15 minutes

26	Hennes	Rebecca	12/7/2018	the total amount of money that the Jersey Village Police Department seized (property and cash) through civil asset forfeiture in 2017 and 2018 to date. Please provide separate reports for each year.	Sonya	12/7/2018	12/10/2018	12/10/2018	\$0.00	12/10/2018 via email	NO	YES		15 minutes accumulated 15 minutes
27	Ramlal	Ramon	12/10/2018	All permits for property address 15814 Singapore Lane	Ashley	12/10/2018	12/10/2018	12/10/2018	\$0.00	12/10/2018 via email	NO	YES		15 minutes accumulated 15 minutes
28	Dickinson	B.	12/12/2018	Cost of installing RLC	Eric	12/12/2018	12/12/2018	12/12/2018	\$0.00	12/12/2018 via email	NO	YES		15 minutes accumulated 15 minutes
29	Advantage	Masonry	12/12/2018	Foundation Repair Permits for 2014 thru 2018	Ashley	12/12/2018	12/13/2018	12/13/2018	\$0.00	12/13/2018 via email	NO	YES		15 minutes accumulated 15 minutes
30	Garay	Rey	12/14/2018	Jones Road Project Property - Please provide copies of all permits submitted/approved, certificates of occupancy and building plans	Ashley	12/14/2018	12/17/2018	12/17/2018	\$0.00	12/17/2018 via email	NO	YES		15 minutes accumulated 15 minutes
31	Garay	Rey	12/14/2018	Jones Road Project Property - Any record of responses, underground storage tank (UST) presence, encounters with hazardous materials, violations and inspections at the above location and/or adjacent properties.	Mark Bitz	12/14/2018	12/17/2018	12/17/2018	\$0.00	12/17/2018 via email	NO	YES		35 minutes accumulated 35 minutes
32	Beazley	Merrilee	12/17/2018	Business Plan related to the golf course	Jason	12/17/2018	12/19/2018	12/19/2018	\$0.00	12/19/2018 via email	NO	YES		15 minutes accumulated 60 minutes
33	Desforges	Cheryl	12/17/2018	Business Plan related to the golf course	Jason	12/17/2018	12/19/2018	12/19/2018	\$0.00	12/19/2018 via email	NO	YES		15 minutes accumulated 15 minutes
34	Tatom	Cathy	12/21/2018	Fire and EMS response to calls information	Mark Bitz	12/21/2018	1/2/2019	1/2/2019	\$0.00	01/02/2019 via email	NO	YES		30 minutes accumulated 30 minutes
35	Carter	Van	12/27/2018	Questions concerning the proposals for the bank depository services	Orlando with Wells Fargo	1/2/2019	1/8/2019	1/8/2019	\$0.00	01/08/2019 via email	NO	YES		30 minutes accumulated 30 minutes
36	Overall	Leah	1/2/2019	Commerical and Residential Building Permits for July, Sept, Oct, Nov, and Dec 2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and	Ashley	1/2/2019	1/2/2019	1/2/2019	\$0.00	01/02/2019 via email	NO	YES		15 minutes accumulated 15 minutes
37	Harwood	Aleisha	1/2/2019	Commerical and Residential Building Permits 12-01-2018 thru 12-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	1/2/2019	1/2/2019	1/2/2019	\$0.00	01/02/2019 via email	NO	YES		15 minutes accumulated 45 minutes
38	Ward	James	12/26/2018	Name and Email address of sworn officers	Bob	1/4/2019	1/4/2019	1/4/2019	\$0.00	01/04/2019 via email	NO	YES		15 minutes accumulated 15 minutes
39	Nech	Heather	1/7/2019	Residential Foundation Repair Permit Report for December 2018	Ashley	1/7/2019	1/8/2019	1/8/2019	\$0.00	01/08/2019 via email	NO	YES		15 minutes accumulated 15 minutes
40	Aguilar	Natalie	1/10/2019	Copies of performance evaluations, disciplinary documents, training records, and any classes they have taken from the Personnel Files - Sgt. E. Bruss and Officer J. Boughter	Trelena	10/1/2019	1/22/2019	01/16/2019 - Sent Estimate Ltr - 01-18-2019 Reequestor narrowed and clarified scope	\$22.50	01/22/2019 via email	NO	YES		90 minutes accumulated 90 minutes
41	Beazley	Merrilee	1/14/2019	"A full and complete copy of any and all Internal Affairs investigations related to James Singleton during his employment at the City of Jersey Village Police Department. This request shall include any Internal Affairs investigation regardless of the manner and means of ultimate determination of outcome."	Lorri	1/14/2019	1/14/2019	1/14/2019	\$0.00	01/14/2019 via email - REDUNDANT REQUEST	NO	YES		15 minutes accumulated 75 minutes

42	Dunaway	Sheila	1/17/2019	Cloramine Project Bid Tab	Lorri	1/17/2019	1/17/2019	1/17/2019	\$0.00	01/17/2019 via email	NO	YES		15 minutes accumulated 15 minutes
43	Dunaway	Sheila	1/17/2019	Listing of Proposals for FMA Grant	Lorri	1/17/2019	1/17/2019	1/17/2019	\$0.00	01/17/2019 via email	NO	YES		15 minutes accumulated 30 minutes
44	Collard	Nicole	1/28/2019	any information on new or expanded self-storage facilities that have gone through zoning, planning or construction in the last six months. Specifically applications, site plans, meeting minutes or any issued permits.	Ashley	1/28/2019	1/28/2019	1/28/2019	\$0.00	1/28/2019 via email	NO	YES		15 minutes accumulated 15 minutes
45	Strickland	Megan Cantu	1/28/2019	All permits, surveys, elevation certificaes, permit applications, citations, coimunications and other records relating to the real property located at 15534 Congo Lane, Jersey Village, Texas	Ashley	1/28/2019	1/28/2019	1/28/2019	\$0.00	1/28/2019 via email	NO	YES		15 minutes accumulated 15 minutes
46	Andrews	Jenny	1/28/2019	any documents which may contain information regarding a grant, contract or other agreement between the city (including any department or office of the city or any employee of the city in his/her official capacity) and an abortion provider or their affiliate including, but not limited to, any form of the name Planned Parenthood or Whole Woman's Health. This includes an agreement for volunteer or free services, as well as those agreements which include payment for services or any other transfer of money.	Lorri	1/28/2019	1/28/2019	1/28/2019	\$0.00	1/28/2019 via email	NO	YES		15 minutes accumulated 15 minutes
47	Harwood	Aleisha	2/1/2019	Commerical and Residential Building Permits 01-01-2019 thru 01-31-2019, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.	Ashley	2/1/2019	042/04/2019	2/4/2019	\$0.00	02/04/2019 via email	NO	YES		15 minutes accumulated 60 minutes
48	Adjain	Cynthia	2/4/2019	Copy of November 18, 1996 Smoking Ordinance	Lorri	2/4/2019	042/04/2019	2/4/2019	\$0.00	02/04/2019 via email	NO	YES		15 minutes accumulated 15 minutes
49	Beazley	Merrilee	2/5/2019	information regarding a lawsuit that I believe was between Mr. Hall, who is now deceased, and the city of Jersey Village. He lived at 16324 Acapulco	Trelena/Lorri	2/5/2019								
50	Hamil	Colleen	2/5/2019	a list of Job Titles by Department budgeted this year for your city, with the employee counts and whether the position is full-time, part-time, seasonal, or temporary (Job Type). Please include the full-time equivalent (FTE) total for the current budget year.	Trelena	2/5/2019								
51	Mark	Jonathan	2/5/2019	Code Violations reports to City Council 07-2018 to current	Lorri	2/5/2019	2/5/2019	2/5/2019	\$0.00	02/05/2019 via email	NO	YES		15 minutes accumulated 15 minutes
52	Villarreal	Nina	2/8/2019	a list of all residential properties that have had the water shut off any time between JANUARY 1, 2019 and FEBRUARY 1ST, 2019	Maria									15 minutes accumulated 30 minutes

## MONTHLY REPORT – January 2019 Jersey Village Fire Department

### EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	3												3
Fire/ETJ	0												0
Fire/JV	24												24
EMS/County	2												2
EMS/ETJ	4												4
EMS/JV	64												64
TOTAL	97												97
Transports	44												44
Aid received	2												2
Aid given	2												2

### FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	64												64

### PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	8												8
Audience	156												156

### FIRE INVESTIGATIONS CONDUCTED

Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
0												0

- Citizens Fire Academy began January 10<sup>th</sup> and will run through April 23<sup>th</sup>. The class has 16 participants.
- We have had our Ladders, Hose tested per NFPA standards.
- Our command staff for the 2018 year started in January and is as followed:
  - Chief Mark Bitz
  - Asst. Chief Frank Maher
  - Captain Bill Sheppard
  - Captain Ron Moore
  - Captain Chris Dedear
  - Captain Rob Missall
  - Captain James Arnett
  - Lt. Chris Conn
  - Lt. Nic Arteaga
  - Lt. Buddy Wimberely
- The Fire Department is preparing for their Annual Banquet at the Hilton Garden Inn on February 16<sup>th</sup> at 6 p.m.
- We continue to give Girl Scout and preschool tours at the station
- We also continue to have Fire drills at the Elementary and High School

**Respectfully submitted,  
Mark Bitz  
Fire Chief/Fire Marshal**



# JANUARY 2019

## Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Jan	41	6	13	36	46	1	7	150
2-Jan	42	4	23	41	33	1	4	148
3-Jan	66	4	24	45	50	3	2	194
4-Jan	62	1	14	51	51	1	2	182
5-Jan	53	5	13	37	53	3	4	168
6-Jan	30	2	8	25	25	0	3	93
7-Jan	48	2	13	41	36	2	4	146
8-Jan	50	2	14	37	46	4	6	159
9-Jan	56	2	8	45	45	2	4	162
10-Jan	58	3	23	56	48	1	0	189
11-Jan	57	0	8	48	49	5	2	169
12-Jan	58	7	13	46	52	5	1	182
13-Jan	53	4	9	39	42	0	0	147
14-Jan	53	3	21	40	50	3	9	179
15-Jan	66	5	19	56	48	0	0	194
16-Jan	54	2	11	45	39	1	6	158
17-Jan	68	3	16	55	51	5	0	198
18-Jan	76	2	16	73	52	2	1	222
19-Jan	76	6	15	69	75	2	5	248
20-Jan	50	1	18	36	40	0	7	152
21-Jan	72	3	21	62	55	1	0	214
22-Jan	57	2	22	48	49	0	0	178
23-Jan	74	3	15	50	41	0	9	192
24-Jan	51	4	28	42	44	3	1	173
25-Jan	67	3	17	52	37	6	0	182
26-Jan	93	3	17	69	76	4	0	262
27-Jan	44	6	14	33	36	1	0	134
28-Jan	72	3	15	63	55	0	0	208
29-Jan	76	2	21	51	58	3	2	213
30-Jan	81	1	16	65	48	2	7	220
31-Jan	63	4	17	57	54	2	4	201
<b>Totals</b>	<b>1867</b>	<b>98</b>	<b>502</b>	<b>1513</b>	<b>1484</b>	<b>63</b>	<b>90</b>	<b>5617</b>

This month the new Fire Investigator came over and was able to take his CJIS and CJP class. We also recertified several officers with their TCIC/TLETS and CJIS. Dispatch was moved temporarily into the PD breakroom to get ready for our new floors to be installed.



## JERSEY VILLAGE POLICE DEPARTMENT

### Criminal Investigation Division Report for January 2019

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**Sex Crimes/Child Cases (0):** no new sex/child crimes were initiated this month

**Assault Cases (1):** An assault case was investigated at 12613 Seattle Slew. *Detectives charged the suspect and the case was cleared by charge.*

**Property Crimes/Burglaries and Thefts:**

**Robbery (1):** An aggravated robbery investigation was conducted at Subway, located at 17454 Northwest Freeway. After an extensive investigation, *detectives were able to identify and charge the suspect with robbery.*

**Home / Business Burglaries (5):** the following structure burglaries were investigated this past month:

1. A burglary of a storage room located at 11011 Pleasant Colony is under active investigation. *Detectives have identified a possible suspect.*
2. A burglary of a storage room located at Public Storage at 18106 Northwest Freeway was investigated and closed without leads. This company has refused to allow departmental cameras to be placed on the property to catch suspects.
3. A second burglary of a storage room located at Public Storage at 18106 Northwest Freeway was investigated and closed without leads. This company has refused to allow departmental cameras to be placed on the property to catch suspects.
4. A burglary of an apartment in the 11000 block of Pleasant Colony is under active investigation.
5. A second burglary of an apartment in the 11000 block of Pleasant Colony is under active investigation.

**Vehicle Burglaries (0):** no new vehicle burglaries were investigated this past month.

**Criminal Mischief (0):** no new criminal mischief investigations were initiated this month.

**Hit and Run Crashes (1):** the following hit-and-run crashes were investigated this month:

1. A hit and run crash was investigated in the 17400 block of Northwest Freeway. *Detectives were able to identify and charge the suspect and the case was cleared*

**Thefts (2):** the following general thefts were investigated:

1. The theft of license plates was investigated in the 18100 block of Northwest Freeway. No leads were developed.
2. A second theft of license plates was investigated in the 12400 block of Castlebridge. No leads were developed.

**Stolen Vehicles/Trailers (1):** the following stolen vehicle investigations were conducted this month:

1. A stolen vehicle report was investigated from the 17100 block of US 290. To this date, the vehicle has not been located, nor have the suspects been identified.

**Identity Theft/Fraud (1):** the following new fraud cases were investigated this month:

1. An identity theft case is under active investigation from the 16300 block of Acapulco.

**Miscellaneous:**

- Seventy-eight (78) new pieces of property and evidence were processed and submitted into the Property Room.
- Five (5) destruction orders were completed for submission to the Harris County District Attorney's Office this past month for items to be removed from the Property Room.
- A camera was placed at a covert location to assist with possible future thefts in the area.
- A burglary sting investigation was conducted in the 17400 block of Northwest Freeway and in the Sam's Club parking lot.

**Training Report:**

Below is a summary of the training given to our employees this past month:

The Texas Commission on Law Enforcement conducted a training audit at our agency in January, and we received a report of 100% compliance.

<u>Date</u>	<u>Officer</u>	<u>Course</u>	<u>Hours</u>	<u>Notes</u>
1/7/2019	Limerick/Holley	FBI LEEDA Management Course	24	Online
1/8/2019	3	Firearms Simulator Training	6	Simulator in Magnolia, TX
1/10/2019	13	Civilian Interaction Training	104	TCOLE Mandatory Course
1/17/2019	7	RADAR/LIDAR Course	56	JVPD Academy
1/18/2019	2	SABA Trauma Course	8	JVPD Academy
1/29/2019	5	Firearms Simulator Training	20	Simulator in Magnolia, TX
		<b>Total Training Hours for Month</b>	<b>218</b>	

## January 2019

	December 2018	January 2019
Warrants Executed	186	388
Warrants Issued	907	836
Letters Mailed	239	279
Phone Calls	1,438	1,402
Door Hangers	12	3*
Arrests	3	1*
Amount collected	\$82,196.43	\$96,666.31

370 Emails Sent (Reduces Letters Mailed Out)

4 Days Municipal Court Bailiff

1 Holiday Day

½ Training Day

5 Sick Days (Knee Injury)\*

**12 1/2 Total Days Warrants Worked**

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2019

### MAJOR CRIME INDEX

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
<b>VIOLENT CRIME:</b>													
MURDER	0	0	0	0	0	0	0	0	0	0	0	0	0
RAPE	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	0
AGG. ASSAULT	2	0	0	0	0	0	0	0	0	0	0	0	2
<b>PROPERTY CRIME:</b>													
BURGLARY-RESIDENCE	2	0	0	0	0	0	0	0	0	0	0	0	2
BURGLARY-BUSINESS	3	0	0	0	0	0	0	0	0	0	0	0	3
ALL THEFTS:	4	0	0	0	0	0	0	0	0	0	0	0	4
<i>From Vehicles</i>	2	0	0	0	0	0	0	0	0	0	0	0	2
<i>From Coin Machines</i>	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTO THEFTS	1	0	0	0	0	0	0	0	0	0	0	0	1
<b>MAJOR CRIMES:</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>

<b>ARRESTS: (Only Highest Classified Charge Counted Per Arrest)</b>													
MUNICIPAL MISD.(C)	22	7	0	0	0	0	0	0	0	0	0	0	0
MISDEMEANORS (A&B)	14	1	0	0	0	0	0	0	0	0	0	0	0
<i>Misd. Narcotic Arrests</i>	1	0	0	0	0	0	0	0	0	0	0	0	0
ALL FELONIES	9	2	0	0	0	0	0	0	0	0	0	0	0
<i>Fel. Narcotic Arrests</i>	7	0	0	0	0	0	0	0	0	0	0	0	0
ARRESTS NOT BOOKED	54	4	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL ARRESTS:</b>	<b>99</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>113</b>

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2019

### OTHER CALLS FOR SERVICE

TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Tots
<b>ACCIDENTS:</b>													
Accident Major	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major Auto-Ped	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Major FSRA	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident Minor	89	10	0	0	0	0	0	0	0	0	0	0	99
Accident Minor FSGI	12	0	0	0	0	0	0	0	0	0	0	0	12
<b>MISDEMEANOR CRIMINAL INVESTIGATIONS</b>													
Assault	8	0	0	0	0	0	0	0	0	0	0	0	8
Criminal Mischief	6	2	0	0	0	0	0	0	0	0	0	0	8
Disturbance	19	6	0	0	0	0	0	0	0	0	0	0	25
Terroristic Threat	2	0	0	0	0	0	0	0	0	0	0	0	2
Trespass	0	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	0	1	0	0	0	0	0	0	0	0	0	0	1
Solicitor	4	0	0	0	0	0	0	0	0	0	0	0	4
City Ordinance Violation.	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrant Service	14	0	0	0	0	0	0	0	0	0	0	0	14
<b>POLICE ASSISTANCE</b>													
911 Hang Up	0	0	0	0	0	0	0	0	0	0	0	0	0
Alarms	0	0	0	0	0	0	0	0	0	0	0	0	0
Welfare Check	69	0	0	0	0	0	0	0	0	0	0	0	69
Missing Person	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist JVFD/EMS	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Other Agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Assist Public	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Control	3	1	0	0	0	0	0	0	0	0	0	0	4
Crime Prevention	22	0	0	0	0	0	0	0	0	0	0	0	22
Multiple Unit Response	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>MISCELLANEOUS POLICE INVESTIGATIONS</b>													
Abandoned Vehicle	1	0	0	0	0	0	0	0	0	0	0	0	1
Found Article	0	0	0	0	0	0	0	0	0	0	0	0	0
Found Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Humane	13	3	0	0	0	0	0	0	0	0	0	0	16
Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigation	6	0	0	0	0	0	0	0	0	0	0	0	6

## Jersey Village Police Department Investigations / Calls-For-Service Report

December, 2019

Open Door/Window	30	1	0	0	0	0	0	0	0	0	0	0	0	31
Recovery - Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Suspicious Person/Vehicle	202	36	0	0	0	0	0	0	0	0	0	0	0	238
Traffic Hazard	35	3	0	0	0	0	0	0	0	0	0	0	0	38
Other Misc. Calls-For-Service	855	77	0	0	0	0	0	0	0	0	0	0	0	932
<b>Other CFS Totals:</b>	<b>1390</b>	<b>140</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1530</b>
<b>Maj.Crime &amp; CFS Tots:</b>	<b>1402</b>	<b>140</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1542</b>

## **Police Department Open Positions/Recruitment**

**January 2019**

As of January 31, 2019, the Jersey Village Police Department is accepting applications for the following positions:

- Patrol Officer (one position open)

The Police Department is currently interviewing qualified candidates.



No	Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
1	MCCLEES LAW	FIRM	10/1/2018	COPY OF VIDEO FROM DWI ARREST ON 9/23/18, JACKSON, CHRISTOPHER LEON			10/11/18 VIA MAIL	YES	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
2	WILLIAMS	KHERKHER	10/2/2018	COPIES OF 911, ALL RECORDINGS, FIELD NOTES, WITNESS STATEMENTS FOR ACCIDENT 18-13283			10/5/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
3	LEXUS	NEXIS	10/2/2018	CITATIONS ISSUED FOR THE MONT OF SEPT.			10/3/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
4	CHRISS	JORI	10/2/2018	CFS & OFFENSE REPORTS FROM 1/2017 TO PRESENT DATE FOR 8655 JONES RD # 321			10/8/18 VIA PU	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
5	FOGLE	WAYNE		VIOLENT CRIMES/ INDEX CRIMES IN THE AREA OF ENERGY CAPITAL CREDIT UNION FROM 10/1/17 TO 9/30/18			10/8/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
6	KALIDAS	HAMANT	10/3/2018	LAST 2 WEEKS OF CITATIONS ISSUED			10/8/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
7	BENDOKAS	CHERYL	10/4/2018	PHOTO CD OF ACCIDENT 18-15845		\$3.00	10/9/18 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
8	COUPE	DEVIN	10/4/2018	CFS FOR 15514 CONGO FOR THE LAST 2 YEARS			10/4/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
9	OKOH-BROWN	LISA	10/8/2018	18-14107 OFFENSE REPORT OCCURRED ON 8/20/18 ARREST OF JOSEFINA RAMIREZ ARAUJO				YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
10	SLOYER	KATY	10/9/2018	COPY OF 18-16657 REPORT TX LP JHK0333							
11	LOPEZ	EILEEN	10/10/2018	POLICE REPORT ARREEST ON 8/19/18 OF JOSEFINA RAMIERZ				YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
12	VU	STEPHANY	10/10/2018	COPY OF POLICE REPORT 18-16079 9/23/18				YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
13	KALIDAS	HAMANT	10/15/2018	LAST 2 WEEKS OF CITATIONS ISSUED			10/18/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 01 HRS 00 MIN
14	GUSS	STEWART J.	10/15/2018	COPY OF REPORT 18-15648			10/15/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
15	JOHNSON	RUDOLPH	10/22/2018	COPY OF 'DASH CAM VIDEO OF ACCIDENT 18-14281				NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
16	KALIDAS	HAMANT	10/25/2018	LAST 2 WEEKS OF CITATIONS ISSUED			10/29/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN

17	PARMAR	RAHULKUMAR	10/30/2018	COMPLETE COPY OF 18-17258			11/12/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
18	LEXUS	NEXIS	11/1/18	CITATIONS ISSUED FOR THE MONT OF OCT.			11/1/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
19	KALIDAS	HAMANT	11/3/2018	LAST 2 WEEKS OF CITATIONS ISSUED			11/12/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
20	DOUGLAS	MELVINA	11/7/2018	COPY OF PICUTRES FOR 18-14154 AND A LIST OF CFS FOR THIS LOCATION FOR THE LAST 3 YEARS	12/17 HOLD PER AG		11/12/18 VIA PU	NO	YES	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
21	SMITH	DANIELLE	11/9/2018	COPY OF CASE 18-18023			11/12/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
22	ABC 13		11/9/2018	COPY OF BOOKING PHOTOS LANDAVERDE, EDWIN AND GULERMO HERNANDEZ			11/9/18 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
23	WILEY	ALVIN	11/13/2018	COPY OF DASH CAM FOR C0050884 11/12/18 B. ELASSAAD	SENT TO AG OFFICE	\$0.37		YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
24	FARRIS	JAMES	11/14/2018	CFS FOR 8621 KARI CT FROM 2014- PRESENT			11/21/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
25	CONNER	CLAIRE	11/14/2018	COPY OF OFFENSE REPORT 02-5468 INVOLVING DAVILA, CHRISTIAN			11/21/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
26	KALIDAS	HAMANT	11/15/2018	LAST 2 WEEKS OF CITATIONS ISSUED			11/21/18 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 2 HRS 30 MIN
27	VENEZIO	MATT	11/15/2018	1/31/2006 COPY OF CALL HOLLY @ 11011 PC	SENT TO AG OFFICE	\$0.37		YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
28	MORGAN	PAUL	11/16/2018	SINCE 2008 TO PRESENT LIST OF OFFICER WHO HAVE SUSTAINED A VIOLATION OF JVPD RULES & REGULATIONS	REF TO CITY SECR.						
29	ESPINOZA	ALEJANDRA	11/19/2018	18-18006 COPY OF OFFESNE REPORT	SENT TO AG OFFICE 1/7 AG RULING WITHHOLD OR			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
30	KALIDAS	HAMANT	11/27/2018	LAST 2 WEEKS OF CITATIONS ISSUED			12/4/18 VIA EMAIL	YES	NO	YES	00 HRS 20 MIN ACCUM 3 HRS 00 MIN
31	MARTINEZ	PETRA	11/27/2018	COPY OF CASE 18-14473 INCLUDING PHOTOS		\$3.00	11/30/18 READY FOR PICK UP	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
32	GORE	SHANTON	11/28/2018	COPY OF ARREST REPORT 18-19329	SENT TO AG OFFICE			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN

33	LEXUS	NEXIS	12/3/2018	LAST MONTH OF CITATIONS ISSUED			12/4/18 VIA EMAIL	YES	NO	YES	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
34	STUART	LIPPMAN	12/3/2018	INFORMATION ON A ARREST FOR CASE NUMBER 17-21528			12/4/18 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
35	ARANDIA	VIVIAN	12/5/2018	COPY OF REPORT 18-16679	SENT TO AG OFFICE			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
36	CARRON	RONALD	12/5/2018	COPY OF REPORT 18-20025 AND PHOTO CD			12/6/18 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 02 HRS 00 MIN
37	REZSOFI	COLE	12/6/2018	CFS FOR WHATABUGER 17234 WBSR FROM 12/6/17-12/6/2018			12/13/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
38	ARRAZOLO	KARINA	12/6/2018	COPY OF TRAFFIC STOP W/TX LP BNS8733 IN MAY 2017			12/6/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
39	KALIDAS	HAMANT	12/11/2018	LAST 2 WEEKS OF CITATIONS ISSUED			12/17/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN
40	VOZAR	MARGARETT	12/17/2018	CFS FROM 2014 TO PRESENT DAY FOR 14000-16000 CONGO & AUSTRALIA			12/17/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
41	KALIDAS	HAMANT	12/21/2018	LAST 2 WEEKS OF CITATIONS ISSUED			12/27/18 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN
42	KPRC		12/21/2018	2018 CRIMINAL MISCHIEF REPORTS AND BMV'S			12/28/18 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
43	WARD	JAMES	12/26/2018	SWORN OFFICERS NAME & WORK EMAIL IN EXCEL SPREADSHEET FORMAT			1/3/19 VIA EMAIL	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
44	SIMON	FLETCHER	12/31/2018	18-9857 FALL @ COACHES	REF TO JVFD		1/4/19 VIA EMAIL				
45	LEXUS	NEXIS	1/2/2019	LAST MONTH OF CITATIONS ISSUED			1/7/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN
46	KALIDAS	HAMANT	1/3/2019	LAST 2 WEEKS OF CITATIONS ISSUED			1/7/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
47	DISCOVERY	RESOURCES	1/8/2019	COPY OF ACCIDENT 16-22860, 911 RECORDINGS, PHOTOS, BODY CAM, DISPATCH RECORDS, AUDIO RECORDINGS, WITNESS STATEMENTS			1/16/18 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
48	NIELSEND	LAW FIRM	1/9/2019	COPY OF CRASH ID 18-21128, PHOTOS, VIDEO & AUDIO RECORDED, 911 RECORDING		\$3.00	1/16/19 VIA CRRR	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN

49	ALVA	MAXIMILIAN E.	1/15/2019	UNK DOCUEMENTS	1/16/19 CLARIFCATION EMAIL SENT , 1/23/19 MAILED EMAIL REQUEST FOR CLARIFICATION BY CRRR						
50	MARTIN	CHRIS	1/15/2019	COPY OF STOLEN VHEICLE REPORT 19-000244	1/16/18 EMAIL SENT TO REQUESTOR 1/18 WITHDREW REQUESET	XXX	XXXX	XXX	XXX	XX	XXXX
51	PEREZ	ANMANUELA	1/15/2019	6/4/2015 PI ARREST			1/16/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
52	KALIDAS	HAMANT	1/15/2019	LAST 2 WEEKS OF CITATIONS ISSUED			1/18/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN
53	BEAZLEY	MERRILEE	1/15/2019	COPY OF ALL RECORDINGS TO A TRAFFIC STOP ON 12/31/18@ 930 BIKE RIDER @ JV ANIMAL HOSIPTAL	1/23/19 SENT TO AG OFFICE						
54	DURKOVIC	KRISTY	1/16/2019	19-822 COPY OF COMPLETE REPORT, CD'S ETC...			1/23/19 VIA CRRR 7017 0190 0001 1887 4846	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
55	AGUILAR	BRENDA	1/16/2019	17-24561 COPY OF REPORT	1/24/19 SENT TO AG OFFICE						
56	MONTGOMER	STEPHANY	1/18/2019	COPY OF REPORT 15-17886 FROM 11/23/2015			1/21/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
57	ROJAS	VICTOR	1/22/2019	COPY OF OFFENSE REPORT 18-16679			1/28/19 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00
58	WALTER	BEVERLY	1/24/2019	CFS FOR 12400 CASTLEBRIDGE # 125 FROM 4/2018 TO PRESENT TIME			1/24/19 VIA MAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS
59	KALIDAS	HAMANT	1/25/2019	LAST 2 WEEKS OF CITATIONS ISSUED			1/29/19 VIA EAMIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 00 MIN

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS**

MONTH	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	TOTAL COLLECTION
	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	
Jan	\$81,073.44	\$9,079.92	\$626.86	\$1,387.22	\$1,849.68	\$276.86	\$134.25	\$45,322.05	\$139,750.28
Feb									
Mar									
Apr									
May									
June									
July									
Aug									
Sept									
Oct									
Nov									
Dec									
<b>Totals</b>	<b>\$81,073.44</b>	<b>\$9,079.92</b>	<b>\$626.86</b>	<b>\$1,387.22</b>	<b>\$1,849.68</b>	<b>\$276.86</b>	<b>\$134.25</b>	<b>\$45,322.05</b>	<b>\$139,750.28</b>

**Municipal Courts  
Activity Detail  
January 1, 2019 to January 31, 2019**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 1/1/2019:</b>							
<i>Active Cases</i>	9,437	62	0	95	778	106	10,478
<i>Inactive Cases</i>	17,584	40	0	158	5,529	49	23,360
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	1,027	1	0	7	224	5	1,264
Cases Reactivated	270	0	0	2	81	0	353
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>10,734</b>	<b>63</b>	<b>0</b>	<b>104</b>	<b>1,083</b>	<b>111</b>	<b>12,095</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	324	1	0	3	52	0	380
Dismissed by Prosecution	248	0	0	1	56	1	306
Total Dispositions Prior to Court Appearance or Trial	572	1	0	4	108	1	686
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	4	0	0	0	1	0	5
<i>By the Court</i>	8	0	0	0	1	0	9
<i>By the Jury</i>	1	0	0	0	0	0	1
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	6	0	0	1	3	1	11
Total Dispositions at Court Appearance or Trial	19	0	0	1	5	1	26
Compliance Dismissals:							
After Driver Safety Course	47	---	---	---	---	---	47
After Deferred Disposition	76	0	0	1	1	0	78
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	26	---	---	---	---	---	26
All Other Transportation Code Dismissals	169	0	0	0	0	0	169
Total Compliance Dismissals	318	0	0	1	1	0	320
All Other Dispositions	0	0	0	0	3	0	3
<b>Total Cases Disposed</b>	<b>909</b>	<b>1</b>	<b>0</b>	<b>6</b>	<b>117</b>	<b>2</b>	<b>1,035</b>
<b>Cases Placed on Inactive Status</b>	<b>489</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>240</b>	<b>1</b>	<b>734</b>
<b>Cases Pending 1/31/2019:</b>							
<i>Active Cases</i>	9,336	61	0	95	726	108	10,326
<i>Inactive Cases</i>	17,803	41	0	159	5,688	50	23,741
<b>Show Cause and Other Required Hearings Held</b>	<b>181</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>38</b>	<b>0</b>	<b>220</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

**Municipal Courts**  
**Activity Detail**  
**January 1, 2019 to January 31, 2019**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CIVIL/ADMINISTRATIVE CASES	
	Total
<b>Cases Pending 1/1/2019:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
<b>Cases Added:</b>	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
<b>Total Cases on Docket</b>	<b>0</b>
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
<b>Total Cases Disposed</b>	<b>0</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>
<b>Cases Pending 1/31/2019:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
<b>Cases Appealed:</b>	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	3
Non-Driving Alcoholic Beverage Code Cases Filed.....	1
Driving Under the Influence of Alcohol Cases Filed.....	1
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	0
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	0
<i>Discretionary Transfer</i> .....	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

**Municipal Courts  
Activity Detail  
January 1, 2019 to January 31, 2019  
100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1  
Court: Jersey Village**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i> .....	0	--
<i>Class A and B Misdemeanors</i> .....	0	0
<i>Felonies</i> .....	0	0
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i> .....		712
<i>Class A and B Misdemeanors</i> .....		0
<i>Felonies</i> .....		0
Capiases Pro Fine Issued .....		137
Search Warrants Issued .....		0
Warrants for Fire, Health and Code Inspections Filed .....		0
Examining Trials Conducted .....		0
Emergency Mental Health Hearings Held .....		0
Magistrate's Orders for Emergency Protection Issued .....		0
Magistrate's Orders for Ignition Interlock Device Issued .....		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		0
Driver's License Denial, Revocation or Suspension Hearings Held .....		0
Disposition of Stolen Property Hearings Held .....		0
Peace Bond Hearings Held .....		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i> .....		2
<i>Full Satisfaction</i> .....		2
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		73
Cases in Which Fine and Court Costs Waived for Indigency .....		0
Amount of Fines and Court Costs Waived for Indigency .....		\$ 0
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i> .....		\$ 95,150
<i>Remitted to State</i> .....		\$ 35,071
<i>Total</i> .....		\$ 130,221

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO</u>	<u>% TO</u>	<u>SHOWED</u>	<u>% TO</u>	<u>PAYMENT</u>	<u>% TO</u>	<u>DOCKET</u>	<u>% TO</u>
			<u>SHOWED</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PLAN</u>	<u>TOTAL</u>	<u>CLOSED</u>	<u>TOTAL</u>
<b><u>January 7, 2019</u></b>	Judge Chancia	291	217	75%	74	25%	8	11%	16	22%
<b><u>AM Docket</u></b>	Tracie Middleton									
<b><u>January 7, 2019</u></b>	Judge Chancia	118	56	47%	62	53%	8	13%	23	37%
<b><u>PM Docket</u></b>	Tracie Middleton									
<b><u>January 9, 2019</u></b>	Judge Halick	270	109	40%	161	60%	21	13%	99	61%
<b><u>AM Docket</u></b>	Bret Kisluk									
<b><u>January 9, 2019</u></b>	Judge Halick	165	87	53%	78	47%	7	9%	36	46%
<b><u>PM Docket</u></b>	Bret Kisluk									
<b><u>January 14, 2019</u></b>	Judge Chancia	125	35	28%	90	72%	8	9%	56	62%
<b><u>AM Docket</u></b>	Lance Long									
<b><u>January 14, 2019</u></b>	Judge Chancia	104	65	63%	39	38%	17	44%	20	51%
<b><u>PM Docket</u></b>										
<b><u>January 16, 2019</u></b>	Judge Brashear	140	4	3%	136	97%	9	7%	64	47%
<b><u>AM Docket</u></b>	Lance Long									
<b><u>January 16, 2019</u></b>	Judge Brashear	103	57	55%	46	45%	12	26%	16	35%
<b><u>PM Docket</u></b>										
<b><u>January 23, 2019</u></b>	Judge Brashear	14	0	0%	14	100%	1	10%	7	50%
<b><u>AM Docket</u></b>	Lance Long									
<b><u>No Jury Docket</u></b>										
<b><u>TOTAL</u></b>		<b>1,330</b>	<b>630</b>	<b>47%</b>	<b>700</b>	<b>53%</b>	<b>91</b>	<b>13%</b>	<b>337</b>	<b>48%</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019









2/01/2019 1:36 PM

Citation Date: 1 /01/2019 - 1/31/2019

Beginning Citation Date.....: 1/1/2019  
 Ending Citation Date.....: 1/31/2019  
 Type of Citation.....: All  
 Type of Offense.....: Include: All  
 Agency.....: Include: PD  
 Specific Offenses.....: Include: 3001, 3001S, 3001SZ, 3006, 3006i

**3006 RAN STOP SIGN**

Statute: 545.151 TRANSPORTATION CODE

T C0051906 -01 1/09/2019 IA RAN STOP SIGN 15500 LAKEVIEW DR

Totals for Offense

Number of Citations for Offense..... : 1  
 Number of Violations for Offense.... : 1  
 Number of Citations to Juveniles.... : 0

Number of Citations to Minors..... : 0

Offenses

RAN STOP SIGN 1

**3586 SPEEDING**

Statute: 545.351 TRANSPORTATION CODE

T C0052348 -01 1/31/2019 IA SPEE DING 37 MPH in a 25 MPH 16000 DELOZIER

Totals for Offense

Number of Citations for Offense..... 1  
 Number of Violations for Offense.... 1  
 Number of Citations to Juveniles.... : 0

Number of Citations to Minors..... 0

Offenses

SPEEDING 1

**3006I RAN STOP SIGN - INTERSECTION**

Statute: TC 545.151

T C0051807 -01	1/02/2019	IA	RAN	STOP SIGN - INTERSECTI ON	15700 ACAPULCO	M
T C0051871 -01	1/06/2019	CD	RAN	STOP SIGN - INTERSECTI ON	VILLAGE	
T C0051877 -01	1/07/2019	CD	RAN	STOP SIGN - INTERSECTI ON	16000 WALL ST	
T C0052078 -01	1/18/2019	CL	RAN	STOP SIGN - INTERSECTI ON	15900 ELWOOD DR	M
T C0052327 -01	1/30/2019	IA	RAN	STOP SIGN - INTERSECTI ON	16200 WALL ST	

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Number of Citations for Offense.....		5
Number of Violations for Offense....		5
Number of Citations to Juveniles....		0
Number of Citations to Minors.....		2
Offenses		
RAN STOP SIGN - INTERSECTION		5
Totals for Offense Level		
Total Number of Citations.....		7
Total Number of Violations.....		7
Total Number of Citations Juveniles.		0
Total Number of Citations Minors....		2
Total Number of Offenses		7
Total Number of Offenses		7
RAN STOP SIGN		1
RAN STOP SIGN - INTERSECTION		5
SPEEDING		1

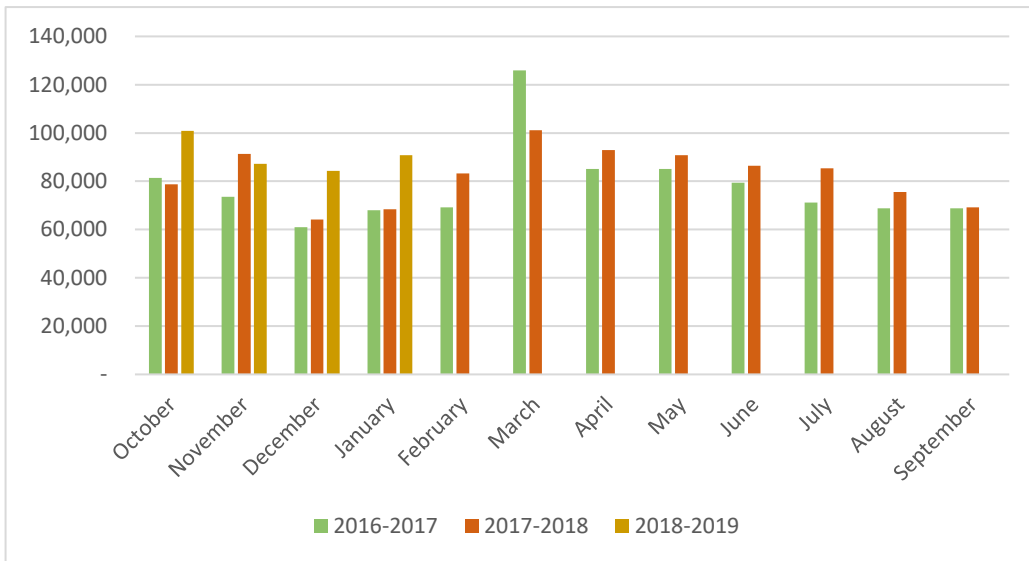
## JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

### GENERAL PROCEEDS

FY 2016, 2017, 2018

	2016-2017	2017-2018	2018-2019
October	81,429	78,666	100,832
November	73,598	91,263	87,251
December	61,011	64,109	84,302
January	68,006	68,431	90,781
February	69,140	83,276	
March	125,944	101,163	
April	85,083	92,902	
May	85,083	90,836	
June	79,360	86,467	
July	71,219	85,337	
August	68,725	75,503	
September	68,797	69,179	
<b>FY Total</b>	<b>\$ 937,398</b>	<b>\$ 987,132</b>	<b>\$ 363,165</b>

Average Per Month     \$    78,116     \$    82,261     \$    90,791





CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT												
2019 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	<b>WATER</b>											
WATER PLANT #1 SEATTLE	0											
WATER PLANT #2 VILLAGE	0.50											
WATER PLANT #3 WEST	0.85											
CITY OF HOUSTON (SEATTLE)	31.984											
INTERCONNECT(529)	0.05											
TOTAL(Million Gallons)	32.169											
MAX DAILY FLOW	1.418											
METER READS	3258											
WATER OFF/ON	12											
METER ACCURACY TESTS	0											
MAIN BREAKS REPAIRED	0											
WATER LEAKS REPAIRED	6											
FIRE HYDRANTS SERVICED	1											
METER INSTALLATIONS	76											
SERVICE INSPECTIONS	0											
QUALITY	1											
PRESSURE	0											
SEWER COMPLAINTS	2											
	<b>WHITE OAK BAYOU</b>											
AVG. DAILY FLOW (EFFLUENT)	*											
JV PORTION	*											
% OF PLANT	*											
	<b>GARBAGE</b>											
Residential Customers	2172											
Complaints	4											
	<b>COMMUNITY DEVELOPMENT</b>											
Plans Checked	16											
Sign Plan Reviews	2											
Permits Issued	95											
Inspections (Permit)	90											
Insp (Site)	41											
Conferences	4											
Certificate of Occupancy (Residential)	1											
Certificate of Occupancy (Commercial)	3											
Street/Sidewalk Repairs (in yards)	3											
Sign repairs	2											
	<b>CODE ENFORCEMENT</b>											
Violation Letters	26											
Red tags for ordinance violations	35											
Conferences	45											
Signs picked up-bandit and ROW signs	27											
Animals picked up	3											
Animals taken to HC	0											
Traps Issued	2											
	<b>FLEET</b>											
Work Orders	49											
Preventative Maintenance	15											
Unscheduled Repairs	35											
New Vehicle Set ups	0											

\* - unavailable at this time

To: Austin Bless  
City Manager

February 11, 2019

From: Kevin T. Hagerich, MPA  
Director of Public Works

Subject: Construction / Field Projects Update

1. DOT Sound wall. Surveyors will meet on site to clear up any issues. Project will be starting any day after their meeting.
2. Meter Replacement Phase IV: Completed Book 6. Will be starting on Book 7 of 9.
3. Berm project / Wall Street: Over 75% design.
4. Taylor Road building: Reviewed 65% design and returned comments.
5. Castlebridge project: Have most of clarifier concrete work done. Problems with the weather.
6. Street Sweeping was going as planned.
7. Water tank inspection received. Consultants are working on specifications.

Jersey Meadow Golf Course  
Monthly Report

FY 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993.00									8818
Tournament Rounds	582	393	299	257.00									1531
Range buckets	1265	955	970	1031.00									4221
Unearned Revenue	-1472.95	-1668.62	-3443.07	1430.45									(5,154.19)
Star Memberships	2,094.31	1,601.02	3,748.62	2358.88									9,802.83
Green Fees	65,328.60	52,816.14	68,371.79	42809.31									229,325.84
Tournament Fees	17,318.04	11,240.60	7,232.24	6767.13									42,558.01
Range Fees	6576.03	4,475.29	9,669.19	5207.18									25,927.69
Club Rental	624.66	325.00	200.00	300.00									1,449.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7095.43									47,349.90
Concession Fees	4,576.77	3,087.86	2,869.59	2652.55									13,186.77
Miscellaneous Fees	1236.00	258.00	723.00	2475.00									4,692.00
<b>Total Income</b>	<b>\$111,884.63</b>	<b>85,058.91</b>	<b>101,099.04</b>	<b>71,095.93</b>									<b>\$369,138.51</b>
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO									
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FY 2017 - 2018													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3470	3759	3530	3086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1696	1884	1508	1322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1096.72	-349.85	-1530.91	-278.61	-431.73	-3970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$135,213.57</b>	<b>\$126,329.06</b>	<b>\$133,667.26</b>	<b>\$79,702.57</b>	<b>\$1,383,523.99</b>
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	1W/1RO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82
FY 2016 - 2017													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1279	1412	1263	1155	1,295	956	1,286	14,276
Unearned Revenue													
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>\$1,260,444.72</b>
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
Income Per Round	\$35.08	\$35.94	\$33.95	\$34.64	\$36.55	\$32.91	\$34.57	\$33.71	\$33.83	\$34.61	\$32.64	\$32.21	\$34.17

Jersey Meadow Golf Course  
Monthly Report

FY 2015 - 2016													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1195	1224	1152	1354	1444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,496.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.83	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>\$1,197,924.35</b>
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>\$36.11</b>
FY 2014 - 2015													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>\$1,187,047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>\$36.70</b>
FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>\$1,329,727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>\$35.94</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>\$1,429,496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>\$36.64</b>
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>\$1,472,005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>\$37.27</b>
FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1,274	1,876	2,048	1,770	1,257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>\$1,417,630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>\$35.68</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1,294	1,704	1,732	1,117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>\$1,239,887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>\$35.29</b>
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
<b>Total Income</b>	<b>\$134,510.60</b>	<b>\$114,498.62</b>	<b>\$87,764.41</b>	<b>\$113,439.70</b>	<b>\$110,216.57</b>	<b>\$115,568.16</b>	<b>\$138,971.95</b>	<b>\$183,966.50</b>	<b>\$150,758.80</b>	<b>\$131,151.09</b>	<b>\$135,462.38</b>	<b>\$117,146.85</b>	<b>\$1,533,455.63</b>
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
<b>Income Per Round</b>	<b>\$37.29</b>	<b>\$36.94</b>	<b>\$36.87</b>	<b>\$37.18</b>	<b>\$36.45</b>	<b>\$34.90</b>	<b>\$36.21</b>	<b>\$36.31</b>	<b>\$37.15</b>	<b>\$35.42</b>	<b>\$35.22</b>	<b>\$35.06</b>	<b>\$36.23</b>
FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1,046	670	1,139	1,692	2,003	1,847	1,599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
<b>Total Income</b>	<b>\$126,487.79</b>	<b>\$94,925.64</b>	<b>\$99,917.78</b>	<b>\$75,011.97</b>	<b>\$100,700.05</b>	<b>\$132,065.05</b>	<b>\$155,429.05</b>	<b>\$169,312.86</b>	<b>\$155,196.64</b>	<b>\$142,671.45</b>	<b>\$131,296.35</b>	<b>\$96,649.97</b>	<b>\$1,479,664.60</b>
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-lke	65/2
<b>Income Per Round</b>	<b>\$32.45</b>	<b>\$34.34</b>	<b>\$35.22</b>	<b>\$34.50</b>	<b>\$34.78</b>	<b>\$36.83</b>	<b>\$36.19</b>	<b>\$37.89</b>	<b>\$37.49</b>	<b>\$34.17</b>	<b>\$36.41</b>	<b>\$35.91</b>	<b>\$35.62</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
<b>Total Income</b>	<b>\$117,861.55</b>	<b>\$102,029.64</b>	<b>\$74,975.20</b>	<b>\$54,034.85</b>	<b>\$72,778.54</b>	<b>\$109,943.24</b>	<b>\$136,106.91</b>	<b>\$118,076.89</b>	<b>\$115,684.33</b>	<b>\$92,205.50</b>	<b>\$99,598.38</b>	<b>\$122,421.45</b>	<b>\$1,215,716.48</b>
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
<b>Income Per Round</b>	<b>\$34.43</b>	<b>\$33.82</b>	<b>\$34.49</b>	<b>\$32.33</b>	<b>\$32.31</b>	<b>\$34.64</b>	<b>\$34.76</b>	<b>\$34.11</b>	<b>\$35.83</b>	<b>\$34.17</b>	<b>\$32.15</b>	<b>\$35.90</b>	<b>\$34.22</b>
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
<b>Total Income</b>	<b>\$112,404.27</b>	<b>\$90,189.37</b>	<b>\$88,068.59</b>	<b>\$83,070.84</b>	<b>\$71,999.49</b>	<b>\$104,191.17</b>	<b>\$139,295.97</b>	<b>\$115,998.28</b>	<b>\$101,816.38</b>	<b>\$103,720.42</b>	<b>\$101,019.79</b>	<b>\$109,953.60</b>	<b>\$1,221,728.17</b>
Weather Totals													
<b>Income Per Round</b>	<b>\$32.69</b>	<b>\$33.15</b>	<b>\$33.97</b>	<b>\$31.38</b>	<b>\$32.04</b>	<b>\$31.36</b>	<b>\$34.14</b>	<b>\$32.46</b>	<b>\$33.19</b>	<b>\$33.25</b>	<b>\$31.70</b>	<b>\$32.66</b>	<b>\$32.70</b>
FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
<b>Total Income</b>	<b>\$95,130.71</b>	<b>\$64,996.08</b>	<b>\$77,484.77</b>	<b>\$71,127.66</b>	<b>\$51,257.88</b>	<b>\$86,764.80</b>	<b>\$115,967.96</b>	<b>\$104,873.51</b>	<b>\$107,303.27</b>	<b>\$99,303.72</b>	<b>\$93,013.00</b>	<b>\$90,534.83</b>	<b>\$1,057,758.19</b>
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
<b>Income Per Round</b>	<b>\$27.88</b>	<b>\$30.77</b>	<b>\$29.53</b>	<b>\$30.03</b>	<b>\$31.13</b>	<b>\$32.27</b>	<b>\$33.86</b>	<b>\$32.51</b>	<b>\$32.80</b>	<b>\$32.94</b>	<b>\$31.02</b>	<b>\$34.44</b>	<b>\$31.65</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1,124	1,015	614	512	903	1,746	1,431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
<b>Total Income</b>	<b>\$102,823.66</b>	<b>\$90,345.58</b>	<b>\$80,084.95</b>	<b>\$66,338.79</b>	<b>\$57,661.71</b>	<b>\$84,159.32</b>	<b>\$104,280.59</b>	<b>\$104,343.54</b>	<b>\$40,612.61</b>	<b>\$3,630.71</b>	<b>\$0.00</b>	<b>\$96,487.44</b>	<b>\$830,768.90</b>
<b>Income Per Round</b>	<b>\$29.81</b>	<b>\$30.75</b>	<b>\$28.93</b>	<b>\$28.67</b>	<b>\$27.09</b>	<b>\$27.56</b>	<b>\$27.95</b>	<b>\$30.59</b>	<b>\$19.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21.76</b>	<b>\$27.96</b>
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
<b>Total Income</b>	<b>\$82,312.21</b>	<b>\$103,235.26</b>	<b>\$71,393.53</b>	<b>\$72,811.02</b>	<b>\$54,779.23</b>	<b>\$99,872.03</b>	<b>\$124,929.89</b>	<b>\$141,252.87</b>	<b>\$119,901.73</b>	<b>\$106,152.54</b>	<b>\$96,632.86</b>	<b>\$81,387.04</b>	<b>\$1,154,660.21</b>
<b>Income Per Round</b>	<b>\$31.06</b>	<b>\$32.02</b>	<b>\$30.89</b>	<b>\$26.56</b>	<b>\$26.06</b>	<b>\$28.60</b>	<b>\$30.19</b>	<b>\$29.58</b>	<b>\$29.49</b>	<b>\$28.13</b>	<b>\$28.77</b>	<b>\$28.73</b>	<b>\$29.29</b>
FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>\$1,334,761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>\$30.63</b>



Jersey Meadow Golf Course  
Monthly Report

FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>\$1,144,014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>\$32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													

**CITY OF JERSEY VILLAGE, TEXAS**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET**  
**GOLF COURSE FUND**  
**January 31, 2019**  
**Fiscal Year October 1, 2017 thru September 30, 2018**  
**Unaudited**

	January 2019	FISCAL YEAR TO DATE
<b>OPERATING REVENUES</b>		
Charges for Services	69,669	370,960
Total Operating Revenue	<u>\$69,669</u>	<u>\$370,960</u>
<b>OPERATING EXPENSES</b>		
Personal services	95,036	310,130
Supplies	7,396	29,053
Repairs and Maintenance	2,138	7,615
Contractual Services	5,100	36,158
Other	9,546	81,681
Depreciation	27,791	111,164
Total Operating Expenses	<u>\$147,007</u>	<u>\$575,801</u>
Operating Income (Loss)	<u>(\$77,338)</u>	<u>(\$204,841)</u>
<b>NON OPERATING REVENUES</b>		
Interest and investment revenue	1,039	3,565
Sales of Fixed Assets	0	0
	<u>\$1,039</u>	<u>\$3,565</u>
Total non operating revenue (expenses)	\$1,039	\$3,565
Income (loss) before contributions and transfers		
Transfers In	0	0
Transfers out	0	0
<b>Change in net assets</b>	<b>(\$76,299)</b>	<b>(\$201,276)</b>
<b>Total net assets beginning of the year</b>		<b>\$2,277,024</b>
<b>Total net assets end of the year**</b>		<b>\$2,075,748 **</b>

\*\* These are preliminary non-audited numbers

**Golf Course Fund**  
**For the period ended January 31, 2019**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Fees & Charge for Services	1,310,000.00	1,310,000.00	370,960.44	28.32%	1,310,000.00
Interest Earned	7,000.00	7,000.00	3,564.69	50.92%	8,000.00
Interfund Activity	634,067.00	634,067.00	-	0.00%	634,067.00
Miscellaneous Revenue	7,500.00	7,500.00	-	100.00%	7,500.00
Other Agency Revenue	-	-	-	0.00%	-
<b>Total Revenue</b>	<b>1,958,567.00</b>	<b>1,958,567.00</b>	<b>374,525.13</b>	<b>19.12%</b>	<b>1,959,567.00</b>
<b>Expenditures</b>					
Club House	713,308.00	713,308.00	212,273.43	29.76%	713,308.00
Course Maintenance	926,875.00	926,875.00	196,866.62	21.24%	926,875.00
Building Maintenance	46,500.00	46,500.00	11,084.44	23.84%	46,500.00
Capital Improvement	143,000.00	143,000.00	12,000.00	0.00%	143,000.00
Equipment Maintenance	128,884.00	128,884.00	32,412.31	25.15%	128,884.00
<b>Total Expenditures</b>	<b>1,958,567.00</b>	<b>1,958,567.00</b>	<b>464,636.80</b>	<b>23.72%</b>	<b>1,958,567.00</b>

# Jersey Meadow Golf Course

## Social Media Summary Report

February 2019

Statistics are for the month of January 2019

Facebook



Page Likes	New Likes	Posts	Page Reach	Page Engagement
539	8	21	11,051	674
Prior Year				
		22	18,370	
New Reviews	Total Reviews	Total Rating		
1	55	4		

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
35	0	1	521	0
Prior Year				
31	2	13	1419	52

Yelp



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	11	3.5
Prior Year			
0	0	7	3

Golf Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
2	3	190	3.9
Prior Year			
3	4	136	3.6

Trip Advisors



New Reviews	Avg. Rating	Total Reviews	Total Rating
0	0	6	4
Prior Year			
0	0	5	4

Google



New Reviews	Avg. Rating	Total Reviews	Total Rating
7	3.70	122	3.9
Prior Year			
4	4.25	56	3.96

**City of Jersey Village**  
**Parks and Recreation Department**

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TO: Mayor and City Council  
CC: Austin Bleess, City Manager  
FROM: Jason Alfaro, Parks & Recreation Director  
DATE: February 8, 2019  
SUBJECT: Parks and Recreation Department Update

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**Golf Course:**

**Financial Report** - For the month of January, the course received \$42,809 in green fees, and \$6,767 in tournament fees. According to the monthly report the course had 1,993 rounds of golf and 257 rounds of tournament play. The average income received per round is \$29.91. There were three (3) days the course was closed, or closed early due to weather, and fifteen (15) days that the weather affected play. Merchandise sales for the month totaled \$7,095.

**Maintenance/Pro Shop Report** – Course maintenance has been busy again this month working on winter projects and keeping up with the day to day needs of the course. Our new chemical room (shipping container) has been elevated 1ft. in case of flooding and new shelves have been installed. This will allow us more room for other equipment in the shop and keep hazardous materials all in one location. We started our sand trap renovation project this month, and it will be renovated by course maintenance staff. We have completed three bunkers so far and are currently working on three more bunkers. Our goal is to complete ten bunkers throughout this project. The process includes removing the old sand, removing any lip on the bunkers, and creating two walk-in areas for both maintenance machines and players. We also had some key staff members take formal bucket truck training by Altec for our new bucket truck. These staff members were tested at the end of the course and are now able to pass on that knowledge to the rest of the staff that was unable to attend.

Our pro shop staff has been busy this month as well. The USGA implemented new and/or changed 31 different rules to the game of golf, with all of these changes effective 2019. Due to some of these changes the pro shop staff is revamping our tee markers, directional signs and hazard stakes by repainting or re-staining. The new EZGO gas range vehicle has been received and is working great. Our pro shop staff has been confirming our league play organizations that typically start around daylight savings time. We have six leagues confirmed; three women’s leagues and three men’s leagues. One of the women’s leagues/organizations is WOC (Women on Course), which is a national women’s golf group that has expanded to the Houston area. Jersey Meadow Golf Course will become one of only five courses they will schedule events with this year. Staff is scheduling two per month starting in March, with some of the events including clinics, golf, and wine.

**Parks and Recreation:**

**Parks** – Parks staff has been busy with mowing and flower bed maintenance. Staff has also had an opportunity to place some of the new site amenities throughout the parks. During our regularly scheduled meeting with the Recreation and Events committee we established a consecutive monthly meeting date. Starting in February, the recreation and events committee will meet at the Civic Center on the first Wednesday of every month starting at 5:30pm. Staff submitted the Texas Parks and Wildlife Department Grant for the hike and bike trails this month. The application was submitted the evening prior to the deadline. We should have an answer for the grant rewarding within the next few months.

Two parks staff members attended bucket truck training and received certificates of completion. Staff had an opportunity to attend the Texas Recreation and Parks Society East Region Workshop this past month. We also had an opportunity to attend the annual Jersey Village Senior Outreach meeting and speak at the Jersey Village Women's Group annual meeting. We are continuing to work with the Fairbanks Branch Library to host bi-lingual classes for some of our staff.

**Parks Projects:**

**Dog Park** – A survey was conducted at the future dog park site. The contractor is gathering survey information, placing construction documents together, and preparing everything needed to submit an application to the Harris County Flood Control District.

**Gateway and Entry Signs** - Staff submitted eight locations to Clark Condon for construction of the monument/marquee signs. Those eight sites include all five marquee locations, two small entrance signs at the 290/Senate and 290/Jersey Drive entrances, with the final small entrance sign at the north end of Jones Road. Clark Condon is in the process of surveying the aforementioned locations and will meet with staff once schematic plans for each location are ready for review.

**Clubhouse/Convention Center** - PGAL is in the process of creating construction documents and making some minor changes to the plan. Staff is continuing to work with PGAL on the suggestions made from this past month's council workshop. The golf course advisory committee met and discussed recommendations to the facility and were in support of the new clubhouse and convention center.

**Clark Henry Park Pool Fence** - We have received a sufficient amount of quotes for the fence at the pool. We will move that project forward and plan to have the construction completed by the end of March.

**Recreation** – Recreation staff finalized the 2019 schedule for events and recreation. The schedule can be found online and consists of at least 12 farmer's market days, 6 special events, 3 movies in the park, 3 swim lesson sessions, and 4 pool events/promo days. Staff in continuing to plan for our spring events: Spring Fling Outdoor Festival, March 23 and the Easter Egg Hunt, April 14. Both events will be moved to Clark Henry Park this year with the Spring Fling morphing into a health fair. Lifeguard and pool manager positions have opened for the summer. Over the next two month's summer staff will be hired in preparation for summer events and programming.

**Facility Maintenance:**

We have been busy with building maintenance requests and projects. Majority of the time has been dedicated to work order requests and preventative maintenance items. Staff was able to attend the bucket truck training and received a certificate of completion. We are starting to work on a building maintenance plan and preventative maintenance schedule.

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
8302 Argentina	Trash/Recycling/Yard Waste at curb too early	X		1/7/19	Y
7826 Zilonis	Trash/Recycling/Yard Waste at curb too early	x		1/7/19	y
7827 Zilonis	Trash/Recycling/Yard Waste at curb too early	x		1/7/19	y
16022 Wall	Blight		x	1/8/19	y
15505 Shanghai	Yard/Lot Maintenance		x	1/8/19	y
15822 Juneau	Vehicle - Blight/Junk		x	1/8/19	n
15601 Elwood	Yard/Lot Maintenance		x	1/9/19	p
16210 Jersey	Vehicle - Blight/Junk		x	1/9/19	y
15917 Lakeview	Signs - In City ROW	x		1/9/19	y
12 Peachtree	Obstructing use of sidewalk	x		1/9/19	y
16025 Capri	Trash/Recycling/Yard Waste at curb too early	x		1/10/19	y
16026 Capri	Trash/Recycling/Yard Waste at curb too early	x		1/10/19	y
8305 Rio Grande	No fence permit	x		1/10/19	y
16109 Capri	Trash/Recycling/Yard Waste at curb too early	x		1/10/19	y
16534 Delozier	No fence permit	x		1/14/19	y
15902 Juneau	Trailer (Box/Gooseneck/Utility) parked-stored		x	1/14/19	y
16102 Capri	Trash/Recycling/Yard Waste at curb too early	x		1/14/19	y
16021 Capri	Trash/Recycling/Yard Waste at curb too early	x		1/14/19	y
15721 Juneau	RV - parked/stored over 7 days		x	1/15/19	y
16129 Capri	Tree clearance at street/sidewalk		x	1/15/19	y
15309 Leeds	Vehicle - Blight/Junk		x	1/15/19	p
16210 Jersey	Yard/Lot Maintenance	x		1/15/19	y
15314 Mauna Loa	Signs - In City ROW	x		1/16/19	y
15526 Jersey	Yard/Lot Maintenance	x		1/16/19	n
15901 Jersey	Trash cans visible	x		1/16/19	n
15722 Jersey	Vehicle parked on unpaved surface		x	1/16/19	y
16118 Capri	Trash/Recycling/Yard Waste at curb too early	x		1/21/19	y
16209 Capri	Trash/Recycling/Yard Waste at curb too early	x		1/21/19	y
15901 Jersey	Trash cans visible	x		1/21/19	y
0 Ecuador	No electrical permit	x		1/21/19	y
15629 Elwood	Trash cans visible		x	1/22/19	y

Address	Violation	Red Tag	Letter Mailed	Date	Abated Within Time Required
16425 Jersey	Blight		x	1/22/19	y
15318 Jersey	Trash cans visible		x	1/22/19	y
15602 Lakeview	Signs - In City ROW	x		1/22/19	y
15618 Singapore	Dog - At Large	x		1/23/19	y
15618 Shanghai	Tree/Stump/Shurb - Dead to remove		x	1/23/19	y
15702 Australia	Blight		x	1/23/19	y
15706 Australia	Trash cans visible		x	1/23/19	n
16418 Jersey	No siding permit	x		1/24/19	y
16409 Delozier	No POD permit	x		1/24/19	y
16114 Seattle	Trailer (Box/Gooseneck/Utility) parked-stored		x	1/24/19	n
16101 Singapore	Tree clearance at street/sidewalk		x	1/24/19	y
8621 Kari Ct	Yard/Lot Maintenance		x	1/25/19	y
15909 Tahoe	Trailer (Box/Gooseneck/Utility) parked-stored		x	1/25/19	y
16101 Wall	No fence permit	x		1/25/19	y
16129 Capri	Trash/Recycling/Yard Waste at curb too early	x		1/28/19	y
16241 Seattle	Trash cans visible		x	1/28/19	y
16218 Lakeview	Trash/Recycling/Yard Waste at curb too early	x		1/28/19	y
16229 Lakeview	Trash/Recycling/Yard Waste at curb too early	x		1/28/19	y
8601 Red Pheasant	Dog - Loud/Excessive Barking		x	1/29/19	y
16002 Country Club	Dog - At Large		x	1/29/19	y
15706 Seattle	Signs - In City ROW	x		1/29/19	y
16122 Congo	Vehicle on street in excess of 24 hrs	x		1/29/19	y
16005 Congo	Blight		x	1/30/19	p
15326 Glamorgan	Signs - In City ROW	x		1/30/19	y
16013 Wall	Trash/Recycling/Yard Waste at curb too late	x		1/30/19	y
12117 West	Fence Maint. Required	x		1/30/19	y
15522 Jersey	Fence Maint. Required		x	1/31/19	p
16102 Wall	Blight		x	1/31/19	y
16009 Congo	Trash/Recycling/Yard Waste at curb too early	x		1/31/19	y
16117 Wall	No roofing permit	x		1/31/19	y



# City of Jersey Village

## Social Media Summary Report

February 2019

Statistics are for the month of January 2019

Facebook



Current Year				
Page Likes	New Likes	Posts	Page Reach	Page Engagement
1,581	53	35	14,926	1,665
Prior Year				
		70	28,617	2,703

Twitter



Followers	New Followers	Tweets	Impressions	Profile Visits
247	3	39	0	85
Prior Year				
		61	8,245	177

Constant Contact



Campaigns	Emails	Open Rate	Click Through Rate
0	0	0%	0%
Prior Year			
1	711	52%	19%
		Benchmark Open Rate	Benchmark Click Through Rate
		21%	9%

Benchmark metric is provided by Constant Contact comparing us to other Governmental users of their services

Nextdoor



Posts	Thanks	Impressions
1	1	276

YouTube



Live Views	Recorded Views	Subscribers
19	368	41

Instagram



Followers	Posts	Impressions	Engagements
0	19	1,234	64

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** City Manager's Report

**AGENDA SUBJECT:** TCOLE Racial Profiling – Full Report 2018

**Department/Prepared By:** Eric Foerster, Chief of Police

**Date Submitted:** February 1, 2019

**EXHIBITS:** [Letter to City Council](#) regarding Texas Racial Profiling Law  
[TCOLE Racial Profiling](#) – Full Report 2018

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$ 0
	Amount Budgeted:	\$ 0
	Appropriation Required:	\$ 0

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This Racial Profiling Report is required, by law, to be submitted to City Council each year before March 1. The same report is submitted to TCOLE to meet mandated reporting requirements and is now filed electronically.

**RECOMMENDED ACTION:**

No action is required.



## JERSEY VILLAGE POLICE DEPARTMENT

16401 Lakeview Dr.  
Jersey Village, Texas 77040-1999  
(713-466-5824) Fax (713-466-0784)

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*Incorporated 1956 A Texas Star Community*

Jersey Village City Council  
16501 Jersey Drive  
Jersey Village, Texas 77040-1999

01/17/2019  
Re: 2018 Racial Profiling Report

Dear Members of the City Council,

In 2001, the Texas legislature, in an attempt to address the issue of racial profiling in policing, enacted the Texas Racial Profiling Law. Since 2001, the Jersey Village Police Department, in accordance with the law, has collected and reported traffic-related contact data for the purpose of identifying and addressing (if necessary) areas of concern regarding racial profiling practices. During the past legislative sessions, the Racial Profiling Law was modified and new requirements are now in place. These new requirements have been met and are being addressed in this report.

The findings in this report serve as evidence of the Jersey Village Police Department's commitment to comply with the Texas Racial Profiling Law. This report is now filed electronically and this is a copy of what has been reported to TCLEOSE.

A careful review of our Racial Profiling Report for 2018 does not highlight any significant changes from the previous years. There are also no significant changes in the reporting numbers, or anything to indicate a troubled area that needs review.

Respectfully,

Chief C.E. Foerster

# Racial Profiling Report | Full report

**Agency Name:** Jersey Village Police Department  
**Reporting Date:** 01/17/2019  
**TCOLE Agency Number:** 201213  
**Chief Administrator:** Chief Eric Foerster  
**Agency Contact Information:**  
**Phone:** 713-466-5824  
**Email:** efoerster@ci.jersey-village.tx.us  
**Mailing Address:** 16401 Lakeview Drive  
Jersey Village Texas 77040

This Agency filed a full report

Jersey Village Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibit peace officers employed by the Jersey Village Police Department from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the Jersey Village Police Department if the individual believes that a peace officer employed by the Jersey Village Police Department has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the Jersey Village Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Jersey Village Police Department 's policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
  - a.) the race or ethnicity of the individual detained;
  - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and

detaining that individual; and

7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:

a.) the Commission on Law Enforcement; and

b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

**Executed by:** Chief Eric Foerster

Chief Administrator

**Jersey Village Police Department**

**Date:** 01/17/2019

Total stops: 8825

## Gender

**Female:** 3058

**Male:** 5767

## Race or ethnicity

**Black:** 2723

**Asian/Pacific Islander:** 486

**White:** 2873

**Hispanic/Latino:** 2695

**Alaska Native/American Indian:** 48

## Was race or ethnicity known prior to stop?

**Yes:** 153

**No:** 8762

## Reason for stop?

**Violation of law:** 323

**Pre existing knowledge:** 245

**Moving traffic violation:** 3741

**Vehicle traffic violation:** 4516

## Street address or approximate location of the stop

**City street:** 6138

**US highway:** 2545

**State highway:** 0

**County road:** 9

**Private property or other:** 133

## Was a search conducted?

**Yes:** 314

**No:** 8511

## Reason for Search?

**Consent:** 73

**Contraband:** 2

**Probable cause:** 196



## Was Contraband discovered?

**Yes:** 118

**No:** 8707

## Description of contraband

**Drugs:** 66

**Currency:** 0

**Weapons:** 9

**Alcohol:** 20

**Stolen property:** 0

**Other:** 23

## Result of the stop

**Verbal warning:** 3167

**Written warning:** 275

**Citation:** 5252

**Written warning and arrest:** 2

**Citation and arrest:** 120

**Arrest:** 9

## Arrest Total

**Total:** 34

## Arrest based on

**Violation of Penal Code:** 43

**Violation of Traffic Law:** 34

**Violation of City Ordinance:** 2

**Outstanding Warrant** 52

## Was physical force resulting in bodily injury used during stop

**Yes:** 12

**No:** 8813

Submitted electronically to the



**MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 14, 2019 AT 6:30 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 6:30 p.m. with the following present:

Mayor, Justin Ray	City Manager, Austin Bleess
Council Member, Andrew Mitcham	City Secretary, Lorri Coody
Council Member, Greg Holden	
Council Member, Bobby Warren	
Council Member, Gary Wubbenhorst	

Council Member, James Singleton was not present at this meeting.

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kevin T. Hagerich, Director of Public Works; Jason Alfaro, Director of Parks and Recreation; and Bob Blevins, IT Director.

**B. Discuss increasing the residential homestead exemption.**

Mayor Ray opened the discussion with a few comments. He stated that this item creates a useful exercise for going into the next budget cycle. Tonight's discussion should consider a review of City:

1. Needs;
2. Revenues over the next five (5) to ten (10) years;
3. CIP projects along with funding mechanisms;
4. Reserve balances;
5. Procedure for revenues that exceed the reserve balance setting; and
6. Options for taxation.

The Mayor then called upon the City Manager for introductory comments. City Manager Bleess stated that in accordance with the direction of City Council, Staff has put together the data that was included in the meeting packet. The Harris County Appraisal District records were reviewed in order to obtain which residents are currently claiming a homestead exemption. From a budgetary standpoint, the information in the packet also projected revenues and expenses over the next ten (10) years. He reminded City Council that the information included in the packet is a projection and over the course of the next ten (10) years, priorities and goals may change.

In beginning the discussion, some members of the Council wanted to know how the Jersey Village Crossing Development was included into the figures. City Manager Bleess explained that the sale of the property is factored into the projections, with \$5.2M being what we hope to recoup.

There was also discussion about the prospect of the Jersey Village Fire Department becoming a full-time, fully staffed department. Most members agreed that should this happened, it would change the current plans.

Council then reviewed the ten (10) year financial projections spreadsheet included in the meeting packet. It was noted that the numbers for the purchase of the property at Jersey Village Crossing offset. Council also reviewed the 2019-2020 CIP with discussions about the Long Term Flood



WORK SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – January 14, 2019

Recovery Projects and the cost for same. It was decided that while the City has applied for grants in connection with these projects, the approval monies, if any, for these grant applications would not be included in these discussions. However, it was a consensus of the Council that regardless if the grants were approved or not, the Long Term Flood Recovery Projects would still be completed. Nevertheless, the timeline for the grant funding was discussed. City Manager Bless explained that the City is currently waiting on FEMA and the CDBG funding. These departments are currently furloughed as a result of the federal government shut-down. Nonetheless, the City Manager explained that if it was up and running the City should hear something by May or June of this year.

It was noted that the projections for the Long Term Flood Recovery Projects have dollar amounts in every year through 2025. City Manager Bless explained how the \$11.5M in projects is broken out over the course of the next years through 2025.

Council then discussed the dollars allocated to street repairs. City Manager Bless explained that items 15 through 36 of the CIP spreadsheet reflect the street repair activity. It starts with Wall Street and Seattle Street in 2020 and then includes a couple of streets each year through FY 2028-2029.

City Council discussed the CIP. Some felt that the projections adequately addressed street improvements. Debt was also discussed, noting that in 2026 the City will be debt free. Some members felt that in terms of debt, compared to other cities in the area on a per capita basis, the City of Jersey Village's debt is much lower. Some felt that our debt per capita is low because we have been able to fund projects with cash. But, that being said, we need to decide for the planned projects how many will be funded with cash and how many with debt.

Council next discussed reserve balances. The current plan projects drawing down the cash reserves significantly during the next ten (10) years. Some members of the Council were cautious especially when reserves go into the negative, affecting the 90-day reserve level. Concerns for disasters and unfunded mandates were discussed. In connection with same, some members felt that the revenue projections are conservative, pointing out statistical data from prior three-year cycles as a comparison, which reflect that growth from sales tax revenues is greater than three percent and suggested that seven percent is more likely.

Council discussed the level of City staffing that is needed to support the planned projects. Some felt that despite the ambitious plans, it may not be realistic that the aggressive plan can be accomplished by existing staff, shifting the concern from funding to task accomplishment in the time frame presented. However, others pointed out that even if the planned projects are spread over a three-year period, the dollar amounts for the projects do not change and the reserves will still be affected.

Council then discussed the desired level for the fund balance and the desired level for reserves. Some felt we need a 120 to 150 day reserve, pointing out that with a 90-day reserve we cut into this in 2020 given the current planned projects.

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The current level for reserves is 90-days with any amounts exceeding that amount being placed into the Facilities Replacement Fund. With this in mind, Council discussed the types of incidents that would cause the City to use the 90-day reserve funds. Three incident types were pointed out: (1) a large disaster; (2) facility damage; and (3) revenue volatility.

Some members pointed out that we currently have a high reserve and the goal/focus should be to maintain these reserves to be prepared for unknown incidents. With this in mind, it was noted that the larger CIP projects result in driving down cash reserves.

Council discussed the desired level for reserves. Some felt we do not want to go below 90-days and if we get to that point, we need to change the CIP.

Council discussed the pay-as-you-go philosophy versus debt spending. Currently, the City is in a position to do pay-as-you-go; therefore, the projects, along with the costs, were discussed. The Council also discussed the current large reserve, noting that these funds currently reside in the Facilities Replacement Fund and have been earmarked for such projects.

Council discussed the \$24.M CIP projects planned for the next three (3) years, noting that the City has never spent \$10M on projects in any given year. Accordingly, it was discussed if this plan is something we can and should do. City Manager Bless explained that we need to do the Long Term Flood Recovery Projects (Wall Street Drainage Project and the Golf Course Berm Project) which account for \$8.1M. The goal is to do these projects in the next fiscal year, grant or no grant.

Council gave the CIP another look agreeing that there should be no change to the Long Term Flood Recovery Projects or the Marquee Projects. The Street Improvement Projects were discussed in detail. The last round of street improvements was paid for in cash. Some wondered if we should plan street improvement projects alongside the Long Term Flood Recovery Projects. The CIP has about \$15M in street improvements over the next ten (10) years. Some felt that we could change the allocation of the street projects in order to avoid a negative 90-day reserve balance. However, City Manager Bless was not supportive of these changes until it receives notification concerning the outstanding grant applications.

Using a street rehabilitation bond as opposed to cash was discussed along with the listing of streets to be addressed. The Jersey Meadow Street Extension Project was discussed. The cost of this project is \$2.5M and it is plan during FY 2021-2022. Some felt this project should be allocated to another year further in the future, thus resolving the issue of a negative 90-day reserve balance. Various years for this project were discussed. The goal should be a 90 to 100-day positive reserve.

It was the consensus of Council that the Long Term Flood Recovery Projects will move forward. The City Hall Project was discussed. There was concern about having enough City Staff to cover this project along with the flood mitigation projects. City Manager Bless stated that City staffing is not an issue.

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Mayor Ray gave a summary of the discussion thus far. He stated that the Council will need to meet again for further discussions. At that time, Council would like to see revised projections, removing the Jersey Meadows Extension Project, delaying street improvement projects by two (2) years and keeping the City Hall Project as projected. The revenue projections will also need to be reviewed.

Council then discussed the CIP needs. It was noted that over the course of the next ten (1) years, surely other projects will be added to this list. However, generally speaking, the Council felt that all of the City's current needs have been accounted and are funded with cash. Council again discussed funding projects with cash versus debt. In moving forward, most members were supportive of funding some projects with debt, but noted that State Legislative decisions could limit our options on funding projects.

In summary, City Council has reviewed the 10-year CIP and has identified the critical projects to keep and those to be removed or delayed. During the next meeting, which should be scheduled for late February or early March, Council would like to see refreshed projections and the effects on the general fund balance in order to discuss homestead exemptions and over 65/disabled exemptions. Also, Council would like to see how the numbers play out should we receive approval on our grant applications.

**C. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 8:18 p.m.

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Lorri Coody, City Secretary



**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 16, 2019 AT 6:30 P.M. AT THE CITY OF JERSEY VILLAGE CIVIC CENTER, 16327 LAKEVIEW DRIVE, JERSEY VILLAGE, TEXAS 77040.**

A quorum of the members of the Jersey Village City Council met on Wednesday, January 16, 2019, at 6:30 p.m. at the City of Jersey Village Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 for the purpose of attending the Jersey Village Senior Outreach Membership Dinner.

The following members attended the meeting:

Mayor, Justin Ray  
Council Member, Andrew Mitcham;  
Council Member, Bobby Warren;  
Council Member, James Singleton; and  
Council Member, Gary Wubbenhorst.

Council Member, Greg Holden was not in attendance.

No official business for the City of Jersey Village was conducted at this meeting.

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Lorri Coody, City Secretary



**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 21, 2019 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 7:00 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bleess  
City Attorney, Scott Bounds  
City Secretary, Lorri Coody

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kevin T. Hagerich, Director of Public Works; and Jason Alfaro, Director of Parks and Recreation.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

**C. PRESENTATIONS**

1. **Presentation of Police Department Employee of the Fourth Quarter and the 2018 Employee of the Year Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.**

Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post #324, along with Mayor Ray, presented the Police Department Employee of the Fourth Quarter award to Officer Ulises Jimenez and the 2018 Employee of the year award to Officer Ulises Jimenez.

2. **Presentation of Employee of the Month.**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

City Manager Austin Bleess presented the December employee of the month award to Jimmy Holley. The January Employee of the Month award was not presented during this meeting.

**D. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

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**Harold Fleischhauer, 15722 Honolulu, Jersey Village, Texas (832) 467-0320** – Mr. Fleischhauer spoke about his concerns with the City’s Recreational Vehicle (RV) Program. He expressed these concerns at last month’s City Council Meeting and has not heard anything in connection with same. Accordingly, he wants an update as to the status of his concerns. He wants City Council to pass an Ordinance allowing him to keep his RV parked on his property.

**Nancy Yetter, 16121 Capri, Jersey Village, Texas (713) 419-3609** – Ms. Yetter wants a 12 percent increase in the resident homestead exemption. She stated that if such an exemption had been in place, over the past 26 years, she would have saved approximately \$7,000. She also asked about the missing sandbox at the park. She stated that flooding in Jersey Village is still an issue and she does not believe that flood mitigation should be conservative.

**Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas (346) 332-6074** – Ms. Beazley feels that her comments are not heard. She feels that City Council will not help her. She believes that there are many things in Jersey Village that are not right. She spoke to problems with voter fraud. She also mentioned that someone followed her when she left the City Council Meeting last month. She does not believe there is free speech in Jersey Village. She complained about the purchase of land in Jersey Crossing.

**Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625** – Mr. Maloy spoke to City Council about the homestead exemption. He supports an increase. It is currently set at 8 percent. He would like City Council to increase the homestead exemption to 20 percent. He does not understand why City Council has delayed making a decision on this issue until March of 2019.

**Dawn Eubanks, 16302 Wall Street, Jersey Village, Texas (832) 816-0062** – Ms. Eubanks told City Council that she loves living in this City. She told Council about the death of a long-time Jersey Village resident, Thomas Davis. She explained that during his last days he encountered some mobility problems that were quickly remedied with the help of the Jersey Village Volunteer Fire Department. She is thankful for their services. She also stated that she is thankful for the City’s Police Department. She feels safe in Jersey Village, and told City Council that we have the best that it can be right here in Jersey Village.

**E. CITY MANAGER’S REPORT**

City Manager Bless gave his monthly report as follows:

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2018, General Fund Budget Projections as of December 2018, and Utility Fund Budget Projections – December 2018 and Quarterly Investment Report – December 2018.**
- 2. Open Records Requests – Non-Police**
- 3. Fire Departmental Report and Communication Division’s Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**



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5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.**
6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on December 17, 2018.**
2. **Consider Ordinance No. 2019-01, ordering a general election to be held on May 04, 2019, for the purpose of electing a mayor and two (2) councilmembers (Place 2 and Place 3); providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date.**

ORDINANCE NO. 2019-01

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 04, 2019, FOR THE PURPOSE OF ELECTING A MAYOR AND TWO (2) COUNCILMEMBERS (PLACE 2 AND PLACE 3); PROVIDING FOR BALLOTS; DESIGNATING THE TIME AND PLACE OF HOLDING SUCH ELECTION; PROVIDING APPOINTMENT OF ELECTION OFFICIALS AND THEIR COMPENSATION; PROVIDING FOR NOTICES; PROVIDING FOR PUBLICATION; PROVIDING FOR A RUNOFF ELECTION IF REQUIRED; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

3. **Consider Resolution No. 2019-01, rescheduling the Monday, May 20, 2019, Regular City Council Meeting for Monday, May 13, 2019 at 7 PM.**

RESOLUTION NO. 2019-01

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A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, RESCHEDULING THE MONDAY, MAY 20, 2019, REGULAR CITY COUNCIL MEETING FOR MONDAY, MAY 13, 2019 AT 7 PM.

4. **Consider Resolution No. 2019-02, re-appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.**

RESOLUTION NO. 2019-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR.

Council Member Mitcham moved to approve items 1 through 4 on the consent agenda. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**G. REGULAR AGENDA**

1. **Consider Resolution No. 2019-03, appointing a Commissioner to fill the unexpired term ending September 30, 2019 for position two on the Planning and Zoning Commission and the Capital Improvements Advisory Committee.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

The Planning and Zoning Commission is a seven member Commission appointed by the Mayor with approval of the Council. Each member shall be a resident of the city and shall be appointed to serve a term of two years. P&Z members also serve on the Capital Improvements Advisory Committee. Should a vacancy occur, the Mayor, with approval of the Council, shall appoint a person to complete the unexpired term for the vacant position.

Effective December 13, 2018, Geoff Butler, who served in position two for this Commission, tendered her resignation. Her resignation is attached. Mr. Butler has served on the Commission since his appointment in September of 2017.

In order to prepare for this item, a notice was placed on the City's website and on the City's Facebook Page.

The applications of those qualified candidates who have expressed interest in serving on this Commission were included in the meeting packet for Council's review.



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With limited discussion on the matter, Council Member Warren moved to approve Resolution No. 2019-03, appointing Jennifer McCrea as the Commissioner to fill the unexpired term ending September 30, 2019 for position two on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A COMMISSIONER TO FILL THE UNEXPIRED TERM ENDING SEPTEMBER 30, 2019 FOR POSITION TWO ON THE PLANNING AND ZONING COMMISSION AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.

- 2. Consider Ordinance No. 2019-02, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing the purchase of upgraded cell phone extractor software for use by the Police Department.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows: This budget amendment is required for the purchase of an upgrade to the cell phone extractor software used by the Police Department.

Currently the Police Department uses the Oxygen Forensics Analyst program in order to download data from cell phones as part of criminal investigations. The department was notified by our vendor, PATCtech Digital Forensics, that Analyst would no longer be supported after May 31, 2019. They are temporarily offering Analyst customers an upgrade to the Detective version for a reduced price of \$2,399. After May 31<sup>st</sup>, the regular price for a new license to Oxygen Detective will be \$5,995. Oxygen Detective will also have a wider range of capabilities to further assist with investigations. This department believes it is beneficial to purchase the upgrade at this time.

This purchase will come from the Seizure Fund and not from the City's General Fund. In accordance with Chapter 59 of the Code of Criminal Procedure, purchases made from the Seizure Fund must be for Law Enforcement purposes; this purchase meets that criteria.

With limited discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2019-02, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing the purchase of upgraded cell phone extractor software for use by the Police Department. Council Member Wubbenhorst seconded the motion. The vote follows:

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Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2019-02

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE ASSET FORFEITURE FUND BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, AND AUTHORIZING THE PURCHASE OF UPGRADED CELL PHONE EXTRACTOR SOFTWARE FOR USE BY THE POLICE DEPARTMENT, AS PERMITTED BY CHAPTER 59 OF THE CODE OF CRIMINAL PROCEDURE; AND PROVIDING FOR SEVERABILITY.

**3. Consider Resolution No. 2019-04, authorizing the City Manager to enter into a contract for FMA Program Home Elevation Grant Administration & Project Management Services with Jeffery S Ward & Associates Inc.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

As part of the home elevation grant funds were included in the grant to pay for a third party grant administrator. As we are anticipating final award notification on the grant soon we have gone out to RFQ for the grant administration.

We received one qualified proposal which was from JSW & Associates Inc. They have clearly demonstrated their expertise and ability to manage all aspects of the grant. The duties they will be responsible for as part of the grant administration include:

**General Grant Administration**

- Fully administer all aspects of grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor (as determined).
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement

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- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

**Per Parcel Project Management Services for Elevation projects**

- Meet with Homeowners to overview / explain the process and detail the owner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage budget to ensure that all 18 homes are completed within the available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop process to ensure that construction is performed in compliance with engineering specifications.
- Ensure that professional engineer reviews all construction specifications
- Solicit elevation contractors in accordance with Federal and State procurement standards
- Provide list of qualified elevation contractors and describe the process for selection, review and approval
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the Grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

Based upon the grant funding for this portion of the project, and the extensive work this outside company will do it seems like a valuable use of funds to use this company.

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We would not enter into any contract until the grant has been officially awarded. The grant amount is \$3,355,448 and our cost share is \$276,449 for a total project cost of \$3,361,947.

With limited discussion on the matter, Council Member Singleton moved to approve Resolution No. 2019-04, authorizing the City Manager to enter into a contract for FMA Program Home Elevation Grant Administration & Project Management Services with Jeffery S Ward & Associates Inc. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES WITH JEFFERY S. WARD & ASSOCIATES INC.

**4. Consider Resolution No. 2019-05, authorizing the City Manager to enter into an agreement for CDBG-DR Grant Administration with Public Management, Inc.**

Austin Bless, City Manager, introduced the item. Background information is as follows:

As part of the CDBG-DR grant funds administration costs were included in the grant to pay for a third party grant administrator. As we are anticipating final award notification on the grant soon we have gone out to RFQ for the grant administration.

The duties this grant administrator will provide for the city include:

**General Requirements**

**(a) Administrative Duties:**

- i. Coordinate, as necessary, between subrecipient and any other appropriate service providers (i.e. Engineer, Environmental, etc.), contractor, subcontractor and GLO to effectuate the services requested.
- ii. May assist in public hearings.
- iii. Will work with GLO's system of record.
- iv. Provide monthly project status updates.
- v. Funding release will be based on deliverables identified in the contract.
- vi. Labor and procurement duties:
  - a. Provide all Labor Standards Officer (LSO) Services.
  - b. Ensure compliance with all relevant labor standards regulations.
  - c. Ensure compliance with procurement regulations and policies.

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- d. Maintain document files to support compliance.
- vii. Financial duties:
  - a. Prepare and submit all required reports (Section 3, Financial Interest, etc.).
  - b. Assist subrecipient with the procurement of audit services.
  - c. Assist subrecipient in establishing and maintaining a bank account for disaster recovery funds.
  - d. Implementation and coordination of Affirmatively Furthering Fair Housing (“AFFH”) requirements as directed by HUD and the GLO.
  - e. Implementation and coordination of Section 504 requirements.
  - f. Program compliance.
  - g. Ensure that fraud prevention and abuse practices are in place and being implemented.
  - h. Prepare and submit all closeout documents.
  - i. Submit all invoices no later than 60 days after the expiration of the contract. All outstanding funds may be swept after 60 days. The provider may request an extension of this requirement in writing.
  - j. Assist in preparation of contract revisions and supporting documents including but not limited to:
    - Amendments/modifications,
    - Change orders.

**(b) Construction Management**

- i. The provider will assist the subrecipient in submitting/setting up project applications in the GLO’s system of record.
- ii. The provider may compile and collate complete contract/bid packages that meet GLO program requirements. The packages will contain supporting documentation that meets or exceeds the requirements of the GLO’s program. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
- iii. The provider may monitor, report, and evaluate contractor's performance; notify the subrecipient if the contractor(s) fails to meet established scheduled milestones. Receive, review, recommend, and process any change orders as appropriate to the individual projects.
- iv. The provider may assist the subrecipient with project Activity Draws/Close Out.
- v. The provider may assist the subrecipient by submitting all the necessary documentation for draws and to close a project activity in the GLO’s system of record. The provider will compile, review for completeness, and collate complete contract/closeout packages that meet GLO program requirements for draw requests. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
- vi. The provider may assist the subrecipient in developing Architectural and Engineering plans with guidance from the GLO.
- vii. Reassignment scope alignment (if necessary).

**Grant Administration Services – Infrastructure**

**a) Administrative Duties:**



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- i. Ensure program compliance including all CDBG-DR requirements and all part's therein, current Federal Register, etc.
- ii. Assist subrecipient in establishing and maintaining financial processes.
- iii. Obtain and maintain copies of the subrecipient's most current contract including all related change requests, revisions and attachments.
- iv. Establish and maintain record keeping systems.
- v. Assist subrecipient with resolving monitoring and audit findings.
- vi. Serve as monitoring liaison.
- vii. Assist subrecipient with resolving third party claims.
- viii. Report suspected fraud to the GLO.
- ix. Submit timely responses to the GLO requests for additional information.
- x. Complete draw request forms and supporting documents.
- xi. Facilitate outreach efforts, application intake, and eligibility review.
- xii. Perform any other administrative duty required to deliver the project.
- xiii. Utilize and assist with GLO's system of record to complete milestones, submit documentation, reports, draws, change requests, etc.
- xiv. Submit change requests and all required documentation related to any change requests.

**(b) Acquisition Duties:**

- i. Submit acquisition reports and related documents.
- ii. Establish acquisition files (if necessary).
- iii. Complete acquisition activities (if necessary).

**(c) Environmental Services**

- i. Assist detailed scope of services
  - a. Review each Review each project description to ascertain and/or verify the level of environmental review required: Exempt, Categorical Exclusion not Subject to 58.5, Categorical Exclusion Subject to 58.5, Environmental Assessment, and Environmental Impact Statements;
  - b. Prepare, complete and submit HUD required forms for environmental review and provide all documentation to support environmental findings;
  - c. Consult and coordinate with oversight/regulatory agencies to facilitate environmental clearance;
  - d. Be able to perform or contract special studies, additional assessments, or permitting to secure environmental clearance. These may include, but are not limited to biological assessments, wetland delineations, asbestos surveys, lead-based paint assessments, archeology studies, architectural reviews, Phase I & II ESAs, USACE permits, etc.;
  - e. Prepare all responses to comments received during comment phase of the environmental review, including State/Federal Agency requiring further studies and/or comments from public or private entities during public comment period;

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- f. Maintain close coordination with local officials, project engineer and other members of the project team to assure appropriate level of environmental review is performed and no work is conducted without authorization;
- g. Complete and submit the environmental review into GLO's system of record;
- h. At least one site visit to project location and completion of a field observation report
- i. Prepare and submit for publication all public notices including, but not limited to the Notice of Finding of No Significant Impact (FONSI), Request for Release of Funds floodplain/wetland early and final notices in required order and sequence;
- j. Provide documentation of clearance for Parties Known to be Interested as required by 24 CFR58.43;
- k. Process environmental review and clearance in accordance with NEPA;
- l. Advise and complete environmental re-evaluations per 24CFR 58.47 when evidence of further clearance or assessment is required;
- m. Prepare and submit Monthly Status Report; and
- n. Participate in regularly scheduled progress meetings.

We received 4 responses back from our RFQ. We had a team of four people review the responses and rate them against the scoring matrix. The proposal from Public Management, Inc. was ranked the highest. In their response they demonstrated they have the experience to handle our project and the bandwidth to complete it as well.

Based upon the grant funding for this portion of the Wall Street/Berm project, and the extensive work this outside company will do it seems like a valuable use of funds to use this company.

We would not enter into any contract until the grant has been officially awarded. The grant funds would cover the full costs of this contract.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2019-05, authorizing the City Manager to enter into an agreement for CDBG-DR Grant Administration with Public Management, Inc. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2019-05

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – JANUARY 21, 2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR CDBG-DR GRANT ADMINISTRATION WITH PUBLIC MANAGEMENT, INC.

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Wubbenhorst:** Council Member Wubbenhorst had no comments.

**Council Member Singleton:** Council Member Singleton stated that he was sorry he missed the January 14, 2019 Work Session Meeting. His wife's surgery went well. Nonetheless, he has reviewed and he appreciates all the hard work that went into preparing for that meeting. He expressed his condolences on the loss of Thomas Davis and he thanked the Jersey Village Fire Department for their service.

**Council Member Mitcham:** Council Member Mitcham had no comments.

**Council Member Holden:** Council Member Holden had no comments.

**Council Member Warren:** Council Member Warren had no comments.

**Mayor Ray:** Mayor Ray had no comments.

**I. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 7:30 p.m.



\_\_\_\_\_  
Lorri Coody, City Secretary



**MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JANUARY 28, 2019 AT 5:30 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 5:39 p.m. with the following present:

Mayor, Justin Ray	City Manager, Austin Bleess
Council Member, Andrew Mitcham	City Secretary, Lorri Coody
Council Member, Greg Holden	
Council Member, Bobby Warren	
Council Member, Gary Wubbenhorst	
Council Member, James Singleton	

Council Member Greg Holden was not present when the meeting was called to order, but joined the meeting in progress at 5:47 p.m.

Staff in attendance: Jason Alfaro, Director of Parks and Recreation and Matt Jones, Golf Pro.

**B. Discuss and take appropriate action regarding the design of the Jersey Meadow Golf Course Clubhouse and Convention Center.**

Jason Alfaro, Director of Parks and Recreation, introduced the item. He told City Council that he and his Staff have been working with the PGAL consultants since the September 17, 2018 Work Session to effect the requested changes to the design of the Golf Course Clubhouse and Convention Center. Mr. Alfaro then introduced the PGAL consultants who presented the updated design via a PowerPoint presentation.

The consultants began the presentation with slides representing the initial design of the facility as shown on September 17, 2018 in order to recap the changes that were discussed at that meeting to include:

- A remedy for cut-through traffic;
- The need to keep the current clubhouse up and running during construction of the new facility;
- An increase in the restrooms and shower facilities;
- A decrease in the size of the Pro Shop

The consultants reminded Council that the cost of the facility without any of the changes discussed on September 17, 2018 was \$3,287,404 and included a total of 9,883 square feet.

In concluding the recap, the consultants then showed City Council two different options that included the changes discussed on September 17, 2018.

They began with Option A, which reconfigured the traffic flow to avoid cut-through traffic. The solution was to snake the flow through the parking lot, rather than keeping it along the outside of the parking lot by the detention pond. They pointed out that this solution may be problematic for deliveries to the facility and may cause a “bottle neck” with heavier traffic in addition to being a safety hazard for pedestrians.

WORK SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – January 28, 2019

The consultants pointed out the golf cart staging area. It will be concrete and the rest of the parking lot will be asphalt.

The first floor Option A plan was reviewed. Option A increased the number of showers and restrooms and reduced the size of the Pro Shop to 720 square feet. The dining room on the first floor was increased to seat 58 patrons.

*Council Member Greg Holden joined the meeting in progress at 5:47 p.m.*

The second floor Option A plan was reviewed. It reconfigured the placement and increased the number of restrooms. The size of the convention center was increased to serve 338 occupants and a stairway to the outside was added. The convention center area will be designed to have 7 square feet of floor space per person.

The total cost of Option A is \$3,505,095 and includes a total of 11,000 square feet.

Next, the consultants showed Council Option B, which also included the requested changes from the September 17, 2019 City Council Meeting.

They began the review with the first floor which reconfigured the Pro Shop area to provide more space, rearranged the restroom facility and added more room to the dining area.

On the second floor of Option B, the size of the convention area was increased to serve 363 patrons as opposed to 338.

The total cost of Option B is \$3,611,230 and includes a total of 11,488 square feet.

Next the consultants showed Council the perspective renderings to get an idea of how the outside of the building will look. Council reviewed these renderings.

In completing the presentation of the two options, City Council engaged in discussion about the new roadway configuration. Some felt the new configuration would not deter cut-through traffic and were concerned that it would be a safety hazard for pedestrians. With this in mind, Council briefly discussed if access via the cut-through should be eliminated. In the past, it was felt that once US HWY 290 was complete, the cut through traffic issue would be eliminated. However, with the recent opening of US HWY 290, cut-through traffic throughout the City is still an issue.

It was the consensus of City Council that the traffic flow should not be re-directed and that it should remain along the outside of the parking lot along the detention pond. The issue of cut-through traffic will be addressed at a later date.

The dining room capacity was discussed. The dining room in the existing facility can seat approximately 40 patrons. Option A increases the number to 58, while Option B increases the number to 81.

WORK SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – January 28, 2019

The elimination of the corridor on the 2<sup>nd</sup> floor was discussed as well as the base elevation of the building. Council also discussed the view from the convention center. The current configuration in both Option A and Option B cuts off the view. The consultants explained that this was done in order to provide for presentations. However, it was the consensus of City Council that the consultants need to address this issue. It was suggested that the North wall could be used for presentations or perhaps blackout screens could be used as an option.

Council reviewed and discussed the kitchen design. Then Council discussed Option A versus Option B, asking Staff if both Options provide for the City's needs. Staff stated that Option B is the better choice since it gives more room in the Pro Shop, it adds an additional office, it adds a break room, it gives more space in the Convention Center and in the dining room areas, and it adds additional space to the food prep area. Additionally, it flows better since it uses the space more efficiently.

Council discussed the events that may/will be held in the new facility. Staff feels that Option B adequately provides the capacity for events.

Option B was discussed. Council suggested that the 2<sup>nd</sup> floor Board Room and the Table and Chair Storage Room should be swapped. This swap would provide for better functionality between the Convention Center and the Board Room with less disruption to either area should both be used at the same time. Also, Council would like to see direct access to the patio from the Board Room.

The stairway on the Northwest side of the facility was discussed. Currently, it appears that this stairway obstructs the view. The consultants stated that the stairway was added because of Code restrictions. However, they will work with the design to see if the view can be improved.

Option A versus Option B was discussed. It was the consensus of Council that Option B is the best fit for the City. It was pointed out that the changes made in Option B were to revenue producing areas, the flow is better and there is an increase in the number of showers, lockers, and restrooms.

Council discussed the perspective time line for the project. It is as follows:

1. Make the revisions discussed today;
2. Prepare design, development, and constructions documents;
3. Take formal Council action to approve the design;
4. Go out for bid (April/May); and
5. Begin construction which will take approximately 12 months.

Council discussed when the plans for the facility would be posted. It was agreed that the final changes should be made and the plans should be brought to City Council on February 18, 2019 for approval.

WORK SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – January 28, 2019

At this point, the consultants fielded questions from meeting attendees and responded accordingly.

It was the consensus of Council that the plans should be reviewed by the Golf Course Advisory Committee, and their report/recommendations should be included in the meeting packet for presentation to City Council on February 18, 2019.

**C. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 6:51 p.m.



\_\_\_\_\_  
Lorri Coody, City Secretary

**DRAFT**

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** F02

**AGENDA SUBJECT:** Receive the Tax Increment Reinvestment Zone Number 2's FY2018 Annual Report to the City Council, which was adopted by the Board of Directors on January 21, 2019.

**Department/Prepared By:** Lorri Coody    **Date Submitted:** January 28, 2019

**EXHIBITS:** [Certificate of Submission](#) - Resolution 2019-01 with 2018 Annual Report

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Board of Directors for the Tax Increment Reinvestment Zone Board Number 2 (TIRZ) is required to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone.

On January 21, 2019, the Board of Directors for the TIRZ met to review the FY2018 Annual Report and found that it met the requirements as laid out in the Tax Increment Financing Act. Accordingly, the Board approved the FY2018 Annual Report under Resolution 2019-01.

This item is for City Council to receive the TIRZ Board's Resolution 2019-01, approving and recommending the FY 2018 Annual Report to City Council.

**RECOMMENDED ACTION:**

No motion is necessary. The Mayor shall announce that FY2018 Annual Report to the City Council adopted by the TIRZ Board on January 21, 2019 is received.

SUBMISSION OF THE FINAL FINANCING AND PROJECT PLAN FOR THE TAX  
INCREMENT REINVESTMENT ZONE NUMBER 2  
AS ADOPTED BY THE BOARD OF DIRECTORS ON JANUARY 21, 2019

THE STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS           §

I, Lorri Coody, the undersigned City Secretary of the City of Jersey Village, Texas, and Secretary for the Jersey Village Tax Increment Reinvestment Zone Board Number 2, hereby submit a copy of the 2018 Annual Report for the Zone which adopted by the Board of Directors on January 21, 2019, and is attached hereto; and I further certify that said copy is a true and correct copy of the original on file in the official records of the Zone.

IN WITNESS HEREOF, I have hereunto signed my name officially and affix the seal of said City, this the 28th day of January, 2019.



s/Lorri Coody, City Secretary  
City of Jersey Village, Texas

**RESOLUTION NO. 2019-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS FOR REINVESTMENT ZONE NUMBER TWO, CITY OF JERSEY VILLAGE, TEXAS APPROVING AND RECOMMENDING THE FY2018 ANNUAL REPORT TO THE CITY COUNCIL.**

**WHEREAS**, the City of Jersey Village, Texas is required to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone; and

**WHEREAS**, the TIRZ Board of Directors has reviewed the FY2018 Annual Report; **NOW THEREFORE**,

**BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR REINVESTMENT ZONE NUMBER TWO CITY OF JERSEY VILLAGE, THAT:**

**SECTION 1.** Finds the FY2018 Annual Report meets the requirements of laid out in the Tax Increment Financing Act.

**SECTION 2.** The TIRZ Board hereby approves the FY2018 Annual Report, attached hereto as Exhibit A, and recommends approval of the report to the City Council.

**PASSED AND APPROVED** this the 21st day of January, A.D., 2019.

---

s/ James MacDonald, Board Chairman

**ATTEST:**

s/ Lorri Coody, City Secretary



# EXHIBIT A

## FY2018 TIRZ Annual Report





TAX INCREMENT  
REINVESTMENT ZONE  
NUMBER 2, CITY OF  
JERSEY VILLAGE, TX  
ANNUAL REPORT  
FY2018

RECOMMENDED FOR APPROVAL BY TIRZ  
BOARD ON JANUARY 21, 2019

APPROVED BY CITY COUNCIL ON JANUARY XX,  
2019

Ordinance 2019-XX

## City of Jersey Village, Texas - City Officials

### City Council

Mayor	Justin Ray
Place 1	Andrew Mitcham
Place 2	Greg Holden
Place 3	Bobby Warren
Place 4	James Singleton
Place 5	Gary Wubbenhorst

### City Staff

City Manager	Austin Bless
City Secretary	Lorri Coody

### TIRZ Board of Directors

BOARD MEMBER	POSITION	APPOINT DATE	TERM ENDS
James Singleton	1	08/17	Resigned 06/18
Andrea Grimm	1	06/18	12/19
Ty Camp	2	08/17	12/19
Ceri Davies	3	08/17	12/18
Geoff Butler	4	08/17	12/18
James MacDonald	5	08/17	12/18
Simon Hughes	6	10/17	12/19
David Ambrose, Vice Chairman	7	10/17	12/18

## Purpose

The Board shall act as an advisory board to the City Council in the operation and administration of Zone Number 2; and all actions by the board are subject to City Council approval.

## Duties and Responsibilities

The authority and responsibility of the board expressly includes:

1. Make recommendations to the City Council regarding the administration of the Zone;
2. Make recommendations to the City Council regarding agreements that are necessary or convenient to implement the project plan and reinvestment zone financing plan;
3. Make recommendations to the City Council regarding agreements with local governments or political subdivisions for management of the zone or implementing the project plan and reinvestment zone financing plan;
4. Make recommendations to the City Council regarding the expenditure of TIF Fund Number 2 funds related to development and redevelopment of land within the zone, in conformance with the following process;
5. Act as the lead entity in working with other boards and commissions regarding incentives, regulations, infrastructure, and all other physical and economic development decisions related to the Zone number 2; and
6. Provide a progress report to the City Council annually, or as requested by the City Council.

## Membership

This Board of Directors consists of seven (7) members: five (5) Directors shall be appointed by the City Council; and two (2) Directors shall be appointed by the County Commissioners Court. Since Harris County has elected not to participate in the TIRZ, all seven Director seats have been appointed by the City Council.

## Description of Zone

In accordance with the Tax Increment Financing Act (Texas Tax Code Chapter 311), Reinvestment Zone Number Two, Jersey Village, Texas (TIRZ No. 2) was established by Ordinance 2017-26 of the Jersey Village City Council on July 17, 2017.

## Purpose of Zone

The City of Jersey Village teamed with consultants to gather input from community stakeholders (from agencies like Harris County, the Houston-Galveston Area Council, METRO, and private land owners) and develop a conceptual plan for the area south of U.S. 290, known as Jersey Village Crossing. Jersey Village Crossing is a proposed 274 acre mixed-use development that includes a major Transit-Oriented Development component that incorporates preliminary designs for a light rail stop. Recent economic trends indicate that workers want to live in places with destinations, public and civic spaces, vibrant

social life, recreational opportunities, and a reasonable commute—all of which are usually included in a mixed-use development.

The purpose of this TIRZ is to support this development.

**Financial State of the Zone**

Chapter 311.016 (a)(1) of the Texas Tax Code requires an annual status report be filed with the chief officer of each taxing unit that levies property taxes in a reinvestment zone and the state comptroller. The established base year for TIRZ No. 1 reporting was Fiscal Year 2018.

**Amount and Source of Revenue**

The Tax Increment Base Value of the District is \$20,633,175. During Fiscal Year 2018 the value of the district was \$20,538,222, which is a negative captured value of \$94,953. As there was no captured value of the TIRZ there was no income for the TIRZ.

**Amount and Purpose of Expenditures**

There were no expenditures from the TIRZ Fund.

**Amount of Principal and Interest Due**

The TIRZ has no bonded indebtedness.

**Tax Increment Base and Current Captured Appraised Value Retained By the Zone**

Base Year Value (2017)	Net Taxable Value (2018)	Captured Appraised Value (2018)
\$20,633,175	\$20,538,222	-\$94,953

**Captured Appraised Value Shared By the Municipality and the Total Amount of Tax Increments Received**

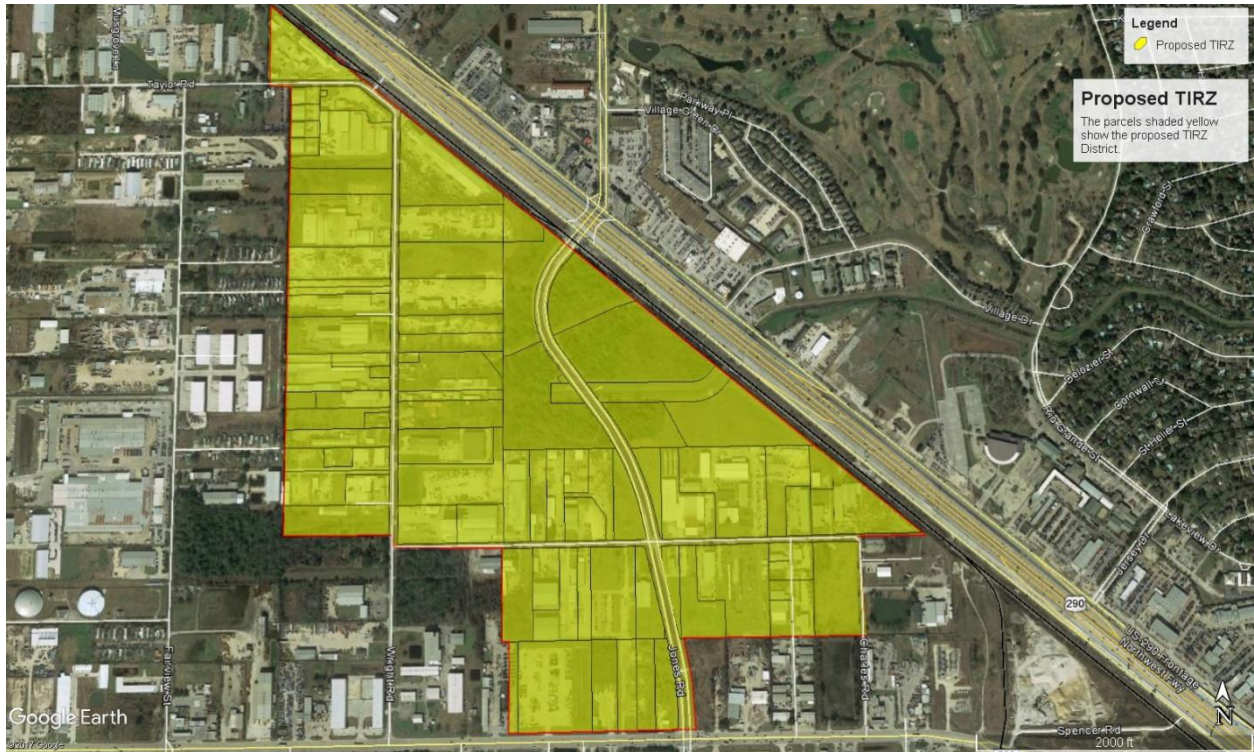
Taxing Jurisdiction & Participation Rate	Captured Appraised Value	Tax Rate per \$100/Value	Amount of Increment
Jersey Village (100%)	-\$94,953	0.7425	\$ -

Currently Jersey Village is the only taxing entity participating in the TIRZ and is participating at 100%.

**Fund Balance History:**

	FY2018
Revenues	0
Expenditures	0
Net Income (Loss)	0
Ending Fund Balance	0

Map 1: Location of Tax Increment Reinvestment Zone  
The boundaries of the TIRZ are depicted below.



**RESOLUTION NO. 2019-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS FOR REINVESTMENT ZONE NUMBER TWO, CITY OF JERSEY VILLAGE, TEXAS APPROVING AND RECOMMENDING THE FY2018 ANNUAL REPORT TO THE CITY COUNCIL.**

**WHEREAS**, the City of Jersey Village, Texas is required to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone; and

**WHEREAS**, the TIRZ Board of Directors has reviewed the FY2018 Annual Report; **NOW THEREFORE**,

**BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR REINVESTMENT ZONE NUMBER TWO CITY OF JERSEY VILLAGE, THAT:**

**SECTION 1.** Finds the FY2018 Annual Report meets the requirements of laid out in the Tax Increment Financing Act.

**SECTION 2.** The TIRZ Board hereby approves the FY2018 Annual Report, attached hereto as Exhibit A, and recommends approval of the report to the City Council.

**PASSED AND APPROVED** this the 21st day of January, A.D., 2019.

\_\_\_\_\_  
s/ James MacDonald, Board Chairman

**ATTEST:**

s/ Lorri Coody, City Secretary



# EXHIBIT A

## FY2018 TIRZ Annual Report





TAX INCREMENT  
REINVESTMENT ZONE  
NUMBER 2, CITY OF  
JERSEY VILLAGE, TX  
ANNUAL REPORT  
FY2018

RECOMMENDED FOR APPROVAL BY TIRZ  
BOARD ON JANUARY 21, 2019

APPROVED BY CITY COUNCIL ON JANUARY XX,  
2019

Ordinance 2019-XX



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The purpose of this TIRZ is to support this development.

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**Amount and Purpose of Expenditures**

There were no expenditures from the TIRZ Fund.

**Amount of Principal and Interest Due**

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**Tax Increment Base and Current Captured Appraised Value Retained By the Zone**

Base Year Value (2017)	Net Taxable Value (2018)	Captured Appraised Value (2018)
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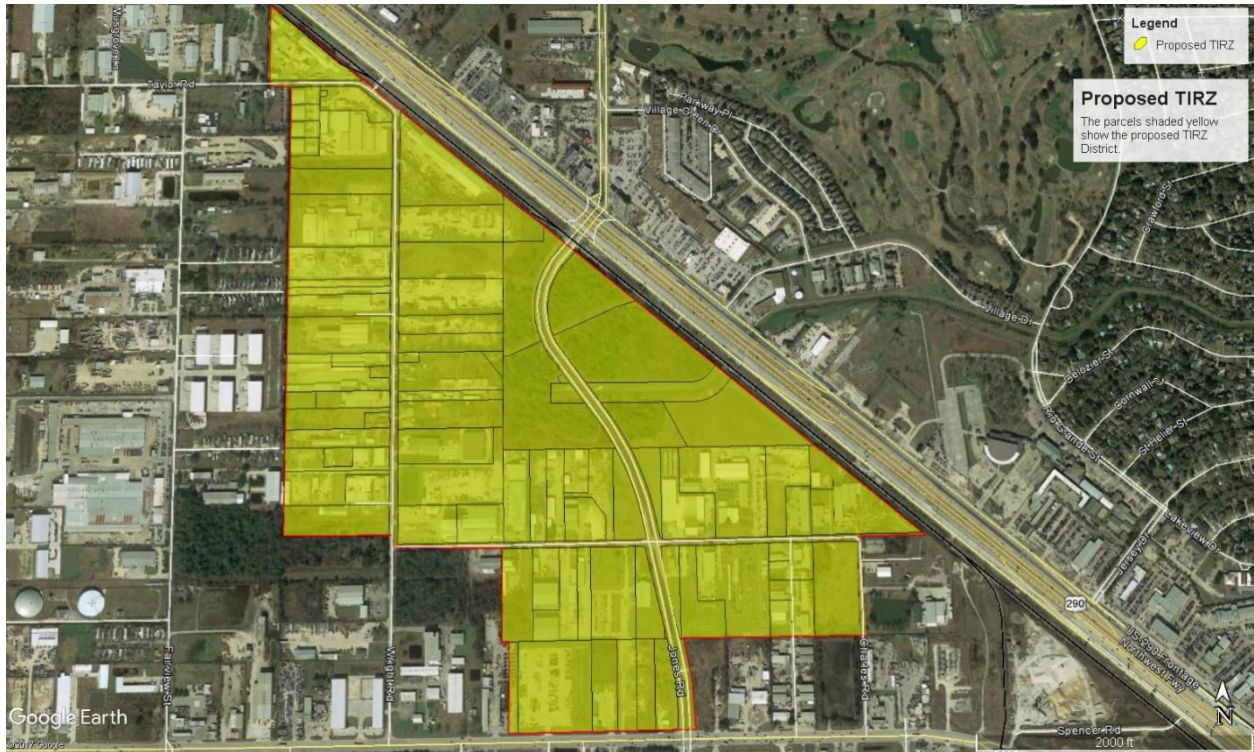
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Currently Jersey Village is the only taxing entity participating in the TIRZ and is participating at 100%.

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	FY2018
Revenues	0
Expenditures	0
Net Income (Loss)	0
Ending Fund Balance	0

Map 1: Location of Tax Increment Reinvestment Zone  
The boundaries of the TIRZ are depicted below.



**CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** F03

**AGENDA SUBJECT:** Consider Resolution No. 2019-06, receiving Written Recommendation Report from the Building Board of Adjustment and Appeals pertaining to amendments to Chapter 30 of the Jersey Village Code of Ordinances; and a recommendation for the adoption of the 2018 Editions for the International Building Code (IBC), the International Energy Conservation Code (IECC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the International Swimming Pool and Spa Code (ISPSC), and the 2017 Editions for the National Electrical Code (NEC).

**Dept/Prepared By:** Public Works, Christian Somers

**Date Submitted:** February 7, 2019

**EXHIBITS:** [Resolution No. 2019-06](#)  
[Exhibit A](#) – BBOAA’s Written Recommendation Report

**BACKGROUND INFORMATION:**

The Building Board of Adjustment and Appeals met on February 6, 2019 for the purpose of reviewing and discussing amendments to Chapter 30 of the Jersey Village Code of Ordinances and reviewing and discussing adoption of the 2018 Editions for the International Building Code (IBC), the International Energy Conservation Code (IECC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the International Swimming Pool and Spa Code (ISPSC) and the 2017 Editions for the National Electrical Code (NEC).

In completing their review and discussion, the Board recommended amendments to Chapter 30, Fire Prevention and Protection, and adoption of the 2018 Editions for the International Building Code (IBC), the International Energy Conservation Code (IECC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), THE International Swimming Pool and Spa Code (ISPSC) and the 2017 Editions for the National Electrical Code (NEC), as is more specifically defined in Exhibit A, attached hereto and made apart hereof.

This item is to receive the Board’s Written Recommendation Report.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2019-06, receiving the Written Recommendation Report from the Building Board of Adjustment and Appeals pertaining to amendments to Chapter 30 of the Jersey Village Code of Ordinances; and a recommendation for the adoption of the 2018 Editions for the International Building Code (IBC), the International Energy Conservation Code (IECC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the International Swimming Pool and Spa Code (ISPSC) and the 2017 Editions for the National Electrical Code (NEC).

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

**RESOLUTION NO. 2019-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING WRITTEN RECOMMENDATION REPORT FROM THE BUILDING BOARD OF ADJUSTMENT AND APPEALS PERTAINING TO AMENDMENTS TO CHAPTER 30 OF THE JERSEY VILLAGE CODE OF ORDINANCES; AND A RECOMMENDATION FOR THE ADOPTION OF THE 2018 EDITIONS FOR THE INTERNATIONAL BUILDING CODE (IBC), THE INTERNATIONAL ENERGY CONSERVATION CODE (IECC), THE INTERNATIONAL FIRE CODE (IFC), THE INTERNATIONAL FUEL GAS CODE (IFGC), THE INTERNATIONAL MECHANICAL CODE (IMC), THE INTERNATIONAL PLUMBING CODE (IPC), THE INTERNATIONAL RESIDENTIAL CODE (IRC), THE INTERNATIONAL SWIMMING POOL AND SPA CODE (ISPSC) AND THE 2017 EDITIONS FOR THE NATIONAL ELECTRICAL CODE (NEC).**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**THAT**, the Building Board of Adjustment and Appeal’s Written Recommendation Report as it pertains to amendments to Chapter 30 of the Jersey Village Code of Ordinances; and a recommendation for the adoption of the 2018 Editions for the International Building Code (IBC), the International Energy Conservation Code (IECC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the International Swimming Pool and Spa Code (ISPSC) and the 2017 Editions for the National Electrical Code (NEC), is hereby received. The report is attached hereto as “Exhibit A.”

**PASSED AND APPROVED** this the 18<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



# **EXHIBIT A**

## **Building Board of Adjustment and Appeals Written Recommendation Adopt Codes and Chapter 30 Amendments**





## **CITY OF JERSEY VILLAGE – BUILDING BOARD OF ADJUSTMENT AND APPEALS REPORT OF WRITTEN RECOMMENDATION ADOPTION OF 2017/2018 CODES AND CHAPTER 30 AMENDMENTS**

The Building Board of Adjustment and Appeals met on February 6, 2019, in order to review the adoption of the 2018 Editions for the International Building Code (IBC), the International Energy Conservation Code (IECC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the International Swimming Pool and Spa Code (ISPSA), and the 2017 Edition for the National Electrical Code (NEC).

The Board also discussed and reviewed proposed amendments to Chapter 30 of the City of Jersey Village Code of Ordinances.

This review was necessary in order to prevent the City from having its pending Building Code Effectiveness Grading Schedule (BCEGS) reassessed at greater than 5 (on a 10 point scale), which is a prerequisite for participation in the NFIP’s Community Rating System (CRS). The City of Jersey Village was last surveyed in 2014, which resulted in a “Class 4.”

In completing their review and discussion, the Board recommends adoption of the 2018 Editions for the International Building Code (IBC), the International Energy Conservation Code (IECC), the International Fire Code (IFC), the International Fuel Gas Code (IFGC), the International Mechanical Code (IMC), the International Plumbing Code (IPC), the International Residential Code (IRC), the International Swimming Pool and Spa Code (ISPSA), and the 2017 Edition for the National Electrical Code (NEC); and leaving in place, mostly, previously adopted Code Appendices and local amendments (where they readily align between the editions).

The Board also recommended amendments to the City of Jersey Village Code of Ordinances at Chapter 30 by adding language underlined and deleting the language struck through as set out in Exhibit “A”.

These recommended changes will be submitted to the City Council at the February 18, 2019 Council Meeting, in accordance with the duties and responsibility of this Board.

Respectfully submitted, this 6th day of February, 2019.

**ATTEST:**

s/Michael O’ Kelley, Board Chairman

s/Christian L. Somers, Building Official (Secretary to the Board)



# **EXHIBIT A**

## **CHAPTER 30 AMENDMENTS**

Chapter 30 - FIRE PREVENTION AND PROTECTION<sup>11</sup>

Footnotes:

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**Charter reference**— Fire department, § 5.05.2; fire marshal, § 5.05.5.

**Cross reference**— Building and development, ch. 14; smoke detection system, § 14-357; notice to fire department for moving houses, § 18-101; alarm systems and services, § 18-161 et seq.; civil emergencies, ch. 22; burning of solid waste, § 54-3.

**State Law reference**— Motor vehicle liability coverage for firefighters, Vernon's Ann. Civ. St. art. 999e, V.T.C.A., Local Government Code § 142.006; hazardous substances, V.T.C.A., Health and Safety Code § 501.001 et seq.; flammable liquids, V.T.C.A., Health and Safety Code § 753.001 et seq.; fire escapes, V.T.C.A., Health and Safety Code § 791.001 et seq.; commission on fire protection, V.T.C.A., Government Code § 419.001 et seq.; fire detection and alarm devices, V.A.T.S. Insurance Code, art. 5.43-2; fire protection sprinkler systems, V.A.T.S. Insurance Code, art. 5.43-3; fireworks, V.A.T.S. Insurance Code, art. 5.43-4; municipal fire protection, V.T.C.A., Local Government Code § 342.001 et seq.; liquefied petroleum gas, V.T.C.A., Natural Resources Code § 113.001 et seq.; arson, V.T.C.A., Penal Code § 28.02; county fire protection, V.T.C.A., Local Government Code § 352.001 et seq.; smoke detectors in hotels, V.T.C.A., Health and Safety Code § 792.001 et seq.; disabling fire exit alarms, V.T.C.A., Health and Safety Code § 793.001 et seq.; smoke detectors in residential tenancies, V.T.C.A., Property Code §§ 92.006, 92.251 et seq.

ARTICLE I. - IN GENERAL

Sec. 30-1. - Arson reward.

The city hereby offers a reward of \$250.00 for the arrest and conviction of any person found guilty of committing the crime of arson within the corporate limits of the city. This reward is a standing offer, and shall be paid out of the general fund of the city.

(Code 1977, § 7-1)

**State Law reference**— Arson, V.T.C.A., Penal Code § 28.02; crime stoppers advisory council, V.T.C.A., Government Code ch. 414.

Sec. 30-2. - Recovering cost for fire protection and emergency services.

(a) *Collection of fees.*

- (1) The chief of the city fire department, or his designee, shall collect all fees and costs for fire prevention services and for other public safety and emergency responses rendered by the department when providing these services. Such fees include but are not limited to the use of equipment, materials, maintenance and overhead expenses and costs of whatever nature which constitute full reimbursement to the city fire department for services actually rendered and as hereinafter authorized.
- (2) Within 90 days of the date of providing fire prevention and protection services or other public safety and emergency services, the chief of the city fire department, or his designee, shall submit an invoice for all costs, fees, charges and expenses related to providing such services, to include but not limited to all actual expenses including costs of equipment operations; cost of materials utilized; costs of specialists, experts or other contract labor not in the full time employment of the city; overtime costs; and other incidental costs incurred by the city as a result of the incident, to the customer, client, owner, designated agent, representative and/or

insurance company who received, covered and/or otherwise benefitted from these services. The provisions of this section shall apply only to those persons who were not residing within the city at the time of the incident which led to the benefits of services.

- (3) Any bills, fines or penalties, including but not limited to clean up costs, fees or expenses that are imposed upon the city or the city fire department by any local, state or federal agency, related to the rendering of fire protection or prevention services or of other public safety and emergency services, may be included in the billing or billed separately within 90 days of receipt.
- (4) Any fees or expenses billed by the chief, or his designee, shall be payable in full within 60 days of the date of the invoice. Failure to timely make payment may result in the accumulation of interest on any unpaid balances at the rate of ten percent per annum for any unpaid balances.
- (b) *Enforcement.* The city may enforce the provisions of this section by any action allowed by law for the collection of any amounts due hereunder, including reasonable and necessary attorney's fees, costs, and expenses, in a court of competent jurisdiction.

(Ord. No. 2012-26, § 2, 8-20-12)

Secs. 30-3—30-35. - Reserved.

ARTICLE II. - FIRE MARSHAL<sup>[2]</sup>

Footnotes:

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**Cross reference—** Officers and employees, § 2-36 et seq.

Sec. 30-36. - Certificate of compliance before change of occupancy.

- (a) *Certificate of compliance required.* Except as otherwise provided in this section, whenever there is a proposed change of occupancy of any building or part thereof, other than a single-family residence, such change of occupancy shall not be made unless a certificate of compliance has been issued by the fire marshal, dated not earlier than six months prior to the change of occupancy.
- (b) *Requirements.* The fire marshal shall issue a certificate of compliance after an inspection of the building discloses that the premises are in compliance with the provisions of the city's fire prevention code applicable to the proposed use of the premises.
- (c) *Noncompliance.* If the inspection discloses noncompliance with any of the provisions of the city's fire prevention code applicable to the proposed use of the premises, the fire marshal shall issue a noncompliance notice setting forth the areas of noncompliance. When a subsequent inspection discloses compliance, the fire marshal shall issue a certificate of compliance.
- (d) *Nonliability of city.* The issuance of a certificate of compliance shall not constitute a warranty by the city or the fire marshal that the premises are in compliance with the city's fire prevention code, and neither the city nor the fire marshal shall have liability to any person arising out of the issuance of a certificate of compliance.
- (e) *Fee.* A fee of \$25.00 shall be paid to the city for each inspection required prior to the issuance of a certificate of compliance, and the fee shall be paid at the time of application for the inspection.
- (f) *Appeal.* Any owner, occupant or proposed occupant aggrieved by the issuance of a noncompliance notice may appeal to the city council by filing a notice of appeal with the city secretary. The city

secretary shall give such person notice in writing of the time and place that the city council will hear such appeal. The decision of the city council shall be final.

- (g) *Penalty for violation of section.* Any person who shall violate any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined as provided in section 1-8.

(Code 1977, § 7-29)

Sec. 30-37. - Inspection of premises.

Whenever it is necessary to make an inspection to enforce the provisions of this chapter, or whenever the fire marshal has reasonable cause to believe that there exists in a building or upon any premises any conditions or violations of this chapter which make the building or premises unsafe, dangerous or hazardous, the fire marshal shall have the authority to enter the building or premises at all reasonable times to inspect or to perform the duties imposed upon the fire marshal by this chapter. If such building or premises is occupied, the fire marshal shall present credentials to the occupant and request entry. If such building or premises is unoccupied, the fire marshal shall first make a reasonable effort to locate the owner or other person having charge or control of the building or premises and request entry. If entry is refused, the fire marshal has recourse to every remedy provided by law to secure entry. When the fire marshal has first obtained a proper inspection warrant or other remedy provided by law to secure entry, an owner or occupant or person having charge, care or control of the building or premises shall not fail or neglect, after proper request is made as herein provided, to permit entry therein by the fire marshal for the purpose of inspection and examination pursuant to this chapter.

(Ord. No. 2007-40, § 1, 9-17-07)

Secs. 30-38—30-70. - Reserved.

ARTICLE III. - RESERVED<sup>[3]</sup>

Footnotes:

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**Editor's note**— Ord. No. 2006-2, § 3, adopted Jan. 16, 2006, repealed art. III, §§ 30-71—30-76, which pertained to fireworks and derived from Code 1977, §§ 7-41—7-46. See subsection 30-111(I) for provisions pertaining to fireworks.

Secs. 30-71—30-110. - Reserved.

ARTICLE IV. - FIRE PREVENTION CODE

Sec. 30-111. - Adopted.

- (a) For the purpose of providing regulations consistent with nationally recognized practices for the reasonable protection of life and property from the hazards of fire and explosion due to the storage, use or handling of hazardous materials, substances and devices, and to minimize hazards to life and property due to fire and panic, there is hereby adopted that certain document, a copy of which is on file in the office of the city secretary, known as the International Fire Code, 2012~~8~~ edition, published by the International Code Council, Inc., and appendices B, C, D, E and F thereto, and such code is hereby made a part of this article to the same extent as if set out at length in this section, except as is specifically amended in this article.

The 2018 International Fire Code is amended to provide as follows:

(b) [A] 101.1 Title. These regulations shall be known as the Fire Code of the [City of Jersey Village], hereinafter referred to as “this code”

(c) [A] 110.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of violating this code and shall be brought before the municipal court of the City of Jersey Village by warrant or citation to answer to the municipal court authority for imprisonment, fine or both. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

(d) [A] 112.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to penalties as defined in section 1-8 and assessed by the municipal court authority.

(be) Sections 103, 104 ~~and 108 and 109 and 109.4~~ , the Exception in section 105.6.302 (Recreational Fires) and section 5609.1 (General, Temporary storage of fireworks) of the 2012~~8~~ International Fire Code are deleted.

(e-f) Section 307.1 of the International Fire Code is amended to provide as follows:

*307.1 General* . A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with sections 307.1.1 through 307.5 and the Fire Official has given written consent through a permit process. In general Open Burning, Recreational Fires, Bonfire, Prescribed Burns and Portable Outdoor Fireplaces and Fire Pits are not permitted within the incorporated limits of the City of Jersey Village.

Exception: Prescribed Burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official

Section 307.1.1 of the International Fire Code is amended to provide as follows:

*307.1.1 Prohibited open Burning* . Open burning shall be prohibited when atmospheric conditions or local circumstances make such fire hazardous. Sustained wind velocity of 12 knots or more will constitute a hazardous condition and open burning shall not start or shall cease.

(e-g) Section 307.2 of the International Fire Code is amended to provide as follows:

*Section 307.2* . A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to kindling a fire for recognized silvicultural or range wildlife management practices, prevention or control of disease or pests, bonfire, recreational fire or controlled burning as allowed by the Texas Commission on Environmental Quality.

(e-h) Section 503.1 of the International Fire Code is amended to add the following provisions:

One side of all single level buildings shall be within 50 feet of the fire lane. Access roadways shall extend the entire length on one side of all high rise buildings, as defined by the code, and shall be within 30 feet of the building to accommodate ladder operations. The area from the building to the access roadway shall be free of any obstructions that might interfere with ladder operations.

Section 503.1 of the International Fire Code is amended by adding subparagraphs (4) and (5) to provide as follows:

(4) Group U and other accessory use buildings, 500 square feet or less, may be located more than 50 feet but not more than 500 feet from an access roadway, provided the fire code official determines that the conditions are such that firefighting operations will not be obstructed.

(5) The width of access roadways accessing one and two-family dwellings, which are located more than 150 feet but less than 500 feet from a public street, shall not be less than 12 feet wide.

(fi) Section 503.3 of the International Fire Code is amended by adding the following provision: Fire lane signs and markings shall be in accordance with Appendix D. It is unlawful for a person to occupy, continue to occupy or use any building until the applicable requirements for fire lane markings have been met.

(gj) Section 6054.4 of the International Fire Code is amended by adding the following subsection:

*6054.4.4. Fused plug strips* . Multiplying power strips equipped with over-current protection may be used if listed by a nationally recognized testing organization. The amperage of the device shall not be less than the rated capacity of the appliance, fixture or outlet served.

~~(h) 903.1.1 of the International Fire Code is amended to provide a new section as followed:~~

~~Section 903.1.1.1 Exempt Locations . Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure~~

(i k) 903.2. Where required.

Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in one and two-family dwellings and associated structures governed by the International Residential Code nor in the following open structures: Pavilions, open gazebos, detached canopies or open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

*903.2.1 Group A*. An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.3 Group E*. An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.4 Group F-4* . An automatic sprinkler system shall be provided throughout all Group F-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.5 Group H* . Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.6 Group I* . An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.7 *Group M* . An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.8 *Group R* . An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.9 *Group S-1* . An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 *Group S-2* . An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 *Group B* . Is added to the International Fire Codes : An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

- (j) 903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

903.3.1.1 of the International Fire Code is amended to provide a new section as followed:

Section 903.3.1.1.1 *Exempt Locations* . Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure.

903.3.6 *Hose threads* . Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5 inch Storz connection.

903.3.7 *Fire department connections* . The fire department connections shall be located in accordance with section 912 or as approved by the fire code official

- (km) Section 903.4 of the International Fire Code is amended to provide as follows:

*Section 903.4. Sprinkler System supervision and alarms* . All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions: Automatic sprinkler systems protecting one and two-family dwellings. Limited area systems serving fewer than 20 sprinklers. Automatic sprinkler systems installed in accordance with 13R where a common supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided. Jockey pump control valves that are sealed or locked in the open position. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

Section 903.4.2 of the International Fire Code is amended to provide as follows:

*Section 903.4.2. Alarms* . Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building, in an approved location. When water flow supervisions is provided, alarm devices shall be located within the interior of the building to provide an internal



evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

(ln) Section 905.3 of the International Fire Code is amended to provide as follows:

*Section 905.3. Required installations* . Standpipe systems shall be installed where required by Sections 905.3.1 through ~~905.3.6~~ 905.3.8 and in the locations indicated in Sections 905.4, 905.5, 905.6 and in open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

Exception: Standpipe systems are not required in Group R-3 occupancies.

(mq) 907.2 of the International Fire Code is amended to provide as follows:

*907.2 Where Required — new buildings and structures* . An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures

(rp) Section 912.1 of the International Fire Code is amended to provide as follows:

*Section 912.1. Installation* . New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5 inch Storz connection and shall comply with sections 912.2 through 912.67

(eq) Section 1103.5 of the International Fire Code is amended to provide as follows:

*Section 1103.5 Sprinkler Systems* . An automatic sprinkler system shall be provided in existing buildings ~~as identified below and in accordance with~~ sections 1103.5.1 through 1103.5.

Existing non-residential buildings shall install fire sprinkler protection when one of the following conditions exists:

- (1) When any one addition, renovation or combining of spaces including lease spaces totals 5,000 square feet or more of the total building area when added, renovated or combined.

(pr) 1103.7 of the International Fire Code is amended to provide as follows:

*1103.7 Fire Alarm Systems* . An approved fire alarm system shall be installed in existing buildings and structures in accordance with section 903.4.2 and section 1103.7.1 through 1103.7.7 and provide notification in accordance with section 907.6 unless other requirements are provided by other sections of this code.

(qs) Section 5601.1.3 of the International Fire Code is amended to provide as follows:

*Section 5601.1.3. Fireworks* . The possession, manufacture, storage, sale, handling and use of fireworks are prohibited within the city limits of Jersey Village, Texas. It shall be unlawful and constitute a nuisance for any person to manufacture or sell fireworks within the City of Jersey Village or within the area extending five thousand (5,000) feet outside the city limits and not located within the corporate limits or extraterritorial jurisdiction of another municipality. The city attorney shall take all actions necessary to enforce this ordinance in the area located outside the city limits. Except as herein provided, it shall be unlawful for any person to assemble, possess, store, transport, receive, keep, sell, offer or have in his or her possession with the intent to sell, use, discharge, ignite, detonate, fire or otherwise put in action any fireworks of any description.

Exceptions: The use of fireworks for display as permitted in Section 5608.

The use of signal flares and torpedoes of the type and kind commonly used by any railroad and which signal flares and torpedoes are received by and stored or transported by any such railroad for



use in railroad operations; nor shall this article apply to signal flares or rockets for military or police use.

(#t) Section 5704.2.7 of the International Fire Code is amended by adding the following provision:

*Section 5704.2.7* Underground tanks shall be of double-wall construction and shall meet applicable federal and state construction and installation rules, regulations and laws.

Section 5704.2.7.3.5.2 of the International Fire Code is amended by adding the following provision:

*Section 5704.2.7.3.5.2* . Product discharge lines shall be provided with an approved secondary containment system.

Section 5704.2.9.6.1 of the International Fire Code is amended to provide as follows:

*Section 5704.2.9.6.1* . Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground storage tanks shall conform to the geographic limits established in this code. ~~outside of buildings shall have the approval of the fire code official and be subject to approval and compliance with sections 5704.2.9.6.1.1 through 5704.2.9.6.1.6.~~

(u) *Section 5706.2.4.4. Locations where above-ground tanks are prohibited,* is amended to read as follows:

*5706.2.4.4. Locations where above-ground tanks are prohibited.* The storage of Class I and II liquids in above-ground tanks shall conform to the geographic limits established in this code.

(v) *Section 5806.2 Limitations,* is amended to read as follows:

*5806.2. Limitations.* Storage of flammable cryogenic fluids in stationary containers outside of buildings shall conform to the geographic limits established in this code.

(w) *Section 6104.2. Maximum capacity within established limits,* is amended to read as follows:

*6104.2. Maximum capacity within established limits.* Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons.

(#x) Section D103.6 of the International Fire Code is amended to provide as follows:

*Section D103.6. Signs* . Where required by the fire code official, fire apparatus access roads shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) signs or markings. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by section D103.6.1 or D103.6.2. Signs shall be 50 feet apart. Greater distances between signs shall be approved by the fire code official, prior to installation of signs. Red curbing with white lettering is an acceptable marking for fire lanes. Curb marking shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) and shall be centered 50 feet apart. Greater distances between curb markings shall be approved by the fire code official, prior to installation of curb markings.

(Code 1977, § 7-57; Ord. No. 99-09, § 1, 4-19-99; Ord. No. 03-21, § 1, 5-19-03; Ord. No. 05-10, § 1, 4-18-05; Ord. No. 3006-2, § 1, 1-16-06; Ord. No. 2007-9, § 1, 3-19-07; Ord. No. 2013-33, § 2(Exh. A), 10-21-13; Ord. No. 2014-20, § 1, 6-16-14; Ord. No. 2014-21, § 2(Exh. A), 6-16-14)

Sec. 30-112. - Reserved.

**Editor's note**— Ord. No. 2008-43, § 2, adopted Dec. 15, 2008, repealed § 30-112, which pertained to required automated fire sprinkler systems and derived from Code 1977, § 7-57(c)—(g); and Ord. No. 99-09, § 2, adopted Apr. 19, 1999. For provisions pertaining to fire sprinkler systems see § 30-111.

Sec. 30-113. - Definitions.

As used in the fire prevention code adopted by this article, the terms "fire code official" and "building code official" and "municipal court authority" shall mean the fire marshal ~~and the director of public works building official and the Judge,~~ respectively, of this city.

(Code 1977, § 7-58)

**Cross reference**— Definitions generally, § 1-2.

Sec. 30-114. - Penalty for violation.

Any person convicted of violating any provision of the fire prevention code adopted by this article shall be punished as prescribed in section 1-8.

(Code 1977, § 7-60)

Sec. 30-115. - Conflicts with other provisions of Code of Ordinances.

If any provision of the fire prevention code adopted by this article is in conflict with any other provision of this Code, the latter provision shall govern and prevail.

(Code 1977, § 7-59)

Sec. 30-116. - Reserved.

**Editor's note**— Ord. No. 2008-43, § 2, adopted Dec. 15, 2008, repealed § 30-116, which pertained establishment and enforcement of fire lanes and derived from Code 1977, § 7-61. For provisions pertaining to fire lanes systems see § 30-111.

Secs. 30-117—30-150. - Reserved.

ARTICLE V. - SMOKE DETECTORS<sup>4</sup>

Footnotes:

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**Cross reference**— Smoke detection systems, § 14-357.

**State Law reference—** Smoke detectors, V.T.C.A., Property Code § 92.251 et seq.

Sec. 30-151. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Apartment complex* means one or more structures containing five or more residential units which are on one contiguous tract of land under common ownership, where such residential units are leased or rented to separate families.

*Corridor* means a passage connecting parts of a building and also shall mean a passage into which more than one room opens.

*Family* means an individual or two or more persons related by blood or marriage or a group of not more than five persons (excluding servants) who need not be related by blood or marriage living together.

*Residential unit* means a single-family dwelling, apartment, condominium, townhome or any other unit of one or more habitable rooms which is occupied or which is intended or designed to be occupied by one family for the purposes of living, sleeping, cooking and eating.

*Separate sleeping area* means any room which is designed with the intent that it be used for sleeping purposes.

*Smoke detector* means a device which detects the visible or invisible products of combustion.

(Code 1977, § 7-71)

**Cross reference—** Definitions generally, § 1-2.

Sec. 30-152. - Penalty for violation of article.

Any person who violates any provision of this article shall be guilty of a misdemeanor and, upon conviction, shall be punished by a fine as provided in section 1-8. Each day any violation of this article shall continue shall constitute a separate offense.

(Code 1977, § 7-76)

Sec. 30-153. - Residential units—Generally.

- (a) At least one approved smoke detector shall be installed in each residential unit. One smoke detector shall be installed outside each separate sleeping area in the immediate vicinity of the bedroom except:
  - (1) The smoke detector shall be located inside the sleeping area rather than outside when the residential unit is designed with the intent that a single multipurpose room be used for dining, living and sleeping purposes.
  - (2) Only one smoke detector shall be required for bedrooms served by the same corridor. Such smoke detector shall be installed in the corridor in the immediate vicinity of the bedrooms.
  - (3) Where one or more sleeping areas are located on a level above the cooking and living area, the smoke detector for such sleeping areas shall be placed at the top of the stairway.
- (b) This section shall not be applicable to a detached, single-family dwelling, except that smoke detectors, as specified in subsection (a) of this section must be installed by the seller at the time the dwelling is sold to a new owner. All smoke detectors required by this section shall be tested in accordance with and meet the requirements of U.L. 217 Single and Multiple Station Smoke

Detectors. They shall be installed in accordance with the manufacturer's recommendations unless such instructions conflict with the provisions of this article.

(Code 1977, § 7-72; Ord. No. 96-02, art. I, § 4-57, 2-19-96)

Sec. 30-154. - Same—Other than detached single-family dwellings.

Whenever a residential unit other than a detached single-family dwelling is rented, leased or sold, the owner of such unit shall ensure that the smoke detectors required to be in such unit by this article are installed and that all smoke detectors in the unit are in proper working order at the time the lessee or purchaser takes possession. After a lessee has taken possession of a residential unit, it shall be the duty of the lessee to regularly test all smoke detectors in the unit and the lessee shall notify the lessor immediately in writing of any problem, defect, malfunction or failure of any such smoke detectors. Upon such notification by the lessee, or upon notification by any inspector of the city that a smoke detector in a residential unit is not in proper working order, the lessor shall have such smoke detectors repaired or replaced within seven days. However, it shall be a defense to prosecution under this section that the lessee has the responsibility of all repairs and maintenance of the premises under the terms of the rental or leasing agreement. If the terms of the rental or leasing agreement provide that the lessee has the responsibility of all repairs and maintenance of the premises, the lessee shall keep all smoke detectors in a residential unit in working order at all times.

(Code 1977, § 7-73; Ord. No. 96-02, art. I, § 4-57, 2-19-96)

Sec. 30-155. - Hotels, motels and dormitories.

Each sleeping room in a hotel or motel and every dormitory sleeping room shall be provided with smoke detectors tested in accordance with and meeting the requirement of U.L. 217, Single and Multiple Station Smoke Detectors. In addition, smoke detectors meeting these same requirements shall be placed in all enclosed corridors. Smoke detectors required by this section shall be battery powered by a supervised electrical circuit approved by the fire marshal. Smoke detectors shall be installed in accordance with the manufacturer's recommendations and listing.

(Ord. No. 96-02, art. I, § 4-57, 2-19-96)

## CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** F04

**AGENDA SUBJECT:** Consider Resolution No. 2019-07, receiving Written Recommendation Report from the Building Board of Adjustment and Appeals regarding amendments to the City of Jersey Village Code of Ordinances at Article XIII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, Swimming Pool and Spa Code, Section 14-628 Amendments; and Article XIX, Energy Conservation Code, Section 14-652 Amendments.

**Dept/Prepared By:** Public Works, Christian Somers

**Date Submitted:** February 7, 2019

**EXHIBITS:** [Resolution No. 2019- 07](#)

[Exhibit A](#) – BBOAA’s Written Recommendation Report

### **BACKGROUND INFORMATION:**

The Building Board of Adjustment and Appeals met on February 6, 2019 for the purpose of reviewing and discussing proposed amendments to Chapters 14 of the Jersey Village Code of Ordinances at Article XIII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, Swimming Pool and Spa Code, Section 14-628 Amendments; and Article XIX, Energy Conservation Code, Section 14-652 Amendments.

In completing their review and discussion, the Board recommended amendments to Chapter 14, of the Jersey Village Code of Ordinances at Article XIII, Building Code, as is more specifically defined in Exhibit A, attached hereto and made apart hereof.

This item is to receive the Board’s Written Recommendation Report.

### **RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2019-07, receiving Written Recommendation Report from the Building Board of Adjustment and Appeals regarding amendments to the City of Jersey Village Code of Ordinances at Article XIII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, Swimming Pool and Spa Code, Section 14-628 Amendments; and Article XIX, Energy Conservation Code, Section 14-652 Amendments.

**RESOLUTION NO. 2019-07**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING WRITTEN RECOMMENDATION REPORT FROM THE BUILDING BOARD OF ADJUSTMENT AND APPEALS REGARDING AMENDMENTS TO THE CITY OF JERSEY VILLAGE CODE OF ORDINANCES AT ARTICLE XIII, BUILDING CODE, SECTION 14-352 PERMITS, SECTION 14-353 AMENDMENTS TO THE INTERNATIONAL BUILDING CODE, SECTION 14-355 ADOPTION OF FOUNDATION SPECIFICATIONS, SECTION 14-358 ADOPTION OF RESIDENTIAL CODE, SECTION 14-359 AMENDMENTS TO THE INTERNATIONAL RESIDENTIAL CODE; ARTICLE XIV, ELECTRICAL CODE, SECTION 14-421 SPECIAL TECHNICAL REQUIREMENTS; ARTICLE XV, PLUMBING CODE AND GAS CODE, SECTION 14-553 AMENDMENTS; ARTICLE XVI, MECHANICAL CODE, SECTION 14-612 AMENDMENTS; ARTICLE XVII, SWIMMING POOL AND SPA CODE, SECTION 14-628 AMENDMENTS; AND ARTICLE XIX, ENERGY CONSERVATION CODE, SECTION 14-652 AMENDMENTS.**

\* \* \* \* \*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**THAT**, the Building Board of Adjustment and Appeal’s Written Recommendation Report as it pertains to amendments to the City of Jersey Village Code of Ordinances at Article XIII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Building Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, Swimming Pool and Spa Code, Section 14-628 Amendments; and Article XIX, Energy Conservation Code, Section 14-652 Amendments, is hereby received. The report is attached hereto as “Exhibit A.”

**PASSED AND APPROVED** this the 18<sup>th</sup> day of February, 2019.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



# **EXHIBIT A**

## **BUILDING BOARD OF ADJUSTMENT AND APPEALS**

### **WRITTEN RECOMMENDATIONS**

#### **CHAPTER 14 AMENDMENTS**





**CITY OF JERSEY VILLAGE – BUILDING BOARD OF ADJUSTMENT  
AND APPEALS REPORT OF WRITTEN RECOMMENDATIONS  
FOR AMENDMENTS TO THE CODE OF ORDINANCES AT  
CHAPTER 14 - BUILDING AND DEVELOPMENT**

The Building Board of Adjustment and Appeals met on February 6, 2019, in order to review proposed amendments to the City of Jersey Village Code of Ordinances at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Residential Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, Swimming Pool and Spa Code, Section 14-628 Amendments; and Article XIX, Energy Conservation Code, Section 14-652 Amendments.

In completing their review and discussion, the Board recommends amendments to the City of Jersey Village Code of Ordinances at Article XII, Building Code, Section 14-352 Permits, Section 14-353 Amendments to the International Residential Code, Section 14-355 Adoption of Foundation Specifications, Section 14-358 Adoption of Residential Code, Section 14-359 Amendments to the International Residential Code; Article XIV, Electrical Code, Section 14-421 Special Technical Requirements; Article XV, Plumbing Code and Gas Code, Section 14-553 Amendments; Article XVI, Mechanical Code, Section 14-612 Amendments; Article XVII, Swimming Pool and Spa Code, Section 14-628 Amendments; and Article XIX, Energy Conservation Code, Section 14-652 Amendments by adding language underlined and deleting the language struck through as set out in Exhibit “A”.

These recommended changes will be submitted to the City Council at the February 18, 2019 Council Meeting, in accordance with the duties and responsibility of this Board.

Respectfully submitted, this 6th day of February, 2019.

s/Michael O’ Kelley, Board Chairman

ATTEST:

s/Christian L. Somers, Building Official (Secretary to the Board)



# **EXHIBIT A**

## **CHAPTER 14 AMENDMENTS**

## ARTICLE XIII. - BUILDING CODE

## DIVISION 1. - GENERALLY

## Sec. 14-331. - Official building number required.

- (a) The owner or occupant of each building in the city, other than accessory buildings, shall place and maintain an official building number in Arabic numerals in a conspicuous place on the premises other than the curb so that it can be clearly seen from the public street upon which the building fronts. The number must be placed within 20 days after a certificate of occupancy is issued for a new building.
- (b) The building official shall establish and designate the official building number of each building in the city. The owner of each new building shall apply for and obtain an official building number from the building official.
- (c) An official building number placed pursuant to this section shall be at least three inches high and of a color which contrasts with the background; provided, however, that an official building number placed on both sides of a mailbox or mailbox post located at the curb shall be at least two inches high.
- (d) A building or building complex composed of multiple occupancies or structures must have an official building number assigned to each occupancy or structure. The official building number shall be placed on both the front and the rear of the premises so that it can be clearly seen from the nearest vehicular access, whether a public street or an internal vehicular access.

(Ord. No. 96-02, art. I, § 4-1, 2-19-96)

## Sec. 14-332. - Add-on construction.

- (a) After a certificate of occupancy has been issued for a building in accordance with this article, no add-on type of construction such as patio covers, carports, balconies, stoops, porches or any structural alteration of the building shall be made unless a new building permit is first obtained. The plans must be submitted to and approved by the building official.
- (b) Requests for a building permit to allow add-on type construction or structural alteration of a building shall indicate that the proposed construction will be in harmony with the style of the original building.
  - (1) Where add-on construction to a single-family detached dwelling in district A involves structural alteration that will increase the square feet of enclosed living area on the ground floor, such add-on construction shall be permitted only to the side or rear of the existing dwelling, as space on the lot may allow while maintaining conformance with the applicable standards for minimum side and rear building setbacks.
    - a. Where such add-on construction will result in a finished building height that at any point exceeds the height of the front façade of the existing dwelling at any point, the add-on construction shall be permitted only to the rear of the existing dwelling.

(Ord. No. 96-02, art. I, § 4-2, 2-19-96; Ord. No. 2013-35, § 2(Exh. A), 11-18-13)

## Sec. 14-333. - Finished floor elevations.

All residences shall be constructed on a concrete slab, piers, or on continuous concrete grade beams. The lowest finished floor elevation of all residences shall be at least 12 inches above grade, and also shall be a minimum of 12 inches above the top of the curblin. For additions to existing structures located outside of the 100-year floodplain, where the addition will directly communicate to the existing structure and where the lowest contiguous finished floor elevation is lower than 12 inches above grade,

then the addition may match the existing lowest contiguous finished floor elevations, so long as the provisions for protection against decay found in the International Residential Code and the International Building Code are met and if in compliance with the provisions found in sections 14-353 and 14-359. For all areas, lowest finished floor elevations shall be a minimum of 18 inches above the 100-year base flood elevation. Streets and lots shall be graded so that all lots can be made to drain from the back of the lot toward the curblin. The lot grade from back to front shall be at least one percent except where rear lot elevations have been established at a lower elevation by previously developed lots to the rear, such lots having a common rear property line with the lot under consideration. When that condition makes general one percent grading impossible, a grading plan must be approved by the building official prior to issuance of a building permit. However, all lots which are adjacent and contiguous to a bayou shall be permitted to drain into the bayou. No additional net fill at each lot is permissible with the exception of fill for slab-on-grade foundation forms if located outside of the limits of the 100-year floodplain and minimal fill as determined by the city used to meet the International Residential Code or International Building Code requirements for drainage away from a structure if located outside of the limits of the 100-year floodplain. Soil cut and fill quantities shall be provided on the construction plans for all earthwork activities. This section shall not apply to foundations constructed before the effective date of Ordinance No. 96-02.

(Ord. No. 96-02, art. I, § 4-3, 2-19-96; Ord. No. 2011-14, § 5(Exh. E), 3-21-11; Ord. No. 2012-06, § 2, 2-20-12; Ord. No. 2013-20, § 2, 6-17-13)

Sec. 14-334. - Reserved.

**Editor's note**— Ord. No. 99-12, § 1, adopted May 17, 1999, repealed § 14-334, which pertained to substantial completion, and derived from Ord. No. 96-02, art. I, § 4-4, adopted Feb. 19, 1996.

Secs. 14-335—14-350. - Reserved.

## DIVISION 2. - STANDARDS

Sec. 14-351. - Adoption.

There is hereby adopted for the city for the purpose of establishing rules and regulations for the construction, alteration, removal, demolition, equipment, use and occupancy, location and maintenance of buildings and structures that certain building code known as the "International Building Code," 2018<sup>2</sup> edition and appendices C, E, F, G and I thereto, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended as enumerated herein, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all buildings and other structures within the city, save and except such portions of such code as may be inconsistent with this article.

(Ord. No. 96-02, art. I, § 4-51, 2-19-96; Ord. No. 99-08, § 1, 4-19-99; Ord. No. 00-12, § 1, 5-15-00; Ord. No. 03-14, § 1, 3-17-03; Ord. No. 05-01, § 1, 1-17-05; Ord. No. 2007-7, § 1, 3-19-07; Ord. No. 2014-19, § 1, 6-16-14)

Sec. 14-352. - Permits.

- (a) Fees for the issuance of building permits shall be as set out and defined in the schedule of fees.
- (b) Permits for single-family residential construction shall terminate upon expiration of a specified period of time as provided herein:

New structure:

Up to 2,000 square feet\180 days

2,001 square feet to 3,000 square feet\270 days

3,001 square feet or more\360 days

New accessory structure:

Up to 1,000 square feet\90 days

Pool/Spa\90 days

~~Additions and remodels\180 days~~

~~Pool/spa\90 days~~

~~Paving, including driveways, sidewalks, and patios\60 days~~

Paving, including driveways, sidewalks, and patios\60 days

Additions and remodels\180 days

- (c) A building permit may be renewed for a period of time equal to that provided by the original permit. The fee for renewal of a permit shall be two times the fee for the original permit. The fee for each and every subsequent renewal of a permit after the first renewal shall be four times the fee for the original permit.
- (d) A building permit shall terminate if the permitted work is not commenced within 60 days from its issuance or if the permitted work is stopped for 60 days.

(Ord. No. 96-02, art. I, § 4-53, 2-19-96; Ord. No. 99-12, § 2, 5-17-99; Ord. No. 03-14, § 1, 3-17-03; Ord. No. 05-21, § 1, 7-18-05; Ord. No. 2018-26, § 3, 11-19-18)

Sec. 14-353. - Amendments to the International Building Code.

The International Building Code adopted by section 14-351 is hereby amended as set forth in this section:

~~Chapter 34, Existing Structures, is hereby amended to read as follows:~~

Chapter 34, Reserved, is hereby amended to read as follows:

Chapter 34, Existing Structures, is hereby amended to read as follows:

- (a) If, within any 12-month period, alterations, additions, renovations, repairs, or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this Code for new buildings in regards to the Design Flood Elevation.
- (b) If an existing building is damaged by fire or otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this Code for new buildings, except in regards to slab height, where the structure is located outside the floodplain, the footprint is not modified and the slab is intact.
- (c) [Reserved.]
- (d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll. Alternatively, upon filing for an appeal to the floodplain

manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.

- (e) If the occupancy of any existing building is entirely changed the building shall be made to conform to the requirements of this code for the new occupancy. If the occupancy of only a portion of an existing building is changed and that portion is separated from the remainder as stipulated in Chapter 3, then only such portion need be made to conform.
- (f) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this code for new buildings. Section 103.5, Unsafe Buildings or Systems, is hereby deleted in its entirety.

Chapter 1, Scope and administration, Section 103, Department of building safety, is hereby deleted in its entirety.

Section 105.2 Work exempt from permit is hereby amended by adding thereto new modified paragraphs to read as follows:

Building: "...

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided that the floor area is not greater than 120 square feet (11 m<sup>2</sup>) – unless located within an Area of Special Flood Hazards.
2. Fences both not over 42 inches (1067 mm) high and any height fencing not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not.
- ~~3. Flatwork in a rear yard that is not part of an accessible route in 1 & 2 Family structures..."~~
3. Oil derricks – unless located within an Area of Special Flood Hazards.
4. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids – unless located within an Area of Special Flood Hazards.
5. Water tanks supported directly on grade if the capacity is not greater than 5,000 gallons (18,925 L) and the ratio of height to diameter or width is not greater than 2:1 – unless located within an Area of Special Flood Hazards.
6. Flatwork in a rear yard that is not part of an accessible route in 1 & 2 Family structures..."
7. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work – unless located within an Area of Special Flood Hazards.
8. Temporary motion picture, television and theater stage sets and scenery – unless located within an Area of Special Flood Hazards.
9. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than 24 inches (610 mm) deep, are not greater than 5,000 gallons (18 925 L) and are installed entirely above ground – unless located within an Area of Special Flood Hazards.
10. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems – unless located in the regulatory floodway.
11. Swings and other playground equipment accessory to detached one- and two-family dwellings. – unless located in the regulatory floodway.
12. Window awnings in Group U occupancies, supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.

~~Section 105.2.2 of the International Building Code is amended to provide as follows:~~

Section 105.2.23 Repairs. Application or notice to the building official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to

approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof - to include suspended acoustical ceiling modifications - the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

~~Section 103, Department of Building Safety, is deleted in its entirety.~~

Section 107.2.56 Site Plan is hereby amended by adding thereto new paragraphs to read as follows:

- (a) For all building sites or lots outside and within the 100-year floodplain according to the latest flood insurance rate map as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection.
- (b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height is at or above the DFE and the distance from interior lot lines. This shall be required at the foundation form make-up or upon completion of sub-flooring framing for pier-and-beam construction.
- (c) An elevation survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

~~Section 103, Department of Building Safety, is deleted in its entirety.~~

Section 113, Board of Appeals , is hereby deleted in its entirety.

Section 114.4, Violation penalties, is hereby deleted in its entirety.

Chapter 7, Fire-Resistance-Rated Construction , is hereby amended by adding Section 723, Townhouse Fire Separation, to provide as follows:

Each townhouse shall be considered a separate building and shall be separated from adjoining townhouses by the use of separate exterior walls meeting the requirements for zero clearance from property lines as required by the type of construction and fire protection requirements, or by a party wall; or when not more than three stories in height, may be separated by a single wall meeting the following requirements:

- (1) A firewall shall be constructed of noncombustible materials between each townhouse with a party wall, such as solid masonry, hollow masonry or reinforced concrete or equal where approved by the building official, having no openings and having a fire-resistive rating of not less four hours, and having sufficient structural stability under fire conditions to allow collapse of construction on either side without collapse of the wall. Firewalls may be loadbearing or nonloadbearing; however, recesses may be cut into firewalls so long as the four-hour fire-resistive rating is not reduced. Plumbing, piping, ducts, electrical or other building services shall not be installed within or through the four-hour wall.
- (2) Firewalls shall start at the foundation and extend continuously through all stories to and above the roof for a distance of not less than 18 inches, except where the roof assembly is of fire-resistive construction having not less than a two-hour fire-resistive rating and the wall is carried up tightly and continuously against the underside of the roof deck.

- (3) For townhouses to be built in a straight-line configuration, that is the units are not staggered either along front or rear walls or rooflines, then in such event the firewalls shall be extended 18 inches beyond the front and rear exterior walls of the common units they protect, and 24 inches above the common roof they protect. For townhouses to be built in a staggered configuration, either front or rear, the firewall shall extend at least 18 inches beyond the adjoining exterior wall. For townhouses which are to be built with staggered rooflines, the firewall shall extend beyond the roofline of the highest of two adjacent roofs unless the elevation of the adjoining rooflines are less than 24 inches apart in which event the firewall shall extend at least 18 inches above the highest of the two adjoining roof. The extended portion of any firewall required herein shall comply with the requirements of a firewall as set forth in subsection (1) of section 705. In no event shall the extended portion of any firewall required by this subsection which would otherwise be exposed be covered or have attached thereto combustible materials.
- (4) Roof construction of all townhouses and patio homes shall be of metal, slate, tile or fire-retardant fiberglass 225-pound composition shingles or approved equal.

*Section 903 Automatic Sprinkler Systems .*

903.1.1 of the International Building Code is hereby amended to provide as follows:

*Section 903.1.1.1 Exempt Locations .* Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure

*903.2. Where required .* Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in the following open structures: Pavilions, open gazebos, detached canopies or open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

*903.2.1 Group A .* An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.3 Group E .* An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.4 Group F-4 .* An automatic sprinkler system shall be provided throughout all Group F-4 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.5 Group H .* Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.6 Group I .* An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.7 Group M .* An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.



903.2.8 *Group R* . An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.9 *Group S-1*. An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 *Group S-2* . An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 *Group B* . Is added to the International Building Code: An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.3 *Installation requirements* . Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

903.3.6 *Hose threads* . Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5 inch Storz connection.

903.3.7 *Fire department connections* . The fire department connections shall be located in accordance with section 912 or as approved by the fire code official.

~~Chapter 9, Section 903.4~~ Section 903.4 of the International Building Code is hereby amended to provide as follows:

~~Section 903.4.~~ Section 903.4. Sprinkler System supervision and alarms. All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions: Automatic sprinkler systems protecting one and two-family dwellings. Limited area systems serving fewer than 20 sprinklers. Automatic sprinkler systems installed in accordance with 13R where a common supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided. Jockey pump control valves that are sealed or locked in the open position. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

~~Chapter 9, Section 903.4.2~~ Section 903.4.2 of the International Building Code is hereby amended to provide as follows:

Section 903.4.2 Alarms . Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building, in an approved location. When water flow supervisions is provided, alarm devices shall be located within the interior of the building to provide an internal evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

~~Chapter 9, Section 905.3~~ Section 905.3 of the International Building Code is hereby amended to provide as follows:

Section 905.3. Required installations . Standpipe systems shall be installed where required by Sections 905.3.1 through 905.3.6 and in the locations indicated in Sections 905.4, 905.5, 905.6 and in



open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

Exception: Standpipe systems are not required in Group R-3 occupancies.

Section ~~907.2~~ 907.2 of the International Building Code is hereby amended to provide as follows:

*907.2 Where Required—New buildings and structures* . An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures.

Chapter 9 is hereby amended by adding Section 9-08.3 as follows:

*Section 9-08.3* . In dwellings and dwelling units, smoke detectors shall be mounted on the ceiling or wall at a point centrally located in the corridor or area giving access to each group of rooms used for sleeping purposes and in each sleeping room, and, in dwellings or dwelling units containing more than one story, on each story including basements, but not including uninhabitable attics, in close proximity to the stairway leading to the floor above. Required smoke detectors shall be wired to the structure's electrical system and shall have battery backup. Required smoke detectors shall be connected so that when one alarm sounds all alarms sound.

Section 912.1 of the International Building Code is hereby amended to provide as follows:

*Section 912.1, Installation* . New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5 inch Storz connection and shall comply with sections 912.2 through 912.6

Chapter 23, to the extent of conflict with the following provisions, is hereby deleted.

- (1) All walls where plumbing drain, waste and vent lines are located shall be two-inch by six-inch sized lumber minimum.
- (2) All framing shall be no more than 16 inches on center including rafters, joists and vertical framing.
- (3) All lumber, including rafters, joists and vertical framing, shall be number 2 grade minimum. Utility grade lumber is not allowed.

**Appendix G, Section G101.3, Scope**, is hereby amended to provide as follows:

The provisions of this appendix shall apply to all proposed development in a flood hazard area established in Section 1612 of this code, including certain building work exempt from permit under Section 105.2. Where in conflict with either / or Part II, Chapter 14, Article I, Section 14-5 and Part II, Chapter 14, Article IX of the Code of Ordinances, the provisions of the most stringent shall apply.

*Appendix G, Section G105, Variances*, is deleted in its entirety.

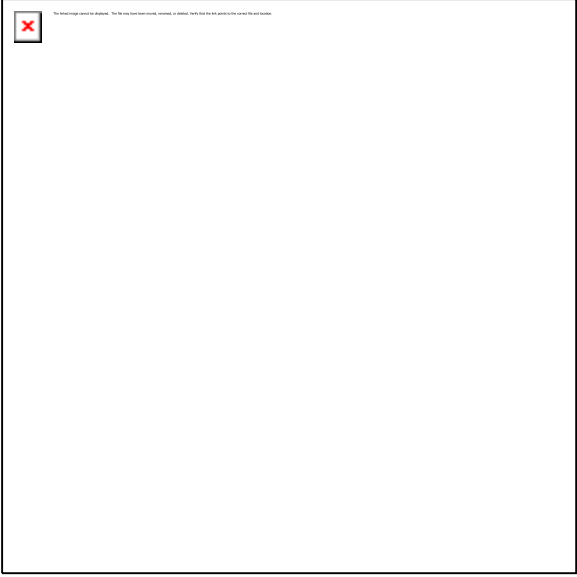
(Ord. No. 96-02, art. I, § 4-54, 2-19-96; Ord. No. 00-12, § 2, 5-15-00; Ord. No. 01-23, § 1, 7-16-01; Ord. No. 03-14, § 1, 3-17-03; Ord. No. 2011-14, § 5(Exh. E), 3-21-11; Ord. No. 2013-32, § 1(Exh. A), 10-21-13; Ord. No. 2014-23, § 2(Exh. A), 6-16-14; Ord. No. 2017-51, § 2, 11-20-17)

Sec. 14-354. - Reserved.

**Editor's note**— Ord. No. 03-14, § 1, adopted Mar. 17, 2003, amended §§ 14-351—14-353 to provide as herein set out. Inasmuch as the provisions of the current §§ 14-352 and 14-353 pertained to the same subject matter as former §§ 14-353 and 14-354, § 14-354 was reserved. Formerly, § 14-352 pertained to definitions, derived from Ord. No. 96-02, art. I, § 4-52, adopted Feb. 19, 1996; and Ord. No. 99-12, § 2, adopted May 17, 1999.

Sec. 14-355. - Adoption of foundation specifications.

- (a) Footings and foundations shall be constructed of grillages of steel, of masonry or of reinforced concrete with the following exception: Temporary structures of secondary buildings not exceeding one story in height and 400 square feet in area shall be exempt from the requirements of this subsection. One-family and two-family dwellings shall be required to have footings and foundations of reinforced concrete. All footings shall extend at least 12 inches below the finished grade. All foundations must be designed and sealed by a licensed professional engineer registered in the state of Texas.
- (b) Post-tension foundations shall be designed to meet or exceed the standards provided in Figures 14-21 and 14-22 below. A registered professional engineer shall certify to the building official that the foundation, as built, is in accordance with the plans approved by the city.



CITY OF JERSEY VILLAGE  
 ADDITIONAL REQUIREMENTS FOR ENGINEERED  
 POST-TENSION CABLE FOUNDATION

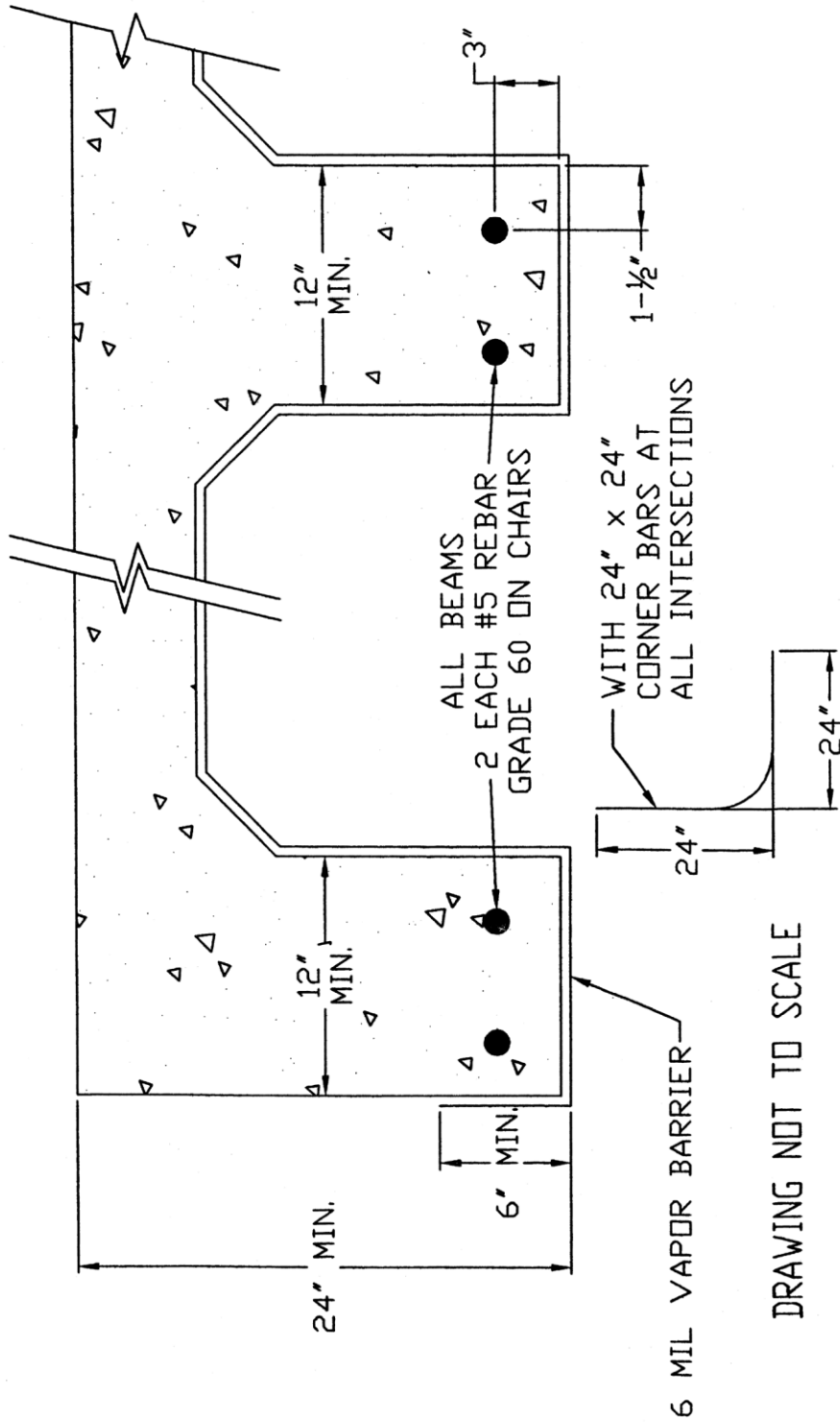
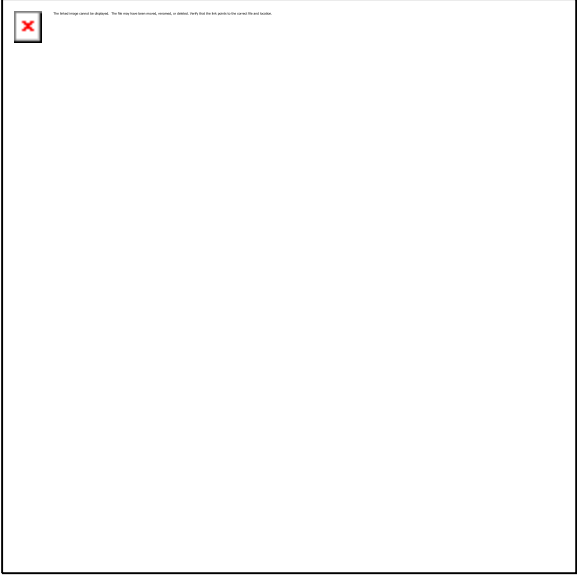


FIGURE 14-21

Fig.14-21.Post-Tension Cable Foundation



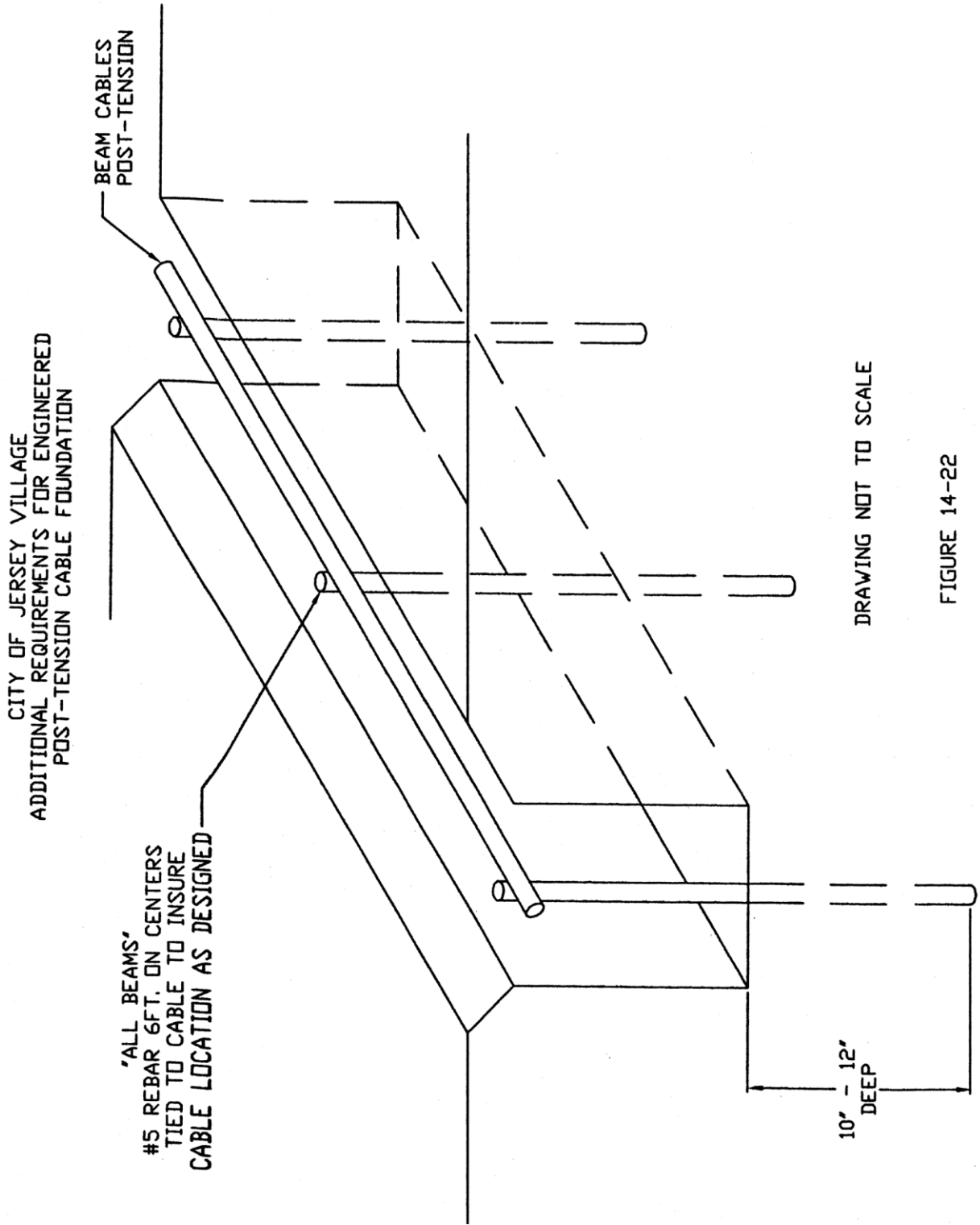


Fig.14-22.Post-Tension Cable Foundation

- (c) A post-tension cable foundation and any other foundation, except a foundation for an addition not exceeding 600 square feet in ground floor area to an existing single-family dwelling, shall be signed

and sealed by a registered professional engineer. A foundation for an addition not exceeding 600 square feet in ground floor area to an existing single-family dwelling shall be designed to support all loads. All foundations must be designed and sealed by a licensed professional engineer registered in the state of Texas.

~~(d) Pretreatment of foundations for termites is required for new, wood frame construction, including garages and additions of 600 or more square feet. A certificate of compliance shall be provided the city prior to issuance of a certificate of occupancy.~~

(Ord. No. 96-02, art. I, § 4-55, 2-19-96; Ord. No. 00-12, § 3, 5-15-00; Ord. No. 01-23, § 2, 7-16-01; Ord. No. 02-09, § 1, 4-15-02; Ord. No. 2014-22, § 2(Exh. A), 6-16-14)

Sec. 14-356. - Restrictions on usage of wood roofing shingles.

Wood shingle roofing materials on any building within the city are expressly prohibited.

(Ord. No. 96-02, art. I, § 4-56, 2-19-96)

Sec. 14-357. - Work site.

- (a) The holder of a permit issued under the building code adopted by section 14-351 shall:
  - (1) Immediately dispose of all trash, rubbish, and debris present at the work site or which may have blown or transported from the work site to nearby property;
  - (2) Maintain on the work site a container or other receptacle adequate to contain all trash, rubbish, and debris generated on the work site and such silt fencing, or other system, as may be necessary to prevent the flow of water and debris onto other property;
  - (3) Immediately stack, restack, or otherwise secure all building material, equipment and tools located on or near the work site and not in actual use;
  - (4) Immediately clear and sweep all sidewalks and streets used or blocked for construction activity except those areas temporarily barricaded for activities authorized by the permit; and
  - (5) Immediately remove all mud, dirt, and debris that may have been deposited on any street or sidewalk in connection with, or as a result of, the work.
- (b) The building official shall have the power to suspend the work at any site not maintained as required by this section.

(Ord. No. 98-27, § 1, 12-14-98; Ord. No. 2007-10, § 1, 3-19-07)

Sec. 14-358. - Adoption of residential code.

There is hereby adopted for the city for the purpose of establishing rules and regulations for the construction and alteration of one- and two-family dwelling structures that certain code known as the International Residential Code, 2018~~2~~ edition and appendices A, B, C, D, E, G, H, I, J and K thereto, as published by the International Code Council, Inc., of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all one- and two-family structures within the city, save and except such portions of the code as may be inconsistent with this article.

(Ord. No. 03-15, § 3, 4-21-03; Ord. No. 05-01, § 2, 1-17-05; Ord. No. 2007-7, § 2, 3-19-07; Ord. No. 2014-19, § 2, 6-16-14)

Secs. 14-359. - Amendments to the International Residential Code.

The International Residential Code adopted by section 14-358 is hereby amended as set forth in this section:

*Appendix J, Existing Buildings and Structures*, is hereby amended to read as follows:

- (a) If, within any 12-month period, alterations, additions, renovations, repairs or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this Code for new buildings in regards to the Design Flood Elevation.
- (b) If an existing building is damaged by fire or otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this Code for new buildings, except in regards to slab height, where the structure is located outside the floodplain, the footprint is not modified and the slab is intact.
- (c) [Reserved.]
- (d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll. Alternatively, upon filing for an appeal to the floodplain manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.
- (e) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this code for new buildings.

Chapter 1, Scope and administration, Section R103, Department of building safety, is hereby deleted in its entirety.

Section R104.10.1 Flood hazard areas, is deleted in its entirety.

Section R105.2 of the International Residential Code is hereby amended to provide as follows:

1. One-story detached accessory structures, provided that the floor area does not exceed 200 square feet (18.58 m<sup>2</sup>) – unless located in an Area of Special Flood Hazards.
2. Fences both not over 42 inches (1067 mm) high and any height fencing not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge – unless located in an Area of Special Flood Hazards.
4. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1– unless located in an Area of Special Flood Hazards.
5. Flatwork in a rear yard.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work – unless located in an Area of Special Flood Hazards.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep – unless located in an Area of Special Flood Hazards.
8. Swings and other playground equipment – unless located in the regulatory floodway.



- 9. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
- 10. Decks not exceeding 200 square feet (18.58 m<sup>2</sup>) in area, that are not more than 30 inches (762 mm) above grade at any point, are not attached to a dwelling and do not serve the exit door required by [Section R311.4](#) – unless located in an Area of Special Flood Hazards.

*Section R106.2, Site Plan*, is hereby amended by adding thereto new paragraphs (a), (b) and (c) to read as follows:

- (a) For all building sites or lots outside and within the 100-year floodplain according to the latest flood insurance rate map as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection.
- (b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height is at or above the DFE and the distance from interior lot lines. This shall be required at the foundation form make-up or upon completion of sub-flooring framing for pier-and-beam construction.
- (c) An elevation survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

Section 108.4, Violation penalties, is hereby deleted in its entirety.

*Section R110.1, Exception No. 2<sub>1</sub>* is hereby deleted.

Section R112, Board of Appeals, is hereby deleted in its entirety.

*Chapter 3, Building Planning, R309 Garages and Carports, Section R309.3 Flood Hazard Areas*, is hereby amended to read as follows:

For buildings located in special flood hazard areas as established by Table R301.2(1), garage floors shall be:

- 1. ~~Elevated to 48 inches or more or~~ above the 400-year base design flood elevation as determined in Section R322; or
- 2. If the garage floor level is lower than ~~48 inches above~~ the 400-year base design flood elevation, the garage shall be used solely for parking, building access or storage and the floor shall be at or above grade on all sides and shall meet the requirements in Section R322, and are otherwise constructed in accordance with this code. All new construction or substantial improvements shall be constructed with materials resistant to flood damage.

*Section R309.5 "Fire Sprinklers."* is deleted.

Section, R318.1, Subterranean termite control methods, is hereby amended by adding thereto a modified section to read as follows:

In areas subject to damage from termites as indicated by [Table R301.2\(1\)](#), for all structures of 600 square feet or greater, protection shall be by one, or a combination, of the following methods:

- 1. Chemical termiticide treatment in accordance with [Section R318.2](#), except within Areas of Special Flood Hazards (ASFH).

*Chapter 3, Building Planning, R322 Flood-Resistant Construction, R322.1 General*, is hereby amended to read as follows:

~~Buildings and structures constructed in whole or part in flood hazard areas (including A or V Zones) as established in Table R301.2(1) shall be designed and constructed in accordance with the provisions contained in this section and by the City of Jersey Village ordinance found in Chapter 14, Article IX-Storm Drainage and Flood Control. Section 14-225 Flood Damage Prevention.~~

~~Chapter 3, Building Planning, R322 Flood-Resistant Construction, Section R322.1.4 Establishing the Design Flood Elevation~~ , is hereby amended to read as follows:

The design flood elevation shall be 18 inches above the base flood elevation at the depth of peak elevation of flooding which has a 1 percent (100-year flood) or greater chance of being equaled or exceeded in any given year.

~~Chapter 3, Building Planning, R322 Flood-Resistant Construction, Section R322.1.10 As-Built Elevation Documentation~~ , is hereby amended to read as follows:

A registered design professional shall prepare and seal a FEMA Elevation Certificate of the elevations specified in Section R3242.32 or R322.3. The completed Elevation Certificate shall be provided to the Building Official and/or Floodplain Manager prior to issuance of a certificate of occupancy.

~~Chapter 3, Building Planning, R322 Flood-Resistant Construction, Section R322.2.1 Elevation Requirements~~ , is hereby amended to read as follows:

1. Buildings and structures shall have the lowest floors elevated to or above the design flood elevation.
2. In areas of shallow flooding (AO and AH Zones), buildings and structures shall have the lowest floor (including basement) elevated at least 18 inches above the highest adjacent grade as a depth number specified in feet on the FIRM. or at least 2 feet if a depth number is not specified.

~~Chapter 5, Floors, R506.2.1 Concrete Floors~~, is hereby amended to read as follows:

1. Fill material, when utilized in full compliance with other provisions of the code, shall be free of vegetation and foreign material. All fill shall be compacted to assure uniform support of the slab.

~~Chapter 33, Storm Drainage, P3302.1 Area Drainage~~, is hereby amended to read as follows:

1. Storm water flows shall be contained within the property and discharged to a public right-of-way. Acceptable methods to contain flows include use of adequately sized swales, curbs, area inlets, or methods that will contain flows on the development parcel and prevent spill over onto adjacent private property. Fence lines shall be designed to avoid impeding storm water flows within the side lot swales. All swales must be contained within the development parcel unless a recorded easement is provided.
2. Storm water flows up to the city's design storm shall not go onto an adjacent private property without a drainage easement recorded at the Harris County Clerk's office. No private agreements between property owners will be allowed unless recorded at the county clerk's office and approved by the city.
3. The use of *French* drains are not permissible as a drainage element to contain and convey flows to public rights-of-way.
4. Area drains shall have a minimum grate size of 12 inches by 12 inches and be designed to accommodate the full design storm. Cleanouts shall be provided at all junctions and at every bend.
5. For single family residential developments, roof drains may be tied into a storm sewer system. All tie in points shall be identified on the construction plans. A minimum pipe diameter of four inches shall be allowed for one roof drain. A minimum pipe diameter of six inches shall be allowed for up to four roof drains. For all other land uses, roof drains shall be properly sized by a registered engineer or architect. The minimum pipe sizes listed for single family developments shall also be used.

~~Section P3303 Sumps and Pumping Systems~~ . The sump pump, pit and discharge piping shall conform to Sections P3303.1.1 through P3303.1.4.

*P3303.1.1 Pump Capacity and Head* . The sump pump shall be of a capacity and head appropriate to anticipated use requirements.

*P3303.1.2 Sump Pit* . The sump pit shall be not less than 18 inches (457 mm) in diameter and 24 inches (610 mm) deep, unless otherwise *approved* . The pit shall be accessible and located so that all drainage flows into the pit by gravity. The sump pit shall be constructed of tile, steel, plastic, cast-iron, concrete or other *approved* material, with a removable cover adequate to support anticipated loads in the area of use. The pit floor shall be solid and provide permanent support for the pump.

*P3303.1.3 Electrical* . Electrical outlets shall meet the requirements of Chapters 34 through 43.

*P3304 Materials* . Piping and fittings shall meet the requirements of Sections P3002.1, P3002.2, P3002.3 and P3003. Discharge piping shall include an accessible full flow check valve. Pipe and fittings shall be the same size as, or larger than, pump discharge tapping.

(Ord. No. 2011-14, § 5(Exh. E), 3-21-11; Ord. No. 2013-21, § 2(Exh. A), 6-17-13; Ord. No. 2013-32, § 2(Exh. B), 10-21-13; Ord. No. 2014-24, § 2(Exh. A), 6-16-14; Ord. No. 2017-52, § 2(Exh. A), 11-20-17; Ord. No. 2017-53, § 2(Exh. A), 12-18-17)

Secs. 14-360—14-370. - Reserved.

ARTICLE XIV. - ELECTRICAL CODE

DIVISION 1. - GENERALLY

Sec. 14-371. - Objectives of article.

The object of the provisions of this article is to reduce personal hazards and fire hazards from electrical causes. To accomplish this objective, the requirements set forth in this article are intended to provide a minimum standard for electrical installation in the city.

(Ord. No. 96-02, art. II, § 4-82, 2-19-96)

Sec. 14-372. - Application of article provisions.

The provisions of this article shall not apply to installations in railway cars, automotive equipment, electrical railway companies, radio transmission stations, or to the generation, transmission or in distribution of electricity, or for the operation of signals.

(Ord. No. 96-02, art. II, § 4-83, 2-19-96)

Sec. 14-373. - Liability for damages.

The provisions of this article shall not be construed to affect the responsibility or liability of any party owning, operating, controlling or installing any electrical equipment for damages to persons or to property caused by any defect therein; nor shall the city, or any officer or employee of such city, be held as assuming such liability by reason of the inspection or reinspection authorized in this article or the certificate of approval issued as provided in this article or by reason of the approval or disapproval of any equipment authorized in this article.

(Ord. No. 96-02, art. II, § 4-84, 2-19-96)

Secs. 14-374—14-390. - Reserved.

DIVISION 2. - ADMINISTRATION<sup>[12]</sup>

Footnotes:

--- (12) ---

**Cross reference**— Administration, ch. 2.

Sec. 14-391. - Position created.

- (a) The position of electrical inspector is hereby created in and for the city.
- (b) The electrical inspector shall be appointed by the city manager. He shall serve at the will and pleasure of the city manager.
- (c) During the temporary absence or disability of the electrical inspector, the city manager shall designate an acting electrical inspector.

(Ord. No. 96-02, art. II, § 4-96, 2-19-96)

**Cross reference**— Officers and employees, § 2-36 et seq.

Sec. 14-392. - Qualifications.

The electrical inspector shall not engage in the business of the sale, installation or maintenance of electrical equipment, either directly or indirectly. He shall have no financial interest in any concern engaged in such business while holding such office.

(Ord. No. 96-02, art. II, § 4-100, 2-19-96)

Sec. 14-393. - Duties.

- (a) It shall be the duty of the electrical inspector to enforce the provisions of this article. He shall make inspections of electrical installations as provided in this article. He shall keep complete records of all permits issued, inspections and reinspections made, and other official work performed in accordance with the provisions of this article.
- (b) Inspections required under the provisions of the electrical code shall be made by the electrical inspector or his duly appointed assistant. The electrical inspector may accept reports of inspectors of recognized inspection services after investigation of their qualifications and reliability. No certificate called for by any provision of the electrical code shall be issued on such reports unless the reports are in writing and certified to by a responsible officer of such inspection service.

(Ord. No. 96-02, art. II, § 4-101, 2-19-96)

Sec. 14-394. - Right of entry.

The electrical inspector shall have the right during reasonable hours to enter any building or premises in the discharge of his official duties, for the purpose of making any inspections, reinspection or test of the electrical equipment contained therein or its installation.

(Ord. No. 96-02, art. II, § 4-102, 2-19-96)

Sec. 14-395. - Condemnation of existing installations.

When any electrical installation or equipment is found by the electrical inspector to be dangerous to persons or to property because it is defective, or defectively installed, the person responsible for the electrical installation or equipment shall be notified in writing and shall make any change or repairs required in the judgment of the electrical inspector to place such equipment in safe condition. If such work is not completed within 15 days, or any longer period that may be specified by the electrical inspector in such notice, the electrical inspector shall have authority to disconnect or order the discontinuance of electrical service to such electrical installation or equipment. In case of emergency, where necessary for safety of persons or of property, or where electrical installation or equipment may interfere with the work of the fire department, the electrical inspector shall have the authority to immediately disconnect or cause the disconnection of any electrical equipment.

(Ord. No. 96-02, art. II, § 4-103, 2-19-96)

Sec. 14-396. - Removal of obstructions to inspection.

The electrical inspector shall have the right to remove or compel the removal of any obstruction, such as lath, plastering, ceiling or flooring, which may hinder a full and complete investigation of such wires and apparatus. He may remove or compel the removal of any conductors which are enclosed in conduit or otherwise inaccessible for complete inspection. When such conductors or appliances are not in accordance with the requirements of this article, or found to be unsafe to life or property, he shall have the right to condemn such conductors or appliances as provided in this article.

(Ord. No. 96-02, art. II, § 4-104, 2-19-96)

Sec. 14-397. - Suspension of work.

The electrical inspector shall have power to compel the suspension of any electrical work being done in a manner prohibited by this article.

(Ord. No. 96-02, art. II, § 4-105, 2-19-96)

Sec. 14-398. - Obstruction of inspector.

It shall be unlawful for any person to hinder, obstruct or interfere with the electrical inspector or any of his deputies in the discharge of their duties under this article.

(Ord. No. 96-02, art. II, § 4-106, 2-19-96)

Secs. 14-399—14-415. - Reserved.

DIVISION 3. - STANDARDS

Sec. 14-416. - National Electrical Code adopted.

- (a) There is hereby adopted for the city for the purpose of establishing minimum standards for the installation and construction of electrical wiring, devices and equipment that certain electrical code known as the National Electrical Code, 2014<sup>7</sup> edition, with all amendments and appendices thereto,

as published by the National Fire Protection Association, save and except such portions as are deleted, modified, added or amended, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all electrical installations and construction within the city; save and except such portions of such code as may be inconsistent with this article.

- (b) Within such code, when reference is made to the duties of certain officials named therein, the designated official of the city who has duties corresponding to those of the named officials in such code shall be deemed to be the responsible official insofar as enforcing the provisions of such code is concerned.
- (c) In the event of any conflict between the provisions of this article or state law and the provisions of the National Electrical Code adopted in this section, the provisions of this article or state law shall prevail or be controlling.
- (d) Sections 80.15, 80.23, and 80.27 are deleted. The number of business days provided in section 80.25(c) shall be 15.

(Ord. No. 96-02, art. II, § 4-120, 2-19-96; Ord. No. 98-03, § 1, 1-19-98; Ord. No. 03-23, §§ 1, 2, 6-16-03; Ord. No. 2007-17, § 1, 4-16-07; Ord. No. 2014-19, § 6, 6-16-14)

Sec. 14-417. - Conformity of work.

All electrical work or installations shall be in strict conformity with the provisions of this article, state law and rules and regulations issued thereunder, and shall be in conformity with approved standards of construction for safety to life and property. In every case where no specific type or class of material or no specific standard of construction is prescribed by this article or state law, conformity with the National Electrical Code, and other installation and safety regulations approved by the American Standards Association shall be prima facie evidence of conformity with approved standards of construction for safety to life and property.

(Ord. No. 96-02, art. II, § 4-121, 2-19-96)

Sec. 14-418. - Conformity of material.

All electrical equipment installed or used in the city shall be in conformity with the provisions of this article, state law and rules and regulations issued thereunder, and with approved electrical standards for safety to persons and property. Unless by this article, state law and rules and regulations issued thereunder, a specific type or class of material is disapproved for installation and use, conformity with the standards approved by the American Standards Association shall be prima facie evidence of conformity with approved standards for safety to persons and property; provided, however, that the provisions of this section shall not apply to equipment owned and used by an electrical supply or communication agency in the generation, transmission or distribution of electricity or for the operation of signals or for the transmission of intelligence.

(Ord. No. 96-02, art. II, § 4-122, 2-19-96)

Sec. 14-419. - Approval of fittings and materials.

No electrical apparatus, fittings or material shall be used or placed on sale unless such apparatus, fittings or material is approved by the electrical inspector as complying with safety requirements of this article; provided, however, that all such apparatus, fittings or material which bears the label of Underwriters' Laboratories, Inc., shall be deemed prima facie evidence to satisfy the requirements of this article, and the electrical inspector is authorized to approve such apparatus, fittings or material without requiring further tests thereof to be made.

(Ord. No. 96-02, art. II, § 4-123, 2-19-96)

Sec. 14-420. - Manner of work.

All electrical work shall be executed in a neat and workmanlike manner. Slipshod work or work not in keeping with good electrical practice shall be classed as defective and shall be immediately corrected by persons causing such work.

(Ord. No. 96-02, art. II, § 4-124, 2-19-96)

Sec. 14-421. - Special technical requirements.

In general, any type of wiring system approved by the code adopted by section 14-416 may be used in the city, subject to the following additional requirements:

- (1) Residential service entrance conductors shall be No. 1 AWG with the main service disconnect or main over-current protection device rated at not less than 150 amperes.
- (2) No branch circuit shall be smaller than No. 12 wire.
- (3) Electrical metallic tubing or rigid conduit shall be used for all circuits in all except Construction Classification Type V commercial buildings (see the 2018 IBC, Chapter 6, Types of Construction, Section 602.5, Type V). Metal-clad cable (type MC cable) may be used for retro fits or remodels up to ten feet and light whips up to six feet. In Construction Classification Type V, where walls / partitions are constructed of standard of engineered lumber, MC cable may be utilized -- in lieu of electrical metallic tubing and/or rigid conduit – for electrical devices, such that each individual length from the fixed junction box does not exceed forty lineal feet and is limited to 20 amperes, 110 / 120 V, single phase, for drops to branch circuit devices. Armored cable (type AC cable) (BX) is not allowed.
- (4) The use of copper wiring is required for all electrical wiring within the city.
- (5) A means for disconnecting service which permits the disconnection of electric service, shall be available for the premises wiring system of each building. The disconnecting means shall be located outside the premises, and there shall be a separate disconnecting means for the premises of each occupant of a multi-occupancy building. Bus entrance service or voltage greater than 480 volts must be approved by the electrical inspector.

(Ord. No. 96-02, art. II, § 4-125, 2-19-96; Ord. No. 98-03, § 2, 1-19-98; Ord. No. 01-23, § 3, 7-16-01)

Secs. 14-422—14-440. - Reserved.

DIVISION 4. - ELECTRICAL LICENSES<sup>131</sup>

Footnotes:

--- (13) ---

**Cross reference**— Businesses, ch. 18.

Sec. 14-441. - Required.



It shall be unlawful for any person to do or to undertake to do any electrical work within the corporate limits unless licensed under this division, except where such person is expressly exempted from this article.

(Ord. No. 97-27, § 1(4-130), 10-20-97)

Sec. 14-442. - Work done by unlicensed electricians.

It shall be unlawful for any licensed electrician to allow any unlicensed electrician or unregistered apprentice to work at any job site or electrical installations project under his control or supervision.

(Ord. No. 97-27, § 1(4-131), 10-20-97)

Secs. 14-443—14-455. - Reserved.

**Editor's note**— Ord. No. 05-26, § 1, adopted Sept. 21, 2005, repealed §§ 14-443—14-455 which pertained to requirements for and provisions related to city licensing of electricians and derived from Ord. No. 97-27, § 1(4-132—14-143), adopted Oct. 20, 1997; and Ord. No. 01-23, § 1, adopted July 16, 2001.

Sec. 14-456. - Possession.

The holder of any electrical license issued under V.T.C.A. Occupations Code, Ch. 1305, shall, when on the job site of any electrical installation, have in his immediate possession the wallet-size license identification as furnished by the Texas Department of Licensing and Regulation. Such license holder shall upon request present the license for identification to the electrical inspector or his assistants.

(Ord. No. 97-27, § 1(4-145), 10-20-97; Ord. No. 05-26, § 2, 9-21-05)

Secs. 14-457—14-460. - Reserved.

**Editor's note**— Ord. No. 05-26, § 1, adopted Sept. 21, 2005, repealed §§ 14-457—14-460 which pertained to requirements for and provisions related to city licensing of electricians and derived from Ord. No. 97-27, § 1(4-146—14-149), adopted Oct. 20, 1997.

Sec. 14-461. - Unlawful work, false claims.

- (a) It shall be unlawful for any licensed electrician to perform or hold himself out as being able to perform any type or class of electrical work not expressly under coverage of his license.
- (b) It shall be unlawful for any person to advertise or to hold out or to state to the public or to any customer, either directly or indirectly, that any electrical work or installation complies with this article, unless such work has in fact been inspected and approved by the city electrical inspector.

(Ord. No. 97-27, § 1(4-150), 10-20-97)

Sec. 14-462. - Sign of electrical contractor.

Any person engaged in the electrical contracting business in the corporate limits shall display in a permanent way, on his trucks, vans or any other vehicles used in transporting materials and tools to and



from any electrical job, the correct name and address of such person, which display shall be in lettering no smaller than three inches in height, readily visible and clearly legible at all times.

(Ord. No. 97-27, § 1(4-151), 10-20-97)

Sec. 14-463. - Reserved.

**Editor's note**— Ord. No. 05-26, § 1, adopted Sept. 21, 2005, repealed § 14-463 which pertained to duties of master electricians and derived from Ord. No. 97-27, § 1(4-152), adopted Oct. 20, 1997.

Secs. 14-464—14-470. - Reserved.

DIVISION 5. - RESERVED<sup>[14]</sup>

Footnotes:

--- (14) ---

**Editor's note**— Ord. No. 05-26, § 1, adopted Sept. 21, 2005, repealed §§ 14-471—14-479 which pertained to maintenance electrician's license and derived from Ord. No. 96-02, art. II, §§ 4-160—4-168, adopted Feb. 19, 1996.

Secs. 14-471—14-490. - Reserved.

DIVISION 6. - PERMITS AND INSPECTIONS

Sec. 14-491. - Permits required.

It shall be unlawful for any person to do, perform or construct any electrical work or installation within the city without having first obtained a permit therefor.

(Ord. No. 96-02, art. II, § 4-170, 2-19-96)

Sec. 14-492. - When permit not required.

No permit will be required under the provisions of this division to execute or perform any of the following classes of electrical work:

- (1) Replacing fuses or lamps or the connection of portable devices to suitable receptacles which have been permanently installed, or repairs to portable appliances.
- (2) Minor repair work, such as repairing or replacing flush and snap switches, receptacles and lamp sockets, or minor repairs on permanently connected electrical apparatus, appliances, fixtures or equipment or the installation of light globes.
- (3) The installation, maintenance or alteration of wiring, apparatus, devices, appliances or equipment for telephone or telephone signal service or central station protective service used in conveying signals or intelligence, except where electrical work is done on the primary side of the source of power at a voltage over 50 volts and of more than 500 watts.

- (4) The installation, maintenance or alteration of electrical wiring, apparatus, devices, appliances or equipment by a public electric service company for the use of such company in the generation, transmission, distribution, sale or utilization of electrical energy. However, a public electric service company shall not do any wiring on a customer's premises, other than wiring which is a part of the company's distribution system, including metering equipment wherever located and transformer vaults in which the company's transformers are located, nor shall any of its employees do any work other than that done for the company as provided for in this section, by virtue of this exemption.
- (5) The installation of temporary wiring, apparatus, devices, appliances or equipment used by a recognized school in teaching electricity.

(Ord. No. 96-02, art. II, § 4-171, 2-19-96)

Sec. 14-493. - Application for permit.

Before proceeding with the installation, alteration of or the addition to any electrical wiring or equipment within or on any building, structure or premises, publicly or privately owned in the city, the master electrician in charge of such proposed work shall first file with the electrical inspector an application requesting inspection and secure a permit therefor. Such application shall be made in writing, shall describe the work to be done, shall give the exact street number of the premises on which work is to be done, approximate date the inspection is desired, the name of the owner or occupant, the name of the master electrician undertaking the work, the names of all journeymen and apprentice electricians who will be on the site, and the class of wiring.

(Ord. No. 96-02, art. II, § 4-172, 2-19-96)

Sec. 14-494. - Plans and specifications.

On all applications for permits required under the provisions of this division, where plans and specifications require installation above the minimum standards as set forth in this article, the plans and specifications for such work shall accompany the application for the permit. No deviation may be made from installation described in such plans and specifications without the written approval of the owner or architect.

(Ord. No. 96-02, art. II, § 4-173, 2-19-96)

Sec. 14-495. - Fees.

- (a) The application for a permit required by the provisions of this division shall be accompanied by the fees established in the duly adopted schedule of fees.
- (b) Whenever a second or additional inspection is required to be made by the electrical inspector because of an incorrect address or defective workmanship, an additional charge as specified in the schedule of fees will be made for each such inspection.

(Ord. No. 96-02, art. II, § 4-174, 2-19-96)

Sec. 14-496. - Inspection.

- (a) The master electrician in charge of any work being performed under a permit required by this division shall at all times keep the electrical inspector notified of the progress of the work and shall request inspections as the work progresses. After inspecting the electrical wiring covered by any

application, the electrical inspector shall leave a tag, which tag shall state that the work has been inspected and approved or that it is not approved and must be held open for correction or the master electrician notified, and if the wiring is to be held open for inspection, no person shall lath, ceil or, in any other manner, conceal any wiring until informed that such wiring has been approved by the electrical inspector.

- (b) The master electrician shall have all electrical work installed by him inspected before such work is covered or concealed. All cabinet and panel board covers or trims shall be left off for final inspection, any fitting or cover that conceals any wiring which may hinder the proper inspection of electrical work shall be removed by the master electrician at the request of the electrical inspector.
- (c) The electrician shall be responsible for any defect of any construction, insofar as correction thereof is concerned, installed by him until such time as a certificate of approval has been issued. Any and all defects that may have been concealed by such person and discovered by the electrical inspector after a certificate of approval has been issued by the electrical inspector approving such construction shall be corrected by such person. After the issuance of the certificate of approval, the person in whose name the meter is connected shall be responsible for all defects caused by such person.

(Ord. No. 96-02, art. II, § 4-175, 2-19-96; Ord. No. 05-26, § 3, 9-21-05)

Sec. 14-497. - Work on existing systems.

Any master electrician making extensions or additions to existing electrical systems shall, before proceeding with such work, ascertain from the electrical inspector whether any of the old work must be changed or must be brought up to the requirements of this article.

(Ord. No. 96-02, art. II, § 4-176, 2-19-96)

Sec. 14-498. - Final inspection; certificate.

- (a) Upon completion and receipt of final inspection papers covering electrical work, the electrical inspector shall make a final inspection. If such work is found to comply with this article, a certificate of inspection shall be issued stating that the work has been done according to the provisions of this article and the rules governing the respective class to which it belongs.
- (b) This certificate shall not relieve the master electrician of his responsibility for any defective work that may have been concealed or escaped the notice of the inspector.

(Ord. No. 96-02, art. II, § 4-177, 2-19-96)

Sec. 14-499. - Connection of electrical service.

It shall be unlawful for any public service company operating in the city to furnish current to any new building, tent, structure or outdoor wiring of any kind, nature or description, without first obtaining a clearance from the electrical inspector, stating that such wiring is approved and a permit has been issued for the use of current. Whenever any service is discontinued to any building structure for any cause whatever, excepting nonpayment of bill, a clearance will be necessary before such building or structure can be reconnected.

(Ord. No. 96-02, art. II, § 4-178, 2-19-96)

Secs. 14-500—14-515. - Reserved.

ARTICLE XV. - PLUMBING CODE AND GAS CODE

DIVISION 1. - GENERALLY

Sec. 14-516. - Purpose of article.

The purpose of the provisions of this article is to establish rules and regulations for the installation and maintenance of plumbing facilities in the city.

(Ord. No. 96-02, art. III, § 4-182, 2-19-96)

Secs. 14-517—14-530. - Reserved.

DIVISION 2. - ADMINISTRATION<sup>(15)</sup>

Footnotes:

--- (15) ---

**Cross reference**— Administration, ch. 2.

Sec. 14-531. - Plumbing inspector—Position created.

- (a) The position of plumbing inspector is hereby created, and the executive official in charge shall be known as the plumbing inspector.
- (b) The plumbing inspector shall be appointed by the city manager. He shall serve at the will and pleasure of the city manager.
- (c) During the temporary absence or disability of the plumbing inspector, the city manager shall designate an acting plumbing inspector.

(Ord. No. 96-02, art. III, § 4-183, 2-19-96)

**Cross reference**— Officers and employees, § 2-36 et seq.

Sec. 14-532. - Same—Qualifications.

The plumbing inspector shall be physically capable of making the necessary examinations and inspections. He shall not have any interest whatever, directly or indirectly, in the sale or manufacture of plumbing supplies or their installation.

(Ord. No. 96-02, art. III, § 4-184, 2-19-96)

Sec. 14-533. - Same—Duties.

- (a) The plumbing inspector shall receive applications required by the plumbing code adopted in section 14-551, issue permits and furnish the prescribed certificates. He shall examine the premises for which permits have been issued, and shall make necessary inspections to see that the provisions of law are complied with and that installation and/or maintenance is carried out under the provisions of the plumbing code. He shall enforce all provisions of the plumbing code. He shall, when requested by proper authority, or when the public interest so requires, make investigations in connection with matters referred to in the plumbing code and render written reports on the same. To enforce

compliance with law, to remove illegal or unsafe conditions, to secure the necessary safeguards during installation and/or maintenance, he shall issue such notices or orders as may be necessary.

- (b) Inspections required under the provisions of the plumbing code shall be made by the plumbing inspector or his duly appointed assistant. The plumbing inspector may accept reports of inspectors of recognized inspection services, after investigation of their qualifications and reliability. No certificate called for by any provision of the plumbing code shall be issued on such reports unless the reports are in writing and certified to by a responsible officer of such inspection service.
- (c) The plumbing inspector shall keep comprehensive records of applications, of permits issued, of certificates issued, of inspections made, of reports rendered and of notices or orders issued. All such records shall be open to public inspection for good and sufficient reasons at the stated office hours, but shall not be removed from the office of the plumbing inspector without his written consent.

(Ord. No. 96-02, art. III, § 4-185, 2-19-96)

Secs. 14-534—14-550. - Reserved.

DIVISION 3. - STANDARDS<sup>(16)</sup>

Footnotes:

--- (16) ---

**State Law reference**— Authority of city to prescribe plumbing rules and regulations, Vernon's Ann. Civ. St. art. 6243-101, § 15.

Sec. 14-551. - Codes adopted.

- (a) There are hereby adopted for the city for the purpose of establishing minimum standards for plumbing installations within the city those certain codes known as the International Plumbing Code and the International Fuel Gas Code, 2012~~8~~ editions and all appendices thereto, as published by the International Code Council, Inc., of which one copy of each is filed with the city secretary, save and except such portions as are hereinafter deleted, modified, added or amended in sections 14-552 and 14-553. The codes are hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all plumbing installations within the city, save and except such portions of such codes as may be inconsistent with this article.
- (b) Within such codes, when reference is made to the duties of certain officials named therein, the designated official of the city who has duties corresponding to those of the named officials in such codes shall be deemed to be the responsible official insofar as enforcing the provisions of such codes is concerned.

(Ord. No. 96-02, art. III, § 4-186, 2-19-96; Ord. No. 99-08, § 2, 4-19-99; Ord. No. 00-12, § 4, 5-15-00; Ord. No. 03-15, § 1, 4-21-03; Ord. No. 05-01, § 3, 1-17-05; Ord. No. 2007-7, § 3, 3-19-07; Ord. No. 2014-19, § 3, 6-16-14)

Sec. 14-552. - General additions.

- (a) *Plumbing license required.* All persons who engage in the business of or work at the actual installation, alteration, repair and renovating of plumbing shall possess either a master or journeyman plumber's license in accordance with the provisions of the Plumbing License Law (Vernon's Ann. Civ. St. art. 6243-101).

- (b) *Permits required.* It shall be unlawful to construct, install or cause to be installed any plumbing without securing a plumbing permit therefor; provided, however, that no plumbing permit is required to do minor repairs such as the maintenance, repair or replacement in kind of the following:
  - (1) Yard hydrants and sill cocks.
  - (2) Flush valves and floatballs in water closet tanks.
  - (3) Accessible traps on lavatories or sinks.
  - (4) Replacing of plumbing fixtures where no change or roughing-in is involved.

The examples in subsection (b) of this section are representative only and should not be considered as a limitation on the term "minor repairs."

(Ord. No. 96-02, art. III, § 4-187, 2-19-96)

Sec. 14-553. - Amendments.

Chapter 1, Scope and administration, Section 103, Department of plumbing inspection, of the International Plumbing Code is hereby deleted in its entirety.

Section 103, Department of inspection, of the International Fuel Gas Code is hereby deleted in its entirety.

Section 108.4, Violation penalties, of the International Plumbing Code and the International Fuel Gas Code is hereby deleted in its entirety.

~~(a) Section 109, Means of Appeal, of the International Plumbing Code and the International Fuel Gas Code is hereby deleted.~~

Chapter 1, Administration and enforcement, Section 109, Means of appeal, of the International Plumbing Code and the International Fuel Gas Code is hereby deleted in its entirety.

~~(b) The use of solder or flux exceeding two tenths percent lead content is prohibited in new installations and repairs of public water supply systems or in any plumbing in residential or nonresidential facilities providing water for human consumption which is connected to a public water system in the city.~~

~~(c) Appendix A of the International Plumbing Code is deleted.~~

~~(d) Reserved.~~

~~(e) Copper water lines under a slab on grade shall be of type K material. Each water line under, in or through a slab on grade shall be sleeved with a continuous piece of tubing 0.025 inches thick terminating six inches above the finished floor.~~

~~(f) Copper shall not be used for gas piping and tubing.~~

~~(g) (1) Section 913.2 of the International Plumbing Code is amended to provide:~~

~~The island fixture vent shall connect to the fixture drain as required for an individual or common vent. The vent shall rise vertically to above the drainage outlet of the fixture being vented before offsetting horizontally or vertically downward. The vent or branch vent shall extend as high as practicable, but not below the drain board, before connecting to the outside vent terminal. There shall be a vent loop at the top of the fixture riser. The fittings shall prevent a horizontal segment at the top of the loop.~~

~~(2) Section 913.3 of the International Plumbing Code is amended to provide:~~

~~The vent located below the flood level rim of the fixture being vented shall be installed below the floor using drainage pattern fittings with a fall of not less than one-quarter inch (1/4") to the drain. The vent shall be sized in accordance with Section 916.2. The lowest point of the island fixture vent shall connect full size to the drainage system. The connection shall be to a vertical drain pipe or to the top half of a horizontal drain pipe. Cleanouts shall be provided in the island fixture vent to permit rodding of all vent piping located below the flood level rim of the fixtures. Rodding in both directions shall be permitted through a cleanout.~~

Chapter 6, Water supply and distribution, Section 605.1, is hereby amended to provide as follows:

The installation of a water service or water distribution pipe shall be Type K, sleeved through concrete slabs with pipe insulation (to maintain the vapor barrier) and shall be prohibited in soil and ground water contaminated with solvents, fuels, organic compounds or other detrimental materials causing permeation, corrosion, degradation or structural failure of the piping material. Where detrimental conditions are suspected, a chemical analysis of the soil and ground water conditions shall be required to ascertain the acceptability of the water service or water distribution piping material for the specific installation. Where detrimental conditions exist, *approved* alternative materials or routing shall be required.

Appendix A of the International Plumbing Code is hereby deleted.

(Ord. No. 96-02, art. III, § 4-188, 2-19-96; Ord. No. 99-08, § 3, 4-19-99; Ord. No. 00-12, §§ 5—8, 5-15-00; Ord. No. 03-15, § 2, 4-21-03; Ord. No. 05-15, § 1, 5-16-05; Ord. No. 2007-18, § 1, 4-16-07; Ord. No. 2006-32, § 1, 11-20-06; Ord. No. 2014-25, § 2(Exh. A), 6-16-14)

Secs. 14-554—14-570. - Reserved.

ARTICLE XVI. - MECHANICAL CODE

DIVISION 1. - GENERALLY

Sec. 14-571. - Purpose of article.

The purpose of the provisions of this article is to establish rules and regulations for the installation and maintenance of cooling, heating and ventilating equipment and systems within the city, as well as for the regulation of the issuance or refusal of permits and providing for penalties relating to offenses contrary to this mechanical code.

(Ord. No. 96-02, art. IV, § 4-212, 2-19-96)

Secs. 14-572—14-590. - Reserved.

DIVISION 2. - ADMINISTRATION<sup>[17]</sup>

Footnotes:

--- (17) ---

Cross reference— Administration, ch. 2.

Sec. 14-591. - Mechanical inspector—Position created.

- (a) The position of mechanical inspector is hereby created in and for the city.
- (b) The mechanical inspector shall be appointed by the city manager. He shall serve at the will and pleasure of the city manager.
- (c) During the temporary absence or disability of the mechanical inspector, the city manager shall designate an acting mechanical inspector.

(Ord. No. 96-02, art. IV, § 4-214, 2-19-96)

**Cross reference**— Officers and employees, § 2-36 et seq.

Sec. 14-592. - Same—Duties.

- (a) It shall be the duty of the mechanical inspector to enforce the provisions of this article. He shall make inspections of mechanical installations as provided in this article. He shall keep complete records of all permits issued, inspections and reinspections made, and other official work performed in accordance with the provisions of this article.
- (b) The mechanical inspector may accept reports of inspectors of recognized inspection services after investigation of their qualifications and reliability. No certificate called for by any provision of the mechanical code shall be issued on such reports unless the reports are in writing and certified to by a responsible officer of such service.

(Ord. No. 96-02, art. IV, § 4-215, 2-19-96)

Sec. 14-593. - Conflict of interest.

It shall be unlawful for the mechanical inspector or for any of his assistants to engage in the business of the sale, installation or maintenance of mechanical equipment, either directly or indirectly. They shall have no financial interest in any concern engaged in such business at any time while holding such office.

(Ord. No. 96-02, art. IV, § 4-216, 2-19-96)

Secs. 14-594—14-610. - Reserved.

**DIVISION 3. - STANDARDS**

Sec. 14-611. - Adoption of code.

- (a) There is hereby adopted for the city for the purpose of establishing minimum standards for the installation, maintenance, repair and construction of heating, air conditioning, cooling and ventilation systems, devices and appliances that certain code known as the International Mechanical Code, 2012~~8~~ edition, and appendices ~~ex thereto~~<sup>A</sup>, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended. A copy of such code is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of the code shall be controlling in the installation, construction, maintenance and repair of mechanical systems within the city, save and except such portions of the code as may be inconsistent with this article.
- (b) Within such code, when reference is made to the duties of certain officials named therein, the designated official of the city who has duties corresponding to those of the named officials in such



code shall be deemed to be the responsible official insofar as enforcing the provisions of such code is concerned.

(Ord. No. 96-02, art. IV, § 4-241, 2-19-96; Ord. No. 99-08, § 4, 4-19-99; Ord. No. 03-15, § 4, 4-21-03; Ord. No. 05-01, § 4, 1-17-05; Ord. No. 2007-7, § 4, 3-19-07; Ord. No. 2014-19, § 4, 6-16-14)

Sec. 14-612. - Amendments.

~~Sections 103, 108.3, 108.4, and 109 of the International Mechanical Code are deleted.~~

Chapter 1, Section 103, Department of mechanical inspection, is hereby deleted in its entirety.

Section 108.4, Violation penalties, is hereby deleted in its entirety.

Section 109, Means of appeal, is hereby deleted in its entirety.

(Ord. No. 99-08, § 5, 4-19-99; Ord. No. 03-15, § 5, 4-21-03)

Secs. 14-613—14-625. - Reserved.

ARTICLE XVII. - SWIMMING POOL AND SPA CODE.<sup>[18]</sup>

Footnotes:

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**Editor's note**— Ord. No. 2014-18, § 2, adopted June 16, 2014, changed the name of Article XVII, from "Swimming Pool Code" to "Swimming Pool and Spa Code."

Sec. 14-626. - Purpose of article.

The purpose of this article is to protect public health, safety and welfare by prescribing minimum standards for the design, construction or installation, repair or alteration of swimming pools, public or private, and equipment related thereto.

(Ord. No. 96-02, art. V, § 4-252, 2-19-96)

Sec. 14-627. - Adoption of code.

There is hereby adopted the International Swimming Pool and Spa Code, 2012~~8~~ edition, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions thereof shall be controlling in the installation, construction, maintenance and repair of swimming pools within the city, save and except such portions of such code as may be inconsistent with this article.

Sec. 14-628. - Amendments.

Chapter 1, Section 103, Department of building safety, is hereby deleted in its entirety.

Section 107.4, Violation penalties, is hereby deleted in its entirety.

Section 108, Means of appeal, is hereby deleted in its entirety.

(Ord. No. 96-02, art. V, § 4-253, 2-19-96; Ord. No. 2014-18, § 2, 6-16-14)

Secs. 14-628~~9~~—14-640. - Reserved.

ARTICLE XVIII. - EXCAVATION AND GRADING CODE

Sec. 14-641. - Adoption of code.

There is hereby adopted the Standard Excavation and Grading Code, 1975 edition, published by the Southern Building Code Congress International, Inc., of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in grading on private property within the city, save and except such portions of such code as may be inconsistent with this article.

Secs. 14-642—14-650. - Reserved.

ARTICLE XIX. - ENERGY CONSERVATION CODE

Sec. 14-651. - Adoption of International Energy Conservation Code.

There is hereby adopted that certain code known as the International Energy Conservation Code, 2012~~8~~ edition, as published by the International Code Council, Inc., of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all structures within the city, save and except such portions of the code as may be inconsistent with this chapter.

Sec. 14-652. - Amendments.

Section C109, Board of appeals, is hereby deleted in its entirety.

Section R109, Board of appeals, is hereby deleted in its entirety.

(Ord. No. 03-23, § 4, 6-16-03; Ord. No. 05-01, § 5, 1-17-05; Ord. No. 2007-7, § 5, 3-19-07; Ord. No. 2014-19, § 5, 6-16-14)

Secs. 14-652~~3~~—14-660. - Reserved.

ARTICLE XX. - MISCELLANEOUS REGULATIONS; PENALTY<sup>[19]</sup>

Footnotes:

--- (19) ---

**Editor's note**— Ord. No. 03-23, § 3, adopted June, 16, 2003, renumbered former Art. XIX, Miscellaneous Regulations; Penalty, as Art. XX.

Sec. 14-661. - Preserving rights in pending litigation and violations under other existing ordinances.

This chapter shall not be construed or held to repeal a former ordinance, whether such former ordinance is expressly repealed or not, as to any offense committed under such former ordinance or as to any act done, any penalty, forfeiture or punishment so incurred or any right accrued or claim arising before this chapter takes effect, save only that the proceedings thereafter shall conform to the ordinances in force at the time of the proceedings, so far as practicable. This section extends to all repeals, either by express words or implication. Nothing in this section, or any section of this chapter, shall be construed as abating any action now pending under or by virtue of any ordinance of the city repealed by this section; or as discontinuing, abating, modifying or altering any penalty accrued or to accrue; or as affecting the liability of any person, firm or corporation; or as waiving any right of the city under any ordinance in force at the time of passage of Ord. No. 95-04.

(Ord. No. 95-04, § 1(110.1), 2-20-95)

Sec. 14-662. - Standards.

The developer shall construct all public improvements according to this chapter and the following manuals and specifications:

- (1) Construction Specifications for Public Improvements, City of Jersey Village, Texas; and
- (2) Standard Drawings for Public Improvements, City of Jersey Village, Texas.

(Ord. No. 95-04, § 1(111), 2-20-95; Ord. No. 03-41, § 1, 12-15-03)

**Cross reference**— Fire prevention code adopted, § 30-111.

Sec. 14-663. - Restrictions on building operations generally.

The erection (including excavating), demolition, alteration or repair of any building, other than between the hours of 7:00 a.m. and 6:00 p.m. on weekdays, is hereby prohibited, except in case of urgent necessity in the interest of public health and safety, and then only with a permit from the building official, which permit may be granted for a period not to exceed three days or less while the emergency continues and which permit may be renewed for a period of three days or less while the emergency continues. If the building official should determine that the public health and safety will not be impaired by the erection, demolition, alteration or repair. of any building or the excavation of streets and highways between the hours of 6:00 p.m. and 7:00 a.m., and if he shall further determine that loss or inconvenience would result to any party in interest, he may grant permission for such work to be done between such hours, upon application being made at the time the permit for the work is awarded or during the progress of the work.

(Code 1977, § 13-15)

Sec. 14-664. - Penalty for violation of chapter.

Any person or corporation violating any of the provisions of this chapter shall, upon conviction, be fined as provided in section 1-8 for each and every day that the provisions of this chapter are violated. Each violation shall constitute a separate and distinct offense.

(Ord. No. 95-04, §1(110.2), 2-20-95; Ord. No. 96-02, § 2, 2-19-96)

Sec. 14-665. - Dumpsters, bagsters, and temporary portable storage units.

(a) *Definitions.* In addition to the definitions defined in this chapter under section 14-5, for the purposes of this section, the following words or terms shall have the following meanings:

*Bagster* means a large, high capacity bag, generally of woven polypropylene, and typically eight feet long by four feet wide by two feet six inches tall and capable of holding up to three cubic yards/606 gallons of debris, up to 3,300 pounds, which is collected by a specially equipped waste hauling vehicle.

*Dumpster* means portable containers (typically open on top), compactors, and/or roll-offs used on a temporary basis for the collection and storage of construction waste from ongoing, permitted construction projects, house cleans, or temporary uses in residentially-zoned districts; but shall not include any portable, nonabsorbent, enclosed containers with closed fitting covers or doors, capable of being serviced by mechanical equipment and used on a permanent basis to store five cubic yards or less of refuse and serving as the primary method of garbage collection and disposal for a residence. For the purposes of this section, the term "dumpster" shall not apply to the permanent trash receptacles used on a permanent basis by businesses, apartment buildings, schools, offices, places of worship and industrial sites for collection and disposal of refuse and other waste and sometimes called Dempsey Dumpsters.

*Temporary portable storage unit or TPSU* , sometimes called PODS, means a transportable, standardized, reusable vessel, container, or receptacle that was i) originally and specifically designed for or is used in stowing, packing, shipping, moving or transporting freight, articles, goods or commodities; and ii) designed for or is capable of being mounted or moved on a truck, and; iii) located at a site for the temporary storage of personal property; or as a temporary construction office.

(b) *Dumpsters and bagsters.*

- (1) It shall be unlawful for any person to provide, deliver, move, install, erect, use, occupy or rent (as owner or as renter), or to allow to remain on property owned or controlled by such person, any dumpster or bagster within the city, or to cause or allow any such activity at a place the person owns or controls, except in accordance with this section.
- (2) Except as set out in the subsection, it shall be unlawful for a person to place a dumpster or bagster in the city without first having obtained a permit for the same under subsection (d) of this section. However, a permit under subsection (d) is not required for any dumpster or bagster used at the site of a project for which a building permit has been issued by the city.
- (3) Dumpsters and bagsters, when used for new construction or extensive renovation or repair of property for which a building permit has been issued under this code, shall be allowed to remain at the construction site for the period of construction, provided that construction activity is continuous. Dumpsters and bagsters shall be removed from the property within five calendar days of expiration of a building permit, passage of all final inspections, or issuance of a certificate of occupancy, whichever is later, or within 14 days of the cessation of construction activity on the site.
- (4) Dumpsters and bagsters, when not used for new construction or extensive renovation or repair of property for which a building permit has been issued under this code, shall remain at the site for no more than a total of 30 days per year. No more than one dumpster or bagster shall be allowed at a site at a time. The building official may for good cause extend this 30-day annual limit for a period not to exceed 30 days and may increase the number of dumpsters or bagsters allowed on a single site.

- (5) A dumpster or bagster shall not obstruct vehicular or pedestrian traffic, and shall not be placed in the set-back, and shall not encroach into drainage areas/easements or landscaping buffers, or the right-of-way. Dumpsters and bagsters shall not be placed in such a manner that a person lawfully using the sidewalk must detour into the street in order to go around the dumpster.
  - (6) Dumpsters and bagsters shall be placed on a paved driveway or parking area, provided that a dumpster or bagster that is to be located at a construction site may, with the prior written approval of the building official, be placed on non-paved surfaces if it is difficult or impossible to place the unit on a paved surface. A dumpster or bagster located at a construction site shall be placed no closer than five feet from all property lines.
  - (7) A dumpster or bagster that is not removed as required in this section, or is not removed immediately at the direction of the building official due to safety reasons, may be removed by the city immediately, without notice; and the cost of such removal, together with the cost of administration of its removal, may be assessed and filed as a lien against the property on which the dumpster or bagster was located.
  - (8) A dumpster or bagster shall not be located in such a manner as to impair a motor vehicle operator's view of motor vehicles, bicycles, or pedestrians using or entering any street, sidewalk, or right-of-way.
  - (9) Each dumpster shall display a placard that is not less than one square foot in area and that is clearly visible from the right-of-way, which placard includes the container identification number, date of its placement on the property, date that removal will be required, permit number, and local telephone number. A bagster does not need a placard.
  - (10) At all times dumpsters and bagsters shall be secured or removed in such a manner so as to minimize the danger of such units causing damage to persons or property from high winds or severe weather conditions.
- (c) *Temporary portable storage units ("TPSU")*.
- (1) It shall be unlawful for any person to provide, deliver, move, install, erect, use, occupy or rent (as owner or as renter), or to allow to remain on property owned or controlled by such person, a TPSU within the city, or to cause or allow any such activity at a place the person owns or controls, except in accordance with this section.
  - (2) It shall be unlawful for a person to place a TPSU in the city without first having obtained a permit for the same under subsection (d) of this section. This permit is required whether or not the TPSU is used at a site for which a building permit has been issued.
  - (3) A TPSU, when used for new construction or extensive renovation or repair of property for which a building permit has been issued under this code, shall be allowed to remain at the construction site for the period of construction, provided that construction activity is continuous. A TPSU shall be removed from the property within five calendar days of expiration of a building permit, passage of all final inspections, or issuance of a certificate of occupancy, whichever is later, or within 14 days of the cessation of construction activity on the site.
  - (4) A TPSU may be used as a temporary construction office under this section provided a building permit has been issued for the site at which the TPSU is located and construction at the site is continuous.
  - (5) A TPSU, when not used for new construction or extensive renovation or repair of property for which a building permit has been issued under this code, shall remain at the site for no more than a total of 30 days per year and no more than one TPSU shall be allowed on a site at a time for such purposes. The building official may for good cause extend this 30-day annual limit for a period not to exceed 30 days and allow more than one TPSU on a single site.
  - (6) A TPSU shall not obstruct vehicular or pedestrian traffic, not be placed in the set-back, and not encroach into drainage areas/easements or landscaping buffers, or the right-of-way. TPSUs shall not be placed in such a manner that a person lawfully using the sidewalk must detour into the street in order to go around the TPSU.

- (7) TPSUs shall be placed on a paved driveway or parking area, provided that a TPSU that is to be located at a construction site may, with the prior written approval of the building official, be placed on non-paved surfaces if it is difficult or impossible to place the unit on a paved surface. A TPSU located at a construction site shall be placed no closer than five feet from all property lines.
  - (8) A TPSU shall not be located in such a manner as to impair a motor vehicle operator's view of motor vehicles, bicycles, or pedestrians using or entering any street, sidewalk or right-of-way.
  - (9) A TPSU that is not removed as required in this section, or is not removed immediately at the direction of the building official due to safety reasons, may be removed by the city immediately, without notice; and the cost of such removal, together with the cost of administration of its removal, may be assessed and filed as a lien against the property on which the TPSU was located.
  - (10) Each TPSU shall display a placard that is not less than one square foot in area and that is clearly visible from the right-of-way, which placard includes the container identification number, date of its placement on the property, date that removal will be required, permit number, and local telephone number.
  - (11) At all times TPSU shall be secured or removed in such a manner so as to minimize the danger of such units causing damage to persons or property from high winds or severe weather conditions.
  - (12) No TPSU shall have dimensions greater than 16 feet in length, eight feet in height, or eight feet in width, nor contain more than 1,024 cubic feet.
  - (13) A TPSU shall be in a condition free from rust, peeling paint and other visible forms of deterioration.
  - (14) Hazardous material shall not be stored in the TPSU except in strict accordance with applicable law. Explosive materials shall not be stored in a TPSU.
  - (15) All federal, state, and local statutes, rules and regulations for use of a TPSU.
- (d) *Permits, application procedures, permit fees.*
- (1) A dumpster, bagster, or a TPSU that is not used in connection with a construction project for which a valid building permit has been issued by the city must obtain a permit from the building official prior to placement on a site. No more than one permit per year may be issued under this subsection for a site.
  - (2) An application for a dumpster, bagster, or a TPSU permit shall be submitted to the permitting department for review and approval. The application shall include:
    - a. The identification number, size, and company providing the dumpster, bagster, or TPSU.
    - b. The expected date of placement and date of removal of the dumpster or bagster or TPSU.
    - c. A site plan showing the placement of each dumpster, bagster or TPSU and distances from property lines.
  - (3) The building official shall approve applications for permits that comply with the requirements of this section. The building official may impose additional reasonable conditions and time limits on any permit issued under this section in order to reduce or avoid adverse impact on nearby properties (including visual impact and any potential impact on property values).
  - (4) Fees for the permits required by this section and any renewal, extension or modification of such a permit are as follows:
    - a. \$25.00 for one dumpster or up to two bagsters;
    - b. \$25.00 for a TPSU; and

c. \$50.00 for a TPSU to be used as a temporary construction office. This fee is in addition to the fee charged in subsection (d)(4)b.

(e) *Penalty.* Any person who shall violate any provision of section 14-665 shall be guilty of a misdemeanor and subject to a fine as provided in section 1-8.

(Ord. No. 2011-02, § 1, 1-17-11)

Secs. 14-666—14-670. - Reserved.

ARTICLE XXI. - STORMWATER MANAGEMENT

Sec. 14-671. - Purpose/intent.

The purpose of this article is to provide for the health, safety, and general welfare of the citizens of Jersey Village through the regulation of non-stormwater discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This article establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The provisions of this article are cumulative, and in addition to other regulations or rules of the city, that may be applicable to the development of property. The objectives of this article are:

- (1) To regulate the contribution of pollutants to the MS4 by stormwater discharges by any user.
- (2) To prohibit illicit connections and discharges to the MS4.
- (3) To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this article.

(Ord. No. 2009-38, § 1, 7-20-09)

Sec. 14-672. - Definitions.

[The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:]

*Clearing* means any activity which removes the vegetative surface cover.

*Control plan* means the specific measures and sequencing to be used controlling sediment and erosion on a development site both before, during and after construction.

*Drainage way* means any channel that conveys stormwater runoff throughout the site.

*Erosion and sediment* means a set of plans prepared by or under the direction of a licensed professional engineer.

*Erosion control* means measures that prevent erosion.

*Grading* means excavation or fill of material, including the resulting conditions thereof.

*Perimeter* means the area of a lot or tract of land that is both contiguous to the property lines and within 30 feet of the property lines.

*Perimeter control* means a barrier that prevents sediment from leaving a site either by filtering sediment-laden runoff, or diverting it to a sediment trap or basin.

*Permit* means a permit issued by the building official which entails the construction or alteration of ground.



*Phasing (sequencing)* means clearing a parcel of land in distinct phases, with the stabilization of each phase before the clearing of the next.

*Sediment control* means measures that prevent eroded sediment from leaving the site.

*Site* means a parcel of land, or a contiguous combination thereof, where grading work is performed as a single unified operation.

*Site development* means improvements and structures for the control of erosion, runoff and grading

*Stabilization* means the use of practices that prevent exposed soil from eroding.

*Start of construction* means the first land-disturbing activity associated with a development, including land preparation such as clearing, grading and filling; installation of streets and walkways; excavation for basements, footings, piers or foundations; erection of temporary forms; and installation of accessory buildings such as garages.

*Watercourse* means any natural or artificial body of surface water, including, but not limited to, bayous, creeks, lakes, ponds, rivers, sloughs and streams defined by a bed and banks.

*Waterway* means a channel that directs stormwater runoff to a watercourse, or to the public storm drain.

(Ord. No. 2009-38, § 1, 7-20-09)

Sec. 14-673. - Protection of stormwater drainage; permit required.

- (a) No person shall place or cause to be placed into any watercourse, waterway, storm drain or ditch any grass, tree or yard clippings, construction debris, or any other sort of debris or trash.
- (b) No site development permit is required for the following activities:
  - (1) Any emergency activity which is immediately necessary for the protection of life, property or natural resources; or
  - (2) Existing nursery and agricultural operations conducted as a permitted main or accessory use.
- (c) Each application shall bear the name(s) and address(es) of the owner or developer of the site, and of any consulting firm retained by the applicant together with the name of the applicant's principal contact at such firm, and shall be accompanied by a filing fee.
- (d) Each application shall include a statement that any land clearing, construction, or development involving the movement of earth shall be in accordance with the erosion and sediment control plan.
- (e) The applicant shall file with city a faithful performance bond or bonds, letter of credit, or other improvement security in an amount deemed sufficient by the building official to cover all costs of improvements, landscaping, and maintenance of improvements for such period as specified by the city, and engineering and inspection costs to cover the cost of failure or repair of improvements installed on the site.
- (f) No person shall be granted a site development permit for land-disturbing activity which would require the uncovering of 2,500 or more square feet without the approval of an erosion and sediment control plan by the building official.
- (g) Review and approval.
  - (1) The building official will review each application for a site development permit to determine its conformance with the provisions of this article. Within 30 days after receiving an application, the building official shall, in writing:
    - a. Approve the permit application;



- b. Approve the permit application subject to such reasonable conditions as may be necessary to secure substantially the objectives of this regulation, and issue the permit subject to these conditions; or
  - c. Disapprove the permit application, indicating the deficiencies and the procedure for submitting a revised application and/or submission.
- (2) Failure of the building official to act on original or revised applications within 30 days of receipt shall authorize the applicant to proceed in accordance with the plans as filed unless such time is extended by agreement between the applicant and the building official. Pending preparation and approval of a revised plan, development activities shall be allowed to proceed in accordance with conditions established by the building official.
  - (3) Any permit issued under this article shall expire six months following its issuance; provided, however, that the building official may extend a permit to complete work substantially completed under that permit.

(Ord. No. 2009-38, § 1, 7-20-09; Ord. No. 2011-14, § 4(Exh. D), 3-21-11)

Sec. 14-674. - Erosion and sediment control plan.

- (a) The erosion and sediment control plan and temporary drainage plan shall include:
  - (1) A natural resources map identifying soils, forest cover, and resources protected under other chapters of this Code;
  - (2) The map shall be at a scale no smaller than one inch = 40 feet and at an engineering scale;
  - (3) The map shall include a tree survey of the perimeter, including the location of all trees with eight-inch caliper or more;
  - (4) A sequence of construction of the development site, including stripping and clearing, rough grading, construction of utilities, infrastructure, and buildings, and final grading and landscaping. Sequencing shall identify the expected date on which clearing will begin, the estimated duration of exposure of cleared areas, and the sequence of clearing, installation of temporary erosion and sediment measures, and establishment of permanent vegetation;
  - (5) All erosion and sediment control measures necessary to meet the objectives of this local regulation throughout all phases of construction and permanently, after completion of development of the site;
  - (6) Seeding mixtures and rates, types of sod, method of seedbed preparation, expected seeding dates, type and rate of lime and fertilizer application, and kind and quantity of mulching for both temporary and permanent vegetative control measures; and
  - (7) Provisions for maintenance of control facilities, including easements and estimates of the cost of maintenance.
  - (8) Areas designated for stock piles locations, borrow areas, and limits of grading.
- (b) Modifications to the plan:
  - (1) Major amendments of the erosion and sediment control plan shall be submitted to the building official and shall be processed and approved, or disapproved, in the same manner as the original plans; or
  - (2) Field modifications of a minor nature may be authorized by the building official by written authorization to the permittee.

(Ord. No. 2009-38, § 1, 7-20-09; Ord. No. 2011-14, § 4(Exh. D), 3-21-11)

Sec. 14-675. - Design requirements.

Grading, erosion control practices, sediment control practices, and waterway crossings shall meet the design criteria set forth in the most recent version of Erosion Control BMPs, Texas Commission on Environmental Quality, August 2003, and shall be adequate to prevent transportation of sediment from the site to the satisfaction of the building official.

- (1) *Clearing and grading.*
  - a. Clearing and grading of natural resources, such as forests and wetlands, shall not be permitted, except when in compliance all other chapters of this Code;
  - b. Clearing techniques that retain natural vegetation and retain drainage patterns, as described in Erosion Control BMPs, Texas Commission on Environmental Quality, August 2003, shall be used to the satisfaction of building official;
  - c. Phasing shall be required on all sites disturbing greater than 30 acres, with the size of each phase to be established at plan review and as approved by building official;
  - d. Clearing, except that necessary to establish sediment control devices, shall not begin until all sediment control devices have been installed and have been stabilized; and
  - e. Cut and fill slopes shall be no greater than 2:1, except as approved by [the] building official to meet other community or environmental objectives.
- (2) *Erosion control.*
  - a. Soil must be stabilized within five days of clearing or inactivity in construction;
  - b. If vegetative erosion control methods, such as seeding, have not become established within two weeks, the building official may require that the site be reseeded, or that a nonvegetative option be employed;
  - c. On steep slopes or in drainage ways, special techniques that meet the design criteria outlined in Erosion Control BMPs, Texas Commission on Environmental Quality, August 2003 shall be used to ensure stabilization;
  - d. Soil stockpiles must be stabilized or covered at the end of each work day;
  - e. Techniques shall be employed to prevent the blowing of dust or sediment from the site; and
  - f. Techniques that divert upland runoff past disturbed slopes shall be employed.
- (3) *Sediment controls.*
  - a. Sediment controls shall be provided in the form of settling basins or sediment traps or tanks, and perimeter controls;
  - b. Where possible, settling basins shall be designed in a manner that allows adaptation to provide long term stormwater management; and
  - c. Adjacent properties shall be protected by the use of a vegetated buffer strip, in combination with perimeter controls.
- (4) *Waterways and watercourses.*
  - a. When a wet watercourse must be crossed regularly during construction, a temporary stream crossing shall be provided;
  - b. When in-channel work is conducted, the channel shall be stabilized before, during and after work;
  - c. All on-site stormwater conveyance channels shall be designed according to the criteria outlined in Erosion Control BMPs, Texas Commission on Environmental Quality, August 2003; and

- d. Stabilization adequate to prevent erosion must be provided at the outlets of all pipes and paved channels.
- (5) *Construction site access.*
  - a. A temporary access road approved by the city on the construction plans shall be provided at all sites; and
  - b. Other measures may be required at the discretion of building official in order to ensure that sediment is not tracked onto public streets by construction vehicles, or washed into storm drains.

(Ord. No. 2009-38, § 1, 7-20-09; Ord. No. 2011-14, § 4(Exh. D), 3-21-11)

Sec. 14-676. - Inspection.

- (a) The building official or designated agent shall make inspections as hereinafter required for those developing sites greater than 2,500 square feet or with cut and fill quantities greater than ten cubic yards and shall either approve that portion of the work completed or shall notify the permittee wherein the work fails to comply with the erosion and sediment control plan as approved. Plans for grading, stripping, excavating, and filling work approved by the building official shall be maintained at the site during the progress of the work. In order to obtain inspections, the permittee shall notify building official at least two working days before the following:
  - (1) Start of construction;
  - (2) Erosion and sediment control measures are in place and stabilized;
  - (3) Site clearing has been completed;
  - (4) Rough grading has been completed;
  - (5) Final grading has been completed;
  - (6) Close of the construction season; and
  - (7) Final landscaping.
- (b) The permittee or his/her agent shall make regular inspections of all control measures in accordance with the inspection schedule outlined on the approved erosion and sediment control plan(s). The purpose of such inspections will be to determine the overall effectiveness of the control plan, and the need for additional control measures. All inspections shall be documented in written form and submitted to [the] building official at the time interval specified in the approved permit. Inspections are required after any storm event to help ensure the erosion control measures are functioning as intended.
- (c) The building official shall enter the property of the applicant as deemed necessary to make regular inspections to ensure the validity of the reports filed under subsection (b).
- (d) Once the erosion control measure's function has been fulfilled, the measure shall be removed by the contractor and/or the developer. Approval from the city to remove the measure is required.

(Ord. No. 2009-38, § 1, 7-20-09; Ord. No. 2011-14, § 4(Exh. D), 3-21-11)

Sec. 14-677. - Enforcement.

- (a) *Stop-work order; revocation of permit.*
  - (1) The building official may issue a stop-work order for any clearing activity being conducted without a permit required by this article; and

- (2) In the event that any person holding a site development permit pursuant to this article violates the terms of the permit, or implements site development in such a manner as to materially adversely affect the health, welfare, or safety of persons residing or working in the neighborhood or development site so as to be materially detrimental to the public welfare or injurious to property or improvements in the neighborhood, the building official may suspend or revoke the site development permit.
- (b) *Violation.*
- (1) No person shall construct, enlarge, alter, repair, or maintain any grading, excavation, or fill, or cause the same to be done, contrary to, or in violation of any terms of, this article;
  - (2) A person commits an offense if the person intentionally or knowingly clears land, or causes the clearing of land, without a permit for such clearing of land as required by this article;
  - (3) A person commits an offense if the person intentionally or knowingly clears land, or cause the clearing of land, in violation of the terms of a permit issued under this article; and
  - (4) In addition to any other penalty authorized by this section, any person, partnership, or corporation convicted of violating any of the provisions of this article shall be required to bear the expense of such restoration.

(Ord. No. 2009-38, § 1, 7-20-09)

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** F05

**AGENDA SUBJECT:** Receive report from Golf Course Advisory Committee

**Department/Prepared By:** Parks and Recreation, Jason Alfaro

**Date Submitted:** February 11, 2019

**EXHIBITS:** [Golf Course Advisory Committee Report](#) – Clubhouse and Convention Center

**BUDGETARY IMPACT:** N/A

**BACKGROUND INFORMATION:**

On March 8, 2018 the City Council held a workshop to discuss options for a new clubhouse facility, directing staff to prepare a request for proposal for the design of a new facility. The request for proposal was posted and emailed directly to 30 firms on March 14, 2018. Nine proposals were received in response and a team of city staff reviewed and ranked the proposals. After review and discussion with the team PGAL, Inc. was unanimously selected as the firm to negotiate terms for work related to the golf course clubhouse.

On April 16, 2018 the City Council approved Resolution Number 2018-20 authorizing the City Manager to negotiate an agreement with PGAL, Inc. for design of a new, Golf Course Club House. On May 14, 2018, City Council approved Resolution 2018-30 authorizing the City Manager to execute an agreement with PGAL for the design of a new Jersey Meadow Golf Course Clubhouse.

Since that time staff has met multiple times with the architect both onsite and in formal meetings, and presented options to council in two separate workshops. The first workshop with council, staff and PGAL took place on September 17, 2018. During this workshop, recommendations to the clubhouse/convention center facility were made from council. PGAL and staff reviewed and implemented those recommendations and continued to design the facility. On January 28, 2019 a second workshop was scheduled with staff, City Council, and PGAL to review the new changes and site plan. During the January workshop council asked that the Golf Course Advisory Committee review the design and make any recommendations to the City Council.

The Golf Course Advisory Committee held a special meeting on February 4, 2019 to review the design of the new golf course clubhouse and convention center. The Golf Course Advisory Committee made recommendations for council consideration and that document is attached. The Golf Course Advisory Committee supported the golf course clubhouse/convention center design.

Our financial projections had continued to stay the same as presented during our initial workshop. We are projecting to operate at a loss during FY 19-20 by \$110,615. We project that within 4 fiscal years' (FY 23-24) that the facility will be able to receive \$450,672 in profit.

**RECOMMENDED ACTION:** Staff recommends that council accept the Golf Course Advisory Committee report.

Golf Course Advisory Committee

Special Meeting 2/4/2019

The Golf Course Advisory Committee conducted a special meeting to discuss the new golf course clubhouse and convention center facility. The Golf Course Advisory Committee fully supported the design of the new clubhouse/convention center facility, and suggested that City Council consider the following recommendations during the design/construction:

1. A bag drop is needed close to the pro shop.
2. Audio and visual capabilities should be placed in each room where applicable.
3. Install a large screen in the conference room.
4. Discussed the need for sufficient lighting throughout the parking lot.
5. Discussed the need for the windows to be tinted in order to reduce heat and glare into the facility.

Signature Vance Burnham  
Vance Burnham  
Golf Course Advisory Committee Chairman

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** G01

**AGENDA SUBJECT:** Consider Resolution No. 2019-08, approving the Fiscal Year 2018 Annual Report for Tax Increment Reinvestment Zone Number 2.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** January 25, 2019

**EXHIBITS:** [Resolution No. 2019-08](#)  
[Exhibit A](#) – FY 2018 TIRZ Report

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

The Tax Increment Financing Act requires all cities or counties that designate a tax increment reinvestment zone to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone. The report must include:

- the amount and source of revenue in the tax increment fund established for the zone;
- the amount and purpose of expenditures from the fund;
- the amount of principal and interest due on outstanding bonded indebtedness;
- the tax increment base and current captured appraised value retained by the zone; and
- the captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.

The TIRZ district actually saw a decrease in valuation last year as 9 out of the 27 parcels current within the TIRZ district that are taxed by the city saw a decrease in valuation. As such the city saw no revenue to the TIRZ fund. The City also did not spend any money out of the TIRZ fund. That is a quick summary of the report.

The TIRZ Board met on January 21, 2019 and reviewed this report. They are recommending the City Council approve this report.

**RECOMMENDED ACTION:**

To approve Resolution 2019-08 approving the FY18 Annual Report for the TIRZ Number 2.

**RECOMMENDED MOTION:**

To approve Resolution No. 2019-08, approving the Fiscal Year 2018 Annual Report for Tax Increment Reinvestment Zone Number 2.

**RESOLUTION NO. 2019-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE FISCAL YEAR 2018 ANNUAL REPORT FOR TAX INCREMENT REINVESTMENT ZONE NUMBER 2.**

**WHEREAS**, the City of Jersey Village, Texas is required to file an annual report with the Comptroller's office and the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone; and

**WHEREAS**, the TIRZ Board of Directors has reviewed the FY2018 Annual Report and recommends it approval by the City Council; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**SECTION 1.** Finds the FY2018 Annual Report meets the requirements of laid out in the Tax Increment Financing Act.

**SECTION 2.** The FY2018 Annual Report, as included with this resolution labeled as Exhibit A, is hereby approved.

**PASSED AND APPROVED** this 18<sup>th</sup> day of **February**, A.D., **2019**.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



# **EXHIBIT A**

## **Tax Increment Reinvestment Zone Number 2 City of Jersey Village 2018 Annual Report**



TAX INCREMENT  
REINVESTMENT ZONE  
NUMBER 2, CITY OF  
JERSEY VILLAGE, TX  
ANNUAL REPORT  
FY2018

RECOMMENDED FOR APPROVAL BY TIRZ  
BOARD ON JANUARY 21, 2019

APPROVED BY CITY COUNCIL ON FEBRUARY  
18, 2019

Resolution 2019-08

## City of Jersey Village, Texas - City Officials

### City Council

Mayor	Justin Ray
Place 1	Andrew Mitcham
Place 2	Greg Holden
Place 3	Bobby Warren
Place 4	James Singleton
Place 5	Gary Wubbenhorst

### City Staff

City Manager	Austin Bless
City Secretary	Lorri Coody

### TIRZ Board of Directors

BOARD MEMBER	POSITION	APPOINT DATE	TERM ENDS
James Singleton	1	08/17	Resigned 06/18
Andrea Grimm	1	06/18	12/19
Ty Camp	2	08/17	12/19
Ceri Davies	3	08/17	12/18
Geoff Butler	4	08/17	12/18
James MacDonald	5	08/17	12/18
Simon Hughes	6	10/17	12/19
David Ambrose, Vice Chairman	7	10/17	12/18

## Purpose

The Board shall act as an advisory board to the City Council in the operation and administration of Zone Number 2; and all actions by the board are subject to City Council approval.

## Duties and Responsibilities

The authority and responsibility of the board expressly includes:

1. Make recommendations to the City Council regarding the administration of the Zone;
2. Make recommendations to the City Council regarding agreements that are necessary or convenient to implement the project plan and reinvestment zone financing plan;
3. Make recommendations to the City Council regarding agreements with local governments or political subdivisions for management of the zone or implementing the project plan and reinvestment zone financing plan;
4. Make recommendations to the City Council regarding the expenditure of TIF Fund Number 2 funds related to development and redevelopment of land within the zone, in conformance with the following process;
5. Act as the lead entity in working with other boards and commissions regarding incentives, regulations, infrastructure, and all other physical and economic development decisions related to the Zone number 2; and
6. Provide a progress report to the City Council annually, or as requested by the City Council.

## Membership

This Board of Directors consists of seven (7) members: five (5) Directors shall be appointed by the City Council; and two (2) Directors shall be appointed by the County Commissioners Court. Since Harris County has elected not to participate in the TIRZ, all seven Director seats have been appointed by the City Council.

## Description of Zone

In accordance with the Tax Increment Financing Act (Texas Tax Code Chapter 311), Reinvestment Zone Number Two, Jersey Village, Texas (TIRZ No. 2) was established by Ordinance 2017-26 of the Jersey Village City Council on July 17, 2017.

## Purpose of Zone

The City of Jersey Village teamed with consultants to gather input from community stakeholders (from agencies like Harris County, the Houston-Galveston Area Council, METRO, and private land owners) and develop a conceptual plan for the area south of U.S. 290, known as Jersey Village Crossing. Jersey Village Crossing is a proposed 274 acre mixed-use development that includes a major Transit-Oriented Development component that incorporates preliminary designs for a light rail stop. Recent economic trends indicate that workers want to live in places with destinations, public and civic spaces, vibrant

social life, recreational opportunities, and a reasonable commute—all of which are usually included in a mixed-use development.

The purpose of this TIRZ is to support this development.

### Financial State of the Zone

Chapter 311.016 (a)(1) of the Texas Tax Code requires an annual status report be filed with the chief officer of each taxing unit that levies property taxes in a reinvestment zone and the state comptroller. The established base year for TIRZ No. 1 reporting was Fiscal Year 2018.

#### Amount and Source of Revenue

The Tax Increment Base Value of the District is \$20,633,175. During Fiscal Year 2018 the value of the district was \$20,538,222, which is a negative captured value of \$94,953. As there was no captured value of the TIRZ there was no income for the TIRZ.

#### Amount and Purpose of Expenditures

There were no expenditures from the TIRZ Fund.

#### Amount Of Principal And Interest Due

The TIRZ has no bonded indebtedness.

#### Tax Increment Base And Current Captured Appraised Value Retained By The Zone

Base Year Value (2017)	Net Taxable Value (2018)	Captured Appraised Value (2018)
\$20,633,175	\$20,538,222	-\$94,953

#### Captured Appraised Value Shared By The Municipality And The Total Amount Of Tax Increments Received

Taxing Jurisdiction & Participation Rate	Captured Appraised Value	Tax Rate per \$100/Value	Amount of Increment
Jersey Village (100%)	-\$94,953	0.7425	\$ -

Currently Jersey Village is the only taxing entity participating in the TIRZ and is participating at 100%.

#### Fund Balance History:

	FY2018
Revenues	0
Expenditures	0
Net Income (Loss)	0
Ending Fund Balance	0

Map 1: Location of Tax Increment Reinvestment Zone  
The boundaries of the TIRZ are depicted below.



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** G02

**AGENDA SUBJECT:** Consider Ordinance No. 2019-03, amending the Code of Ordinances of the City of Jersey Village, at Chapter 30, Fire Prevention And Protection, Article IV, Fire Prevention Code, Section 30-111, Adopted; Section 30-113, Definitions; providing a severability clause; providing for repeal; providing for penalty; and providing an effective date.

**Department/Prepared By:** Mark Bitz, Fire Chief

**Date Submitted:** February 7, 2019

**EXHIBITS:** [Ordinance No. 2019-03](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Chapter 30 “Fire Prevention and Protection”, Article IV, of the City of Jersey Village Code of Ordinances provides for the Fire Prevention Code.

The Building Board of Adjustment and Appeals is charged with the responsibility for making recommendations to the city council on any code changes brought before them dealing with the Fire Prevention Code.

The Building Board of Adjustment and Appeals met on February 6, 2019 to discuss various changes to the Fire Prevention Code at Sections 30-111 and 30-113.

The Building Board of Adjustment and Appeals has presented its Written Recommendations to City Council concerning these recommended changes.

This item is to consider amendments to Chapter 30 at Article IV, Sections 30-111 and 30-113 in order to implement the changes recommended by the Building Board of Adjustment and Appeals.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2019-03, amending the Code of Ordinances of the City of Jersey Village, at Chapter 30, Fire Prevention And Protection, Article IV, Fire Prevention Code, Section 30-111, Adopted; Section 30-113, Definitions; providing a severability clause; providing for repeal; providing for penalty; and providing an effective date.



**ORDINANCE NO. 2019-03**

**AN ORDINANCE AMENDING CHAPTER 30, FIRE PREVENTION AND PROTECTION, ARTICLE IV, FIRE PREVENTION CODE, OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, BY AMENDING SECTION 30-111 TO ADOPT THE 2018 INTERNATIONAL FIRE CODE; ADDING A NEW SECTION 30-112 PROVIDING LOCAL AMENDMENTS TO THE FIRE CODE, AND AMENDING SECTION 30-113, DEFINITIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING FOR NOTICE AND PENALTY; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, Chapter 30 “Fire Prevention and Protection”, Article IV, of the City of Jersey Village Code of Ordinances provides for the Fire Prevention Code; and

**WHEREAS**, the Building Board of Adjustment and Appeals is charged with the responsibility for making recommendations to the city council on any code changes brought before them dealing with the Fire Prevention Code; and

**WHEREAS**, the Building Board of Adjustment and Appeals met on February 6, 2019 to discuss various changes to the Fire Prevention Code; and

**WHEREAS**, the Building Board of Adjustment and Appeals has presented its Written Recommendations to City Council concerning these recommended changes; and

**WHEREAS**, the City Council of the City of Jersey Village desires to amend its Code of Ordinances to implement the changes recommended by the Building Board of Adjustment and Appeals;

**NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1: Findings.** The facts and matters set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

**Section 2: 2018 Fire Code Adopted.** Chapter 30, Section 30-111 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read as follows:

**“Sec. 30-111. Fire Code Adopted.** For the purpose of providing regulations consistent with nationally recognized practices for the reasonable protection of life and property from the hazards of fire and explosion due to the storage, use or handling of hazardous materials, substances and devices, and to minimize hazards to life and property due to fire and panic, there is hereby adopted that certain document, a copy of which is on file in the



office of the city secretary, known as the International Fire Code, ~~2012~~ 2018 Edition, published by the International Code Council, Inc., and appendices B, C, D, E and F thereto, and such code is hereby made a part of this article to the same extent as if set out at length in this section, except as is specifically amended in this article.”

**Section 3: Local Amendments.** Chapter 30, Chapter 30, of the Code of Ordinances of the City of Jersey Village, Texas, is amended by the addition of a new Section 30-112 to read as follows:

**Sec. 30-112. Local Amendments.**

**The City adopts as local amendments to the 2018 International Fire Code and its appendices the following additions and deletions:**

(a) [A] 101.1 Title. These regulations shall be known as the Fire Code of the City of Jersey Village, hereinafter referred to as “this code”.

(b) [A] 110.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of violating this code and shall be brought before the municipal court of the City of Jersey Village by warrant or citation to answer to the municipal court judge for fine. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

(c) [A] 112.4 Failure to Comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to penalties as defined in section 1-8 and assessed by the municipal court authority.

(d) Sections 103, 104 ~~and 108~~ and 109 ~~and 109.4~~, the Exception in section 105.6.302 (Recreational Fires) and section 5609.1 (General, Temporary storage of fireworks) of the 2012~~8~~ International Fire Code are deleted.

(e) Section 307.1 of the International Fire Code is amended to provide as follows:

*307.1 General.* A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with sections 307.1.1 through 307.5 and the Fire Official has given written consent through a permit process. In general Open Burning, Recreational Fires, Bonfire, Prescribed Burns and Portable Outdoor Fireplaces and Fire Pits are not permitted within the incorporated limits of the City of Jersey Village.

Exception: Prescribed Burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official.

- (f) Section 307.1.1 of the International Fire Code is amended to provide as follows:

*307.1.1 Prohibited open Burning.* Open burning shall be prohibited when atmospheric conditions or local circumstances make such fire hazardous. Sustained wind velocity of 12 knots or more will constitute a hazardous condition and open burning shall not start or shall cease.

- (g) Section 307.2 of the International Fire Code is amended to provide as follows:

*Section 307.2 .* A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to kindling a fire for recognized silvicultural or range wildlife management practices, prevention or control of disease or pests, bonfire, recreational fire or controlled burning as allowed by the Texas Commission on Environmental Quality.

- (h) Section 503.1 of the International Fire Code is amended to add the following provisions:

One side of all single level buildings shall be within 50 feet of the fire lane. Access roadways shall extend the entire length on one side of all high rise buildings, as defined by the code, and shall be within 30 feet of the building to accommodate ladder operations. The area from the building to the access roadway shall be free of any obstructions that might interfere with ladder operations.

- (i) Section 503.1 of the International Fire Code is further amended by adding subparagraphs (4) and (5) to provide as follows:

(4) Group U and other accessory use buildings, 500 square feet or less, may be located more than 50 feet but not more than 500 feet from an access roadway, provided the fire code official determines that the conditions are such that firefighting operations will not be obstructed.

(5) The width of access roadways accessing one and two-family dwellings, which are located more than 150 feet but less than 500 feet from a public street, shall not be less than 12 feet wide.

- (j) Section 503.3 of the International Fire Code is amended by adding the following provision: Fire lane signs and markings shall be in accordance with Appendix D. It is unlawful for a person to occupy, continue to occupy or use any building until the applicable requirements for fire lane markings have been met.

- (k) Section ~~605~~4.4 of the International Fire Code is amended by adding the following subsection:

6054.4.4. *Fused plug strips.* Multiplying power strips equipped with over-current protection may be used if listed by a nationally recognized testing organization. The amperage of the device shall not be less than the rated capacity of the appliance, fixture or outlet served.

- (4) 903.1.1 of the International Fire Code is amended to provide a new section as followed:

~~Section 903.1.1.1 Exempt Locations . Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure~~

- (1) Section 903.2 is amended to read:

903.2. Where required.

Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in one and two-family dwellings and associated structures governed by the International Residential Code nor in the following open structures: Pavilions, open gazebos, detached canopies or open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

903.2.1 *Group A.* An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.3 *Group E.* An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.4 *Group F-1 .* An automatic sprinkler system shall be provided throughout all Group F-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.5 *Group H.* Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.6 *Group I.* An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.7 *Group M.* An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.8 *Group R.* An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.9 *Group S-1.* An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 *Group S-2.* An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 *Group B.* Is added to the International Fire Codes: An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

- (m) Section 903.3 is amended to read:

903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

Section 903.3.1.1.1 Exempt Locations. Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure.

- (n) Section 903.3.6 is amended to read:

903.3.6 *Hose threads.* Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5 inch Storz connection.

- (o) Section 903.3.7 is amended to read:

903.3.7 *Fire department connections.* The fire department connections shall be located in accordance with section 912 or as approved by the fire code official

- (p) Section 903.4 of the International Fire Code is amended to provide as follows:

*Section 903.4. Sprinkler System supervision and alarms.* All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions: Automatic sprinkler systems protecting one and two-family dwellings. Limited area systems serving fewer than 20 sprinklers. Automatic sprinkler systems installed in accordance with 13R where a common supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided. Jockey pump control valves that are sealed or locked in the open position. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

- (q) Section 903.4.2 of the International Fire Code is amended to provide as follows:

*Section 903.4.2. Alarms.* Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the exterior of the building, in an approved location. When water flow supervisions is provided, alarm devices shall be located within the interior of the building to provide an internal evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

- (r) Section 905.3 of the International Fire Code is amended to provide as follows:

*Section 905.3. Required installations.* Standpipe systems shall be installed where required by Sections 905.3.1 through ~~905.3.6~~ 905.3.8 and in the locations indicated in Sections 905.4, 905.5, 905.6 and in open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

Exception: Standpipe systems are not required in Group R-3 occupancies.

- (s) 907.2 of the International Fire Code is amended to provide as follows:

907.2 *Where Required — new buildings and structures.* An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures.

- (t) Section 912.1 of the International Fire Code is amended to provide as follows:

*Section 912.1. Installation.* New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5 inch Storz connection and shall comply with sections 912.2 through 912.67

- (u) Section 1103.5 of the International Fire Code is amended to provide as follows:

*Section 1103.5 Sprinkler Systems.* An automatic sprinkler system shall be provided in existing buildings ~~as identified below and~~ in accordance with sections 1103.5.1 through 1103.5.

Existing non-residential buildings shall install fire sprinkler protection when one of the following conditions exists:

- (1) When any one addition, renovation or combining of spaces including lease spaces totals 5,000 square feet or more of the total building area when added, renovated or combined.

- (v) 1103.7 of the International Fire Code is amended to provide as follows:

*1103.7 Fire Alarm Systems.* An approved fire alarm system shall be installed in existing buildings and structures in accordance with section 903.4.2 and section 1103.7.1 through 1103.7.7 and provide notification in accordance with section 907.6 unless other requirements are provided by other sections of this code.

- (w) Section 5601.1.3 of the International Fire Code is amended to provide as follows:

*Section 5601.1.3. Fireworks.* The possession, manufacture, storage, sale, handling and use of fireworks are prohibited within the city limits of Jersey Village, Texas. It shall be unlawful and constitute a nuisance for any person to manufacture or sell fireworks within the City of Jersey Village or within the area extending five thousand (5,000) feet outside the city limits and not located within the corporate limits or extraterritorial jurisdiction of another municipality. The city attorney shall take all actions necessary to enforce this ordinance in the area located outside the city limits. Except as herein provided, it shall be unlawful for any person to assemble, possess, store, transport, receive, keep, sell, offer or have in his or her possession with the intent to sell, use, discharge, ignite, detonate, fire or otherwise put in action any fireworks of any description.

Exceptions: The use of fireworks for display as permitted in Section 5608.

The use of signal flares and torpedoes of the type and kind commonly used by any railroad and which signal flares and torpedoes are received by and stored or transported by any such railroad for use in railroad operations; nor shall this article apply to signal flares or rockets for military or police use.

(x) Section 5704.2.7 of the International Fire Code is amended by adding the following provision:

*Section 5704.2.7* Underground tanks shall be of double-wall construction and shall meet applicable federal and state construction and installation rules, regulations and laws.

(y) Section 5704.2.7.3.5.2 of the International Fire Code is amended by adding the following provision:

*Section 5704.2.7.3.5.2.* Product discharge lines shall be provided with an approved secondary containment system.

(z) Section 5704.2.9.6.1 of the International Fire Code is amended to provide as follows:

*Section 5704.2.9.6.1.* Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground storage tanks shall conform to the geographic limits established in this code. ~~outside of buildings shall have the approval of the fire code official and be subject to approval and compliance with sections 5704.2.9.6.1.1 through 5704.2.9.6.1.6.~~

(aa) Section 5706.2.4.4. Locations where above-ground tanks are prohibited, is amended to read as follows:

5706.2.4.4. Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above-ground tanks shall conform to the geographic limits established in this code.

(bb) Section 5806.2 Limitations. is amended to read as follows:

5806.2. Limitations. Storage of flammable cryogenic fluids in stationary containers outside of buildings shall conform to the geographic limits established in this code.

(cc) Section 6104.2. Maximum capacity within established limits, is amended to read as follows:

6104.2. Maximum capacity within established limits. Within the limits established by law restricting the storage of liquefied petroleum gas for the



protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons.

(dd) Section D103.6 of the International Fire Code is amended to provide as follows:

*Section D103.6. Signs.* Where required by the fire code official, fire apparatus access roads shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) signs or markings. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by section D103.6.1 or D103.6.2. Signs shall be 50 feet apart. Greater distances between signs shall be approved by the fire code official, prior to installation of signs. Red curbing with white lettering is an acceptable marking for fire lanes. Curb marking shall be marked with permanent (No Parking—Fire Lane—Tow Away Zone) and shall be centered 50 feet apart. Greater distances between curb markings shall be approved by the fire code official, prior to installation of curb markings.

**Section 4. Definitions.** Section 30-112, Definitions, of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**Sec. 30-113. - Definitions.** As used in the fire prevention code adopted by this article, the terms “fire code official,” ~~and~~ “building official,” ~~and~~ “municipal court authority” shall mean the fire marshal, ~~and the director of public works~~ building official and the municipal court judge, respectively, of this city.

**Section 5. Severability.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 6. Repeal.** All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**Section 7. Notice, Publication and Penalty.** The City Secretary is directed to give notice of the enactment of this ordinance as provided by Section 2.12 of the City Charter or Section 52.013 of the Texas Local Government Code. Upon publication, any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000 as provided in Section 1-8.

**Section 8. Effective Date.** This ordinance shall be in full force and effect from and after its passage.



**PASSED, APPROVED, AND ADOPTED** this 18th day of February, 2019.

**ATTEST:**

\_\_\_\_\_  
Justin Ray, Mayor

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019                      **AGENDA ITEM:** G03

**AGENDA SUBJECT:** Consider Ordinance No. 2019-04, amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas adopting the 2018 Edition of the International Building Code, Residential Code, Plumbing Code, Fuel Gas Code, Mechanical Code, Energy Conservation Code, Swimming Pool And Spa Code, and adopting the National Electrical Code, 2017 Edition; providing for local amendments to the various Codes; providing for severability; providing for repeal; and providing notice and a penalty as provided by Section 1-8 of the Code.

**Dept. Prepared by:** Public Works, Christian Somers                      **Date Submitted:** February 12, 2019

**EXHIBITS:** [Ordinance No. 2019-04](#)

**BACKGROUND INFORMATION:**

This item is to review proposed amendments to the Code of Ordinances, of the City of Jersey Village, Texas at Chapter 14, “Building and Development” such that the City not compromise a pending Building Code Effectiveness Grading Schedule (BCEGS) survey and the City’s ranking, which would adversely affect insurance rates.

The Insurance Services Office (ISO) is responsible for evaluating all jurisdictions that have a building code enforcement department. On behalf of insurance companies, ISO uses the BCEGS to recognize how and which building codes are enforced. That information is provided to insurers and they use that information for underwriting property insurance purposes within the community.

Insurers wish to know which municipalities do and do not have up-to-date codes and whether they are well enforced. Those municipalities that do demonstrate lower “loss experience” can anticipate lower insurance rates reflecting that finding. Safer buildings and less damage should equal lowered insurance rates and serve to ensure the public’s health & welfare by shaping the “built environment”. The Insurance Service Organization (ISO) will verify, presently, that we are within at most 6 years of the 3-year code-cycles. In regards to the adopted 2012 International Code Council (ICC) Codes, we are just beyond 6 years, and for the 2011 National Electrical Code (NEC), just beyond 7 years.

Additionally, the City is working toward participation in the National Flood Insurance Program’s (NFIP’s) Community Rating System (CRS). As a prerequisite, CRS requires that the City not have a BCEGS rating greater than 5 (on a 10 point scale). The City of Jersey Village’s last survey was in 2014. The survey, eventually, resulted in a “Class 4” – that after the City was initially assigned a “Class 7”. The lower rating (“Class 7”) was assigned because the City, at the time of the survey, was enforcing the 2006 I-Codes, the 2005 NEC, and did not have a Building Inspector position established.

This item is to request the necessary changes.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2019-04, amending Chapter 14 of the Code of Ordinances of the City of Jersey Village, Texas adopting the 2018 Edition of the International Building Code, Residential Code, Plumbing Code, Fuel Gas Code, Mechanical Code, Energy Conservation Code, Swimming Pool And Spa Code, and adopting the National Electrical Code, 2017 Edition; providing for local amendments to the various Codes; providing for severability; providing for repeal; and providing notice and a penalty as provided by Section 1-8 of the Code.

**ORDINANCE NO. 2019-04**

**AN ORDINANCE AMENDING CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS ADOPTING THE 2018 EDITION OF THE INTERNATIONAL BUILDING CODE, RESIDENTIAL CODE, PLUMBING CODE, FUEL GAS CODE, MECHANICAL CODE, ENERGY CONSERVATION CODE, SWIMMING POOL AND SPA CODE, AND ADOPTING THE NATIONAL ELECTRICAL CODE, 2017 EDITION; PROVIDING FOR LOCAL AMENDMENTS TO THE VARIOUS CODES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING NOTICE AND A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.**

\* \* \* \* \*

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT** [Underlining indicates new language; strike-through indicates deleted language]:

**Section 1.** Chapter 14, Section 14-351 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-351. Adoption.**

There is hereby adopted for the city for the purpose of establishing rules and regulations for the construction, alteration, removal, demolition, equipment, use and occupancy, location and maintenance of buildings and structures that certain building code known as the “International Building Code,” ~~2012~~ 2018 edition and appendices C, E, F, G and I thereto, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended as enumerated herein, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all buildings and other structures within the city, save and except such portions of such code as may be inconsistent with this article.”

**Section 2.** Chapter 14, Section 14-352(b) of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-352. - Permits.**

(b) Permits for single-family residential construction shall terminate upon expiration of a specified period of time as provided herein:

New structure:

Up to 2,000 square feet\180 days

2,001 square feet to 3,000 square feet\270 days

3,001 square feet or more\360 days

New accessory structure:

Up to 1,000 square feet\90 days

Pool/Spa\90 days

~~Additions and remodels\180 days~~

~~Pool/spa\90 days~~

~~Paving, including driveways, sidewalks, and patios\60 days~~

Paving, including driveways, sidewalks, and patios\60 days

Additions and remodels\180 days.”

**Section 3.** Chapter 14, Section 14-353 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-353. – Local Amendments to the International Building Code.**

The International Building Code adopted by section 14-351 is hereby amended as set forth in this section:

~~Chapter 34, Existing Structures, is hereby amended to read as follows:~~

Chapter 34, Reserved, is hereby amended to read as follows:

Chapter 34, Existing Structures, is hereby amended to read as follows:

- (a) If, within any 12-month period, alterations, additions, renovations, repairs, or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this Code for new buildings in regards to the Design Flood Elevation.
- (b) If an existing building is damaged by fire or otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this Code for new buildings, except in regards to slab height, where the structure is located outside the floodplain, the footprint is not modified and the slab is intact.
- (c) [Reserved.]
- (d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll. Alternatively, upon filing for an appeal to the floodplain manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.

- (e) If the occupancy of any existing building is entirely changed the building shall be made to conform to the requirements of this code for the new occupancy. If the occupancy of only a portion of an existing building is changed and that portion is separated from the remainder as stipulated in Chapter 3, then only such portion need be made to conform.
- (f) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this code for new buildings. Section 103.5, Unsafe Buildings or Systems, is hereby deleted in its entirety.

Chapter 1, Scope and administration, Section 103, Department of building safety, is hereby deleted in its entirety.

Section 105.2 Work exempt from permit is hereby amended by adding thereto new modified paragraphs to read as follows:

Building:”...

1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses, provided that the floor area is not greater than 120 square feet (11 m<sup>2</sup>) – unless located within an Area of Special Flood Hazards.
2. Fences both not over 42 inches (1067 mm) high and any height fencing not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not.
3. ~~Flatwork in a rear yard that is not part of an accessible route in 1 & 2 Family structures...”~~
3. Oil derricks – unless located within an Area of Special Flood Hazards.
4. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids – unless located within an Area of Special Flood Hazards.
5. Water tanks supported directly on grade if the capacity is not greater than 5,000 gallons (18,925 L) and the ratio of height to diameter or width is not greater than 2:1 – unless located within an Area of Special Flood Hazards.
6. ~~Flatwork in a rear yard that is not part of an accessible route in 1 & 2 Family structures...”~~
7. ~~Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work – unless located within an Area of Special Flood Hazards.~~
8. ~~Temporary motion picture, television and theater stage sets and scenery – unless located within an Area of Special Flood Hazards.~~

9. Prefabricated swimming pools accessory to a Group R-3 occupancy that are less than 24 inches (610 mm) deep, are not greater than 5,000 gallons (18 925 L) and are installed entirely above ground – unless located within an Area of Special Flood Hazards.
10. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems – unless located in the regulatory floodway.
11. Swings and other playground equipment accessory to detached one and two family dwellings. – unless located in the regulatory floodway.
12. Window awnings in Group U occupancies, supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.

~~Section 105.2.2 of the International Building Code is amended to provide as follows:-~~

*Section 105.2.23 Repairs.* Application or notice to the building official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof - to include suspended acoustical ceiling modifications - the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.-

~~Section 103, Department of Building Safety, is deleted in its entirety.-~~

*Section 107.2.56 Site Plan* is hereby amended by adding thereto new paragraphs to read as follows:

- (a) For all building sites or lots outside and within the 100-year floodplain according to the latest flood insurance rate map as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection.
- (b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height is at or above the DFE and the distance from interior lot lines. This shall be required at the foundation form make-up or upon completion of sub-flooring framing for pier-and-beam construction.
- (c) An elevation survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

~~Section 103, Department of Building Safety, is deleted in its entirety.~~

Section 113, Board of Appeals, is hereby deleted in its entirety.

Section 114.4, Violation penalties, is hereby deleted in its entirety.

Chapter 7, Fire-Resistance-Rated Construction, is hereby amended by adding Section 723, Townhouse Fire Separation, to provide as follows:

Each townhouse shall be considered a separate building and shall be separated from adjoining townhouses by the use of separate exterior walls meeting the requirements for zero clearance from property lines as required by the type of construction and fire protection requirements, or by a party wall; or when not more than three stories in height, may be separated by a single wall meeting the following requirements:

- (1) A firewall shall be constructed of noncombustible materials between each townhouse with a party wall, such as solid masonry, hollow masonry or reinforced concrete or equal where approved by the building official, having no openings and having a fire-resistive rating of not less than four hours, and having sufficient structural stability under fire conditions to allow collapse of construction on either side without collapse of the wall. Firewalls may be loadbearing or nonloadbearing; however, recesses may be cut into firewalls so long as the four-hour fire-resistive rating is not reduced. Plumbing, piping, ducts, electrical or other building services shall not be installed within or through the four-hour wall.
- (2) Firewalls shall start at the foundation and extend continuously through all stories to and above the roof for a distance of not less than 18 inches, except where the roof assembly is of fire-resistive construction having not less than a two-hour fire-resistive rating and the wall is carried up tightly and continuously against the underside of the roof deck.
- (3) For townhouses to be built in a straight-line configuration, that is the units are not staggered either along front or rear walls or rooflines, then in such event the firewalls shall be extended 18 inches beyond the front and rear exterior walls of the common units they protect, and 24 inches above the common roof they protect. For townhouses to be built in a staggered configuration, either front or rear, the firewall shall extend at least 18 inches beyond the adjoining exterior wall. For townhouses which are to be built with staggered rooflines, the firewall shall extend beyond the roofline of the highest of two adjacent roofs unless the elevation of the adjoining rooflines are less than 24 inches apart in which event the firewall shall extend at least 18 inches above the highest of the two adjoining roofs. The extended portion of any firewall required herein shall comply with the requirements of a firewall as set forth in subsection (1) of section 705. In no event shall the extended portion of any firewall required by this subsection which would otherwise be exposed be covered or have attached thereto combustible materials.



- (4) Roof construction of all townhouses and patio homes shall be of metal, slate, tile or fire-retardant fiberglass 225-pound composition shingles or approved equal.

*Section 903 Automatic Sprinkler Systems.*

903.1.1 of the International Building Code is hereby amended to provide as follows:

*Section 903.1.1.1 Exempt Locations.* Automatic sprinklers may not be required with the approval of the fire code official in certain rooms or areas located within a structure

*903.2. Where required.* Approved automatic sprinkler systems shall be installed throughout all levels to which access is granted of all new Group A, B, E, F, H, I, M, R, S and U occupancies when the building square footage is 3000 square feet or more. In accordance with section 903, and the fire department interpretation and as set in this section, fire walls shall not be added with the intent of separating or dividing a structure for purposes of not installing a fire sprinkler system.

Exceptions: Automatic fire sprinklers are not required in the following open structures: Pavilions, open gazebos, detached canopies or open parking garages as defined by the Building Code. Except for parking garages, open structures shall have a minimum of seventy (70) percent clear opening on all sides.

*903.2.1 Group A.* An automatic sprinkler system shall be provided throughout buildings and portions thereof used as Group A occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.3 Group E.* An automatic sprinkler system shall be provided for Group E occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.4 Group F-1.* An automatic sprinkler system shall be provided throughout all Group F-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.5 Group H.* Automatic sprinkler systems shall be provided throughout all high-hazard occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.6 Group I.* An automatic sprinkler system shall be provided throughout all Group I occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.7 Group M.* An automatic sprinkler system shall be provided throughout all Group M occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

*903.2.8 Group R.* An automatic sprinkler system shall be provided throughout all Group R occupancies in accordance with NFPA 13,13-R or 13-D installation of sprinkler systems and section 903.2 of the fire department interpretation.



903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all Group S-1 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.10 Group S-2. An automatic sprinkler system shall be provided throughout all Group S-2 occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.2.13 Group B. Is added to the International Building Code: An automatic sprinkler system shall be installed throughout all Group B occupancies in accordance with NFPA 13 installation of sprinkler systems and section 903.2 of the fire department interpretation.

903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with NFPA 13, 13-R, 13-D installation of sprinkler systems as modified by the fire department interpretation and applications manual.

903.3.6 Hose threads. Fire hose threads and fittings used in connection with automatic sprinkler systems shall be national standard thread (NST). Fire Department Connection shall be a 5 inch Storz connection.

903.3.7 Fire department connections. The fire department connections shall be located in accordance with section 912 or as approved by the fire code official.

~~Chapter 9, Section 903.4~~ Section 903.4 of the International Building Code is hereby amended to provide as follows:

~~Section 903.4.~~ Section 903.4. Sprinkler System supervision and alarms. All valves controlling the water supply for automatic sprinkler systems shall be electrically supervised. Valves located in a secure location, under the supervision of the property owner, may be supervised in accordance with NFPA 13.

Exceptions: Automatic sprinkler systems protecting one and two-family dwellings. Limited area systems serving fewer than 20 sprinklers. Automatic sprinkler systems installed in accordance with 13R where a common supply main is used to supply both domestic and automatic sprinkler systems and a separate shutoff valve for the automatic sprinkler system is not provided. Jockey pump control valves that are sealed or locked in the open position. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position. Trim valves to pressure switches in dry, pre-action and deluge sprinkler systems that are sealed or locked in the open position.

~~Chapter 9, Section 903.4.2~~ Section 903.4.2 of the International Building Code is hereby amended to provide as follows:

Section 903.4.2 Alarms. Approved audible devices shall be connected to every automatic sprinkler system. Such sprinkler water flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Alarm devices shall be provided on the

exterior of the building, in an approved location. When water flow supervisions is provided, alarm devices shall be located within the interior of the building to provide an internal evacuation signal throughout the building. Groups R-1, R-2 and Condominiums shall be provided with an alarm signal device in each unit to provide an internal evacuation signal. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system.

~~Chapter 9, Section 905.3~~ Section 905.3 of the International Building Code is hereby amended to provide as follows:

*Section 905.3. Required installations.* Standpipe systems shall be installed where required by Sections 905.3.1 through 905.3.6 and in the locations indicated in Sections 905.4, 905.5, 905.6 and in open or closed automobile parking garages, as defined by the Building Code. Standpipe systems are allowed to be combined with automatic sprinkler systems.

Exception: Standpipe systems are not required in Group R-3 occupancies.

~~Section 907.2~~ 907.2 of the International Building Code is hereby amended to provide as follows:

*907.2 Where Required—New buildings and structures.* An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures.

~~Chapter 9~~ is hereby amended by adding Section 9:08.3 as follows:

*Section 9:08.3.* In dwellings and dwelling units, smoke detectors shall be mounted on the ceiling or wall at a point centrally located in the corridor or area giving access to each group of rooms used for sleeping purposes and in each sleeping room, and, in dwellings or dwelling units containing more than one story, on each story including basements, but not including uninhabitable attics, in close proximity to the stairway leading to the floor above. Required smoke detectors shall be wired to the structure's electrical system and shall have battery backup. Required smoke detectors shall be connected so that when one alarm sounds all alarms sound.

Section 912.1 of the International Building Code is hereby amended to provide as follows:

*Section 912.1, Installation.* New Fire department connections shall be installed in accordance with NFPA standard applicable to the system design. The connection shall be a 5 inch Storz connection and shall comply with sections 912.2 through 912.6

~~Chapter 23~~, to the extent of conflict with the following provisions, is hereby deleted.

- (1) All walls where plumbing drain, waste and vent lines are located shall be two-inch by six-inch sized lumber minimum.
- (2) All framing shall be no more than 16 inches on center including rafters, joists and vertical framing.

- (3) All lumber, including rafters, joists and vertical framing, shall be number 2 grade minimum. Utility grade lumber is not allowed.

Appendix G, Section G101.3, Scope, is hereby amended to provide as follows:

The provisions of this appendix shall apply to all proposed development in a flood hazard area established in Section 1612 of this code, including certain building work exempt from permit under Section 105.2. Where in conflict with either / or Part II, Chapter 14, Article I, Section 14-5 and Part II, Chapter 14, Article IX of the Code of Ordinances, the provisions of the most stringent shall apply.

*Appendix G, Section G105, Variances, is deleted in its entirety.”*

**Section 4.** Chapter 14, Section 14-355 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-355. - Adoption of foundation specifications.**

- (a) Footings and foundations shall be constructed of grillages of steel, of masonry or of reinforced concrete with the following exception: Temporary structures of secondary buildings not exceeding one story in height and 400 square feet in area shall be exempt from the requirements of this subsection. One-family and two-family dwellings shall be required to have footings and foundations of reinforced concrete. All footings shall extend at least 12 inches below the finished grade. All foundations must be designed and sealed by a licensed professional engineer registered in the state of Texas.
- (b) Post-tension foundations shall be designed to meet or exceed the standards provided in Figures 14-21 and 14-22 below. A registered professional engineer shall certify to the building official that the foundation, as built, is in accordance with the plans approved by the city.
- (c) A post-tension cable foundation and any other foundation, except a foundation for an addition not exceeding 600 square feet in ground floor area to an existing single-family dwelling, shall be signed and sealed by a registered professional engineer. A foundation for an addition not exceeding 600 square feet in ground floor area to an existing single-family dwelling shall be designed to support all loads. All foundations must be designed and sealed by a licensed professional engineer registered in the state of Texas.
- ~~(d) Pretreatment of foundations for termites is required for new, wood frame construction, including garages and additions of 600 or more square feet. A certificate of compliance shall be provided the city prior to issuance of a certificate of occupaney.”~~

**Section 5.** Chapter 14, Section 14-358 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-358. Adoption of Residential Code.**

There is hereby adopted for the city of the purpose of establishing rules and regulations for the construction and alteration of one- and two-family dwelling structures that certain code known as the International Residential Code, ~~2012~~ **2018** edition and appendices A, B, C, D, E, G, H, I, J and K thereto, as published by the International Code Council, Inc., of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all one- and two-family structures within the city, save and except such portions of the code as may be inconsistent with this article.”

**Section 6.** Chapter 14, Section 14-359 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-359. – Local Amendments to the International Residential Code.**

The International Residential Code adopted by section 14-358 is hereby amended as set forth in this section:

*Appendix J, Existing Buildings and Structures*, is hereby amended to read as follows:

- (a) If, within any 12-month period, alterations, additions, renovations, repairs or any combination thereof, costing in excess of 50 percent of the then physical value of the building are made to an existing building in the floodplain, such building and associated mechanical, electrical, plumbing and fuel gas equipment, fixtures and appurtenances shall be made to conform to the requirements of this Code for new buildings in regards to the Design Flood Elevation.
- (b) If an existing building is damaged by fire or otherwise in excess of 50 percent of its then physical value before such damage is repaired, it shall be made to conform to the requirements of this Code for new buildings, except in regards to slab height, where the structure is located outside the floodplain, the footprint is not modified and the slab is intact.
- (c) [Reserved.]
- (d) For the purpose of this section physical value of the building shall be its appraised value as shown on the city's latest tax roll. Alternatively, upon filing for an appeal to the floodplain manager, a professional market appraisal for the pre-event evaluation, assessed post-event, may be submitted for review.
- (e) The following are authorized: Repair and alterations, not covered by the preceding paragraphs of this section, restoring a building to its condition previous to damage or deterioration, or altering it in conformity with the provisions of this code or in such manner as will not extend or increase the same kind of materials as those of which the building is constructed; but not more than 25 percent of the roof covering of a building shall be replaced in any period of 12 months unless the entire roof covering is made to conform with the requirements of this code for new buildings.

Chapter 1, Scope and administration, Section R103, Department of building safety, is hereby deleted in its entirety.

Section R104.10.1 Flood hazard areas, is deleted in its entirety.

Section R105.2. of the International Residential Code is hereby amended to provide as follows:

1. One-story detached accessory structures, provided that the floor area does not exceed 200 square feet (18.58 m<sup>2</sup>) – unless located in an Area of Special Flood Hazards.
2. Fences both not over 42 inches (1067 mm) high and ~~any height fencing~~ not over 25 lineal feet. Replacement fencing will be considered new work and must comply with the governing building, development and storm water damage and prevention codes, whether subject to permitting or not.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge – unless located in an Area of Special Flood Hazards.
4. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1– unless located in an Area of Special Flood Hazards.
5. Flatwork in a rear yard.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work – unless located in an Area of Special Flood Hazards.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep – unless located in an Area of Special Flood Hazards.
8. Swings and other playground equipment – unless located in the regulatory floodway.
9. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
10. Decks not exceeding 200 square feet (18.58 m<sup>2</sup>) in area, that are not more than 30 inches (762 mm) above grade at any point, are not attached to a dwelling and do not serve the exit door required by Section R311.4 – unless located in an Area of Special Flood Hazards.

Section R106.2, *Site Plan*, is hereby amended by adding thereto new paragraphs (a), (b) and (c) to read as follows:

- (a) For all building sites or lots outside and within the 100-year floodplain according to the latest flood insurance rate map as established by the Federal Emergency Management Agency in the National Flood Insurance Program, an elevation certificate shall be prepared by a qualified surveyor, licensed by the State of Texas, certifying that the elevation of the first floor of the building or structure is at the required height with relation to the curb of the street and/or the base flood elevation. This certificate shall be required once the foundation is formed and ready for inspection.

- (b) A survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site showing that the slab height is at or above the DFE and the distance from interior lot lines. This shall be required at the foundation form make-up or upon completion of sub-flooring framing for pier-and-beam construction.
- (c) An elevation survey shall be prepared by a qualified surveyor, licensed by the State of Texas, for each building site or lot showing that all drainage requirements have been satisfied. This shall be required before a certificate of occupancy is issued.

Section 108.4, Violation penalties, is hereby deleted in its entirety.

Section R110.1, Exception No. 2, is hereby deleted.

Section R112, Board of Appeals, is hereby deleted in its entirety.

Chapter 3, Building Planning, R309 Garages and Carports, Section R309.3 Flood Hazard Areas, is hereby amended to read as follows:

For buildings located in special flood hazard areas as established by Table R301.2(1), garage floors shall be:

- 1. Elevated to ~~18 inches or more~~ or above the ~~100-year base design~~ flood elevation as determined in Section R322; or
- 2. If the garage floor level is lower than ~~18 inches above~~ the ~~100-year base design~~ flood elevation, the garage shall be used solely for parking, building access or storage and the floor shall be at or above grade on all sides and shall meet the requirements in Section R322, and are otherwise constructed in accordance with this code. All new construction or substantial improvements shall be constructed with materials resistant to flood damage.

Section R309.5 "Fire Sprinklers." is deleted.

Section, R318.1, Subterranean termite control methods, is hereby amended by adding thereto a modified section to read as follows:

In areas subject to damage from termites as indicated by Table R301.2(1), for all structures of 600 square feet or greater, protection shall be by one, or a combination, of the following methods:

- 1. Chemical termiticide treatment in accordance with Section R318.2, except within Areas of Special Flood Hazards (ASFH).

~~Chapter 3, Building Planning, R322 Flood Resistant Construction, R322.1 General, is hereby amended to read as follows:-~~

~~Buildings and structures constructed in whole or part in flood hazard areas (including A or V Zones) as established in Table R301.2(1) shall be designed and constructed in accordance with the provisions contained in this section and by the City of Jersey Village~~



~~ordinance found in Chapter 14, Article IX Storm Drainage and Flood Control. Section 14-225 Flood Damage Prevention.~~

~~Chapter 3, Building Planning, R322 Flood-Resistant Construction, Section R322.1.4 Establishing the Design Flood Elevation~~ , is hereby amended to read as follows:

The design flood elevation shall be 18 inches above the base flood elevation at the depth of peak elevation of flooding which has a 1 percent (100-year flood) or greater chance of being equaled or exceeded in any given year.

~~Chapter 3, Building Planning, R322 Flood-Resistant Construction, Section R322.1.10 As-Built Elevation Documentation~~ , is hereby amended to read as follows:

A registered design professional shall prepare and seal a FEMA Elevation Certificate of the elevations specified in Section R3242.3~~2~~ or R322.3. The completed Elevation Certificate shall be provided to the Building Official and/or Floodplain Manager prior to issuance of a certificate of occupancy.

~~Chapter 3, Building Planning, R322 Flood-Resistant Construction, Section R322.2.1 Elevation Requirements~~, is hereby amended to read as follows:

1. Buildings and structures shall have the lowest floors elevated to or above the design flood elevation.
2. In areas of shallow flooding (AO and AH Zones), buildings and structures shall have the lowest floor (including basement) elevated at least 18 inches above the highest adjacent grade as a depth number specified in feet on the FIRM. or at least 2 feet if a depth number is not specified.

~~Chapter 5, Floors, R506.2.1 Concrete Floors~~, is hereby amended to read as follows:

1. Fill material, when utilized in full compliance with other provisions of the code, shall be free of vegetation and foreign material. All fill shall be compacted to assure uniform support of the slab.

~~Chapter 33, Storm Drainage, P3302.1 Area Drainage~~, is hereby amended to read as follows:

1. Storm water flows shall be contained within the property and discharged to a public right-of-way. Acceptable methods to contain flows include use of adequately sized swales, curbs, area inlets, or methods that will contain flows on the development parcel and prevent spill over onto adjacent private property. Fence lines shall be designed to avoid impeding storm water flows within the side lot swales. All swales must be contained within the development parcel unless a recorded easement is provided.
2. Storm water flows up to the city's design storm shall not go onto an adjacent private property without a drainage easement recorded at the Harris County Clerk's office. No private agreements between property owners will be allowed unless recorded at the county clerk's office and approved by the city.

3. The use of *French* drains are not permissible as a drainage element to contain and convey flows to public rights-of-way.
4. Area drains shall have a minimum grate size of 12 inches by 12 inches and be designed to accommodate the full design storm. Cleanouts shall be provided at all junctions and at every bend.
5. For single family residential developments, roof drains may be tied into a storm sewer system. All tie in points shall be identified on the construction plans. A minimum pipe diameter of four inches shall be allowed for one roof drain. A minimum pipe diameter of six inches shall be allowed for up to four roof drains. For all other land uses, roof drains shall be properly sized by a registered engineer or architect. The minimum pipe sizes listed for single family developments shall also be used.

*Section P3303 Sumps and Pumping Systems.* The sump pump, pit and discharge piping shall conform to Sections P3303.1.1 through P3303.1.4.

*P3303.1.1 Pump Capacity and Head.* The sump pump shall be of a capacity and head appropriate to anticipated use requirements.

*P3303.1.2 Sump Pit.* The sump pit shall be not less than 18 inches (457 mm) in diameter and 24 inches (610 mm) deep, unless otherwise *approved* . The pit shall be accessible and located so that all drainage flows into the pit by gravity. The sump pit shall be constructed of tile, steel, plastic, cast-iron, concrete or other *approved* material, with a removable cover adequate to support anticipated loads in the area of use. The pit floor shall be solid and provide permanent support for the pump.

*P3303.1.3 Electrical.* Electrical outlets shall meet the requirements of Chapters 34 through 43.

*P3304 Materials.* Piping and fittings shall meet the requirements of Sections P3002.1, P3002.2, P3002.3 and P3003. Discharge piping shall include an accessible full flow check valve. Pipe and fittings shall be the same size as, or larger than, pump discharge tapping.”

**Section 7.** Chapter 14, Section 14-416 (a) of the Code of Ordinances of the City of Jersey Village, Texas, is amended to provide as follows:

**“Sec. 14-416. National Electrical Code adopted.**

- (a) There is hereby adopted for the city for the purpose of establishing minimum standards for the installation and construction of electrical wiring, devices and equipment that certain electrical code known as the National Electrical Code, ~~2011~~ 2017 edition, with all amendments and appendices thereto, as published by the National Fire Protection Association, save and except such portions as are deleted, modified, added or amended, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all



electrical installations and construction within the city; save and except such portions of such code as may be inconsistent with this article.”

**Section 8.** Chapter 14, Section 14-421 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-421. - Special technical requirements.**

In general, any type of wiring system approved by the code adopted by section 14-416 may be used in the city, subject to the following additional requirements:

- (1) Residential service entrance conductors shall be No. 1 AWG with the main service disconnect or main over-current protection device rated at not less than 150 amperes.
- (2) No branch circuit shall be smaller than No. 12 wire.
- (3) Electrical metallic tubing or rigid conduit shall be used for all circuits in all Construction Classification Types, for all commercial buildings, except Type V (see the 2018 IBC, Chapter 6, Types of Construction, Section 602.5, Type V). Metal-clad cable (type MC cable) may be used for retro fits or remodels up to ten feet and light whips up to six feet. In Construction Classification Type V, where walls / partitions are constructed of standard of engineered lumber, MC cable may be utilized -- in lieu of electrical metallic tubing and/or rigid conduit – for electrical devices, such that each individual length from the fixed junction box does not exceed forty lineal feet and is limited to 20 amperes, 110 / 120 V, single phase, for drops to branch circuit devices. Armored cable (type AC cable) (BX) is not allowed.
- (4) The use of copper wiring is required for all electrical wiring within the city.
- (5) A means for disconnecting service which permits the disconnection of electric service, shall be available for the premises wiring system of each building. The disconnecting means shall be located outside the premises, and there shall be a separate disconnecting means for the premises of each occupant of a multi-occupancy building. Bus entrance service or voltage greater than 480 volts must be approved by the electrical inspector may have been concealed or escaped the notice of the inspector.”

**Section 9.** Chapter 14, Section 14-551 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-551. Codes Adopted.**

- (a) There are hereby adopted for the city of the purpose of establishing minimum standards for plumbing installations within the city those certain codes known as the International Plumbing Code and the International Fuel Gas Code, ~~2012~~ 2018 editions and all appendices thereto, as

published by the International Code Council, Inc., of which one copy of each is filed with the city secretary, save and except such portions as are hereinafter deleted, modified, added or amended in sections 14-552 and 14-553. The codes are hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of such code shall be controlling in all plumbing installations within the city, save and except such portions of such codes as may be inconsistent with this article.”

**Section 10.** Chapter 14, Section 14-553 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-553. Local Amendments.**

Chapter 1, Scope and administration, Section 103, Department of plumbing inspection, of the International Plumbing Code is hereby deleted in its entirety.

Section 103, Department of inspection, of the International Fuel Gas Code is hereby deleted in its entirety.

Section 108.4, Violation penalties, of the International Plumbing Code and the International Fuel Gas Code is hereby deleted in its entirety.

~~(a) Section 109, Means of Appeal, of the International Plumbing Code and the International Fuel Gas Code is hereby deleted.~~

Chapter 1, Administration and enforcement, Section 109, Means of appeal, of the International Plumbing Code and the International Fuel Gas Code is hereby deleted in its entirety.

~~(b) The use of solder or flux exceeding two-tenths percent lead content is prohibited in new installations and repairs of public water supply systems or in any plumbing in residential or nonresidential facilities providing water for human consumption which is connected to a public water system in the city.~~

~~(c) Appendix A of the International Plumbing Code is deleted.~~

~~(d) Reserved.~~

~~(e) Copper water lines under a slab on grade shall be of type K material. Each water line under, in or through a slab on grade shall be sleeved with a continuous piece of tubing 0.025 inches thick terminating six inches above the finished floor.~~

~~(f) Copper shall not be used for gas piping and tubing.~~

~~(g) (1) Section 913.2 of the International Plumbing Code is amended to provide:~~

~~The island fixture vent shall connect to the fixture drain as required for an individual or common vent. The vent shall rise vertically to above the drainage outlet of the fixture being vented before offsetting horizontally or vertically downward. The vent or branch vent shall extend as high as~~

~~practicable, but not below the drain board, before connecting to the outside vent terminal. There shall be a vent loop at the top of the fixture riser. The fittings shall prevent a horizontal segment at the top of the loop.~~

~~(2) Section 913.3 of the International Plumbing Code is amended to provide:~~

~~The vent located below the flood level rim of the fixture being vented shall be installed below the floor using drainage pattern fittings with a fall of not less than one quarter inch (1/4") to the drain. The vent shall be sized in accordance with Section 916.2. The lowest point of the island fixture vent shall connect full size to the drainage system. The connection shall be to a vertical drain pipe or to the top half of a horizontal drain pipe. Cleanouts shall be provided in the island fixture vent to permit rodding of all vent piping located below the flood level rim of the fixtures. Rodding in both directions shall be permitted through a cleanout.~~

Chapter 6, Water supply and distribution, Section 605.1, is hereby amended to provide as follows:

The installation of a water service or water distribution pipe shall be Type K, sleeved through concrete slabs with pipe insulation (to maintain the vapor barrier) and shall be prohibited in soil and ground water contaminated with solvents, fuels, organic compounds or other detrimental materials causing permeation, corrosion, degradation or structural failure of the piping material. Where detrimental conditions are suspected, a chemical analysis of the soil and ground water conditions shall be required to ascertain the acceptability of the water service or water distribution piping material for the specific installation. Where detrimental conditions exist, approved alternative materials or routing shall be required.

Appendix A of the International Plumbing Code is hereby deleted."

**Section 11.** Chapter 14, Section 14-611(a) of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**"Sec. 14-611. Adoption of code.**

- (a) There is hereby adopted for the city for the purpose of establishing minimum standards for the installation, maintenance, repair and construction of heating, air conditioning, cooling and ventilation systems, devices and appliances that certain code known as the International Mechanical Code, ~~2012~~ 2018 edition, and ~~appendieesx thereto~~ A, as published by the International Code Council, Inc., save and except such portions as are deleted, modified, added or amended. A copy of such code is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions of the code shall be controlling in the installation, construction, maintenance and repair of mechanical systems within the city, save and except such portions of the code as may be inconsistent with this article."

**Section 12.** Chapter 14, Section 14-612 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-612. – Local Amendments.**

~~Sections 103, 108.3, 108.4, and 109 of the International Mechanical Code are deleted.~~  
Chapter 1, Section 103, Department of mechanical inspection, is hereby deleted in its entirety.

Section 108.4, Violation penalties, is hereby deleted in its entirety.

Section 109, Means of appeal, is hereby deleted in its entirety.”

**Section 13.** Chapter 14, Section 14-627 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to provide as follows:

**“Sec. 14-627. Adoption of Code.**

- (a) There is hereby adopted the International Swimming Pool and Spa Code, ~~2012~~ 2018 edition, of which one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length in this section, and the provisions thereof shall be controlling in the installation, construction, maintenance and repair of swimming pools within the city, save and except such portions of such code as may be inconsistent with this article.”

**Section 14.** Chapter 14, Section 14-628 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-628. –Local Amendments.**

Chapter 1, Section 103, Department of building safety, is hereby deleted in its entirety.

Section 107.4, Violation penalties, is hereby deleted in its entirety.

Section 108, Means of appeal, is hereby deleted in its entirety.”

**Section 15.** Chapter 14, Section 14-651 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to provide as follows:

**“Sec. 14-651. Adoption of International Energy Conservation Code.**

There is hereby adopted that certain code known as the International Energy Conservation Code, ~~2012~~ 2018 edition, as published by the International Code Council, Inc., of which

one copy is filed with the city secretary. The code is hereby adopted and incorporated as fully as if set out at length herein, and the provisions of such code shall be controlling in the construction of all structures within the city, save and except such portions of the code as may be inconsistent with this Chapter.”

**Section 16.** Chapter 14, Section 14-652 of the Code of Ordinances of the City of Jersey Village, Texas, is amended to read:

**“Sec. 14-652. - Local Amendments.**

Section C109, Board of appeals, is hereby deleted in its entirety.

Section R109, Board of appeals, is hereby deleted in its entirety.”

**Section 17. Severability.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 18. Repeal.** All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**Section 19 Publication; Notice.** The City Secretary is directed to give notice of the enactment of this ordinance as provided by Section 2.12 of the City Charter or Section 52.013 of the Texas Local Government Code. Upon publication, any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2000. Each day of violation shall constitute a separate offense.

**PASSED AND APPROVED** this the 18<sup>th</sup> day of February, A.D., 2019.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** G04

**AGENDA SUBJECT:** Consider Ordinance No. 2019-05, amending the Code of Ordinances of the City of Jersey Village, Texas, to re-designate flood hazard areas based upon Revised Flood Insurance Studies (FIS) and Flood Insurance Maps (Firm); adopting FIS and Firm; making other findings and provisions related thereto, including administration, permitting and variance procedures; providing for publication and a penalty for violation of any of the provisions of the ordinance.

**Department:** Public Works

**Prepared By:** Christian Somers

**Date Submitted:** February 12, 2019

**EXHIBITS:** [Ordinance No. 2019-05](#)

**BACKGROUND INFORMATION:**

The City of Jersey Village has chosen to participate in the National Flood Insurance Program Community Rating System (CRS Program).

In order to be considered for any benefits that this program offers, the CRS Program requires that Chapter 14, Building and Development, Article IX, Storm Drainage and Flood Control, of the Code of Ordinances of the City of Jersey Village, Texas, as titled -- and as outlined in sections 14-225 "Flood Damage Prevention" and 14-226 "Stormwater Detention" -- either mirror and/or exceed the National Flood Insurance Program Floodplain Management Regulations, as outlined in Title 44 of the Code of Federal Regulations Part 59 and 60.

This item is to request the necessary changes.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2019-05, amending the Code of Ordinances of the City of Jersey Village, Texas, to re-designate flood hazard areas based upon Revised Flood Insurance Studies (FIS) and Flood Insurance Maps (Firm); adopting FIS and Firm; making other findings and provisions related thereto, including administration, permitting and variance procedures; providing for publication and a penalty for violation of any of the provisions of the ordinance.

**ORDINANCE NO. 2019-05**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, TO RE-DESIGNATE FLOOD HAZARD AREAS BASED UPON REVISED FLOOD INSURANCE STUDIES (FIS) AND FLOOD INSURANCE MAPS (FIRM); ADOPTING FIS AND FIRM; MAKING OTHER FINDINGS AND PROVISIONS RELATED THERETO, INCLUDING ADMINISTRATION, PERMITTING AND VARIANCE PROCEDURES; PROVIDING FOR PUBLICATION AND A PENALTY FOR VIOLATION OF ANY OF THE PROVISIONS OF THE ORDINANCE.**

**WHEREAS**, the Legislature of the State of Texas has in the Flood Control Insurance Act, Texas Water Code, Section 16.315, authorized the City of Jersey Village to adopt regulations designed to minimize flood losses; and

**WHEREAS**, the flood hazard areas of the city are subject to periodic inundation, which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief, all of which adversely affect the public health, safety and general welfare; and

**WHEREAS**, these flood losses are created by the cumulative effect of obstructions in floodplains which cause an increase in flood heights and velocities, and by the occupancy of flood hazard areas by uses vulnerable to floods and hazardous to other lands because they are inadequately elevated, floodproofed or otherwise protected from flood damage; and

**WHEREAS**, it is the purpose of this ordinance to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- Protect human life and health;
- Minimize expenditure of public money for costly flood control projects;
- Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- Minimize prolonged business interruptions;
- Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;
- Help maintain a stable tax base by providing for the sound use and development of floodprone areas in such a manner as to minimize future flood blight areas; and
- Ensure that potential buyers are notified that property is in a flood area; and

**WHEREAS**, in order to accomplish its purposes, this ordinance uses the following methods:

- Restrict or prohibit uses that are dangerous to health, safety or property in times of flood, or cause excessive increases in flood heights or velocities;
- Require that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- Control the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters;



- Control filling, grading, dredging and other development which may increase flood damage;
- Prevent or regulate the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards to other lands; **NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct, and incorporated for all purposes.

**Section 2.** Chapter 14, Building and Development, Article IX, Storm Drainage and Flood Control, of the Code of Ordinances of the City of Jersey Village, Texas, is amended by adding language underlined and deleting the language struck as follows:

“Article IX. STORM DRAINAGE AND FLOOD CONTROL ~~DAMAGE PREVENTION~~

**Sec. 14-225. - Flood damage prevention.**

(a) *Permit required .*

(1) No structure or land shall hereafter be located, altered, or have its use changed without full compliance with the terms of this chapter and other applicable regulations.

(2) A floodplain development permit shall be required to ensure conformance with the provisions of this chapter. This chapter shall apply to all areas of special flood hazard within the jurisdiction of the City.

(3)The developer shall obtain a floodplain development permit from the city prior to locating, altering, or changing the use of any structure or land within an area of special flood hazard.

(4) An application for a permit shall be accompanied by the payment of a fee in accordance with the duly adopted schedule of fees.

(5) This chapter is not intended to repeal, abrogate, or impair any existing easements, covenants or deed restrictions. However, where this chapter and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

(b) *Designation of flood hazard zones .* The areas of special flood hazard identified by the Federal Emergency Management Agency (FEMA) in a scientific and engineering report entitled, "The Flood Insurance Study (FIS) of Harris County, Texas and Incorporated Areas," dated ~~June 9, 2014~~ preliminary FIS of June 29, 2015 and January 6, 2017 FIRM Index Panel, with accompanying Flood Insurance Rate Maps (FIRM) and/or Flood Boundary-Floodway Maps (FBFM) dated June 9, 2014, and any revisions thereto are hereby adopted by reference and declared to be a part of this chapter.

(c) *Designation of the floodplain administrator .* The director of public works, or the director's designated agent, is hereby appointed the floodplain administrator to administer and



implement the provisions of this chapter and other appropriate sections of 44 CFR (Emergency Management and Assistance -National Flood Insurance Program Regulations) pertaining to floodplain management.

- (d) *Duties and responsibilities of the floodplain administrator.* Duties and responsibilities of the floodplain administrator shall include, but not be limited to, the following:
- (1) Maintain and hold open for public inspection all records pertaining to the provisions of this ~~section~~ chapter.
  - (2) Review permit applications to determine whether proposed building sites and projects, including the placement of manufactured homes, will be reasonably safe from flooding.
  - (3) Review, approve or deny all applications for [floodplain] development permits required by adoption of this ~~section~~ chapter.
  - (4) Review permits for proposed development to ensure that all necessary permits have been obtained from those federal, state or local governmental agencies (including but not limited to section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 USC 1334, and the Endangered Species Act of 1973) from which prior approval is required.
  - (5) Determine the flood hazard boundary line, where interpretation is needed as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions).
  - (6) Notify, in riverine situations, adjacent communities and the state coordinating agency (the Texas Water Development Board and the Texas Commission on Environmental Quality), prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.
  - (7) Ensure that the flood-carrying capacity within the altered or relocated portion of any watercourse is maintained.
  - (8) Obtain, review and reasonably utilize any base flood elevation data and floodway data available from a federal, state or other source, in order to administer the provisions of the section when base flood elevation data has not been provided in accordance with subsection (b) of this section.
  - (9) Require that no new construction, substantial improvements or other development (including fill) shall be permitted within flood hazard zones A1-30 and AE on the city's flood insurance rate maps [FIRM], when a regulatory floodway has not been designated, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the base floodwater surface elevations of the base flood by more than 1 foot at any point in the city, that the proposed development complies with all of the provisions of 44 CFR Chapter 1, Section 65.12, and that the proposed development shall meet the requirements of the Harris County Flood Control District. ~~Changes to the floodplain storage capacity is not permitted such that there is no net fill placed below the 100-year base flood or adequate storm water mitigation volume is provided.~~
  - (10) In the interpretation and application of this chapter, all provisions shall be:

(A) Considered as minimum requirements;

(B) Liberally construed in favor of the City; and

(C) Deemed neither to limit nor repeal any other powers granted under State law.

(11) The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. This chapter does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of the City or any official or employee thereof that result from reliance on this chapter or any administrative decision made hereunder.

(e) *Permit procedures for flood hazard zone areas.*

(1) Application for a floodplain development permit shall be presented to the floodplain administrator on forms furnished by the city and may include, but not be limited to, site plans [as described in subsection 14-6(d)] and plans in duplicate drawn to scale showing the location, dimensions and elevation of proposed landscape alterations, existing and proposed structures, including the placement of manufactured homes, and the location of the foregoing in relation to areas of special flood hazard. Additionally, the following information is required:

- a. Elevation (in relation to ~~the effective flood insurance rate map datum elevation~~ sea level datum) of the lowest floor (including the basement) of all new and substantially improved structures;
- b. Elevation in relation to ~~the effective flood insurance rate map datum elevation~~ mean sea level to which any nonresidential structure shall be floodproofed;
- c. A certificate from an engineer or architect registered in the state that the nonresidential floodproofed structure shall meet the floodproofing criteria of subsection (h)(2) below;
- d. Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development; and
- e. Maintain a record of all such information in accordance with subsection (d)(1) above.

(2) Approval or denial of a floodplain development permit by the city shall be based on all of the provisions of this section and emphasizing the following relevant factors:

- a. The danger to life and property due to flooding or erosion damage;
- b. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- c. The danger that materials may be swept onto other lands to the injury of others;
- d. The compatibility of the proposed use with existing and anticipated development;
- e. The safety of access to the property in times of flood for ordinary and emergency vehicles;

- f. The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical and water systems;
- g. The expected heights, velocity, duration, rate of rise and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site;
- h. The necessity to the facility of a waterfront location, where applicable;
- i. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use; and
- j. The relationship of the proposed use to the comprehensive plan for that area.

(f) Appeal and variance procedures . A developer may appeal the decision of the city [floodplain administrator] to the board of adjustment when it is alleged there has been an error in any requirement, decision or determination in the enforcement or administration of ~~the district floodplain hazard regulations~~ this chapter. The procedure for an appeal shall be according to the hardship relief procedures contained in section 14-9. The board of adjustment shall hear and render judgment on a developer’s request for variance(s) from the requirements of this chapter. Prerequisites for granting variances are:

- (1) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- (2) Variances shall only be issued upon showing a good and sufficient cause, a determination that failure to grant the variance would result in exceptional hardship to the applicant and a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- (3) Variances may be granted by the city for new construction and substantial improvements and for other development necessary for the conduct of a functionally dependent use, provided that the criteria outlined in subsection (e)(2) above, and this subsection are met, and the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.
- (4) Variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing the relevant factors in subsection (e)(2) above, has been fully considered. As the lot size increase beyond the one-half acre, the technical justification required for issuing the variance increases.
- (5) Variances shall not be issued within any designated floodway.

(6) Other variance provisions

(A) The floodplain administrator shall maintain a record of all actions involving an appeal and shall report variances to the Federal Emergency Management Agency upon request.

(B) Variances may be issued for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this chapter.

(C) Upon consideration of the factors noted above and the intent of this chapter, the Appeal Board may attach such conditions to the granting of variances as it deems necessary to further the purpose and objectives of this chapter.

(D) Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.

- (g) *General standards for flood hazard reduction* . In all areas of special flood hazards the following provisions are required for all new construction and substantial improvements:
- (1) All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
  - (2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage;
  - (3) All new construction or substantial improvements shall be constructed with materials resistant to flood damage. FEMA Bulletins 1-93, 2-93, and 3-93 or subsequent revisions will serve as the guideline for this requirement;
  - (4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;
  - (5) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;
  - (6) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the system and discharge from the systems into floodwaters; and
  - (7) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.
  - (8) All new construction or substantial improvements shall obtain approval of an elevation certificate, FEMA Form 81-31 dated March 2009 and subsequent revisions verifying that the minimum freeboard between the 100-year base flood elevation and lowest finished floor elevation is 18 inches.
  - (9) If any substantial improvement including the reconstruction, rehabilitation, addition or other improvement of a habitable structure where the cost of which equals or exceeds 50 percent of the marked value of the structure before "start of construction" occurs, then the entire existing nonconforming building must meet the requirements for new development.

- (10) If a structure is substantially damaged, where the damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged conditions would equal or exceed 50 percent of the market value of the structure before the damage occurred, it shall not be reconstructed except in conformity with the provisions of this chapter.
- (h) *Specific standards* . In all areas of special flood hazards where base flood elevation data has been provided as set forth in subsections (b), (d)(8) and (1)(2) of this section, the following provisions are required:
- (1) *Residential construction*. New construction and substantial improvement of any residential structure shall have the lowest floor (including the basement), elevated to a minimum of 18 inches above the 100-year base flood elevation. A land surveyor registered in the state shall submit a certification to the city prior to receiving a floodplain development permit that the standard of this subsection is satisfied. No additional fill below the 100-year base flood elevation is permissible, however on-site soils may be used to construct a building pad area as long as there is no loss in the floodplain volume storage. Soil cut and fill quantities shall be provided on the construction plans to for earthwork quantities below the 100-year base flood elevation. Use of pier and beam construction, or stem walls with proper flood openings in the foundation as described in section 14-225(g) is permitted as long as the property shall have no net increase in volume of material on the lot below the base flood elevation, with the exceptions of the small amount of concrete used for construction.
  - (2) *Nonresidential construction*. New construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including the basement) elevated to a minimum 18 inches above the 100-year base flood level or, together with attendant utility and sanitary facilities, be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. An engineer or architect registered in the state shall develop and/or review structural design, specifications and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which such structures are floodproofed shall be maintained by the city as part of the permanent development permit file. A FEMA Floodproofing Certificate for Non-Residential Structures, Form 81-65, dated March 2009 and subsequent revisions shall be used and approved. No additional fill below the 100-year base flood elevation is permissible. Soil cut and fill quantities shall be provided on the construction plans to for earthwork quantities below the 100-year base flood elevation.
  - (3) *Enclosures*. New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles including detached or attached garages, building access or storage in an area other than a basement and that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for

meeting this requirement must be certified by an engineer or architect registered in the state that meet or exceed the following minimum criteria:

- a. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided or the requirements in FEMA Bulletin 1-93 or subsequent revisions shall serve as guidelines for this requirement.
- b. The bottom of all openings shall be no higher than one foot above grade.
- c. Openings may be equipped with screens, louvers, valves or other coverings or devices, provided that they permit the automatic entry and exit of floodwaters.
- d. Construction materials shall be resistant to flood damage.
- e. No additional fill below the 100-year base flood elevation is permissible. Soil cut and fill quantities shall be provided on the construction plans to for earthwork quantities below the 100-year base flood elevation.

(4) *Manufactured homes.*

- a. All manufactured homes to be placed within flood hazard zone A shall be installed using methods and practices which minimize flood damage. For the purpose of this requirement, manufactured homes must be elevated and anchored to resist flotation, collapse or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.
- b. All manufactured homes shall be in compliance with subsection (c)(1) of this section (first floor elevation 18 inches above the 100-year base flood level).
- c. All manufactured homes to be placed or substantially improved within flood hazard zones A, and AE on the city's FIRM shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated 18 inches above the 100-year base flood elevation; and be securely anchored to an adequately anchored foundation system in accordance with the provisions of subsection (h)(4)a. of this section.
- d. A person commits an offense if he places any manufactured home in the regulatory floodway in other than an existing manufactured home park or manufactured home subdivision.
- e. No additional fill below the 100-year base flood elevation is permissible. Soil cut and fill quantities shall be provided on the construction plans to for earthwork quantities below the 100-year base flood elevation.

(i) *Standards for subdivision proposals.*

- (1) The developer of subdivisions, including manufactured home parks and subdivisions, shall obtain a development permit (see subsection (a) above) prior to final platting.
- (2) Base flood elevation data shall be generated for subdivision proposals and other proposed development including manufactured home parks and subdivisions which are



greater than 50 lots or five acres, whichever is lesser, if not otherwise provided pursuant to subsection (b) of this section, subsection (d)(8) of this section or elsewhere in this article.

- (3) All subdivision proposals, including manufactured home parks and subdivisions, shall have adequate drainage provided to reduce exposure to flood hazards.
  - (4) All subdivision proposals, including manufactured home parks and subdivisions, shall have public utilities and facilities (sewer, gas, electrical and water systems) located and constructed to minimize or eliminate flood damage.
  - (5) No additional fill below the 100-year base flood elevation is permissible. Soil cut and fill quantities shall be provided on the construction plans to for earthwork quantities below the 100-year base flood elevation.
- (j) *Standards for areas of shallow flooding (flood hazard zones AO/AH).* Located within the areas of special flood hazard established in subsection (b) of this section, are areas designated as shallow flooding. These areas have special flood hazards associated with base flood depths of one to three feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:
- (1) All new construction and substantial improvements of residential structures shall have the lowest floor (including the basement) elevated 18 inches above the 100-year base flood elevation specified in feet on the city's FIRM (at least 18 inches if no depth number is specified). No additional fill below the 100-year base flood elevation is permissible. Soil cut and fill quantities shall be provided on the construction plans to for earthwork quantities below the 100-year base flood elevation.
  - (2) All new construction and substantial improvements of nonresidential structures:
    - a. Shall have the lowest floor (including the basement) elevated 18 inches above the 100-year base flood elevation specified in feet on the city's FIRM (at least 18 inches if no 100-year base flood elevation is specified); or
    - b. Together with attendant utility and sanitary facilities be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads of effects of buoyancy.
    - c. No additional fill below the 100-year base flood elevation is permissible, Soil cut and fill quantities shall be provided on the construction plans to for earthwork quantities below the 100-year base flood elevation.
  - (3) An engineer or architect registered in the state shall submit a certification to the city which shall become part of the permanent development permit file that the standards of subsection (e)(1)a. above, are satisfied.
  - (4) Within zones AH or AO the developer shall provide adequate drainage paths around structures on slopes, to guide floodwaters around and away from proposed structures.
- (k) *Floodways.* Floodways are located within areas of special flood hazard established in subsection (b) of this section. Since the floodway is an extremely hazardous area due to the

velocity of floodwaters which carry debris, potential projectiles and erosion potential, the following provisions shall apply:

- (1) Encroachments are prohibited, including fill, new construction, substantial improvements and other development unless approved by HCFCD.
- (2) Where subsection (1) of this subsection (k) is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of subsections (b), and (g) through (k) of this section. In addition, the bottom of the lowest supporting member of any structure shall be elevated 18 inches or more above the 100-year base flood elevation.

Sec. 14-226. - Stormwater detention.

(a) *Detention required.* The developer shall provide stormwater detention according to the standards established in this section for all developments meeting the following criteria:

- (1) In any nonresidential development greater than five acres;
- (2) In any residential development greater than five acres.

(b) *Definitions.*

*Detention basin.* A facility that provides for temporary storage of stormwater runoff and controlled release of this runoff during and after a flood or storm.

(c) *Detention facilities design.* The developer shall design the maximum storage to be provided in a detention basin based on the runoff from the 100-year storm event with a 24-hour rainfall depth and reservoir routing methods. The developer shall calculate detention storage using the following hydrograph method:

(1) *Types of storage facilities.* Detention ponds may be either on-stream or off-stream facilities. An on-stream pond is defined as one that is located on a Harris County Flood Control District ("HCFCD") or Texas Department of Transportation ("TxDOT") ditch and receives runoff from areas significantly larger than the development project under design. An off-stream pond generally receives runoff from a small drainage area consisting primarily of one development project. In the following regulations, the design methods presented are generally oriented to off-stream detention facilities. Specific reference will be made to methods for on-stream facilities.

(2) *Design consideration.* The developer shall design a gravity detention pond according to the following steps:

- a. Determine a design inflow hydrograph for the proposed detention pond.
- b. Determine the maximum allowable outflow rate from the detention pond.
- c. Determine the design tailwater elevation at the downstream end of the outflow structure and the maximum water elevation in the pond.
- d. Determine the preliminary sizing of the pond storage capacity and the outflow structure.



- e. Determine that the maximum allowable outflow rate is not exceeded by routing a design inflow hydrograph through the pond with adjustment of storage and outflow structure, as required.
- f. Ensure that these systems will operate properly under design water surface conditions in the pond. Analysis of the hydraulic gradients for storm sewers and inflow channels entering the pond.
- g. Analyze rainfall events in excess of the design frequency for structural and flood considerations, including provisions for an emergency spillway or overflow structure.
- h. Define any potential geotechnical and structural problems.

(3) *Geotechnical design.* The developer shall submit to the city a detailed soils investigation by a geotechnical engineer registered in the State of Texas prior to initiating final design of a detention pond.

At a minimum, the soils investigation shall address:

- a. The ground water conditions at the proposed site.
- b. The type of material to be excavated from the pond site and its suitability for fill material.
- c. If a dam is to be constructed, adequate investigation of potential seepage problems through the dam and attendant control requirements, the availability of suitable embankment material and the stability requirements for the dam itself.
- d. Potential for structural movement on areas adjacent to the pond due to the induced loads from existing or proposed structures and methods of control that may be required.
- e. Stability of the pond side slopes.

(4) *Hydraulic design for drainage areas greater than five acres.* For draining of areas greater than five acres, no detailed determination of the inflow hydrograph is required. The maximum allowable outflow rate shall be based on the 100-year, undeveloped runoff from the site and is determined as follows:

$$Q_{MAX} = 1.2 A$$

Where Q is the maximum outflow rate in cubic feet per second and A is the drainage area in acres. For ponds discharging into a roadside ditch or storm sewer, the maximum outflow rate should be restricted to the three-year frequency runoff from the undeveloped site. The allowable undeveloped outflow rate is:

$$Q_{MAX} = 0.5 A$$

The required storage volume, S, of a detention pond for either of the outfall conditions discussed above is a function of the drainage area and determined by:

$$S = 0.5A$$

Where A is the drainage area in acres, no further hydrologic design is required.

- (5) *Hydrologic design for drainage areas greater than 50 acres.* For drainage areas greater than 50 acres, the small watershed method procedure is recommended for use in accordance with the procedures described in Section 3 - Hydrology of the Policy Criteria and Procedure Manual, dated October 2004 and subsequent revisions for the Design of Flood Control and Drainage Facilities, Harris County Flood Control District.

In the small watershed method, the maximum inflow rate and the volume of runoff to the detention facility shall be determined. With the peak flow and volume of runoff determined, an inflow hydrograph may be developed.

The maximum allowable outflow rate shall be restricted to the flow rate from the undeveloped tract. Design inflow hydrographs and maximum allowable outflow rates shall be determined for both the 100-year and 10-year frequency, except in cases where the receiving stream has less than 100-year frequency capacity. In such cases, the maximum allowable outflow rate shall be limited to the flow from the undeveloped tract for the return period which produces bankfull capacity in the outflow channel. Otherwise, the detention facility could aggravate downstream flooding.

- (6) *On-stream detention ponds.* The developer shall complete a routing study for the design of an on-stream detention pond such as a TxDOT ditch or a HCFCD ditch to develop the design inflow hydrograph and the maximum allowable outflow rate. The specific procedures and assumptions to be used shall be approved by TxDOT, HCFCD and the city prior to initiating design.
- (7) *Hydraulic design.* The developer shall complete the hydraulic design of a detention pond according to the following:
- a. Determine the preliminary sizing of pond storage and outflow structure.
  - b. Determine the design tailwater elevation at the downstream end of the outflow structure and maximum water deviation in the pond.
  - c. Verify that the storage and outflow rate is not exceeded by routing of design inflow hydrograph through the pond with adjustments as necessary.
  - d. ~~Insure~~Ensure that the systems operate properly under design water surface conditions in the pond by analyzing of the hydraulic gradients for any storm sewers and inflow channels entering the pond.
  - e. Analyze rainfall events in excess of the design frequency for structural and flood considerations.
- (8) *Storage requirements.* The developer shall determine preliminary sizing of the storage volume requirements by plotting the computed inflow hydrograph and a straight line from the origin to the maximum allowable outflow rate on the recession side of the inflow hydrograph, then plan metering the resulting area under the inflow hydrograph above the straight line.

The outflow structure may be sized as follows:

- a. Determine the maximum allowable water surface elevation in the pond for the 100-year frequency inflow hydrograph.
- b. Determine the maximum flow line elevation for the outflow structure.
- c. Estimate the size of the structure required to pass the allowable outflow rate based on the difference in elevation between the 100-year water level in the pond and the top of pipe.
- d. Estimate the size of overflow spillway required to pass the 100-year flow.

Once the preliminary storage and outflow structure have been determined, routing of the inflow hydrograph through the pond shall be performed.

As required input to the reservoir procedure, plots of stage (water surface elevation) versus storage and outflow must be determined. The maximum or 100-year water surface elevation in the pond shall be based on local topography or the 100-year water surface in the outfall channel. Also, of prime consideration in developing the stage-outflow curve is the downstream water surface elevation (tailwater) on the outflow structure. This tailwater elevation may affect the discharge capacity of the outflow structure and must be considered in determining the outflow versus stage relationship.

There are two tailwater conditions which may be applied to detention pond routing: a constant tailwater elevation or tailwater elevations varying with time. Routing a hydrograph through a detention pond should incorporate the effect of the variable tailwater on the outflow. In most cases development of a storm hydrograph in the outfall channel would require extensive watershed modeling.

For drainage areas greater than 50 acres, a constant tailwater elevation for determining the stage-versus-outflow relationship is acceptable. The developer shall use a tailwater elevation either two feet below the 100-year water surface in the detention pond or the 100-year water surface in the channel, whichever is lower.

Once the inflow hydrograph is routed through the pond, the resulting outflow rate shall be compared to the maximum allowable rate. Adjustments in the storage volume and the outflow structure size shall then be made as required to ~~insure~~ ensure that the maximum outflow rate is not exceeded and that the resulting outflow rate is not significantly smaller than required. This process may require several iterations to determine the required storage volume and the outflow structure size. The minimum outflow pipe size shall be 12 inches.

Once the pond has been sized and the outflow structure determined for the 100-year frequency, the resulting maximum ten-year water surface elevation in the pond shall be determined by routing the ten-year inflow hydrograph through the pond. The developer shall use the ten-year water surface in the outfall channel as the constant tailwater elevation for determining the stage-versus-outflow relationship.

Storm events in excess of the 100-year event must be considered in the design of detention facilities from the standpoint of overtopping. For a detention facility which is

an excavated pond and has no dam associated with it, the outflow structure shall be designed with an overflow structure or swale.

For ponds which require a dam, the possibility of dam failure due to overtopping of the dam embankment must be considered. Downstream flood damage and loss of life must be evaluated and, if a significant hazard exists, the dam must be adequately designed to prevent such hazards. Specific dam criteria for storm events with frequencies in excess of the 100-year frequency shall be established by the city on a case-by-case basis. These criteria should be established in the preliminary design phase.

- (9) *Pump systems.* Where it is determined that a pump system is necessary, approval by the city of the preliminary conceptual design shall be obtained before any detailed engineering is performed.

The city shall not approve the use of pump-type detention systems for private use except under the following conditions:

- a. A gravity system is not feasible from an engineering and economic standpoint;
- b. At least two pumps are provided, each of which is sized to pump the design flow rate, if a triplex system is used, any two of the three pumps must be capable of pumping the design flow rate;
- c. The selected design outflow rate must not aggravate downstream flooding (Example: A pump system designed to discharge at the existing 100-year flow rate each time the system comes on-line could aggravate flooding for more frequent storm events.);
- d. Fencing of the control panel is provided to prevent unauthorized operation and vandalism;
- e. Adequate assurance is provided that the system will be operated and maintained on a continuous basis;
- f. No public drainage can be tied to a permanent pumped detention facility;
- g. An emergency source of power is provided; or
- h. Detention facilities which utilize pumps shall be designed in such a way that should the pump fail, the detention pond will not overflow onto adjacent property. All overflow must be retained on site.

- (10) *Erosion control.* The developer shall provide adequate erosion control and re-vegetation during and following construction of the pond.

- (11) *Safety, aesthetic consideration and multi-purpose use.* Detention ponds may be utilized as private parks and recreational facilities on a case-by-case basis. Also, a parking area may be used for a portion of the storage as long as the 100-year water depth is six inches or less where cars are parked. The proposed use and the facilities to be constructed within the pond area must be specifically approved by the city.

- (d) *Other standards.* For additional details regarding design and construction of stormwater detention facilities refer to Sections 3, 4, and 5 of the Criteria Manual for the Design of Flood Control and Drainage Facilities in Harris County, published by the Harris County

Flood Control District and adopted by Harris County Commissioners Court in ~~February 1984~~ October 2018. Other methods of design may be used upon prior written approval from the city engineer.

**Section 3.** Publication; Notice. The City Secretary is directed to give notice of the enactment of this ordinance as provided by Section 2.12 of the City Charter or Section 52.013 of the Texas Local Government Code. Upon publication, any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2000. Each day of violation shall constitute a separate offense.

**Section 4.** In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 5.** **Repeal.** All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**Section 6.** **Effective Date.** This ordinance shall be in full force and effect from and after its passage.

**PASSED AND APPROVED** this 18th day of February, 2019.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



## CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** G05

**AGENDA SUBJECT:** Consider Resolution No. 2019-09, approving the Golf Course Clubhouse and Convention Center Design as developed by PGAL.

**Dept./Prepared By:** Parks and Recreation, Jason Alfaro **Date Submitted:** February 11, 2019

**EXHIBITS:** [Resolution No. 2019-09](#)  
[EX A](#) – Exterior Renderings  
[EX A](#) – Floor Plan  
[EX A](#) - Clubhouse/Convention Center Site Plan (**TAKES SEVERAL MINUTES TO LOAD**)

**BUDGETARY IMPACT:** N/A

### **BACKGROUND INFORMATION:**

On March 8, 2018 the City Council held a workshop to discuss options for a new clubhouse facility, directing staff to prepare a request for proposal for the design of a new facility. The request for proposal was posted and emailed directly to 30 firms on March 14, 2018.

On April 16, 2018 the City Council approved Resolution Number 2018-20 authorizing the City Manager to negotiate an agreement with PGAL, Inc. for design of a new, Golf Course Club House. On May 14, 2018, City Council approved Resolution 2018-30 authorizing the City Manager to execute an agreement with PGAL for the design of a new Jersey Meadow Golf Course Clubhouse.

Since that time staff has met multiple times with the architect both onsite and in formal meetings, and presented options to council in two separate workshops. The first workshop with council, staff and PGAL took place on September 17, 2018. During this workshop, recommendations to the clubhouse/convention center facility were made from council. PGAL and staff reviewed and implemented those recommendations and continued to design the facility. On January 28, 2019 a second workshop was scheduled with staff, City Council, and PGAL to review the new changes and site plan.

During the January workshop council made recommendations to the facility that have now been implemented into the design and included the following:

1. Keeping the current traffic flow through the parking lot the same and looking into having employee parking in another location.
2. Making sure the building was elevated higher than 18” from ground level.
3. Look into having windows along the west end of the conference room.
4. Switching the board room and storage room locations on the second floor.
5. Allowing access to the patio from the board room.
6. There was a concern with the dry good area in the kitchen and PGAL was going to review the concern with their food and beverage consultant.
7. There was a concern with the drive up window and the stairwell – possible switchback

### **RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2019-09, approving the Golf Course Clubhouse and Convention Center Design as developed by PGAL.

**RESOLUTION NO. 2019-09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE GOLF COURSE CLUBHOUSE AND CONVENTION CENTER DESIGN AS DEVELOPED BY PGAL.**

**WHEREAS**, on May 14, 2018, City Council authorized the City Manager to execute and agreement with PGAL for the design of a new Jersey Meadow Golf Course Club House in Jersey Village; and

**WHEREAS**, the City Council contracted with PGAL to develop a design and site plan for the Jersey Meadow Golf Course Clubhouse and Convention Center; and

**WHEREAS**, the City has now been presented with the Jersey Meadow Golf Course Clubhouse and Convention Center design; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

The Jersey Meadow Golf Course Clubhouse and Convention Center design as developed by PGAL is hereby approved, and a copy of which is attached hereto as "Exhibit A."

**PASSED AND APPROVED** this 18<sup>th</sup> day of **February**, A.D., 2019.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019





CITY CENTER MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019

















JERSEY MEADOW GOLF COURSE CLUBHOUSE & CONVENTION CENTER  
8502 RIO GRANDE ST.  
HOUSTON, TX 77040  
T 713) 896-0900



PGAL  
3131 Briarpark Dr.  
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Houston, TX 77042  
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F 713 622 1444  
www.pgal.com

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Address Line 2  
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PURPOSES.

DRAWING HISTORY

NO.	DATE	DESCRIPTION

KEY PLAN

PROJECT NAME  
JERSEY MEADOW GOLF COURSE - CLUBHOUSE/ CONVENTION CENTER

PROJECT LOCATION  
8502 RIO GRANDE ST.  
JERSEY VILLAGE, TX 77040

PROJECT NUMBER  
1004129

SHEET TITLE  
FIRST FLOOR PLAN

SHEET NUMBER  
A2.01A

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019



STAIR CONFIGURATION  
DESIGN WORK IN  
PROGRESS

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FIRST FLOOR PRESENTATION 1/4" = 1'-0" 1

CLIENT



JERSEY MEADOW GOLF COURSE CLUBHOUSE & CONVENTION CENTER  
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DRAWING HISTORY

NO. DATE DESCRIPTION

NO.	DATE	DESCRIPTION

KEY PLAN

PROJECT NAME

JERSEY MEADOW GOLF COURSE - CLUBHOUSE/ CONVENTION CENTER

PROJECT LOCATION

8502 RIO GRANDE ST.  
JERSEY VILLAGE, TX  
77040

PROJECT NUMBER

1004129

SHEET TITLE

SECOND FLOOR PLAN

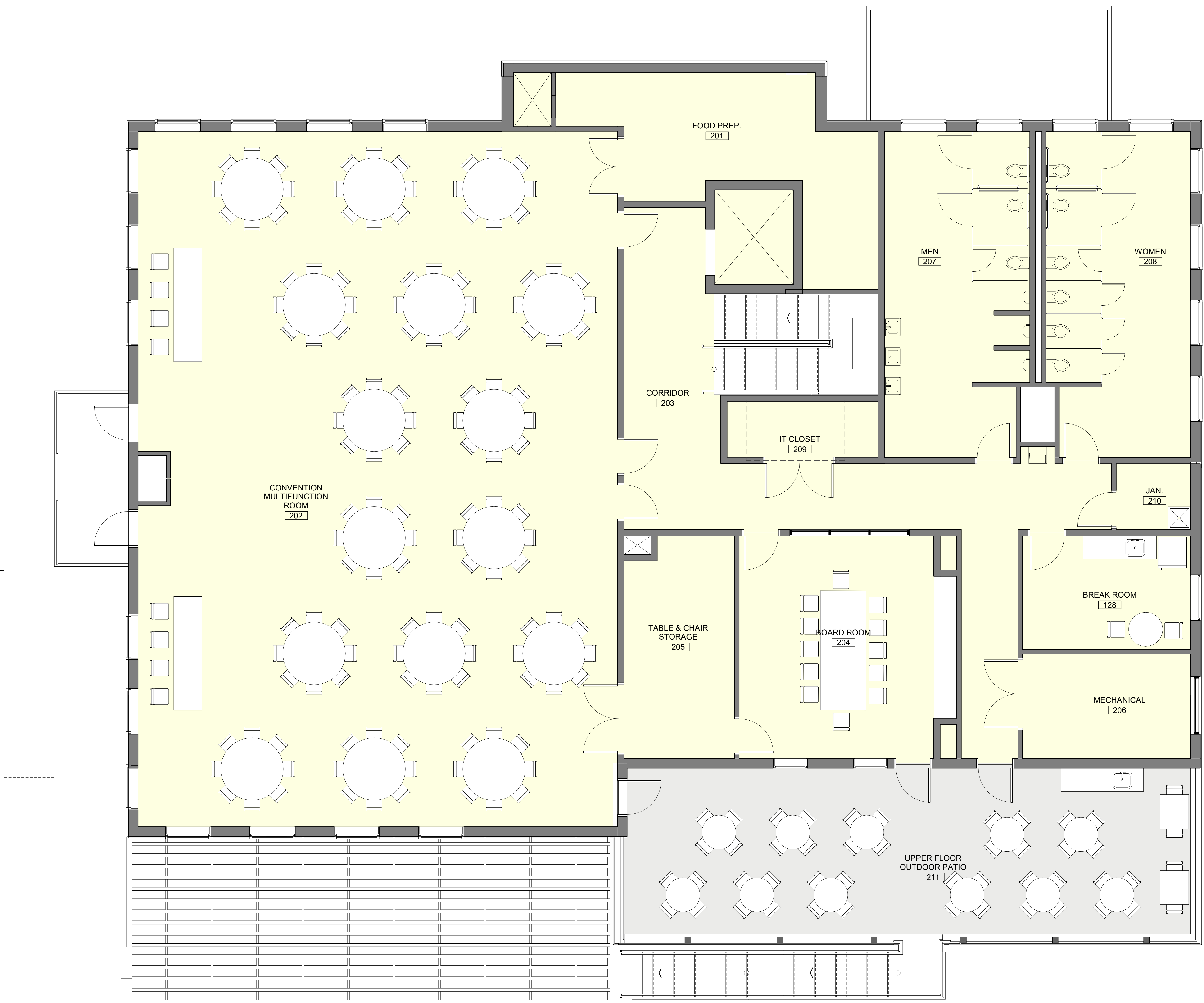
SHEET NUMBER

A2.02A

293

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STAIR CONFIGURATION  
DESIGN WORK IN  
PROGRESS



SECOND FLOOR PLAN PRESENTATION 1/8" = 1'-0" 1





**JERSEY MEADOWS GOLF CLUBHOUSE & CONVENTION CENTER**  
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DRAWING HISTORY

NO.	DATE	DESCRIPTION

KEY PLAN

PROJECT NAME

JERSEY MEADOWS GOLF COURSE - CLUBHOUSE/ CONVENTION CENTER

PROJECT LOCATION

8502 RIO GRANDE ST.  
 JERSEY VILLAGE, TX  
 77040

PROJECT NUMBER

1004129

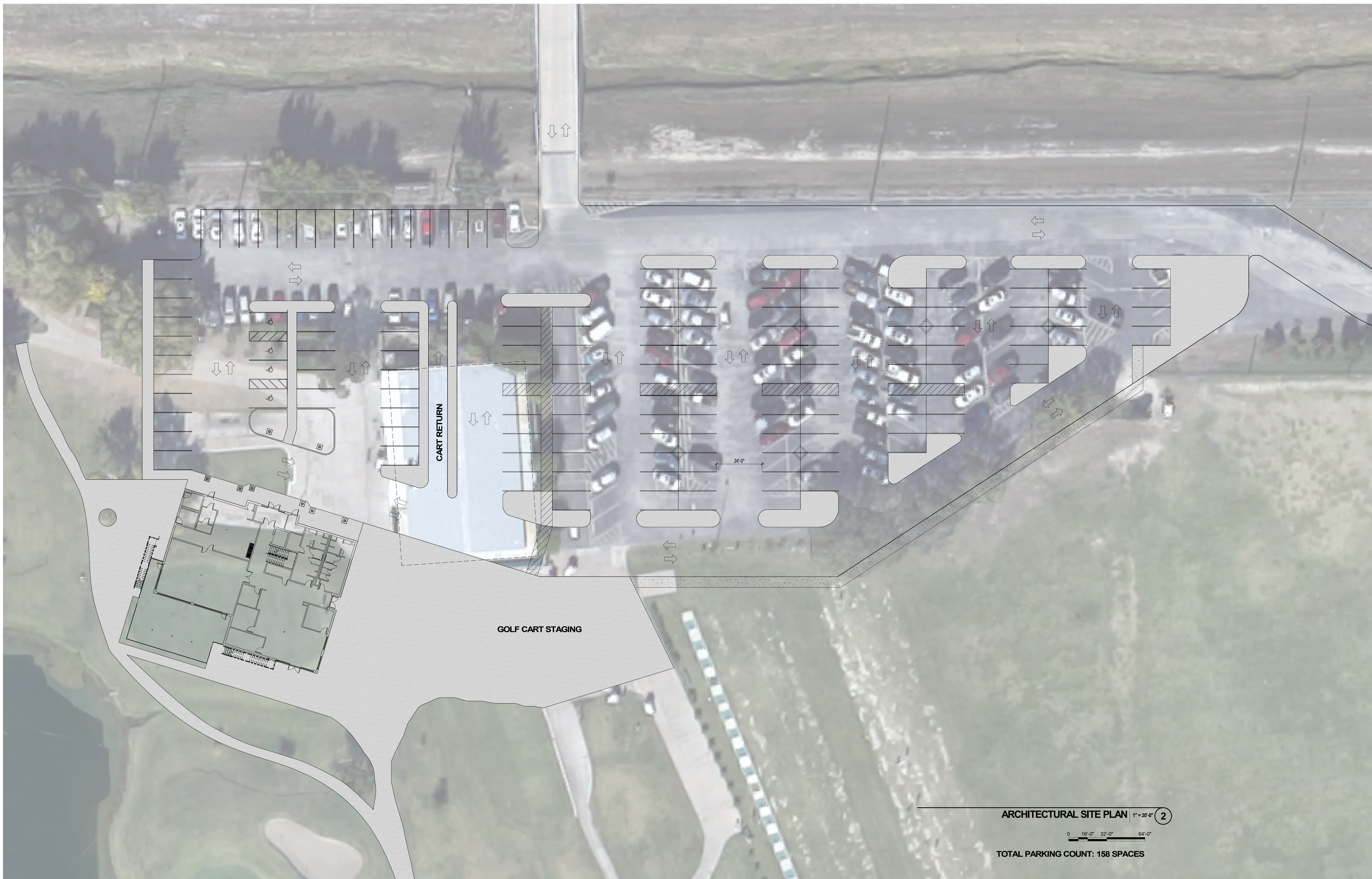
SHEET TITLE

ARCHITECTURAL SITE PLAN

SHEET NUMBER

A1.01

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON FEBRUARY 18, 2019





**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** G06

**AGENDA SUBJECT:** Consider Ordinance 2019-06, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to miscellaneous services, and to add a new subsection “k” concerning park user fees.

**Department/Prepared By:** Parks and Recreation, Jason Alfaro

**Date Submitted:** February 11, 2019

**EXHIBITS:** [Ordinance 2019-06](#)

**BUDGETARY IMPACT:** N/A

**BACKGROUND INFORMATION:**

Over the past year staff has been able to review pricing for facilities throughout the parks and recreation industry. We have also had time to research and review any partnership or facility use agreements between the city and outside organizations. Most recently the department was able to gather information from a public survey and some of the needs of the community was more available classes/lessons at the city pool.

This year our recreation and events coordinator, who oversees the day to day operations of the pool, will be able to certify our lifeguards as water safety instructors. This will allow our city lifeguards the opportunity to conduct swim lessons in our pool, and provide easier access for this opportunity to our patrons. We are formalizing our agreements with organizations that utilize the pool and are requiring them to submit paperwork and/or fees. We have also reviewed our cash handling procedures and rental policy for private party rentals at the pool. With the proposed changes to the rate it would allow the citizen to make one payment versus two payments that they have made historically.

Staff researched the surrounding municipalities that operate pools and we are in line with our competition for user fees. We also reached out to non-profit organization like the YMCA and have found that we are still priced competitively. Our goal with any recreational program is to meet or exceed a 50% cost recovery and this amendment will allow us to potentially reach our cost recovery goal.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance 2019-06, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142 to amend the Schedule of Fees related to miscellaneous services, and to add a new subsection “k” concerning park user fees.

**ORDINANCE NO. 2019-06**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 2, SECTION 2-142 TO AMEND THE SCHEDULE OF FEES RELATED TO MISCELLANEOUS SERVICES, AND TO ADD A NEW SUBSECTION "K" CONCERNING PARK USER FEES.**

**WHEREAS**, the City Council of the City of Jersey Village, Texas ("City Council") has determined that it would be advantageous and beneficial to the citizens of the City of Jersey Village, Texas to establish modified and/or additional charges made to customers to recover the costs associated with providing general fees now and in the future for the City of Jersey Village, Texas; and

**WHEREAS**, the City has experienced a steady increase in the cost to provide an acceptable level of service to its Citizens and the City wishes to not only continue, but to improve its level of service to all its citizens and customers now and in the future; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

**Section 2.** The Code of Ordinances of the City of Jersey Village is amended by deleting from Chapter 2, Article IV, Division 2, Section 2-142 the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**), to read as follows:

(f) *Miscellaneous fees enumerated.* Miscellaneous fees are as follows:

(1) Swimming pool and City Parks:

- a. Family of ~~four~~ season pass (resident) ..... ~~\$50.00~~ **\$100**  
—~~Each additional family member~~ ~~\$25.00~~ each
- b. Family of ~~four~~ season pass (nonresident) ..... \$400.00  
Each ~~additional family member~~ ~~\$25.00~~ each

**c. Individual Season Pass:**

**Resident rate - \$40 per person**

**Nonresident rate - \$80 per person**

e. ~~d.~~ Day pass (resident)

Children, ages 2—17 ~~\$2.00~~

Adults, **age 18+** ~~\$3.00~~

d. ~~e.~~ Day pass (nonresident)

Children, ages 2—17 ~~\$4.00~~

Adults **age 18+** ~~\$7.00~~

e. ~~f.~~ Residents are allowed one (1) nonresident guest at the resident day pass fee.

~~f. g.~~ Resident rental fee ..... ~~\$50.00~~ **\$225 per pool rental (includes 2 hour rental, 3 lifeguards and 1 pool manager). The parks and recreation department will have the authority to increase or decrease staff as needed per rental.** Plus any amount incurred by the city for lifeguard services.

~~g. h.~~ Nonresident rental fee ..... ~~\$150.00~~ **\$300 per pool rental (includes 2 hour rental, 3 lifeguards, and 1 pool manager). The parks and recreation department will have the authority to increase or decrease staff as needed per rental.**

**i. Swim lesson fees:**

**Group swim lessons - \$55 per person, per session (6 classes per session)**

**Private swim lessons - \$125 for 3 lessons**



**i. Water aerobic season pass only:**  
**Resident rate - \$50 for aerobic season pass**  
**Nonresident rate - \$60 for aerobic season pass**

**Section 3.** The Code of Ordinances of the City of Jersey Village is amended by adding a new subsection “k” to Chapter 2, Article IV, Division 2, Section 2-142 to read as follows:

**(k.) Park User Fees. Parks and Recreational Facilities. The director of parks and recreation, with the approval of the city manager, shall establish fees and charges for use of parks, pavilions, civic center, and related parks and recreation facilities.**

**Section 4.** In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 5.** All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**Section 6.** This ordinance shall be in full force and effect from and after its passage.

**PASSED AND APPROVED** this 18th day of February, 2019.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



## H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. RECESS THE REGULAR SESSION**

**Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Economic Development Negotiations, Section 551.072 Real Property, and Section 551.071 Consult with Attorney.**

**J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*
2. Pursuant to the Texas Open Meeting Act Section 551.072 Deliberations about Real Property and Section 551.071 Consultations with Attorney, a closed meeting to deliberate the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1. *Austin Bleess, City Manager*

**K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** L01

**AGENDA SUBJECT:** Discuss and take appropriate action regarding Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** February 11, 2019

**EXHIBITS:**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

This items is to discuss and take appropriate action based upon the discussion in executive session as it relates to the Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property.

**RECOMMENDED ACTION:**

This items is to discuss and take appropriate action based upon the discussion in executive session as it relates to the Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** February 18, 2019

**AGENDA ITEM:** L02

**AGENDA SUBJECT:** Discuss and take appropriate action regarding the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** February 11, 2019

**EXHIBITS:**

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

This items is to discuss and take appropriate action regarding the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1

**RECOMMENDED ACTION:**

This items is to discuss and take appropriate action regarding the possible exchange, sale or value of property located at RES D 1 through 5, of Block 3, DIRECTORS LT, NORTHWEST STATION SEC 1.