

Justin Ray, Mayor  
Andrew Mitcham, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bless, City Manager  
Lorri Coody, City Secretary  
Scott Bounds, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, January 21, 2019, at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.

### **C. PRESENTATIONS**

1. Presentation of Police Department Employee of the Fourth Quarter and the 2018 Employee of the Year Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Justin Ray, Mayor*
2. Presentation of Employee of the Month. *Austin Bless, City Manager*

### **D. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

### **E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2018, General Fund Budget Projections as of December 2018, and Utility Fund Budget Projections – December 2018 and Quarterly Investment Report – December 2018.
2. Open Records Requests – Non-Police
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests

5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.
6. Public Works Departmental Report and Construction and Field Projects Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. City Social Media Summary Report

#### **F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on December 17, 2018. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2019-01, ordering a general election to be held on May 04, 2019, for the purpose of electing a mayor and two (2) councilmembers (Place 2 and Place 3); providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date. *Lorri Coody, City Secretary*
3. Consider Resolution No. 2019-01, rescheduling the Monday, May 20, 2019, Regular City Council Meeting for Monday, May 13, 2019 at 7 PM. *Lorri Coody, City Secretary*
4. Consider Resolution No. 2019-02, re-appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village. *Mark Bitz, Fire Chief*

#### **G. REGULAR AGENDA**

1. Consider Resolution No. 2019-03, appointing a Commissioner to fill the unexpired term ending September 30, 2019 for position two on the Planning and Zoning Commission and the Capital Improvements Advisory Committee. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2019-02, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing the purchase of upgraded cell phone extractor software for use by the Police Department. *Eric Foerster, Chief of Police*
3. Consider Resolution No. 2019-04, authorizing the City Manager to enter into a contract for FMA Program Home Elevation Grant Administration & Project Management Services with Jeffery S Ward & Associates Inc. *Austin Bless, City Manager*
4. Consider Resolution No. 2019-05, authorizing the City Manager to enter into an agreement for CDBG-DR Grant Administration with Public Management, Inc.

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: January 16, 2019 at 12:30 p.m. and remained so posted until said meeting was convened.

\_\_\_\_\_  
Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillagetx.com](http://www.jerseyvillagetx.com).



**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer by: Jeremy E. Ray American Legion Post 324 Chaplain.
2. Pledge by: Stefanie Otto, Commander, Jeremy E. Ray American Legion Post 324.



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 21, 2019

**AGENDA ITEM:** C1

**AGENDA SUBJECT:** Presentation of Police Department Employee of the Fourth Quarter and the 2018 Employee of the Year Award – by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

**Department/Prepared By:** Lorri Coody **Date Submitted:** December 18, 2018

**EXHIBITS:**

|                          |                         |    |
|--------------------------|-------------------------|----|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ |
|                          | Amount Budgeted:        | \$ |
|                          | Appropriation Required: | \$ |

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

American Legion Post No. 324 initiated a quarterly program in 2008 to recognize and honor Jersey Village Police Department employees for performance above and beyond the call of duty.

The presentations being made at this meeting are for the Employee of the Fourth Quarter and 2017 Employee of the Year Award.

**RECOMMENDED ACTION:**

N/A

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 21, 2019

**AGENDA ITEM:** C2

**AGENDA SUBJECT:** Presentation of Employee of the Month Award for December 2018 and January 2019.

**Department/Prepared By:** Lorri Coody **Date Submitted:** December 18, 2018

**EXHIBITS:** [Employee of the Month Program](#)  
[December 2018](#) – Employee of the Month  
[January 2019](#) – Employee of the Month

|                          |                         |    |
|--------------------------|-------------------------|----|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ |
|                          | Amount Budgeted:        | \$ |
|                          | Appropriation Required: | \$ |

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

For more information about the program, please see the attached Employee of the Month Program document.

**RECOMMENDED ACTION:**

N/A

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



# Employee of the Month Program

The Employee of the Month Program was developed to encourage recognition of Jersey Village employees who show exemplary individual achievement, contribution, and performance in their jobs. These individuals consistently exhibit a positive and supportive attitude and make contributions beyond the usual expectations of their employment.

## Criteria for Employee of the Month

The following criteria will be used in selecting an Employee of the Month (EOM):

1. The nominee must be a full-time employee having worked a minimum of one (1) year and is not currently on probationary status at the time of nomination. Department Heads, part-time staff, and volunteers are not eligible.
2. Employees can receive the EOM recognition more than once; however, there must be a break of a minimum of two (2) years between awards.
3. The nominee must be approved by his/her supervisor prior to being named as the recipient of the award.
4. Nominations not selected as the EOM can be reconsidered up to one year from the date first received.

A Jersey Village employee who demonstrates the following will be eligible for the EOM award:

1. Employee must demonstrate a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.
2. Employee must demonstrate a high quality of work and a commitment to carrying out job responsibilities, be an asset to the department, and serves as a role model for others.
3. Employee must demonstrate the ability to work as a team member, be consistently dependable and punctual in reporting for duty, completes assignments on time and have a distinguished attendance record.

## Process

1. Forms and criteria on the EOM program will be available from the City Manager or Department Heads.
2. Submit completed forms to the Department Head. Forms must be signed by the nominator or sent from the nominators email address. Nominations are accepted at any time, but must be submitted by the 25<sup>th</sup> of the month to be eligible for the award in the upcoming month.
3. The City Manager will go through nominations and select a winner based on the above criteria.

## Awards

The EOM Program will provide awards to such employees by means that is fair, with equal consideration of all eligible staff.

In addition to the awards the Mayor and the Department Head will present the award to the employee at a City Council Meeting and the employee will be recognized on the city website, social media, and via other mediums.



# Employee of the Month Nomination Form

Name of Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Job Title: \_\_\_\_\_

Please provide specific, detailed examples to support your nomination. The information you provide will be used by the City Manager to determine the recipient of this award. These activities should have occurred within the last 60 days. Please attach additional pages if needed.

Describe how the employee demonstrates a willingness to take initiative beyond regular job assignments, resulting in inspiring and supporting the performance and achievement of others.

Explain how the employee demonstrates a high quality of work and a commitment to carrying out job responsibilities, is an asset to the department, and serves as a role model for others.

Other information pertinent to the nomination

Nominated by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Please submit completed form to your Department Head.

## DECEMBER 2018 – EMPLOYEE OF THE MONTH

This month we are honored to award the employee of the month award to Officer Jimmy Holley. Over the past month Officer Holley has befriended a homeless person. During his contact with this person Officer Holley found that this person was having a rough time finding work, finding housing, and just generally having a tough time.

To date Officer Holley has raised over \$1,000.00 by creating a GoFundMe account and has found housing for a one week period. Also, Officer Holley has contacted three local businesses who have agreed to interview the man for possible work. Officer Holley is going to transport the man to the interviews himself.

Officer Holley is known for his community outreach and he has helped many people. This is just another case of him extending a helping hand to others.

Thank you Officer Holley for helping make Jersey Village a great place!





With great pride we announce that our first Employee of the Month for 2019 is **Terry Brunskill**. Terry prides herself on assuring she always does her part. She tackles new task with ease and she always communicates with good intent. All of Terry's great qualities have allowed her to excel in her role as Administrative Secretary for The City of Jersey Village.



Congratulations are in order. Terry, *Thank You* for all that you do!

**D. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**CITY OF JERSEY VILLAGE  
MONTHLY PROJECTED FUND BALANCE BY FUND  
FY 2018-2019**

| FUND:                       | OCTOBER             | NOVEMBER         | DECEMBER         | JANUARY | FEBRUARY | MARCH | APRIL | MAY | JUNE | JULY | AUGUST | SEPTEMBER |
|-----------------------------|---------------------|------------------|------------------|---------|----------|-------|-------|-----|------|------|--------|-----------|
| <b>GENERAL</b>              |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance *    | ** \$16,689,794.61  | \$16,689,794.61  | \$16,689,794.61  |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$775,477.96        | \$724,438.32     | \$1,326,360.90   |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$5,860,548.84      | \$842,138.60     | \$654,321.09     |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$11,604,723.73  | \$11,487,023.45  | \$12,159,063.26  |         |          |       |       |     |      |      |        |           |
| <b>UTILITY</b>              |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$11,262,246.59  | \$11,262,246.59  | \$11,262,246.59  |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$348,005.08        | \$340,343.23     | \$326,430.43     |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$55,255.34         | \$309,781.65     | \$178,797.53     |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$11,554,996.33  | \$11,585,557.91  | \$11,733,190.81  |         |          |       |       |     |      |      |        |           |
| <b>DEBT SERVICE</b>         |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$390,424.33     | \$390,424.33     | \$390,424.33     |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$1,795.52          | \$24,816.30      | \$113,474.37     |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$0.00              | \$0.00           | \$0.00           |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$392,219.85     | \$417,036.15     | \$530,510.52     |         |          |       |       |     |      |      |        |           |
| <b>IMPACT FEE</b>           |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$465,441.95     | \$465,441.95     | \$465,441.95     |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$1,621.08          | \$1,590.10       | \$1,709.00       |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$0.00              | \$0.00           | \$0.00           |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$467,063.03     | \$468,653.13     | \$470,362.13     |         |          |       |       |     |      |      |        |           |
| <b>MOTEL TAX</b>            |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$385,263.98     | \$385,263.98     | \$385,263.98     |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$9,697.98          | \$5,701.27       | \$5,526.34       |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$829.33            | \$2,200.00       | \$7,200.00       |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$394,132.63     | \$397,633.90     | \$396,060.24     |         |          |       |       |     |      |      |        |           |
| <b>ASSET FORFEITURE</b>     |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$52,079.09      | \$52,079.09      | \$52,079.09      |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$2,505.38          | \$1,115.24       | \$97.05          |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$0.00              | \$3,620.00       | \$1,169.10       |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$54,584.47      | \$52,079.71      | \$51,007.66      |         |          |       |       |     |      |      |        |           |
| <b>CAPITAL REPLACEMENT</b>  |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$7,244,137.14   | \$7,244,137.14   | \$7,244,137.14   |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$8,803.13          | \$8,173.03       | \$9,037.35       |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$8,471.36          | \$155,829.25     | \$0.00           |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$7,246,468.91   | \$7,098,812.69   | \$7,107,850.04   |         |          |       |       |     |      |      |        |           |
| <b>TRAFFIC ENFORCEMENT</b>  |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$827,506.06     | \$827,506.06     | \$827,506.06     |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$0.00              | \$0.00           | \$0.00           |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$23,520.83         | \$54,457.14      | \$21,801.09      |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$803,985.23     | \$749,528.09     | \$727,727.00     |         |          |       |       |     |      |      |        |           |
| <b>CAPITAL IMPROVEMENTS</b> |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$3,460,969.33   | \$3,460,969.33   | \$3,460,969.33   |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$5,223.21          | \$5,203.71       | \$5,592.93       |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$6,266.00          | \$78,788.99      | \$52,401.15      |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$3,459,926.54   | \$3,386,341.26   | \$3,339,533.04   |         |          |       |       |     |      |      |        |           |
| <b>GOLF COURSE</b>          |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** (\$4,133,172.58) | (\$4,133,172.58) | (\$4,133,172.58) |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$110,547.27        | \$88,173.45      | \$105,095.61     |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$132,038.40        | \$124,791.25     | \$88,590.74      |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** (\$4,154,663.71) | (\$4,191,281.51) | (\$4,174,776.64) |         |          |       |       |     |      |      |        |           |
| <b>COURT RESTRICTED FEE</b> |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$127,016.43     | \$127,016.43     | \$127,016.43     |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$0.00              | \$0.00           | \$0.00           |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$4,410.30          | \$657.30         | \$1,448.57       |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$122,606.13     | \$121,948.83     | \$120,499.26     |         |          |       |       |     |      |      |        |           |
| <b>JV CRIME CONTROL</b>     |                     |                  |                  |         |          |       |       |     |      |      |        |           |
| Beginning Fund Balance      | ** \$3,180,263.19   | \$3,180,263.19   | \$3,180,263.19   |         |          |       |       |     |      |      |        |           |
| Revenues                    | \$134,436.21        | \$118,002.15     | \$136,311.24     |         |          |       |       |     |      |      |        |           |
| Expenditures                | \$0.00              | \$0.00           | \$176,697.89     |         |          |       |       |     |      |      |        |           |
| Projected Fund Balance      | ** \$3,314,699.40   | \$3,432,701.55   | \$3,392,314.90   |         |          |       |       |     |      |      |        |           |

\* Beginning Fund Balance in this report for the General Fund is including the over 150 days reserve totalling \$6,889,627

\*\* Unaudited Fund Balance amounts



FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

02 -UTILITY FUND  
REVENUES

|                                  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|----------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| BEGINNING FUND BALANCE           | 11,262,246.59    |                   | 11,262,246.59   |                |                  |                   |
| FEEES & CHARGES FOR SERVIC       |                  |                   |                 |                |                  |                   |
| 40-8541 WATER SERVICE            | 2,900,000.00     | 186,372.64        | 595,363.16      | 20.53          | 0.00             | ( 2,304,636.84)   |
| 40-8542 SEWER SERVICE            | 1,400,000.00     | 125,361.13        | 377,942.06      | 27.00          | 0.00             | ( 1,022,057.94)   |
| 40-8545 WATER AUTHORITY FEE      | 15,000.00        | 184.81            | 643.21          | 4.29           | 0.00             | ( 14,356.79)      |
| 40-8546 CREDIT CARD FEES         | 5,000.00         | 718.11            | 2,142.52        | 42.85          | 0.00             | ( 2,857.48)       |
| TOTAL FEES & CHARGES FOR SERVIC  | 4,320,000.00     | 312,636.69        | 976,090.95      | 22.59          | 0.00             | ( 3,343,909.05)   |
| INTEREST EARNED                  |                  |                   |                 |                |                  |                   |
| 40-9601 INTEREST EARNED          | 50,000.00        | 7,774.22          | 22,267.86       | 44.54          | 0.00             | ( 27,732.14)      |
| TOTAL INTEREST EARNED            | 50,000.00        | 7,774.22          | 22,267.86       | 44.54          | 0.00             | ( 27,732.14)      |
| INTERFUND ACTIVITY<br>TOTAL      |                  |                   |                 |                |                  |                   |
| MISCELLANEOUS REVENUE            |                  |                   |                 |                |                  |                   |
| 40-9802 SALE OF ASSETS           | 7,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | ( 7,500.00)       |
| 40-9840 PENALTIES & ADJUSTMENTS  | 25,000.00        | 4,925.18          | 11,419.07       | 45.68          | 0.00             | ( 13,580.93)      |
| 40-9899 MISCELLANEOUS            | 25,000.00        | 1,094.34          | 5,000.86        | 20.00          | 0.00             | ( 19,999.14)      |
| TOTAL MISCELLANEOUS REVENUE      | 57,500.00        | 6,019.52          | 16,419.93       | 28.56          | 0.00             | ( 41,080.07)      |
| OTHER AGENCY REVENUES<br>TOTAL   |                  |                   |                 |                |                  |                   |
| *** TOTAL FUND REVENUES ***      | 4,427,500.00     | 326,430.43        | 1,014,778.74    | 22.92          | 0.00             | ( 3,412,721.26)   |
| *** TOTAL AVAILABLE REVENUES *** | 15,689,746.59    |                   | 12,277,025.33   |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 45-3001 SALARIES                     | 209,296.00       | 13,009.66         | 42,913.43       | 20.50          | 0.00             | 166,382.57        |
| 45-3003 LONGEVITY                    | 864.00           | 14.76             | 81.22           | 9.40           | 0.00             | 782.78            |
| 45-3007 OVERTIME                     | 24,500.00        | 1,744.94          | 5,988.53        | 24.44          | 0.00             | 18,511.47         |
| 45-3010 INCENTIVES                   | 0.00             | 32.30             | 96.90           | 0.00           | 0.00             | ( 96.90)          |
| 45-3051 FICA/MEDICARE TAXES          | 17,951.00        | 1,086.36          | 4,179.81        | 23.28          | 0.00             | 13,771.19         |
| 45-3052 WORKMEN'S COMPENSATION       | 6,089.00         | 0.00              | 4,480.64        | 73.59          | 0.00             | 1,608.36          |
| 45-3053 EMPLOYMENT TAXES             | 5,400.00         | 0.00              | 0.00            | 0.00           | 0.00             | 5,400.00          |
| 45-3054 RETIREMENT                   | 34,703.00        | 2,257.73          | 8,753.01        | 25.22          | 0.00             | 25,949.99         |
| 45-3055 HEALTH INSURANCE             | 57,032.00        | 6.10              | 8,423.04        | 14.77          | 0.00             | 48,608.96         |
| 45-3056 LIFE INS                     | 435.00           | 0.00              | 51.04           | 11.73          | 0.00             | 383.96            |
| 45-3057 DENTAL                       | 5,725.00         | 0.00              | 497.28          | 8.69           | 0.00             | 5,227.72          |
| 45-3058 LONG-TERM DISABILITY         | 871.00           | 57.92             | 185.59          | 21.31          | 0.00             | 685.41            |
| TOTAL SALARIES, WAGES & BENEFIT      | 362,866.00       | 18,209.77         | 75,650.49       | 20.85          | 0.00             | 287,215.51        |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 45-3502 POSTAGE/FREIGHT/DEL. FEE     | 14,000.00        | 918.00            | 2,757.06        | 19.69          | 0.00             | 11,242.94         |
| 45-3503 OFFICE SUPPLIES              | 2,000.00         | 0.00              | 17.29           | 0.86           | 0.00             | 1,982.71          |
| 45-3504 WEARING APPAREL              | 2,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,000.00          |
| 45-3506 CHEMICALS                    | 20,000.00        | 948.08            | 2,513.14        | 12.57          | 0.00             | 17,486.86         |
| 45-3510 BOOKS & PERIODICALS          | 600.00           | 0.00              | 0.00            | 0.00           | 0.00             | 600.00            |
| 45-3523 TOOLS/EQUIPMENT              | 2,000.00         | 0.00              | 240.16          | 12.01          | 0.00             | 1,759.84          |
| 45-3534 PARTS AND MATERIALS          | 1,200.00         | 0.00              | 1,230.25        | 102.52         | 0.00             | ( 30.25)          |
| 45-3535 SHOP SUPPLIES                | 500.00           | 0.00              | 112.50          | 22.50          | 0.00             | 387.50            |
| TOTAL SUPPLIES                       | 42,300.00        | 1,866.08          | 6,870.40        | 16.24          | 0.00             | 35,429.60         |
| <b>MAINTENANCE--BLDGS, STRUC</b>     |                  |                   |                 |                |                  |                   |
| 45-4001 BUILDINGS AND GROUNDS        | 3,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 3,000.00          |
| 45-4041 WATER SYSTEM MAINTENANCE     | 30,000.00        | 0.00              | 1,787.10        | 16.09          | 3,040.00         | 25,172.90         |
| 45-4042 SEWER SYSTEM MAINTENANCE     | 10,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 10,000.00         |
| 45-4043 WATER PLANTS MAINTENANCE     | 18,000.00        | 339.99            | 3,841.58        | 43.30          | 3,952.00         | 10,206.42         |
| 45-4044 LIFT STATIONS MAINTENANCE    | 36,000.00        | 3,311.00          | 3,311.00        | 9.20           | 0.00             | 32,689.00         |
| 45-4045 SEWER PLANT MAINTENANCE      | 45,000.00        | 1,853.74          | 8,064.55        | 68.94          | 22,956.24        | 13,979.21         |
| TOTAL MAINTENANCE--BLDGS, STRUC      | 142,000.00       | 5,504.73          | 17,004.23       | 33.07          | 29,948.24        | 95,047.53         |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 45-4504 COMPUTER SOFTWARE            | 6,200.00         | 1,564.80          | 2,455.18        | 39.60          | 0.00             | 3,744.82          |
| TOTAL MAINTENANCE--EQUIPMENT         | 6,200.00         | 1,564.80          | 2,455.18        | 39.60          | 0.00             | 3,744.82          |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 45-5012 PRINTING                     | 1,800.00         | 0.00              | 176.11          | 9.78           | 0.00             | 1,623.89          |
| 45-5015 LAB TESTS                    | 25,000.00        | 0.00              | 3,271.86        | 13.09          | 0.00             | 21,728.14         |
| 45-5017 UTILITIES                    | 140,000.00       | 9,213.88          | 19,396.41       | 13.85          | 0.00             | 120,603.59        |
| 45-5019 W.O.B. DISPOSAL-O&M CONTR    | 350,000.00       | 21,763.96         | 54,711.40       | 15.63          | 0.00             | 295,288.60        |
| 45-5020 COMMUNICATIONS               | 7,000.00         | 115.34            | 1,028.98        | 14.70          | 0.00             | 5,971.02          |
| 45-5022 RENTAL OF EQUIPMENT          | 500.00           | 0.00              | 0.00            | 0.00           | 0.00             | 500.00            |
| 45-5025 PUBLIC NOTICES               | 800.00           | 0.00              | 0.00            | 0.00           | 0.00             | 800.00            |
| 45-5027 MEMBERSHIPS                  | 1,000.00         | 0.00              | 130.00          | 13.00          | 0.00             | 870.00            |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

02 -UTILITY FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| 45-5029 TRAVEL/TRAINING                | 10,000.00        | 0.00              | 2,217.50        | 68.74          | 4,656.18         | 3,126.32          |
| TOTAL SERVICES                         | 536,100.00       | 31,093.18         | 80,932.26       | 15.97          | 4,656.18         | 450,511.56        |
| SUNDRY                                 |                  |                   |                 |                |                  |                   |
| 45-5405 PERMITS, FEES, CREDIT CD FEES  | 30,000.00        | 477.80            | 17,818.76       | 59.40          | 0.00             | 12,181.24         |
| 45-5411 WATER-PURCHASED                | 1,630,000.00     | 99,639.07         | 221,893.05      | 13.61          | 0.00             | 1,408,106.95      |
| 45-5412 WATER AUTHORITY FEES           | 40,000.00        | 0.00              | 309.47          | 0.77           | 0.00             | 39,690.53         |
| TOTAL SUNDRY                           | 1,700,000.00     | 100,116.87        | 240,021.28      | 14.12          | 0.00             | 1,459,978.72      |
| PROFESSIONAL SERVICES                  |                  |                   |                 |                |                  |                   |
| 45-5501 AUDITS/CONTRACTS/STUDIES       | 10,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 10,000.00         |
| 45-5510 ENGINEERING SERVICES           | 110,000.00       | 0.00              | 475.00          | 0.43           | 0.00             | 109,525.00        |
| 45-5515 CONSULTANT SERVICES            | 260,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 260,000.00        |
| TOTAL PROFESSIONAL SERVICES            | 380,000.00       | 0.00              | 475.00          | 0.13           | 0.00             | 379,525.00        |
| OTHER SERVICES                         |                  |                   |                 |                |                  |                   |
| 45-6001 INSURANCE-VEHICLES             | 10,800.00        | 0.00              | 9,397.00        | 87.01          | 0.00             | 1,403.00          |
| 45-6003 LIABILITY-FIRE & CASUALTY      | 10,000.00        | 0.00              | 8,092.98        | 80.93          | 0.00             | 1,907.02          |
| TOTAL OTHER SERVICES                   | 20,800.00        | 0.00              | 17,489.98       | 84.09          | 0.00             | 3,310.02          |
| CAPITAL OUTLAY                         |                  |                   |                 |                |                  |                   |
| TOTAL                                  |                  |                   |                 |                |                  |                   |
| CAPITAL IMPROVEMENTS                   |                  |                   |                 |                |                  |                   |
| TOTAL                                  |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                     |                  |                   |                 |                |                  |                   |
| 45-9751 TRANSFER TO GENERAL FUND       | 560,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 560,000.00        |
| 45-9753 TRANSFER TO DEBT SERVICE FUND  | 90,262.00        | 0.00              | 0.00            | 0.00           | 0.00             | 90,262.00         |
| 45-9772 TECHNOLOGY USER FEE            | 750.00           | 0.00              | 0.00            | 0.00           | 0.00             | 750.00            |
| 45-9781 EQUIPMENT PURCHASE CONTRIBUTIO | 24,780.00        | 0.00              | 0.00            | 0.00           | 0.00             | 24,780.00         |
| 45-9791 EQUIPMENT USER FEE             | 32,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 32,000.00         |
| TOTAL INTERFUND ACTIVITY               | 707,792.00       | 0.00              | 0.00            | 0.00           | 0.00             | 707,792.00        |
| TOTAL 45-WATER & SEWER                 | 3,898,058.00     | 158,355.43        | 440,898.82      | 12.20          | 34,604.42        | 3,422,554.76      |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

02 -UTILITY FUND  
46-UTILITY CAPITAL PROJEC  
DEPARTMENT EXPENDITURES

|   | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|---|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| CAPITAL IMPROVEMENTS                    |                  |                   |                 |                |                  |                   |
| 46-7012 METER REPLACEMENT               | 250,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 250,000.00        |
| 46-7032 TELEVISIONING SEWER/STORM LINES | 50,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 50,000.00         |
| 46-7064 CASTLEBRIDGE WWTP               | 200,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 200,000.00        |
| 46-7080 AUTOCNTRL-SCADA                 | 100,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 100,000.00        |
| 46-7087 SEWER REHABILITATION            | 0.00             | 11,417.10         | 85,410.70       | 0.00           | 0.00             | ( 85,410.70)      |
| 46-7091 WHITEOAK BAYOU REHABILITATION   | 525,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 525,000.00        |
| 46-7094 CASTLEBRIDGE CLARIFIER RE/LINE  | 0.00             | 9,025.00          | 9,025.00        | 0.00           | 0.00             | ( 9,025.00)       |
| 46-7109 SEATTLE - POWER PANEL RETROFIT  | 200,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 200,000.00        |
| 46-7110 SEATTLE - VAR FREQUENCY DRIVE   | 100,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 100,000.00        |
| 46-7111 SEATTLE - WELL REPAIR           | 200,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 200,000.00        |
| 46-7127 CONGO MAINTENANCE               | 0.00             | 0.00              | 8,500.00        | 0.00           | ( 8,500.00)      | 0.00              |
| TOTAL CAPITAL IMPROVEMENTS              | 1,625,000.00     | 20,442.10         | 102,935.70      | 5.81           | ( 8,500.00)      | 1,530,564.30      |
| TOTAL 46-UTILITY CAPITAL PROJEC         | 1,625,000.00     | 20,442.10         | 102,935.70      | 5.81           | ( 8,500.00)      | 1,530,564.30      |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

02 -UTILITY FUND  
47-UTILITY DEBT SERVICE  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| OTHER SERVICES<br>TOTAL              | _____            | _____             | _____           | _____          | _____            | _____             |
| DEBT SERVICE<br>TOTAL                | _____            | _____             | _____           | _____          | _____            | _____             |
| TOTAL                                | =====            | =====             | =====           | =====          | =====            | =====             |
| *** TOTAL EXPENSES ***               | 5,523,058.00     | 178,797.53        | 543,834.52      | 10.32          | 26,104.42        | 4,953,119.06      |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| EXCESS OF REVENUES OVER EXPENDITURES | ( 1,095,558.00)  | 147,632.90        | 470,944.22      | 40.60-         | ( 26,104.42)     | ( 1,540,397.80)   |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| *** PROJECTED FUND BALANCE ***       | 10,166,688.59    |                   | 11,733,190.81   |                |                  |                   |
|                                      | =====            |                   | =====           |                |                  |                   |
| *** END OF REPORT ***                |                  |                   |                 |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

04 -IMPACT FEE FUND  
REVENUES

|                                  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|----------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| BEGINNING FUND BALANCE           | 465,441.95       |                   | 465,441.95      |                |                  |                   |
| FEEES & CHARGES FOR SERVIC       |                  |                   |                 |                |                  |                   |
| 43-8547 WATER DISTRIBUTION       | 50,000.00        | 0.00              | 25.00           | 0.05           | 0.00             | ( 49,975.00)      |
| 43-8548 SEWER PLANT CAPACITY     | 25,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | ( 25,000.00)      |
| TOTAL FEES & CHARGES FOR SERVIC  | 75,000.00        | 0.00              | 25.00           | 0.03           | 0.00             | ( 74,975.00)      |
| INTEREST EARNED                  |                  |                   |                 |                |                  |                   |
| 43-9601 INTEREST EARNED          | 10,000.00        | 1,709.00          | 4,895.18        | 48.95          | 0.00             | ( 5,104.82)       |
| TOTAL INTEREST EARNED            | 10,000.00        | 1,709.00          | 4,895.18        | 48.95          | 0.00             | ( 5,104.82)       |
| *** TOTAL FUND REVENUES ***      | 85,000.00        | 1,709.00          | 4,920.18        | 5.79           | 0.00             | ( 80,079.82)      |
| *** TOTAL AVAILABLE REVENUES *** | 550,441.95       |                   | 470,362.13      |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

04 -IMPACT FEE FUND  
45-WATER & SEWER  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| INTERFUND ACTIVITY<br>TOTAL          | =====            | =====             | =====           | =====          | =====            | =====             |
| TOTAL                                | =====            | =====             | =====           | =====          | =====            | =====             |
| EXCESS OF REVENUES OVER EXPENDITURES | 85,000.00        | 1,709.00          | 4,920.18        | 5.79           | 0.00             | 80,079.82         |
| *** PROJECTED FUND BALANCE ***       | 550,441.95       |                   | 470,362.13      |                |                  |                   |

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
REVENUES

|                                    | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| BEGINNING FUND BALANCE             | ( 4,133,172.58)  |                   | ( 4,133,172.58) |                |                  |                   |
| FEES & CHARGES FOR SERVIC          |                  |                   |                 |                |                  |                   |
| 80-8551 GREEN FEES                 | 900,000.00       | 67,969.07         | 183,721.34      | 20.41          | 0.00             | ( 716,278.66)     |
| 80-8553 RANGE FEES/CLUB RENTALS    | 90,000.00        | 9,669.19          | 20,720.51       | 23.02          | 0.00             | ( 69,279.49)      |
| 80-8554 CLUB RENTALS               | 5,000.00         | 200.00            | 1,179.66        | 23.59          | 0.00             | ( 3,820.34)       |
| 80-8555 TOURNAMENT GREENS FEES     | 100,000.00       | 7,232.24          | 35,790.88       | 35.79          | 0.00             | ( 64,209.12)      |
| 80-8560 MISCELLANEOUS FEES         | 20,000.00        | 723.00            | 2,187.00        | 10.94          | 0.00             | ( 17,813.00)      |
| 80-8567 MERCHANDISE                | 100,000.00       | 11,449.19         | 33,664.66       | 33.66          | 0.00             | ( 66,335.34)      |
| 80-8568 SPECIAL ORDER MERCHANDISE  | 50,000.00        | 278.49            | 6,589.81        | 13.18          | 0.00             | ( 43,410.19)      |
| 80-8572 CONCESSION FEES            | 20,000.00        | 2,823.89          | 9,980.24        | 49.90          | 0.00             | ( 10,019.76)      |
| 80-8575 MEMBERSHIPS                | 25,000.00        | 3,748.62          | 7,443.95        | 29.78          | 0.00             | ( 17,556.05)      |
| 80-8579 CASH OVER/UNDER            | 0.00             | 8.93              | 12.90           | 0.00           | 0.00             | 12.90             |
| TOTAL FEES & CHARGES FOR SERVIC    | 1,310,000.00     | 104,102.62        | 301,290.95      | 23.00          | 0.00             | ( 1,008,709.05)   |
| INTEREST EARNED                    |                  |                   |                 |                |                  |                   |
| 80-9601 INTEREST EARNED            | 7,000.00         | 992.99            | 2,525.38        | 36.08          | 0.00             | ( 4,474.62)       |
| TOTAL INTEREST EARNED              | 7,000.00         | 992.99            | 2,525.38        | 36.08          | 0.00             | ( 4,474.62)       |
| INTERFUND ACTIVITY                 |                  |                   |                 |                |                  |                   |
| 80-9751 TRANSFER FROM GENERAL FUND | 634,067.00       | 0.00              | 0.00            | 0.00           | 0.00             | ( 634,067.00)     |
| TOTAL INTERFUND ACTIVITY           | 634,067.00       | 0.00              | 0.00            | 0.00           | 0.00             | ( 634,067.00)     |
| MISCELLANEOUS REVENUE              |                  |                   |                 |                |                  |                   |
| 80-9802 SALES OF FIXED ASSETS      | 7,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | ( 7,500.00)       |
| TOTAL MISCELLANEOUS REVENUE        | 7,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | ( 7,500.00)       |
| OTHER AGENCY REVENUES              |                  |                   |                 |                |                  |                   |
| TOTAL                              |                  |                   |                 |                |                  |                   |
| *** TOTAL FUND REVENUES ***        | 1,958,567.00     | 105,095.61        | 303,816.33      | 15.51          | 0.00             | ( 1,654,750.67)   |
| *** TOTAL AVAILABLE REVENUES ***   | ( 2,174,605.58)  |                   | ( 3,829,356.25) |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b>   |                  |                   |                 |                |                  |                   |
| 81-3001 SALARIES AND WAGES             | 188,145.00       | 15,956.42         | 43,278.66       | 23.00          | 0.00             | 144,866.34        |
| 81-3002 WAGES                          | 108,110.00       | 7,794.75          | 23,723.02       | 21.94          | 0.00             | 84,386.98         |
| 81-3003 LONGEVITY                      | 864.00           | 51.69             | 162.45          | 18.80          | 0.00             | 701.55            |
| 81-3007 OVERTIME                       | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| 81-3051 FICA/MEDICARE TAXES            | 22,806.00        | 1,777.60          | 5,775.08        | 25.32          | 0.00             | 17,030.92         |
| 81-3052 WORKMAN'S COMP                 | 5,873.00         | 0.00              | 4,724.32        | 80.44          | 0.00             | 1,148.68          |
| 81-3053 UNEMPLOYMENT TAXES             | 8,100.00         | 0.00              | 487.09          | 6.01           | 0.00             | 7,612.91          |
| 81-3054 RETIREMENT                     | 30,919.00        | 2,598.71          | 8,245.36        | 26.67          | 0.00             | 22,673.64         |
| 81-3055 INSURANCE                      | 43,589.00        | 4.88              | 7,821.93        | 17.94          | 0.00             | 35,767.07         |
| 81-3056 LIFE INS                       | 348.00           | 0.00              | 57.42           | 16.50          | 0.00             | 290.58            |
| 81-3057 DENTAL INSURANCE               | 2,635.00         | 0.00              | 534.92          | 20.30          | 0.00             | 2,100.08          |
| 81-3058 LONG-TERM DISABILITY           | 794.00           | 76.46             | 229.38          | 28.89          | 0.00             | 564.62            |
| TOTAL SALARIES, WAGES & BENEFIT        | 413,183.00       | 28,260.51         | 95,039.63       | 23.00          | 0.00             | 318,143.37        |
| <b>COST OF SALES</b>                   |                  |                   |                 |                |                  |                   |
| 81-3401 MERCHANDISE                    | 70,000.00        | 5,108.47          | 24,499.25       | 48.76          | 9,629.63         | 35,871.12         |
| 81-3415 RANGE BALLS                    | 8,000.00         | 0.00              | 2,268.00        | 100.00         | 5,732.00         | 0.00              |
| 81-3416 RENTAL CLUBS                   | 2,000.00         | 0.00              | 1,140.00        | 57.00          | 0.00             | 860.00            |
| 81-3419 SPECIAL ORDER MERCHANDISE      | 28,000.00        | 74.43             | 5,241.11        | 18.72          | 0.00             | 22,758.89         |
| TOTAL COST OF SALES                    | 108,000.00       | 5,182.90          | 33,148.36       | 44.92          | 15,361.63        | 59,490.01         |
| <b>SUPPLIES</b>                        |                  |                   |                 |                |                  |                   |
| 81-3502 POSTAGE/FREIGHT/DEL.FEE        | 550.00           | 0.00              | 132.89          | 24.16          | 0.00             | 417.11            |
| 81-3503 OFFICE SUPPLIES                | 4,500.00         | 910.51            | 2,206.34        | 67.63          | 837.06           | 1,456.60          |
| 81-3504 WEARING APPAREL                | 2,000.00         | 251.00            | 367.76          | 18.39          | 0.00             | 1,632.24          |
| 81-3523 TOOLS/EQUIPMENT                | 1,500.00         | 89.01             | 552.74          | 36.85          | 0.00             | 947.26            |
| 81-3529 REPAIR PARTS                   | 1,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,500.00          |
| 81-3605 MISCELLANEOUS SERVICE FEES     | 7,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 7,000.00          |
| TOTAL SUPPLIES                         | 17,050.00        | 1,250.52          | 3,259.73        | 24.03          | 837.06           | 12,953.21         |
| <b>MAINTENANCE--BLDGS, STRUC</b>       |                  |                   |                 |                |                  |                   |
| TOTAL                                  |                  |                   |                 |                |                  |                   |
| <b>MAINTENANCE--EQUIPMENT</b>          |                  |                   |                 |                |                  |                   |
| 81-4501 FURN, FIXTURE/EPT MAINTENANCE  | 1,200.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,200.00          |
| 81-4504 COMPUTER SOFTWARE              | 1,250.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,250.00          |
| 81-4506 CART MAINTENANCE               | 3,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 3,000.00          |
| 81-4520 EQUIPMENT MAINTENANCE/OUTSOURC | 1,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,500.00          |
| 81-4599 MISCELLANEOUS EQUIPMENT        | 1,500.00         | 0.00              | 0.00            | 72.73          | 1,090.90         | 409.10            |
| TOTAL MAINTENANCE--EQUIPMENT           | 8,450.00         | 0.00              | 0.00            | 12.91          | 1,090.90         | 7,359.10          |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
81-CLUB HOUSE  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SERVICES</b>                        |                  |                   |                 |                |                  |                   |
| 81-5012 PRINTING                       | 3,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 3,500.00          |
| 81-5020 COMMUNICATIONS                 | 6,000.00         | 261.46            | 1,163.86        | 19.40          | 0.00             | 4,836.14          |
| 81-5023 LEASE EQUIPMENT                | 1,000.00         | 0.00              | 1,055.14        | 105.51         | 0.00             | ( 55.14)          |
| 81-5027 MEMBERSHIPS/SUBSCRIPTIONS      | 1,500.00         | 64.92             | 130.90          | 8.73           | 0.00             | 1,369.10          |
| 81-5029 TRAVEL/TRAINING                | 2,500.00         | 0.00              | 43.05           | 1.72           | 0.00             | 2,456.95          |
| 81-5043 ADVERTISING/PROMOTION          | 27,900.00        | 179.29            | 4,432.93        | 60.70          | 12,502.00        | 10,965.07         |
| TOTAL SERVICES                         | 42,400.00        | 505.67            | 6,825.88        | 45.58          | 12,502.00        | 23,072.12         |
| <b>SUNDRY</b>                          |                  |                   |                 |                |                  |                   |
| 81-5405 CREDIT CARD CHARGES            | 20,000.00        | 2,286.47          | 8,225.70        | 41.13          | 0.00             | 11,774.30         |
| 81-5410 SECURITY                       | 2,500.00         | 386.85            | 923.70          | 36.95          | 0.00             | 1,576.30          |
| 81-5413 TOURNAMENT FEES EXPENSE        | 1,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,500.00          |
| 81-5421 EQUIPMENT LEASE DEBT           | 3,000.00         | 225.00            | 675.00          | 22.50          | 0.00             | 2,325.00          |
| 81-5498 MISCELLANEOUS EXPENSE          | 6,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 6,500.00          |
| TOTAL SUNDRY                           | 33,500.00        | 2,898.32          | 9,824.40        | 29.33          | 0.00             | 23,675.60         |
| <b>PROFESSIONAL SERVICES</b>           |                  |                   |                 |                |                  |                   |
| TOTAL                                  |                  |                   |                 |                |                  |                   |
| <b>OTHER SERVICES</b>                  |                  |                   |                 |                |                  |                   |
| 81-6003 LIABILITY-FIRE & CASUALTY INSR | 20,200.00        | 0.00              | 19,782.84       | 97.93          | 0.00             | 417.16            |
| TOTAL OTHER SERVICES                   | 20,200.00        | 0.00              | 19,782.84       | 97.93          | 0.00             | 417.16            |
| <b>CAPITAL OUTLAY</b>                  |                  |                   |                 |                |                  |                   |
| TOTAL                                  |                  |                   |                 |                |                  |                   |
| <b>CAPITAL IMPROVEMENTS</b>            |                  |                   |                 |                |                  |                   |
| TOTAL                                  |                  |                   |                 |                |                  |                   |
| <b>INTERFUND ACTIVITY</b>              |                  |                   |                 |                |                  |                   |
| 81-9772 TECHNOLOGY USER FEE            | 3,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 3,500.00          |
| 81-9791 EQUIP USER FEE                 | 67,025.00        | 0.00              | 0.00            | 0.00           | 0.00             | 67,025.00         |
| TOTAL INTERFUND ACTIVITY               | 70,525.00        | 0.00              | 0.00            | 0.00           | 0.00             | 70,525.00         |
| TOTAL 81-CLUB HOUSE                    | 713,308.00       | 38,097.92         | 167,880.84      | 27.71          | 29,791.59        | 515,635.57        |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 82-3001 SALARIES AND WAGES           | 286,827.00       | 18,013.14         | 54,746.16       | 19.09          | 0.00             | 232,080.84        |
| 82-3002 WAGES                        | 29,580.00        | 2,798.84          | 7,111.08        | 24.04          | 0.00             | 22,468.92         |
| 82-3003 LONGEVITY                    | 2,832.00         | 195.68            | 587.04          | 20.73          | 0.00             | 2,244.96          |
| 82-3007 OVERTIME                     | 5,000.00         | 0.00              | 890.10          | 17.80          | 0.00             | 4,109.90          |
| 82-3051 FICA/MEDICARE TAXES          | 24,805.00        | 1,487.02          | 5,276.30        | 21.27          | 0.00             | 19,528.70         |
| 82-3052 WORKMAN'S COMP               | 6,979.00         | 0.00              | 4,884.68        | 69.99          | 0.00             | 2,094.32          |
| 82-3053 UNEMPLOYMENT TAXES           | 9,000.00         | 0.00              | 279.77          | 3.11           | 0.00             | 8,720.23          |
| 82-3054 RETIREMENT                   | 44,118.00        | 3,042.30          | 10,853.41       | 24.60          | 0.00             | 33,264.59         |
| 82-3055 INSURANCE                    | 97,886.00        | 8.54              | 16,745.64       | 17.11          | 0.00             | 81,140.36         |
| 82-3056 LIFE INS                     | 696.00           | 0.00              | 89.32           | 12.83          | 0.00             | 606.68            |
| 82-3057 DENTAL                       | 7,211.00         | 0.00              | 1,017.36        | 14.11          | 0.00             | 6,193.64          |
| 82-3058 LONG-TERM DISABILITY         | 987.00           | 88.52             | 265.56          | 26.91          | 0.00             | 721.44            |
| TOTAL SALARIES, WAGES & BENEFIT      | 515,921.00       | 25,634.04         | 102,746.42      | 19.92          | 0.00             | 413,174.58        |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 82-3504 WEARING APPAREL              | 2,000.00         | 0.00              | 464.32          | 23.22          | 0.00             | 1,535.68          |
| 82-3514 FUEL & OIL                   | 22,000.00        | 0.00              | 2,842.15        | 81.10          | 15,000.00        | 4,157.85          |
| 82-3523 TOOLS/EQUIPMENT              | 2,500.00         | 259.91            | 2,526.86        | 101.07         | 0.00             | ( 26.86)          |
| 82-3535 GROUND/SHOP SUPPLIES         | 13,500.00        | 112.24            | 2,460.76        | 18.23          | 0.00             | 11,039.24         |
| 82-3536 LANDSCAPING MATERIALS        | 88,925.00        | 0.00              | 3,542.05        | 3.98           | 0.00             | 85,382.95         |
| TOTAL SUPPLIES                       | 128,925.00       | 372.15            | 11,836.14       | 20.82          | 15,000.00        | 102,088.86        |
| <b>MAINTENANCE--BLDGS, STRUC</b>     |                  |                   |                 |                |                  |                   |
| 82-4041 WATER WELL MAINTENANCE       | 2,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,500.00          |
| TOTAL MAINTENANCE--BLDGS, STRUC      | 2,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,500.00          |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 82-4505 IRRIGATION EQUIPMENT         | 15,000.00        | 952.94            | 1,423.21        | 9.49           | 0.00             | 13,576.79         |
| 82-4520 GROUND OUTSOURCED            | 8,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 8,000.00          |
| 82-4599 MISCELLANEOUS EQUIPMENT      | 3,000.00         | 0.00              | 1,107.68        | 36.92          | 0.00             | 1,892.32          |
| TOTAL MAINTENANCE--EQUIPMENT         | 26,000.00        | 952.94            | 2,530.89        | 9.73           | 0.00             | 23,469.11         |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 82-5022 RENTAL EQUIPMENT             | 5,000.00         | 258.00            | 774.00          | 15.48          | 0.00             | 4,226.00          |
| 82-5027 MEMBERSHIPS/SUBSCRIPTIONS    | 750.00           | 0.00              | 139.00          | 18.53          | 0.00             | 611.00            |
| 82-5029 TRAVEL/TRAINING              | 2,800.00         | 0.00              | 22.26           | 0.80           | 0.00             | 2,777.74          |
| 82-5040 BUILDING MAINT-OUTSOURCING   | 2,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,500.00          |
| TOTAL SERVICES                       | 11,050.00        | 258.00            | 935.26          | 8.46           | 0.00             | 10,114.74         |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
82-COURSE MAINTENANCE  
DEPARTMENT EXPENDITURES

|                                  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|----------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                            |                  |                   |                 |                |                  |                   |
| SUNDRY                           |                  |                   |                 |                |                  |                   |
| 82-5405 PERMITS & FEES           | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| 82-5412 WATER AUTHORITY FEES     | 130,000.00       | 0.00              | 162.52          | 0.13           | 0.00             | 129,837.48        |
| TOTAL SUNDRY                     | 131,000.00       | 0.00              | 162.52          | 0.12           | 0.00             | 130,837.48        |
| PROFESSIONAL SERVICES            |                  |                   |                 |                |                  |                   |
| 82-5508 SANITARY/TRASH SERVICES  | 3,500.00         | 90.95             | 181.90          | 5.20           | 0.00             | 3,318.10          |
| TOTAL PROFESSIONAL SERVICES      | 3,500.00         | 90.95             | 181.90          | 5.20           | 0.00             | 3,318.10          |
| CAPITAL OUTLAY                   |                  |                   |                 |                |                  |                   |
| 82-6572 SPECIAL EQUIPMENT        | 23,000.00        | 2,000.00          | 17,000.00       | 108.70         | 8,000.00         | ( 2,000.00)       |
| TOTAL CAPITAL OUTLAY             | 23,000.00        | 2,000.00          | 17,000.00       | 108.70         | 8,000.00         | ( 2,000.00)       |
| INTERFUND ACTIVITY               |                  |                   |                 |                |                  |                   |
| 82-9773 COMP. EQUIPMENT USER FEE | 400.00           | 0.00              | 0.00            | 0.00           | 0.00             | 400.00            |
| 82-9791 EQUIPMENT USER FEE       | 84,579.00        | 0.00              | 0.00            | 0.00           | 0.00             | 84,579.00         |
| TOTAL INTERFUND ACTIVITY         | 84,979.00        | 0.00              | 0.00            | 0.00           | 0.00             | 84,979.00         |
| TOTAL 82-COURSE MAINTENANCE      | 926,875.00       | 29,308.08         | 135,393.13      | 17.09          | 23,000.00        | 768,481.87        |
|                                  | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
83-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

|                                    | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| SALARIES, WAGES & BENEFIT<br>TOTAL |                  |                   |                 |                |                  |                   |
| SUPPLIES                           |                  |                   |                 |                |                  |                   |
| 83-3517 JANITORIAL SUPPLIES        | 5,500.00         | 330.50            | 750.30          | 13.64          | 0.00             | 4,749.70          |
| TOTAL SUPPLIES                     | 5,500.00         | 330.50            | 750.30          | 13.64          | 0.00             | 4,749.70          |
| MAINTENANCE--BLDGS, STRUC          |                  |                   |                 |                |                  |                   |
| 83-4001 BUILDINGS & GROUNDS        | 16,000.00        | 777.52            | 2,945.62        | 18.41          | 0.00             | 13,054.38         |
| TOTAL MAINTENANCE--BLDGS, STRUC    | 16,000.00        | 777.52            | 2,945.62        | 18.41          | 0.00             | 13,054.38         |
| MAINTENANCE--EQUIPMENT<br>TOTAL    |                  |                   |                 |                |                  |                   |
| SERVICES                           |                  |                   |                 |                |                  |                   |
| 83-5017 UTILITIES                  | 25,000.00        | 1,551.58          | 3,332.18        | 13.33          | 0.00             | 21,667.82         |
| TOTAL SERVICES                     | 25,000.00        | 1,551.58          | 3,332.18        | 13.33          | 0.00             | 21,667.82         |
| TOTAL 83-BUILDING MAINTENANCE      | 46,500.00        | 2,659.60          | 7,028.10        | 15.11          | 0.00             | 39,471.90         |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
84-GC CONCESSIONS  
DEPARTMENT EXPENDITURES

|                                    | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| SALARIES, WAGES & BENEFIT<br>TOTAL | _____            | _____             | _____           | _____          | _____            | _____             |
| COST OF SALES<br>TOTAL             | _____            | _____             | _____           | _____          | _____            | _____             |
| MAINTENANCE--EQUIPMENT<br>TOTAL    | _____            | _____             | _____           | _____          | _____            | _____             |
| SERVICES<br>TOTAL                  | _____            | _____             | _____           | _____          | _____            | _____             |
| TOTAL                              | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
85-GC DEBT SERVICE  
DEPARTMENT EXPENDITURES

|                               | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|-------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| OTHER SERVICES<br>TOTAL       | _____            | _____             | _____           | _____          | _____            | _____             |
| DEBT SERVICE<br>TOTAL         | _____            | _____             | _____           | _____          | _____            | _____             |
| CAPITAL IMPROVEMENTS<br>TOTAL | _____            | _____             | _____           | _____          | _____            | _____             |
| TOTAL                         | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
87-GC CAPITAL IMPROVEMENT  
DEPARTMENT EXPENDITURES

|                                 | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|---------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                           |                  |                   |                 |                |                  |                   |
| CAPITAL IMPROVEMENTS            |                  |                   |                 |                |                  |                   |
| 87-7010 CAPITAL IMPROVEMENT     | 143,000.00       | 11,200.00         | 12,000.00       | 8.39           | 0.00             | 131,000.00        |
| TOTAL CAPITAL IMPROVEMENTS      | 143,000.00       | 11,200.00         | 12,000.00       | 8.39           | 0.00             | 131,000.00        |
|                                 |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY              |                  |                   |                 |                |                  |                   |
| TOTAL                           | =====            | =====             | =====           | =====          | =====            | =====             |
| TOTAL 87-GC CAPITAL IMPROVEMENT | 143,000.00       | 11,200.00         | 12,000.00       | 8.39           | 0.00             | 131,000.00        |
|                                 | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

11 -GOLF COURSE FUND  
88-EQUIPMENT MAINTENANCE  
DEPARTMENT EXPENDITURES

|   | ANNUAL<br>BUDGET       | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL        | % OF<br>BUDGET | Y-T-D<br>ENCUMB.    | BUDGET<br>BALANCE   |
|---|------------------------|-------------------|------------------------|----------------|---------------------|---------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b>        |                        |                   |                        |                |                     |                     |
| 88-3001 SALARIES AND WAGES                  | 45,191.00              | 3,415.94          | 10,545.32              | 23.34          | 0.00                | 34,645.68           |
| 88-3003 LONGEVITY                           | 864.00                 | 62.76             | 188.28                 | 21.79          | 0.00                | 675.72              |
| 88-3007 OVERTIME                            | 500.00                 | 0.00              | 681.73                 | 136.35         | 0.00                | ( 181.73)           |
| 88-3051 FICA/MEDICARE TAXES                 | 3,561.00               | 253.36            | 961.00                 | 26.99          | 0.00                | 2,600.00            |
| 88-3052 WORKER'S COMP                       | 1,002.00               | 0.00              | 731.83                 | 73.04          | 0.00                | 270.17              |
| 88-3053 UNEMPLOYMENT TAXES                  | 900.00                 | 0.00              | 0.00                   | 0.00           | 0.00                | 900.00              |
| 88-3054 RETIREMENT                          | 6,970.00               | 529.45            | 2,000.91               | 28.71          | 0.00                | 4,969.09            |
| 88-3055 HEALTH INSURANCE                    | 11,789.00              | 1.22              | 1,967.32               | 16.69          | 0.00                | 9,821.68            |
| 88-3056 LIFE INS                            | 87.00                  | 0.00              | 12.76                  | 14.67          | 0.00                | 74.24               |
| 88-3057 DENTAL                              | 1,144.00               | 0.00              | 173.36                 | 15.15          | 0.00                | 970.64              |
| 88-3058 LONG TERM DISABILITY                | 196.00                 | 15.17             | 45.51                  | 23.22          | 0.00                | 150.49              |
| <b>TOTAL SALARIES, WAGES &amp; BENEFIT</b>  | <b>72,204.00</b>       | <b>4,277.90</b>   | <b>17,308.02</b>       | <b>23.97</b>   | <b>0.00</b>         | <b>54,895.98</b>    |
| <b>SUPPLIES</b>                             |                        |                   |                        |                |                     |                     |
| 88-3504 WEARING APPAREL                     | 300.00                 | 0.00              | 0.00                   | 0.00           | 0.00                | 300.00              |
| 88-3514 FUEL & OIL                          | 2,200.00               | 0.00              | 286.64                 | 13.03          | 0.00                | 1,913.36            |
| 88-3523 TOOLS/EQUIPMENT                     | 2,400.00               | 19.99             | 200.36                 | 8.35           | 0.00                | 2,199.64            |
| 88-3529 REPAIR PARTS                        | 21,500.00              | 3,027.25          | 5,323.30               | 24.76          | 0.00                | 16,176.70           |
| 88-3535 GROUND/SHOP SUPPLIES                | 5,000.00               | 0.00              | 0.00                   | 0.00           | 0.00                | 5,000.00            |
| <b>TOTAL SUPPLIES</b>                       | <b>31,400.00</b>       | <b>3,047.24</b>   | <b>5,810.30</b>        | <b>18.50</b>   | <b>0.00</b>         | <b>25,589.70</b>    |
| <b>MAINTENANCE--EQUIPMENT</b>               |                        |                   |                        |                |                     |                     |
| <b>TOTAL</b>                                |                        |                   |                        |                |                     |                     |
| <b>SERVICES</b>                             |                        |                   |                        |                |                     |                     |
| 88-5029 TRAVEL/TRAINING                     | 500.00                 | 0.00              | 0.00                   | 0.00           | 0.00                | 500.00              |
| <b>TOTAL SERVICES</b>                       | <b>500.00</b>          | <b>0.00</b>       | <b>0.00</b>            | <b>0.00</b>    | <b>0.00</b>         | <b>500.00</b>       |
| <b>INTERFUND ACTIVITY</b>                   |                        |                   |                        |                |                     |                     |
| 88-9781 TRANSFER TO EQUIP PURCH CONT        | 24,780.00              | 0.00              | 0.00                   | 0.00           | 0.00                | 24,780.00           |
| <b>TOTAL INTERFUND ACTIVITY</b>             | <b>24,780.00</b>       | <b>0.00</b>       | <b>0.00</b>            | <b>0.00</b>    | <b>0.00</b>         | <b>24,780.00</b>    |
| <b>TOTAL 88-EQUIPMENT MAINTENANCE</b>       | <b>128,884.00</b>      | <b>7,325.14</b>   | <b>23,118.32</b>       | <b>17.94</b>   | <b>0.00</b>         | <b>105,765.68</b>   |
| <b>*** TOTAL EXPENSES ***</b>               | <b>1,958,567.00</b>    | <b>88,590.74</b>  | <b>345,420.39</b>      | <b>20.33</b>   | <b>52,791.59</b>    | <b>1,560,355.02</b> |
| <b>EXCESS OF REVENUES OVER EXPENDITURES</b> | <b>0.00</b>            | <b>16,504.87</b>  | <b>( 41,604.06)</b>    | <b>0.00</b>    | <b>( 52,791.59)</b> | <b>94,395.65</b>    |
| <b>*** PROJECTED FUND BALANCE ***</b>       | <b>( 4,133,172.58)</b> |                   | <b>( 4,174,776.64)</b> |                |                     |                     |

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
REVENUES

|                                       | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|---------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| BEGINNING FUND BALANCE                | 9,800,167.61     |                   | 9,800,167.61    |                |                  |                   |
| PROPERTY TAXES                        |                  |                   |                 |                |                  |                   |
| 10-7101 CURRENT PROPERTY TAXES        | 6,650,000.00     | 549,593.59        | 738,416.16      | 11.10          | 0.00             | ( 5,911,583.84)   |
| 10-7102 DELINQUENT PROPERTY TAXES     | 30,000.00        | 659.38            | ( 33,844.73)    | 112.82-        | 0.00             | ( 63,844.73)      |
| 10-7103 PENALTY, INTEREST & COSTS     | 25,000.00        | 108.07            | 786.29          | 3.15           | 0.00             | ( 24,213.71)      |
| TOTAL PROPERTY TAXES                  | 6,705,000.00     | 550,361.04        | 705,357.72      | 10.52          | 0.00             | ( 5,999,642.28)   |
| OTHER TAXES                           |                  |                   |                 |                |                  |                   |
| 10-7511 ELECTRIC FRANCHISE            | 360,000.00       | 30,158.27         | 89,497.07       | 24.86          | 0.00             | ( 270,502.93)     |
| 10-7512 TELEPHONE FRANCHISE           | 110,000.00       | 0.00              | 23,895.64       | 21.72          | 0.00             | ( 86,104.36)      |
| 10-7513 GAS FRANCHISE                 | 32,000.00        | 0.00              | 6,100.62        | 19.06          | 0.00             | ( 25,899.38)      |
| 10-7514 CABLE TV FRANCHISE            | 75,000.00        | 0.00              | 18,419.76       | 24.56          | 0.00             | ( 56,580.24)      |
| 10-7515 TELECOMMUNICATION             | 35,000.00        | 42.25             | 3,743.58        | 10.70          | 0.00             | ( 31,256.42)      |
| 10-7621 CITY SALES TAX                | 3,000,000.00     | 264,326.29        | 757,889.90      | 25.26          | 0.00             | ( 2,242,110.10)   |
| 10-7622 SALES TX-RED. PROPERTY TX     | 1,500,000.00     | 132,163.15        | 378,944.97      | 25.26          | 0.00             | ( 1,121,055.03)   |
| 10-7631 MIXED DRINK TAX               | 35,000.00        | 0.00              | 7,821.78        | 22.35          | 0.00             | ( 27,178.22)      |
| TOTAL OTHER TAXES                     | 5,147,000.00     | 426,689.96        | 1,286,313.32    | 24.99          | 0.00             | ( 3,860,686.68)   |
| FINES WARRANTS & BONDS                |                  |                   |                 |                |                  |                   |
| 10-8001 FINES                         | 950,000.00       | 83,035.98         | 273,603.95      | 28.80          | 0.00             | ( 676,396.05)     |
| 10-8002 TIME PAYMENT FEE-GENERAL      | 10,700.00        | 787.89            | 2,157.81        | 20.17          | 0.00             | ( 8,542.19)       |
| 10-8003 TIME PAYMENT FEE-COURT        | 0.00             | 196.95            | 539.44          | 0.00           | 0.00             | 539.44            |
| 10-8004 COURT TECHNOLOGY FEES         | 0.00             | 1,732.42          | 5,064.22        | 0.00           | 0.00             | 5,064.22          |
| 10-8005 COURT SECURITY FEE            | 0.00             | 1,290.34          | 3,786.21        | 0.00           | 0.00             | 3,786.21          |
| 10-8006 OMNI FEE                      | 8,000.00         | 694.27            | 1,917.97        | 23.97          | 0.00             | ( 6,082.03)       |
| 10-8007 CHILD SAFETY FEE              | 0.00             | 119.96            | 336.58          | 0.00           | 0.00             | 336.58            |
| 10-8008 JUDICIAL FEE                  | 0.00             | 257.46            | 751.86          | 0.00           | 0.00             | 751.86            |
| TOTAL FINES WARRANTS & BONDS          | 968,700.00       | 88,115.27         | 288,158.04      | 29.75          | 0.00             | ( 680,541.96)     |
| FEES & CHARGES FOR SERVIC             |                  |                   |                 |                |                  |                   |
| 10-8501 GARBAGE FEES/RESIDENTIAL      | 1,000.00         | 0.00              | 211.96          | 21.20          | 0.00             | ( 788.04)         |
| 10-8503 POOL MEMBERSHIP FEES          | 15,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | ( 15,000.00)      |
| 10-8507 AMBULANCE SERVICE FEES        | 300,000.00       | 31,400.18         | 83,470.12       | 27.82          | 0.00             | ( 216,529.88)     |
| 10-8509 PET TAGS                      | 700.00           | 60.00             | 160.00          | 22.86          | 0.00             | ( 540.00)         |
| 10-8510 POUND FEES                    | 150.00           | 0.00              | 0.00            | 0.00           | 0.00             | ( 150.00)         |
| 10-8511 JERSEY VILLAGE STICKERS       | 0.00             | 10.00             | 26.00           | 0.00           | 0.00             | 26.00             |
| 10-8512 RENTAL FEE                    | 35,000.00        | 30.00             | 80.00           | 0.23           | 0.00             | ( 34,920.00)      |
| 10-8513 CHILD SAFETY FEE-COUNTY       | 8,000.00         | 684.07            | 2,155.61        | 26.95          | 0.00             | ( 5,844.39)       |
| 10-8514 FOOD & BEVERAGE FEES          | 1,000.00         | 0.00              | 380.00          | 38.00          | 0.00             | ( 620.00)         |
| 10-8515 POLICE OFFICER FEE            | 0.00             | 0.00              | 1,400.00        | 0.00           | 0.00             | 1,400.00          |
| 10-8516 FARMER'S MARKET FEES          | 9,500.00         | 240.00            | 920.00          | 9.68           | 0.00             | ( 8,580.00)       |
| 10-8999 PLAN CHECKING AND PLAT REVIEW | 20,000.00        | 10,796.34         | 13,740.09       | 68.70          | 0.00             | ( 6,259.91)       |
| TOTAL FEES & CHARGES FOR SERVIC       | 390,350.00       | 43,220.59         | 102,543.78      | 26.27          | 0.00             | ( 287,806.22)     |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
REVENUES

|   | ANNUAL<br>BUDGET     | CURRENT<br>PERIOD   | Y-T-D<br>ACTUAL      | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE      |
|---|----------------------|---------------------|----------------------|----------------|------------------|------------------------|
| <b>LICENSES &amp; PERMITS</b>           |                      |                     |                      |                |                  |                        |
| 10-9001 BUILDING PERMITS                | 100,000.00           | 4,462.18            | 9,462.18             | 9.46           | 0.00             | ( 90,537.82)           |
| 10-9002 PLUMBING PERMITS                | 10,000.00            | 395.00              | 1,205.00             | 12.05          | 0.00             | ( 8,795.00)            |
| 10-9003 ELECTRICAL PERMITS              | 18,000.00            | 413.00              | 1,026.00             | 5.70           | 0.00             | ( 16,974.00)           |
| 10-9004 MECHANICAL PERMITS              | 8,000.00             | 380.00              | 1,277.50             | 15.97          | 0.00             | ( 6,722.50)            |
| 10-9006 SIGN PERMITS                    | 8,000.00             | 4,636.35            | 8,347.80             | 104.35         | 0.00             | 347.80                 |
| 10-9007 LIQUOR LICENSES                 | 6,000.00             | 1,635.00            | 2,545.00             | 42.42          | 0.00             | ( 3,455.00)            |
| 10-9009 ELECTRICAL LICENSES             | 500.00               | 0.00                | 0.00                 | 0.00           | 0.00             | ( 500.00)              |
| 10-9012 BURGLAR/FIRE ALARM PERMIT       | 12,000.00            | 565.00              | 1,814.00             | 15.12          | 0.00             | ( 10,186.00)           |
| 10-9013 FIRE MARSHAL PERM FEES          | 500.00               | 0.00                | 234.00               | 46.80          | 0.00             | ( 266.00)              |
| 10-9015 OPERATIONAL HARZADOUS PERM      | 100.00               | 0.00                | 0.00                 | 0.00           | 0.00             | ( 100.00)              |
| 10-9016 HOTEL/MOTEL LICENSE PERMITS     | 1,000.00             | 0.00                | 0.00                 | 0.00           | 0.00             | ( 1,000.00)            |
| <b>TOTAL LICENSES &amp; PERMITS</b>     | <b>164,100.00</b>    | <b>12,486.53</b>    | <b>25,911.48</b>     | <b>15.79</b>   | <b>0.00</b>      | <b>( 138,188.52)</b>   |
| <b>INTEREST EARNED</b>                  |                      |                     |                      |                |                  |                        |
| 10-9601 INTEREST EARNED                 | 250,000.00           | 28,034.41           | 80,123.42            | 32.05          | 0.00             | ( 169,876.58)          |
| <b>TOTAL INTEREST EARNED</b>            | <b>250,000.00</b>    | <b>28,034.41</b>    | <b>80,123.42</b>     | <b>32.05</b>   | <b>0.00</b>      | <b>( 169,876.58)</b>   |
| <b>INTERFUND ACTIVITY</b>               |                      |                     |                      |                |                  |                        |
| 10-9750 CRIME CONTROL DISTRICT REIMB.   | 1,540,786.00         | 176,697.89          | 176,697.89           | 11.47          | 0.00             | ( 1,364,088.11)        |
| 10-9752 TRANSFER FROM UTLY FUND         | 560,000.00           | 0.00                | 0.00                 | 0.00           | 0.00             | ( 560,000.00)          |
| 10-9753 COURT SECURITY & TECH REIMB.    | 46,000.00            | 0.00                | 0.00                 | 0.00           | 0.00             | ( 46,000.00)           |
| 10-9754 TRANSFER FROM MOTEL TAX FUND    | 17,500.00            | 0.00                | 0.00                 | 0.00           | 0.00             | ( 17,500.00)           |
| <b>TOTAL INTERFUND ACTIVITY</b>         | <b>2,164,286.00</b>  | <b>176,697.89</b>   | <b>176,697.89</b>    | <b>8.16</b>    | <b>0.00</b>      | <b>( 1,987,588.11)</b> |
| <b>MISCELLANEOUS REVENUE</b>            |                      |                     |                      |                |                  |                        |
| 10-9802 SALE OF ASSETS                  | 79,000.00            | 0.00                | 0.00                 | 0.00           | 0.00             | ( 79,000.00)           |
| 10-9803 REFUND OF INSURANCE PREMIUM     | 0.00                 | 0.00                | 500.00               | 0.00           | 0.00             | 500.00                 |
| 10-9815 INSURANCE SETTLEMENT            | 0.00                 | 0.00                | 496.24               | 0.00           | 0.00             | 496.24                 |
| 10-9816 PROPERTY LIENS/ORD VIOLATION    | 0.00                 | 0.00                | 280.00               | 0.00           | 0.00             | 280.00                 |
| 10-9899 MISCELLANEOUS                   | 90,000.00            | 755.21              | 3,821.91             | 4.25           | 0.00             | ( 86,178.09)           |
| <b>TOTAL MISCELLANEOUS REVENUE</b>      | <b>169,000.00</b>    | <b>755.21</b>       | <b>5,098.15</b>      | <b>3.02</b>    | <b>0.00</b>      | <b>( 163,901.85)</b>   |
| <b>OTHER AGENCY REVENUES</b>            |                      |                     |                      |                |                  |                        |
| 10-9904 FEMA                            | 0.00                 | 0.00                | 4,230.24             | 0.00           | 0.00             | 4,230.24               |
| 10-9905 AMBULANCE FEES STATE GRANT      | 500,000.00           | 0.00                | 151,843.14           | 30.37          | 0.00             | ( 348,156.86)          |
| <b>TOTAL OTHER AGENCY REVENUES</b>      | <b>500,000.00</b>    | <b>0.00</b>         | <b>156,073.38</b>    | <b>31.21</b>   | <b>0.00</b>      | <b>( 343,926.62)</b>   |
| <b>*** TOTAL FUND REVENUES ***</b>      | <b>16,458,436.00</b> | <b>1,326,360.90</b> | <b>2,826,277.18</b>  | <b>17.17</b>   | <b>0.00</b>      | <b>(13,632,158.82)</b> |
| <b>*** TOTAL AVAILABLE REVENUES ***</b> | <b>26,258,603.61</b> |                     | <b>12,626,444.79</b> |                |                  |                        |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 11-3001 SALARIES                     | 358,902.00       | 26,487.10         | 78,982.80       | 22.01          | 0.00             | 279,919.20        |
| 11-3002 WAGES                        | 0.00             | 857.32            | 2,916.33        | 0.00           | 0.00             | ( 2,916.33)       |
| 11-3003 LONGEVITY                    | 720.00           | 44.32             | 132.96          | 18.47          | 0.00             | 587.04            |
| 11-3010 INCENTIVES                   | 720.00           | 0.00              | 0.00            | 0.00           | 0.00             | 720.00            |
| 11-3020 EMPLOYEE AWARDS/BONUS        | 1,700.00         | 33.00             | 364.64          | 21.45          | 0.00             | 1,335.36          |
| 11-3051 FICA/MEDICARE TAXES          | 24,772.00        | 1,108.42          | 5,104.78        | 20.61          | 0.00             | 19,667.22         |
| 11-3052 WORKMEN'S COMPENSATION       | 11,550.00        | 0.00              | 9,029.67        | 78.18          | 0.00             | 2,520.33          |
| 11-3053 UNEMPLOYMENT COMPENSATION    | 3,600.00         | 0.00              | 69.12           | 1.92           | 0.00             | 3,530.88          |
| 11-3054 RETIREMENT                   | 49,251.00        | 4,128.22          | 14,232.83       | 28.90          | 0.00             | 35,018.17         |
| 11-3055 HEALTH INSURANCE             | 40,853.00        | 3.66              | 6,816.18        | 16.68          | 0.00             | 34,036.82         |
| 11-3056 LIFE INS                     | 261.00           | 0.00              | 38.28           | 14.67          | 0.00             | 222.72            |
| 11-3057 DENTAL INSURANCE             | 2,785.00         | 0.00              | 422.00          | 15.15          | 0.00             | 2,363.00          |
| 11-3058 LONG-TERM DISABILITY         | 1,381.00         | 89.72             | 269.16          | 19.49          | 0.00             | 1,111.84          |
| TOTAL SALARIES, WAGES & BENEFIT      | 496,495.00       | 32,751.76         | 118,378.75      | 23.84          | 0.00             | 378,116.25        |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 11-3502 POSTAGE/FREIGHT/DEL. FEE     | 150.00           | 0.00              | 0.00            | 0.00           | 0.00             | 150.00            |
| 11-3503 OFFICE SUPPLIES              | 4,000.00         | 501.17            | 531.48          | 13.29          | 0.00             | 3,468.52          |
| 11-3510 BOOKS & PERIODICALS          | 200.00           | 0.00              | 334.65          | 167.33         | 0.00             | ( 134.65)         |
| 11-3520 FOOD                         | 10,000.00        | 0.00              | 1,128.21        | 11.28          | 0.00             | 8,871.79          |
| TOTAL SUPPLIES                       | 14,350.00        | 501.17            | 1,994.34        | 13.90          | 0.00             | 12,355.66         |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 11-4501 FURN., FIXT., & OFF. MACH.   | 2,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,000.00          |
| TOTAL MAINTENANCE--EQUIPMENT         | 2,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,000.00          |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 11-5001 MAYOR & COUNCIL EXPENDITURES | 4,000.00         | 0.00              | 100.00          | 2.50           | 0.00             | 3,900.00          |
| 11-5007 RECORDS MANAGEMENT           | 6,000.00         | 292.58            | 758.12          | 12.64          | 0.00             | 5,241.88          |
| 11-5012 PRINTING                     | 250.00           | 0.00              | 148.20          | 59.28          | 0.00             | 101.80            |
| 11-5014 MEDICAL EXPENSES             | 8,000.00         | 136.00            | 2,453.00        | 30.66          | 0.00             | 5,547.00          |
| 11-5020 COMMUNICATIONS               | 3,600.00         | 219.83            | 547.68          | 15.21          | 0.00             | 3,052.32          |
| 11-5025 PUBLIC NOTICES               | 7,500.00         | 1,203.55          | 2,378.91        | 31.72          | 0.00             | 5,121.09          |
| 11-5026 CODIFICATIONS                | 6,500.00         | 0.00              | 728.80          | 11.21          | 0.00             | 5,771.20          |
| 11-5027 MEMBERSHIPS/SUBSCRIPTIONS    | 6,000.00         | 68.95             | 1,253.70        | 20.90          | 0.00             | 4,746.30          |
| 11-5029 TRAVEL/TRAINING              | 19,000.00        | 0.00              | 877.86          | 4.62           | 0.00             | 18,122.14         |
| 11-5030 CAR ALLOWANCE                | 6,600.00         | 500.00            | 1,500.00        | 22.73          | 0.00             | 5,100.00          |
| 11-5041 NEWSLETTER                   | 9,500.00         | 445.29            | 890.29          | 9.37           | 0.00             | 8,609.71          |
| TOTAL SERVICES                       | 76,950.00        | 2,866.20          | 11,636.56       | 15.12          | 0.00             | 65,313.44         |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
11-ADMINISTRATIVE SERVICE  
DEPARTMENT EXPENDITURES

|                                 | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|---------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                           |                  |                   |                 |                |                  |                   |
| SUNDRY                          |                  |                   |                 |                |                  |                   |
| 11-5401 ELECTION EXPENSE        | 7,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 7,000.00          |
| TOTAL SUNDRY                    | 7,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 7,000.00          |
| -----                           |                  |                   |                 |                |                  |                   |
| PROFESSIONAL SERVICES           |                  |                   |                 |                |                  |                   |
| TOTAL                           |                  |                   |                 |                |                  |                   |
| -----                           |                  |                   |                 |                |                  |                   |
| OTHER SERVICES                  |                  |                   |                 |                |                  |                   |
| 11-6005 NOTARY SURETY BONDS     | 300.00           | 0.00              | 0.00            | 0.00           | 0.00             | 300.00            |
| TOTAL OTHER SERVICES            | 300.00           | 0.00              | 0.00            | 0.00           | 0.00             | 300.00            |
| -----                           |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY                  |                  |                   |                 |                |                  |                   |
| TOTAL                           |                  |                   |                 |                |                  |                   |
| -----                           |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY              |                  |                   |                 |                |                  |                   |
| 11-9772 TECHNOLOGY USER FEE     | 4,250.00         | 0.00              | 0.00            | 0.00           | 0.00             | 4,250.00          |
| TOTAL INTERFUND ACTIVITY        | 4,250.00         | 0.00              | 0.00            | 0.00           | 0.00             | 4,250.00          |
| -----                           |                  |                   |                 |                |                  |                   |
| TOTAL 11-ADMINISTRATIVE SERVICE | 601,345.00       | 36,119.13         | 132,009.65      | 21.95          | 0.00             | 469,335.35        |
| =====                           |                  |                   |                 |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
12-LEGAL/OTHER SERVICES  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                  |                  |                   |                 |                |                  |                   |
| SALARIES, WAGES & BENEFIT              |                  |                   |                 |                |                  |                   |
| 12-3052 WORKMEN'S COMPENSATION         | 300.00           | 0.00              | 235.82          | 78.61          | 0.00             | 64.18             |
| TOTAL SALARIES, WAGES & BENEFIT        | 300.00           | 0.00              | 235.82          | 78.61          | 0.00             | 64.18             |
|  |                  |                   |                 |                |                  |                   |
| SERVICES                               |                  |                   |                 |                |                  |                   |
| 12-5023 GRANTS AND INCENTIVES          | 1,463,668.00     | 0.00              | 0.00            | 0.00           | 0.00             | 1,463,668.00      |
| TOTAL SERVICES                         | 1,463,668.00     | 0.00              | 0.00            | 0.00           | 0.00             | 1,463,668.00      |
|  |                  |                   |                 |                |                  |                   |
| SUNDRY                                 |                  |                   |                 |                |                  |                   |
| TOTAL                                  |                  |                   |                 |                |                  |                   |
|  |                  |                   |                 |                |                  |                   |
| PROFESSIONAL SERVICES                  |                  |                   |                 |                |                  |                   |
| 12-5502 LEGAL FEES                     | 125,000.00       | 76,536.62         | 83,694.61       | 66.96          | 0.00             | 41,305.39         |
| TOTAL PROFESSIONAL SERVICES            | 125,000.00       | 76,536.62         | 83,694.61       | 66.96          | 0.00             | 41,305.39         |
|  |                  |                   |                 |                |                  |                   |
| OTHER SERVICES                         |                  |                   |                 |                |                  |                   |
| 12-6001 AUTOMOBILE LIABILITY           | 38,531.00        | 0.00              | 37,588.00       | 97.55          | 0.00             | 943.00            |
| 12-6003 LIABILITY-FIRE & CASUALTY INSR | 69,140.00        | 0.00              | 67,964.18       | 98.30          | 0.00             | 1,175.82          |
| 12-6005 SURETY BONDS                   | 500.00           | 0.00              | 477.00          | 95.40          | 0.00             | 23.00             |
| 12-6007 INSURANCE/DEDUCTIBLE           | 0.00             | 0.00              | ( 3,278.84)     | 0.00           | 0.00             | 3,278.84          |
| TOTAL OTHER SERVICES                   | 108,171.00       | 0.00              | 102,750.34      | 94.99          | 0.00             | 5,420.66          |
|  |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY                         |                  |                   |                 |                |                  |                   |
| 12-6570 LAND ACQUISITION               | 5,183,703.00     | 0.00              | 5,184,703.13    | 100.02         | 0.00             | ( 1,000.13)       |
| TOTAL CAPITAL OUTLAY                   | 5,183,703.00     | 0.00              | 5,184,703.13    | 100.02         | 0.00             | ( 1,000.13)       |
|  |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                     |                  |                   |                 |                |                  |                   |
| 12-9760 TRFR TO CAPITAL IMPROVEMENTS   | 5,455,000.00     | 0.00              | 0.00            | 0.00           | 0.00             | 5,455,000.00      |
| 12-9761 TRANSFER TO GOLF FUND          | 634,067.00       | 0.00              | 0.00            | 0.00           | 0.00             | 634,067.00        |
| 12-9772 TECHNOLOGY USER FEES           | 500.00           | 0.00              | 0.00            | 0.00           | 0.00             | 500.00            |
| TOTAL INTERFUND ACTIVITY               | 6,089,567.00     | 0.00              | 0.00            | 0.00           | 0.00             | 6,089,567.00      |
|  |                  |                   |                 |                |                  |                   |
| TOTAL 12-LEGAL/OTHER SERVICES          | 12,970,409.00    | 76,536.62         | 5,371,383.90    | 41.41          | 0.00             | 7,599,025.10      |
|  | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

|                                       | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|---------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b>  |                  |                   |                 |                |                  |                   |
| 13-3001 SALARIES                      | 188,352.00       | 14,149.18         | 42,447.54       | 22.54          | 0.00             | 145,904.46        |
| 13-3002 WAGES                         | 9,579.00         | 480.00            | 1,440.00        | 15.03          | 0.00             | 8,139.00          |
| 13-3003 LONGEVITY                     | 960.00           | 62.76             | 188.28          | 19.61          | 0.00             | 771.72            |
| 13-3051 FICA/MEDICARE TAXES           | 15,215.00        | 1,079.48          | 3,784.30        | 24.87          | 0.00             | 11,430.70         |
| 13-3052 WORKMEN'S COMPENSATION        | 408.00           | 0.00              | 312.07          | 76.49          | 0.00             | 95.93             |
| 13-3053 EMPLOYMENT TAXES              | 3,600.00         | 0.00              | 23.04           | 0.64           | 0.00             | 3,576.96          |
| 13-3054 RETIREMENT                    | 28,345.00        | 2,198.88          | 7,696.08        | 27.15          | 0.00             | 20,648.92         |
| 13-3055 HEALTH INSURANCE              | 31,800.00        | 3.66              | 5,307.32        | 16.69          | 0.00             | 26,492.68         |
| 13-3056 LIFE INS                      | 261.00           | 0.00              | 38.28           | 14.67          | 0.00             | 222.72            |
| 13-3057 DENTAL INSURANCE              | 2,785.00         | 0.00              | 422.00          | 15.15          | 0.00             | 2,363.00          |
| 13-3058 LONG-TERM DISABILITY          | 795.00           | 62.93             | 188.79          | 23.75          | 0.00             | 606.21            |
| TOTAL SALARIES, WAGES & BENEFIT       | 282,100.00       | 18,036.89         | 61,847.70       | 21.92          | 0.00             | 220,252.30        |
| <b>SUPPLIES</b>                       |                  |                   |                 |                |                  |                   |
| 13-3502 POSTAGE/FREIGHT               | 500.00           | 0.00              | 155.14          | 31.03          | 0.00             | 344.86            |
| 13-3503 OFFICE SUPPLIES               | 250.00           | 0.00              | 0.00            | 0.00           | 0.00             | 250.00            |
| 13-3509 COMPUTER SUPPLIES             | 2,200.00         | 147.91            | 235.31          | 10.70          | 0.00             | 1,964.69          |
| 13-3510 BOOKS & PERIODICALS           | 100.00           | 0.00              | 0.00            | 0.00           | 0.00             | 100.00            |
| TOTAL SUPPLIES                        | 3,050.00         | 147.91            | 390.45          | 12.80          | 0.00             | 2,659.55          |
| <b>MAINTENANCE--EQUIPMENT</b>         |                  |                   |                 |                |                  |                   |
| 13-4501 FURN. FIXTURES. OFF EQUIPMENT | 6,314.00         | 463.05            | 1,169.72        | 12.03          | ( 410.00)        | 5,554.28          |
| 13-4502 COMPUTER EQUIPMENT            | 9,500.00         | 0.00              | 1,194.70        | 12.58          | 0.00             | 8,305.30          |
| 13-4504 SOFTWARE MAINTENANCE          | 182,255.00       | 2,720.00          | 28,146.80       | 19.54          | 7,465.13         | 146,643.07        |
| TOTAL MAINTENANCE--EQUIPMENT          | 198,069.00       | 3,183.05          | 30,511.22       | 18.97          | 7,055.13         | 160,502.65        |
| <b>SERVICES</b>                       |                  |                   |                 |                |                  |                   |
| 13-5020 COMMUNICATIONS                | 26,160.00        | 844.36            | 4,226.96        | 16.16          | 0.00             | 21,933.04         |
| 13-5027 MEMBERSHIPS/SUBSCRIPT         | 1,250.00         | 0.00              | 191.50          | 15.32          | 0.00             | 1,058.50          |
| 13-5029 TRAVEL/TRAINING               | 7,600.00         | 0.00              | 0.00            | 80.33          | 6,105.00         | 1,495.00          |
| TOTAL SERVICES                        | 35,010.00        | 844.36            | 4,418.46        | 30.06          | 6,105.00         | 24,486.54         |
| <b>PROFESSIONAL SERVICES</b>          |                  |                   |                 |                |                  |                   |
| 13-5515 CONSULTANT SERVICES           | 48,800.00        | 0.00              | 1,647.00        | 3.38           | 0.00             | 47,153.00         |
| TOTAL PROFESSIONAL SERVICES           | 48,800.00        | 0.00              | 1,647.00        | 3.38           | 0.00             | 47,153.00         |
| <b>CAPITAL OUTLAY</b>                 |                  |                   |                 |                |                  |                   |
| 13-6573 COMPUTER EQUIPMENT            | 7,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 7,000.00          |
| 13-6574 COMPUTER SOFTWARE             | 66,524.00        | 0.00              | 0.00            | 0.00           | 0.00             | 66,524.00         |
| TOTAL CAPITAL OUTLAY                  | 73,524.00        | 0.00              | 0.00            | 0.00           | 0.00             | 73,524.00         |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
13-INFO TECHNOLOGY  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                  |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                     |                  |                   |                 |                |                  |                   |
| 13-9740 COMPUTER CAPITAL USER FEE      | 50,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 50,000.00         |
| 13-9771 TECHNOLOGY PURCHASE CONTRIBUTI | 2,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,500.00          |
| 13-9772 TECHNOLOGY USER FEE            | 48,842.00        | 0.00              | 0.00            | 0.00           | 0.00             | 48,842.00         |
| TOTAL INTERFUND ACTIVITY               | 101,342.00       | 0.00              | 0.00            | 0.00           | 0.00             | 101,342.00        |
| TOTAL 13-INFO TECHNOLOGY               | 741,895.00       | 22,212.21         | 98,814.83       | 15.09          | 13,160.13        | 629,920.04        |
|  | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
14-PURCHASING  
DEPARTMENT EXPENDITURES

|                             | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|-----------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                       |                  |                   |                 |                |                  |                   |
| SUPPLIES                    |                  |                   |                 |                |                  |                   |
| 14-3502 POSTAGE/FREIGHT     | 13,000.00        | 1,466.71          | 2,981.35        | 22.93          | 0.00             | 10,018.65         |
| 14-3503 OFFICE SUPPLIES     | 5,000.00         | 65.78             | 320.98          | 6.42           | 0.00             | 4,679.02          |
| TOTAL SUPPLIES              | 18,000.00        | 1,532.49          | 3,302.33        | 18.35          | 0.00             | 14,697.67         |
| -----                       |                  |                   |                 |                |                  |                   |
| MAINTENANCE--EQUIPMENT      |                  |                   |                 |                |                  |                   |
| TOTAL                       |                  |                   |                 |                |                  |                   |
| -----                       |                  |                   |                 |                |                  |                   |
| SERVICES                    |                  |                   |                 |                |                  |                   |
| 14-5012 PRINTING            | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| 14-5022 RENTAL OF EQUIPMENT | 2,600.00         | 612.00            | 612.00          | 23.54          | 0.00             | 1,988.00          |
| TOTAL SERVICES              | 3,600.00         | 612.00            | 612.00          | 17.00          | 0.00             | 2,988.00          |
| -----                       |                  |                   |                 |                |                  |                   |
| PROFESSIONAL SERVICES       |                  |                   |                 |                |                  |                   |
| TOTAL                       |                  |                   |                 |                |                  |                   |
| -----                       |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY              |                  |                   |                 |                |                  |                   |
| TOTAL                       |                  |                   |                 |                |                  |                   |
| -----                       |                  |                   |                 |                |                  |                   |
| TOTAL 14-PURCHASING         | 21,600.00        | 2,144.49          | 3,914.33        | 18.12          | 0.00             | 17,685.67         |
| =====                       |                  |                   |                 |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 15-3001 SALARIES                     | 197,457.00       | 15,249.39         | 45,691.56       | 23.14          | 0.00             | 151,765.44        |
| 15-3003 LONGEVITY                    | 1,344.00         | 99.68             | 287.98          | 21.43          | 0.00             | 1,056.02          |
| 15-3007 OVERTIME                     | 2,000.00         | 374.81            | 1,744.72        | 87.24          | 0.00             | 255.28            |
| 15-3010 INCENTIVES                   | 600.00           | 46.16             | 138.48          | 23.08          | 0.00             | 461.52            |
| 15-3051 FICA/MEDICARE TAXES          | 15,407.00        | 1,139.60          | 4,033.28        | 26.18          | 0.00             | 11,373.72         |
| 15-3052 WORKMEN'S COMPENSATION       | 413.00           | 0.00              | 323.08          | 78.23          | 0.00             | 89.92             |
| 15-3053 EMPLOYMENT TAXES             | 2,700.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,700.00          |
| 15-3054 RETIREMENT                   | 30,155.00        | 2,414.24          | 8,538.76        | 28.32          | 0.00             | 21,616.24         |
| 15-3055 HEALTH INSURANCE             | 33,977.00        | 3.66              | 5,670.22        | 16.69          | 0.00             | 28,306.78         |
| 15-3056 LIFE INS                     | 261.00           | 0.00              | 38.28           | 14.67          | 0.00             | 222.72            |
| 15-3057 DENTAL INSURANCE             | 3,433.00         | 0.00              | 520.08          | 15.15          | 0.00             | 2,912.92          |
| 15-3058 LONG-TERM DISABILITY         | 846.00           | 64.47             | 193.41          | 22.86          | 0.00             | 652.59            |
| TOTAL SALARIES, WAGES & BENEFIT      | 288,593.00       | 19,392.01         | 67,179.85       | 23.28          | 0.00             | 221,413.15        |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 15-3502 POSTAGE/FREIGHT/DEL.FEE      | 200.00           | 0.00              | 0.00            | 0.00           | 0.00             | 200.00            |
| 15-3503 OFFICE SUPPLIES              | 700.00           | 0.00              | 62.21           | 8.89           | 0.00             | 637.79            |
| 15-3510 BOOKS & PERIODICALS          | 50.00            | 0.00              | 0.00            | 0.00           | 0.00             | 50.00             |
| TOTAL SUPPLIES                       | 950.00           | 0.00              | 62.21           | 6.55           | 0.00             | 887.79            |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 15-4501 FURN.FIXT. & OFF.MACH.       | 150.00           | 0.00              | 0.00            | 0.00           | 0.00             | 150.00            |
| TOTAL MAINTENANCE--EQUIPMENT         | 150.00           | 0.00              | 0.00            | 0.00           | 0.00             | 150.00            |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 15-5012 PRINTING                     | 1,200.00         | 0.00              | 696.99          | 58.08          | 0.00             | 503.01            |
| 15-5020 COMMUNICATIONS               | 4,000.00         | 219.83            | 547.67          | 13.69          | 0.00             | 3,452.33          |
| 15-5027 MEMBERSHIPS                  | 400.00           | 48.04             | 93.04           | 23.26          | 0.00             | 306.96            |
| 15-5029 TRAVEL/TRAINING              | 4,500.00         | 274.95            | 274.95          | 6.11           | 0.00             | 4,225.05          |
| TOTAL SERVICES                       | 10,100.00        | 542.82            | 1,612.65        | 15.97          | 0.00             | 8,487.35          |
| <b>SUNDRY</b>                        |                  |                   |                 |                |                  |                   |
| 15-5405 PERMITS & FEES               | 550.00           | 0.00              | 0.00            | 0.00           | 0.00             | 550.00            |
| TOTAL SUNDRY                         | 550.00           | 0.00              | 0.00            | 0.00           | 0.00             | 550.00            |
| <b>PROFESSIONAL SERVICES</b>         |                  |                   |                 |                |                  |                   |
| 15-5501 AUDITS/CONTRACTS/STUDIES     | 27,000.00        | 0.00              | 117.70          | 0.44           | 0.00             | 26,882.30         |
| TOTAL PROFESSIONAL SERVICES          | 27,000.00        | 0.00              | 117.70          | 0.44           | 0.00             | 26,882.30         |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
15-ACCOUNTING SERVICES  
DEPARTMENT EXPENDITURES

|                              | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| CAPITAL OUTLAY<br>TOTAL      |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY           |                  |                   |                 |                |                  |                   |
| 15-9772 TECHNOLOGY USER FEE  | 1,700.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,700.00          |
| TOTAL INTERFUND ACTIVITY     | 1,700.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,700.00          |
| TOTAL 15-ACCOUNTING SERVICES | 329,043.00       | 19,934.83         | 68,972.41       | 20.96          | 0.00             | 260,070.59        |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
16-CUSTOMER SERVICE  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 16-3001 SALARIES                     | 35,930.00        | 2,712.00          | 8,136.00        | 22.64          | 0.00             | 27,794.00         |
| 16-3003 LONGEVITY                    | 480.00           | 33.24             | 99.72           | 20.78          | 0.00             | 380.28            |
| 16-3007 OVERTIME                     | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| 16-3010 INCENTIVES                   | 1,080.00         | 83.08             | 249.24          | 23.08          | 0.00             | 830.76            |
| 16-3051 FICA/MEDICARE TAXES          | 2,944.00         | 189.82            | 664.37          | 22.57          | 0.00             | 2,279.63          |
| 16-3052 WORKMEN'S COMPENSATION       | 79.00            | 0.00              | 58.96           | 74.63          | 0.00             | 20.04             |
| 16-3053 EMPLOYMENT TAXES             | 900.00           | 0.00              | 0.00            | 0.00           | 0.00             | 900.00            |
| 16-3054 RETIREMENT                   | 5,763.00         | 430.48            | 1,506.68        | 26.14          | 0.00             | 4,256.32          |
| 16-3055 HEALTH INSURANCE             | 15,621.00        | 1.22              | 2,605.88        | 16.68          | 0.00             | 13,015.12         |
| 16-3056 LIFE INS                     | 87.00            | 0.00              | 12.76           | 14.67          | 0.00             | 74.24             |
| 16-3057 DENTAL INSURANCE             | 1,144.00         | 0.00              | 75.28           | 6.58           | 0.00             | 1,068.72          |
| 16-3058 LONG-TERM DISABILITY         | 157.00           | 11.98             | 35.94           | 22.89          | 0.00             | 121.06            |
| TOTAL SALARIES, WAGES & BENEFIT      | 65,185.00        | 3,461.82          | 13,444.83       | 20.63          | 0.00             | 51,740.17         |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 16-3503 OFFICE SUPPLIES              | 500.00           | 12.61             | 12.61           | 2.52           | 0.00             | 487.39            |
| TOTAL SUPPLIES                       | 500.00           | 12.61             | 12.61           | 2.52           | 0.00             | 487.39            |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 16-4501 FURN., FIX, & OFF MACH EQ    | 400.00           | 0.00              | 24.99           | 6.25           | 0.00             | 375.01            |
| TOTAL MAINTENANCE--EQUIPMENT         | 400.00           | 0.00              | 24.99           | 6.25           | 0.00             | 375.01            |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 16-5020 COMMUNICATIONS               | 3,000.00         | 127.53            | 270.76          | 9.03           | 0.00             | 2,729.24          |
| TOTAL SERVICES                       | 3,000.00         | 127.53            | 270.76          | 9.03           | 0.00             | 2,729.24          |
| <b>PROFESSIONAL SERVICES</b>         |                  |                   |                 |                |                  |                   |
| 16-5527 HARRIS CTY APPRAISAL DIST    | 66,000.00        | 0.00              | 14,497.00       | 21.97          | 0.00             | 51,503.00         |
| 16-5528 HARRIS CTY TAX OFFICE        | 7,000.00         | 3,315.48          | 4,216.05        | 60.23          | 0.00             | 2,783.95          |
| TOTAL PROFESSIONAL SERVICES          | 73,000.00        | 3,315.48          | 18,713.05       | 25.63          | 0.00             | 54,286.95         |
| <b>OTHER SERVICES</b>                |                  |                   |                 |                |                  |                   |
| TOTAL                                | -----            | -----             | -----           | -----          | -----            | -----             |
| <b>CAPITAL OUTLAY</b>                |                  |                   |                 |                |                  |                   |
| TOTAL                                | -----            | -----             | -----           | -----          | -----            | -----             |
| <b>INTERFUND ACTIVITY</b>            |                  |                   |                 |                |                  |                   |
| 16-9772 TECHNOLOGY USER FEE          | 250.00           | 0.00              | 0.00            | 0.00           | 0.00             | 250.00            |
| TOTAL INTERFUND ACTIVITY             | 250.00           | 0.00              | 0.00            | 0.00           | 0.00             | 250.00            |
| TOTAL 16-CUSTOMER SERVICE            | 142,335.00       | 6,917.44          | 32,466.24       | 22.81          | 0.00             | 109,868.76        |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET  | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL  | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|-------------------|-------------------|------------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b>       |                   |                   |                  |                |                  |                   |
| 19-3001 SALARIES                           | 197,767.00        | 12,715.26         | 37,982.58        | 19.21          | 0.00             | 159,784.42        |
| 19-3003 LONGEVITY                          | 1,248.00          | 62.76             | 182.76           | 14.64          | 0.00             | 1,065.24          |
| 19-3007 OVERTIME                           | 5,000.00          | 0.00              | 368.24           | 7.36           | 0.00             | 4,631.76          |
| 19-3010 INCENTIVES                         | 2,280.00          | 212.32            | 636.96           | 27.94          | 0.00             | 1,643.04          |
| 19-3051 FICA/MEDICARE TAXES                | 15,782.00         | 1,034.23          | 3,630.02         | 23.00          | 0.00             | 12,151.98         |
| 19-3052 WORKMEN'S COMPENSATION             | 423.00            | 0.00              | 345.09           | 81.58          | 0.00             | 77.91             |
| 19-3053 EMPLOYMENT TAXES                   | 3,600.00          | 0.00              | 49.76            | 1.38           | 0.00             | 3,550.24          |
| 19-3054 RETIREMENT                         | 30,887.00         | 2,167.38          | 7,606.08         | 24.63          | 0.00             | 23,280.92         |
| 19-3055 HEALTH INSURANCE                   | 40,545.00         | 4.88              | 8,783.50         | 21.66          | 0.00             | 31,761.50         |
| 19-3056 LIFE INS                           | 348.00            | 0.00              | 51.04            | 14.67          | 0.00             | 296.96            |
| 19-3057 DENTAL INSURANCE                   | 2,635.00          | 0.00              | 497.28           | 18.87          | 0.00             | 2,137.72          |
| 19-3058 LONG-TERM DISABILITY               | 748.00            | 62.36             | 187.08           | 25.01          | 0.00             | 560.92            |
| <b>TOTAL SALARIES, WAGES &amp; BENEFIT</b> | <b>301,263.00</b> | <b>16,259.19</b>  | <b>60,320.39</b> | <b>20.02</b>   | <b>0.00</b>      | <b>240,942.61</b> |
| <b>SUPPLIES</b>                            |                   |                   |                  |                |                  |                   |
| 19-3503 OFFICE SUPPLIES                    | 2,000.00          | 0.00              | 280.06           | 14.00          | 0.00             | 1,719.94          |
| 19-3510 BOOKS & PERIODICALS                | 200.00            | 0.00              | 0.00             | 0.00           | 0.00             | 200.00            |
| 19-3523 TOOLS/EQUIPMENT                    | 100.00            | 0.00              | 0.00             | 0.00           | 0.00             | 100.00            |
| <b>TOTAL SUPPLIES</b>                      | <b>2,300.00</b>   | <b>0.00</b>       | <b>280.06</b>    | <b>12.18</b>   | <b>0.00</b>      | <b>2,019.94</b>   |
| <b>MAINTENANCE--EQUIPMENT</b>              |                   |                   |                  |                |                  |                   |
| 19-4501 FURN., FIXT. & OFF. MACH.          | 500.00            | 0.00              | 0.00             | 0.00           | 0.00             | 500.00            |
| <b>TOTAL MAINTENANCE--EQUIPMENT</b>        | <b>500.00</b>     | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>    | <b>0.00</b>      | <b>500.00</b>     |
| <b>SERVICES</b>                            |                   |                   |                  |                |                  |                   |
| 19-5012 PRINTING                           | 4,000.00          | 0.00              | 576.20           | 14.41          | 0.00             | 3,423.80          |
| 19-5020 COMMUNICATIONS                     | 3,000.00          | 127.53            | 270.76           | 9.03           | 0.00             | 2,729.24          |
| 19-5027 MEMBERSHIPS                        | 300.00            | 0.00              | 0.00             | 0.00           | 0.00             | 300.00            |
| 19-5029 TRAVEL/TRAINING                    | 3,500.00          | 245.22            | 295.22           | 8.43           | 0.00             | 3,204.78          |
| <b>TOTAL SERVICES</b>                      | <b>10,800.00</b>  | <b>372.75</b>     | <b>1,142.18</b>  | <b>10.58</b>   | <b>0.00</b>      | <b>9,657.82</b>   |
| <b>SUNDRY</b>                              |                   |                   |                  |                |                  |                   |
| 19-5404 JURY EXPENSE                       | 300.00            | 0.00              | 0.00             | 0.00           | 0.00             | 300.00            |
| <b>TOTAL SUNDRY</b>                        | <b>300.00</b>     | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>    | <b>0.00</b>      | <b>300.00</b>     |
| <b>PROFESSIONAL SERVICES</b>               |                   |                   |                  |                |                  |                   |
| 19-5505 JUDGES                             | 55,000.00         | 3,525.00          | 6,250.00         | 11.36          | 0.00             | 48,750.00         |
| 19-5506 PROSECUTORS                        | 35,000.00         | 1,200.00          | 3,300.00         | 9.43           | 0.00             | 31,700.00         |
| 19-5516 COLLECTION AGENCY FEES             | 2,000.00          | 0.00              | 326.00           | 16.30          | 0.00             | 1,674.00          |
| 19-5518 INTERPRETERS                       | 500.00            | 0.00              | 0.00             | 0.00           | 0.00             | 500.00            |
| <b>TOTAL PROFESSIONAL SERVICES</b>         | <b>92,500.00</b>  | <b>4,725.00</b>   | <b>9,876.00</b>  | <b>10.68</b>   | <b>0.00</b>      | <b>82,624.00</b>  |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
19-MUNICIPAL COURT  
DEPARTMENT EXPENDITURES

|                             | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|-----------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| OTHER SERVICES<br>TOTAL     |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY<br>TOTAL     |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY<br>TOTAL |                  |                   |                 |                |                  |                   |
| TOTAL 19-MUNICIPAL COURT    | 407,663.00       | 21,356.94         | 71,618.63       | 17.57          | 0.00             | 336,044.37        |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 21-3001 SALARIES                     | 1,711,234.00     | 126,213.57        | 369,239.41      | 21.58          | 0.00             | 1,341,994.59      |
| 21-3003 LONGEVITY                    | 7,056.00         | 448.59            | 1,308.82        | 18.55          | 0.00             | 5,747.18          |
| 21-3007 OVERTIME                     | 100,000.00       | 1,105.18          | 11,089.68       | 11.09          | 0.00             | 88,910.32         |
| 21-3010 INCENTIVES                   | 24,119.00        | 1,901.44          | 5,307.40        | 22.01          | 0.00             | 18,811.60         |
| 21-3014 S.T.E.P. PROGRAM             | 60,000.00        | 4,097.29          | 10,506.32       | 17.51          | 0.00             | 49,493.68         |
| 21-3051 FICA/MEDICARE TAXES          | 142,668.00       | 9,678.87          | 34,021.47       | 23.85          | 0.00             | 108,646.53        |
| 21-3052 WORKMEN'S COMPENSATION       | 37,698.00        | 0.00              | 29,430.72       | 78.07          | 0.00             | 8,267.28          |
| 21-3053 EMPLOYMENT TAXES             | 25,200.00        | 0.00              | 312.10          | 1.24           | 0.00             | 24,887.90         |
| 21-3054 RETIREMENT                   | 275,634.00       | 19,849.28         | 69,852.31       | 25.34          | 0.00             | 205,781.69        |
| 21-3055 HEALTH INSURANCE             | 304,830.00       | ( 3,345.04)       | 32,133.63       | 10.54          | 0.00             | 272,696.37        |
| 21-3056 LIFE INS                     | 2,262.00         | ( 17.70)          | 263.43          | 11.65          | 0.00             | 1,998.57          |
| 21-3057 DENTAL INSURANCE             | 23,125.00        | ( 213.22)         | 2,467.45        | 10.67          | 0.00             | 20,657.55         |
| 21-3058 LONG-TERM DISABILITY         | 7,228.00         | 579.69            | 1,677.62        | 23.21          | 0.00             | 5,550.38          |
| TOTAL SALARIES, WAGES & BENEFIT      | 2,721,054.00     | 160,297.95        | 567,610.36      | 20.86          | 0.00             | 2,153,443.64      |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 21-3502 POSTAGE/FREIGHT/DEL. FEE     | 100.00           | 0.00              | 0.00            | 0.00           | 0.00             | 100.00            |
| 21-3503 OFFICE SUPPLIES              | 7,900.00         | 834.49            | 1,077.73        | 13.64          | 0.00             | 6,822.27          |
| 21-3504 WEARING APPAREL              | 18,474.00        | 274.56            | 2,303.25        | 12.47          | 0.00             | 16,170.75         |
| 21-3505 CRIME PREVENTION SUPPLIES    | 2,000.00         | 0.00              | 255.00          | 12.75          | 0.00             | 1,745.00          |
| 21-3510 BOOKS AND PERIODICALS        | 2,500.00         | 1,668.00          | 1,668.00        | 66.72          | 0.00             | 832.00            |
| 21-3515 MEDICAL SUPPLIES             | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| 21-3519 AMMUNITION AND TARGETS       | 6,000.00         | 0.00              | 4,182.77        | 89.14          | 1,165.80         | 651.43            |
| 21-3520 FOOD                         | 2,400.00         | 209.88            | 486.04          | 20.25          | 0.00             | 1,913.96          |
| 21-3523 TOOLS/EQUIPMENT              | 4,750.00         | 0.00              | 250.20          | 5.27           | 0.00             | 4,499.80          |
| 21-3534 PARTS AND MATERIALS          | 500.00           | 0.00              | 0.00            | 0.00           | 0.00             | 500.00            |
| TOTAL SUPPLIES                       | 45,624.00        | 2,986.93          | 10,222.99       | 24.96          | 1,165.80         | 34,235.21         |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 21-4501 FURN. FIXT. & OFF. MACH.     | 5,597.00         | 155.73            | 311.46          | 0.00           | ( 311.46)        | 5,597.00          |
| 21-4503 RADIO AND RADAR EQUIPMENT    | 2,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,500.00          |
| 21-4510 VEHICLE CLEANING             | 2,500.00         | 8.25              | 49.50           | 1.98           | 0.00             | 2,450.50          |
| 21-4599 MISCELLANEOUS EQUIPMENT      | 15,805.70        | 34.85             | 5,603.45        | 35.58          | 20.00            | 10,182.25         |
| TOTAL MAINTENANCE--EQUIPMENT         | 26,402.70        | 198.83            | 5,964.41        | 21.49          | ( 291.46)        | 20,729.75         |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 21-5012 PRINTING                     | 2,000.00         | 0.00              | 124.45          | 6.22           | 0.00             | 1,875.55          |
| 21-5015 LAB TESTS                    | 2,400.00         | ( 831.00)         | ( 1,496.00)     | 62.33-         | 0.00             | 3,896.00          |
| 21-5020 COMMUNICATIONS               | 10,000.00        | 527.54            | 1,489.54        | 14.90          | 0.00             | 8,510.46          |
| 21-5022 RENTAL OF EQUIPMENT          | 30,000.00        | 562.50            | 562.50          | 22.50          | 6,187.50         | 23,250.00         |
| 21-5025 PUBLIC NOTICES               | 250.00           | 0.00              | 0.00            | 0.00           | 0.00             | 250.00            |
| 21-5027 MEMBERSHIPS                  | 1,400.00         | 0.00              | 52.99           | 3.79           | 0.00             | 1,347.01          |
| 21-5029 TRAVEL/TRAINING              | 22,500.00        | 500.40            | 1,317.03        | 5.85           | 0.00             | 21,182.97         |
| TOTAL SERVICES                       | 68,550.00        | 759.44            | 2,050.51        | 12.02          | 6,187.50         | 60,311.99         |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
21-POLICE  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                  |                  |                   |                 |                |                  |                   |
| SUNDRY                                 |                  |                   |                 |                |                  |                   |
| 21-5402 JAIL EXPENSE                   | 8,000.00         | 10.67             | 200.16          | 2.50           | 0.00             | 7,799.84          |
| TOTAL SUNDRY                           | 8,000.00         | 10.67             | 200.16          | 2.50           | 0.00             | 7,799.84          |
| PROFESSIONAL SERVICES                  |                  |                   |                 |                |                  |                   |
| 21-5515 CONSULTANT SERVICES            | 1,800.00         | 0.00              | 1,544.00        | 85.78          | 0.00             | 256.00            |
| TOTAL PROFESSIONAL SERVICES            | 1,800.00         | 0.00              | 1,544.00        | 85.78          | 0.00             | 256.00            |
| OTHER SERVICES                         |                  |                   |                 |                |                  |                   |
| 21-6003 LIABILITY-FIRE & CASUALTY INSR | 21,400.00        | 0.00              | 20,640.00       | 96.45          | 0.00             | 760.00            |
| 21-6005 NOTARY SURETY BONDS            | 340.00           | 0.00              | 0.00            | 0.00           | 0.00             | 340.00            |
| TOTAL OTHER SERVICES                   | 21,740.00        | 0.00              | 20,640.00       | 94.94          | 0.00             | 1,100.00          |
| DEBT SERVICE                           |                  |                   |                 |                |                  |                   |
| TOTAL                                  |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY                         |                  |                   |                 |                |                  |                   |
| 21-6571 OFFICE FURNITURE AND EQUIPMENT | 4,000.00         | 0.00              | 0.00            | 94.50          | 3,780.00         | 220.00            |
| 21-6572 SPECIAL EQUIPMENT-             | 317,000.00       | 0.00              | 0.00            | 99.26          | 314,650.00       | 2,350.00          |
| TOTAL CAPITAL OUTLAY                   | 321,000.00       | 0.00              | 0.00            | 99.20          | 318,430.00       | 2,570.00          |
| INTERFUND ACTIVITY                     |                  |                   |                 |                |                  |                   |
| 21-9772 TECHNOLOGY USER FEE            | 16,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 16,000.00         |
| TOTAL INTERFUND ACTIVITY               | 16,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 16,000.00         |
| TOTAL 21-POLICE                        | 3,230,170.70     | 164,253.82        | 608,232.43      | 28.91          | 325,491.84       | 2,296,446.43      |
|  | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
22- RED LIGHT CAMERA  
DEPARTMENT EXPENDITURES

|                           | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|---------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| SALARIES, WAGES & BENEFIT | _____            | _____             | _____           | _____          | _____            | _____             |
| TOTAL                     | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

|   | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|---|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b>      |                  |                   |                 |                |                  |                   |
| 23-3001 SALARIES                          | 390,681.00       | 28,907.18         | 81,565.67       | 20.88          | 0.00             | 309,115.33        |
| 23-3002 WAGES                             | 24,870.00        | 420.00            | 1,425.00        | 5.73           | 0.00             | 23,445.00         |
| 23-3003 LONGEVITY                         | 1,248.00         | 59.10             | 177.30          | 14.21          | 0.00             | 1,070.70          |
| 23-3007 OVERTIME                          | 50,000.00        | 1,846.90          | 11,996.93       | 23.99          | 0.00             | 38,003.07         |
| 23-3010 INCENTIVES                        | 10,320.00        | 572.26            | 1,716.78        | 16.64          | 0.00             | 8,603.22          |
| 23-3018 PERFORMANCE PAY                   | 36,204.00        | 0.00              | 0.00            | 0.00           | 0.00             | 36,204.00         |
| 23-3051 FICA/MEDICARE TAXES               | 0.00             | 2,327.03          | 8,359.19        | 0.00           | 0.00             | ( 8,359.19)       |
| 23-3052 WORKMEN'S COMPENSATION            | 967.00           | 0.00              | 734.98          | 76.01          | 0.00             | 232.02            |
| 23-3053 EMPLOYMENT TAXES                  | 11,700.00        | 0.00              | 0.00            | 0.00           | 0.00             | 11,700.00         |
| 23-3054 RETIREMENT                        | 66,815.00        | 4,829.56          | 17,208.60       | 25.76          | 0.00             | 49,606.40         |
| 23-3055 HEALTH INSURANCE                  | 111,682.00       | 8.54              | 8,924.57        | 7.99           | 0.00             | 102,757.43        |
| 23-3056 LIFE INS                          | 783.00           | 0.00              | 89.32           | 11.41          | 0.00             | 693.68            |
| 23-3057 DENTAL INSURANCE                  | 7,362.00         | 0.00              | 585.36          | 7.95           | 0.00             | 6,776.64          |
| 23-3058 LONG-TERM DISABILITY              | 1,664.00         | 129.66            | 335.10          | 20.14          | 0.00             | 1,328.90          |
| TOTAL SALARIES, WAGES & BENEFIT           | 714,296.00       | 39,100.23         | 133,118.80      | 18.64          | 0.00             | 581,177.20        |
| <b>SUPPLIES</b>                           |                  |                   |                 |                |                  |                   |
| 23-3502 POSTAGE                           | 100.00           | 0.00              | 0.00            | 0.00           | 0.00             | 100.00            |
| 23-3503 OFFICE SUPPLIES                   | 4,390.00         | 0.00              | 534.73          | 12.18          | 0.00             | 3,855.27          |
| 23-3504 WEARING APPAREL                   | 3,475.00         | 0.00              | 336.97          | 9.70           | 0.00             | 3,138.03          |
| 23-3510 BOOKS AND PERIODICALS             | 200.00           | 0.00              | 0.00            | 0.00           | 0.00             | 200.00            |
| 23-3523 TOOLS/EQUIPMENT                   | 3,000.00         | 0.00              | 297.42          | 9.91           | 0.00             | 2,702.58          |
| TOTAL SUPPLIES                            | 11,165.00        | 0.00              | 1,169.12        | 10.47          | 0.00             | 9,995.88          |
| <b>MAINTENANCE--EQUIPMENT</b>             |                  |                   |                 |                |                  |                   |
| 23-4501 FURN.FIXT. & OFF.MACH.            | 18,800.00        | 0.00              | 0.00            | 38.02          | 7,147.80         | 11,652.20         |
| 23-4503 RADIO AND RADAR EQUIPMENT         | 1,250.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,250.00          |
| 23-4505 TELEPHONE MAINTENANCE             | 13,400.00        | 0.00              | 0.00            | 0.00           | 0.00             | 13,400.00         |
| 23-4599 MISCELLANEOUS EQUIPMENT           | 100.00           | 0.00              | 0.00            | 0.00           | 0.00             | 100.00            |
| TOTAL MAINTENANCE--EQUIPMENT              | 33,550.00        | 0.00              | 0.00            | 21.30          | 7,147.80         | 26,402.20         |
| <b>SERVICES</b>                           |                  |                   |                 |                |                  |                   |
| 23-5012 PRINTING                          | 100.00           | 0.00              | 0.00            | 0.00           | 0.00             | 100.00            |
| 23-5020 COMMUNICATIONS                    | 4,500.00         | 176.58            | 413.87          | 9.20           | 0.00             | 4,086.13          |
| 23-5023 COMMUNICATIONS-EMERGENCY RSP. FEE | 1,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,500.00          |
| 23-5024 RADIO USAGE FEES                  | 2,000.00         | 89.00             | 178.00          | 8.90           | 0.00             | 1,822.00          |
| 23-5027 MEMBERSHIPS                       | 1,200.00         | 0.00              | 371.00          | 30.92          | 0.00             | 829.00            |
| 23-5029 TRAVEL/TRAINING                   | 6,000.00         | 0.00              | 115.00          | 1.92           | 0.00             | 5,885.00          |
| TOTAL SERVICES                            | 15,300.00        | 265.58            | 1,077.87        | 7.04           | 0.00             | 14,222.13         |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
23-COMMUNICATIONS  
DEPARTMENT EXPENDITURES

|                                | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| PROFESSIONAL SERVICES<br>TOTAL |                  |                   |                 |                |                  |                   |
| OTHER SERVICES                 |                  |                   |                 |                |                  |                   |
| 23-6005 SURETY BONDS           | 600.00           | 0.00              | 0.00            | 0.00           | 0.00             | 600.00            |
| TOTAL OTHER SERVICES           | 600.00           | 0.00              | 0.00            | 0.00           | 0.00             | 600.00            |
| CAPITAL OUTLAY<br>TOTAL        |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY             |                  |                   |                 |                |                  |                   |
| 23-9772 TECHNOLOGY USER FEE    | 54,950.00        | 0.00              | 0.00            | 0.00           | 0.00             | 54,950.00         |
| TOTAL INTERFUND ACTIVITY       | 54,950.00        | 0.00              | 0.00            | 0.00           | 0.00             | 54,950.00         |
| TOTAL 23-COMMUNICATIONS        | 829,861.00       | 39,365.81         | 135,365.79      | 17.17          | 7,147.80         | 687,347.41        |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 25-3001 SALARIES                     | 443,002.00       | 33,200.78         | 101,414.20      | 22.89          | 0.00             | 341,587.80        |
| 25-3002 WAGES                        | 136,284.00       | 8,721.19          | 23,112.62       | 16.96          | 0.00             | 113,171.38        |
| 25-3003 LONGEVITY                    | 2,976.00         | 215.98            | 644.26          | 21.65          | 0.00             | 2,331.74          |
| 25-3007 OVERTIME                     | 40,000.00        | 5,147.34          | 14,381.03       | 35.95          | 0.00             | 25,618.97         |
| 25-3009 VOLUNTEERS STIPEND           | 64,000.00        | 819.00            | 6,070.00        | 9.48           | 0.00             | 57,930.00         |
| 25-3010 INCENTIVES                   | 14,250.00        | 332.28            | 1,596.84        | 11.21          | 0.00             | 12,653.16         |
| 25-3051 FICA/MEDICARE TAXES          | 53,059.00        | 3,534.54          | 12,453.00       | 23.47          | 0.00             | 40,606.00         |
| 25-3052 WORKMEN'S COMPENSATION       | 21,582.00        | 0.00              | 14,481.11       | 67.10          | 0.00             | 7,100.89          |
| 25-3053 EMPLOYMENT TAXES             | 8,100.00         | 0.00              | 272.16          | 3.36           | 0.00             | 7,827.84          |
| 25-3054 RETIREMENT                   | 73,410.00        | 5,955.16          | 20,853.79       | 28.41          | 0.00             | 52,556.21         |
| 25-3055 HEALTH INSURANCE             | 89,972.00        | 7.32              | 15,010.06       | 16.68          | 0.00             | 74,961.94         |
| 25-3056 LIFE INS                     | 522.00           | 0.00              | 76.56           | 14.67          | 0.00             | 445.44            |
| 25-3057 DENTAL INSURANCE             | 6,218.00         | 0.00              | 942.08          | 15.15          | 0.00             | 5,275.92          |
| 25-3058 LONG-TERM DISABILITY         | 1,891.00         | 145.24            | 435.72          | 23.04          | 0.00             | 1,455.28          |
| 25-3059 FIREFIGHTERS' RETIREMENT     | 26,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 26,000.00         |
| TOTAL SALARIES, WAGES & BENEFIT      | 981,266.00       | 58,078.83         | 211,743.43      | 21.58          | 0.00             | 769,522.57        |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 25-3502 SHIPPING/FREIGHT CHARGES     | 200.00           | 0.00              | 208.05          | 104.03         | 0.00             | ( 8.05)           |
| 25-3503 OFFICE SUPPLIES              | 6,999.00         | 169.35            | 209.33          | 2.99           | 0.00             | 6,789.67          |
| 25-3504 WEARING APPAREL              | 46,350.00        | 0.00              | 2,721.78        | 75.56          | 32,300.00        | 11,328.22         |
| 25-3505 FIRE PREVENTION MATERIALS    | 2,900.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,900.00          |
| 25-3508 FILM AND CAMERA SUPPLIES     | 50.00            | 0.00              | 0.00            | 0.00           | 0.00             | 50.00             |
| 25-3510 BOOKS AND PERIODICALS        | 1,150.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,150.00          |
| 25-3515 MEDICAL SUPPLIES             | 19,000.00        | 1,618.77          | 2,409.41        | 12.68          | 0.00             | 16,590.59         |
| 25-3517 JANITORIAL SUPPLIES          | 1,400.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,400.00          |
| 25-3520 FOOD                         | 8,999.00         | 0.00              | 530.70          | 5.90           | 0.00             | 8,468.30          |
| 25-3523 TOOLS/EQUIPMENT              | 61,000.00        | 33.93             | 6,399.01        | 34.43          | 14,600.94        | 40,000.05         |
| TOTAL SUPPLIES                       | 148,048.00       | 1,822.05          | 12,478.28       | 40.11          | 46,900.94        | 88,668.78         |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 25-4501 FURN, FIXT, & OFFICE EQPT.   | 4,700.00         | 185.83            | 378.23          | 53.03          | 2,114.17         | 2,207.60          |
| 25-4503 RADIO AND RADAR EQUIPMENT    | 2,500.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,500.00          |
| 25-4599 MAINTENANCE-MISC EQUIPMENT   | 34,749.00        | 0.00              | 9,363.39        | 2.48           | ( 8,500.00)      | 33,885.61         |
| TOTAL MAINTENANCE--EQUIPMENT         | 41,949.00        | 185.83            | 9,741.62        | 8.00           | ( 6,385.83)      | 38,593.21         |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 25-5012 PRINTING                     | 750.00           | 0.00              | 0.00            | 0.00           | 0.00             | 750.00            |
| 25-5014 MEDICAL EXPENSES             | 30,035.00        | 250.00            | 250.00          | 0.83           | 0.00             | 29,785.00         |
| 25-5020 COMMUNICATIONS               | 6,500.00         | 377.62            | 1,001.72        | 15.41          | 0.00             | 5,498.28          |
| 25-5024 RADIO USAGE FEES             | 15,000.00        | 1,062.50          | 2,125.00        | 14.17          | 0.00             | 12,875.00         |
| 25-5027 MEMBERSHIPS                  | 3,115.00         | 250.00            | 950.00          | 30.50          | 0.00             | 2,165.00          |
| 25-5029 TRAVEL/TRAINING              | 15,000.00        | 0.00              | 2,298.02        | 15.32          | 0.00             | 12,701.98         |
| TOTAL SERVICES                       | 70,400.00        | 1,940.12          | 6,624.74        | 9.41           | 0.00             | 63,775.26         |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
25-FIRE DEPARTMENT  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                |                  |                   |                 |                |                  |                   |
| SUNDRY                               |                  |                   |                 |                |                  |                   |
| 25-5405 LICENSES/PERMITS             | 999.00           | 0.00              | 0.00            | 0.00           | 0.00             | 999.00            |
| TOTAL SUNDRY                         | 999.00           | 0.00              | 0.00            | 0.00           | 0.00             | 999.00            |
| PROFESSIONAL SERVICES                |                  |                   |                 |                |                  |                   |
| 25-5508 MEDICAL AND OTHER WASTE-DISP | 1,300.00         | 51.65             | 154.95          | 11.92          | 0.00             | 1,145.05          |
| 25-5512 ACCIDENT INSURANCE           | 5,300.00         | 0.00              | 4,354.00        | 82.15          | 0.00             | 946.00            |
| 25-5516 COLLECTION AGENCY FEES       | 121,000.00       | 5,606.01          | 5,606.01        | 4.63           | 0.00             | 115,393.99        |
| TOTAL PROFESSIONAL SERVICES          | 127,600.00       | 5,657.66          | 10,114.96       | 7.93           | 0.00             | 117,485.04        |
| OTHER SERVICES                       |                  |                   |                 |                |                  |                   |
| TOTAL                                | -----            | -----             | -----           | -----          | -----            | -----             |
| CAPITAL OUTLAY                       |                  |                   |                 |                |                  |                   |
| TOTAL                                | -----            | -----             | -----           | -----          | -----            | -----             |
| INTERFUND ACTIVITY                   |                  |                   |                 |                |                  |                   |
| 25-9772 TECHNOLOGY USER FEE          | 96,623.00        | 0.00              | 0.00            | 0.00           | 0.00             | 96,623.00         |
| 25-9781 EQUIP. PURCHASE CONTRIBUTION | 6,250.00         | 0.00              | 0.00            | 0.00           | 0.00             | 6,250.00          |
| 25-9791 EQUIPMENT USER FEE           | 223,349.00       | 0.00              | 0.00            | 0.00           | 0.00             | 223,349.00        |
| TOTAL INTERFUND ACTIVITY             | 326,222.00       | 0.00              | 0.00            | 0.00           | 0.00             | 326,222.00        |
| TOTAL 25-FIRE DEPARTMENT             | 1,696,484.00     | 67,684.49         | 250,703.03      | 17.17          | 40,515.11        | 1,405,265.86      |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 30-3001 SALARIES                     | 147,125.00       | 11,370.50         | 34,111.50       | 23.19          | 0.00             | 113,013.50        |
| 30-3003 LONGEVITY                    | 336.00           | 22.16             | 66.48           | 19.79          | 0.00             | 269.52            |
| 30-3007 OVERTIME                     | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| 30-3051 FICA/MEDICARE TAXES          | 11,816.00        | 788.84            | 2,751.82        | 23.29          | 0.00             | 9,064.18          |
| 30-3052 WORKMEN'S COMPENSATION       | 2,943.00         | 0.00              | 2,068.95        | 70.30          | 0.00             | 874.05            |
| 30-3053 EMPLOYMENT TAXES             | 1,800.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,800.00          |
| 30-3054 RETIREMENT                   | 23,127.00        | 1,804.22          | 6,297.07        | 27.23          | 0.00             | 16,829.93         |
| 30-3055 HEALTH INSURANCE             | 6,567.00         | 2.44              | 1,099.46        | 16.74          | 0.00             | 5,467.54          |
| 30-3056 LIFE INS                     | 174.00           | 0.00              | 25.52           | 14.67          | 0.00             | 148.48            |
| 30-3057 DENTAL INSURANCE             | 994.00           | 0.00              | 150.56          | 15.15          | 0.00             | 843.44            |
| 30-3058 LONG-TERM DISABILITY         | 649.00           | 49.56             | 148.68          | 22.91          | 0.00             | 500.32            |
| TOTAL SALARIES, WAGES & BENEFIT      | 196,531.00       | 14,037.72         | 46,720.04       | 23.77          | 0.00             | 149,810.96        |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 30-3502 POSTAGE/FREIGHT/DEL. FEE     | 100.00           | 0.00              | 0.00            | 0.00           | 0.00             | 100.00            |
| 30-3503 OFFICE SUPPLIES              | 1,200.00         | 125.02            | 343.03          | 28.59          | 0.00             | 856.97            |
| 30-3504 WEARING APPAREL              | 300.00           | 0.00              | 0.00            | 0.00           | 0.00             | 300.00            |
| 30-3510 BOOKS AND PERIODICALS        | 100.00           | 0.00              | 0.00            | 0.00           | 0.00             | 100.00            |
| 30-3520 FOOD                         | 2,500.00         | 17.13             | 408.15          | 16.33          | 0.00             | 2,091.85          |
| TOTAL SUPPLIES                       | 4,200.00         | 142.15            | 751.18          | 17.89          | 0.00             | 3,448.82          |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 30-4501 FURNITURE AND EQUIPMENT      | 100.00           | 0.00              | 0.00            | 0.00           | 0.00             | 100.00            |
| TOTAL MAINTENANCE--EQUIPMENT         | 100.00           | 0.00              | 0.00            | 0.00           | 0.00             | 100.00            |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 30-5012 PRINTING                     | 300.00           | 0.00              | 0.00            | 0.00           | 0.00             | 300.00            |
| 30-5020 COMMUNICATIONS               | 3,200.00         | 127.51            | 270.73          | 8.46           | 0.00             | 2,929.27          |
| 30-5027 MEMBERSHIPS                  | 350.00           | 0.00              | 0.00            | 0.00           | 0.00             | 350.00            |
| 30-5029 TRAVEL/TRAINING              | 2,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,000.00          |
| 30-5030 CAR ALLOWANCE                | 6,000.00         | 461.54            | 1,384.62        | 23.08          | 0.00             | 4,615.38          |
| TOTAL SERVICES                       | 11,850.00        | 589.05            | 1,655.35        | 13.97          | 0.00             | 10,194.65         |
| <b>PROFESSIONAL SERVICES</b>         |                  |                   |                 |                |                  |                   |
| 30-5510 ENGINEERING SERVICES         | 10,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 10,000.00         |
| 30-5515 CONSULTANT SERVICES          | 10,000.00        | 1,215.00          | 2,250.00        | 22.50          | 0.00             | 7,750.00          |
| TOTAL PROFESSIONAL SERVICES          | 20,000.00        | 1,215.00          | 2,250.00        | 11.25          | 0.00             | 17,750.00         |
| <b>OTHER SERVICES</b>                |                  |                   |                 |                |                  |                   |
| TOTAL                                |                  |                   |                 |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
30-PUBLIC WORKS  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                  |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY<br>TOTAL                |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                     |                  |                   |                 |                |                  |                   |
| 30-9772 TECHNOLOGY USER FEE            | 1,250.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,250.00          |
| 30-9781 EQUIPMENT PURCHASE CONTRIBUTIO | 20,240.00        | 0.00              | 0.00            | 0.00           | 0.00             | 20,240.00         |
| TOTAL INTERFUND ACTIVITY               | 21,490.00        | 0.00              | 0.00            | 0.00           | 0.00             | 21,490.00         |
| TOTAL 30-PUBLIC WORKS                  | 254,171.00       | 15,983.92         | 51,376.57       | 20.21          | 0.00             | 202,794.43        |
|  | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET  | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL  | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|-------------------|-------------------|------------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b>       |                   |                   |                  |                |                  |                   |
| 31-3001 SALARIES                           | 281,422.00        | 17,064.20         | 51,308.16        | 18.23          | 0.00             | 230,113.84        |
| 31-3003 LONGEVITY                          | 1,632.00          | 110.78            | 332.34           | 20.36          | 0.00             | 1,299.66          |
| 31-3007 OVERTIME                           | 1,000.00          | 497.64            | 962.11           | 96.21          | 0.00             | 37.89             |
| 31-3010 INCENTIVES                         | 480.00            | 36.92             | 110.76           | 23.08          | 0.00             | 369.24            |
| 31-3051 FICA/MEDICARE TAXES                | 21,767.00         | 1,305.56          | 4,542.22         | 20.87          | 0.00             | 17,224.78         |
| 31-3052 WORKMEN'S COMPENSATION             | 1,125.00          | 0.00              | 828.53           | 73.65          | 0.00             | 296.47            |
| 31-3053 EMPLOYMENT TAXES                   | 4,500.00          | 0.00              | 0.00             | 0.00           | 0.00             | 4,500.00          |
| 31-3054 RETIREMENT                         | 42,602.00         | 2,723.46          | 9,477.90         | 22.25          | 0.00             | 33,124.10         |
| 31-3055 HEALTH INSURANCE                   | 66,086.00         | 4.88              | 3,448.18         | 5.22           | 0.00             | 62,637.82         |
| 31-3056 LIFE INS                           | 435.00            | 0.00              | 38.28            | 8.80           | 0.00             | 396.72            |
| 31-3057 DENTAL INSURANCE                   | 3,779.00          | 0.00              | 205.84           | 5.45           | 0.00             | 3,573.16          |
| 31-3058 LONG-TERM DISABILITY               | 1,191.00          | 75.37             | 226.11           | 18.98          | 0.00             | 964.89            |
| <b>TOTAL SALARIES, WAGES &amp; BENEFIT</b> | <b>426,019.00</b> | <b>21,818.81</b>  | <b>71,480.43</b> | <b>16.78</b>   | <b>0.00</b>      | <b>354,538.57</b> |
| <b>SUPPLIES</b>                            |                   |                   |                  |                |                  |                   |
| 31-3503 OFFICE SUPPLIES                    | 3,500.00          | 152.57            | 315.12           | 9.00           | 0.00             | 3,184.88          |
| 31-3504 WEARING APPAREL                    | 900.00            | 0.00              | 0.00             | 0.00           | 0.00             | 900.00            |
| 31-3510 BOOKS AND PERIODICALS              | 1,900.00          | 0.00              | 612.00           | 32.21          | 0.00             | 1,288.00          |
| 31-3521 ANIMAL SHELTER                     | 6,000.00          | 0.00              | 0.00             | 0.00           | 0.00             | 6,000.00          |
| 31-3523 TOOLS/EQUIPMENT                    | 300.00            | 0.00              | 58.41            | 19.47          | 0.00             | 241.59            |
| <b>TOTAL SUPPLIES</b>                      | <b>12,600.00</b>  | <b>152.57</b>     | <b>985.53</b>    | <b>7.82</b>    | <b>0.00</b>      | <b>11,614.47</b>  |
| <b>MAINTENANCE--EQUIPMENT</b>              |                   |                   |                  |                |                  |                   |
| <b>TOTAL</b>                               |                   |                   |                  |                |                  |                   |
| <b>SERVICES</b>                            |                   |                   |                  |                |                  |                   |
| 31-5008 ABATEMENT/SUBSTANDARD PROPERTY     | 100.00            | 0.00              | 0.00             | 0.00           | 0.00             | 100.00            |
| 31-5012 PRINTING                           | 600.00            | 52.10             | 52.10            | 8.68           | 0.00             | 547.90            |
| 31-5020 COMMUNICATIONS                     | 6,000.00          | 312.11            | 824.53           | 13.74          | 0.00             | 5,175.47          |
| 31-5027 MEMBERSHIPS                        | 900.00            | 0.00              | 0.00             | 0.00           | 0.00             | 900.00            |
| 31-5029 TRAVEL/TRAINING                    | 10,000.00         | 0.00              | 288.01           | 2.88           | 0.00             | 9,711.99          |
| <b>TOTAL SERVICES</b>                      | <b>17,600.00</b>  | <b>364.21</b>     | <b>1,164.64</b>  | <b>6.62</b>    | <b>0.00</b>      | <b>16,435.36</b>  |
| <b>SUNDRY</b>                              |                   |                   |                  |                |                  |                   |
| <b>TOTAL</b>                               |                   |                   |                  |                |                  |                   |
| <b>PROFESSIONAL SERVICES</b>               |                   |                   |                  |                |                  |                   |
| 31-5515 CONSULTANT                         | 12,000.00         | 2,604.00          | 4,865.00         | 40.54          | 0.00             | 7,135.00          |
| <b>TOTAL PROFESSIONAL SERVICES</b>         | <b>12,000.00</b>  | <b>2,604.00</b>   | <b>4,865.00</b>  | <b>40.54</b>   | <b>0.00</b>      | <b>7,135.00</b>   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
31-COMMUNITY DEVELOPMENT  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY                       |                  |                   |                 |                |                  |                   |
| 31-6571 OFFICE FURNITURE & EQUIPMENT | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| TOTAL CAPITAL OUTLAY                 | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
|                                      |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                   |                  |                   |                 |                |                  |                   |
| 31-9772 TECHNOLOGY USER FEE          | 3,250.00         | 0.00              | 0.00            | 0.00           | 0.00             | 3,250.00          |
| 31-9781 EQUIP. PURCHASE CONTRIBUTION | 20,240.00        | 0.00              | 0.00            | 0.00           | 0.00             | 20,240.00         |
| 31-9791 EQUIPMENT USER FEE           | 6,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 6,000.00          |
| TOTAL INTERFUND ACTIVITY             | 29,490.00        | 0.00              | 0.00            | 0.00           | 0.00             | 29,490.00         |
|                                      |                  |                   |                 |                |                  |                   |
| TOTAL 31-COMMUNITY DEVELOPMENT       | 498,709.00       | 24,939.59         | 78,495.60       | 15.74          | 0.00             | 420,213.40        |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 32-3001 SALARIES                     | 141,781.00       | 11,096.78         | 32,837.57       | 23.16          | 0.00             | 108,943.43        |
| 32-3003 LONGEVITY                    | 2,160.00         | 155.06            | 465.18          | 21.54          | 0.00             | 1,694.82          |
| 32-3007 OVERTIME                     | 5,000.00         | 0.00              | 262.25          | 5.25           | 0.00             | 4,737.75          |
| 32-3010 INCENTIVES                   | 0.00             | 46.16             | 138.48          | 0.00           | 0.00             | ( 138.48)         |
| 32-3051 FICA/MEDICARE TAXES          | 11,394.00        | 806.19            | 2,819.99        | 24.75          | 0.00             | 8,574.01          |
| 32-3052 WORKMEN'S COMPENSATION       | 7,158.00         | 0.00              | 5,836.62        | 81.54          | 0.00             | 1,321.38          |
| 32-3053 EMPLOYMENT TAXES             | 2,700.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,700.00          |
| 32-3054 RETIREMENT                   | 22,300.00        | 1,729.40          | 6,050.33        | 27.13          | 0.00             | 16,249.67         |
| 32-3055 HEALTH INSURANCE             | 49,906.00        | 3.66              | 9,419.62        | 18.87          | 0.00             | 40,486.38         |
| 32-3056 LIFE INS                     | 261.00           | 0.00              | 51.04           | 19.56          | 0.00             | 209.96            |
| 32-3057 DENTAL                       | 2,785.00         | 0.00              | 595.36          | 21.38          | 0.00             | 2,189.64          |
| 32-3058 LONG-TERM DISABILITY         | 605.00           | 47.64             | 142.92          | 23.62          | 0.00             | 462.08            |
| TOTAL SALARIES, WAGES & BENEFIT      | 246,050.00       | 13,884.89         | 58,619.36       | 23.82          | 0.00             | 187,430.64        |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 32-3504 WEARING APPAREL              | 1,000.00         | 223.70            | 223.70          | 22.37          | 0.00             | 776.30            |
| 32-3523 TOOLS/EQUIPMENT              | 1,000.00         | 54.78             | 800.45          | 80.05          | 0.00             | 199.55            |
| 32-3534 PARTS AND MATERIALS          | 99,000.00        | 1,182.46          | 7,297.38        | 1.41           | ( 5,900.00)      | 97,602.62         |
| TOTAL SUPPLIES                       | 101,000.00       | 1,460.94          | 8,321.53        | 2.40           | ( 5,900.00)      | 98,578.47         |
| <b>MAINTENANCE--BLDGS, STRUC</b>     |                  |                   |                 |                |                  |                   |
| 32-4002 STREET SIGNS                 | 10,000.00        | 6,195.59          | 7,526.80        | 75.27          | 0.00             | 2,473.20          |
| 32-4003 STREET MAINTENANCE MAT'L     | 25,000.00        | 56.65             | 2,465.54        | 9.86           | 0.00             | 22,534.46         |
| 32-4004 SIDEWALK REPLACEMENT         | 6,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 6,000.00          |
| TOTAL MAINTENANCE--BLDGS, STRUC      | 41,000.00        | 6,252.24          | 9,992.34        | 24.37          | 0.00             | 31,007.66         |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 32-4598 ORNMNTL STREET LIGHT MAIN    | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| TOTAL MAINTENANCE--EQUIPMENT         | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 32-5016 STREET LIGHTING              | 210,000.00       | 15,793.43         | 31,603.29       | 15.05          | 0.00             | 178,396.71        |
| 32-5020 COMMUNICATIONS               | 5,900.00         | 192.11            | 611.53          | 10.36          | 0.00             | 5,288.47          |
| TOTAL SERVICES                       | 215,900.00       | 15,985.54         | 32,214.82       | 14.92          | 0.00             | 183,685.18        |
| <b>PROFESSIONAL SERVICES</b>         |                  |                   |                 |                |                  |                   |
| 32-5507 MOSQUITO SPRAYING            | 16,000.00        | 1,995.00          | 5,415.00        | 33.84          | 0.00             | 10,585.00         |
| 32-5515 CONSULTANT SERVICES          | 40,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 40,000.00         |
| TOTAL PROFESSIONAL SERVICES          | 56,000.00        | 1,995.00          | 5,415.00        | 9.67           | 0.00             | 50,585.00         |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
32-STREETS  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                  |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY                         |                  |                   |                 |                |                  |                   |
| TOTAL                                  |                  |                   |                 |                |                  |                   |
| -----                                  |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                     |                  |                   |                 |                |                  |                   |
| 32-9772 TECHNOLOGY USER FEE            | 625.00           | 0.00              | 0.00            | 0.00           | 0.00             | 625.00            |
| 32-9781 EQUIPMENT PURCHASE CONTRIBUTIO | 59,280.00        | 0.00              | 0.00            | 0.00           | 0.00             | 59,280.00         |
| 32-9791 EQUIPMENT USER FEE             | 25,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 25,000.00         |
| TOTAL INTERFUND ACTIVITY               | 84,905.00        | 0.00              | 0.00            | 0.00           | 0.00             | 84,905.00         |
| TOTAL 32-STREETS                       | 745,855.00       | 39,578.61         | 114,563.05      | 14.57          | ( 5,900.00)      | 637,191.95        |
|  | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
33-BUILDING MAINTENANCE  
DEPARTMENT EXPENDITURES

|                                    | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                              |                  |                   |                 |                |                  |                   |
| SALARIES, WAGES & BENEFIT          |                  |                   |                 |                |                  |                   |
| 33-3001 SALARIES                   | 44,400.00        | 3,462.14          | 10,386.42       | 23.39          | 0.00             | 34,013.58         |
| 33-3007 OVERTIME                   | 5,000.00         | 48.04             | 624.49          | 12.49          | 0.00             | 4,375.51          |
| 33-3051 FICA/MEDICARE TAXES        | 3,779.00         | 260.71            | 947.38          | 25.07          | 0.00             | 2,831.62          |
| 33-3052 WORKMEN'S COMPENSATION     | 1,243.00         | 0.00              | 3,261.43        | 262.38         | 0.00             | ( 2,018.43)       |
| 33-3053 EMPLOYMENT TAXES           | 900.00           | 0.00              | 104.27          | 11.59          | 0.00             | 795.73            |
| 33-3054 RETIREMENT                 | 7,396.00         | 534.25            | 1,939.34        | 26.22          | 0.00             | 5,456.66          |
| 33-3055 HEALTH INSURANCE           | 18,665.00        | 1.22              | 1,097.02        | 5.88           | 0.00             | 17,567.98         |
| 33-3056 LIFE INS                   | 87.00            | 0.00              | 12.76           | 14.67          | 0.00             | 74.24             |
| 33-3057 DENTAL                     | 1,144.00         | 0.00              | 75.28           | 6.58           | 0.00             | 1,068.72          |
| 33-3058 LONG-TERM DISABILITY       | 257.00           | 15.54             | 46.62           | 18.14          | 0.00             | 210.38            |
| TOTAL SALARIES, WAGES & BENEFIT    | 82,871.00        | 4,321.90          | 18,495.01       | 22.32          | 0.00             | 64,375.99         |
|                                    |                  |                   |                 |                |                  |                   |
| SUPPLIES                           |                  |                   |                 |                |                  |                   |
| 33-3504 WEARING APPAREL            | 390.00           | 0.00              | 0.00            | 0.00           | 0.00             | 390.00            |
| 33-3517 JANITORIAL SUPPLIES        | 6,800.00         | 286.42            | 1,003.36        | 14.76          | 0.00             | 5,796.64          |
| 33-3523 TOOLS/EQUIPMENT            | 1,500.00         | 18.44             | 154.76          | 10.32          | 0.00             | 1,345.24          |
| TOTAL SUPPLIES                     | 8,690.00         | 304.86            | 1,158.12        | 13.33          | 0.00             | 7,531.88          |
|                                    |                  |                   |                 |                |                  |                   |
| MAINTENANCE--BLDGS, STRUC          |                  |                   |                 |                |                  |                   |
| 33-4001 MAINTENANCE-BLDG & GROUNDS | 60,800.00        | 6,854.44          | 16,203.70       | 26.65          | 0.00             | 44,596.30         |
| TOTAL MAINTENANCE--BLDGS, STRUC    | 60,800.00        | 6,854.44          | 16,203.70       | 26.65          | 0.00             | 44,596.30         |
|                                    |                  |                   |                 |                |                  |                   |
| SERVICES                           |                  |                   |                 |                |                  |                   |
| 33-5017 UTILITIES                  | 110,000.00       | 5,166.31          | 11,624.26       | 10.57          | 0.00             | 98,375.74         |
| 33-5029 TRAVEL AND TRAINING        | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| 33-5040 BUILDING MAINT-OUTSOURCING | 9,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 9,000.00          |
| TOTAL SERVICES                     | 120,000.00       | 5,166.31          | 11,624.26       | 9.69           | 0.00             | 108,375.74        |
|                                    |                  |                   |                 |                |                  |                   |
| PROFESSIONAL SERVICES              |                  |                   |                 |                |                  |                   |
| 33-5521 PEST CONTROL SERVICES      | 1,000.00         | 207.19            | 207.19          | 20.72          | 0.00             | 792.81            |
| TOTAL PROFESSIONAL SERVICES        | 1,000.00         | 207.19            | 207.19          | 20.72          | 0.00             | 792.81            |
|                                    |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY                     |                  |                   |                 |                |                  |                   |
| 33-6580 BLDG & GROUND IMPROVEMENT  | 16,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 16,000.00         |
| TOTAL CAPITAL OUTLAY               | 16,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 16,000.00         |
|                                    |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                 |                  |                   |                 |                |                  |                   |
| 33-9791 EQUIPMENT USER FEE         | 2,200.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,200.00          |
| TOTAL INTERFUND ACTIVITY           | 2,200.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,200.00          |
|                                    |                  |                   |                 |                |                  |                   |
| TOTAL 33-BUILDING MAINTENANCE      | 291,561.00       | 16,854.70         | 47,688.28       | 16.36          | 0.00             | 243,872.72        |
|                                    | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
35-SOLID WASTE  
DEPARTMENT EXPENDITURES

|  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                  |                  |                   |                 |                |                  |                   |
| SALARIES, WAGES & BENEFIT<br>TOTAL     | -----            | -----             | -----           | -----          | -----            | -----             |
| PROFESSIONAL SERVICES                  |                  |                   |                 |                |                  |                   |
| 35-5508 SOLID WASTECOLLECTION SERVICES | 340,489.00       | 26,545.05         | 53,904.37       | 15.83          | 0.00             | 286,584.63        |
| 35-5509 STORM CLEAN-UP-DEBRIS REMOVAL  | 2,900.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,900.00          |
| 35-5519 RECYCLING PROGRAM              | 93,179.00        | 7,625.52          | 15,251.04       | 16.37          | 0.00             | 77,927.96         |
| TOTAL PROFESSIONAL SERVICES            | 436,568.00       | 34,170.57         | 69,155.41       | 15.84          | 0.00             | 367,412.59        |
| TOTAL 35-SOLID WASTE                   | 436,568.00       | 34,170.57         | 69,155.41       | 15.84          | 0.00             | 367,412.59        |
|  | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 36-3001 SALARIES                     | 110,730.00       | 8,561.43          | 25,746.56       | 23.25          | 0.00             | 84,983.44         |
| 36-3003 LONGEVITY                    | 1,056.00         | 73.84             | 221.52          | 20.98          | 0.00             | 834.48            |
| 36-3007 OVERTIME                     | 5,000.00         | 97.49             | 1,258.09        | 25.16          | 0.00             | 3,741.91          |
| 36-3010 INCENTIVES                   | 600.00           | 46.16             | 138.48          | 23.08          | 0.00             | 461.52            |
| 36-3051 FICA/MEDICARE TAXES          | 8,980.00         | 630.90            | 2,282.42        | 25.42          | 0.00             | 6,697.58          |
| 36-3052 WORKMEN'S COMPENSATION       | 2,237.00         | 0.00              | 1,807.98        | 80.82          | 0.00             | 429.02            |
| 36-3053 EMPLOYMENT TAXES             | 1,800.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,800.00          |
| 36-3054 RETIREMENT                   | 17,576.00        | 1,342.47          | 4,846.47        | 27.57          | 0.00             | 12,729.53         |
| 36-3055 HEALTH INSURANCE             | 18,357.00        | 2.44              | 4,210.30        | 22.94          | 0.00             | 14,146.70         |
| 36-3056 LIFE INS                     | 174.00           | 0.00              | 25.52           | 14.67          | 0.00             | 148.48            |
| 36-3057 DENTAL                       | 1,641.00         | 0.00              | 248.64          | 15.15          | 0.00             | 1,392.36          |
| 36-3058 LONG-TERM DISABILITY         | 472.00           | 37.68             | 113.04          | 23.95          | 0.00             | 358.96            |
| TOTAL SALARIES, WAGES & BENEFIT      | 168,623.00       | 10,792.41         | 40,899.02       | 24.25          | 0.00             | 127,723.98        |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 36-3503 OFFICE SUPPLIES              | 1,200.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,200.00          |
| 36-3504 WEARING APPAREL              | 900.00           | 0.00              | 0.00            | 0.00           | 0.00             | 900.00            |
| 36-3510 MANUALS AND PERIODICALS      | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| 36-3514 FUEL AND OIL                 | 135,000.00       | 8,182.48          | 30,635.30       | 22.69          | 0.00             | 104,364.70        |
| 36-3523 TOOLS/EQUIPMENT              | 1,900.00         | 238.91            | 523.43          | 27.55          | 0.00             | 1,376.57          |
| 36-3529 VEHICLE REPAIR PARTS         | 40,000.00        | 1,649.44          | 6,640.15        | 16.60          | 0.00             | 33,359.85         |
| 36-3535 SHOP SUPPLIES                | 4,500.00         | 136.42            | 313.36          | 6.96           | 0.00             | 4,186.64          |
| TOTAL SUPPLIES                       | 184,500.00       | 10,207.25         | 38,112.24       | 20.66          | 0.00             | 146,387.76        |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| 36-4520 AUTO REPAIR/OUTSOURCED       | 65,000.00        | 9,894.26          | 14,322.01       | 24.27          | 1,451.80         | 49,226.19         |
| TOTAL MAINTENANCE--EQUIPMENT         | 65,000.00        | 9,894.26          | 14,322.01       | 24.27          | 1,451.80         | 49,226.19         |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 36-5020 COMMUNICATIONS               | 1,800.00         | 41.54             | 271.62          | 15.09          | 0.00             | 1,528.38          |
| 36-5027 MEMBERSHIP                   | 700.00           | 0.00              | 0.00            | 0.00           | 0.00             | 700.00            |
| 36-5029 TRAVEL/TRAINING              | 2,300.00         | 0.00              | 0.00            | 0.00           | 0.00             | 2,300.00          |
| TOTAL SERVICES                       | 4,800.00         | 41.54             | 271.62          | 5.66           | 0.00             | 4,528.38          |
| <b>SUNDRY</b>                        |                  |                   |                 |                |                  |                   |
| 36-5405 LICENSES/PERMITS             | 850.00           | 7.50              | 58.75           | 6.91           | 0.00             | 791.25            |
| TOTAL SUNDRY                         | 850.00           | 7.50              | 58.75           | 6.91           | 0.00             | 791.25            |
| <b>OTHER SERVICES</b>                |                  |                   |                 |                |                  |                   |
| TOTAL                                |                  |                   |                 |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
36-FLEET SERVICES  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY                       |                  |                   |                 |                |                  |                   |
| 36-6572 SPECIAL EQUIPMENT            | 7,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 7,000.00          |
| 36-6574 COMPUTER SOFTWARE            | 3,200.00         | 0.00              | 2,880.00        | 90.00          | 0.00             | 320.00            |
| TOTAL CAPITAL OUTLAY                 | 10,200.00        | 0.00              | 2,880.00        | 28.24          | 0.00             | 7,320.00          |
|                                      |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                   |                  |                   |                 |                |                  |                   |
| 36-9772 TECHNOLOGY USER FEE          | 1,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,000.00          |
| 36-9781 EQUIP. PURCHASE CONTRIBUTION | 49,560.00        | 0.00              | 0.00            | 0.00           | 0.00             | 49,560.00         |
| TOTAL INTERFUND ACTIVITY             | 50,560.00        | 0.00              | 0.00            | 0.00           | 0.00             | 50,560.00         |
|                                      |                  |                   |                 |                |                  |                   |
| TOTAL 36-FLEET SERVICES              | 484,533.00       | 30,942.96         | 96,543.64       | 20.22          | 1,451.80         | 386,537.56        |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| <b>SALARIES, WAGES &amp; BENEFIT</b> |                  |                   |                 |                |                  |                   |
| 39-3001 SALARIES                     | 418,798.00       | 25,756.04         | 68,523.60       | 16.36          | 0.00             | 350,274.40        |
| 39-3002 WAGES                        | 49,824.00        | 222.50            | 873.88          | 1.75           | 0.00             | 48,950.12         |
| 39-3003 LONGEVITY                    | 3,888.00         | 236.30            | 707.05          | 18.19          | 0.00             | 3,180.95          |
| 39-3007 OVERTIME                     | 1,800.00         | 0.00              | 136.16          | 7.56           | 0.00             | 1,663.84          |
| 39-3051 FICA/MEDICARE TAXES          | 36,285.00        | 1,868.61          | 5,833.05        | 16.08          | 0.00             | 30,451.95         |
| 39-3052 WORKMEN'S COMPENSATION       | 8,318.00         | 0.00              | 5,887.72        | 70.78          | 0.00             | 2,430.28          |
| 39-3053 EMPLOYMENT TAXES             | 11,700.00        | 0.00              | 468.82          | 4.01           | 0.00             | 11,231.18         |
| 39-3054 RETIREMENT                   | 63,556.00        | 3,960.97          | 12,225.77       | 19.24          | 0.00             | 51,330.23         |
| 39-3055 HEALTH INSURANCE             | 147,313.00       | 7.32              | 13,766.11       | 9.34           | 0.00             | 133,546.89        |
| 39-3056 LIFE INS                     | 870.00           | 0.00              | 76.56           | 8.80           | 0.00             | 793.44            |
| 39-3057 DENTAL                       | 9,500.00         | 0.00              | 834.00          | 8.78           | 0.00             | 8,666.00          |
| 39-3058 LONG-TERM DISABILITY         | 1,775.00         | 99.03             | 248.44          | 14.00          | 0.00             | 1,526.56          |
| TOTAL SALARIES, WAGES & BENEFIT      | 753,627.00       | 32,150.77         | 109,581.16      | 14.54          | 0.00             | 644,045.84        |
| <b>SUPPLIES</b>                      |                  |                   |                 |                |                  |                   |
| 39-3504 WEARING APPAREL              | 2,000.00         | 73.00             | 530.17          | 26.51          | 0.00             | 1,469.83          |
| 39-3506 CHEMICALS                    | 1,000.00         | 0.00              | 133.46          | 13.35          | 0.00             | 866.54            |
| 39-3523 TOOLS/EQUIPMENT              | 3,900.00         | 308.97            | 308.97          | 7.92           | 0.00             | 3,591.03          |
| 39-3531 RECREATION & EVENTS          | 15,000.00        | 907.58            | 6,833.86        | 45.56          | 0.00             | 8,166.14          |
| 39-3534 EQUIP REPAIR PARTS           | 7,500.00         | 192.93            | 866.65          | 11.56          | 0.00             | 6,633.35          |
| 39-3536 LANDSCAPING MATERIALS        | 6,890.00         | 87.80             | 2,895.83        | 42.03          | 0.00             | 3,994.17          |
| TOTAL SUPPLIES                       | 36,290.00        | 1,570.28          | 11,568.94       | 31.88          | 0.00             | 24,721.06         |
| <b>MAINTENANCE--BLDGS, STRUC</b>     |                  |                   |                 |                |                  |                   |
| 39-4007 POOL MAINTENANCE             | 17,500.00        | 610.50            | 2,748.00        | 74.77          | 10,337.50        | 4,414.50          |
| 39-4008 PARK MAINTENANCE             | 18,000.00        | 754.12            | 1,447.55        | 8.04           | 0.00             | 16,552.45         |
| TOTAL MAINTENANCE--BLDGS, STRUC      | 35,500.00        | 1,364.62          | 4,195.55        | 40.94          | 10,337.50        | 20,966.95         |
| <b>MAINTENANCE--EQUIPMENT</b>        |                  |                   |                 |                |                  |                   |
| TOTAL                                |                  |                   |                 |                |                  |                   |
| <b>SERVICES</b>                      |                  |                   |                 |                |                  |                   |
| 39-5012 PRINTING                     | 1,000.00         | 26.05             | 26.05           | 2.61           | 0.00             | 973.95            |
| 39-5020 COMMUNICATIONS               | 2,661.00         | 32.30             | 96.90           | 3.64           | 0.00             | 2,564.10          |
| 39-5022 EQUIPMENT RENTAL             | 1,600.00         | 0.00              | 0.00            | 0.00           | 0.00             | 1,600.00          |
| 39-5029 TRAVEL/TRAINING              | 3,000.00         | 180.94            | 236.14          | 7.87           | 0.00             | 2,763.86          |
| TOTAL SERVICES                       | 8,261.00         | 239.29            | 359.09          | 4.35           | 0.00             | 7,901.91          |
| <b>CAPITAL OUTLAY</b>                |                  |                   |                 |                |                  |                   |
| 39-6516 PARKS & LANDSCAPING PROJS    | 131,500.00       | 0.00              | 0.00            | 0.00           | 0.00             | 131,500.00        |
| TOTAL CAPITAL OUTLAY                 | 131,500.00       | 0.00              | 0.00            | 0.00           | 0.00             | 131,500.00        |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND  
39-PARKS & RECREATION  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                   |                  |                   |                 |                |                  |                   |
| 39-9772 TECHNOLOGY USER FEE          | 875.00           | 0.00              | 0.00            | 0.00           | 0.00             | 875.00            |
| 39-9781 EQUIP. PURCHASE CONTRIBUTION | 20,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 20,000.00         |
| 39-9791 EQUIPMENT USER FEE           | 11,800.00        | 0.00              | 0.00            | 0.00           | 0.00             | 11,800.00         |
| TOTAL INTERFUND ACTIVITY             | 32,675.00        | 0.00              | 0.00            | 0.00           | 0.00             | 32,675.00         |
| TOTAL 39-PARKS & RECREATION          | 997,853.00       | 35,324.96         | 125,704.74      | 13.63          | 10,337.50        | 861,810.76        |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| *** TOTAL EXPENSES ***               | 24,680,055.70    | 654,321.09        | 7,357,008.53    | 31.40          | 392,204.18       | 16,930,842.99     |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| EXCESS OF REVENUES OVER EXPENDITURES | ( 8,221,619.70)  | 672,039.81        | ( 4,530,731.35) | 59.88          | ( 392,204.18)    | ( 3,298,684.17)   |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| *** PROJECTED FUND BALANCE ***       | 1,578,547.91     |                   | 5,269,436.26    |                |                  |                   |
|                                      | =====            |                   | =====           |                |                  |                   |
| *** END OF REPORT ***                |                  |                   |                 |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

03 -DEBT SERVICE FUND  
REVENUES

|                                    | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| BEGINNING FUND BALANCE             | 390,424.33       |                   | 390,424.33      |                |                  |                   |
| PROPERTY TAXES                     |                  |                   |                 |                |                  |                   |
| 50-7101 CURRENT PROPERTY TAXES     | 1,360,000.00     | 112,432.11        | 151,060.11      | 11.11          | 0.00             | ( 1,208,939.89)   |
| 50-7102 DELINQUENT PROPERTY TAX    | 30,000.00        | 262.57            | ( 13,527.75)    | 45.09-         | 0.00             | ( 43,527.75)      |
| 50-7103 PENALTY, INTEREST, COSTS   | 15,000.00        | 42.43             | 312.00          | 2.08           | 0.00             | ( 14,688.00)      |
| TOTAL PROPERTY TAXES               | 1,405,000.00     | 112,737.11        | 137,844.36      | 9.81           | 0.00             | ( 1,267,155.64)   |
| INTEREST EARNED                    |                  |                   |                 |                |                  |                   |
| 50-9601 INTEREST EARNED            | 9,000.00         | 737.26            | 2,241.83        | 24.91          | 0.00             | ( 6,758.17)       |
| TOTAL INTEREST EARNED              | 9,000.00         | 737.26            | 2,241.83        | 24.91          | 0.00             | ( 6,758.17)       |
| INTERFUND ACTIVITY                 |                  |                   |                 |                |                  |                   |
| 50-9752 TRANSFER FROM UTILITY FUND | 90,262.00        | 0.00              | 0.00            | 0.00           | 0.00             | ( 90,262.00)      |
| TOTAL INTERFUND ACTIVITY           | 90,262.00        | 0.00              | 0.00            | 0.00           | 0.00             | ( 90,262.00)      |
| *** TOTAL FUND REVENUES ***        | 1,504,262.00     | 113,474.37        | 140,086.19      | 9.31           | 0.00             | ( 1,364,175.81)   |
| *** TOTAL AVAILABLE REVENUES ***   | 1,894,686.33     |                   | 530,510.52      |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

03 -DEBT SERVICE FUND  
51-DEBT SERVICE  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                |                  |                   |                 |                |                  |                   |
| DEBT SERVICE                         |                  |                   |                 |                |                  |                   |
| 51-6121 PRINCIPAL/DEBT SERVICE       | 1,180,000.00     | 0.00              | 0.00            | 0.00           | 0.00             | 1,180,000.00      |
| 51-6122 INTEREST/DEBT SERVICE        | 335,400.00       | 0.00              | 0.00            | 0.00           | 0.00             | 335,400.00        |
| 51-6123 MAINTENANCE FEE/DEBT SERVICE | 9,000.00         | 0.00              | 0.00            | 0.00           | 0.00             | 9,000.00          |
| TOTAL DEBT SERVICE                   | 1,524,400.00     | 0.00              | 0.00            | 0.00           | 0.00             | 1,524,400.00      |
| INTERFUND ACTIVITY                   |                  |                   |                 |                |                  |                   |
| TOTAL                                |                  |                   |                 |                |                  |                   |
| TOTAL 51-DEBT SERVICE                | 1,524,400.00     | 0.00              | 0.00            | 0.00           | 0.00             | 1,524,400.00      |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| *** TOTAL EXPENSES ***               | 1,524,400.00     | 0.00              | 0.00            | 0.00           | 0.00             | 1,524,400.00      |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| EXCESS OF REVENUES OVER EXPENDITURES | ( 20,138.00)     | 113,474.37        | 140,086.19      | 695.63-        | 0.00             | ( 160,224.19)     |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| *** PROJECTED FUND BALANCE ***       | 370,286.33       |                   | 530,510.52      |                |                  |                   |
|                                      | =====            |                   | =====           |                |                  |                   |
| *** END OF REPORT ***                |                  |                   |                 |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

05 -MOTEL TAX FUND  
REVENUES

|                                  | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|----------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| BEGINNING FUND BALANCE           | 385,263.98       |                   | 385,263.98      |                |                  |                   |
| OTHER TAXES                      |                  |                   |                 |                |                  |                   |
| 55-7635 MOTEL OCCUPANCY TAX      | 150,000.00       | 5,138.75          | 19,628.98       | 13.09          | 0.00             | ( 130,371.02)     |
| TOTAL OTHER TAXES                | 150,000.00       | 5,138.75          | 19,628.98       | 13.09          | 0.00             | ( 130,371.02)     |
| INTEREST EARNED                  |                  |                   |                 |                |                  |                   |
| 55-9601 INTEREST EARNED          | 8,000.00         | 487.59            | 1,396.61        | 17.46          | 0.00             | ( 6,603.39)       |
| TOTAL INTEREST EARNED            | 8,000.00         | 487.59            | 1,396.61        | 17.46          | 0.00             | ( 6,603.39)       |
| *** TOTAL FUND REVENUES ***      | 158,000.00       | 5,626.34          | 21,025.59       | 13.31          | 0.00             | ( 136,974.41)     |
| *** TOTAL AVAILABLE REVENUES *** | 543,263.98       |                   | 406,289.57      |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

05 -MOTEL TAX FUND  
56-MOTEL TAX  
DEPARTMENT EXPENDITURES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| -----                                |                  |                   |                 |                |                  |                   |
| SERVICES                             |                  |                   |                 |                |                  |                   |
| 56-5043 GENERAL ADVERTISING          | 25,000.00        | 6,250.00          | 6,250.00        | 25.00          | 0.00             | 18,750.00         |
| 56-5044 ADVERTISING                  | 34,900.00        | 950.00            | 3,979.33        | 11.40          | 0.00             | 30,920.67         |
| TOTAL SERVICES                       | 59,900.00        | 7,200.00          | 10,229.33       | 17.08          | 0.00             | 49,670.67         |
| PROFESSIONAL SERVICES                | -----            | -----             | -----           | -----          | -----            | -----             |
| TOTAL                                |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY                       | -----            | -----             | -----           | -----          | -----            | -----             |
| TOTAL                                |                  |                   |                 |                |                  |                   |
| INTERFUND ACTIVITY                   |                  |                   |                 |                |                  |                   |
| 56-9751 TRANSFER TO GENERAL FUND     | 17,500.00        | 0.00              | 0.00            | 0.00           | 0.00             | 17,500.00         |
| 56-9753 TRANSFER TO CAPITAL IMP FUND | 470,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 470,000.00        |
| TOTAL INTERFUND ACTIVITY             | 487,500.00       | 0.00              | 0.00            | 0.00           | 0.00             | 487,500.00        |
| TOTAL 56-MOTEL TAX                   | 547,400.00       | 7,200.00          | 10,229.33       | 1.87           | 0.00             | 537,170.67        |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| *** TOTAL EXPENSES ***               | 547,400.00       | 7,200.00          | 10,229.33       | 1.87           | 0.00             | 537,170.67        |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| EXCESS OF REVENUES OVER EXPENDITURES | ( 389,400.00)    | ( 1,573.66)       | 10,796.26       | 2.77-          | 0.00             | ( 400,196.26)     |
|                                      | =====            | =====             | =====           | =====          | =====            | =====             |
| *** PROJECTED FUND BALANCE ***       | ( 4,136.02)      |                   | 396,060.24      |                |                  |                   |
|                                      | =====            |                   | =====           |                |                  |                   |

\*\*\* END OF REPORT \*\*\*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

10 -CAPITAL IMPROVEMENTS FUND  
REVENUES

|                                      | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|--------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| BEGINNING FUND BALANCE               | 3,460,969.33     |                   | 3,460,969.33    |                |                  |                   |
| INTEREST EARNED                      |                  |                   |                 |                |                  |                   |
| 90-9601 INTEREST EARNED              | 10,000.00        | 5,592.93          | 16,019.85       | 160.20         | 0.00             | 6,019.85          |
| TOTAL INTEREST EARNED                | 10,000.00        | 5,592.93          | 16,019.85       | 160.20         | 0.00             | 6,019.85          |
| INTERFUND ACTIVITY                   |                  |                   |                 |                |                  |                   |
| 90-9751 TRFR F/GENERAL FUND          | 5,455,000.00     | 0.00              | 0.00            | 0.00           | 0.00             | ( 5,455,000.00)   |
| 90-9753 TRANSFER FROM MOTEL TAX FUND | 470,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | ( 470,000.00)     |
| TOTAL INTERFUND ACTIVITY             | 5,925,000.00     | 0.00              | 0.00            | 0.00           | 0.00             | ( 5,925,000.00)   |
| MISCELLANEOUS REVENUE                |                  |                   |                 |                |                  |                   |
| TOTAL                                |                  |                   |                 |                |                  |                   |
| OTHER AGENCY REVENUES                |                  |                   |                 |                |                  |                   |
| TOTAL                                |                  |                   |                 |                |                  |                   |
| *** TOTAL FUND REVENUES ***          | 5,935,000.00     | 5,592.93          | 16,019.85       | 0.27           | 0.00             | ( 5,918,980.15)   |
| *** TOTAL AVAILABLE REVENUES ***     | 9,395,969.33     |                   | 3,476,989.18    |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

FINANCIAL STATEMENT  
AS OF: DECEMBER 31ST, 2018

10 -CAPITAL IMPROVEMENTS FUND  
91-CAPITAL IMPROVEMENTS  
DEPARTMENT EXPENDITURES

|                                       | ANNUAL<br>BUDGET | CURRENT<br>PERIOD | Y-T-D<br>ACTUAL | % OF<br>BUDGET | Y-T-D<br>ENCUMB. | BUDGET<br>BALANCE |
|---------------------------------------|------------------|-------------------|-----------------|----------------|------------------|-------------------|
| SALARIES, WAGES & BENEFIT<br>TOTAL    |                  |                   |                 |                |                  |                   |
| CAPITAL OUTLAY<br>TOTAL               |                  |                   |                 |                |                  |                   |
| CAPITAL IMPROVEMENTS                  |                  |                   |                 |                |                  |                   |
| 91-7013 LONG TERM RECOVERY            | 3,880,000.00     | 35,700.00         | 35,700.00       | 0.92           | 0.00             | 3,844,300.00      |
| 91-7105 PARK IMPROVEMENTS             | 50,000.00        | 0.00              | 0.00            | 0.00           | 0.00             | 50,000.00         |
| 91-7117 GOLF COURSE RECLAIM WATER     | 700,000.00       | 0.00              | 62,100.00       | 8.87           | 0.00             | 637,900.00        |
| 91-7127 NEW TAYLOR BLDG CONSTRUCTION  | 200,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 200,000.00        |
| 91-7130 FACILITIES IMPROVEMENT        | 50,000.00        | 0.00              | 6,266.00        | 0.00           | ( 6,266.00)      | 50,000.00         |
| 91-7131 GOLF COURSE CONVENTION CENTER | 2,420,000.00     | 0.00              | 16,688.99       | 0.00           | ( 16,688.99)     | 2,420,000.00      |
| 91-7132 SPLASH PAD                    | 0.00             | 11,500.00         | 11,500.00       | 0.00           | ( 11,500.00)     | 0.00              |
| 91-7134 STREET PANELS REPLACEMENT (2) | 105,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 105,000.00        |
| 91-7135 CITY HALL ENG/ARCHITECT       | 450,000.00       | 0.00              | 0.00            | 0.00           | 0.00             | 450,000.00        |
| 91-7136 GATEWAY ENTRANCE              | 1,000,000.00     | 5,201.15          | 5,201.15        | 18.55          | 180,298.85       | 814,500.00        |
| TOTAL CAPITAL IMPROVEMENTS            | 8,855,000.00     | 52,401.15         | 137,456.14      | 3.20           | 145,843.86       | 8,571,700.00      |
| INTERFUND ACTIVITY<br>TOTAL           |                  |                   |                 |                |                  |                   |
| TOTAL 91-CAPITAL IMPROVEMENTS         | 8,855,000.00     | 52,401.15         | 137,456.14      | 3.20           | 145,843.86       | 8,571,700.00      |
| *** TOTAL EXPENSES ***                | 8,855,000.00     | 52,401.15         | 137,456.14      | 3.20           | 145,843.86       | 8,571,700.00      |
| EXCESS OF REVENUES OVER EXPENDITURES  | ( 2,920,000.00)  | ( 46,808.22)      | ( 121,436.29)   | 9.15           | ( 145,843.86)    | ( 2,652,719.85)   |
| *** PROJECTED FUND BALANCE ***        | 540,969.33       |                   | 3,339,533.04    |                |                  |                   |
| *** END OF REPORT ***                 |                  |                   |                 |                |                  |                   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

CITY OF JERSEY VILLAGE  
PROPERTY TAX COLLECTION REPORT  
NOVEMBER 2018



TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 11/01/2018 TO 11/30/2018

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

|           | TAX RATE  | TAX LEVY     | PAID ACCTS |
|-----------|-----------|--------------|------------|
|           | -----     | -----        | -----      |
| YEAR 2018 | 00.742500 | 7,747,183.76 | 387        |
|           | -----     | -----        | -----      |

| YEAR  | TAXES DUE    | MONTH ADJ  | ADJUSTMENT YTD | LEVY PAID  | PAID YTD   | BALANCE      | COLL % | YTD UNCOLL |
|-------|--------------|------------|----------------|------------|------------|--------------|--------|------------|
| ----- |              |            |                |            |            |              |        |            |
| 2018  | 7,629,973.57 | 117,210.19 | 117,210.19     | 303,106.03 | 303,106.03 | 7,444,077.73 | 3.91   | 0.00       |
| 2017  | 75,862.32    | 2,243.64-  | 64,847.61-     | 99.05-     | 23,453.35- | 34,468.06    | 12.93- | 0.00       |
| 2016  | 26,008.76    | 355.26-    | 1,828.15-      | 265.63-    | 1,868.30   | 22,312.31    | 7.73   | 0.00       |
| 2015  | 16,189.17    | 295.83-    | 295.83-        | 295.83-    | 650.03     | 15,243.31    | 4.09   | 0.00       |
| 2014  | 11,210.27    | .00        | 0.00           | 33.99      | 74.67      | 11,135.60    | .67    | 0.00       |
| 2013  | 9,338.04     | .00        | 0.00           | 0.00       | 20.95      | 9,317.09     | .22    | 0.00       |
| 2012  | 9,494.16     | .00        | 0.00           | 0.00       | 0.00       | 9,494.16     |        | 0.00       |
| 2011  | 11,209.10    | .00        | 0.00           | 0.00       | 0.00       | 11,209.10    |        | 0.00       |
| 2010  | 14,169.18    | .00        | 0.00           | 0.00       | 0.00       | 14,169.18    |        | 0.00       |
| 2009  | 20,869.36    | .00        | 0.00           | 0.00       | 0.00       | 20,869.36    |        | 0.00       |
| 2008  | 8,041.93     | .00        | 0.00           | 0.00       | 0.00       | 8,041.93     |        | 0.00       |
| 2007  | 3,645.10     | .00        | 0.00           | 0.00       | 0.00       | 3,645.10     |        | 0.00       |
| 2006  | 2,335.76     | .00        | 0.00           | 0.00       | 0.00       | 2,335.76     |        | 0.00       |
| 2005  | 1,938.93     | .00        | 0.00           | 0.00       | 0.00       | 1,938.93     |        | 0.00       |
| 2004  | 1,343.86     | .00        | 0.00           | 0.00       | 0.00       | 1,343.86     |        | 0.00       |
| 2003  | 611.89       | .00        | 0.00           | 0.00       | 0.00       | 611.89       |        | 0.00       |
| 2002  | 636.52       | .00        | 0.00           | 0.00       | 0.00       | 636.52       |        | 0.00       |
| 2001  | 589.88       | .00        | 0.00           | 0.00       | 0.00       | 589.88       |        | 0.00       |
| 2000  | 870.75       | .00        | 0.00           | 0.00       | 0.00       | 870.75       |        | 0.00       |
| 1999  | 153.99       | .00        | 0.00           | 0.00       | 0.00       | 153.99       |        | 0.00       |
| 1998  | 14.48        | .00        | 0.00           | 0.00       | 0.00       | 14.48        |        | 0.00       |
| ****  | 7,844,507.02 | 114,315.46 | 50,238.60      | 302,479.51 | 282,266.63 | 7,612,478.99 |        | 0.00       |

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 11/01/2018 THRU 11/30/2018  
 JURISDICTION: 70 City of Jersey Village

| YEAR DEPOSIT     | ACCOUNT NUMBER   | EFF<br>YR/MO | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | ATTORNEY CAUSE /REV | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|------------------|------------------|--------------|--------------|-------------------|---------------------|---------------------|------------------|-------------------|
| 2015 D1121182    | 107-452-000-0064 | 201810       | 30.20-       | 0.00              | 13.59-              | 8.76-0              | 0.00             | 52.55-            |
| 2015 RF181113    | 123-565-001-0001 | 201512       | 155.31-      | 0.00              | 0.00                | 0.00 35             | 155.31           | 0.00              |
| 2015 RF181113    | 123-565-001-0001 | 201512       | 0.00         | 0.00              | 0.00                | 0.00 35             | 155.31-          | 155.31-           |
| 2015 RF181113    | 123-565-001-0002 | 201607       | 44.34-       | 0.00              | 7.98-               | 10.46-35            | 62.78            | 0.00              |
| 2015 RF181113    | 123-565-001-0002 | 201607       | 0.00         | 0.00              | 0.00                | 0.00 35             | 62.78-           | 62.78-            |
| 2015 RF181113    | 123-565-001-0002 | 201709       | 0.03-        | 0.00              | 0.01-               | 0.01-35             | 0.05             | 0.00              |
| 2015 RF181113    | 123-565-001-0002 | 201709       | 0.00         | 0.00              | 0.00                | 0.00 35             | 0.05-            | 0.05-             |
| 2015 RF181113    | 123-565-001-0003 | 201512       | 0.00         | 0.00              | 0.00                | 0.00 35             | 35.47-           | 35.47-            |
| 2015 RF181113    | 123-565-001-0003 | 201512       | 35.47-       | 0.00              | 0.00                | 0.00 35             | 35.47            | 0.00              |
| 2015 RF181113    | 123-565-001-0004 | 201601       | 0.00         | 0.00              | 0.00                | 0.00 35             | 60.68-           | 60.68-            |
| 2015 RF181113    | 123-565-001-0004 | 201601       | 60.68-       | 0.00              | 0.00                | 0.00 35             | 60.68            | 0.00              |
|                  | 2015 TOTAL       |              | 326.03-      | 0.00              | 21.58-              | 19.23-              | 0.00             | 366.84-           |
| 2016 A1102181    | 082-134-000-0004 | 201810       | 0.04-        | 0.00              | 0.01-               | 0.00 0              | 0.00             | 0.05-             |
| 2016 D1121182    | 107-452-000-0064 | 201810       | 45.51-       | 0.00              | 15.02-              | 12.11-0             | 0.00             | 72.64-            |
| 2016 RF181114    | 123-565-001-0001 | 201612       | 0.00         | 0.00              | 0.00                | 0.00 23             | 132.24-          | 132.24-           |
| 2016 RF181114    | 123-565-001-0001 | 201612       | 132.24-      | 0.00              | 0.00                | 0.00 23             | 132.24           | 0.00              |
| 2016 RF181114    | 123-565-001-0002 | 201801       | 37.79-       | 0.00              | 9.08-               | 0.00 23             | 46.87            | 0.00              |
| 2016 RF181114    | 123-565-001-0002 | 201801       | 0.00         | 0.00              | 0.00                | 0.00 23             | 46.87-           | 46.87-            |
| 2016 RF181114    | 123-565-001-0003 | 201612       | 0.00         | 0.00              | 0.00                | 0.00 23             | 30.19-           | 30.19-            |
| 2016 RF181114    | 123-565-001-0003 | 201612       | 30.19-       | 0.00              | 0.00                | 0.00 23             | 30.19            | 0.00              |
| 2016 RF181114    | 123-565-001-0004 | 201701       | 0.00         | 0.00              | 0.00                | 0.00 23             | 51.66-           | 51.66-            |
| 2016 RF181114    | 123-565-001-0004 | 201701       | 51.66-       | 0.00              | 0.00                | 0.00 23             | 51.66            | 0.00              |
| 2016 RF181114    | 209-604-160-0000 | 201611       | 103.38-      | 0.00              | 0.00                | 0.00 23             | 103.38           | 0.00              |
| 2016 RF181114    | 209-604-160-0000 | 201611       | 0.00         | 0.00              | 0.00                | 0.00 23             | 103.38-          | 103.38-           |
|                  | 2016 TOTAL       |              | 400.81-      | 0.00              | 24.11-              | 12.11-              | 0.00             | 437.03-           |
| 2017 C1118183    | 082-121-001-0025 | 201811       | 125.05-      | 0.00              | 23.75-              | 0.00 0              | 0.00             | 148.80-           |
| 2017 RF181115    | 082-133-000-0025 | 201805       | 650.43-      | 0.00              | 84.56-              | 0.00 12             | 734.99           | 0.00              |
| 2017 RF181115    | 082-133-000-0025 | 201805       | 0.00         | 0.00              | 0.00                | 0.00 12             | 734.99-          | 734.99-           |
| 2017 RF181115    | 105-860-000-0025 | 201712       | 34.16-       | 0.00              | 0.00                | 0.00 12             | 34.16            | 0.00              |
| 2017 RF181115    | 105-860-000-0025 | 201712       | 0.00         | 0.00              | 0.00                | 0.00 12             | 34.16-           | 34.16-            |
| 2017 ES035113018 | 105-868-000-0018 | 201803       | 19.96        | 0.00              | 0.00                | 0.00 12             | 0.00             | 19.96             |
| 2017 ES035113018 | 105-868-000-0018 | 201805       | 30.67        | 0.00              | 0.00                | 0.00 12             | 0.00             | 30.67             |
| 2017 ES035113018 | 105-868-000-0018 | 201807       | 77.28        | 0.00              | 0.00                | 0.00 12             | 0.00             | 77.28             |
| 2017 ES035113018 | 105-868-000-0018 | 201807       | 127.91       | 0.00              | 0.00                | 0.00 12             | 0.00             | 127.91            |
| 2017 ES035113018 | 105-868-000-0018 | 201807       | 54.98        | 0.00              | 0.00                | 0.00 12             | 0.00             | 54.98             |
| 2017 RF181115    | 105-868-000-0018 | 201807       | 310.80-      | 0.00              | 0.00                | 0.00 12             | 310.80           | 0.00              |
| 2017 RF181115    | 105-868-000-0018 | 201807       | 0.00         | 0.00              | 0.00                | 0.00 12             | 310.80-          | 310.80-           |
| 2017 RF181115    | 107-440-000-0020 | 201801       | 0.00         | 0.00              | 0.00                | 0.00 12             | 144.17-          | 144.17-           |
| 2017 RF181115    | 107-440-000-0020 | 201801       | 144.17-      | 0.00              | 0.00                | 0.00 12             | 144.17           | 0.00              |

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 11/01/2018 THRU 11/30/2018  
 JURISDICTION: 70 City of Jersey Village

| YEAR DEPOSIT      | ACCOUNT NUMBER   | EFF<br>YR/MO | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | ATTORNEY CAUSE /REV | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|-------------------|------------------|--------------|--------------|-------------------|---------------------|---------------------|------------------|-------------------|
| 2017 RF181115     | 107-441-000-0005 | 201712       | 0.00         | 0.00              | 0.00                | 0.00 12             | 371.25-          | 371.25-           |
| 2017 RF181115     | 107-441-000-0005 | 201712       | 371.25-      | 0.00              | 0.00                | 0.00 12             | 371.25           | 0.00              |
| 2017 RF181115     | 107-442-000-0054 | 201712       | 371.25-      | 0.00              | 0.00                | 0.00 12             | 371.25           | 0.00              |
| 2017 RF181115     | 107-442-000-0054 | 201712       | 0.00         | 0.00              | 0.00                | 0.00 12             | 371.25-          | 371.25-           |
| 2017 ESC051120181 | 123-565-001-0002 | 201607       | 55.12        | 0.00              | 0.00                | 0.00 0              | 0.00             | 55.12             |
| 2017 ESC051120181 | 123-565-001-0002 | 201709       | 0.03         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.03              |
| 2017 ESC051120181 | 123-565-001-0002 | 201801       | 41.12        | 0.00              | 0.00                | 0.00 0              | 0.00             | 41.12             |
| 2017 RF181115     | 127-250-007-0033 | 201801       | 34.91-       | 0.00              | 0.00                | 0.00 12             | 34.91            | 0.00              |
| 2017 RF181115     | 127-250-007-0033 | 201801       | 0.00         | 0.00              | 0.00                | 0.00 12             | 34.91-           | 34.91-            |
| 2017 TOTAL        |                  |              | 1,634.95-    | 0.00              | 108.31-             | 0.00                | 0.00             | 1,743.26-         |
| 2018 V102518BTA   | 107-448-002-0004 | 201712       | 2,091.14     | 0.00              | 0.00                | 0.00 0              | 0.00             | 2,091.14          |
| 2018 V102518BTA   | 107-453-000-0010 | 201712       | 2,068.85     | 0.00              | 0.00                | 0.00 0              | 0.00             | 2,068.85          |
| 2018 V102518BTA   | 118-085-071-0051 | 201712       | 2,865.44     | 0.00              | 0.00                | 0.00 0              | 0.00             | 2,865.44          |
| 2018 V102518BTA   | 126-106-001-0015 | 201810       | 2,128.41     | 0.00              | 0.00                | 0.00 0              | 0.00             | 2,128.41          |
| 2018 V102518BTA   | 126-106-002-0017 | 201712       | 2,085.54     | 0.00              | 0.00                | 0.00 0              | 0.00             | 2,085.54          |
| 2018 V102618BTA   | 202-068-120-0000 | 201810       | 0.01         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.01              |
| 2018 V102618BTA   | 202-069-570-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 202-069-570-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 202-077-660-0000 | 201810       | 0.03         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.03              |
| 2018 V102618BTA   | 202-110-620-0000 | 201810       | 0.01         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.01              |
| 2018 V102618BTA   | 202-138-770-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 202-145-950-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 202-156-240-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 202-366-620-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 203-535-340-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 204-056-660-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 ESC031121181 | 205-507-990-0000 | 201810       | 0.01         | 0.00              | 0.00                | 0.00 1              | 0.00             | 0.01              |
| 2018 V102618BTA   | 205-669-730-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 205-676-290-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 208-617-530-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 208-865-010-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 ESC031121181 | 209-594-950-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 1              | 0.00             | 0.00              |
| 2018 V102618BTA   | 210-476-960-0000 | 201810       | 0.03         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.03              |
| 2018 ESC031121181 | 220-203-080-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 1              | 0.00             | 0.00              |
| 2018 ESC031121181 | 220-203-100-0000 | 201810       | 0.02         | 0.00              | 0.00                | 0.00 1              | 0.00             | 0.02              |
| 2018 V102618BTA   | 220-332-250-0000 | 201810       | 0.06         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.06              |
| 2018 V102618BTA   | 220-340-110-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 220-714-030-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 221-446-600-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 221-585-600-0000 | 201810       | 0.01         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.01              |
| 2018 V102618BTA   | 221-684-640-0000 | 201810       | 0.00         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.00              |
| 2018 V102618BTA   | 502-316-390-0000 | 201810       | 0.08         | 0.00              | 0.00                | 0.00 0              | 0.00             | 0.08              |

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 11/01/2018 THRU 11/30/2018  
 JURISDICTION: 70 City of Jersey Village

| YEAR DEPOSIT | ACCOUNT NUMBER      | EFF<br>YR/MO     | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | ATTORNEY CAUSE /REV | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|--------------|---------------------|------------------|--------------|-------------------|---------------------|---------------------|------------------|-------------------|
| 2018         | V102618BTA          | 502-325-310-0000 | 201810       | 0.03              | 0.00                | 0.00                | 0.00 0           | 0.03              |
| 2018         | V102618BTA          | 506-476-700-0000 | 201810       | 0.00              | 0.00                | 0.00                | 0.00 0           | 0.00              |
| 2018         | V102618BTA          | 507-699-230-0000 | 201810       | 0.00              | 0.00                | 0.00                | 0.00 0           | 0.00              |
| 2018         | V102618BTA          | 520-967-350-0000 | 201810       | 0.14              | 0.00                | 0.00                | 0.00 0           | 0.14              |
| 2018         | V102618BTA          | 520-974-970-0000 | 201810       | 0.01              | 0.00                | 0.00                | 0.00 0           | 0.01              |
|              | 2018 TOTAL          |                  |              | 11,239.82         | 0.00                | 0.00                | 0.00             | 11,239.82         |
| YEAR 2015    |                     |                  |              |                   |                     |                     |                  |                   |
|              | REFUNDS             |                  |              | 295.83-           | 0.00                | 7.99-               | 10.47-           | 314.29-           |
|              | RETURNED ITEMS      |                  |              | 30.20-            | 0.00                | 13.59-              | 8.76-            | 52.55-            |
|              | TRANSFERS/REVERSALS |                  |              | 0.00              | 0.00                | 0.00                | 0.00             | 0.00              |
|              | TOTAL               |                  |              | 326.03-           | 0.00                | 21.58-              | 19.23-           | 366.84-           |
| YEAR 2016    |                     |                  |              |                   |                     |                     |                  |                   |
|              | REFUNDS             |                  |              | 355.26-           | 0.00                | 9.08-               | 0.00             | 364.34-           |
|              | RETURNED ITEMS      |                  |              | 45.51-            | 0.00                | 15.02-              | 12.11-           | 72.64-            |
|              | TRANSFERS/REVERSALS |                  |              | 0.04-             | 0.00                | 0.01-               | 0.00             | 0.05-             |
|              | TOTAL               |                  |              | 400.81-           | 0.00                | 24.11-              | 12.11-           | 437.03-           |
| YEAR 2017    |                     |                  |              |                   |                     |                     |                  |                   |
|              | REFUNDS             |                  |              | 1,509.90-         | 0.00                | 84.56-              | 0.00             | 1,594.46-         |
|              | RETURNED ITEMS      |                  |              | 0.00              | 0.00                | 0.00                | 0.00             | 0.00              |
|              | TRANSFERS/REVERSALS |                  |              | 125.05-           | 0.00                | 23.75-              | 0.00             | 148.80-           |
|              | TOTAL               |                  |              | 1,634.95-         | 0.00                | 108.31-             | 0.00             | 1,743.26-         |
| YEAR 2018    |                     |                  |              |                   |                     |                     |                  |                   |
|              | REFUNDS             |                  |              | 11,239.82         | 0.00                | 0.00                | 0.00             | 11,239.82         |
|              | RETURNED ITEMS      |                  |              | 0.00              | 0.00                | 0.00                | 0.00             | 0.00              |
|              | TRANSFERS/REVERSALS |                  |              | 0.00              | 0.00                | 0.00                | 0.00             | 0.00              |
|              | TOTAL               |                  |              | 11,239.82         | 0.00                | 0.00                | 0.00             | 11,239.82         |
| ALL YEARS    |                     |                  |              |                   |                     |                     |                  |                   |
|              | REFUNDS             |                  |              | 9,078.83          | 0.00                | 101.63-             | 10.47-           | 8,966.73          |
|              | RETURNED ITEMS      |                  |              | 75.71-            | 0.00                | 28.61-              | 20.87-           | 125.19-           |
|              | TRANSFERS/REVERSALS |                  |              | 125.09-           | 0.00                | 23.76-              | 0.00             | 148.85-           |
|              | TOTAL               |                  |              | 8,878.03          | 0.00                | 154.00-             | 31.34-           | 8,692.69          |

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 SUMMARY OF PAYMENTS AND REVERSALS  
 FROM: 11/01/2018 THRU 11/30/2018  
 JURISDICTION: 70 City of Jersey Village

| YEAR DEPOSIT | ACCOUNT NUMBER  | EFF<br>YR/MO | LEVY<br>PAID | DISCOUNT<br>GIVEN | PENALTY<br>INTEREST | ATTORNEY CAUSE /REV | REFUND<br>AMOUNT | PAYMENT<br>AMOUNT |
|--------------|-----------------|--------------|--------------|-------------------|---------------------|---------------------|------------------|-------------------|
|              | 2014 TOTAL      |              | 33.99        | 0.00              | 19.37               | 10.68               | 0.00             | 64.04             |
|              | 2015 TOTAL      |              | 30.20        | 0.00              | 13.59               | 8.76                | 0.00             | 52.55             |
|              | 2016 TOTAL      |              | 135.18       | 0.00              | 30.26               | 33.09               | 0.00             | 198.53            |
|              | 2017 TOTAL      |              | 1,535.90     | 0.00              | 241.72              | 140.60              | 0.00             | 1,918.22          |
|              | 2018 TOTAL      |              | 291,866.21   | 0.00              | 0.00                | 0.00                | 0.00             | 291,866.21        |
|              | TOTAL PAYMENTS  |              | 293,601.48   | 0.00              | 304.94              | 193.13              | 0.00             | 294,099.55        |
|              | 2015 TOTAL      |              | 326.03-      | 0.00              | 21.58-              | 19.23-              | 0.00             | 366.84-           |
|              | 2016 TOTAL      |              | 400.81-      | 0.00              | 24.11-              | 12.11-              | 0.00             | 437.03-           |
|              | 2017 TOTAL      |              | 1,634.95-    | 0.00              | 108.31-             | 0.00                | 0.00             | 1,743.26-         |
|              | 2018 TOTAL      |              | 11,239.82    | 0.00              | 0.00                | 0.00                | 0.00             | 11,239.82         |
|              | TOTAL REVERSALS |              | 8,878.03     | 0.00              | 154.00-             | 31.34-              | 0.00             | 8,692.69          |
|              | TOTAL FOR UNIT  |              | 302,479.51   | 0.00              | 150.94              | 161.79              | 0.00             | 302,792.24        |

**General Fund**  
**For the period ended December 31, 2018**

|                                | Adopted Budget       | Current Budget       | YTD Actual          | % of Actual<br>compared<br>to Budget | Projections          |
|--------------------------------|----------------------|----------------------|---------------------|--------------------------------------|----------------------|
| <b>Revenue</b>                 |                      |                      |                     |                                      |                      |
| Property Taxes                 | 6,705,000.00         | 6,705,000.00         | 705,357.72          | 10.52%                               | 6,705,000.00         |
| Electric Franchise Taxes       | 360,000.00           | 360,000.00           | 89,497.07           | 24.86%                               | 360,000.00           |
| Telephone Franchise            | 110,000.00           | 110,000.00           | 23,895.64           | 21.72%                               | 110,000.00           |
| Gas Franchise                  | 32,000.00            | 32,000.00            | 6,100.62            | 19.06%                               | 32,000.00            |
| Cable TV Franchise             | 75,000.00            | 75,000.00            | 18,419.76           | 24.56%                               | 75,000.00            |
| Telecommunication              | 35,000.00            | 35,000.00            | 3,743.58            | 10.70%                               | 35,000.00            |
| City Sales Tax                 | 3,000,000.00         | 3,000,000.00         | 757,889.90          | 25.26%                               | 3,000,000.00         |
| Sales TX-Reduce Property Taxes | 1,500,000.00         | 1,500,000.00         | 378,944.97          | 25.26%                               | 1,500,000.00         |
| Mixed Drink Tax                | 35,000.00            | 35,000.00            | 7,821.78            | 22.35%                               | 35,000.00            |
| Fines Warrants & Bonds         | 968,700.00           | 968,700.00           | 288,158.04          | 29.75%                               | 968,700.00           |
| Fees & Charge for Services     | 390,350.00           | 390,350.00           | 102,543.78          | 26.27%                               | 390,350.00           |
| Licenses & Permits             | 164,100.00           | 164,100.00           | 25,911.48           | 15.79%                               | 164,100.00           |
| Interest Earned                | 250,000.00           | 250,000.00           | 80,123.42           | 32.05%                               | 250,000.00           |
| Interfund Activity             | 1,852,286.00         | 1,852,286.00         | 176,697.89          | 9.54%                                | 1,852,286.00         |
| Misc Revenue                   | 169,000.00           | 169,000.00           | 5,098.15            | 3.02%                                | 169,000.00           |
| Other Agency Revenue           | 500,000.00           | 500,000.00           | 156,073.38          | 31.21%                               | 500,000.00           |
| Total Revenue                  | <u>16,146,436.00</u> | <u>16,146,436.00</u> | <u>2,826,277.18</u> | <u>17.50%</u>                        | <u>16,146,436.00</u> |
| <b>Expenditures</b>            |                      |                      |                     |                                      |                      |
| Administrative Service         | 601,345.00           | 601,345.00           | 132,009.65          | 21.95%                               | 547,000.00           |
| Legal/Other Services           | 7,786,706.00         | 7,786,706.00         | 5,371,383.90        | 68.98%                               | 5,400,000.00         |
| Info Technology                | 741,895.00           | 741,895.00           | 98,814.83           | 13.32%                               | 568,000.00           |
| Purchasing                     | 21,600.00            | 21,600.00            | 3,914.33            | 18.12%                               | 20,000.00            |
| Accounting Services            | 329,043.00           | 329,043.00           | 68,972.41           | 20.96%                               | 310,000.00           |
| Customer Services              | 142,335.00           | 142,335.00           | 32,466.24           | 22.81%                               | 127,000.00           |
| Municipal Court                | 407,663.00           | 407,663.00           | 71,618.63           | 17.57%                               | 350,000.00           |
| Police Department              | 2,918,170.70         | 2,918,170.70         | 608,232.43          | 20.84%                               | 2,600,000.00         |
| Communications                 | 829,861.00           | 829,861.00           | 135,365.79          | 16.31%                               | 730,000.00           |
| Fire Department                | 1,696,484.00         | 1,696,484.00         | 250,703.03          | 14.78%                               | 1,540,000.00         |
| Public Works                   | 254,171.00           | 254,171.00           | 51,376.57           | 20.21%                               | 216,000.00           |
| Community Development          | 498,709.00           | 498,709.00           | 78,495.60           | 15.74%                               | 420,000.00           |
| Streets                        | 745,855.00           | 745,855.00           | 114,563.05          | 15.36%                               | 520,000.00           |
| Building Maintenance           | 291,561.00           | 291,561.00           | 47,688.28           | 16.36%                               | 290,000.00           |
| Solid Waste                    | 436,568.00           | 436,568.00           | 69,155.41           | 15.84%                               | 410,000.00           |
| Fleet Services                 | 484,533.00           | 484,533.00           | 96,543.64           | 19.93%                               | 400,000.00           |
| Parks & Recreation             | 938,353.00           | 938,353.00           | 125,704.74          | 13.40%                               | 793,000.00           |
| Total Expenditures             | <u>19,124,852.70</u> | <u>19,124,852.70</u> | <u>7,357,008.53</u> | <u>38.47%</u>                        | <u>15,241,000.00</u> |

**Utility Fund**  
**For the period ended December 31, 2018**

|                            | Adopted Budget      | Current Budget      | YTD Actual          | % of Actual compared to Budget | Projections         |
|----------------------------|---------------------|---------------------|---------------------|--------------------------------|---------------------|
| <b>Revenue</b>             |                     |                     |                     |                                |                     |
| Fees & Charge for Services | 4,320,000.00        | 4,320,000.00        | 976,090.95          | 22.59%                         | 4,320,000.00        |
| Interest Earned            | 50,000.00           | 50,000.00           | 22,267.86           | 44.54%                         | 50,000.00           |
| Interfund Activity         | -                   | -                   | -                   |                                | -                   |
| Miscellaneous Revenue      | 57,500.00           | 57,500.00           | 16,419.93           | 28.56%                         | 57,500.00           |
| Other Agency Revenue       | -                   | -                   | -                   |                                | -                   |
| <b>Total Revenue</b>       | <b>4,427,500.00</b> | <b>4,427,500.00</b> | <b>1,014,778.74</b> | <b>22.92%</b>                  | <b>4,427,500.00</b> |
| <b>Expenditures</b>        |                     |                     |                     |                                |                     |
| Water & Sewer              | 3,898,058.00        | 3,898,058.00        | 440,898.82          | 11.31%                         | 3,898,058.00        |
| Utility Capital Projects   | 1,625,000.00        | 1,625,000.00        | 102,935.70          | 6.33%                          | 1,625,000.00        |
|                            | -                   | -                   | -                   |                                | -                   |
| <b>Total Expenditures</b>  | <b>5,523,058.00</b> | <b>5,523,058.00</b> | <b>543,834.52</b>   | <b>9.85%</b>                   | <b>5,523,058.00</b> |

**JERSEY VILLAGE CITY COUNCIL MEMORANDUM**

TO: Jersey Village City Council  
From: Isabel Kato, Director of Finance  
Date: January 10, 2018  
Subject: Investment Report-Quarter Ended December 31, 2018

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

Funds of the City are invested in two portfolios, which utilize specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios. The two portfolios are Operating Depository Account Government Money Market Funds, and TexPool. All these is in accordance with instructions from City Council and City policy and are invested to earn the maximum rate of return within the policies imposed by its safety.

Enclosed are details of the City investment transactions for Quarter Ended December 31, 2018. This information shows that on the TexPool portfolio, the beginning market value as of September 30, 2018 was \$31,741,455 and the ending market value on December 31, 2018 was \$25,711,175. Also included are spreadsheets showing the TexPool portfolio's book value additions of \$1,543,927 and book value withdrawals of \$7,575,569 for the quarter by fund as well as the TexPool portfolio's book value and market value by fund.

The book value and market value for the beginning and end of the reporting period are as follows:

|                    | <u>BOOK VALUE</u> | <u>MARKET VALUE</u> |
|--------------------|-------------------|---------------------|
| September 30, 2018 | \$31,744,440      | \$31,741,455        |
| December 31, 2018  | \$25,712,798      | \$25,711,175        |

The Tex Pool money market fund has an AAAM rating by Standard & Poor's. The Net Asset Value (N.A.V.) for the quarter was at all times within the range specified by the Public Funds Investment Act. The N.A.V. at the beginning and end of the reporting period is as follows:

|                    | <u>NET ASSET VALUE (N.A.V.)</u> |
|--------------------|---------------------------------|
| September 30, 2018 | 0.99993                         |
| December 31, 2018  | 0.99990                         |

The Weighted Average Maturity of the TexPool Portfolio as of December 31, 2018 using SEC Rule 2a-7 was 27 days. The Weighted Average Maturity of the TexPool Portfolio as of December 31, 2018 using the final maturity of any floating rate instruments held was 87 days. The total interest distributed for the quarter to TexPool participants was \$34,341,038.26 TexPool has a current invested balance of \$19,425,767,971.81 and the management fee collected during the quarter was \$656,879.68, which is currently at 0.0473% of TexPool's invested balance.

The City of Jersey Village has focused on preserving the safety of the investment portfolios while trying to keep a balance between maintaining adequate liquidity for ongoing operations and the ability to earn more interest. The City continues to invest in TexPool. In addition, the City is investing in the Wells Fargo Government Money Market Sweet Account. This product focuses primarily on preserving capital



and maintaining a high level of liquidity by actively managing a diversified portfolio of short-term U.S. government debt and repurchase agreements collateralized by U.S. government obligations, which will likely generate higher yields than a portfolio that invests exclusively in U.S. Treasury debt.

The City investment policy requires that bank deposits be fully collateralized with Obligations, including letters of credit of the United States or its agencies and instrumentalities. The total interest earned on the City investments for the quarter was \$156,262 The interest earned by Portfolio is listed in the spreadsheet.

“I certify that the investments of the City of Jersey Village shown on this report are in compliance with the Public Funds Investment Act and the City’s investment policy.”

Signed  \_\_\_\_\_  
Investment Officer

QUARTERLY INVESTMENT REPORT

TEXPOOL SUMMARY OF INVESTMENTS  
QUARTER ENDING DECEMBER 31, 2018

| FUND                | BEGINNING<br>BALANCE | DEPOSITS            | WITHDRAWALS         | ENDING<br>BALANCE    |
|---------------------|----------------------|---------------------|---------------------|----------------------|
| GENERAL             | \$ 17,939,416        | \$ 1,418,121        | \$ 7,060,090        | \$ 12,297,447        |
| UTILITY             | \$ 3,987,498         | \$ 22,268           | \$ -                | \$ 4,009,766         |
| DEBT                | \$ 538,039           | \$ 2,242            | \$ 160,000          | \$ 380,281           |
| IMPACT              | \$ 876,592           | \$ 4,895            | \$ -                | \$ 881,487           |
| MOTEL               | \$ 250,089           | \$ 1,397            | \$ -                | \$ 251,486           |
| ASSET FORFEITURE    | \$ 49,791            | \$ 278              | \$ -                | \$ 50,069            |
| CAPITAL REPLACEMENT | \$ 4,834,794         | \$ 26,514           | \$ 200,000          | \$ 4,661,308         |
| CAPITAL IMPROVEMENT | \$ 2,868,675         | \$ 16,020           | \$ -                | \$ 2,884,694         |
| GOLF COURSE         | \$ 399,545           | \$ 52,193           | \$ 155,479          | \$ 296,260           |
| TOTAL               | <u>\$ 31,744,440</u> | <u>\$ 1,543,927</u> | <u>\$ 7,575,569</u> | <u>\$ 25,712,798</u> |

INVESTMENT BY FUND IN TEXPOOL  
QUARTER ENDING DECEMBER 31, 2018

| FUND                | BOOK VALUE           | MARKET VALUE         |
|---------------------|----------------------|----------------------|
| GENERAL             | \$ 12,297,447        | \$ 12,296,671        |
| UTILITY             | \$ 4,009,766         | \$ 4,009,513         |
| DEBT                | \$ 380,281           | \$ 380,257           |
| IMPACT              | \$ 881,487           | \$ 881,431           |
| MOTEL               | \$ 251,486           | \$ 251,470           |
| ASSET FORFEITURE    | \$ 50,069            | \$ 50,066            |
| CAPITAL REPLACEMENT | \$ 4,661,308         | \$ 4,661,014         |
| CAPITAL IMPROVEMENT | \$ 2,884,694         | \$ 2,884,512         |
| GOLF COURSE         | \$ 296,260           | \$ 296,241           |
| TOTAL               | <u>\$ 25,712,798</u> | <u>\$ 25,711,175</u> |

TEX POOL DECEMBER AVERAGE YIELD

2.2872%

Net Asset Value

0.9999

**TEXPOOL FUNDS INVESTMENT PORTFOLIO  
 QUARTER ENDING DECEMBER 31, 2018**

| FUND                                  | BOOK VALUE            | MARKET VALUE          |
|---------------------------------------|-----------------------|-----------------------|
| <u>CITY OF JERSEY VILLAGE</u>         |                       |                       |
| UNINVESTED BALANCE                    | \$ 1,471              | \$ 1,470              |
| RECEIVABLE FOR INVESTMENTS SOLD       | \$ -                  | \$ -                  |
| ACCRUAL OF INTEREST INCOME            | \$ 23,324             | \$ 23,323             |
| INTEREST /MANAGEMENT FEE PAYABLE      | \$ (45,463)           | \$ (45,460)           |
| PAYABLE FOR INVESTMENTS PURCHASED     | \$ -                  | \$ -                  |
| ACCRUED EXPENSES & TAXES              | \$ (28)               | \$ (28)               |
| US TREASURY INFLATION PROT SECURITIES | \$ -                  | \$ -                  |
| REPURCHASE AGREEMENTS                 | \$ 9,689,755          | \$ 9,689,143          |
| MUTUAL FUNDS INVESTMENTS              | \$ 1,018,182.71       | \$ 1,018,118          |
| GOVERNMENT SECURITIES                 | \$ 11,018,867         | \$ 11,018,171         |
| US TREASURY INFLATION PROT SECURITIES | \$ 602,076            | \$ -                  |
| US TREASURY BILLS                     | \$ 3,224,931          | \$ 3,224,728          |
| US TREASURY NOTES                     | \$ 179,682            | \$ 179,671            |
| TOTAL                                 | <u>\$ 25,712,798</u>  | <u>\$ 25,711,175</u>  |
| <br><u>TEXPOOL</u>                    |                       |                       |
| UNINVESTED BALANCE                    | 1,110,995             | 1,110,995             |
| RECEIVABLE FOR INVESTMENTS SOLD       | -                     | -                     |
| ACCRUAL OF INTEREST INCOME            | 17,621,089            | 17,621,089            |
| INTEREST /MANAGEMENT FEE PAYABLE      | (34,346,747)          | (34,346,747)          |
| PAYABLE FOR INVESTMENTS PURCHASED     | -                     | -                     |
| ACCRUED EXPENSES & TAXES              | (21,422)              | (21,422)              |
| US TREASURY INFLATION PROT SECURITIES | -                     | -                     |
| REPURCHASE AGREEMENTS                 | 7,320,515,500         | 7,320,515,500         |
| MUTUAL FUNDS INVESTMENTS              | 769,227,104           | 769,227,104           |
| GOVERNMENT SECURITIES                 | 8,324,646,304         | 8,323,536,675         |
| US TREASURY INFLATION PROT SECURITIES | 454,862,699           | 454,730,950           |
| US TREASURY BILLS                     | 2,436,404,206         | 2,436,404,287         |
| US TREASURY NOTES                     | 135,748,244           | 135,763,171           |
| TOTAL                                 | <u>19,425,767,972</u> | <u>19,424,541,601</u> |

**WELLS FARGO GOVERNMENT MONEY MARKET SUMMARY  
 QUARTER ENDING DECEMBER 31, 2018**

| FUND       | BEGINNING<br>BALANCE | SHARES<br>PURCHASED | SHARES<br>REDEEMED    | ENDING<br>BALANCE   |
|------------|----------------------|---------------------|-----------------------|---------------------|
| DEPOSITORY | \$ 2,025,493         | \$ 9,730,712        | \$ (8,073,632)        | \$ 3,682,573        |
| <br>TOTAL  | <u>\$ 2,025,493</u>  | <u>\$ 9,730,712</u> | <u>\$ (8,073,632)</u> | <u>\$ 3,682,573</u> |

**WELLS FARGO GOVERNMENT MONEY MARKET  
 QUARTER ENDING DECEMBER 31, 2018**

| FUND   | BOOK VALUE          | MARKET VALUE        |
|--|---------------------|---------------------|
| DEPOSITORY                                   | \$ 3,682,573        | \$ 3,682,573        |
| <br>TOTAL                                    | <u>\$ 3,682,573</u> | <u>\$ 3,682,573</u> |
| <br><b>DEPOSITORY ANNUALIZED YIELD</b>       | <b>2.5040%</b>      |                     |
| <br><b>INTEREST EARNED BY PORTFOLIO</b>      |                     |                     |
| TEXPOOL                                      | \$ 144,980          |                     |
| DEPOSITORY                                   | \$ 11,282           |                     |
| <br><b>TOTAL INTEREST INCOME FOR QUARTER</b> | <u>\$ 156,262</u>   |                     |

| No | Last Name  | First Name | Date Info Requested | Description of Info Requested  | Department Routed | Date Fwd to Dept | Date Received from Dept | Date Requestor Contacted   | Amt               | Date of Pick-up or Mailing                      | Open | Complete | AG Opinion | PROCESS TIME                        |
|----|------------|------------|---------------------|--|-------------------|------------------|-------------------------|--|-------------------|---|------|----------|------------|-------------------------------------|
| 1  | Oliver     | Glen D/    | 10/11/2018          | Complete Vendor Listing  | Isabel            | 10/16/2018       | 10/16/2018              | 10/16/2018   | \$0.00            | 10/16/2018 via email                            | NO   | YES      |            | 15 minutes accumulated 15 minutes   |
| 2  | Mauriello  | Mike       | 10/15/2018          | Request copies of all information, reports or any City of Jersey correspondence related to any and all environmental surveys, studies, investigations, data and assessments including Phase I Environmental Site Assessments (ESAs) and Phase II ESA's, in connection with the properties as described in the Appraisal Report dated August 7, 2008 "Jones Road Holding & Project Vacant Land East and west Side of Jones road, South of U.S. 290, Houston, TX 77044". | Lorri             | 10/15/2018       | 10/15/2018              | 10/15/2018 with Partial release of info along with a req. to clarify | \$0.00            | 10/15/2018 via email                            | YES  | NO       |            | 25 minutes accumulated 25 minutes   |
| 3  | Hughes     | Simon      | 10/16/2018          | please provide copies of all documents referenced in item 10 D, E, F, G, of the Real Estate Purchase Agreement (Jones Rd) and including any new survey obtained by the City  | Lorri             | 10/17/2018       | 10/17/2018              | 10/17/2018   | \$0.00            | 10/17/2018 via email                            | NO   | YES      |            | 20 minutes accumulated 20 minutes   |
| 4  | Villarreal | Nina       | 10/16/2018          | I am requesting a list of all residential properties in the city of Jersey Village that have had the water shut off, due to delinquent payments, any time between September 15, 2018 and October 15, 2018. I only need the property addresses. I do not want any customer information or reason for shut off. I authorize you to redact confidential information in accordance with Section 182.052 of the Utilities Code  | Maria             | 10/16/2018       | 10/17/2018              | 10/17/2018   | \$0.00            | 10/17/2018 via email                            | NO   | YES      |            | 15 minutes accumulated 15 minutes   |
| 5  | Hughes     | Simon      | 10/18/2018          | Please provide all documents which support Council Member Mitcham's statement that the construction of the new Golf Course Clubhouse / Convention Center will, "introduce a new revenue stream to the golf course fund that will potentially remove any need for general fund supplementals. The request lists specific documents being requested.   | Jason             | 10/29/2018       | 10/29/2018              | 10/29/2018   | 37.50 PD 11-28-18 | 10/29/2018 via email                            | NO   | YES      |            | 150 minutes accumulated 170 minutes |
| 6  | Falke      | Cathy      | 10/18/2018          | Any permit issue 16306 Delozier  | Ashley            | 10/19/2018       | 10/19/2018              | 10/19/2018   | \$0.00            | 10/19/2018 via email                            | NO   | YES      |            | 25 minutes accumulated 25 minutes   |
| 7  | Johnson    | Rudy       | 10/21/2018          | I am requesting the dash cam video for this accident report. This accident is on the dash cam of the officer who wrote the report.   | JVPD              | 10/24/2018       | 10/24/2018              | 10/24/2018   | \$0.00            | 10/24/2018 handled by JVPD                      | NO   | YES      |            | N/A                                 |
| 8  | Deforges   | Cheryl     | 10/22/2018          | 1995 - 2006 CC Minutes, 2012-2017 CC Minutes, and Historical Elections Record  | Lorri             | 10/29/2018       | 10/29/2018              | 10/29/2018   | \$0.00            | 10/29/2018 via email                            | NO   | YES      |            | 15 minutes accumulated 15 minutes   |
| 9  | Hyde       | Apriell    | 10/19/2018          | Documents (such as site plans, applications, and building permits) on all self-storage facilities that have been proposed, zoned, started construction, opened, or started/completed an expansion. Please state what phase they are in. Ex. planned only, received building permit but no construction, started construction.  | Ashley            | 10/29/2018       | 10/29/2018              | 10/29/2018   | \$0.00            | 10/29/2018 redundant req. Letter sent via email | NO   | YES      |            | N/A                                 |
| 10 | Lopez      | Shanna     | 10/29/2018          | Current Solid Waste Contract   | Lorri             | 10/29/2018       | 10/29/2018              | 10/29/2018   | \$0.00            | 10/29/2018 via email                            | NO   | YES      |            | 15 minutes accumulated 15 minutes   |
| 11 | Harwood    | Aleisha    | 10/31/2018          | Commerical and Residential Building Permits 10-01-2018 thru 10-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.   | Ashley            | 10/31/2018       | 11/1/2018               | 11/2/2018  | \$0.00            | 11/2/2018 via email                             | NO   | YES      |            | 15 minutes accumulated 15 minutes   |
| 12 | Beazley    | Merrilee   | 11/1/2018           | Any and all reports for the Jersey Crossing Property to include the following: Hazardous Chemical Studies; Environmental Impact Studies; Water Well Studies; EPA Violations; OSHA Violations.  | Lorri             | 11/1/2018        | 11/1/2018               | 11/1/2018  | \$0.00            | 11/01/2018 via email                            | NO   | YES      |            | 15 minutes accumulated 15 minutes   |
| 13 | Beazely    | Merrilee   | 11/1/2018           | Request for ownership of the properties located in Jersey Crossing   | Lorri             | 11/1/2018        | 11/1/2018               | 11/1/2018  | \$0.00            | 11/01/2018 via email                            | NO   | YES      |            | 15 minutes accumulated 30 minutes   |

|    |             |          |            |  |           |            |                                    |                                   |        |   |    |     |  |                                       |
|----|-------------|----------|------------|--|-----------|------------|------------------------------------|-----------------------------------|--------|---|----|-----|--|---------------------------------------|
| 14 | Beazley     | Merrilee | 11/1/2018  | The reports on the recent fire in October at the house on Leeds and Philipine.   | Mark Bitz | 11/1/2018  | 11/1/2018                          | 11/1/2018                         | \$0.00 | 11/01/2018 via email                    | NO | YES |  | 15 minutes accumulated<br>45 minutes  |
| 15 | O'Neill     | Alia     | 11/1/2018  | Police Department Salary, Benefits, Staffing, etc. records   | Trelena   | 11/1/2018  | 11/1/2018                          | 11/1/2018                         | \$0.00 | 11/01/2018 via email                    | NO | YES |  | 30 minutes accumulated<br>30 minutes  |
| 16 | Ngueyn      | Leon     | 11/1/2018  | Blueprint for the house at 15905 Capri Drive, Jersey Village, Texas  | Ashley    | 11/1/2018  | 11/1/2018                          | 11/1/2018                         | \$0.00 | 11/02/2018 No Response Info - via email | NO | YES |  | 15 minutes accumulated<br>15 minutes  |
| 17 | Hughes      | Simon    | 11/1/2018  | Can you please provide a copy of each of the active / outstanding general obligation refunding bond instruments executed by the city? (I believe there are two from 2012 and 2016.). Can you please include documents showing the current balance and principal and interest payments scheduled?   | Isabel    | 11/2/2018  | 11/2/2018                          | 11/2/2018                         | \$0.00 | 11/02/2018 via email                    | NO | YES |  | 15 minutes accumulated<br>185 minutes |
| 18 | Burttschell | Heath    | 11/5/2018  | List of HOA  | Lorri     | 11/5/2018  | 11/5/2018                          | 11/5/2018                         | \$0.00 | 11/05/2018 via email                    | NO | YES |  | 15 minutes accumulated<br>15 minutes  |
| 19 | Running     | Todd     | 11/16/2018 | Request for ordinance violations at ten (10) addresses in JV - January 1, 2016 to present  | Gordon    | 11/16/2018 | 11/20/2018                         | 11/20/2018                        | \$0.00 | 11/20/2018 via email                    | NO | YES |  | 30 minutes accumulated<br>30 minutes  |
| 20 | Tasi        | Peter    | 11/26/2018 | 15814 Tahoe Drive - Floor Plan, Inspeciton reports, all permits, flood damage reports  | Ashley    | 11/26/2018 | 11/29/2018                         | 11/29/2018                        | \$0.00 | 11/29/2018 via email                    | NO | YES |  | 45 minutes accumulated<br>45 minutes  |
| 21 | Morgan      | Paul     | 11/16/2018 | In connection with records from the JVPD since 01-01-2008 concerning violation of Jersey Village Police Department rules and/or regulations, the names of officers, job assignments, the nature of the violation, the date of occurrence, the date of the sustained finding and any disciplinary finding. Additionally, the names of officers receiving complaints, suspensions, or letters of reprimand and the names of officers who have a sustained or un-sustained finding of a violation of Jersey Village Police Department rules and/or regulations, other acts of misconduct, and/or conviction(s) where the matter was referred to an outside agency such as the District Attorney's Office, Federal Bureau of Investigation, etc., for further or additional investigation and/or action. | Trelena   | 11/29/2018 | Estimate Letter written 11-29-2018 |                                   |        |   |    |     |  | WITHDRAWN OPERATION OF LAW            |
| 22 | Villareal   | Nina     | 12/3/2018  | all residential properties that have had the water disconnected within the last 30 days. If clarification is needed, due to delinquent payments.<br><br>You may redact all information included in 182.052 of the Texas utilities code, but property address must be included according to the Utilities Code in Chapter 182 Section 05.   | Maria     | 12/3/2018  | 12/3/2018                          | 12/3/2018                         | \$0.00 | 12/03/2018 via email                    | NO | YES |  | 15 minutes accumulated<br>15 minutes  |
| 23 | Harwood     | Aleisha  | 12/1/2018  | Commerical and Residential Building Permits 11-01-2018 thru 11-30-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.   | Ashley    | 12/4/2018  | 12/4/2018                          | 12/4/2018                         | \$0.00 | 12/4/2018 via email                     | NO | YES |  | 15 minutes accumulated<br>30 minutes  |
| 24 | Horsman     | Marla    | 12/5/2018  | Public Improvement District Documents on all created since 2015  | Lorri     | 12/5/2018  | 12/5/2018                          | 12/5/2018 - No Responsive Records | \$0.00 | 12/05/2018 via email                    | NO | YES |  | 15 minutes accumulated<br>15 minutes  |
| 25 | Medrano     | Jessica  | 12/7/2018  | Permits for the coverec patio located at 15301 Jersey Dr.  | Ashley    | 12/7/2018  | 12/10/2018                         | 12/10/2018                        | \$0.00 | 12/10/2018 via email                    | NO | YES |  | 15 minutes accumulated<br>15 minutes  |

|    |           |          |            |  |                          |            |            |            |        |  |    |     |  |                                      |
|----|-----------|----------|------------|--|--------------------------|------------|------------|------------|--------|--|----|-----|--|--------------------------------------|
| 26 | Hennes    | Rebecca  | 12/7/2018  | the total amount of money that the Jersey Village Police Department seized (property and cash) through civil asset forfeiture in 2017 and 2018 to date. Please provide separate reports for each year.   | Sonya                    | 12/7/2018  | 12/10/2018 | 12/10/2018 | \$0.00 | 12/10/2018 via email                     | NO | YES |  | 15 minutes accumulated<br>15 minutes |
| 27 | Ramlal    | Ramon    | 12/10/2018 | All permits for property address 15814 Singapore Lane  | Ashley                   | 12/10/2018 | 12/10/2018 | 12/10/2018 | \$0.00 | 12/10/2018 via email                     | NO | YES |  | 15 minutes accumulated<br>15 minutes |
| 28 | Dickinson | B.       | 12/12/2018 | Cost of installing RLC   | Eric                     | 12/12/2018 | 12/12/2018 | 12/12/2018 | \$0.00 | 12/12/2018 via email                     | NO | YES |  | 15 minutes accumulated<br>15 minutes |
| 29 | Advantage | Masonry  | 12/12/2018 | Foundation Repair Permits for 2014 thru 2018   | Ashley                   | 12/12/2018 | 12/13/2018 | 12/13/2018 | \$0.00 | 12/13/2018 via email                     | NO | YES |  | 15 minutes accumulated<br>15 minutes |
| 30 | Garay     | Rey      | 12/14/2018 | Jones Road Project Property - Please provide copies of all permits submitted/approved, certificates of occupancy and building plans  | Ashley                   | 12/14/2018 | 12/17/2018 | 12/17/2018 | \$0.00 | 12/17/2018 via email                     | NO | YES |  | 15 minutes accumulated<br>15 minutes |
| 31 | Garay     | Rey      | 12/14/2018 | Jones Road Project Property - Any record of responses, underground storage tank (UST) presence, encounters with hazardous materials, violations and inspections at the above location and/or adjacent properties.  | Mark Bitz                | 12/14/2018 | 12/17/2018 | 12/17/2018 | \$0.00 | 12/17/2018 via email                     | NO | YES |  | 35 minutes accumulated<br>35 minutes |
| 32 | Beazley   | Merrilee | 12/17/2018 | Business Plan related to the golf course   | Jason                    | 12/17/2018 | 12/19/2018 | 12/19/2018 | \$0.00 | 12/19/2018 via email                     | NO | YES |  | 15 minutes accumulated<br>60 minutes |
| 33 | Desforges | Cheryl   | 12/17/2018 | Business Plan related to the golf course   | Jason                    | 12/17/2018 | 12/19/2018 | 12/19/2018 | \$0.00 | 12/19/2018 via email                     | NO | YES |  | 15 minutes accumulated<br>15 minutes |
| 34 | Tatom     | Cathy    | 12/21/2018 | Fire and EMS response to calls information   | Mark Bitz                | 12/21/2018 | 1/2/2019   | 1/2/2019   | \$0.00 | 01/02/2019 via email                     | NO | YES |  | 30 minutes accumulated<br>30 minutes |
| 35 | Carter    | Van      | 12/27/2018 | Questions concerning the proposals for the bank depository services  | Orlando with Wells Fargo | 1/2/2019   | 1/8/2019   | 1/8/2019   | \$0.00 | 01/08/2019 via email                     | NO | YES |  | 30 minutes accumulated<br>30 minutes |
| 36 | Overall   | Leah     | 1/2/2019   | Commerical and Residential Building Permits for July, Sept, Oct, Nov, and Dec 2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and   | Ashley                   | 1/2/2019   | 1/2/2019   | 1/2/2019   | \$0.00 | 01/02/2019 via email                     | NO | YES |  | 15 minutes accumulated<br>15 minutes |
| 37 | Harwood   | Aleisha  | 1/2/2019   | Commerical and Residential Building Permits 12-01-2018 thru 12-31-2018, including new construction, additions and remodels, tneant improvements, swimming pools, electrical, and mechanical.   | Ashley                   | 1/2/2019   | 1/2/2019   | 1/2/2019   | \$0.00 | 01/02/2019 via email                     | NO | YES |  | 15 minutes accumulated<br>45 minutes |
| 38 | Ward      | James    | 12/26/2018 | Name and Email address of sworn officers   | Bob                      | 1/4/2019   | 1/4/2019   | 1/4/2019   | \$0.00 | 01/04/2019 via email                     | NO | YES |  | 15 minutes accumulated<br>15 minutes |
| 39 | Nech      | Heather  | 1/7/2019   | Residential Foundation Repair Permit Report for December 2018  | Ashley                   | 1/7/2019   | 1/8/2019   | 1/8/2019   | \$0.00 | 01/08/2019 via email                     | NO | YES |  | 15 minutes accumulated<br>15 minutes |
| 40 | Aguilar   | Natalie  | 1/10/2019  | Complete Personnel File - Sgt. E. Bruss and Officer J. Boughter  | Trelena                  | 10/1/2019  |            |            |        |  |    |     |  |                                      |
| 41 | Beazley   | Merrilee | 1/14/2019  | "A full and complete copy of any and all Internal Affairs investigations related to James Singleton during his employment at the City of Jersey Village Police Department. This request shall include any Internal Affairs investigation regardless of the manner and means of ultimate determination of outcome." | Lorri                    | 1/14/2019  | 1/14/2019  | 1/14/2019  | \$0.00 | 01/14/2019 via email - REDUNDANT REQUEST | NO | YES |  | 15 minutes accumulated<br>75 minutes |
|    |           |          |            |  |                          |            |            |            |        |  |    |     |  |                                      |
|    |           |          |            |  |                          |            |            |            |        |  |    |     |  |                                      |
|    |           |          |            |  |                          |            |            |            |        |  |    |     |  |                                      |

# MONTHLY REPORT – December 2018

## Jersey Village Fire Department

### EMERGENCY RESPONSES

|              | JAN        | FEB        | MAR        | APR       | MAY        | JUN        | JUL       | AUG        | SEP        | OCT        | NOV       | DEC        | TOTAL       |
|--------------|------------|------------|------------|-----------|------------|------------|-----------|------------|------------|------------|-----------|------------|-------------|
| Fire/County  | 15         | 6          | 11         | 4         | 2          | 10         | 10        | 10         | 10         | 7          | 3         | 5          | 93          |
| Fire/ETJ     | 3          | 5          | 1          | 1         | 4          | 3          | 2         | 4          | 0          | 0          | 0         | 0          | 23          |
| Fire/JV      | 43         | 24         | 38         | 36        | 38         | 36         | 30        | 32         | 32         | 23         | 25        | 26         | 383         |
| EMS/County   | 0          | 2          | 0          | 0         | 7          | 1          | 2         | 0          | 1          | 2          | 2         | 0          | 17          |
| EMS/ETJ      | 5          | 3          | 8          | 1         | 6          | 4          | 3         | 1          | 7          | 3          | 4         | 3          | 49          |
| EMS/JV       | 76         | 70         | 63         | 53        | 70         | 77         | 51        | 74         | 60         | 68         | 58        | 67         | 787         |
| <b>TOTAL</b> | <b>142</b> | <b>110</b> | <b>121</b> | <b>95</b> | <b>127</b> | <b>131</b> | <b>98</b> | <b>121</b> | <b>110</b> | <b>103</b> | <b>92</b> | <b>101</b> | <b>1351</b> |
| Transports   | 55         | 48         | 46         | 31        | 51         | 42         | 31        | 40         | 38         | 38         | 46        | 40         | 505         |
| Aid received | 0          | 2          | 0          | 0         | 0          | 0          | 1         | 1          | 3          | 4          | 0         | 4          | 15          |
| Aid given    | 6          | 1          | 3          | 2         | 3          | 1          | 2         | 3          | 0          | 2          | 1         | 2          | 26          |

### FIRE INSPECTIONS CONDUCTED

|             | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
|-------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Inspections | 54  | 52  | 31  | 55  | 29  | 67  | 75  | 113 | 150 | 55  | 18  | 63  | 762   |

### PUBLIC EDUCATION PROGRAMS CONDUCTED

|          | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct  | Nov | Dec | TOTAL |
|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-------|
| Programs | 8   | 12  | 6   | 9   | 4   | 11  | 16  | 8   | 19  | 28   | 8   | 153 | 282   |
| Audience | 225 | 156 | 162 | 637 | 80  | 320 | 422 | 220 | 565 | 2252 | 136 | 900 | 6075  |

### FIRE INVESTIGATIONS CONDUCTED

| Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sep | Oct | Nov | Dec | TOTAL |
|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-------|
| 1   | 2   | 1   | 0   | 1   | 0   | 2    | 0   | 1   | 1   | 0   | 0   | 9     |

- This was our 18<sup>th</sup> year for Santa Deliveries. It was six days in total over two weekends. (December 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup>. It was also a great opportunity for the department to train new staff in many ways. In all, the Jersey Village Fire Fighters Association collected a little more than \$6,225.00 in donations. The program is always a huge success.
- The Fire Department had their annual Christmas Party here at the station on Tuesday evening December 4<sup>th</sup>.
- On December 24<sup>th</sup> Santa went down all the streets in Jersey Village on the Fire Trucks throwing candy canes to all residents.
- We continue to have children groups tour the Fire Department.
- Chief Bitz was invited to speak at a company called Maurice Pincoff's Christmas Party. A resident, Simon Rowe, invited me after they were not able to get hold of the Houston Fire Department Fire Chief. Every year this company chooses a different profession to speak at their event.
- The Senior Woman's group came to the fire station on December 17 where they learned to bake in non-traditional ways and after this; there was a discussion about kitchen safety with the fire chief.
- We host and provide CERT training at the station for our CERT team the first Thursday of every month.
- We continue to give Girl & Boy Scout, preschool and church tours at the station.
- We continue having fire drills at Post Elementary and the JV High School.

**Respectfully submitted,**  
**Mark Bitz**  
**Fire Chief/Fire Marshal**



# DECEMBER 2018

## Communication Division Monthly Report

| Date          | CFS - PD    | CFS - FD   | 911 Phone  | License Plate | Driver's License | Criminal History | TCIC Messages | Day Total   |
|---------------|-------------|------------|------------|---------------|------------------|------------------|---------------|-------------|
| 1-Dec         | 49          | 3          | 7          | 43            | 55               | 0                | 10            | 167         |
| 2-Dec         | 56          | 3          | 12         | 45            | 63               | 1                | 0             | 180         |
| 3-Dec         | 72          | 8          | 19         | 47            | 46               | 1                | 2             | 195         |
| 4-Dec         | 70          | 4          | 8          | 64            | 45               | 1                | 4             | 196         |
| 5-Dec         | 85          | 5          | 17         | 69            | 53               | 0                | 0             | 229         |
| 6-Dec         | 81          | 2          | 18         | 73            | 67               | 0                | 0             | 241         |
| 7-Dec         | 54          | 6          | 24         | 42            | 31               | 4                | 2             | 163         |
| 8-Dec         | 47          | 2          | 19         | 55            | 59               | 0                | 0             | 182         |
| 9-Dec         | 50          | 0          | 9          | 46            | 60               | 2                | 6             | 173         |
| 10-Dec        | 61          | 1          | 18         | 57            | 53               | 1                | 6             | 197         |
| 11-Dec        | 90          | 3          | 21         | 72            | 58               | 0                | 2             | 246         |
| 12-Dec        | 89          | 2          | 13         | 71            | 65               | 1                | 4             | 245         |
| 13-Dec        | 56          | 5          | 25         | 48            | 51               | 4                | 4             | 193         |
| 14-Dec        | 75          | 4          | 16         | 58            | 55               | 3                | 4             | 215         |
| 15-Dec        | 79          | 4          | 20         | 65            | 84               | 4                | 1             | 257         |
| 16-Dec        | 57          | 4          | 15         | 42            | 61               | 1                | 3             | 183         |
| 17-Dec        | 53          | 5          | 25         | 47            | 42               | 1                | 2             | 175         |
| 18-Dec        | 63          | 0          | 12         | 51            | 44               | 1                | 4             | 175         |
| 19-Dec        | 51          | 2          | 11         | 49            | 43               | 3                | 1             | 160         |
| 20-Dec        | 81          | 4          | 14         | 63            | 54               | 4                | 0             | 220         |
| 21-Dec        | 82          | 1          | 17         | 68            | 60               | 6                | 1             | 235         |
| 22-Dec        | 75          | 1          | 7          | 64            | 55               | 4                | 7             | 213         |
| 23-Dec        | 74          | 2          | 15         | 58            | 82               | 0                | 3             | 234         |
| 24-Dec        | 31          | 3          | 13         | 21            | 28               | 2                | 0             | 98          |
| 25-Dec        | 51          | 3          | 9          | 34            | 31               | 0                | 2             | 130         |
| 26-Dec        | 62          | 3          | 19         | 50            | 37               | 1                | 2             | 174         |
| 27-Dec        | 63          | 6          | 18         | 54            | 61               | 3                | 11            | 216         |
| 28-Dec        | 55          | 7          | 24         | 46            | 56               | 3                | 0             | 191         |
| 29-Dec        | 57          | 2          | 11         | 47            | 63               | 2                | 6             | 188         |
| 30-Dec        | 34          | 7          | 32         | 32            | 42               | 1                | 0             | 148         |
| 31-Dec        | 44          | 4          | 18         | 33            | 47               | 6                | 4             | 156         |
| <b>Totals</b> | <b>1947</b> | <b>106</b> | <b>506</b> | <b>1614</b>   | <b>1651</b>      | <b>60</b>        | <b>91</b>     | <b>5975</b> |

This month part-timer Meagan Prather moved to full-time which brought the Communications Division to full staff. TCO Amber Rozas received a Commendation for her outstanding service and professionalism on a call that she received at the end of November.

## JERSEY VILLAGE POLICE DEPARTMENT

### Criminal Investigation Division Report for December 2018

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**Sex Crimes/Child Cases (0):** no new sex/child crimes were initiated this month

**Assault Cases (0):** no new assault cases were initiated this month:

**Property Crimes/Burglaries and Thefts:**

**Robbery (0):** No new robbery investigations were initiated this month.

**Home / Business Burglaries (2):** the following structure burglaries were investigated this past month:

1. A burglary of a storage room in the 18100 block of Northwest Freeway was investigated. The suspect has not been identified as of this date.
2. A garage burglary was investigated in the 16100 block of Crawford. The investigation revealed that the crime did not occur and the case was deemed unfounded.

**Vehicle Burglaries (4):** the following vehicle burglaries were investigated:

1. A vehicle burglary was investigated in the 17400 block of Northwest freeway. The case was closed after the reportee stopped responding to phone calls for investigative assistance.
2. A vehicle burglary from the Sam's Club parking lot is under active investigation. Detectives have identified two possible suspects in the case.
3. A vehicle burglary from the 17400 block of Northwest Freeway was investigated by detectives. The suspect was identified, and criminally charged. Stolen property was recovered.
4. A vehicle burglary in the 17400 block of Northwest freeway was investigated by detectives, but the suspect has not been identified as of this date.

**Criminal Mischief (2):** The following Criminal Mischief investigations were conducted this past month:

1. A criminal mischief investigation was conducted at Public Storage, whereby a gate and chain was damaged. Detectives were able to identify the suspect vehicle. The case is being resolved by insurance companies.
2. A criminal mischief investigation was completed from the 11000 block of Pleasant Colony, whereby a vehicle was reportedly damaged. There are no suspects at this time, as the video was blocked by an object.

**Hit and Run Crashes (1):** the following hit-and-run crashes were investigated this month:

1. A hit and run crash was investigated in the 17100 block of Northwest Freeway. The suspect could not be identified despite obtaining surveillance video from nearby businesses.

**Thefts (7):** the following general thefts were investigated:

1. A theft investigation was conducted in the 17400 block of Northwest freeway, whereby someone took an XBOX from another person in the parking lot. The suspects fled in a stolen vehicle taken at knifepoint in Houston. The reportee decided not to pursue charges and the case was closed.
2. The theft of a firearm was investigated from the 15300 block of Chichester. The investigation revealed that the firearm was stolen in the jurisdiction of the Houston Police department and the case was closed.
3. A theft of a firearm investigation from the 17400 block of Northwest Freeway resulted in the identification and arrest of the suspect. Stolen property was also recovered.
4. A theft of a purse from the 11000 block of Pleasant Colony was investigated by investigators. The video evidence revealed that the purse was not stolen in Jersey Village and the case was closed.
5. A shoplifting case was investigated from the 17400 block of Northwest Freeway. After an extensive investigation, the suspect could not be located.
6. The theft of wheels and tires from the 11000 block of Pleasant Colony was investigated by detectives. The suspects were identified and charges are forthcoming.
7. The theft of two cell phones from the 17400 block of Northwest Freeway was investigated, which resulted in the identification and arrest of the suspect.

**Stolen Vehicles/Trailers (1):** the following stolen vehicle investigations were conducted this month:

1. A stolen vehicle report was investigated from the 16100 block of Hempstead Highway. Despite this case being located outside the jurisdiction of the Jersey Village Police Department, investigators attempted to locate the stolen vehicle for the victim. To this date, the vehicle has not been located, nor have the suspects been identified.

**Identity Theft/Fraud (5):** the following new fraud cases were investigated this month:

1. A credit card abuse case was investigated from the 8600 block of Wyndham Village. The investigation revealed that the suspect involved in the case originated from Europe.

2. A credit card abuse case investigation was completed at Sam's Club, whereby a group of suspects purchased a large amount of items under the name of another person. This group was charged by another agency.
3. A fraud case was investigated in the 16200 block of Congo. The case was closed after the reportee failed to cooperate with investigators.
4. A fraud case is under active investigation from the 18900 block of Northwest Freeway.
5. An identity theft case was concluded from the 15300 block of Leeds. The investigation resulted in the identification of a suspect, but there is insufficient probable cause for an arrest at this time.

**Miscellaneous:**

- Fifty-eight (58) new pieces of property and evidence were processed and submitted into the Property Room.
- Zero (0) destruction orders were submitted to the Harris County District Attorney's Office this past month for items to be removed from the Property Room.
- A camera was placed at a covert location to assist with possible future thefts in the area.
- A vehicle burglary sting investigation was conducted in the 17400 block of Northwest Freeway

**Training Report:**

Below is a summary of the training given to our employees this past month:

A Training Advisory Board meeting was conducted in December, which planned the training goals and courses to be instructed in 2019.

## December 2018

|                   | November 2018 | December 2018 |
|-------------------|---------------|---------------|
| Warrants Executed | 239           | 186           |
| Warrants Issued   | 536           | 907           |
| Letters Mailed    | 297           | 239           |
| Phone Calls       | 1,404         | 1,438         |
| Door Hangers      | 16            | 12            |
| Arrests           | 3             | 3             |
| Amount collected  | \$92,728.76   | \$82,196.43   |

321 Emails Sent (Reduces Letters Mailed Out)

4 Days Municipal Court Bailiff

2 Holiday Days

1 Personal Holiday Day

**15 Total Days Warrants Worked**

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### MAJOR CRIME INDEX

| TYPE                      | Jan       | Feb      | Mar       | Apr       | May       | Jun       | Jul       | Aug       | Sep       | Oct       | Nov      | Dec       | YTD Tots   |     |
|---------------------------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|-----------|------------|-----|
| <b>VIOLENT CRIME:</b>     |           |          |           |           |           |           |           |           |           |           |          |           |            |     |
| MURDER                    | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0         | 0          | 0   |
| RAPE                      | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0         | 0          | 0   |
| ROBBERY                   | 0         | 0        | 0         | 4         | 0         | 1         | 0         | 0         | 0         | 0         | 0        | 0         | 0          | 5   |
| AGG. ASSAULT              | 1         | 1        | 0         | 1         | 0         | 2         | 0         | 0         | 0         | 0         | 0        | 0         | 0          | 5   |
| <b>PROPERTY CRIME:</b>    |           |          |           |           |           |           |           |           |           |           |          |           |            |     |
| BURGLARY-RESIDENCE        | 1         | 0        | 0         | 0         | 0         | 1         | 0         | 0         | 0         | 2         | 0        | 0         | 0          | 4   |
| BURGLARY-BUSINESS         | 6         | 0        | 3         | 2         | 1         | 4         | 4         | 2         | 3         | 0         | 1        | 2         | 2          | 28  |
| ALL THEFTS:               | 10        | 5        | 9         | 8         | 18        | 5         | 11        | 10        | 5         | 10        | 4        | 11        | 11         | 106 |
| <i>From Vehicles</i>      | 7         | 1        | 6         | 3         | 9         | 1         | 5         | 5         | 3         | 2         | 1        | 4         | 4          | 47  |
| <i>From Coin Machines</i> | 0         | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0         | 0          | 0   |
| AUTO THEFTS               | 3         | 2        | 2         | 0         | 1         | 4         | 2         | 1         | 5         | 2         | 0        | 2         | 2          | 24  |
| <b>MAJOR CRIMES:</b>      | <b>21</b> | <b>8</b> | <b>14</b> | <b>15</b> | <b>20</b> | <b>17</b> | <b>17</b> | <b>13</b> | <b>13</b> | <b>14</b> | <b>5</b> | <b>15</b> | <b>172</b> |     |

| <b>ARRESTS: (Only Highest Classified Charge Counted Per Arrest)</b> |            |            |           |           |           |           |           |           |           |           |           |           |            |     |
|---|------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|-----|
| MUNICIPAL MISD.(C)  | 45         | 47         | 58        | 64        | 52        | 33        | 33        | 42        | 26        | 20        | 18        | 22        | 22         | 460 |
| MISDEMEANORS (A&B)  | 14         | 22         | 16        | 12        | 8         | 9         | 18        | 16        | 13        | 19        | 18        | 8         | 8          | 173 |
| <i>Misd. Narcotic Arrests</i>                                       | 5          | 7          | 6         | 3         | 0         | 2         | 4         | 1         | 3         | 5         | 4         | 1         | 1          | 41  |
| ALL FELONIES  | 17         | 3          | 7         | 11        | 2         | 10        | 2         | 5         | 6         | 9         | 7         | 8         | 8          | 87  |
| <i>Fel. Narcotic Arrests</i>  | 8          | 1          | 2         | 5         | 0         | 2         | 0         | 1         | 0         | 4         | 3         | 3         | 3          | 29  |
| ARRESTS NOT BOOKED  | 26         | 40         | 0         | 3         | 4         | 1         | 1         | 3         | 1         | 1         | 3         | 0         | 0          | 83  |
| <b>TOTAL ARRESTS:</b>   | <b>102</b> | <b>112</b> | <b>81</b> | <b>90</b> | <b>66</b> | <b>53</b> | <b>54</b> | <b>66</b> | <b>46</b> | <b>49</b> | <b>46</b> | <b>38</b> | <b>803</b> |     |

# Jersey Village Police Department

## Investigations / Calls-For-Service Report

December, 2018

### OTHER CALLS FOR SERVICE

| TYPE                                       | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | YTD Tots |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----------|
| <b>ACCIDENTS:</b>                          |     |     |     |     |     |     |     |     |     |     |     |     |          |
| Accident Major                             | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Accident Major Auto-Ped                    | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Accident Major FSRA                        | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Accident Minor                             | 129 | 123 | 108 | 104 | 119 | 125 | 131 | 108 | 104 | 170 | 121 | 130 | 1472     |
| Accident Minor FSGI                        | 31  | 36  | 48  | 24  | 31  | 27  | 41  | 37  | 23  | 47  | 20  | 10  | 375      |
| <b>MISDEMEANOR CRIMINAL INVESTIGATIONS</b> |     |     |     |     |     |     |     |     |     |     |     |     |          |
| Assault                                    | 0   | 0   | 6   | 2   | 9   | 15  | 7   | 10  | 5   | 6   | 4   | 0   | 64       |
| Criminal Mischief                          | 10  | 9   | 6   | 3   | 8   | 9   | 17  | 15  | 3   | 20  | 6   | 16  | 122      |
| Disturbance                                | 33  | 29  | 51  | 41  | 43  | 49  | 39  | 67  | 51  | 53  | 47  | 64  | 567      |
| Terroristic Threat                         | 3   | 3   | 6   | 1   | 2   | 0   | 1   | 2   | 0   | 3   | 2   | 11  | 34       |
| Trespass                                   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Harassment                                 | 1   | 7   | 2   | 1   | 5   | 4   | 1   | 4   | 0   | 0   | 2   | 3   | 30       |
| Solicitor                                  | 5   | 6   | 12  | 2   | 11  | 14  | 17  | 8   | 4   | 13  | 1   | 5   | 98       |
| City Ordinance Violation.                  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Warrant Service                            | 43  | 51  | 62  | 76  | 56  | 23  | 42  | 43  | 23  | 17  | 16  | 13  | 465      |
| <b>POLICE ASSISTANCE</b>                   |     |     |     |     |     |     |     |     |     |     |     |     |          |
| 911 Hang Up                                | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Alarms                                     | 88  | 79  | 97  | 74  | 135 | 127 | 134 | 81  | 65  | 65  | 27  | 0   | 972      |
| Welfare Check                              | 45  | 41  | 46  | 38  | 59  | 48  | 61  | 58  | 51  | 60  | 80  | 89  | 676      |
| Missing Person                             | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Assist JVFD/EMS                            | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Assist Other Agency                        | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Assist Public                              | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Traffic Control                            | 16  | 6   | 19  | 8   | 4   | 5   | 12  | 14  | 5   | 10  | 11  | 9   | 119      |
| Crime Prevention                           | 36  | 19  | 14  | 21  | 31  | 25  | 44  | 30  | 17  | 8   | 22  | 23  | 290      |
| Multiple Unit Response                     | 0   | 1   | 0   | 0   | 1   | 2   | 0   | 0   | 3   | 0   | 0   | 1   | 8        |
| <b>MISCELLANEOUS POLICE INVESTIGATIONS</b> |     |     |     |     |     |     |     |     |     |     |     |     |          |
| Abandoned Vehicle                          | 6   | 9   | 10  | 5   | 6   | 8   | 4   | 6   | 1   | 11  | 4   | 6   | 76       |
| Found Article                              | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Found Bicycle                              | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Humane                                     | 31  | 18  | 14  | 20  | 37  | 15  | 12  | 9   | 11  | 14  | 9   | 12  | 202      |
| Information                                | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0        |
| Investigation                              | 2   | 7   | 8   | 6   | 2   | 1   | 8   | 2   | 0   | 0   | 0   | 0   | 36       |

## Jersey Village Police Department Investigations / Calls-For-Service Report

December, 2018

|                                  |             |             |             |             |             |             |             |             |             |             |             |             |              |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Open Door/Window                 | 7           | 14          | 9           | 12          | 17          | 15          | 26          | 15          | 17          | 18          | 17          | 30          | 197          |
| Recovery - Vehicle               | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0            |
| Suspicious Person/Vehicle        | 333         | 275         | 299         | 297         | 246         | 347         | 349         | 297         | 270         | 289         | 215         | 257         | 3474         |
| Traffic Hazard                   | 19          | 17          | 45          | 39          | 42          | 32          | 47          | 28          | 30          | 39          | 26          | 33          | 397          |
| Other Misc. Calls-For-Service    | 910         | 906         | 1014        | 897         | 1028        | 983         | 947         | 952         | 926         | 844         | 858         | 889         | 11154        |
| <b>Other CFS Totals:</b>         | <b>1748</b> | <b>1655</b> | <b>1876</b> | <b>1671</b> | <b>1891</b> | <b>1872</b> | <b>1940</b> | <b>1786</b> | <b>1606</b> | <b>1687</b> | <b>1488</b> | <b>1600</b> | <b>20820</b> |
| <b>Maj.Crime &amp; CFS Tots:</b> | <b>1769</b> | <b>1663</b> | <b>1890</b> | <b>1686</b> | <b>1911</b> | <b>1889</b> | <b>1957</b> | <b>1799</b> | <b>1619</b> | <b>1701</b> | <b>1493</b> | <b>1615</b> | <b>20992</b> |



## Police Department Open Positions/Recruitment

### December 2018

As of December 31, 2018, the Jersey Village Police Department is accepting applications for the following positions:

- Patrol Officer (one position open)

The Police Department is currently interviewing qualified candidates.

| <i>No</i> | <i>Last Name</i> | <i>First Name</i> | <i>Req Date</i> | <i>Description of Info Requested</i>  | <i>Date Requestor Contacted</i> | <i>Amt</i> | <i>Date of Pick-up or Mailing</i> | <i>Open</i> | <i>Complete</i> | <i>AG Opinion</i> | <i>PROCESS TIME</i>                  |
|-----------|------------------|-------------------|-----------------|---|---------------------------------|------------|-----------------------------------|-------------|-----------------|-------------------|--------------------------------------|
| 1         | MCCLEES LAW      | FIRM              | 10/1/2018       | COPY OF VIDEO FROM DWI ARREST ON 9/23/18 , JACKSON, CHRISTOPHER LEON                            |                                 |            | 10/11/18<br>VIA MAIL              | YES         | YES             | NO                | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 2         | WILLIAMS         | KHERKHER          | 10/2/2018       | COPIES OF 911, ALL RECORDINGS, FIELD NOTES, WITNESS STATEMENTS FOR ACCIDENT 18-13283            |                                 |            | 10/5/18<br>VIA MAIL               | NO          | YES             | NO                | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 3         | LEXUS            | NEXIS             | 10/2/2018       | CITATIONS ISSUED FOR THE MONT OF SEPT.  |                                 |            | 10/3/18<br>VIA<br>EMAIL           | NO          | YES             | NO                | 00 HRS 30 MIN<br>ACCUM 00 HRS 30 MIN |
| 4         | CHRISS           | JORI              | 10/2/2018       | CFS & OFFENSE REPORTS FROM 1/2017 TO PRESENT DATE FOR 8655 JONES RD # 321                       |                                 |            | 10/8/18<br>VIA PU                 | YES         | NO              | YES               | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 5         | FOGLE            | WAYNE             |                 | VIOLENT CRIMES/ INDEX CRIMES IN THE AREA OF ENERGY CAPITAL CREDIT UNION FROM 10/1/17 TO 9/30/18 |                                 |            | 10/8/18<br>VIA<br>EMAIL           | NO          | YES             | NO                | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 6         | KALIDAS          | HAMANT            | 10/3/2018       | LAST 2 WEEKS OF CITATIONS ISSUED  |                                 |            | 10/8/18<br>VIA<br>EMAIL           | NO          | YES             | NO                | 00 HRS 30 MIN<br>ACCUM 00 HRS 30 MIN |
| 7         | BENDOKAS         | CHERYL            | 10/4/2018       | PHOTO CD OF ACCIDENT 18-15845   |                                 | \$3.00     | 10/9/18<br>VIA MAIL               | NO          | YES             | NO                | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 8         | COUPE            | DEVIN             | 10/4/2018       | CFS FOR 15514 CONGO FOR THE LAST 2 YEARS  |                                 |            | 10/4/18<br>VIA<br>EMAIL           | NO          | YES             | NO                | 00 HRS 30 MIN<br>ACCUM 00 HRS 30 MIN |
| 9         | OKOH-BROWN       | LISA              | 10/8/2018       | 18-14107 OFFENSE REPORT OCCURRED ON 8/20/18 ARREST OF JOSEFINA RAMIREZ ARAUJO                   |                                 |            |                                   | YES         | NO              | YES               | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 10        | SLOYER           | KATY              | 10/9/2018       | COPY OF 18-16657 REPORT TX LP JHK0333   |                                 |            |                                   |             |                 |                   |                                      |
| 11        | LOPEZ            | EILEEN            | 10/10/2018      | POLICE REPORT ARREEST ON 8/19/18 OF JOSEFINA RAMIERZ  |                                 |            |                                   | YES         | NO              | YES               | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 12        | VU               | STEPHANY          | 10/10/2018      | COPY OF POLICE REPORT 18-16079 9/23/18  |                                 |            |                                   | YES         | NO              | YES               | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 13        | KALIDAS          | HAMANT            | 10/15/2018      | LAST 2 WEEKS OF CITATIONS ISSUED  |                                 |            | 10/18/18<br>VIA<br>EMAIL          | NO          | YES             | NO                | 00 HRS 30 MIN<br>ACCUM 01 HRS 00 MIN |
| 14        | GUSS             | STEWART J.        | 10/15/2018      | COPY OF REPORT 18-15648   |                                 |            | 10/15/18<br>VIA<br>EMAIL          | NO          | YES             | NO                | 00 HRS 30 MIN<br>ACCUM 00 HRS 30 MIN |

|    |          |            |            |  |                         |        |                          |     |     |     |                                      |
|----|----------|------------|------------|--|-------------------------|--------|--------------------------|-----|-----|-----|--------------------------------------|
| 15 | JOHNSON  | RUDOLPH    | 10/22/2018 | COPY OF 'DASH CAM VIDEO OF ACCIDENT 18-14281   |                         |        |                          | NO  | NO  | YES | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 16 | KALIDAS  | HAMANT     | 10/25/2018 | LAST 2 WEEKS OF CITATIONS ISSUED   |                         |        | 10/29/18<br>VIA<br>EMAIL | NO  | YES | NO  | 00 HRS 30 MIN<br>ACCUM 1 HRS 30 MIN  |
| 17 | PARMAR   | RAHULKUMAR | 10/30/2018 | COMPLETE COPY OF 18-17258  |                         |        | 11/12/18<br>VIA<br>EMAIL | NO  | YES | NO  | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 18 | LEXUS    | NEXIS      | 11/1/18    | CITATIONS ISSUED FOR THE MONT OF OCT.  |                         |        | 11/1/18<br>VIA<br>EMAIL  | NO  | YES | NO  | 00 HRS 30 MIN<br>ACCUM 1 HRS 00 MIN  |
| 19 | KALIDAS  | HAMANT     | 11/3/2018  | LAST 2 WEEKS OF CITATIONS ISSUED   |                         |        | 11/12/18<br>VIA<br>EMAIL | NO  | YES | NO  | 00 HRS 30 MIN<br>ACCUM 2 HRS 00 MIN  |
| 20 | DOUGLAS  | MELVINA    | 11/7/2018  | COPY OF PICUTRES FOR 18-14154 AND A LIST OF CFS FOR THIS LOCATION FOR THE LAST 3 YEARS           | 12/17<br>HOLD<br>PER AG |        | 11/12/18<br>VIA PU       | NO  | YES | YES | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 21 | SMITH    | DANIELLE   | 11/9/2018  | COPY OF CASE 18-18023  |                         |        | 11/12/18<br>VIA PU       | NO  | YES | NO  | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 22 | ABC 13   |            | 11/9/2018  | COPY OF BOOKING PHOTOS LANDAVERDE, EDWIN AND GULERMO HERNANDEZ                                   |                         |        | 11/9/18<br>VIA<br>EMAIL  | NO  | YES | NO  | 00 HRS 10 MIN<br>ACCUM 00 HRS 10 MIN |
| 23 | WILEY    | ALVIN      | 11/13/2018 | COPY OF DASH CAM FOR C0050884 11/12/18 B. ELASSAAD   | SENT TO<br>AG<br>OFFICE | \$0.37 |                          | YES | NO  | YES | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 24 | FARRIS   | JAMES      | 11/14/2018 | CFS FOR 8621 KARI CT FROM 2014-PRESENT   |                         |        | 11/21/18<br>VIA<br>EMAIL | NO  | YES | NO  | 00 HRS 30 MIN<br>ACCUM 00 HRS 30 MIN |
| 25 | CONNER   | CLAIRE     | 11/14/2018 | COPY OF OFFENSE REPORT 02-5468 INVOLVING DAVILA, CHRISTIAN                                       |                         |        | 11/21/18<br>VIA<br>EMAIL | NO  | YES | NO  | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 26 | KALIDAS  | HAMANT     | 11/15/2018 | LAST 2 WEEKS OF CITATIONS ISSUED   |                         |        | 11/21/18<br>VIA<br>EMAIL | NO  | YES | NO  | 00 HRS 20 MIN<br>ACCUM 2 HRS 30 MIN  |
| 27 | VENEZIO  | MATT       | 11/15/2018 | 1/31/2006 COPY OF CALL HOLLY @ 11011 PC  | SENT TO<br>AG<br>OFFICE | \$0.37 |                          | YES | NO  | YES | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |
| 28 | MORGAN   | PAUL       | 11/16/2018 | SINCE 2008 TO PRESENT LIST OF OFFICER WHO HAVE SUSTAINED A VIOLATION OF JVPD RULES & REGULATIONS | REF TO<br>CITY<br>SECR. |        |                          |     |     |     |                                      |
| 29 | ESPINOZA | ALEJANDRA  | 11/19/2018 | 18-18006 COPY OF OFFESNE REPORT  | SENT TO<br>AG<br>OFFICE |        |                          | YES | NO  | YES | 2 HRS 00 MIN<br>ACCUM 2 HRS 00 MIN   |

|    |          |           |            |   |                         |        |                                     |     |     |     |   |
|----|----------|-----------|------------|---|-------------------------|--------|-------------------------------------|-----|-----|-----|---|
| 30 | KALIDAS  | HAMANT    | 11/27/2018 | LAST 2 WEEKS OF CITATIONS ISSUED                                  |                         |        | 12/4/18<br>VIA<br>EMAIL             | YES | NO  | YES | 00 HRS 20 MIN<br>ACCUM 3 HRS 00<br>MIN  |
| 31 | MARTINEZ | PETRA     | 11/27/2018 | COPY OF CASE 18-14473 INCLUDING<br>PHOTOS                         |                         | \$3.00 | 11/30/18<br>READY<br>FOR PICK<br>UP | NO  | YES | NO  | 2 HRS 00 MIN<br>ACCUM 2 HRS 00<br>MIN   |
| 32 | GORE     | SHANTON   | 11/28/2018 | COPY OF ARREST REPORT 18-19329                                    | SENT TO<br>AG<br>OFFICE |        |                                     | YES | NO  | YES | 2 HRS 00 MIN<br>ACCUM 2 HRS 00<br>MIN   |
| 33 | LEXUS    | NEXIS     | 12/3/2018  | LAST MONTH OF CITATIONS ISSUED                                    |                         |        | 12/4/18<br>VIA<br>EMAIL             | YES | NO  | YES | 00 HRS 30 MIN<br>ACCUM 2 HRS 00<br>MIN  |
| 34 | STUART   | LIPPMAN   | 12/3/2018  | INFORMATION ON A ARREST FOR CASE<br>NUMBER 17-21528               |                         |        | 12/4/18<br>VIA<br>EMAIL             | NO  | YES | NO  | 00 HRS 20 MIN<br>ACCUM 00 HRS<br>20 MIN |
| 35 | ARANDIA  | VIVIAN    | 12/5/2018  | COPY OF REPORT 18-16679   | SENT TO<br>AG<br>OFFICE |        |                                     | YES | NO  | YES | 2 HRS 00 MIN<br>ACCUM 2 HRS 00<br>MIN   |
| 36 | CARRON   | RONALD    | 12/5/2018  | COPY OF REPORT 18-20025 AND PHOTO CD                              |                         |        | 12/6/18<br>VIA PU                   | NO  | YES | NO  | 2 HRS 00 MIN<br>ACCUM 02 HRS<br>00 MIN  |
| 37 | REZSOFI  | COLE      | 12/6/2018  | CFS FOR WHATABUGER 17234 WBSR<br>FROM 12/6/17-12/6/2018           |                         |        | 12/13/18<br>VIA<br>EMAIL            | NO  | YES | NO  | 00 HRS 30 MIN<br>ACCUM 00 HRS<br>30 MIN |
| 38 | ARRAZOLO | KARINA    | 12/6/2018  | COPY OF TRAFFIC STOP W/TX LP BNS8733<br>IN MAY 2017               |                         |        | 12/6/18<br>VIA<br>EMAIL             | NO  | YES | NO  | 00 HRS 30 MIN<br>ACCUM 00 HRS<br>30 MIN |
| 39 | KALIDAS  | HAMANT    | 12/11/2018 | LAST 2 WEEKS OF CITATIONS ISSUED                                  |                         |        | 12/17/18<br>VIA<br>EMAIL            | NO  | YES | NO  | 00 HRS 30 MIN<br>ACCUM 3 HRS 00<br>MIN  |
| 40 | VOZAR    | MARGARETT | 12/17/2018 | CFS FROM 2014 TO PRESENT DAY FOR<br>14000-16000 CONGO & AUSTRALIA |                         |        | 12/17/18<br>VIA PU                  | NO  | YES | NO  | 00 HRS 30 MIN<br>ACCUM 4 HRS 00<br>MIN  |
| 41 | KALIDAS  | HAMANT    | 12/21/2018 | LAST 2 WEEKS OF CITATIONS ISSUED                                  |                         |        | 12/27/18<br>VIA<br>EMAIL            | NO  | YES | NO  | 00 HRS 30 MIN<br>ACCUM 3 HRS 30<br>MIN  |
| 42 | KPRC     |           | 12/21/2018 | 2018 CRIMINAL MISCHIEF REPORTS AND<br>BMV'S                       |                         |        | 12/28/18<br>VIA<br>EMAIL            | NO  | YES | NO  | 2 HRS 00 MIN<br>ACCUM 2 HRS 00<br>MIN   |
| 43 | WARD     | JAMES     | 12/26/2018 | SWORN OFFICERS NAME & WORK EMAIL<br>IN EXCEL SPREADSHEET FORMAT   |                         |        |                                     |     |     |     |   |
| 44 | SIMON    | FLETCHER  | 12/31/2018 | 18-9857 FALL @ COACHES  |                         |        |                                     |     |     |     |   |

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS**

| MONTH         | CITY PORTION        |                     |                        | RESTRICTED FUND    |                    |                   |                   | STATE & OMNI & COLLECTIONS | TOTAL                 |
|---------------|---------------------|---------------------|------------------------|--------------------|--------------------|-------------------|-------------------|----------------------------|-----------------------|
|               | CITY FINES          | WARRANT COLLECTION  | CITY PORTION OMNI FEES | COURT SEC. FUND    | COURT TECH. FEE    | JUDICIAL EFF. FEE | CHILD SAFETY      | PORTION FEES               |                       |
| Jan           | \$61,023.22         | \$6,753.14          | \$654.30               | \$1,145.73         | \$1,527.61         | \$228.56          | \$190.08          | \$33,749.34                | \$105,271.98          |
| Feb           | \$70,277.04         | \$11,870.85         | \$1,128.25             | \$1,321.21         | \$1,766.23         | \$263.03          | \$74.95           | \$43,955.72                | \$130,657.28          |
| Mar           | \$87,991.59         | \$11,973.14         | \$1,198.18             | \$1,757.84         | \$2,347.91         | \$350.34          | \$208.24          | \$55,695.78                | \$161,523.02          |
| Apr           | \$81,320.55         | \$10,596.22         | \$985.48               | \$1,438.24         | \$1,925.66         | \$287.05          | \$89.76           | \$44,800.19                | \$141,443.15          |
| May           | \$79,843.96         | \$10,286.06         | \$705.80               | \$1,524.71         | \$2,044.96         | \$298.98          | \$100.05          | \$47,920.07                | \$142,724.59          |
| June          | \$74,993.67         | \$10,706.48         | \$766.66               | \$1,397.06         | \$1,862.76         | \$276.39          | \$0.00            | \$46,297.86                | \$136,300.88          |
| July          | \$76,925.60         | \$7,952.32          | \$459.36               | \$1,146.51         | \$1,532.68         | \$226.30          | \$51.86           | \$38,325.55                | \$126,620.18          |
| Aug           | \$66,535.85         | \$8,426.80          | \$540.67               | \$1,193.24         | \$1,591.11         | \$236.85          | \$50.00           | \$40,243.60                | \$118,818.12          |
| Sept          | \$62,099.42         | \$6,634.64          | \$444.71               | \$1,050.31         | \$1,400.39         | \$207.61          | \$40.75           | \$34,685.80                | \$106,563.63          |
| Oct           | \$90,444.51         | \$9,834.77          | \$552.40               | \$1,269.92         | \$1,693.21         | \$251.61          | \$50.00           | \$43,337.92                | \$147,434.34          |
| Nov           | \$76,046.47         | \$10,533.03         | \$671.30               | \$1,225.95         | \$1,638.59         | \$242.79          | \$166.62          | \$42,579.78                | \$133,104.53          |
| Dec           | \$74,414.75         | \$9,212.92          | \$674.27               | \$1,275.34         | \$1,712.42         | \$254.46          | \$119.96          | \$44,120.21                | \$131,784.33          |
| <b>Totals</b> | <b>\$901,916.63</b> | <b>\$114,780.37</b> | <b>\$8,781.38</b>      | <b>\$15,746.06</b> | <b>\$21,043.53</b> | <b>\$3,123.97</b> | <b>\$1,142.27</b> | <b>\$515,711.82</b>        | <b>\$1,582,246.03</b> |

**Municipal Courts  
Activity Detail  
December 1, 2018 to December 31, 2018**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

| CRIMINAL CASES  |                      |           |                |                          |                 |                |               |
|---|----------------------|-----------|----------------|--------------------------|-----------------|----------------|---------------|
|   | Traffic Misdemeanors |           |                | Non-Traffic Misdemeanors |                 |                |               |
|   | Non-Parking          | Parking   | City Ordinance | Penal Code               | Other State Law | City Ordinance | Total         |
| <b>Cases Pending 12/1/2018:</b>                       |                      |           |                |                          |                 |                |               |
| Active Cases  | 9,436                | 63        | 0              | 103                      | 832             | 105            | 10,539        |
| Inactive Cases  | 17,368               | 38        | 0              | 154                      | 5,350           | 49             | 22,959        |
| Docket Adjustments                                    | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| <b>Cases Added:</b>                                   |                      |           |                |                          |                 |                |               |
| New Cases Filed                                       | 1,031                | 2         | 0              | 5                        | 248             | 3              | 1,289         |
| Cases Reactivated                                     | 280                  | 0         | 0              | 3                        | 101             | 0              | 384           |
| All Other Cases Added                                 | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| <b>Total Cases on Docket</b>                          | <b>10,747</b>        | <b>65</b> | <b>0</b>       | <b>111</b>               | <b>1,181</b>    | <b>108</b>     | <b>12,212</b> |
| <b>Dispositions:</b>                                  |                      |           |                |                          |                 |                |               |
| Dispositions Prior to Court Appearance or Trial:      |                      |           |                |                          |                 |                |               |
| Uncontested Dispositions                              | 241                  | 0         | 0              | 6                        | 65              | 1              | 313           |
| Dismissed by Prosecution                              | 235                  | 0         | 0              | 2                        | 51              | 1              | 289           |
| Total Dispositions Prior to Court Appearance or Trial | 476                  | 0         | 0              | 8                        | 116             | 2              | 602           |
| Dispositions at Court Appearance or Trial:            |                      |           |                |                          |                 |                |               |
| Convictions:  |                      |           |                |                          |                 |                |               |
| Guilty Plea or Nolo Contendere                        | 4                    | 0         | 0              | 0                        | 0               | 0              | 4             |
| By the Court  | 2                    | 0         | 0              | 0                        | 0               | 0              | 2             |
| By the Jury   | 5                    | 0         | 0              | 0                        | 0               | 0              | 5             |
| Acquittals:   |                      |           |                |                          |                 |                |               |
| By the Court  | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| By the Jury   | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| Dismissed by Prosecution                              | 14                   | 0         | 0              | 1                        | 7               | 0              | 22            |
| Total Dispositions at Court Appearance or Trial       | 25                   | 0         | 0              | 1                        | 7               | 0              | 33            |
| Compliance Dismissals:                                |                      |           |                |                          |                 |                |               |
| After Driver Safety Course                            | 52                   | ---       | ---            | ---                      | ---             | ---            | 52            |
| After Deferred Disposition                            | 106                  | 1         | 0              | 0                        | 1               | 0              | 108           |
| After Teen Court                                      | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| After Tobacco Awareness Course                        | ---                  | ---       | ---            | ---                      | 0               | ---            | 0             |
| After Treatment for Chemical Dependency               | ---                  | ---       | ---            | 0                        | 0               | ---            | 0             |
| After Proof of Financial Responsibility               | 20                   | ---       | ---            | ---                      | ---             | ---            | 20            |
| All Other Transportation Code Dismissals              | 135                  | 0         | 0              | 0                        | 0               | 0              | 135           |
| Total Compliance Dismissals                           | 313                  | 1         | 0              | 0                        | 1               | 0              | 315           |
| All Other Dispositions                                | 0                    | 0         | 0              | 0                        | 1               | 0              | 1             |
| <b>Total Cases Disposed</b>                           | <b>814</b>           | <b>1</b>  | <b>0</b>       | <b>9</b>                 | <b>125</b>      | <b>2</b>       | <b>951</b>    |
| <b>Cases Placed on Inactive Status</b>                | <b>496</b>           | <b>2</b>  | <b>0</b>       | <b>7</b>                 | <b>281</b>      | <b>0</b>       | <b>786</b>    |
| <b>Cases Pending 12/31/2018:</b>                      |                      |           |                |                          |                 |                |               |
| Active Cases  | 9,437                | 62        | 0              | 95                       | 775             | 106            | 10,475        |
| Inactive Cases  | 17,584               | 40        | 0              | 158                      | 5,530           | 49             | 23,361        |
| <b>Show Cause and Other Required Hearings Held</b>    | <b>164</b>           | <b>0</b>  | <b>0</b>       | <b>0</b>                 | <b>23</b>       | <b>0</b>       | <b>187</b>    |
| <b>Cases Appealed:</b>                                |                      |           |                |                          |                 |                |               |
| After Trial   | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |
| Without Trial   | 0                    | 0         | 0              | 0                        | 0               | 0              | 0             |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

**Municipal Courts  
Activity Detail  
December 1, 2018 to December 31, 2018**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

| CIVIL/ADMINISTRATIVE CASES   |          |
|--|----------|
|  | Total    |
| <b>Cases Pending 12/1/2018:</b>  |          |
| <i>Active Cases</i>  | 0        |
| <i>Inactive Cases</i>  | 0        |
| Docket Adjustments   | 0        |
| <b>Cases Added:</b>  |          |
| New Cases Filed  | 0        |
| Cases Reactivated  | 0        |
| All Other Cases Added  | 0        |
| <b>Total Cases on Docket</b>   | <b>0</b> |
| <b>Dispositions:</b>   |          |
| Uncontested Civil Fines or Penalties   | 0        |
| Default Judgments  | 0        |
| Agreed Judgments   | 0        |
| Trial/Hearing by Judge/Hearing Officer                                       | 0        |
| Trial by Jury  | 0        |
| Dismissed for Want of Prosecution  | 0        |
| All Other Dispositions   | 0        |
| <b>Total Cases Disposed</b>  | <b>0</b> |
| <b>Cases Placed on Inactive Status</b>                                       | <b>0</b> |
| <b>Cases Pending 12/31/2018:</b>   |          |
| <i>Active Cases</i>  | 0        |
| <i>Inactive Cases</i>  | 0        |
| <b>Cases Appealed:</b>   |          |
| After Trial  | 0        |
| Without Trial  | 0        |
| JUVENILE/MINOR ACTIVITY  |          |
|  | Total    |
| Transportation Code Cases Filed.....   | 0        |
| Non-Driving Alcoholic Beverage Code Cases Filed.....                         | 0        |
| Driving Under the Influence of Alcohol Cases Filed.....                      | 0        |
| Drug Paraphernalia Cases Filed.....  | 0        |
| Tobacco Cases Filed.....   | 0        |
| Truant Conduct Cases Filed.....  | 0        |
| Education Code (Except Failure to Attend) Cases Filed.....                   | 0        |
| Violation of Local Daytime Curfew Ordinance Cases Filed.....                 | 0        |
| All Other Non-Traffic Fine-Only Cases Filed.....                             | 1        |
| Transfer to Juvenile Court:  |          |
| <i>Mandatory Transfer</i> .....  | 0        |
| <i>Discretionary Transfer</i> .....  | 0        |
| Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)..... | 0        |
| Held in Contempt by Criminal Court (Fined or Denied Driving Privileges)..... | 0        |
| Juvenile Statement Magistrate Warning:                                       |          |
| <i>Warnings Administered</i> .....   | 0        |
| <i>Statements Certified</i> .....  | 0        |
| Detention Hearings Held.....   | 0        |
| Orders for Non-Secure Custody Issued.....                                    | 0        |
| Parent Contributing to Nonattendance Cases Filed.....                        | 0        |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

**Municipal Courts  
Activity Detail  
December 1, 2018 to December 31, 2018**

**100.0 Percent Reporting Rate  
1 Reports Received Out of a Possible 1**

**Court: Jersey Village**

| ADDITIONAL ACTIVITY   |              |                                |
|---|--------------|--------------------------------|
|   | Number Given | Number Requests<br>for Counsel |
| Magistrate Warnings:  |              |                                |
| <i>Class C Misdemeanors</i> .....   | 0            | --                             |
| <i>Class A and B Misdemeanors</i> .....   | 0            | 0                              |
| <i>Felonies</i> .....   | 0            | 0                              |
|   |              | <b>Total</b>                   |
| Arrest Warrants Issued:   |              |                                |
| <i>Class C Misdemeanors</i> .....   |              | 737                            |
| <i>Class A and B Misdemeanors</i> .....   |              | 0                              |
| <i>Felonies</i> .....   |              | 0                              |
| Capiases Pro Fine Issued .....  |              | 180                            |
| Search Warrants Issued .....  |              | 0                              |
| Warrants for Fire, Health and Code Inspections Filed .....                          |              | 0                              |
| Examining Trials Conducted .....  |              | 0                              |
| Emergency Mental Health Hearings Held .....   |              | 0                              |
| Magistrate's Orders for Emergency Protection Issued .....                           |              | 0                              |
| Magistrate's Orders for Ignition Interlock Device Issued .....                      |              | 0                              |
| All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond ..... |              | 0                              |
| Driver's License Denial, Revocation or Suspension Hearings Held .....               |              | 0                              |
| Disposition of Stolen Property Hearings Held .....                                  |              | 0                              |
| Peace Bond Hearings Held .....  |              | 0                              |
| Cases in Which Fine and Court Costs Satisfied by Community Service:                 |              |                                |
| <i>Partial Satisfaction</i> .....   |              | 0                              |
| <i>Full Satisfaction</i> .....  |              | 0                              |
| Cases in Which Fine and Court Costs Satisfied by Jail Credit .....                  |              | 49                             |
| Cases in Which Fine and Court Costs Waived for Indigency .....                      |              | 0                              |
| Amount of Fines and Court Costs Waived for Indigency .....                          |              | \$ 0                           |
| Fines, Court Costs and Other Amounts Collected:                                     |              |                                |
| <i>Kept by City</i> .....   |              | \$ 84,853                      |
| <i>Remitted to State</i> .....  |              | \$ 31,691                      |
| <i>Total</i> .....  |              | \$ 116,545                     |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES

| <u>DATE</u>                     | <u>JUDGE/<br/>PROSECUTOR</u> | <u>TOTAL<br/>CASES</u> | <u>NO</u>     | <u>% TO</u>  | <u>SHOWED</u> | <u>% TO</u>  | <u>PAYMENT</u> | <u>% TO</u>  | <u>DOCKET</u> | <u>% TO</u>  |
|---------------------------------|------------------------------|------------------------|---------------|--------------|---------------|--------------|----------------|--------------|---------------|--------------|
|                                 |                              |                        | <u>SHOWED</u> | <u>TOTAL</u> | <u>TOTAL</u>  | <u>TOTAL</u> | <u>PLAN</u>    | <u>TOTAL</u> | <u>CLOSED</u> | <u>TOTAL</u> |
| <b><u>December 3, 2018</u></b>  | Judge Chancia                | 242                    | 144           | 60%          | 98            | 40%          | 15             | 15%          | 39            | 40%          |
| <b><u>AM Docket</u></b>         | Tracie Middleton             |                        |               |              |               |              |                |              |               |              |
| <b><u>December 3, 2018</u></b>  | Judge Chancia                | 158                    | 94            | 59%          | 64            | 41%          | 6              | 9%           | 27            | 42%          |
| <b><u>PM Docket</u></b>         | Tracie Middleton             |                        |               |              |               |              |                |              |               |              |
| <b><u>December 5, 2018</u></b>  | Judge Halick                 | 339                    | 130           | 38%          | 209           | 62%          | 24             | 11%          | 112           | 54%          |
| <b><u>AM Docket</u></b>         | Bret Kisluk                  |                        |               |              |               |              |                |              |               |              |
| <b><u>December 5, 2018</u></b>  | Judge Halick                 | 209                    | 118           | 56%          | 91            | 44%          | 18             | 20%          | 36            | 40%          |
| <b><u>PM Docket</u></b>         | Bret Kisluk                  |                        |               |              |               |              |                |              |               |              |
| <b><u>December 10, 2018</u></b> | Judge Chancia                | 105                    | 5             | 5%           | 100           | 95%          | 2              | 2%           | 44            | 44%          |
| <b><u>AM Docket</u></b>         | Tracie Middleton             |                        |               |              |               |              |                |              |               |              |
| <b><u>December 10, 2018</u></b> | Judge Chancia                | 114                    | 65            | 57%          | 49            | 43%          | 11             | 22%          | 20            | 41%          |
| <b><u>PM Docket</u></b>         |                              |                        |               |              |               |              |                |              |               |              |
| <b><u>December 12, 2018</u></b> | Judge Brashear               | 109                    | 5             | 5%           | 104           | 95%          | 9              | 9%           | 40            | 38%          |
| <b><u>AM Docket</u></b>         | Bret Kisluk                  |                        |               |              |               |              |                |              |               |              |
| <b><u>December 12, 2018</u></b> | Judge Brashear               | 132                    | 104           | 79%          | 28            | 21%          | 13             | 46%          | 9             | 32%          |
| <b><u>PM Docket</u></b>         |                              |                        |               |              |               |              |                |              |               |              |
| <b><u>December 26, 2018</u></b> |                              |                        |               |              |               |              |                |              |               |              |
| <b><u>AM Docket</u></b>         |                              |                        |               |              |               |              |                |              |               |              |
| <b><u>No Jury Docket</u></b>    |                              |                        |               |              |               |              |                |              |               |              |
| <b><u>TOTAL</u></b>             |                              | <b>1,408</b>           | <b>665</b>    | <b>47%</b>   | <b>743</b>    | <b>53%</b>   | <b>98</b>      | <b>13%</b>   | <b>327</b>    | <b>44%</b>   |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019









1/02/2019 12:13 PM

COFFRPT Page: 1

Citation Date: 12/01/2018 - 12/31/2018

Detail

Beginning Citation Date.....12/01/2018

Ending Citation Date.....: 12/31/2018

Type of Citation.....: All

Type of Offense.....: Include: All

Agency.....: Include: PD

**Specific Offenses.....: Include: 3001, 3001S, 3001SZ, 3006, 3006I**

1/02/2019 12:13 PM

COFFRPT Page: 2

Citation Date: 12/01/2018 - 12/31/2018

Detail

**3006 RAN STOP SIGN**

Statute: 545.151 TRANSPORTATION CODE

|   |                 |
|---|-----------------|
| T C0051302 -01 12/05/2018 CD RAN STOP SIGN      | SANDHILL        |
| T C0051388 -01 12/09/2018 CD RAN STOP SIGN      | CHARLES RD      |
| T C0051713 -01 12/23/2018 IA RAN STOP SIGN ( M) | CASTLEBRIDGE LN |

Totals for Offense

Number of Citations for Offense.....: 3

Number of Violations for Offense.....: 3

Number of Citations to Juveniles.....: 0

Number of Citations to Minors.....: 1

Offenses

RAN STOP SIGN 3

**3586 SPEEDING**

Statute: 545.351 TRANSPORTATION CODE

|   |                       |
|---|-----------------------|
| T C0051218 -01 12/01/2018 DA SPEEDING 45 MPH in a 30 MPH      | 12500 CASTLEBRIDGE DR |
| T C0051277 -01 12/04/2018 IA SPEEDING 50 MPH in a 30 MPH ( U) | 12500 CASTLEBRIDGE DR |
| T C0051278 -01 12/04/2018 IA SPEEDING 44 MPH in a 30 MPH ( M) | 12500 CASTLEBRIDGE DR |
| T C0051290 -01 12/05/2018 IA SPEEDING 37 MPH in a 25 MPH      | 15600 SEATTLE ST      |
| T C0051316 -01 12/05/2018 PT SPEEDING 42 MPH in a 30 MPH      | 12500 CASTLEBRIDGE DR |
| T C0051377 -01 12/08/2018 IA SPEEDING 42 MPH in a 30 MPH ( U) | 12500 CASTLEBRIDGE DR |
| T C0051378 -01 12/08/2018 IA SPEEDING 44 MPH in a 30 MPH ( M) | 12500 CASTLEBRIDGE DR |
| T C0051443 -01 12/11/2018 IA SPEEDING 44 MPH in a 30 MPH      | 12400 CASTLEGATE LN   |
| T C0051446 -01 12/11/2018 IA SPEEDING 46 MPH in a 30 MPH      | 12400 CASTLEBRIDGE DR |
| T C0051447 -01 12/11/2018 IA SPEEDING 42 MPH in a 30 MPH      | 12400 CASTLEBRIDGE DR |
| T C0051448 -01 12/11/2018 IA SPEEDING 45 MPH in a 30 MPH      | 12400 CASTLEBRIDGE DR |
| T C0051450 -01 12/11/2018 CD SPEEDING 42 MPH in a 30 MPH      | 12400 CASTLEBRIDGE DR |
| T C0051458 -01 12/12/2018 IA SPEEDING 43 MPH in a 30 MPH      | 12500 CASTLEBRIDGE DR |
| T C0051459 -01 12/12/2018 IA SPEEDING 45 MPH in a 30 MPH ( U) | 12500 CASTLEBRIDGE DR |
| T C0051495 -01 12/13/2018 IA SPEEDING 34 MPH in a 25 MPH ( M) | 8400 RIO GRANDE DR    |
| T C0051498 -01 12/13/2018 IA SPEEDING 46 MPH in a 30 MPH ( U) | 12200 CASTLEBRIDGE DR |

|  |                          |
|--|--------------------------|
| T C0051676 -01 12/21/2018 IA SPEEDING 46 MPH in a 30 MPH | 12400 CASTLEBRIDGE DR    |
| T C0051692 -01 12/22/2018 IA SPEEDING 47 MPH in a 30 MPH | 11011 PLEASANT COLONY DR |
| T C0051701 -01 12/22/2018 IA SPEEDING 44 MPH in a 30 MPH | 12500 CASTLEBRIDGE DR    |
| T C0051702 -01 12/22/2018 IA SPEEDING 46 MPH in a 30 MPH | 12400 CASTLEBRIDGE DR    |

1/02/2019 12:13 PM COFFRPT Page: 4  
 Citation Date: 12/01/2018 - 12/31/2018 Detail

Totals for Offense

|  |    |
|--|----|
| Number of Citations for Offense.....:  | 20 |
| Number of Violations for Offense.....: | 20 |
| Number of Citations to Juveniles.....: | 0  |
| Number of Citations to Minors.....:    | 3  |
| Offenses                               |    |
| SPEEDING                               | 20 |

**3006I RAN STOP SIGN - INTERSECTION**

Statute: TC 545.151

|   |                        |
|---|------------------------|
| T C0051238 -01 12/02/2018 PT RAN STOP SIGN - INTERSECTION     | VILLAGE GREEN DR       |
| T C0051240 -01 12/02/2018 IA RAN STOP SIGN - INTERSECTION     | VILLAGE GREEN DR       |
| T C0051247 -01 12/03/2018 CL RAN STOP SIGN - INTERSECTION     | 16200 WALL ST          |
| T C0051248 -01 12/03/2018 PT RAN STOP SIGN - INTERSECTION     | 16200 WALL ST          |
| T C0051249 -01 12/03/2018 CD RAN STOP SIGN - INTERSECTION     | 17300 VILLAGE GREEN DR |
| T C0051252 -01 12/03/2018 IA RAN STOP SIGN - INTERSECTION     | 17300 VILLAGE GREEN DR |
| T C0051285 -01 12/04/2018 IA RAN STOP SIGN - INTERSECTION     | SEATTLE ST             |
| T C0051294 -01 12/05/2018 AR RAN STOP SIGN - INTERSECTION (M) | SEATTLE ST             |
| T C0051327 -01 12/06/2018 IA RAN STOP SIGN - INTERSECTION     | SOLOMON ST             |
| T C0051329 -01 12/06/2018 AR RAN STOP SIGN - INTERSECTION     | VILLAGE DR             |
| T C0051361 -01 12/07/2018 PT RAN STOP SIGN - INTERSECTION     | 17300 VILLAGE GREEN DR |
| T C0051362 -01 12/07/2018 IA RAN STOP SIGN - INTERSECTION     | 15600 LAKEVIEW DR      |
| T C0051507 -01 12/14/2018 IA RAN STOP SIGN - INTERSECTION     | 7600 SOLOMON ST        |
| T C0051508 -01 12/14/2018 IA RAN STOP SIGN - INTERSECTION (M) | 15600 LAKEVIEW DR      |
| T C0051513 -01 12/14/2018 IA RAN STOP SIGN - INTERSECTION     | 17300 VILLAGE GREEN DR |
| T C0051604 -01 12/18/2018 IA RAN STOP SIGN - INTERSECTION     | 15600 LAKEVIEW DR      |
| T C0051624 -01 12/19/2018 IA RAN STOP SIGN - INTERSECTION     | 11000 SEATTLE SLEW DR  |
| T C0051652 -01 12/21/2018 IA RAN STOP SIGN - INTERSECTION     | 7900 ARGENTINA ST      |
| T C0051661 -01 12/21/2018 IA RAN STOP SIGN - INTERSECTION     | 7600 SOLOMON ST        |
| T C0051746 -01 12/27/2018 IA RAN STOP SIGN - INTERSECTION     | PHILLIPINE ST          |

Totals for Offense

1/02/2019 12:13 PM COFFRPT Page: 5  
 Citation Date: 12/01/2018 - 12/31/2018 Detail

|  |    |
|--|----|
| Number of Citations for Offense.....:  | 20 |
| Number of Violations for Offense.....: | 20 |
| Number of Citations to Juveniles.....: | 0  |
| Number of Citations to Minors.....:    | 2  |

Offenses  
RAN STOP SIGN - INTERSECTION 20

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Grand Totals  
Total Number of Citations.....: 43  
Total Number of Violations.....: 43  
Total Number of Citations Juveniles.: 0  
Total Number of Citations Minors.....: 6  
Total Number of Offenses 43  
RAN STOP SIGN 3  
RAN STOP SIGN - INTERSECTION 20  
SPEEDING 20



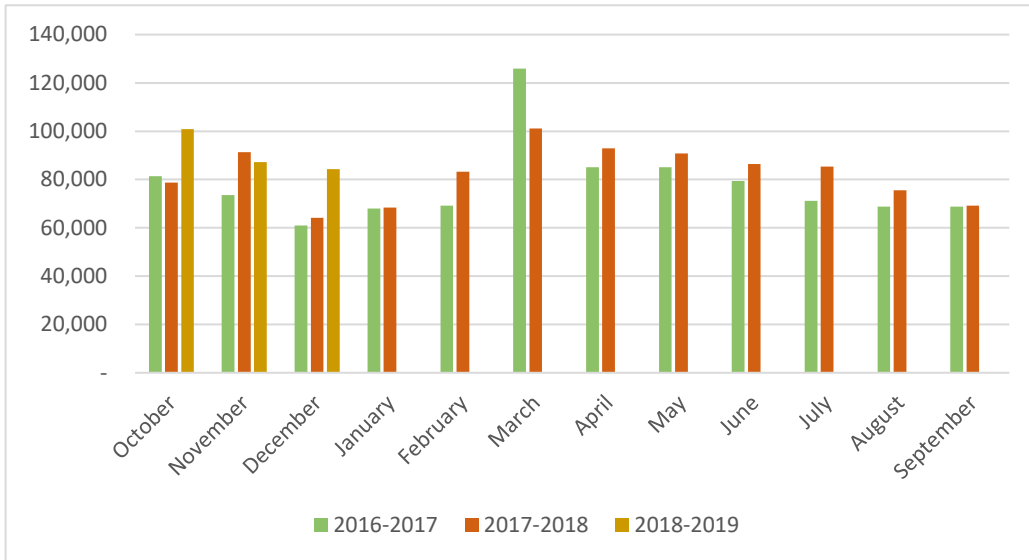
## JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

### GENERAL PROCEEDS

FY 2016, 2017, 2018

|                 | 2016-2017         | 2017-2018         | 2018-2019         |
|-----------------|-------------------|-------------------|-------------------|
| October         | 81,429            | 78,666            | 100,832           |
| November        | 73,598            | 91,263            | 87,251            |
| December        | 61,011            | 64,109            | 84,302            |
| January         | 68,006            | 68,431            |                   |
| February        | 69,140            | 83,276            |                   |
| March           | 125,944           | 101,163           |                   |
| April           | 85,083            | 92,902            |                   |
| May             | 85,083            | 90,836            |                   |
| June            | 79,360            | 86,467            |                   |
| July            | 71,219            | 85,337            |                   |
| August          | 68,725            | 75,503            |                   |
| September       | 68,797            | 69,179            |                   |
| <b>FY Total</b> | <b>\$ 937,398</b> | <b>\$ 987,132</b> | <b>\$ 272,384</b> |

Average Per Month    \$ 78,116    \$ 82,261    \$ 90,795



| CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT<br>2018 YEARLY REPORT |        |        |        |        |        |        |        |        |        |        |        |        |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
|  | JAN    | FEB    | MAR    | APR    | MAY    | JUN    | JUL    | AUG    | SEP    | OCT    | NOV    | DEC    |
| <b>WATER</b>   |        |        |        |        |        |        |        |        |        |        |        |        |
| WATER PLANT #1 SEATTLE   | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      |
| WATER PLANT #2 VILLAGE   | 0      | 0.121  | 0      | 0.25   | 0.38   | 0.37   | 0.34   | 0      | 0.25   | 0.3    | 0.39   | 0.23   |
| WATER PLANT #3 WEST  | 0      | 0.14   | 0      | 1.29   | 0.51   | 0.59   | 0.51   | 0.040  | 0.38   | 0.56   | 0.7    | 0.53   |
| CITY OF HOUSTON (SEATTLE)  | 27.562 | 2.4206 | 33.466 | 44.342 | 44.802 | 44.810 | 52.790 | 59.873 | 37.7   | 36.702 | 30.488 | 30.402 |
| INTERCONNECT(529)  | 0.039  | 0.046  | 0.065  | 0.033  | 0.048  | 0.048  | 0.105  | 0.042  | 0.055  | 0.029  | 0.064  | 0.041  |
| TOTAL(Million Gallons)   | 27.601 | 2.7276 | 33.466 | 44.529 | 44.939 | 44.954 | 52.980 | 59.919 | 38.274 | 36.817 | 30.661 | 30.519 |
| MAX DAILY FLOW   | 1.502  | 1.626  | 1.629  | 1.869  | 2.117  | 2.069  | 2.40   | 2.636  | 1.448  | 3.295  | 1.411  | 2.04   |
| METER READS  | 3209   | 3216   | 3226   | 3247   | 3239   | 3252   | 3272   | 3264   | 3265   | 3265   | 3261   | 3261   |
| WATER OFF/ON   | 30     | 18     | 15     | 18     | 27     | 20     | 10     | 7      | 19     | 27     | 28     | 18     |
| METER ACCURACY TESTS   | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 2      |
| MAIN BREAKS REPAIRED   | 1      | 0      | 0      | 0      | 1      | 0      | 0      | 0      | 0      | 0      | 1      | 0      |
| WATER LEAKS REPAIRED   | 17     | 14     | 29     | 15     | 9      | 7      | 8      | 0      | 4      | 7      | 5      | 13     |
| FIRE HYDRANTS SERVICED   | 0      | 0      | 0      | 0      | 0      | 1      | 0      | 0      | 15     | 1      | 0      | 0      |
| METER INSTALLATIONS  | 20     | 45     | 99     | 90     | 46     | 90     | 25     | 47     | 18     | 0      | 24     | 1      |
| SERVICE INSPECTIONS  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      |
| QUALITY  | 2      | 1      | 0      | 2      | 2      | 1      | 0      | 0      | 0      | 0      | 0      | 0      |
| PRESSURE   | 2      | 1      | 0      | 0      | 1      | 0      | 1      | 2      | 0      | 0      | 3      | 0      |
| SEWER COMPLAINTS   | 3      | 3      | 1      | 1      | 1      | 0      | 3      | 1      | 1      | 3      | 3      | 3      |
| <b>WHITE OAK BAYOU</b>   |        |        |        |        |        |        |        |        |        |        |        |        |
| AVG. DAILY FLOW (EFFLUENT)   | 0.9704 | 1.1194 | 0.8911 | 0.8911 | 0.9468 | 0.9443 | 1.0422 | 0.9568 | 1.0804 | 0.9849 | 1.0383 | *      |
| JV PORTION   | 0.2907 | 0.4521 | 0.3269 | 0.2739 | 0.3295 | 0.3191 | 3.6148 | 0.2479 | 0.3120 | 0.2878 | 0.3846 | *      |
| % OF PLANT   | 36.1%  | 41.2%  | 28.5%  | 35.6%  | 40.7%  | 40.0%  | 85.2%  | 22.5%  | 35.8%  | 35.2%  | 41.6%  | *      |
| <b>GARBAGE</b>   |        |        |        |        |        |        |        |        |        |        |        |        |
| Residential Customers  | 2155   | 2159   | 2160   | 2166   | 2170   | 2172   | 2179   | 2173   | 2175   | 2176   | 2169   | 2173   |
| Complaints   | 3      | 1      | 4      | 5      | 2      | 6      | 3      | 4      | 4      | 5      | 7      | 3      |
| <b>COMMUNITY DEVELOPMENT</b>   |        |        |        |        |        |        |        |        |        |        |        |        |
| Plans Checked  | 10     | 4      | 12     | 18     | 16     | 22     | 6      | 9      | 7      | 16     | 4      | 10     |
| Sign Plan Reviews  | 1      | 2      | 1      | 3      | 0      | 5      | 2      | 0      | 1      | 2      | 1      | 0      |
| Permits Issued   | 78     | 105    | 89     | 113    | 81     | 108    | 80     | 75     | 35     | 109    | 67     | 83     |
| Inspections (Permit)   | 273    | 171    | 251    | 277    | 246    | 205    | 106    | 259    | 259    | 161    | 91     | 55     |
| Insp (Site)  | 17     | 14     | 26     | 23     | 8      | 26     | 148    | 39     | 243    | 48     | 12     | 18     |
| Conferences  | 2      | 3      | 8      | 3      | 2      | 4      | 2      | 7      | 4      | 7      | 5      | 4      |
| Certificate of Occupancy (Residential)                               | 1      | 2      | 3      | 4      | 3      | 0      | 1      | 3      | 1      | 4      | 5      | 1      |
| Certificate of Occupancy (Commercial)                                | 1      | 0      | 2      | 1      | 6      | 1      | 1      | 3      | 3      | 2      | 1      | 1      |
| Street/Sidewalk Repairs (in yards)                                   | 0      | 0      | 0      | 0      | 1      | 1      | 1      | 1      | 1      | 1      | 3      | 1      |
| Sign repairs   | 0      | 0      | 0      | 1      | 0      | 0      | 0      | 0      | 0      | 1      | 3      | 2      |
| <b>CODE ENFORCEMENT</b>  |        |        |        |        |        |        |        |        |        |        |        |        |
| Violation Letters  | 26     | 28     | 35     | 38     | 24     | 37     | 28     | 36     | 37     | 49     | 29     | 20     |
| Red tags for ordinance violations                                    | 48     | 36     | 43     | 43     | 53     | 42     | 29     | 43     | 33     | 37     | 34     | 32     |
| Conferences  | 28     | 26     | 25     | 31     | 28     | 26     | 25     | 26     | 36     | 23     | 24     | 29     |
| Signs picked up-bandit and ROW signs                                 | 19     | 29     | 46     | 20     | 25     | 15     | 17     | 37     | 79     | 90     | 38     | 10     |
| Animals picked up  | 5      | 5      | 2      | 2      | 3      | 2      | 2      | 0      | 3      | 4      | 4      | 4      |
| Animals taken to HC  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 1      | 0      | 1      |
| Traps Issued   | 4      | 3      | 3      | 2      | 2      | 3      | 2      | 1      | 0      | 3      | 3      | 3      |
| <b>FLEET</b>   |        |        |        |        |        |        |        |        |        |        |        |        |
| Work Orders  | 71     | 34     | 30     | 47     | 53     | 47     | 45     | 42     | 44     | 42     | 64     | 30     |
| Preventative Maintenance   | 11     | 6      | 8      | 5      | 10     | 10     | 8      | 13     | 6      | 9      | 7      | 9      |
| Unscheduled Repairs  | 43     | 22     | 15     | 29     | 24     | 21     | 22     | 16     | 23     | 24     | 34     | 19     |
| New Vehicle Set ups  | 0      | 1      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      |

\* - unavailable at this time

To: Austin Bless  
City Manager

January 15, 2019

From: Kevin T. Hagerich, MPA  
Director of Public Works

Subject: Construction / Field Projects Update

1. DOT Sound wall. Received Change order #1. Met with Partners and received tentative time line. Frank will be marking out the sound wall for the vendor. Will set up a meeting to get update now that the holidays are over.
2. Meter Replacement Phase IV: Phase 4 of 4 started for this FY. Installed 40 meters in the last week.
3. Berm project is at 90% Engineering.
4. Taylor Road building: Received draft layout with adjustments. Had updated meeting. IT checked the building and proposed layout for appropriate needs
5. Castlebridge project: Had third pour of concrete for the second clarifier. 2-3 more pours and that work will be completed. Moving along as planned.
6. Street Sweeping was going as planned.
7. Water tank inspection received. Coordinating a meeting with consultants.
8. Wall Street Project: Design phase of project is at about 60%. Had the surveyors finishing up this week.
9. Contract for Dog Park was awarded to Frank. Had surveyors out yesterday on site.

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

| FY 2018-2019         |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|----------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                      | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played        | 2389                | 2319                | 2117               |                    |                    |                     |                     |                     |                     |                     |                     |                     | 6825                  |
| Tournament Rounds    | 582                 | 393                 | 299                |                    |                    |                     |                     |                     |                     |                     |                     |                     | 1274                  |
| Range buckets        | 1265                | 955                 | 970                |                    |                    |                     |                     |                     |                     |                     |                     |                     | 3190                  |
| Unearned Revenue     | -1472.95            | -1668.62            | (3,443.07)         |                    |                    |                     |                     |                     |                     |                     |                     |                     | (6,584.64)            |
| Star Memberships     | 2,094.31            | 1,601.02            | 3,748.62           |                    |                    |                     |                     |                     |                     |                     |                     |                     | 7,443.95              |
| Green Fees           | 65,328.60           | 52,816.14           | 68,371.79          |                    |                    |                     |                     |                     |                     |                     |                     |                     | 186,516.53            |
| Tournament Fees      | 17,318.04           | 11,240.60           | 7,232.24           |                    |                    |                     |                     |                     |                     |                     |                     |                     | 35,790.88             |
| Range Fees           | 6576.03             | 4,475.29            | 9,669.19           |                    |                    |                     |                     |                     |                     |                     |                     |                     | 20,720.51             |
| Club Rental          | 624.66              | 325.00              | 200.00             |                    |                    |                     |                     |                     |                     |                     |                     |                     | 1,149.66              |
| Sales of Merchandise | 15,603.17           | 12,923.62           | 11,727.68          |                    |                    |                     |                     |                     |                     |                     |                     |                     | 40,254.47             |
| Concession Fees      | 4,576.77            | 3,087.86            | 2,869.59           |                    |                    |                     |                     |                     |                     |                     |                     |                     | 10,534.22             |
| Miscellaneous Fees   | 1236.00             | 258.00              | 723.00             |                    |                    |                     |                     |                     |                     |                     |                     |                     | 2,217.00              |
| <b>Total Income</b>  | <b>\$111,884.63</b> | <b>85,058.91</b>    | <b>101,099.04</b>  |                    |                    |                     |                     |                     |                     |                     |                     |                     | <b>\$298,042.58</b>   |
| Weather Totals       | 7W / 3RO            | 11W/4RO/1H          | 11W/2RO/1H         |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| Income Per Round     | \$37.45             | \$31.39             | \$41.72            | \$0.00             | \$0.00             | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              |                       |
| FY 2017 - 2018       |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|                      | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played        | 3,102               | 3,070               | 2,024              | 1,729              | 1,589              | 3470                | 3759                | 3530                | 3086                | 3,189               | 3,797               | 2,067               | 34,412                |
| Tournament Rounds    | 555                 | 369                 | 275                | 317                | 262                | 374                 | 449                 | 585                 | 491                 | 307                 | 319                 | 228                 | 4,531                 |
| Range buckets        | 1,391               | 1,398               | 770                | 895                | 787                | 1696                | 1884                | 1508                | 1322                | 1,280               | 1,359               | 852                 | 15,142                |
| Unearned Revenue     |                     |                     | -24.63             | 967.27             | -639.7             | -367.01             | -218.17             | -1096.72            | -349.85             | -1530.91            | -278.61             | -431.73             | -3970.06              |
| Star Memberships     | 1,083.00            | 1,075.00            | 1,177.43           | 886.16             | 1,747.32           | 3,162.05            | 4,582.19            | 2,639.33            | 3,504.48            | 3,017.77            | 3,433.05            | 1038.59             | 27,346                |
| Green Fees           | 76,440.71           | 83,616.18           | 56,482.97          | 41,148.61          | 34,012.15          | 92,628.33           | 105,731.34          | 97,318.89           | 89,853.79           | 88,257.01           | 94,600.16           | 54,390.33           | 914,480               |
| Tournament Fees      | 15,749.55           | 10,763.90           | 8,833.94           | 9,282.22           | 6,489.84           | 10,364.94           | 13,093.08           | 16,466.79           | 15,368.94           | 9,305.25            | 9,077.39            | 7,464.76            | 132,261               |
| Range Fees           | 6,820.25            | 7,163.03            | 5,664.41           | 4,636.80           | 4,335.16           | 10,101.88           | 9,859.66            | 9,101.61            | 7,509.12            | 7,112.74            | 7,161.08            | 4,782.61            | 84,248                |
| Club Rental          | 150.00              | 555.00              | 430.00             | 230.00             | 60.00              | 420.00              | 524.66              | 280.00              | 460.00              | 475.52              | 380.00              | 200.00              | 4,165                 |
| Sales of Merchandise | 16,065.54           | 15,566.43           | 10,147.15          | 8,019.54           | 10,197.37          | 17,132.64           | 16,095.62           | 18,707.26           | 14,255.38           | 15,682.44           | 14,648.24           | 9,488.43            | 166,006               |
| Concession Fees      | 4,070.46            | 4,003.81            | 2,587.61           | 2,170.15           | 1,979.37           | 4,541.22            | 4,790.23            | 5,333.66            | 4,121.71            | 3,529.24            | 4,120.95            | 2,579.58            | 43,828                |
| Miscellaneous Fees   | 653.99              | 210.00              | 795.00             | 2,745.00           | 1,710.00           | 1,665.00            | 1,035.00            | 690.00              | 490.00              | 480.00              | 525.00              | 190.00              | 11,189                |
| <b>Total Income</b>  | <b>\$121,033.50</b> | <b>\$122,953.35</b> | <b>\$86,093.88</b> | <b>\$70,085.75</b> | <b>\$59,891.51</b> | <b>\$139,649.05</b> | <b>\$155,493.61</b> | <b>\$149,440.82</b> | <b>\$135,213.57</b> | <b>\$126,329.06</b> | <b>\$133,667.26</b> | <b>\$79,702.57</b>  | <b>\$1,383,523.99</b> |
| Weather Totals       | 5W / 1RO            | 0                   | 6W/4RO/1H          | 7W/5RO&ICE         | 5W / 6RO           | 1W/1RO/2CM          | 1 CM                | 4 W                 | 3W / 3 RO           | 7W / 1 RO           | 4W / 1RO            | 16W / 6 RO          | 58W/28RO/3CM/1H       |
| Income Per Round     | \$32.80             | \$35.44             | \$36.95            | \$33.35            | \$31.76            | \$35.60             | \$35.91             | \$35.94             | \$36.92             | \$35.71             | \$31.71             | \$34.46             | \$34.82               |
| FY 2016 - 2017       |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|                      | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played        | 2,521               | 2,355               | 1,972              | 1,584              | 2,223              | 2,331               | 3,281               | 3,253               | 2,881               | 2,835               | 2,057               | 3,166               | 30,459                |
| Tournament Rounds    | 771                 | 472                 | 325                | 341                | 336                | 549                 | 473                 | 812                 | 517                 | 596                 | 310                 | 517                 | 6,019                 |
| Range buckets        | 1,783               | 1,256               | 968                | 632                | 991                | 1279                | 1412                | 1263                | 1155                | 1,295               | 956                 | 1,286               | 14,276                |
| Star Memberships     | 2,235.00            | 1,570.00            | 25.00              | 1,029.00           | 1,510.00           | 1,024.00            | 2,221.00            | 1,144.00            | 1,219.00            | 800.00              | 620.00              | 555.00              | 13,952                |
| Green Fees           | 71,022.49           | 65,681.11           | 50,027.42          | 38,520.25          | 61,122.97          | 55,752.79           | 88,247.62           | 87,096.00           | 74,742.39           | 73,059.53           | 53,137.49           | 79,790.70           | 798,201               |
| Tournament Fees      | 23,727.00           | 15,666.88           | 9,089.41           | 9,620.52           | 9,547.76           | 15,065.14           | 15,118.67           | 25,088.25           | 15,155.20           | 19,660.62           | 8,650.70            | 16,188.44           | 182,579               |
| Range Fees           | 8,258.92            | 6,360.11            | 4,774.40           | 4,514.09           | 6,347.68           | 6,640.74            | 7,981.02            | 7,154.62            | 6,139.70            | 6,290.14            | 5,154.24            | 7,231.26            | 76,847                |
| Club Rental          | 340.00              | 260.00              | 100.00             | 125.00             | 275.00             | 150.00              | 475.00              | 450.00              | 470.00              | 425.00              | 375.00              | 213.86              | 3,659                 |
| Sales of Merchandise | 8,480.22            | 10,003.82           | 11,483.44          | 6,450.19           | 12,081.93          | 12,342.40           | 12,562.48           | 12,120.38           | 14,895.60           | 13,280.56           | 7,315.30            | 11,177.14           | 132,193               |
| Concession Fees      | 3,607.96            | 2,907.70            | 2,282.52           | 1,852.88           | 2,529.79           | 3,058.07            | 4,267.45            | 4,599.10            | 3,209.21            | 5,744.57            | 2,244.09            | 3,790.50            | 40,094                |
| Miscellaneous Fees   | 60.00               | 722.47              | 219.00             | 5,601.50           | 1,621.00           | 1,773.00            | 1,123.32            | 540.00              | 345.00              | 300.00              | 390.00              | 225.00              | 12,920                |
| <b>Total Income</b>  | <b>\$117,731.59</b> | <b>\$103,172.09</b> | <b>\$78,001.19</b> | <b>\$67,713.43</b> | <b>\$95,036.13</b> | <b>\$95,806.14</b>  | <b>\$131,996.56</b> | <b>\$138,192.35</b> | <b>\$116,176.10</b> | <b>\$119,560.42</b> | <b>\$77,886.82</b>  | <b>\$119,171.90</b> | <b>\$1,260,444.72</b> |
| Weather Totals       | 2 W                 | 5 W/1CM/1H          | 4 W/2RO/1H         | 3 W/7RO            | 6W/1CM/1RO         | 3W/5RO/1CM          | 2W/1CM/3RO          | 3W/1CM              | 4W/1CM/2RO          | 4W/1RO/2CM          | 6W / 5RO            | 4W/2RO              | 46W/28RO/8CM/2H       |
| Income Per Round     | \$35.08             | \$35.94             | \$33.95            | \$34.64            | \$36.55            | \$32.91             | \$34.57             | \$33.71             | \$33.83             | \$34.61             | \$32.64             | \$32.21             | \$34.17               |

Jersey Meadow Golf Course  
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| FY 2015 - 2016          |                     |                    |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|-------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                         | October             | November           | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 2,839               | 2,010              | 1,964              | 2,015              | 2,397              | 2,561               | 2,433               | 2,911               | 2,591               | 3,012               | 1,874               | 2,215               | 28,822                |
| Tournament Rounds       | 89                  | 73                 | 33                 |                    | 154                | 57                  | 428                 | 571                 | 672                 | 428                 | 430                 | 458                 | 3,393                 |
| Range buckets           | 1,045               | 528                | 626                | 857                | 1195               | 1224                | 1152                | 1354                | 1444                | 1,484               | 922                 | 1,132               | 12,963                |
| Star Memberships        | 2,320.00            | 1,840.00           | 2,160.00           | 2,720.00           | 3,200.00           | 2,880.00            | 3,120.00            | 3,195.00            | 4,105.00            | 4,720.00            | 1,680.00            | 2,765.00            | 34,705                |
| Green Fees              | 81,461.98           | 58,415.91          | 56,870.74          | 61,260.67          | 71,371.18          | 78,811.81           | 77,316.60           | 88,465.87           | 74,355.72           | 88,449.72           | 49,618.51           | 60,651.53           | 847,050               |
| Tournament Fees         | 3,507.47            | 3,480.00           | 1,600.50           |                    | 5,307.31           | 2,457.42            | 13,699.36           | 17,393.71           | 19,728.37           | 13,160.39           | 12,453.56           | 13,837.02           | 106,625               |
| Range Fees              | 6,099.17            | 3,205.02           | 3,985.47           | 4,891.36           | 7,045.93           | 6,953.50            | 7,080.21            | 6,496.23            | 6,269.88            | 7,647.03            | 4,584.13            | 6,253.36            | 70,511                |
| Sales of Merchandise    | 5,520.79            | 4,143.21           | 4,484.56           | 3,588.10           | 4,733.45           | 7,385.19            | 7,318.89            | 7,988.83            | 10,044.66           | 11,428.74           | 8,048.85            | 7,391.68            | 82,077                |
| Concession Fees         | 3,615.16            | 2,390.07           | 2,115.33           | 2,117.89           | 2,454.64           | 2,951.94            | 3,371.51            | 4,035.94            | 3,650.00            | 3,548.87            | 2,127.83            | 2,529.94            | 34,909                |
| Miscellaneous Income    | 3,946.41            | 1,958.57           | 2,801.66           | 1,458.15           | 3,350.88           | 2,642.18            | 797.99              | 75.00               | 625.00              | 4,181.00            | 165.00              | 45.00               | 22,047                |
| <b>Total Income</b>     | <b>\$106,470.98</b> | <b>\$75,432.78</b> | <b>\$74,018.26</b> | <b>\$76,036.17</b> | <b>\$97,463.39</b> | <b>\$104,082.04</b> | <b>\$112,704.56</b> | <b>\$127,650.38</b> | <b>\$118,778.63</b> | <b>\$133,135.75</b> | <b>\$78,677.88</b>  | <b>\$93,473.53</b>  | <b>\$1,197,924.35</b> |
| Weather Totals          | 5 rain              | 7 rain/1 closed    | 8 rain/1 closed    | 6 rain             | 3 rain             | 5 rain              | 6 rain/2 closed     | 1 A/1 RO/5 rain     | 1 RO/6 rain         | 2 rain              | 2 RO / 12 rain      | 5 rain              | 74 R / 1 A / 4 closed |
| <b>Income Per Round</b> | <b>\$35.57</b>      | <b>\$35.33</b>     | <b>\$35.98</b>     | <b>\$36.39</b>     | <b>\$36.95</b>     | <b>\$38.66</b>      | <b>\$38.30</b>      | <b>\$35.74</b>      | <b>\$35.14</b>      | <b>\$37.33</b>      | <b>\$33.42</b>      | <b>\$33.94</b>      | <b>\$36.11</b>        |
| FY 2014 - 2015          |                     |                    |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November           | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,309               | 2,227              | 1,938              | 1,741              | 1,857              | 2,353               | 2,787               | 2,175               | 2,559               | 3,101               | 2,683               | 2,788               | 29,518                |
| Tournament Rounds       | 282                 | 72                 | 9                  | 82                 | 88                 | 122                 | 86                  | 427                 | 282                 | 24                  | 150                 | 40                  | 1,664                 |
| Range buckets           | 1,205               | 641                | 514                | 662                | 828                | 747                 | 1054                | 570                 | 828                 | 1,119               | 1,022               | 1,038               | 10,228                |
| Star Memberships        | 2,800.00            | 1,440.00           | 2,480.00           | 3,200.00           | 3,280.00           | 3,760.00            | 4,560.00            | 4,160.00            | 5,040.00            | 5,280.00            | 3,040.00            | 3,630.00            | 42,670                |
| Green Fees              | 93,432.44           | 65,090.39          | 52,482.91          | 50,493.14          | 55,649.84          | 67,830.42           | 82,135.12           | 69,453.93           | 73,951.39           | 89,770.24           | 79,091.67           | 82,386.10           | 861,768               |
| Tournament Fees         | 11,123.00           | 2,937.00           | 387.00             | 3,529.00           | 3,129.71           | 4,620.00            | 4,300.00            | 13,300.96           | 8,646.00            | 1,212.00            | 5,491.00            | 2,000.00            | 60,676                |
| Range Fees              | 7,330.62            | 3,963.32           | 3,113.21           | 3,748.13           | 5,169.54           | 4,715.30            | 6,622.06            | 3,757.32            | 5,067.31            | 6,489.92            | 5,983.85            | 6,385.83            | 62,346                |
| Sales of Merchandise    | 7,737.66            | 6,531.42           | 5,201.81           | 3,940.79           | 3,821.79           | 5,315.21            | 6,723.45            | 6,429.09            | 7,312.73            | 6,651.59            | 6,020.07            | 8,047.46            | 73,733                |
| Concession Fees         | 5,320.35            | 2,303.14           | 1,699.47           | 1,673.08           | 2,006.87           | 2,573.29            | 3,161.08            | 3,508.66            | 2,945.26            | 3,050.58            | 2,780.99            | 2,863.49            | 33,886                |
| Miscellaneous Income    | 6,978.24            | 1,694.18           | 3,203.26           | 2,857.26           | 3,025.80           | 2,979.57            | 3,634.69            | 3,312.38            | 5,031.37            | 9,249.57            | 3,373.41            | 6,628.33            | 51,968                |
| <b>Total Income</b>     | <b>\$134,722.31</b> | <b>\$83,959.45</b> | <b>\$68,567.66</b> | <b>\$69,441.40</b> | <b>\$76,083.55</b> | <b>\$91,793.79</b>  | <b>\$111,136.40</b> | <b>\$103,922.34</b> | <b>\$107,994.06</b> | <b>\$121,703.90</b> | <b>\$105,780.99</b> | <b>\$111,941.21</b> | <b>\$1,187,047.06</b> |
| Weather Totals          | 3 rain              | 8 rain/1 closed    | 8 rain/1 closed    | 15 weather days    | 8 weather days     | 9 rain              | 8 rain              | 14 rain             | 7 rain              | 1 rain              | 4 rain              | 8 rain              | 93/2                  |
| <b>Income Per Round</b> | <b>\$36.74</b>      | <b>\$35.89</b>     | <b>\$33.94</b>     | <b>\$36.34</b>     | <b>\$37.43</b>     | <b>\$35.57</b>      | <b>\$37.10</b>      | <b>\$38.34</b>      | <b>\$36.24</b>      | <b>\$37.26</b>      | <b>\$36.27</b>      | <b>\$38.30</b>      | <b>\$36.70</b>        |
| FY 2013 - 2014          |                     |                    |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November           | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 2,915               | 2,352              | 2,125              | 2,234              | 2,158              | 2,914               | 3,457               | 3,175               | 3,344               | 3,457               | 3,350               | 2,749               | 34,230                |
| Tournament Rounds       | 178                 | 75                 | 0                  | 30                 | 30                 | 95                  | 246                 | 363                 | 203                 | 13                  | 17                  | 44                  | 1,294                 |
| Range buckets           | 1,088               | 698                | 720                | 912                | 900                | 842                 | 1,506               | 1,307               | 1,212               | 1,018               | 1,024               | 901                 | 12,128                |
| Star Memberships        | 3,120.00            | 4,390.00           | 3,330.00           | 6,640.00           | 3,840.00           | 5,120.00            | 4,240.00            | 4,710.00            | 7,310.00            | 3,440.00            | 3,440.00            | 3,280.00            | 52,860                |
| Green Fees              | 78,645.99           | 63,957.07          | 54,503.69          | 59,507.83          | 61,185.05          | 83,182.58           | 100,859.16          | 89,579.55           | 95,691.73           | 97,238.07           | 97,159.65           | 76,287.19           | 957,798               |
| Tournament Fees         | 6,989.00            | 2,680.43           | 0.00               | 1,316.00           | 1,209.00           | 2,534.96            | 9,242.34            | 12,779.32           | 7,574.00            | 585.00              | 765.00              | 1,778.00            | 47,453                |
| Range Fees              | 6,647.62            | 4,336.49           | 4,162.33           | 5,026.01           | 5,483.68           | 5,532.44            | 9,420.71            | 8,235.84            | 7,269.11            | 6,702.15            | 6,660.53            | 5,748.74            | 75,226                |
| Sales of Merchandise    | 6,732.73            | 4,941.18           | 4,868.91           | 3,557.24           | 4,717.04           | 7,505.23            | 9,270.66            | 8,478.68            | 7,672.13            | 7,363.93            | 7,248.10            | 5,954.23            | 78,310                |
| Concession Fees         | 4,015.08            | 2,590.27           | 1,934.64           | 2,341.60           | 2,520.77           | 3,237.75            | 4,575.36            | 4,251.76            | 4,177.83            | 3,535.74            | 3,767.37            | 3,083.69            | 40,032                |
| Miscellaneous Income    | 6,106.08            | 3,660.45           | 5,745.04           | 3,590.43           | 3,913.54           | 6,608.67            | 8,326.80            | 7,177.72            | 7,189.39            | 10,967.77           | 8,019.90            | 6,743.05            | 78,049                |
| <b>Total Income</b>     | <b>\$112,256.50</b> | <b>\$86,555.89</b> | <b>\$74,544.61</b> | <b>\$81,979.11</b> | <b>\$82,869.08</b> | <b>\$113,721.63</b> | <b>\$145,935.03</b> | <b>\$135,212.87</b> | <b>\$136,884.19</b> | <b>\$129,832.66</b> | <b>\$127,060.55</b> | <b>\$102,874.90</b> | <b>\$1,329,727.02</b> |
| Weather Totals          | 6 rain              | 8 rain/1 closed    | 10 rain/1 closed   | 9 rain & freeze    | 12 weather days    | 8 rain/ice          | 2 rain              | 6 rain              | 6 rain              | 4 Rain              | 3 rain              | 7 rain              | 81/2                  |
| <b>Income Per Round</b> | <b>\$35.28</b>      | <b>\$33.85</b>     | <b>\$33.51</b>     | <b>\$33.28</b>     | <b>\$36.12</b>     | <b>\$36.09</b>      | <b>\$38.26</b>      | <b>\$36.89</b>      | <b>\$36.53</b>      | <b>\$36.42</b>      | <b>\$36.72</b>      | <b>\$35.66</b>      | <b>\$35.94</b>        |

Jersey Meadow Golf Course  
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| FY 2012 - 2013          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|-------------------------|---------------------|---------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                         | October             | November            | December           | January            | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,018               | 2,701               | 2,244              | 1,888              | 2,550               | 3,207               | 2,986               | 3,685               | 3,335               | 3,481               | 3,654               | 2,915               | 35,664                |
| Tournament Rounds       | 252                 | 138                 | 0                  | 156                | 92                  | 179                 | 440                 | 90                  | 350                 | 0                   | 82                  | 40                  | 1,819                 |
| Range buckets           | 1,225               | 1,124               | 943                | 806                | 1,180               | 1,569               | 1,345               | 1,471               | 1,206               | 1,262               | 1,355               | 1,008               | 14,494                |
| Star Memberships        | 4,350.00            | 4,050.00            | 4,230.00           | 4,880.00           | 3,660.00            | 6,850.00            | 4,510.00            | 5,280.00            | 6,030.00            | 4,150.00            | 4,640.00            | 3,455.00            | 56,085                |
| Green Fees              | 86,691.45           | 77,195.74           | 66,045.80          | 50,321.20          | 74,964.54           | 94,102.73           | 89,278.09           | 100,813.49          | 94,131.86           | 98,224.36           | 100,669.60          | 78,876.70           | 1,011,316             |
| Tournament Fees         | 8,655.62            | 5,338.38            | 0.00               | 4,745.00           | 2,760.00            | 2,766.50            | 15,348.30           | 3,910.50            | 12,267.00           | 0.00                | 3,755.00            | 1,350.00            | 60,896                |
| Range Fees              | 5,976.93            | 5,252.15            | 4,365.00           | 4,511.84           | 6,538.66            | 8,935.26            | 7,721.35            | 8,554.73            | 7,279.42            | 6,721.38            | 7,694.45            | 5,895.41            | 79,447                |
| Sales of Merchandise    | 8,211.11            | 6,279.45            | 5,291.47           | 5,096.26           | 7,156.90            | 6,303.31            | 7,527.24            | 9,687.40            | 8,406.51            | 7,139.90            | 8,140.62            | 6,834.45            | 86,075                |
| Concession Fees         | 4,346.28            | 3,229.36            | 2,428.81           | 2,219.61           | 2,973.60            | 3,707.31            | 4,715.23            | 4,243.94            | 4,231.43            | 3,478.68            | 3,953.92            | 3,033.14            | 42,561                |
| Miscellaneous Income    | 8,632.04            | 7,495.90            | 5,620.06           | 5,243.28           | 4,711.82            | 7,607.33            | 7,745.64            | 10,292.53           | 8,570.49            | 10,133.72           | 10,472.34           | 6,591.64            | 93,117                |
| <b>Total Income</b>     | <b>\$126,863.43</b> | <b>\$108,840.98</b> | <b>\$87,981.14</b> | <b>\$77,017.19</b> | <b>\$102,765.52</b> | <b>\$130,272.44</b> | <b>\$136,845.85</b> | <b>\$142,782.59</b> | <b>\$140,916.71</b> | <b>\$129,848.04</b> | <b>\$139,325.93</b> | <b>\$106,036.34</b> | <b>\$1,429,496.16</b> |
| Weather Totals          | 1 rain              | 2 rain/1 closed     | 6 rain/1 closed    | 11 rain            | 6 rain              | 1 rain              | 5 rain              | 3 rain/2 maint.     | 1 rain              | 8 rain              | 3 rain              | 4 rain              | 51/4                  |
| <b>Income Per Round</b> | <b>\$37.47</b>      | <b>\$36.91</b>      | <b>\$37.32</b>     | <b>\$35.29</b>     | <b>\$37.51</b>      | <b>\$36.45</b>      | <b>\$38.63</b>      | <b>\$36.42</b>      | <b>\$36.60</b>      | <b>\$36.11</b>      | <b>\$36.05</b>      | <b>\$34.71</b>      | <b>\$36.64</b>        |
| FY 2011 - 2012          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,197               | 2,584               | 2,384              | 2,523              | 1,930               | 3,094               | 3,742               | 3,759               | 3,335               | 3,037               | 3,316               | 3,149               | 36,050                |
| Tournament Rounds       | 252                 | 220                 | 0                  | 71                 | 119                 | 58                  | 456                 | 311                 | 301                 | 115                 | 21                  | 109                 | 2,033                 |
| Range buckets           | 1,348               | 1,116               | 979                | 1,137              | 689                 | 1,472               | 1,821               | 1,605               | 1,467               | 927                 | 1,191               | 1,227               | 14,979                |
| Star Memberships        | 3,450.00            | 2,850.00            | 3,420.00           | 4,720.00           | 3,215.00            | 5,015.00            | 6,740.00            | 5,690.00            | 4,950.00            | 3,890.00            | 4,847.00            | 3,675.00            | 52,462                |
| Green Fees              | 86,961.06           | 75,789.86           | 66,383.52          | 70,031.71          | 49,635.21           | 86,204.47           | 109,812.57          | 101,462.44          | 96,117.30           | 84,902.59           | 89,724.88           | 87,838.57           | 1,004,864             |
| Tournament Fees         | 6,976.00            | 8,911.01            | 0.00               | 2,125.00           | 3,870.00            | 2,446.00            | 16,031.00           | 12,603.07           | 10,326.00           | 4,672.24            | 882.00              | 3,847.00            | 72,689                |
| Range Fees              | 6,802.86            | 5,318.24            | 4,844.98           | 5,507.43           | 3,280.61            | 7,335.68            | 9,617.08            | 7,870.86            | 7,048.26            | 5,095.15            | 5,629.80            | 6,001.17            | 74,352                |
| Sales of Merchandise    | 7,610.47            | 6,144.44            | 8,357.47           | 5,799.85           | 5,647.97            | 8,602.16            | 13,579.42           | 15,595.32           | 11,351.62           | 9,054.05            | 8,974.84            | 7,509.52            | 108,227               |
| Concession Fees         | 3,829.49            | 2,640.15            | 2,549.98           | 2,739.64           | 1,954.47            | 3,838.73            | 5,659.13            | 5,245.18            | 4,728.65            | 3,673.72            | 3,812.72            | 4,014.84            | 44,687                |
| Miscellaneous Income    | 7,053.00            | 6,609.23            | 8,529.79           | 7,177.18           | 8,492.85            | 9,448.03            | 10,858.82           | 11,964.72           | 14,350.84           | 8,464.58            | 10,883.66           | 10,891.51           | 114,724               |
| <b>Total Income</b>     | <b>\$122,682.88</b> | <b>\$108,262.93</b> | <b>\$94,085.74</b> | <b>\$98,100.81</b> | <b>\$76,096.11</b>  | <b>\$122,890.07</b> | <b>\$172,298.02</b> | <b>\$160,431.59</b> | <b>\$148,872.67</b> | <b>\$119,752.33</b> | <b>\$124,754.90</b> | <b>\$123,777.61</b> | <b>\$1,472,005.66</b> |
| Weather Totals          | 1 rain              | 4 rain/1 closed     | 7 rain/1 closed    | 6 rain             | 8 rain              | 8 rain              | 3 rain              | 2 rain/2 maint.     | 4 rain              | 10 rain             | 3 rain              | 6 rain              | 62/4                  |
| <b>Income Per Round</b> | <b>\$34.57</b>      | <b>\$37.59</b>      | <b>\$38.03</b>     | <b>\$36.00</b>     | <b>\$35.57</b>      | <b>\$37.40</b>      | <b>\$39.44</b>      | <b>\$38.02</b>      | <b>\$39.58</b>      | <b>\$36.76</b>      | <b>\$35.93</b>      | <b>\$36.86</b>      | <b>\$37.27</b>        |
| FY 2010 - 2011          |                     |                     |                    |                    |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,643               | 2,534.00            | 2,366.00           | 2,179.00           | 2,297.00            | 3,312.00            | 3,522.00            | 3,690.00            | 3,179.00            | 3,526               | 3,029               | 3,338               | 36,615                |
| Tournament Rounds       | 294                 | 68                  | 20                 | 22                 | 77                  | 176                 | 468                 | 193                 | 273                 | 0                   | 30                  | 63                  | 1,684                 |
| Range buckets           | 1,510               | 1,058               | 916                | 888                | 1,274               | 1,876               | 2,048               | 1,770               | 1,257               | 1,472               | 1,083               | 1,135               | 16,287                |
| Star Memberships        | 3075.00             | 2952.50             | 3835.00            | 2320.00            | 3520.00             | 3860.00             | 6380.00             | 6930.00             | 5710.00             | 4695.00             | 4460.00             | 3375.00             | 51,113                |
| Green Fees              | 101,562.24          | 67,761.92           | 64,035.46          | 61,557.60          | 65,186.16           | 91,510.28           | 102,436.44          | 105,157.54          | 88,722.13           | 100,567.92          | 79,639.48           | 92,029.90           | 1,020,167             |
| Tournament Fees         | 9,094.00            | 2,664.00            | 600.00             | 880.00             | 2,545.00            | 6,039.00            | 17,102.50           | 7,620.00            | 9,933.00            | 0.00                | 1,330.50            | 3,087.00            | 60,895                |
| Range Fees              | 7,443.85            | 5,011.14            | 4,410.23           | 4,189.24           | 5,695.23            | 8,978.85            | 10,252.89           | 8,390.40            | 6,227.00            | 6,703.44            | 5,361.79            | 5,459.55            | 78,124                |
| Sales of Merchandise    | 6,734.53            | 4,917.85            | 6,226.12           | 4,002.56           | 4,432.63            | 7,361.35            | 9,508.45            | 9,991.97            | 8,419.59            | 7,303.99            | 6,060.27            | 6,186.80            | 81,146                |
| Concession Fees         | 3,581.73            | 1,901.35            | 1,982.47           | 1,769.18           | 1,796.90            | 3,822.67            | 4,904.61            | 4,531.72            | 3,851.24            | 3,425.06            | 2,734.75            | 3,382.25            | 37,684                |
| Miscellaneous Income    | 7,687.65            | 5,445.04            | 6,054.75           | 3,064.49           | 3,199.22            | 6,996.28            | 8,449.28            | 10,103.68           | 13,433.44           | 8,449.96            | 7,207.17            | 8,411.14            | 88,502                |
| <b>Total Income</b>     | <b>\$139,179.00</b> | <b>\$90,653.80</b>  | <b>\$87,144.03</b> | <b>\$77,783.07</b> | <b>\$86,375.14</b>  | <b>\$128,568.43</b> | <b>\$159,034.17</b> | <b>\$152,725.31</b> | <b>\$136,296.40</b> | <b>\$131,145.37</b> | <b>\$106,793.96</b> | <b>\$121,931.64</b> | <b>\$1,417,630.32</b> |
| Weather Totals          | 0 rain              | 5 rain/1 closed     | 6 rain/2 closed    | 16 rain            | 7 rain/freeze       | 3 rain/close        | 0 rain              | 1 rain              | 1 rain              | 5 rain              | 0 rain              | 4 rain              | 48/3                  |
| <b>Income Per Round</b> | <b>\$34.57</b>      | <b>\$33.71</b>      | <b>\$34.92</b>     | <b>\$34.29</b>     | <b>\$34.90</b>      | <b>\$35.75</b>      | <b>\$38.26</b>      | <b>\$37.55</b>      | <b>\$37.83</b>      | <b>\$35.86</b>      | <b>\$33.45</b>      | <b>\$34.86</b>      | <b>\$35.68</b>        |

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

| FY 2009 - 2010          |                     |                     |                    |                     |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|-------------------------|---------------------|---------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                         | October             | November            | December           | January             | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 2,787               | 2,676               | 1,560              | 1,793               | 1,627               | 2,733               | 3,109               | 3,650               | 3,115               | 2,694               | 3,108               | 2,819               | 31,671                |
| Tournament Rounds       | 176                 | 56                  | 18                 | 50                  | 39                  | 210                 | 630                 | 318                 | 191                 | 106                 | 224                 | 140                 | 2,158                 |
| Range buckets           | 774                 | 1,042               | 403                | 577                 | 732                 | 1294                | 1704                | 1732                | 1117                | 743                 | 1,176               | 1,028               | 12,322                |
| Star Memberships        | 2700.00             | 2850.00             | 2325.00            | 2960.00             | 3035.00             | 4750.00             | 5025.00             | 5805.00             | 5885.00             | 3555.00             | 4535.00             | 2805.00             | 46,230                |
| Green Fees              | 78,163.14           | 72,799.20           | 43,991.37          | 47,155.91           | 42,930.20           | 71,732.46           | 84,216.76           | 101,977.53          | 83,465.56           | 76,115.18           | 82,571.47           | 76,588.52           | 861,707               |
| Tournament Fees         | 6,126.00            | 2,824.80            | 444.78             | 2,135.00            | 1,642.00            | 6,486.04            | 21,182.46           | 11,408.00           | 6,786.00            | 2,475.00            | 5,375.00            | 4,874.24            | 71,759                |
| Range Fees              | 4,345.85            | 5,197.37            | 1,815.11           | 2,687.57            | 3,608.29            | 6,477.58            | 8,578.17            | 9,026.51            | 5,391.05            | 3,714.83            | 6,032.45            | 5,152.87            | 62,028                |
| Sales of Merchandise    | 4,941.78            | 5,032.06            | 5,025.00           | 5,026.29            | 3,846.26            | 7,538.45            | 10,722.17           | 10,200.46           | 7,924.24            | 7,138.28            | 8,416.68            | 6,215.64            | 82,027                |
| Concession Fees         | 2,803.45            | 2,170.75            | 1,164.27           | 1,396.99            | 1,314.78            | 2,360.74            | 3,573.23            | 3,373.94            | 2,942.60            | 2,415.79            | 2,542.38            | 2,559.23            | 28,618                |
| Miscellaneous Income    | 4,127.54            | 5,618.95            | 4,115.81           | 4,023.44            | 3,989.91            | 7,178.92            | 8,167.90            | 10,002.32           | 14,955.42           | 7,893.33            | 9,647.04            | 7,796.88            | 87,517                |
| <b>Total Income</b>     | <b>\$103,207.76</b> | <b>\$96,493.13</b>  | <b>\$58,881.34</b> | <b>\$65,385.20</b>  | <b>\$60,366.44</b>  | <b>\$106,524.19</b> | <b>\$141,465.69</b> | <b>\$151,793.76</b> | <b>\$127,349.87</b> | <b>\$103,307.41</b> | <b>\$119,120.02</b> | <b>\$105,992.38</b> | <b>\$1,239,887.19</b> |
| Weather Totals          | 12 rain             | 4 rain/1 closed     | 16rain/1 closed    | 12 rain&freeze      | 9 rain              | 5 rain              | 5 rain              | 3 rain              | 6 rain              | 14 rain             | 3 rain              | 7 rain              | 96/2                  |
| <b>Income Per Round</b> | <b>\$33.92</b>      | <b>\$34.28</b>      | <b>\$35.84</b>     | <b>\$33.87</b>      | <b>\$34.41</b>      | <b>\$34.58</b>      | <b>\$36.49</b>      | <b>\$36.79</b>      | <b>\$36.74</b>      | <b>\$35.63</b>      | <b>\$34.39</b>      | <b>\$34.87</b>      | <b>\$35.29</b>        |
| FY 2008 - 2009          |                     |                     |                    |                     |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January             | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,073               | 2,824               | 2,263              | 2,903               | 2,765               | 3,064               | 3,454               | 4,292               | 3,705               | 3,492               | 3,553               | 2,971               | 38,359                |
| Tournament Rounds       | 436                 | 217                 | 40                 | 59                  | 166                 | 172                 | 253                 | 621                 | 222                 | 90                  | 182                 | 274                 | 2,732                 |
| Range buckets           | 1,473               | 1,336               | 896                | 1501                | 1283                | 1482                | 1808                | 2449                | 1747                | 1,442               | 1,568               | 1,234               | 18,219                |
| Star Memberships        | 3,675.00            | 2,175.00            | 2,850.00           | 3,300.00            | 3,375.00            | 2,625.00            | 4,725.00            | 5,600.00            | 4,875.00            | 4,275.00            | 3,900.00            | 3,375.00            | 44,750                |
| Green Fees              | 85,378.23           | 81,782.92           | 63,107.88          | 85,114.72           | 75,556.66           | 83,037.88           | 98,381.09           | 118,199.30          | 101,442.89          | 92,519.10           | 97,926.16           | 79,959.42           | 1,062,406             |
| Tournament Fees         | 16,915.15           | 8,620.00            | 1,734.00           | 1,618.25            | 5,782.56            | 5,966.00            | 7,105.22            | 24,132.78           | 9,199.52            | 3,574.37            | 3,384.00            | 11,096.02           | 99,128                |
| Range Fees              | 7,543.82            | 6,492.82            | 4,726.70           | 7,260.72            | 6,467.39            | 7,234.18            | 9,423.98            | 12,183.42           | 8,925.09            | 7,124.29            | 8,068.39            | 6,298.10            | 91,749                |
| Sales of Merchandise    | 7,680.45            | 5,845.06            | 5,749.02           | 6,175.08            | 7,378.24            | 7,647.01            | 8,649.23            | 9,469.04            | 9,003.92            | 7,768.97            | 8,691.51            | 6,723.18            | 90,781                |
| Concession Fees         | 3,646.01            | 2,257.19            | 1,771.73           | 2,303.93            | 2,331.45            | 2,416.99            | 3,417.68            | 4,094.73            | 3,271.77            | 3,054.93            | 2,968.04            | 2,587.46            | 34,122                |
| Miscellaneous Income    | 9,671.94            | 7,325.63            | 7,825.08           | 7,667.00            | 9,325.27            | 6,641.10            | 7,269.75            | 10,287.23           | 14,040.61           | 12,834.43           | 10,524.28           | 7,107.67            | 110,520               |
| <b>Total Income</b>     | <b>\$134,510.60</b> | <b>\$114,498.62</b> | <b>\$87,764.41</b> | <b>\$113,439.70</b> | <b>\$110,216.57</b> | <b>\$115,568.16</b> | <b>\$138,971.95</b> | <b>\$183,966.50</b> | <b>\$150,758.80</b> | <b>\$131,151.09</b> | <b>\$135,462.38</b> | <b>\$117,146.85</b> | <b>\$1,533,455.63</b> |
| Weather Totals          | 4 rain              | 3 rain/1 closed     | 5 rain/1 closed    | 3 rain              | 4 rain              | 9 rain              | 5 rain              | 0 rain              | 1 rain              | 4 rain              | 3 rain              | 7 rain              | 48/2                  |
| <b>Income Per Round</b> | <b>\$37.29</b>      | <b>\$36.94</b>      | <b>\$36.87</b>     | <b>\$37.18</b>      | <b>\$36.45</b>      | <b>\$34.90</b>      | <b>\$36.21</b>      | <b>\$36.31</b>      | <b>\$37.15</b>      | <b>\$35.42</b>      | <b>\$35.22</b>      | <b>\$35.06</b>      | <b>\$36.23</b>        |
| FY 2007 - 2008          |                     |                     |                    |                     |                     |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January             | February            | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,192               | 2,480               | 2,736              | 2,093               | 2,660               | 3,294               | 3,571               | 3,931               | 3,740               | 3,937               | 3,454               | 2,602               | 37,690                |
| Tournament Rounds       | 671                 | 239                 | 52                 | 14                  | 136                 | 92                  | 633                 | 403                 | 236                 | 25                  | 22                  |                     | 2,523                 |
| Range buckets           | 1,319               | 1,048               | 1046               | 670                 | 1139                | 1692                | 2003                | 1847                | 1599                | 1,598               | 1,235               | 1,143               | 16,339                |
| Star Memberships        | 1,125.00            | 1,550.00            | 1,725.00           | 2,325.00            | 3,450.00            | 7,350.00            | 3,300.00            | 5,100.00            | 6,125.00            | 7,275.00            | 4,725.00            | 3,200.00            | 47,250                |
| Green Fees              | 85,660.56           | 66,972.27           | 79,060.69          | 60,368.18           | 75,060.02           | 96,735.43           | 98,765.00           | 112,642.50          | 104,126.56          | 105,197.39          | 97,231.84           | 74,327.25           | 1,056,148             |
| Tournament Fees         | 20,010.12           | 8,577.00            | 1,944.01           | 626.00              | 4,597.00            | 3,000.95            | 19,915.27           | 14,606.25           | 8,681.00            | 808.25              | 1,249.00            |                     | 84,015                |
| Range Fees              | 6,998.33            | 5,620.11            | 5,594.84           | 3,316.53            | 5,701.59            | 8,831.93            | 10,254.45           | 10,181.57           | 8,019.81            | 7,948.89            | 6,211.84            | 5,264.15            | 83,944                |
| Sales of Merchandise    | 6,323.97            | 6,795.17            | 7,157.44           | 4,211.03            | 5,220.90            | 8,454.32            | 8,533.52            | 10,289.47           | 9,891.12            | 8,167.06            | 8,573.44            | 4,885.10            | 88,503                |
| Concession Fees         | 2,720.64            | 2,116.80            | 1,881.42           | 1,429.58            | 2,044.44            | 2,845.78            | 3,576.02            | 4,247.24            | 3,361.53            | 3,120.31            | 3,078.02            | 2,131.87            | 32,554                |
| Miscellaneous Income    | 3,649.17            | 3,294.29            | 2,554.38           | 2,735.65            | 4,626.10            | 4,846.64            | 11,084.79           | 12,245.83           | 14,991.62           | 10,154.55           | 10,227.21           | 6,841.60            | 87,252                |
| <b>Total Income</b>     | <b>\$126,487.79</b> | <b>\$94,925.64</b>  | <b>\$99,917.78</b> | <b>\$75,011.97</b>  | <b>\$100,700.05</b> | <b>\$132,065.05</b> | <b>\$155,429.05</b> | <b>\$169,312.86</b> | <b>\$155,196.64</b> | <b>\$142,671.45</b> | <b>\$131,296.35</b> | <b>\$96,649.97</b>  | <b>\$1,479,664.60</b> |
| Weather Totals          | 4 rain              | 4 rain/1 closed     | 5 rain/1 closed    | 9 rain              | 5 rain              | 5 rain              | 1 rain              | 2 rain              | 8 rain              | 6 rain              | 10 rain             | 6 closed-lke        | 65/2                  |
| <b>Income Per Round</b> | <b>\$32.45</b>      | <b>\$34.34</b>      | <b>\$35.22</b>     | <b>\$34.50</b>      | <b>\$34.78</b>      | <b>\$36.83</b>      | <b>\$36.19</b>      | <b>\$37.89</b>      | <b>\$37.49</b>      | <b>\$34.17</b>      | <b>\$36.41</b>      | <b>\$35.91</b>      | <b>\$35.62</b>        |

Jersey Meadow Golf Course  
Monthly Report

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

| FY 2006 - 2007          |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|-------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                         | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 2,568               | 2,743               | 2,148              | 1,634              | 2,112              | 2,933               | 3,492               | 3,239               | 2,647               | 2,625               | 2,954               | 2,977               | 32,072                |
| Tournament Rounds       | 831                 | 241                 |                    |                    | 78                 | 167                 | 365                 | 163                 | 506                 | 17                  | 83                  | 354                 | 2,805                 |
| Range buckets           | 852                 | 1,017               | 619                | 328                | 632                | 1329                | 1282                | 1032                | 828                 | 573                 | 963                 | 1,334               | 10,789                |
| Star Memberships        | 825.00              | 1,125.00            | 900.00             | 1,200.00           | 2,025.00           | 2,550.00            | 2,025.00            | 2,025.00            | 2,700.00            | 1,925.00            | 1,950.00            | 2,850.00            | 22,100                |
| Green Fees              | 75,052.08           | 77,054.99           | 61,958.41          | 46,047.63          | 56,727.00          | 82,002.01           | 99,339.96           | 89,832.90           | 74,158.69           | 70,256.48           | 77,765.35           | 86,213.98           | 896,409               |
| Tournament Fees         | 26,126.45           | 8,229.66            |                    |                    | 2,340.00           | 5,984.52            | 12,937.27           | 5,764.00            | 18,891.57           | 544.00              | 2,336.64            | 15,028.00           | 98,182                |
| Range Fees              | 4,486.00            | 5,059.11            | 2,966.69           | 1,641.14           | 3,305.97           | 6,574.96            | 6,450.73            | 5,493.95            | 4,170.50            | 2,964.69            | 4,660.35            | 6,313.05            | 54,087                |
| Sales of Merchandise    | 5,756.99            | 6,144.51            | 4,545.42           | 2,018.11           | 4,485.95           | 7,001.69            | 6,762.30            | 7,439.75            | 7,492.20            | 5,128.58            | 6,279.02            | 5,522.72            | 68,577                |
| Concession Fees         | 2,753.47            | 1,831.77            | 849.49             | 837.97             | 1,471.62           | 2,361.81            | 3,116.86            | 2,325.47            | 2,603.71            | 1,741.09            | 2,161.42            | 2,346.82            | 24,402                |
| Miscellaneous Income    | 2,861.56            | 2,584.60            | 3,755.19           | 2,290.00           | 2,423.00           | 3,468.25            | 5,474.79            | 5,195.82            | 5,667.66            | 9,645.66            | 4,445.60            | 4,146.88            | 51,959                |
| <b>Total Income</b>     | <b>\$117,861.55</b> | <b>\$102,029.64</b> | <b>\$74,975.20</b> | <b>\$54,034.85</b> | <b>\$72,778.54</b> | <b>\$109,943.24</b> | <b>\$136,106.91</b> | <b>\$118,076.89</b> | <b>\$115,684.33</b> | <b>\$92,205.50</b>  | <b>\$99,598.38</b>  | <b>\$122,421.45</b> | <b>\$1,215,716.48</b> |
| Weather Totals          |                     |                     |                    | 15 rain/cold       | 6 rain/cold        | 5 rain              | 3 rain              | 9 rain              | 12 rain             | 15 rain             | 4 rain              | 1 rain              |                       |
| <b>Income Per Round</b> | <b>\$34.43</b>      | <b>\$33.82</b>      | <b>\$34.49</b>     | <b>\$32.33</b>     | <b>\$32.31</b>     | <b>\$34.64</b>      | <b>\$34.76</b>      | <b>\$34.11</b>      | <b>\$35.83</b>      | <b>\$34.17</b>      | <b>\$32.15</b>      | <b>\$35.90</b>      | <b>\$34.22</b>        |
| FY 2005 - 2006          |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,071               | 2,326               | 2,455              | 2,571              | 2,094              | 3,000               | 3,817               | 3,241               | 2,760               | 2,838               | 3,056               | 3,060               | 34,289                |
| Tournament Rounds       | 342                 | 372                 | 122                | 14                 | 123                | 275                 | 216                 | 303                 | 254                 | 214                 | 107                 | 273                 | 2,615                 |
| Range Buckets           | 1,348               | 854                 | 1,032              | 863                | 754                | 1,468               | 1,666               | 1,125               | 915                 | 958                 | 1,123               | 1,143               | 13,249                |
| Star Memberships        | 825.00              | 750.00              | 525.00             | 1,950.00           | 975.00             | 1,500.00            | 1,598.00            | 945.00              | 1,785.00            | 2,250.00            | 750.00              | 1,095.00            | 14,948                |
| Green Fees              | 83,308.78           | 64,013.19           | 68,822.00          | 67,352.18          | 54,583.70          | 78,298.53           | 106,519.47          | 83,888.84           | 74,680.30           | 78,797.17           | 77,376.73           | 81,821.30           | 919,462               |
| Tournament Fees         | 11,166.20           | 11,292.59           | 4,058.00           | 623.00             | 5,168.84           | 8,581.15            | 7,073.12            | 8,324.82            | 6,950.00            | 5,527.00            | 3,878.00            | 10,384.78           | 83,028                |
| Range Fees              | 6,370.11            | 4,580.34            | 5,192.32           | 4,300.89           | 3,572.44           | 6,376.90            | 7,462.75            | 5,430.79            | 4,506.92            | 4,860.93            | 5,547.94            | 5,670.09            | 63,872                |
| Sales of Merchandise    | 6,352.08            | 4,710.74            | 5,973.00           | 5,587.32           | 4,895.17           | 5,634.42            | 7,388.88            | 6,373.86            | 6,177.10            | 5,357.32            | 6,436.83            | 6,133.67            | 71,020                |
| Concession Fees         | 2,790.10            | 1,842.23            | 1,655.27           | 1,581.45           | 1,144.16           | 1,846.17            | 2,892.01            | 2,455.09            | 2,292.43            | 1,865.99            | 2,056.32            | 2,395.12            | 24,816                |
| Miscellaneous Income    | 1,592.00            | 3,000.28            | 1,843.00           | 1,676.00           | 1,660.18           | 1,954.00            | 6,361.74            | 8,579.88            | 5,424.63            | 5,062.01            | 4,973.97            | 2,453.64            | 44,581                |
| <b>Total Income</b>     | <b>\$112,404.27</b> | <b>\$90,189.37</b>  | <b>\$88,068.59</b> | <b>\$83,070.84</b> | <b>\$71,999.49</b> | <b>\$104,191.17</b> | <b>\$139,295.97</b> | <b>\$115,998.28</b> | <b>\$101,816.38</b> | <b>\$103,720.42</b> | <b>\$101,019.79</b> | <b>\$109,953.60</b> | <b>\$1,221,728.17</b> |
| Weather Totals          |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| <b>Income Per Round</b> | <b>\$32.69</b>      | <b>\$33.15</b>      | <b>\$33.97</b>     | <b>\$31.38</b>     | <b>\$32.04</b>     | <b>\$31.36</b>      | <b>\$34.14</b>      | <b>\$32.46</b>      | <b>\$33.19</b>      | <b>\$33.25</b>      | <b>\$31.70</b>      | <b>\$32.66</b>      | <b>\$32.70</b>        |
| FY 2004 - 2005          |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | YTD Totals            |
| Rounds played           | 3,118               | 2,006               | 2,531              | 2,293              | 1,589              | 2,474               | 3,064               | 2,758               | 2,956               | 2,912               | 2,893               | 2,488               | 31,082                |
| Tournament Rounds       | 277                 | 106                 | 70                 | 3                  | 36                 | 150                 | 277                 | 408                 | 263                 | 57                  | 60                  | 110                 | 1,817                 |
| Range buckets           | 0                   | 665                 | 1163               | 891                | 476                | 1101                | 1550                | 1293                | 1226                | 748                 | 1,068               | 852                 | 11,033                |
| Star Memberships        | 480.00              | 0.00                | 675.00             | 2,181.00           | 675.00             | 2,100.00            | 2,850.00            | 1,950.00            | 1,725.00            | 1,500.00            | 1,425.00            | 1,050.00            | 16,611                |
| Green Fees              | 74,189.66           | 51,783.51           | 62,571.20          | 59,311.24          | 41,562.60          | 66,557.58           | 85,036.07           | 71,311.04           | 74,745.97           | 77,384.45           | 71,587.00           | 62,165.00           | 798,205               |
| Tournament Fees         | 12,244.20           | 4,070.00            | 2,690.00           | 350.00             | 1,362.23           | 4,532.00            | 8,260.76            | 13,663.66           | 9,030.60            | 2,289.01            | 2,365.00            | 4,048.00            | 64,905                |
| Range Fees              | 360.00              | 2,817.98            | 3,872.64           | 3,668.49           | 2,028.03           | 4,701.63            | 6,928.84            | 6,292.07            | 6,066.74            | 3,544.83            | 4,894.00            | 4,313.66            | 49,489                |
| Sales of Merchandise    | 4,790.63            | 2,674.76            | 6,274.93           | 4,686.93           | 3,987.02           | 5,930.59            | 8,513.16            | 6,768.94            | 6,379.57            | 8,554.90            | 6,392.00            | 4,394.00            | 69,347                |
| Concession Fees         | 2,886.22            | 3,589.83            |                    |                    | 916.00             | 1,535.00            | 2,196.04            | 2,163.80            | 2,638.75            | 2,088.86            | 2,074.00            | 1,650.00            | 21,739                |
| Miscellaneous Income    | 180.00              | 60.00               | 1,401.00           | 930.00             | 727.00             | 1,408.00            | 2,183.09            | 2,724.00            | 6,716.64            | 3,941.67            | 4,276.00            | 12,914.17           | 37,462                |
| <b>Total Income</b>     | <b>\$95,130.71</b>  | <b>\$64,996.08</b>  | <b>\$77,484.77</b> | <b>\$71,127.66</b> | <b>\$51,257.88</b> | <b>\$86,764.80</b>  | <b>\$115,967.96</b> | <b>\$104,873.51</b> | <b>\$107,303.27</b> | <b>\$99,303.72</b>  | <b>\$93,013.00</b>  | <b>\$90,534.83</b>  | <b>\$1,057,758.19</b> |
| Weather Totals          |                     |                     |                    |                    |                    | 10 R; 20 S          | 2R; 28 S            | 3R; 28S             | 30S; No R           | 12R; 19 S           | 7R; 25 S            | 4R; 26S             |                       |
| <b>Income Per Round</b> | <b>\$27.88</b>      | <b>\$30.77</b>      | <b>\$29.53</b>     | <b>\$30.03</b>     | <b>\$31.13</b>     | <b>\$32.27</b>      | <b>\$33.86</b>      | <b>\$32.51</b>      | <b>\$32.80</b>      | <b>\$32.94</b>      | <b>\$31.02</b>      | <b>\$34.44</b>      | <b>\$31.65</b>        |



Jersey Meadow Golf Course  
Monthly Report

| FY 2003 - 2004          |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|-------------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
|                         | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | Totals                |
| Rounds played           | 2,838               | 2,605               | 2,735              | 2,186              | 1,829              | 2,824               | 3,261               | 3,203               | 1,952               | 0                   | 0                   | 3,841               | 27,274                |
| Tournament Rounds       | 582                 | 317                 | 12                 | 29                 | 240                | 140                 | 370                 | 153                 | 82                  | 32                  | 0                   | 537                 | 1,912                 |
| Range buckets           | 1,247               | 1,124               | 1,015              | 614                | 512                | 903                 | 1,746               | 1,431               | 576                 | 0                   | 0                   | 0                   | 9,168                 |
| Star Memberships        | 880.00              | 485.00              | 617.00             | 2,840.00           | 1,620.00           | 2,485.00            | 2,810.00            | 1,670.00            | 50.00               | 0.00                | 0.00                | 1,220.00            | \$14,677.00           |
| Green Fees              | 70,103.87           | 65,595.91           | 64,691.42          | 52,796.04          | 43,975.88          | 66,495.18           | 81,103.98           | 82,362.52           | 25,167.00           | 0.00                | 0.00                | 77,631.05           | 629,922.85            |
| Tournament Fees         | 18,430.40           | 10,762.40           | 464.40             | 1,015.00           | 2,747.00           | 3,595.00            | 3,718.50            | 5,235.00            | 2,912.21            | 2,956.16            | 0.00                | 11,150.00           | 62,986.07             |
| Range Fees              | 4,026.35            | 3,865.34            | 3,230.29           | 2,270.18           | 1,911.88           | 3,048.27            | 6,152.89            | 5,249.27            | 1,827.36            | 0.00                | 0.00                | 175.00              | 31,756.83             |
| Sales of Merchandise    | 5,129.89            | 4,224.64            | 7,198.84           | 4,165.57           | 4,035.75           | 5,954.69            | 7,510.77            | 5,908.66            | 4,261.91            | 424.55              | 0.00                | 6,037.47            | 54,852.74             |
| Concession Fees         | 2,013.15            | 3,492.29            | 2,560.00           | 1,977.00           | 1,731.20           | 1,740.36            | 2,485.45            | 2,965.09            | 3,108.38            | 0.00                | 0.00                | 81.92               | 22,154.84             |
| Miscellaneous Income    | 2,240.00            | 1,920.00            | 1,323.00           | 1,275.00           | 1,640.00           | 840.82              | 499.00              | 953.00              | 3,285.75            | 250.00              | 0.00                | 192.00              | 14,418.57             |
| <b>Total Income</b>     | <b>\$102,823.66</b> | <b>\$90,345.58</b>  | <b>\$80,084.95</b> | <b>\$66,338.79</b> | <b>\$57,661.71</b> | <b>\$84,159.32</b>  | <b>\$104,280.59</b> | <b>\$104,343.54</b> | <b>\$40,612.61</b>  | <b>\$3,630.71</b>   | <b>\$0.00</b>       | <b>\$96,487.44</b>  | <b>\$830,768.90</b>   |
| <b>Income Per Round</b> | <b>\$29.81</b>      | <b>\$30.75</b>      | <b>\$28.93</b>     | <b>\$28.67</b>     | <b>\$27.09</b>     | <b>\$27.56</b>      | <b>\$27.95</b>      | <b>\$30.59</b>      | <b>\$19.94</b>      | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$21.76</b>      | <b>\$27.96</b>        |
| FY 2002 - 2003          |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | Totals                |
| Rounds played           | 2,637               | 3,056               | 2,275              | 2,460              | 1,777              | 3,199               | 3,900               | 4,354               | 3,915               | 3,647               | 3,280               | 2,557               | 37,057                |
| Tournament Rounds       | 0                   | 159                 | 0                  | 0                  | 188                | 138                 | 66                  | 287                 | 62                  | 59                  | 17                  | 248                 | 1,224                 |
| Range buckets           | 843                 | 1,084               | 861                | 752                | 415                | 1,256               | 2,003               | 1,941               | 1,532               | 1,500               | 1,529               | 1,232               | 14,948                |
| Star Memberships        | 400.00              | 300.00              | 1,115.00           | 7,465.00           | 3,578.00           | 4,420.00            | 5,205.00            | 3,990.00            | 2,610.00            | 1,895.00            | 1,790.00            | 805.00              | \$33,573.00           |
| Green Fees              | 59,060.50           | 83,865.33           | 59,280.09          | 57,262.20          | 41,843.58          | 76,659.46           | 100,788.23          | 107,607.15          | 95,050.74           | 82,944.99           | 78,205.60           | 59,952.70           | 902,520.57            |
| Tournament Fees         | 10,519.97           | 5,164.20            | 0.00               | 0.00               | 2,598.97           | 4,602.65            | 1,840.00            | 10,473.00           | 1,550.00            | 2,130.00            | 595.00              | 8,425.00            | 47,898.79             |
| Range Fees              | 2,136.97            | 3,105.58            | 2,242.99           | 2,007.38           | 990.85             | 3,100.81            | 5,061.68            | 4,843.09            | 3,583.54            | 3,625.44            | 5,109.22            | 3,918.18            | 39,725.73             |
| Sales of Merchandise    | 4,852.77            | 5,794.15            | 4,434.45           | 2,578.44           | 2,578.83           | 5,989.11            | 6,515.03            | 7,535.29            | 5,503.11            | 5,638.05            | 5,540.26            | 3,653.07            | 60,612.56             |
| Concession Fees         | 3,692.00            | 3,146.00            | 2,056.00           | 2,079.00           | 1,494.00           | 2,970.00            | 2,969.95            | 3,999.34            | 5,224.34            | 3,331.06            | 3,097.78            | 2,473.09            | 36,532.56             |
| Miscellaneous Income    | 1,650.00            | 1,860.00            | 2,265.00           | 1,419.00           | 1,695.00           | 2,130.00            | 2,550.00            | 2,805.00            | 6,380.00            | 6,588.00            | 2,295.00            | 2,160.00            | 33,797.00             |
| <b>Total Income</b>     | <b>\$82,312.21</b>  | <b>\$103,235.26</b> | <b>\$71,393.53</b> | <b>\$72,811.02</b> | <b>\$54,779.23</b> | <b>\$99,872.03</b>  | <b>\$124,929.89</b> | <b>\$141,252.87</b> | <b>\$119,901.73</b> | <b>\$106,152.54</b> | <b>\$96,632.86</b>  | <b>\$81,387.04</b>  | <b>\$1,154,660.21</b> |
| <b>Income Per Round</b> | <b>\$31.06</b>      | <b>\$32.02</b>      | <b>\$30.89</b>     | <b>\$26.56</b>     | <b>\$26.06</b>     | <b>\$28.60</b>      | <b>\$30.19</b>      | <b>\$29.58</b>      | <b>\$29.49</b>      | <b>\$28.13</b>      | <b>\$28.77</b>      | <b>\$28.73</b>      | <b>\$29.29</b>        |
| FY 2001 - 2002          |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
|                         | October             | November            | December           | January            | February           | March               | April               | May                 | June                | July                | August              | September           | Totals                |
| Rounds played           | 3,203               | 3,061               | 2,774              | 2,800              | 2,969              | 3,734               | 4,385               | 4,735               | 4,182               | 4,139               | 3,580               | 3,592               | 43,154                |
| Tournament Rounds       |                     |                     |                    |                    |                    |                     |                     |                     |                     |                     |                     |                     |                       |
| Range buckets           | 1,388               | 1,374               | 844                | 1,261              | 1,316              | 1,897               | 2,131               | 2,143               | 1,818               | 1,813               | 1,506               | 1,476               | 18,967                |
| Star Memberships        |                     |                     |                    | 3,075.00           | 1,650.00           | 2,275.00            | 1,725.00            | 1,125.00            | 725.00              | 550.00              | 775.00              | 950.00              | \$12,850.00           |
| Green Fees/Cart Fees    | 72,224.98           | 77,087.14           | 65,224.37          | 68,447.62          | 70,028.61          | 91,055.04           | 111,535.50          | 119,348.59          | 104,195.50          | 104,907.23          | 89,569.50           | 79,854.95           | 1,053,479.03          |
| Tournament Fees         | 17,967.54           | 10,416.85           | 1,552.00           | 0.00               | 3,741.00           | 2,498.00            | 12,004.42           | 6,740.00            | 2,220.70            | 0.00                | 1,919.00            | 17,433.92           | 76,493.43             |
| Range Fees              | 3,924.83            | 3,699.12            | 2,181.79           | 3,236.49           | 3,508.36           | 4,850.70            | 5,791.90            | 5,805.72            | 4,675.54            | 4,822.48            | 4,043.98            | 3,696.75            | 50,237.66             |
| Sales of Merchandise    | 7,501.72            | 7,470.10            | 8,574.76           | 4,093.24           | 4,597.56           | 8,690.81            | 7,429.96            | 7,877.93            | 8,103.63            | 5,589.34            | 5,526.70            | 4,663.97            | 80,119.72             |
| Concession Fees         | 4,471.00            | 3,728.00            | 2,457.00           | 850.00             | 4,046.00           | 3,656.00            | 4,778.00            | 4,932.00            | 4,636.00            | 4,331.00            | 3,382.00            | 2,992.00            | 44,259.00             |
| Miscellaneous Income    |                     |                     |                    | 3,348.03           | 10.00              |                     | 2,115.00            | 5,080.00            | 1,880.00            | 1,860.00            | 3,030.00            |                     | 17,323.03             |
| <b>Total Income</b>     | <b>\$106,090.07</b> | <b>\$102,401.21</b> | <b>\$79,989.92</b> | <b>\$75,777.35</b> | <b>\$90,919.56</b> | <b>\$113,035.55</b> | <b>\$143,264.78</b> | <b>\$147,944.24</b> | <b>\$129,636.37</b> | <b>\$122,080.05</b> | <b>\$107,076.18</b> | <b>\$112,621.59</b> | <b>\$1,334,761.87</b> |
| <b>Income Per Round</b> | <b>\$33.12</b>      | <b>\$33.45</b>      | <b>\$28.84</b>     | <b>\$27.37</b>     | <b>\$30.07</b>     | <b>\$29.66</b>      | <b>\$32.28</b>      | <b>\$31.01</b>      | <b>\$30.83</b>      | <b>\$29.36</b>      | <b>\$29.69</b>      | <b>\$31.09</b>      | <b>\$30.63</b>        |

Jersey Meadow Golf Course  
Monthly Report

| FY 2000 - 2001   |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
|--|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|--------------------|---------------------|--------------------|---------------------|-----------------------|
|  | October             | November           | December           | January            | February           | March              | April               | May                 | June               | July                | August             | September           | Totals                |
| Rounds played  | 3,632               | 2,387              | 2,224              | 1,526              | 2,087              | 2,196              | 3,929               | 3,482               | 3,097              | 3,564               | 3,433              | 3,480               | 35,037                |
| Tournament Rounds  |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| Range buckets  |                     |                    |                    | 567                | 755                | 1,194              | 1,757               | 1,498               | 1,293              | 1,252               | 1,229              | 1,218               | 10,763                |
| Green Fees/Cart Fees   | 100,532.00          | 59,091.00          | 57,691.00          | 42,849.85          | 53,215.20          | 55,637.91          | 108,176.93          | 93,704.77           | 79,608.10          | 86,599.86           | 76,676.57          | 82,458.86           | \$896,242.05          |
| Tournament Fees  | 19,585.00           | 7,087.00           | 6,235.00           | 0.00               | 0.00               | 4,107.87           | 9,607.00            | 14,018.50           | 332.64             | 792.00              | 2,186.00           | 4,023.02            | 67,974.03             |
| Range Fees   | 6,702.00            | 3,778.00           | 3,198.00           | 2,365.14           | 3,229.47           | 5,533.59           | 7,552.85            | 6,458.97            | 5,754.22           | 5,431.94            | 4,280.78           | 3,776.78            | 58,061.74             |
| Sales of Merchandise   | 19,858.00           | 4,548.00           | 5,884.00           | 3,055.92           | 2,960.74           | 8,316.70           | 9,143.74            | 7,896.28            | 7,636.53           | 6,951.08            | 8,554.69           | 6,491.01            | 91,296.69             |
| Concession Fees  | 285.00              | 808.00             | 417.00             | 1,726.00           | 2,278.00           | 2,982.00           | 4,942.00            | 3,701.00            | 3,099.00           | 3,441.00            | 3,256.00           | 3,505.00            | 30,440.00             |
| Miscellaneous Income   | -571.00             | 3,254.00           | 2,407.00           |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| <b>Total Income</b>  | <b>\$146,391.00</b> | <b>\$78,566.00</b> | <b>\$75,832.00</b> | <b>\$49,996.91</b> | <b>\$61,683.41</b> | <b>\$76,578.07</b> | <b>\$139,422.52</b> | <b>\$125,779.52</b> | <b>\$96,430.49</b> | <b>\$103,215.88</b> | <b>\$94,954.04</b> | <b>\$100,254.67</b> | <b>\$1,144,014.51</b> |
| <b>Income Per Round</b>  | <b>\$40.31</b>      | <b>\$32.91</b>     | <b>\$34.10</b>     | <b>\$32.76</b>     | <b>\$29.56</b>     | <b>\$34.87</b>     | <b>\$35.49</b>      | <b>\$36.12</b>      | <b>\$31.14</b>     | <b>\$28.96</b>      | <b>\$27.66</b>     | <b>\$28.81</b>      | <b>\$32.65</b>        |
| Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.         |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 2. Green Fees and Cart Fees combined into one fee beginning January 2002.  |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 3. Food and drinks contracted out to private vendor as of January 2001.  |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 4. Star Membership program began in January 2002.  |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.                                    |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 6. Concession Fees shown in time period of purchase, not when received.  |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.                              |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp. |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.  |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 10. FY 2016-2017 - Line Item added: Club Rental.   |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday   |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |
| 12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.   |                     |                    |                    |                    |                    |                    |                     |                     |                    |                     |                    |                     |                       |

**CITY OF JERSEY VILLAGE, TEXAS**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSET**  
**GOLF COURSE FUND**  
**December 2018**  
**Fiscal Year October 1, 2017 thru September 30, 2018**  
**Unaudited**

|  | December 2018     | FISCAL<br>YEAR TO<br>DATE |
|--|-------------------|---------------------------|
| <b>OPERATING REVENUES</b>                        |                   |                           |
| Charges for Services                             | 104,103           | 301,292                   |
| Total Operating Revenue                          | <u>\$104,103</u>  | <u>\$301,292</u>          |
| <b>OPERATING EXPENSES</b>                        |                   |                           |
| Personal services                                | 58,172            | 215,094                   |
| Supplies   | 5,000             | 21,656                    |
| Repairs and Maintenance                          | 1,730             | 5,477                     |
| Contractual Services                             | 2,406             | 31,058                    |
| Other  | 21,281            | 72,135                    |
| Depreciation                                     | 27,791            | 83,373                    |
| Total Operating Expenses                         | <u>\$116,382</u>  | <u>\$428,793</u>          |
| Operating Income (Loss)                          | <u>(\$12,279)</u> | <u>(\$127,501)</u>        |
| <b>NON OPERATING REVENUES</b>                    |                   |                           |
| Interest and investment revenue                  | 993               | 2,525                     |
| Sales of Fixed Assets                            | 0                 | 0                         |
|  | <u>\$993</u>      | <u>\$2,525</u>            |
| Total non operating revenue (expenses)           | \$993             | \$2,525                   |
| Income (loss) before contributions and transfers |                   |                           |
| Transfers In                                     | 0                 | 0                         |
| Transfers out                                    | 0                 | 0                         |
| <b>Change in net assets</b>                      | <b>(\$11,286)</b> | <b>(\$124,976)</b>        |
| <b>Total net assets beginning of the year</b>    |                   | <b>\$2,277,024</b>        |
| <b>Total net assets end of the year**</b>        |                   | <b>\$2,152,048 **</b>     |

\*\* These are preliminary non-audited numbers

**Golf Course Fund**  
**For the period ended December 31, 2018**

|                            | Adopted Budget      | Current Budget      | YTD Actual        | % of Actual compared to Budget | Projections         |
|----------------------------|---------------------|---------------------|-------------------|--------------------------------|---------------------|
| <b>Revenue</b>             |                     |                     |                   |                                |                     |
| Fees & Charge for Services | 1,310,000.00        | 1,310,000.00        | 301,290.95        | 23.00%                         | 1,380,234.47        |
| Interest Earned            | 7,000.00            | 7,000.00            | 2,525.38          | 36.08%                         | 8,032.15            |
| Interfund Activity         | 634,067.00          | 634,067.00          | -                 | 0.00%                          | 403,071.00          |
| Miscellaneous Revenue      | 7,500.00            | 7,500.00            | -                 | 100.00%                        | 10,000.00           |
| Other Agency Revenue       | -                   | -                   | -                 | 0.00%                          | -                   |
| <b>Total Revenue</b>       | <b>1,958,567.00</b> | <b>1,958,567.00</b> | <b>303,816.33</b> | <b>15.51%</b>                  | <b>1,801,337.62</b> |
| <b>Expenditures</b>        |                     |                     |                   |                                |                     |
| Club House                 | 713,308.00          | 713,308.00          | 167,880.84        | 23.54%                         | 713,308.00          |
| Course Maintenance         | 926,875.00          | 926,875.00          | 135,393.13        | 14.61%                         | 926,875.00          |
| Building Maintenance       | 46,500.00           | 46,500.00           | 7,028.10          | 15.11%                         | 46,500.00           |
| Capital Improvement        | 143,000.00          | 143,000.00          | 12,000.00         | 0.00%                          | 143,000.00          |
| Equipment Maintenance      | 128,884.00          | 128,884.00          | 23,118.32         | 17.94%                         | 128,884.00          |
| <b>Total Expenditures</b>  | <b>1,958,567.00</b> | <b>1,958,567.00</b> | <b>345,420.39</b> | <b>17.64%</b>                  | <b>1,958,567.00</b> |

# Jersey Meadow Golf Course

## Social Media Summary Report

December 2018

Statistics are for the month of November 2018

Facebook



| Page Likes  | New Likes   | Posts         | Page Reach   | Page Engagement |
|-------------|-------------|---------------|--------------|-----------------|
| 525         | 1           | 42            | 7,679        | 458             |
| Prior Year  |             |               |              |                 |
|             |             | 27            | 18,458       |                 |
| New Reviews | Avg. Rating | Total Reviews | Total Rating |                 |
| 0           | 0           | 54            | 3.9          |                 |

Twitter



| Followers  | New Followers | Tweets | Impressions | Profile Visits |
|------------|---------------|--------|-------------|----------------|
| 35         | -2            | 0      | 804         | 8              |
| Prior Year |               |        |             |                |
| 29         | 1             | 15     | 1391        | 36             |

Yelp



| New Reviews | Avg. Rating | Total Reviews | Total Rating |
|-------------|-------------|---------------|--------------|
| 1           | 3           | 11            | 3.5          |
| Prior Year  |             |               |              |
| 0           | 0           | 7             | 3            |

Golf Advisors



| New Reviews | Avg. Rating | Total Reviews | Total Rating |
|-------------|-------------|---------------|--------------|
| 2           | 2.5         | 188           | 3.5          |
| Prior Year  |             |               |              |
| 5           | 4.6         | 132           | 3.6          |

Trip Advisors



| New Reviews | Avg. Rating | Total Reviews | Total Rating |
|-------------|-------------|---------------|--------------|
| 0           | 0           | 6             | 4            |
| Prior Year  |             |               |              |
| 0           | 0           | 5             | 4            |

Google



| New Reviews | Avg. Rating | Total Reviews | Total Rating |
|-------------|-------------|---------------|--------------|
| 8           | 4.00        | 115           | 3.9          |
| Prior Year  |             |               |              |
| 9           | 3.80        | 52            | 4            |

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

**City of Jersey Village**  
**Parks and Recreation Department**

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TO: Mayor and City Council  
CC: Austin Bleess, City Manager  
FROM: Jason Alfaro, Parks & Recreation Director  
DATE: January 7, 2019  
SUBJECT: Parks and Recreation Department Update

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**Golf Course:**

**Financial Report** - For the month of December, the course received \$68,371 in green fees, and \$7,232 in tournament fees. According to the monthly report the course had 2,117 rounds of golf and 299 rounds of tournament play. The average income received per round is \$41.72. There were two (2) days the course was closed, or closed early due to weather, eleven (11) days that the weather affected play, and one (1) holiday. Merchandise sales for the month totaled \$11,727.

**Maintenance/Pro Shop Report** – The course maintenance staff has been busy this month with winter projects, shop maintenance, and less of our typical landscaping maintenance. The chain-link fence along hole #10 was replaced this month with a three rail wooden fence. This has helped with playability of that hole and aesthetics from the course and roadway. Staff has also cleared out the underbrush around hole #8 and #9. We have finished the month with preparing for the sand trap renovations and will start that process during the month of January. Staff has started trimming trees along the course and continue to take rain days as an opportunity to clean the maintenance facility grounds and old tennis court area.

Our pro shop staff has been busy this month as well. We implemented specials during the holiday to attract more customers to the pro shop and course, and we had a tournament on Christmas Eve. Our cart detailing project also started this month with all 80 carts being detailed and waxed in preparation of next year's active season. Staff has also completed the agreements with our partnered associations for this upcoming year. The new range picker was ordered this month and we should be receiving by the end of January.

**Parks and Recreation:**

**Parks** – Parks staff has been busy with mowing and flower bed maintenance. Staff has also had an opportunity to place some of the new site amenities throughout the parks. We are continuing to replace our old benches, trash containers, tables, etc., with newer types that are webcoated to last longer in the elements. Staff will start on small winter projects in the parks and pool facility, preparing them for the peak months of use. The gazebo at Carol Fox park was repaired before the holiday's and has reopened to the public. We are also working with the Fairbanks Branch Library to host bi-lingual classes for some our staff, with the program launching sometime in February.

**Parks Projects:**

**Dog Park** – The proposal for Brooks and Sparks was signed and preliminary work was started at the dog park. Survey stakes were placed at the site and a survey is currently underway.

**Gateway and Entry Signs** - Staff met with Clark Condon and discussed updates to the feasibility study for the entry signs. We reviewed and made some modification to the gateway/entry signage draft that was presented to us by Clark Condon. We have submitted those recommendations/changes to them and are finalizing the phase 1 locations.

**Clubhouse/Convention Center** - PGAL is in the process of creating construction documents and making some minor changes to the site plan. Staff met with the architect and civil engineer at the golf course and PGAL and staff had some concerns with the placement of the facility. We addressed those concerns by moving the building away from the pond and green. Geotechnical engineering should be on site in January to get samples of the area.

**Recreation** – Staff set up a quality of life survey and placed it online for the community. We received 200 responses with a vast majority of people requesting summer camps, outdoor education, and concerts. We have taken these responses and are working on expanding our events and creating new programs for the community. We are also preparing for the pool season and getting our standard operating procedures updated for implementation this year.

**Facility Maintenance:**

We have been busy with building maintenance requests and projects. Majority of the time has been dedicated to work order requests and preventative maintenance items. The remote door access project has been completed. We have multiple doors that are now set up on schedules and all city staff now has id badges that allow them access into the facility.

| Address          | Violation                                     | Red Tag | Letter Mailed | Date     | Abated Within Time Required |
|------------------|---|---------|---------------|----------|-----------------------------|
| 16109 Wall       | Trailer (Box/Gooseneck/Utility) parked-stored |         | x             | 12/4/18  | y                           |
| 15909 Jersey     | Vehicle - Blight/Junk                         |         | x             | 12/4/18  | y                           |
| 15602 Seattle    | No roofing permit                             | x       |               | 12/4/18  | y                           |
| 16506 St Helier  | Signs - In City ROW                           | x       |               | 12/4/18  | y                           |
| 16022 Wall       | Blight  |         | x             | 12/5/18  | y                           |
| 6 Epernay        | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/5/18  | y                           |
| 15526 Congo      | Signs - In City ROW                           | x       |               | 12/5/18  | y                           |
| 8613 Meadowview  | Dog - Loud/Excessive Barking                  |         | x             | 12/6/18  | y                           |
| 8219 Jones       | Yard/Lot Maintenance                          |         | x             | 12/6/18  | y                           |
| 15606 Congo      | Trailer on street over 2 hours                | x       |               | 12/6/18  | n                           |
| 48 Pebble        | Tree clearance at street/sidewalk             | x       |               | 12/6/18  | n                           |
| 16022 Kevindale  | RV - parked/stored over 7 days                |         | x             | 12/7/18  | y                           |
| 0 Capri          | No Solicitors Permit                          | x       |               | 12/7/18  | y                           |
| 16201 Wall       | RV - parked/stored over 7 days                |         | x             | 12/7/18  | y                           |
| 16222 Delozier   | Trash cans visible                            | x       |               | 12/10/18 | y                           |
| 48 Pebble        | Tree clearance at street/sidewalk             |         | x             | 12/10/18 | y                           |
| 15306 Clevedon   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/10/18 | y                           |
| 15333 Clevedon   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/10/18 | y                           |
| 8621 Kari        | Yard/Lot Maintenance                          |         | x             | 12/11/18 | y                           |
| 15302 Philippine | Tree clearance at street/sidewalk             |         | x             | 12/11/18 | y                           |
| 16206 Seattle    | Signs - In City ROW                           | x       |               | 12/11/18 | y                           |
| 8601 Kari        | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/12/18 | y                           |
| 8309 Achgill     | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/12/18 | y                           |
| 8326 Achgill     | Tree clearance at street/sidewalk             |         | x             | 12/12/18 | y                           |
| 8409 Achgill     | Tree clearance at street/sidewalk             |         | x             | 12/12/18 | y                           |
| 16005 Lakeview   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/13/18 | y                           |
| 16006 Lakeview   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/13/18 | y                           |
| 16009 Lakeview   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/13/18 | y                           |
| 15526 Congo      | Signs - In City ROW                           | x       |               | 12/13/18 | y                           |
| 15822 Juneau     | Blight  |         | x             | 12/14/18 | n                           |
| 15505 Shanghai   | Yard/Lot Maintenance                          |         | x             | 12/14/18 | n                           |



| Address          | Violation                                     | Red Tag | Letter Mailed | Date     | Abated Within Time Required |
|------------------|---|---------|---------------|----------|-----------------------------|
| 15614 Seattle    | Yard/Lot Maintenance                          | x       |               | 12/14/18 | y                           |
| 16014 Congo      | Signs - In City ROW                           | x       |               | 12/14/18 | y                           |
| 16017 Lakeview   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/17/18 | y                           |
| 16014 Lakeview   | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/17/18 | y                           |
| 15302 Ashburton  | No POD permit                                 | x       |               | 12/17/18 | y                           |
| 16210 Jersey     | Vehicle - Blight/Junk                         |         | x             | 12/18/18 | n                           |
| 1 Spyglass       | Dog/Pet - Unregistered                        |         | x             | 12/18/18 | n                           |
| 15401 Mauna Loa  | Signs - In City ROW                           | x       |               | 12/18/18 | y                           |
| 16001 Wall       | Trailer (Box/Gooseneck/Utility) parked-stored |         | x             | 12/18/18 | y                           |
| 16130 Capri      | Tree clearance at street/sidewalk             |         | x             | 12/19/18 | y                           |
| 15409 Leeds      | Tree clearance at street/sidewalk             |         | x             | 12/19/18 | y                           |
| 110 Windrose     | Signs - In City ROW                           | x       |               | 12/19/18 | n                           |
| 15618 Lakeview   | No fence permit                               | x       |               | 12/20/18 | y                           |
| 7803 Zilonis     | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/20/18 | y                           |
| 7811 Zilonis     | Trash/Recycling/Yard Waste at curb too early  | x       |               | 12/20/18 | y                           |
| 2 Oakmont        | Yard/Lot Maintenance                          | x       |               | 12/21/18 | y                           |
| 15517 Chichester | Trash cans visible                            | x       |               | 12/21/18 | y                           |
| 9 Epernay        | Trailer (Box/Gooseneck/Utility) parked-stored |         | x             | 12/21/18 | n                           |

# City of Jersey Village

## Social Media Summary Report

January 2019

Statistics are for the month of December 2018

Facebook



| Current Year |           |       |            |                 |
|--------------|-----------|-------|------------|-----------------|
| Page Likes   | New Likes | Posts | Page Reach | Page Engagement |
| 1,534        | 36        | 71    | 25,183     | 2,973           |
| Prior Year   |           |       |            |                 |
|              |           | 74    | 17,578     | 2,355           |

Twitter



| Followers  | New Followers | Tweets | Impressions | Profile Visits |
|------------|---------------|--------|-------------|----------------|
| 244        | 9             | 77     | 8,731       | 87             |
| Prior Year |               |        |             |                |
|            |               | 42     | 5,316       | 97             |

Constant Contact



| Campaigns  | Emails | Open Rate           | Click Through Rate           |
|------------|--------|---------------------|------------------------------|
| 1          | 769    | 58%                 | 22%                          |
| Prior Year |        |                     |                              |
| 2          | 1,421  | 53%                 | 27%                          |
|            |        | Benchmark Open Rate | Benchmark Click Through Rate |
|            |        | 21%                 | 9%                           |

Benchmark metric is provided by Constant Contact comparing us to other Governmental users of their services

Nextdoor



| Posts | Thanks | Impressions |
|-------|--------|-------------|
| 6     | 11     | 2,656       |

YouTube



| Live Views | Recorded Views | Subscribers |
|------------|----------------|-------------|
| 21         | 87             | 36          |

Instagram



| Followers | Posts | Impressions | Engagements |
|-----------|-------|-------------|-------------|
| 101       | 40    | 3,263       | 120         |

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON DECEMBER 17, 2018 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Ray at 7:13 p.m. with the following present:

Mayor, Justin Ray  
Council Member, Andrew Mitcham  
Council Member, Greg Holden  
Council Member, Bobby Warren  
Council Member, James Singleton  
Council Member, Gary Wubbenhorst

City Manager, Austin Bless  
City Attorney, Leah Hayes  
City Secretary, Lorri Coody

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Kevin T. Hagerich, Director of Public Works; and Jason Alfaro, Director of Parks and Recreation.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

- 1. Prayer and Pledge by: Council Member Place 3, Bobby Warren**

**C. PRESENTATIONS**

- 1. Presentation of Employee of the Month.**

The presentation was not made during this meeting.

**D. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**Harold Fleischhauer, 15722 Honolulu, Jersey Village, Texas (832) 467-0320:** Mr. Fleischhauer spoke to City Council about his concerns connected to the City's policy of parking recreational vehicles on residential property. He told Council that he moved to Jersey Village many years ago because Jersey Village permitted the parking of these vehicles on residential property. However, several years ago, the City changed its ordinance and while there was a ten-year grandfather clause, effective July 1, 2019, it will be a violation to park a recreational vehicle (RV) on residential property if it can be seen from the street. He told Council that he had the RV before the change and feels that he has the right to continue to park his RV on his property. He cited the US constitution in support of same. He asked City Council to revisit this Ordinance.

**John Baucum, 15325 Chichester Lane, Jersey Village, Texas (713) 822-8405:** Mr. Baucum thanked the Jersey Village Fire Department for the Santa delivery for his daughter. It was fantastic! He also spoke to the Automatic License Plate Recognition Cameras that the Jersey Village Police Department wants to install around the City. He is concerned about protection of collected data and the invasion of privacy. He is concerned for how the cameras will be used, how

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long the data will be stored, what causes will determine the collection of this data, and if the data will be shared with any third party.

**Merrilee Beazley, 14910 Lakeview Drive, Jersey Village, Texas (346) 332-6074:** Ms. Beazley spoke to her concerns about flooding and the actions needed to mitigate flooding. She believes that City Council has not done enough to mitigate flooding. She spoke to grant funding. She stated it is not free money, rather it is tax payer dollars that fund these grants. She spoke to the curfew ordinance, stating that she was not properly notified of the Council's intended action concerning the Ordinance. She does not support the curfew ordinance. She complained about City Staff not helping her and feels that she is being targeted. She also spoke to her concerns about the mail ballot process.

**Robert Bonagurio, 15314 Clevedon, Jersey Village, Texas (713) 248-8518:** Mr. Bonagurio spoke about the repairs needed for Clevedon Lane. He stated that this street is in bad repair and he wanted to know if the City will have a street improvement project anytime soon and if Clevedon is one of the streets slated for repair. Mayor Ray asked Public Works Director, Kevin Hagerich to respond, to which Mr. Hagerich stated that he is working on a street improvement plan to present to City Council during the budget discussions for the 2019-2020 budget. Mr. Bonagurio also complained about speeding.

**E. CITY MANAGER'S REPORT**

In addition to the following report items, City Manager Austin Bless told City Council that this is the last meeting for City Attorney Leah Hayes as she has taken a new position and will be moving to Austin, Texas. City Manager Bless then asked Fire Chief, Mark Bitz to introduce his new volunteer Fire Cadets. The new Fire Cadets are:

Firefighter Kelton Cash  
Firefighter Jordan Ferrante  
Firefighter Brian Donaho  
Firefighter Kimberly Jimenez  
Firefighter Dominic Ponce  
EMT Phil Campbell

1. **Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2018, General Fund Budget Projections as of November 2018, and Utility Fund Budget Projections – November 2018.**
2. **Open Records Requests – Non-Police**
3. **Fire Departmental Report and Communication Division's Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report.**

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6. **Public Works Departmental Report and Construction and Field Projects Update**
7. **Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary; Golf Course Social Media Summary Report, and Parks and Recreation Departmental Report**
8. **Report from Code Enforcement**
9. **City Social Media Summary Report**
10. **Introduction of new volunteer Fire Cadets**

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Special Session Meeting and the Regular Session Meeting held on November 19, 2018.**
2. **Consider Resolution No. 2018-79, authorizing an Interlocal Agreement between Harris County and the City of Jersey Village for prisoner confinement services.**

RESOLUTION NO. 2018-79

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS AN INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND THE CITY OF JERSEY VILLAGE FOR PRISONER CONFINEMENT SERVICES.

Council Member Mitcham moved to approve items 1 and 2 on the consent agenda. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**G. REGULAR AGENDA**

1. **Consider Resolution No. 2018-80, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board for the City of Jersey Village Tax Increment Reinvestment Zone No. 2 for the Term to begin on January 1, 2019 and end December 31, 2020.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

This item is to make appointments to the Tax Increment Reinvestment Zone Board.

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Currently, there are no vacant positions open on the Board; but the term of office for Positions 3, 4, 5, and 7 expire on December 31, 2018. The new term for these positions begins on January 1, 2019 and will end on December 31, 2020.

There are four (4) new applications on file with the City Secretary from resident(s) interested in serving on this Board. The interested applicant(s) are as follows:

Joyce Berube Jennifer McCrea Sean Anger Michael Drew Wasson

In addition to any pending applications, the following members currently serving on the Board desire re-appointment:

|   | <u>POSITION</u> | <u>FIRST APPOINTED</u> | <u>TERM ENDS</u> |
|---|-----------------|------------------------|------------------|
| Ceri Davies                                   | 3               | 08/17                  | 12/18            |
| Geoff Butler – Does Not Desire Reappointment  | 4               | 08/17                  | 12/18            |
| James MacDonald                               | 5               | 08/17                  | 12/18            |
| David Ambrose – Does Not Desire Reappointment | 7               | 10/17                  | 12/18            |

David Ambrose, who has served on the Board in Position 7 since October of 2017, does not desire reappointment. Geoff Butler, serving on the Board in Position 4 since August of 2017, does not desire reappointment.

Council Member Singleton moved to appoint Ceri Davies to Position 3, Sean Anger to Position 4, James MacDonald to Position 5, and Michael Drew Wasson to Position 7. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-80

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO SERVE AS DIRECTORS ON THE TAX INCREMENT REINVESTMENT ZONE BOARD FOR THE CITY OF JERSEY VILLAGE TAX INCREMENT REINVESTMENT ZONE NO. 2 FOR THE TERM TO BEGIN ON JANUARY 1, 2019 AND END DECEMBER 31, 2020.

2. **Consider Ordinance No. 2018-28, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing funding associated with interior building renovations to the Police**

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**Department, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows:

The Jersey Village Police Department is part of an Equitable Funds Sharing Program with the Department of the Treasury. This federal entity oversees a repository account for seizure funds that we receive in connection with criminal investigations. Treasury policy requires that we spend the funds within a certain time frame, or the unspent amount must be returned. The expenditures from this fund must be for law enforcement purposes; for example, new equipment, software, or police building improvements.

This department plans to spend the federal funds available on several interior building renovations at the Police Department. We have received a price proposal from Brown and Root for the renovations, which include: repainting of the front lobby and interior hallway, replacing the flooring in the dispatch office, and installation of a computer work station in the patrol office. The total cost of the renovations is \$23,322.00.

Brown and Root is a contract vendor with Buy Board purchasing cooperative. This purchase will come from the Seizure Fund and not from the City's General Fund. In accordance with Chapter 59 of the Code of Criminal Procedure, purchases made from the Seizure Fund must be for Law Enforcement purposes; this purchase meets that criteria.

With limited discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2018-28, amending the Asset Forfeiture Fund Budget of the City for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing funding associated with interior building renovations to the Police Department, as permitted by Chapter 59 of the Code of Criminal Procedure; and providing for severability. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-28

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE ASSET FORFEITURE FUND BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, AND AUTHORIZING THE FUNDING ASSOCIATED WITH INTERIOR BUILDING RENOVATIONS TO THE POLICE DEPARTMENT, AS PERMITTED BY CHAPTER 59 OF THE CODE OF CRIMINAL PROCEDURE; AND PROVIDING FOR SEVERABILITY.

3. **Consider Ordinance No. 2018-29, approving the request of the Board of Directors of the Crime Control And Prevention District to amend the 2018-2019 Crime Control**



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**and Prevention District's Budget in the amount of \$312,000.00; authorizing the funding associated with the purchase and installation of an Automated License Plate Recognition Camera System from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2018, and ending September 30, 2019 to reflect these changes.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows: The Jersey Village Police Department has been exploring the acquisition of Automated License Plate Recognition (ALPR) technology for several years. This technology uses cameras that would read, record, and store all license plates on vehicles traveling in and out of the city. The cameras would be installed throughout the city, with a particular focus on major entrances. The main objective of installing ALPR cameras is to reduce criminal activity and would act as a great force multiplier that is on 24 hours a day. We will have the ability to review any of the 48 cameras at any time. This technology is fundamental in assisting the police department with identifying suspects in criminal investigations, recovering stolen assets, and monitoring suspicious vehicles. ALPR technology has become increasingly more cost effective over the last few years, and this department believes it is beneficial to purchase a system at this time.

At tonight's Crime Control and Prevention District meeting, the Board approved funding for the purchase and installation of an ALPR Camera System. This agenda item is to approve the request of the CCPD, and amend the budget in the amount of \$312,000, for the purchase of the ALPR Camera System, and in turn, amend the City's budget for fiscal year 2018-2019 to reflect this change.

Chief Foerster answered some of the questions posed during tonight's public comment session. He told the Council that the data collected by the cameras will be maintained for 30 days, it will not be shared with any third-parties or anyone outside of Jersey Village, the alerts will be established locally according to the needs and uses of the Jersey Village Police Department's law enforcement activities.

Council engaged in discussion. Some members wondered if Flock Safety shares the data with any third party sources. Chief Forester stated that they do not. The City Attorney explained that this data is protected by State and Federal guidelines. The Council also discussed the costs for this system.

With no further discussion on the matter, Council Member Warren moved to approve Ordinance No. 2018-29, approving the request of the Board of Directors of the Crime Control And Prevention District to amend the 2018-2019 Crime Control and Prevention District's Budget in the amount of \$312,000.00; authorizing the funding associated with the purchase and installation of an Automated License Plate Recognition Camera System from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2018, and ending September 30, 2019 to reflect these changes. Council Member Mitcham seconded the motion. The vote follows:



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Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-29

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE REQUEST OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT TO AMEND THE 2018-2019 CRIME CONTROL AND PREVENTION DISTRICT'S BUDGET IN THE AMOUNT OF \$312,000.00; AUTHORIZING THE FUNDING ASSOCIATED WITH THE PURCHASE AND INSTALLATION OF AN AUTOMATED LICENSE PLATE RECOGNITION CAMERA SYSTEM FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AMENDING THE ANNUAL BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019 TO REFLECT THESE CHANGES; AND PROVIDING FOR SEVERABILITY.

- 4. Consider Resolution No. 2018-81, authorizing the City Manager to enter into a contract with Flock Safety, for the purchase and installation of an Automated License Plate Recognition Camera System.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows: The Jersey Village Police Department has been exploring the acquisition of Automated License Plate Recognition (ALPR) technology for several years. This technology uses cameras that would read, record, and store all license plates on vehicles traveling in and out of the city. The cameras would be installed throughout the city, with a particular focus on major entrances. The main objective of installing ALPR cameras is to reduce criminal activity and would act as a great force multiplier that is on 24 hours a day. We will have the ability to review any of the 48 cameras at any time. This technology is fundamental in assisting the police department with identifying suspects in criminal investigations, recovering stolen assets, and monitoring suspicious vehicles. ALPR technology has become increasingly more cost effective over the last few years, and this department believes it is beneficial to purchase a system at this time.

At tonight's Crime Control and Prevention District meeting, the Board approved a budget amendment to allocate the necessary funds for an ALPR Camera System. After reviewing products from several vendors, the Police Department has chosen Flock Safety to provide the necessary equipment and software for the camera system. Flock Safety is the sole source vendor of the Flock Safety Camera and comprehensive monitoring system that would best fit the needs of the City. It operates over wireless network, which makes it easier to install and/or relocate to discreet locations. The total system cost is \$312,000 which covers a 36-month contract period. This contract covers the cost of 48 cameras with related equipment, installation, hosting, wireless service and warranty.

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This agenda item is to authorize the City Manager to enter into a contract with Flock Safety for the purchase and installation of an Automated License Plate Recognition Camera System.

With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2018-81, authorizing the City Manager to enter into a contract with Flock Safety, for the purchase and installation of an Automated License Plate Recognition Camera System. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-81

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH FLOCK SAFETY FOR THE PURCHASE AND INSTALLATION OF AN AUTOMATED LICENSE PLATE RECOGNITION CAMERA SYSTEM.

- 5. Consider Resolution No. 2018-82, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants.**

Kevin Hagerich, Director of Public Works, introduced the item. Background information is as follows: The City Council adopted the 2018-2019 Capital Improvements Plan which included a project for the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants. Accordingly, funds were approved in the Fiscal Year 2018-2019 budget for this project.

The first phase of this project is for engineering services to include basic services of acquisition of existing plant information, preparation of construction plans and specifications, and securing public bids for the project.

This item is to approve a contract with Brooks & Sparks, Inc. for this services.

Council discussed the contract proposal, with specific discussion about item number two addressing Dunham Engineering for coating tests and technical inspections for the project. City Engineer, Frank Brooks, explained that the costs for Dunham's services are included in the proposal. He told City Council that Dunham Engineering is an expert in this field and they have provided testing and inspection services for the City of Jersey Village Water Storage and elevated tanks for the past 20 years.

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With no further discussion on the matter, Council Member Warren moved to approve Resolution No. 2018-82, authorizing the City Manager to enter into an agreement with Brooks & Sparks, Inc. to perform engineering services for the repair and painting of the ground storage tanks located at the Seattle and Village Water Plants. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2018-82

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BROOKS & SPARKS, INC. TO PERFORM ENGINEERING SERVICES FOR THE REPAIR AND PAINTING OF THE GROUND STORAGE TANKS LOCATED AT THE SEATTLE AND VILLAGE WATER PLANTS.

- 6. Consider Ordinance No. 2018-30, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142(b)(9) to amend the schedule of fees related to the floodplain development permit; providing a severability clause; and providing a penalty as provided by section 1-8 of the code.**

Kevin Hagerich, Director of Public Works, introduced the item. Background information is as follows: On November 19, 2018 City Council approved amendments to the Code of Ordinances regarding the schedule of fees.

Since the approval, it has been discovered that additional changes are needed in connection with the floodplain development permit fee. This item is to request the necessary changes.

With limited discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2018-30, amending the Jersey Village Code of Ordinances, Chapter 2, Article IV, Division 2, Section 2-142(b)(9) to amend the schedule of fees related to the floodplain development permit; providing a severability clause; and providing a penalty as provided by section 1-8 of the code. Council Member Singleton seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-30

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE JERSEY VILLAGE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION

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2, SECTION 2-142(b)(9) TO AMEND THE SCHEDULE OF FEES RELATED TO THE FLOODPLAIN DEVELOPMENT PERMIT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE.

- 7. Consider Ordinance No. 2018-31, amending the Code Of Ordinances of the City of Jersey Village, by amending Chapter 14 “Building and Development”, Article I. “In General”, Section 14-5 Definitions to conform to the National Flood Insurance Program Floodplain Management Regulations; providing for codification and renumbering of the revised Sections; providing for severability; and providing a penalty in an amount not to exceed \$2,000.00 for each day of a violation of any provisions hereof.**

Kevin Hagerich, Director of Public Works, introduced the item. Background information is as follows: The City of Jersey Village has chosen to participate in the National Flood Insurance Program Community Rating System (CRS Program).

In order to be considered for any benefits that this program offers, the CRS Program requires that the definitions as outlined in Section 14-5 either mirror or exceed the National Flood Insurance Program Floodplain Management Regulations as outlined in Title 44 of the Code of Federal Regulations Part 59 and 60. This item is to request the necessary changes.

Council engaged in discussion about the changes and their connection to the CRS Program. Building Official, Christian Somers, explained that this is the first step in complying with the requirements of the CRS Program. Other changes are needed and will be submitted to City Council for approval in the near future.

With no further discussion on the matter, Council Member Warren moved to approve Ordinance No. 2018-31, amending the Code Of Ordinances of the City of Jersey Village, by amending Chapter 14 “Building and Development”, Article I. “In General”, Section 14-5 Definitions to conform to the National Flood Insurance Program Floodplain Management Regulations; providing for codification and renumbering of the revised Sections; providing for severability; and providing a penalty in an amount not to exceed \$2,000.00 for each day of a violation of any provisions hereof. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2018-31

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF TH ECITY OF JERSEY VILLAGE, BY AMENDING

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CHAPTER 14 “BUILDING AND DEVELOPMENT”, ARTICLE I. “IN GENERAL”. SECTION 14-5 DEFINITIONS TO CONFORM TO THE NATIONAL FLOOD INSURANCE PROGRAM FLOODPLAIN MANAGEMENT REGULATIONS; PROVIDING FOR THE CODIFICATION AND RENUMBERING OF THE REVISED SECTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR EACH DAY OF A VIOLATION OF ANY PROVISIONS HEREOF.

**H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**Council Member Wubbenhorst:** Council Member Wubbenhorst recognized Officer Holley for his actions in connection with helping a homeless man.

**Council Member Singleton:** Council Member Singleton wished everyone a Merry Christmas. He thanked Chief Bitz for his recruiting efforts and for introducing the new Fire Cadets.

**Council Member Mitcham:** Council Member Mitcham also thanked Chief Bitz for his recruiting efforts and he wished everyone a Merry Christmas and Happy New Year.

**Council Member Holden:** Council Member Holden thanked Leah Hayes for her services. He also thanked Chief Bitz for his recruiting efforts and for introducing the new Fire Cadets. He wished everyone a Merry Christmas.

**Council Member Warren:** Council Member Warren echoed the other members' comments. He thanked Chief Bitz for the new volunteers and he wished everyone a Merry Christmas and a Happy New Year.

**Mayor Ray:** Mayor Ray thanked Chief Bitz for his recruiting efforts. It is good to see that we have seven (7) new volunteers. He thanked Leah Hayes for her services and efforts. He also



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thanked the residents for coming to the recent flood meeting. He wished everyone a Merry Christmas.

**I. RECESS THE REGULAR SESSION**

Mayor Ray recessed the Regular Session at 8:00 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.072 – Deliberation Regarding Real Property.

**J. EXECUTIVE SESSION**

- 1. Pursuant to the Texas Open Meeting Act Section 551.071- Consult with Attorney and Section 551.072 - Deliberation Regarding Real Property, consult with the City Attorney regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.**

**K. ADJOURN EXECUTIVE SESSION**

Mayor Ray adjourned the Executive Session at 8:30 p.m., and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

**L. RECONVENE REGULAR SESSION**

- 1. Discuss and take appropriate action concerning items discussed in Executive Session regarding Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas.**

With limited discussion on the matter, Council Member Warren moved to authorize the City Manager to exercise the second option in the Option Agreement reached as a result of Cause No. 1074704; *Jones Road Project Ltd. vs. City of Jersey Village, Texas*; County Civil Court at Law No. 3, Harris County, Texas. Council Member Singleton seconded the motion. The vote follows:

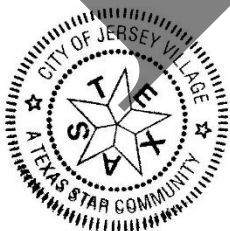
Ayes: Council Members Mitcham, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**M. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 8:31 p.m.



\_\_\_\_\_  
Lorri Coody, City Secretary

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 21, 2019

**AGENDA ITEM:** F02

**AGENDA SUBJECT:** Consider Ordinance No. 2019-01, ordering a general election to be held on May 04, 2019, for the purpose of electing a mayor and two (2) councilmembers (Place 2 and Place 3); providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date.

**Dept./Prepared By:** Lorri Coody, City Secretary **Date Submitted:** January 3, 2019

**EXHIBITS:** [Ordinance No. 2019-01](#)

|                          |                         |    |          |
|--------------------------|-------------------------|----|----------|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ | 0,000.00 |
|                          | Amount Budgeted:        | \$ | 0,000.00 |
|                          | Appropriation Required: | \$ | 0,000.00 |

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The general election for the city will be held on May 04, 2019, for the purpose of electing the following officials of the City:

Mayor  
Councilmember, Place 2  
Councilmember, Place 3

The deadline for filing for a place on the ballot is February 15, 2019 at 5:00 p.m. and the deadline for ordering an election is also February 15, 2019.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2019-01, ordering a general election to be held on May 04, 2019, for the purpose of electing a mayor and two (2) councilmembers (Place 2 and Place 3); providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election if required; providing a severability clause; providing an effective date.

**ORDINANCE NO. 2019-01**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 04, 2019, FOR THE PURPOSE OF ELECTING A MAYOR AND TWO (2) COUNCILMEMBERS (PLACE 2 AND PLACE 3); PROVIDING FOR BALLOTS; DESIGNATING THE TIME AND PLACE OF HOLDING SUCH ELECTION; PROVIDING APPOINTMENT OF ELECTION OFFICIALS AND THEIR COMPENSATION; PROVIDING FOR NOTICES; PROVIDING FOR PUBLICATION; PROVIDING FOR A RUNOFF ELECTION IF REQUIRED; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS;**

**Section 1.** In accordance with the general laws, the City Charter, and Constitution of the State of Texas, a General Municipal Election is hereby called and ordered for Saturday, May 04, 2019, the same being the first Saturday in May, at which election all qualified voters of the City may vote for the purpose of electing the following officials of the City:

- Mayor
- Councilmember, Place 2
- Councilmember, Place 3

**Section 2.** No person's name shall be placed upon the official ballot as a candidate for any of the above-mentioned positions unless such person shall have filed his or her sworn application, as provided by the laws of the State of Texas, with the City Secretary of the City at the Municipal Government Center, located at 16327 Lakeview Drive, Jersey Village, Texas 77040, not later than five o'clock (5:00) p.m. on February 15, 2019. The City Secretary shall note on the face of each such application the date and time of its filing. Such application shall include the position the candidate is seeking.

**Section 3.** The present boundaries of the City constituting one (1) election precinct, the polls shall be open for voting from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. at the



following polling place, and the following are hereby appointed officers to conduct the election at said polling place:

**POLLING PLACE**

Civic Center  
16327 Lakeview Drive  
Jersey Village, Texas 77040

**ELECTION OFFICERS**

Barbara J. Freeman  
James R. Dupre

Presiding Judge  
Alternate Presiding Judge

The City Secretary is hereby authorized and directed to provide a copy of this Ordinance to each judge as written notice of the appointment as required by the Texas Election Code. The City Secretary is empowered to appoint replacement judges, should the presiding and/or alternate election judge be unavailable for the election.

The Presiding Judge shall have the authority to appoint no more than eight (8) clerks to assist in the holding of said election, but in no event shall the Presiding Judge appoint fewer than two (2) clerks. The judges shall be paid at the rate of twelve dollars (\$12.00) per hour; and the election clerks shall be paid at the rate of ten dollars (\$10.00) per hour.

**Section 4.** The City Secretary is hereby appointed clerk for early voting. The appointment of deputy clerks for early voting by the City Secretary shall be in accordance with the Texas Election Code. The

Municipal Government Center  
16327 Lakeview Drive  
Jersey Village, Texas 77040

is hereby designated as the place for early voting for said election. Except as otherwise provided herein, early voting by personal appearance shall be conducted on weekdays during the hours that

the City Secretary's main business office is regularly open for business, that is, from eight o'clock (8:00) a.m. until five o'clock (5:00) p.m., beginning on the twelfth (12th) day and continuing through the fourth (4th) day preceding the date of said election. The City Secretary shall provide for early voting for at least 12 hours on two weekdays, being April 29, 2019 and April 30, 2019 from 7:00 a.m. to 7:00 p.m. with such dates and times being included in the notice of election provided for in Section 11 hereof. The early voting clerk's mailing address to which ballot applications and ballots voted by mail may be sent is 16327 Jersey Drive, Jersey Village, Texas 77040. Applications for ballots by mail may also be received by the early voting clerk electronically at [lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us). The early voting clerk, in accordance with the provisions of the Texas Election Code, shall maintain a roster listing each person who votes early by personal appearance and each person to whom an early ballot to be voted by mail is sent. The roster shall be maintained in a form approved by the Secretary of State.

**Section 5.** Barbara J. Freeman is hereby appointed as Presiding Judge of the Early Ballot Board. In accordance with the Texas Election Code, said Presiding Judge shall appoint at least two (2) other members to said Board, and said Board shall process early voting results in accordance with said Texas Election Code.

**Section 6.** All ballots shall be prepared in accordance with the Texas Election Code. Paper ballots shall be used for early voting and for voting on Election Day. In accordance with Section 61.012 of the Texas Election Code, the City will provide in every polling place at least one voting station that is accessible to a voter with disabilities. The ExpressVote Ballot Marking Device will be provided for those voters. All expenditures necessary for the conduct of the election, the purchase of materials, and the employment of all election officials are hereby authorized in accordance with the Texas Election Code.

**Section 7.** A central counting station is established at the place designated as the polling place in Section 3 hereof. The City Secretary is appointed counting station manager and tabulation supervisor. Barbara J. Freeman is appointed presiding judge of the central counting station. The manager may appoint such clerks to serve at the central counting station, as she may deem necessary.

**Section 8.** The candidate for each position receiving a majority of all the votes cast at such election for such position shall be declared elected. In the event no candidate receives a majority of all votes cast at such election for any such position, a run-off election shall be ordered at which election the names of the two (2) candidates receiving the highest number of votes for such position shall be placed on the ballot in the same order as they appeared on the ballot for the general election. If a run-off election is required, it shall be held on Saturday, the 15th day of June 2019.

**Section 9.** Pursuant to Chapter 146 of the Texas Election Code, write-in votes cast in the election shall not be counted unless the name written in appears on the list of write-in candidates. To be entitled to a place on the list of write-in candidates, a candidate must make a declaration of write-in candidacy. Such declaration is to be filed with the City Secretary not later than 5 p.m. on the 74<sup>th</sup> day before Election Day, and all of said declarations shall be on a form prescribed by the Secretary of State.

**Section 10.** The order in which the names of the candidates are to be printed on the ballot shall be determined by a drawing by the City Secretary, as provided by Section 52.094 of the Texas Election Code. The City Secretary shall post a notice in her office, at least seventy-two (72) hours prior to the date on which the drawing is to be held, of the time and place of the drawing, and shall also give personal notice to any candidate who makes written request for such notice and furnishes to the City Secretary a self-addressed, stamped envelope. Each candidate involved in the drawing,

or a representative designated by such candidate, shall have a right to be present and observe the drawing.

**Section 11.** Notice of this election shall be given in accordance with provisions of the Texas Election Code and returns of such notice shall be made as provided for in said Code. The Mayor shall issue all necessary orders and writs for such election, and returns of such election shall be made to the City Secretary immediately after the closing of the polls.

**Section 12.** Said election shall be held in accordance with the Texas Election Code and the Federal Voting Rights Act.

**Section 13.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**PASSED, APPROVED, AND ADOPTED** this 21st day of January 2019.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 21, 2019

**AGENDA ITEM:** F03

**AGENDA SUBJECT:** Consider Resolution No. 2019-01, rescheduling the Monday, May 20, 2019, Regular City Council Meeting for Monday, May 13, 2019 at 7 PM.

**Department/Prepared By:** Lorri Coody, City Secretary

**Date Submitted:** January 3, 2019

**EXHIBITS:** [Resolution No. 2019-01](#)

|                          |                         |    |
|--------------------------|-------------------------|----|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ |
|                          | Amount Budgeted:        | \$ |
|                          | Appropriation Required: | \$ |

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The General Election for the City of Jersey Village is May 4, 2019. Upon completion of the General Election, the local canvassing authority (City Council) must conduct an official canvass of the precinct returns in order to declare the returns official. The duty to conduct the canvass is a mandatory, ministerial duty and not subject to the discretion of the governing body.

Section 67.003 of the Texas Election Code sets the time frame in which the City Council must conduct its official canvass at not later than the 11th day after Election Day. With this in mind, and taking into consideration the traditions of this City concerning the official canvass and the swearing in ceremony for newly elected officials, it is recommended that the official canvass be conducted on May 13, 2019.

Accordingly, it is suggested that City Council consider rescheduling the May 20, 2019 Regular Session City Council Meeting for May 13, 2019 in order to conduct the official canvass and swearing in ceremony of newly elected officials in accordance with the City's traditions.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2019-01, rescheduling the Monday, May 20, 2019, Regular City Council Meeting for Monday, May 13, 2019 at 7 PM.

**RESOLUTION NO. 2019-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, RESCHEDULING THE MONDAY, MAY 20, 2019, REGULAR CITY COUNCIL MEETING FOR MONDAY, MAY 13, 2019 AT 7 PM.**

**WHEREAS**, while Council meets in Regular Session on the 3<sup>rd</sup> Monday of each month to conduct City business, it is suggested that City Council consider rescheduling the May 20, 2019 City Council Regular Session Meeting for May 13, 2019 in order to timely conduct the official canvass and swearing in ceremony of newly elected officials in accordance with the City's traditions; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1:** That the City Council of the City of Jersey Village, Texas, hereby reschedules the May 20, 2019 Regular Session City Council Meeting to be conducted on Monday, May 13, 2019 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

**Section 2:** This Resolution shall take effect immediately from and after its passage by the City Council of the City of Jersey Village.

**PASSED AND APPROVED** this the **21st** day of **January, 2019**.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 21, 2019

**AGENDA ITEM:** F04

**AGENDA SUBJECT:** Consider Resolution No. 2019-02, re-appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.

**Department/Prepared By:** Fire / Mark Bitz

**Date Submitted:** January 3, 2019

**EXHIBITS:** [Resolution No. 2019-02](#)  
[Exhibit A](#) – 2019 TDEM-147 Appointment Form

|                          |                         |    |
|--------------------------|-------------------------|----|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$ |
|                          | Amount Budgeted:        | \$ |
|                          | Appropriation Required: | \$ |

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The State of Texas Governors Division of Emergency Management and the Texas Department of Homeland Security requires that each local government appoint/re-appoint their emergency manager and assistant emergency manager. The EMC for the city has been Mark Bitz and the Assistant EMC has been Eric Foerster. This documentation is submitted yearly for update and can be signed by either the Mayor or the City Manager on the Mayors behalf. Attached you will find the State Form DEM 147, required to be submitted to the State of Texas.

It is staff's recommendation that council authorize Mayor Justin Ray to sign the documentation re-appointing Mark Bitz to Emergency Management Coordinator and Eric Foerster to Assistant Emergency Management Coordinator.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2019-02, re-appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village.

**RESOLUTION NO. 2019-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR.**

**WHEREAS**, Section 418.101 of the Government Code, authorizes that the presiding officer of the governing body of each political subdivision shall notify the division, that is, the Governor’s Office of Emergency Management of the manner in which the political subdivision is providing or securing an emergency management program; and

**WHEREAS**, the presiding officer of the governing body of an incorporated city is designated as the emergency management director for the officer's political subdivision and as such may designate persons to serve as Emergency Management Coordinator and Assistant Emergency Management Coordinator; and

**WHEREAS**, the State of Texas requires that the presiding officer of political subdivision report such appointments on a specifically prescribed form, a copy of which is attached hereto as Exhibit “A” and made a part hereof for all purposes.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** In accordance with Section 418.101 of the Government Code, the Mayor of the City of Jersey Village designates Mark Bitz as the city’s emergency management coordinator and Eric Foerster as the city’s assistant emergency management coordinator.

**Section 2.** The emergency management coordinator shall serve as an assistant to the emergency management director for emergency management purposes.

**Section 3.** The Mayor shall be authorized to execute on behalf of the City of Jersey Village the necessary documents to be filed with the State of Texas to perfect these appointments.

**PASSED AND APPROVED** this 21st day of January, 2019.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary





## EMERGENCY MANAGEMENT DIRECTOR/COORDINATOR NOTIFICATION

Section 418.101 of the Texas Government Code states: *“The presiding officer of the governing body of each political subdivision will notify the Division of Emergency Management of the manner in which the political subdivision is providing or securing an emergency management program, identify the person who heads the agency responsible for the program, and furnish additional pertinent information.”* This form is used to make the required notification to TDEM.

The information on this form may be released to those inquiring about local emergency management programs pursuant to the Texas Open Records Act. Hence, TDEM recommends that you provide business addresses and mobile telephone numbers rather than home addresses and telephone numbers.

|                          |                              |   |
|--------------------------|------------------------------|---|
| <b>COUNTY:</b>           | Harris                       | <i>(Required)</i>                                       |
| <b>Jurisdiction:</b>     | City of Jersey Village       | <i>(City or County Name)</i>                            |
| <b>Official’s Title:</b> | Mayor                        | <i>(Mayor/Judge)</i>                                    |
| <b>Name:</b>             | Justin Ray                   | <i>(First &amp; Last Name)</i>                          |
| <b>Mailing Address:</b>  | 16501 Jersey Drive           | <i>(The best address to receive mail)</i>               |
| <b>City, State, Zip:</b> | Jersey Village, TX 77040     |   |
| <b>Office Number:</b>    | 713-466-2103                 |   |
| <b>Cell Number:</b>      | 713-594-5549                 |   |
| <b>Fax Number:</b>       | 713-466-2177                 |   |
| <b>E-mail:</b>           | jray@ci.jersey-village.tx.us | <i>(Please include – this is a back-up for mailing)</i> |

### ***EMERGENCY MANAGEMENT PROGRAM APPOINTMENT STATUS***

- I HAVE NOT appointed an Emergency Management Coordinator and will personally direct the local emergency management program.
- I HAVE appointed/re-appointed the Emergency Management Coordinator identified below to conduct the emergency management program for this jurisdiction. The effective date of the appointment is: 1-21-2019
- We share our EMC with \_\_\_\_\_ (name of jurisdiction).

*If the COUNTY Emergency Management Coordinator has been appointed to other jurisdictions within the county, the County Judge and the participating City Mayors must sign this form.  
(See the third page for additional signature blocks.)*

### ***The EMC for this is jurisdiction is (please select one):***

- Paid, Full Time, EMC only
- Paid, Full Time, EMC and other job duties (Fire Chief, Fire Marshall, Police Chief, EMS Director, Etc.) *(please specify other duty/duties)* Fire Chief/Fire Marshal
- Paid part time, EMC only
- Paid, Part Time, EMC and other job duties (Fire Chief, Fire Marshall, Police Chief, EMS Director, Etc.) *(please specify other duty/duties)* \_\_\_\_\_
- Unpaid/volunteer EMC only
- Unpaid/Volunteer, EMC and other volunteer job duties (Fire Chief, Fire Marshall, Police Chief, EMS Director, Etc.) *(please specify other duty/duties)* \_\_\_\_\_
- Other *(please describe)* \_\_\_\_\_

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

| <b>EMERGENCY MANAGEMENT COORDINATOR</b>                 |                               |                                   |
|---|-------------------------------|-----------------------------------|
|   | <b>Coordinator</b>            | <b>Asst Coordinator</b>           |
| <b>Name:</b>  | Mark Bitz                     | Eric Foerster                     |
| <b>Mailing Address:</b>                                 | 16501 Jersey Drive            | 16501 Jersey Drive                |
|   |                               |                                   |
| <b>City, State, Zip:</b>                                | Jersey Village, TX 77040      | Jersey Village, TX 77040          |
| <b>Office Phone:</b>                                    | 713-466-2143                  | 713-466-2116                      |
| <b>Cell Number:</b>                                     | 713-446-9993                  | 832-795-4499                      |
| <b>Fax Number:</b>                                      | 713-466-2151                  | 713-466-0784                      |
| <b>E-mail Address:</b>                                  | mbitz@ci.jersey-village.tx.us | efoerster@ci.jersey-village.tx.us |
| <b>Emergency Operations Center Number: 713-466-2153</b> |                               |                                   |

January 21, 2019

\_\_\_\_\_  
Judge's or Mayor's Signature

\_\_\_\_\_  
Date

|  |  |
|--|--|
| <p><b>PLEASE RETURN TO:</b><br/> Texas Division of Emergency Management<br/> Operations Section<br/> PO Box 4087 Austin, TX 78773-0220<br/> <b>Phone: (512) 424-2208      Email: <a href="#">Click to Submit Form to SOC</a></b></p> |  |
|--|--|

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

**FOR SHARED EMC USE ONLY**

*By signing this form, you agree the appointed Emergency Management Coordinator (EMC) listed on the first page is also your EMC. If you have a separate EMC, you must submit the first page for your jurisdiction.*

| <b>Mayor</b>             |  |
|--------------------------|--|
| <b>City:</b>             |  |
| <b>Name:</b>             |  |
| <b>Mailing Address:</b>  |  |
| <b>City, State, Zip:</b> |  |
| <b>Office Phone:</b>     |  |
| <b>Cell Number:</b>      |  |
| <b>Fax Number:</b>       |  |
| <b>E-mail Address:</b>   |  |
| <b>Signature:</b>        |  |
|                          |  |

| <b>Mayor</b>             |  |
|--------------------------|--|
| <b>City:</b>             |  |
| <b>Name:</b>             |  |
| <b>Mailing Address:</b>  |  |
| <b>City, State, Zip:</b> |  |
| <b>Office Phone:</b>     |  |
| <b>Cell Number:</b>      |  |
| <b>Fax Number:</b>       |  |
| <b>E-mail Address:</b>   |  |
| <b>Signature:</b>        |  |
|                          |  |

| <b>Mayor</b>             |  |
|--------------------------|--|
| <b>City:</b>             |  |
| <b>Name:</b>             |  |
| <b>Mailing Address:</b>  |  |
| <b>City, State, Zip:</b> |  |
| <b>Office Phone:</b>     |  |
| <b>Cell Number:</b>      |  |
| <b>Fax Number:</b>       |  |
| <b>E-mail Address:</b>   |  |
| <b>Signature:</b>        |  |
|                          |  |

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** January 21, 2019      **AGENDA ITEM:** G01

**AGENDA SUBJECT:** Consider Resolution No. 2019-03, appointing a Commissioner to fill the unexpired term ending September 30, 2019 for position two on the Planning and Zoning Commission and the Capital Improvements Advisory Committee.

**Department/Prepared By:** Lorri Coody      **Date Submitted:** January 8, 2019

**EXHIBITS:** [Resolution No. 2019-03](#)  
Geoff Butler – [Resignation Email](#)  
Application of [Jennifer McCrea](#)  
Application of [Drew Weaver](#)  
Application of [Nestor Mena](#)  
Application of [Simon Hughes](#)

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The Planning and Zoning Commission is a seven member Commission appointed by the Mayor with approval of the Council. Each member shall be a resident of the city and shall be appointed to serve a term of two years. P&Z members also serve on the Capital Improvements Advisory Committee. Should a vacancy occur, the Mayor, with approval of the Council, shall appoint a person to complete the unexpired term for the vacant position.

Effective December 13, 2018, Geoff Butler, who served in position six for this Commission, tendered her resignation. Her resignation is attached. Mr. Butler has served on the Commission since her appointment in September of 2017.

In order to prepare for this item, a notice was placed on the City’s website and on the City’s Facebook Page.

The applications of those qualified candidates who have expressed interest in serving on this Commission are attached for Council’s review.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2019-03, appointing a Commissioner to fill the unexpired term ending September 30, 2019 for position two on the Planning and Zoning Commission and the Capital Improvements Advisory Committee.

**RESOLUTION NO. 2019-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING A COMMISSIONER TO FILL THE UNEXPIRED TERM ENDING SEPTEMBER 30, 2019 FOR POSITION TWO ON THE PLANNING AND ZONING COMMISSION AND THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE.**

**WHEREAS**, the City Council of the City of Jersey Village appoints members to the Planning and Zoning Commission for two year terms, and;

**WHEREAS**, the Planning and Zoning Commission is a seven member Board consisting of members who shall be residents of the City; and

**WHEREAS**, the City's Planning and Zoning Commission shall act as the Capital Improvements Advisory Committee as provided by Section 395.058 of the Local Government Code;

**WHEREAS**, Position Two is open on the Planning and Zoning Commission, requiring appointment for the unexpired term which began on October 1, 2017 and will expire on September 30, 2019; and

**WHEREAS**, qualified applicants have submitted applications for this positions; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**THAT**, the \_\_\_\_\_ is appointed to serve on the Planning and Zoning Commission and the Capital Improvements Advisory Committee, Place Six, for the unexpired term which began on October 1, 2017 and will expire on September 30, 2019.

**PASSED AND APPROVED** this the **21st** day of **January, 2019**.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**Lorri Coody**

---

**From:** Butler, Geoff - PD <Geoff.Butler@houstontx.gov>  
**Sent:** Thursday, December 13, 2018 7:55 AM  
**To:** Lorri Coody  
**Subject:** RE: TIRZ Membership

Lorri,

I have accepted an employment opportunity in Atlanta, GA, so I will need to resign my position as a TIRZ and Planning and Zoning member. Sorry about any inconvenience.

Respectfully,

**Geoff Butler**, Planner II

City of Houston Planning & Development Department, Development Services Division

611 Walker, 6<sup>th</sup> Floor, Houston, Texas 77002, (832) 393-6528

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**Please be sure the following changes are made to all plats submitted for review or recordation:**

**Change the Secretary in the Planning Commission paragraph to Margaret Wallace Brown**

**Change the Harris County Clerk name to Diane Trautman.**

---

**From:** Butler, Geoff - PD  
**Sent:** Wednesday, November 28, 2018 11:47 AM  
**To:** 'Lorri Coody' <lcoody@ci.jersey-village.tx.us>  
**Subject:** RE: TIRZ Membership

I would like to serve another term as a TIRZ board member.

Respectfully,

**Geoff Butler**, Planner II

City of Houston Planning & Development Department, Development Services Division

611 Walker, 6<sup>th</sup> Floor, Houston, Texas 77002, (832) 393-6528

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---

**From:** Lorri Coody <[lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)>  
**Sent:** Wednesday, November 28, 2018 11:34 AM  
**To:** Butler, Geoff - PD <[Geoff.Butler@houstontx.gov](mailto:Geoff.Butler@houstontx.gov)>  
**Subject:** TIRZ Membership

Geoff:

Your current term on the TIRZ will expire on December 31, 2018. This email is to check into your desire for re-appointment. An item will be placed upon the December 17, 2018 Council Agenda wherein Council will be asked to consider appointments for the terms that are coming due. If you like, I can ask that they consider your desire for reappointment.

Please let me know via return email. The new term will be for two years and will begin January 1, 2019 and end December 31, 2020. Thanks Lorri

***Lorri Coody, TRMC***

*City Secretary, City of Jersey Village*  
*16327 Lakeview Drive, Jersey Village, TX 77040*  
*Office (713) 466-2102 / Fax (713) 466-2177*  
[lcoody@ci.jersey-village.tx.us](mailto:lcoody@ci.jersey-village.tx.us)

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 21, 2019

**AGENDA ITEM:** G02

**AGENDA SUBJECT:** Consider Ordinance No. 2019-02, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing the purchase of upgraded cell phone extractor software for use by the Police Department.

**Department/Prepared By:** Police Department, C. E. Foerster

**Date Submitted:** January 15, 2019

**EXHIBITS:** [Ordinance 2019-02](#)

[Exhibit A](#) - Budget Amendment Request

[Exhibit B](#) - Quote, Oxygen Detective Upgrade

[Notification](#) – Oxygen Analyst EOL

[Product Information](#) – Oxygen Detective

|                          |                         |             |
|--------------------------|-------------------------|-------------|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$1,200.00  |
|                          | Amount Budgeted:        | \$ 1,199.00 |
|                          | Appropriation Required: | \$2,399.00  |

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

This budget amendment is required for the purchase of an upgrade to the cell phone extractor software used by the Police Department.

Currently the Police Department uses the Oxygen Forensics Analyst program in order to download data from cell phones as part of criminal investigations. The department was notified by our vendor, PATCtech Digital Forensics, that Analyst would no longer be supported after May 31, 2019. They are temporarily offering Analyst customers an upgrade to the Detective version for a reduced price of \$2,399. After May 31<sup>st</sup>, the regular price for a new license to Oxygen Detective will be \$5,995. Oxygen Detective will also have a wider range of capabilities to further assist with investigations. This department believes it is beneficial to purchase the upgrade at this time.

This purchase will come from the Seizure Fund and not from the City's General Fund. In accordance with Chapter 59 of the Code of Criminal Procedure, purchases made from the Seizure Fund must be for Law Enforcement purposes; this purchase meets that criteria.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance No. 2019-02, amending the Asset Forfeiture Fund Budget of the city for the fiscal year beginning October 1, 2018, and ending September 30, 2019, and authorizing the purchase of upgraded cell phone extractor software for use by the Police Department.



ORDINANCE NO. 2019-02

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE ASSET FORFEITURE FUND BUDGET OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, AND AUTHORIZING THE PURCHASE OF UPGRADED CELL PHONE EXTRACTOR SOFTWARE FOR USE BY THE POLICE DEPARTMENT, AS PERMITTED BY CHAPTER 59 OF THE CODE OF CRIMINAL PROCEDURE; AND PROVIDING FOR SEVERABILITY.**

\*\*\*\*\*

**WHEREAS**, subsequent to the adoption of the annual budget for the City of Jersey Village for the fiscal year beginning October 1, 2018, and ending September 30, 2019, the City has sustained unanticipated expenditure changes; and

**WHEREAS**, the City Manager has recommended that such budget be amended to reflect such expenditures in accordance with Budgetary Transfer Amendment Request Form attached hereto and made a part hereof as “Exhibit A”; and

**WHEREAS**, Chapter 59 of the Code of Criminal Procedure permits such purchases from the City’s Asset Forfeiture Fund; and

**WHEREAS**, the City’s Police Department has received a quote attached as “Exhibit B” from PATCtech Digital Forensics, in accordance with the City’s purchasing procedures; and

**WHEREAS**, the City Council finds and determines that the budget should be amended as recommended by the City Manager and the expenditures should be approved; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS:**

**Section 1.** The recitals contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted.

**Section 2.** The Asset Forfeiture Fund Budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2018, and ending September 30, 2019, is hereby amended by increasing the appropriations to the account contained therein as provided in “Exhibit A” attached hereto and made a part hereof.

**Section 3.** The police department’s request for authorization to purchase the items outlined in “Exhibit B” is hereby approved.

**Section 4.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

**PASSED AND APPROVED** this 21st day of January, 2019.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CITY OF JERSEY VILLAGE  
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

I request the following budget transfer between line item within the same division:

| <u>From Line Item</u> | <u>To Line Item</u> | <u>Amount</u> |
|-----------------------|---------------------|---------------|
| _____                 | _____               | _____         |
| _____                 | _____               | _____         |
| _____                 | _____               | _____         |
| _____                 | _____               | _____         |
| _____                 | _____               | _____         |
| _____                 | _____               | _____         |

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

| From the fund balance of:  | <u>To Line Item</u> | <u>Amount</u> |
|--|---------------------|---------------|
| <input type="checkbox"/> General Fund                                  | _____               | _____         |
| <input type="checkbox"/> Utility Fund                                  | _____               | _____         |
| <input type="checkbox"/> Capital Improvements Fund                     | _____               | _____         |
| <input checked="" type="checkbox"/> Other <u>Asset Forfeiture Fund</u> | 06-61-6574          | \$1,200.00    |

**Justification**

This budget amendment is needed to purchase an upgraded version of Oxygen; a software program that is used to extract cell phone data for the purposes of criminal investigations. The current version that is being used will not be supported after May of 2019.

Requested by: C.S. [Signature] Date 1-10-19

Finance: Sufficient Funds  Exist  Do Not Exist: [Signature] Date 1/14/19

City Manager: Approved / Not Approved [Signature] Date 1/14/19

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

# PATCtech

digital forensics

www.patctech.com

# QUOTE

|            |          |
|------------|----------|
| Number     | P7625    |
| Quote Date | 1/2/2019 |

A Division of Law Enforcement Risk Management Group

## Jersey Village Police Dept.

Unless specified otherwise below, Quote Valid for up to 30 days beyond the "Quote Date"

Unless specified below, this quote does not include PATCtech Training or Support. Listed MSRP prices may not be the latest price by the manufacturer.

For a complete listing of products and services, visit us on the web at [www.patctech.com](http://www.patctech.com)

| Qty | Description                                     | Price   | Line Total     |
|-----|---|---------|----------------|
| 1   | OFS - Upgrade from Analyst to Detective license | \$2,399 | <u>\$2,399</u> |

Notes

### Make Checks Payable to:

**PATCtech**  
**700 N. Carr Rd., # 595**  
**Plainfield, IN 46168**

Sub-Total \$2,399.00

Tax \$0.00

Shipping Cost \$0.00

Adjustments \$0.00

**QUOTE TOTAL \$2,399.00**

### SPECIAL ORDER REQUESTS

Name/Signature of qualified purchasing agent. By signing below you request the order of item(s) listed on this form from PATCtech Digital Forensics and agree to make payment in full upon receipt of item(s) listed on this order form. All orders require purchase order or payment in advance of processing.

Name (Print)

Name (Sign)

Date

Hello,

After checking the provided sale ID, our records indicate that it is for an Analyst based license that expires on 1/12/2019.

We recently announced EOL (End Of Life) plans for Oxygen Forensics Analyst. Below is more official information as to drivers for this decision, upgrade path, pricing, estimated end date ....etc.

- What – Oxygen Forensics Analyst End of Life (EOL)
- When – Start June 1, 2018 One or more upgrade paths available until May 31, 2019
- Why - Oxygen Forensics Analyst will be EOL to allow Oxygen Forensics to concentrate its research and development efforts on Oxygen Forensic Detective and new products. Oxygen Forensics Analyst is a subset of capabilities of Oxygen Forensics Detective. Any future patches and updates, as well as new features and structural development, will be applied to Oxygen Forensics Detective. Forking our development and support efforts – and code – and the resources to do so, are not in the best interest of our customers or Oxygen Forensics Inc.
- What Does This Mean – Oxygen Forensics Analyst (and variations (Analyst Passware, Analyst Enterprise....)) will no longer be supported, developed, or maintained. With a perpetual license, the product will continue to function as developed (on the OS/version developed for); but there will be no bug fixes, patches, updates, or technical support provided,..... after May 31, 2019. After May 31, 2019, the only update, patch or support option the available will to be to first upgrade (Purchase) Oxygen Forensics Detective.

We are currently offering all Analyst customers the opportunity to upgrade to Detective at \$2399 up until May 31, 2019. Please note that after that date, the price will return to it's original MSRP of \$5995.

Would you like an official quote?

Please don't hesitate to contact us if you have any questions and/or concerns!

Best regards,  
Tierra Mimms

Oxygen Forensics, Inc.

# OXYGEN FORENSIC<sup>®</sup> DETECTIVE

## Your Mobile, Drone and Cloud Forensics



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



# OXYGEN FORENSICS

Helping good people to make this world safer



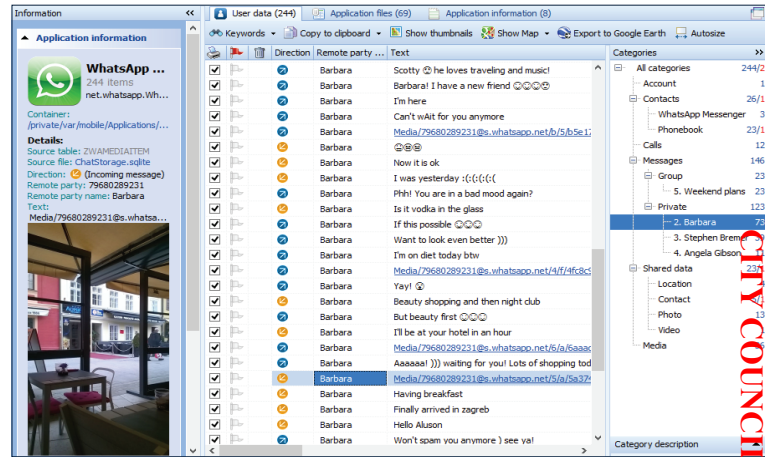
# MOBILE DATA EXTRACTION



iOS WindowsPhone android BlackBerry symbian

Oxygen Forensic® Detective offers data extraction from iOS, Android, Windows Phone, BlackBerry devices, feature phones, media, and SIM cards. Simultaneous acquisition of several devices is available. The software imports numerous backups and images, including iTunes, Android and BlackBerry backups, JTAG and Chip-off images, and many others.

Oxygen Forensic® Detective uses several proprietary methods to bypass or disable screen locks on mobile devices, including Samsung, LG, Motorola, and Chinese chipset ones. The program automatically finds passwords to encrypted backups and images by using brute-force, dictionary, Xieve, and other attacks.

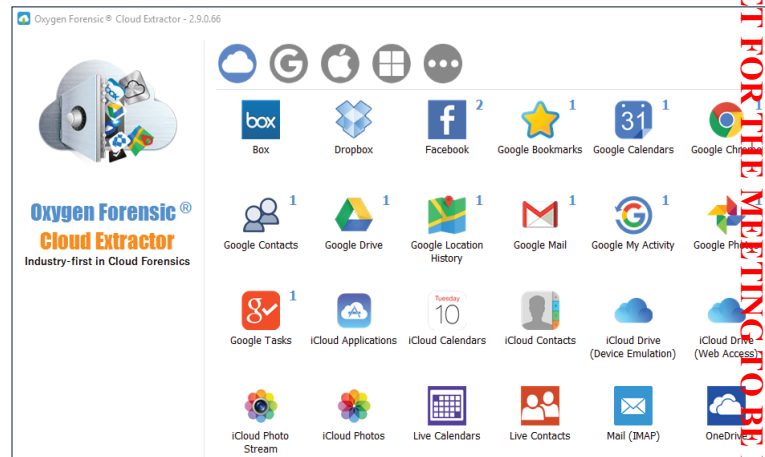


# CLOUD DATA EXTRACTION



Oxygen Forensic® Detective allows you to gain access to iCloud, Google, Microsoft, Samsung, Huawei accounts, E-mail server and other services, like Facebook, Twitter, Dropbox, WhatsApp, etc. The software is capable to import and parse complete iCloud backups (usually up to 3 of each device).

You may utilize either account credentials or tokens to access a cloud storage. The program extracts credentials and tokens directly from mobile devices and displays them in Cloud Accounts section from where Oxygen Forensic® Cloud Extractor can be launched. Oxygen Forensic® Detective can also find and decrypt an iCloud token stored on a user's computer.



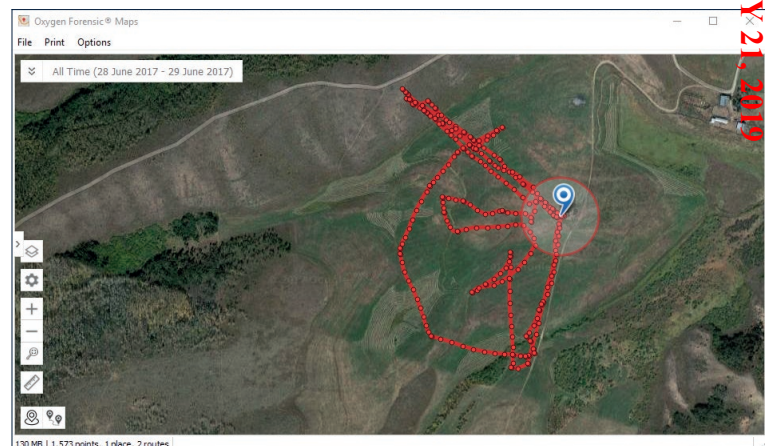
# DRONE DATA EXTRACTION



dji PHANTOM INSPIRE

Oxygen Forensic® Detective enables the most verbose drone data parsing and analysis from physical dumps, drone logs and mobile applications. The software can import drone physical dumps and parse GPS locations showing valuable route data as well as meta-data like speed, direction, altitude, etc.

You can import drone log files directly into Oxygen Forensic® Maps to visualize locations and track the drone flight path. Moreover, data parsing from drone applications is available from iOS and Android devices. Forensic experts can decode drone images and videos, their time stamps and lots of other valuable data.



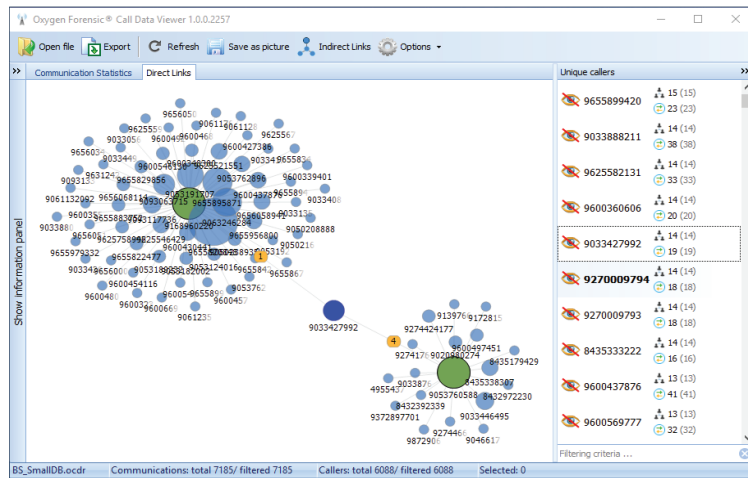
CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019



# CALL DATA RECORDS IMPORT

Oxygen Forensic® Detective enables the import of call data records in any format received from telecom providers. The software conveniently guides you through the process of CDR importing and field mapping, easily converting data to Oxygen Forensic® Detective's unified format.

Once converted, the program allows you to analyze the processed CDR files and easily determine direct and indirect links between selected callers in a visual graph. If a CDR file contains geo coordinates, it takes a single click to open them on Oxygen Forensic Maps. The processed results can be saved as evidence for further analysis.

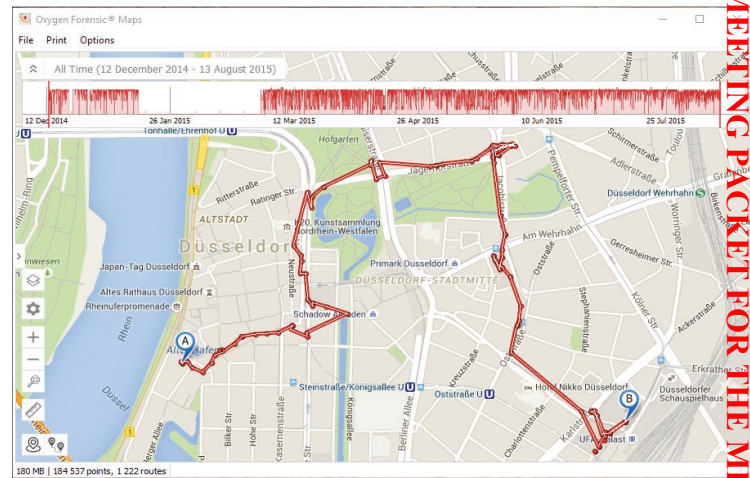


# GEO MAPPING

Oxygen Forensic® Detective acquires geo coordinates from all possible sources including mobile devices, drones, cloud storages, media cards, and imported images. Once analyzed, the data can be viewed within either online or offline maps.

Oxygen Forensic® Maps is an advanced tool that offers:

- Identification of device owner's frequently visited places
- Visualization of user's movements within specified period of time
- Pinpointing common locations of several device users
- Smoothly work with large sets of geo points

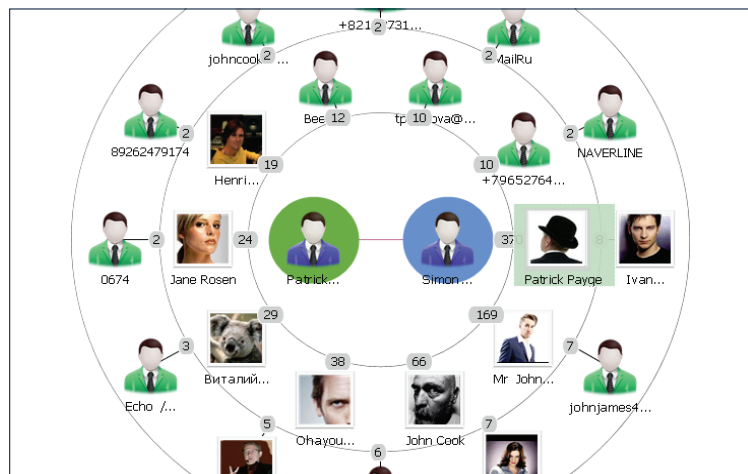


CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

# DATA ANALYSIS

Oxygen Forensic® Detective includes free analytical tools:

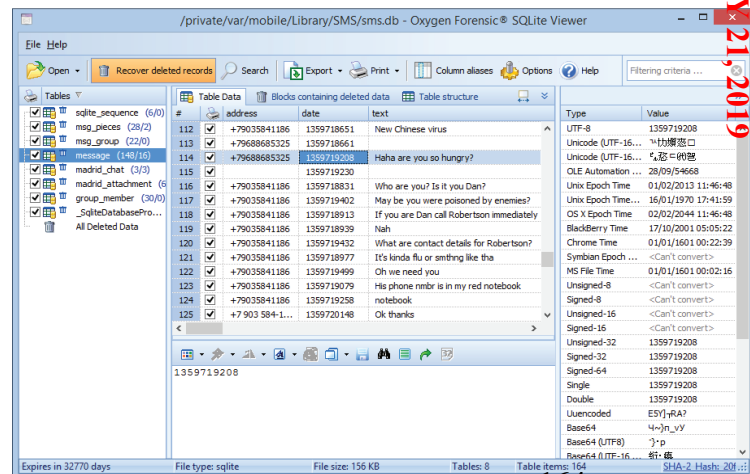
- Timeline—all events in a chronological order
- Social Graph—users' social connections and common contacts
- Aggregated Contacts—merged contacts from all device sources
- Key Evidence—bookmarking all important evidence
- Search—advanced search during and after extraction
- Export—customizable data reports to PDF, XLS, XML, etc.



# BUILT-IN VIEWERS

Oxygen Forensic® Detective includes several free data viewers:

- Oxygen Forensic® Viewer. A portable utility for viewing and sharing collected mobile and cloud data. No installation or activation is required.
- Oxygen Forensic® SQLite Viewer. It allows to examine one or several SQLite databases, build SQL queries, recover deleted records, search and export data.
- Oxygen Forensic® Plist Viewer. The tool enables convenient work with Plist files.





Oxygen Forensics was founded in 2000 as a PC-to-Mobile Communication software company. This experience has allowed our team of mobile device experts to become unmatched in understanding mobile device communication protocols. With this knowledge, we have built innovative techniques into our Oxygen Forensic® Detective allowing our users to access much more critical information than competing forensic analysis tools. Oxygen Forensic® products have been successfully used in more than 100 countries and our customers include various US and European federal and state agencies, such as the IRS, US Army, FBI, US Department of Defense (DOD), US Department of Justice, US Department of Homeland Security, US Department of Transportation, US Supreme Court, European Commission, Interpol, London Metropolitan Police, French National Police and Gendarmerie, German Federal Criminal Police Office, Italian Financial Guard, Spanish Civil Guard, Hong Kong Customs, etc.

Oxygen Forensics, Inc  
901 N. Pitt St, Suite 100  
Alexandria, VA 22314  
Tel: 877 969 9436

support@oxygen-forensic.com  
www.oxygen-forensic.com  
<http://twitter.com/oxygenforensic>  
<http://facebook.com/OxygenForensics>  
DUNS 078884550 / CAGE 741G3  
GSA Contract GS-35F-312CA

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 21, 2019

**AGENDA ITEM:** F03

**AGENDA SUBJECT:** Consider Resolution No. 2019-04, authorizing the City Manager to enter into a contract for FMA Program Home Elevation Grant Administration & Project Management Services with Jeffery S Ward & Associates Inc.

**Department/Prepared By:** Austin Bless, City Manager **Date Submitted:** January 14, 2019

**EXHIBITS:** [Resolution No. 2019-04](#)  
[Exhibit A](#) - Contract with Jeffery S Ward

|                          |                         |           |
|--------------------------|-------------------------|-----------|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$242,280 |
|                          | Amount Budgeted:        | \$242,280 |
|                          | Appropriation Required: | \$        |

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

As part of the home elevation grant funds were included in the grant to pay for a third party grant administrator. As we are anticipating final award notification on the grant soon we have gone out to RFQ for the grant administration.

We received one qualified proposal which was from JSW & Associates Inc. They have clearly demonstrated their expertise and ability to manage all aspects of the grant. The duties they will be responsible for as part of the grant administration include:

**General Grant Administration**

- Fully administer all aspects of grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor (as determined).
- Prepare requests for reimbursement from the City to the State
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

**Per Parcel Project Management Services for Elevation projects**

- Meet with Homeowners to overview / explain the process and detail the owner's and elevation contractor's responsibilities
- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage budget to ensure that all 18 homes are completed within the available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop process to ensure that construction is performed in compliance with engineering specifications.
- Ensure that professional engineer reviews all construction specifications
- Solicit elevation contractors in accordance with Federal and State procurement standards
- Provide list of qualified elevation contractors and describe the process for selection, review and approval
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the Grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

Based upon the grant funding for this portion of the project, and the extensive work this outside company will do it seems like a valuable use of funds to use this company.

We would not enter into any contract until the grant has been officially awarded. The grant amount is \$3,355,448 and our cost share is \$276,449 for a total project cost of \$3,361,947.

**RECOMMENDED ACTION:**

To approve Resolution 2019-04, authorizing the city manager to enter into a contract with Jeffery S. Ward & Associates in substantially the form presented.

**RECOMMENDED MOTION:**

To approve Resolution 2019-04, authorizing the city manager to enter into a contract with Jeffery S. Ward & Associates in substantially the form presented.

**RESOLUTION NO. 2019-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR FMA PROGRAM HOME ELEVATION GRANT ADMINISTRATION & PROJECT MANAGEMENT SERVICES WITH JEFFERY S. WARD & ASSOCIATES INC.**

**WHEREAS**, the Jersey Village City Council has applied to FEMA for home elevations under the FMA Grant Program; and

**WHEREAS**, the City is anticipating a final award notice for this grant and desires to have an outside agency administer this grant and provide project management services; and

**WHEREAS**, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the City Manager to enter into a contract for FMA Program Home Elevation Grant Administration & Project Management Services with Jeffery S. Ward & Associates Inc. in substantially the form as attached Exhibit A.

**PASSED AND APPROVED** this 21<sup>st</sup> day of **January**, A.D., **2019**.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019**

**CITY OF JERSEY VILLAGE  
STANDARD CONTRACT FOR GENERAL SERVICES**

**I. General Information and Terms.**

Contractor's Name and Address: Jeffrey S. Ward & Associates, Inc.

Description of Services: FMA Program Home Elevation Grant Administration & Project Management Services

Maximum Contract Amount: \$242,280

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: (See III C)

Contract Parts: This Contract consists of the following parts:

- I. General Information and Terms
- II. Signatures
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Contractor's Services

**II. Signatures.** By signing below, the parties agree to the terms of this Contract:

**CITY OF JERSEY VILLAGE**

**Jeffery S. Ward & Associates, Inc.**

By: \_\_\_\_\_  
Austin Bless  
City Manager

By: \_\_\_\_\_  
Jeffery S. Ward  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

### III. Standard Contractual Provisions.

A. Contractor's Services. The Contractor will provide to the City the scope of services fully described in Section V.

B. Billing and Payment. The Contractor will bill the City for the services provided at intervals of at least 30 days, except for the final billing. The City will pay the Contractor for the services provided for in this Contract with current revenues available to the City, but all of the City's payments to the Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the provisions of Chapter 2251 of the Government Code. The City is not liable to the Contractor for any taxes which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any bill.

C. Termination Provisions.

(1) Unless terminated earlier as allowed by this Contract, this Contract terminates:

(a) On the termination date, if any, specified in the General Information in Part 1, but the obligation of a party to complete a contract requirement pending on the date of termination survives termination; or

(b) If there is no termination date specified in the General Information in Part 1, the Contract terminates when both parties have completed all their respective obligations under the Contract.

(2) The City's city manager may terminate this Contract during its term at any time for any reason by giving written notice to the Contractor not less than five business days prior to the termination date, but the City will pay the Contractor for all services rendered in compliance with this Contract to the date of termination.

(3) If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

D. Liability and Indemnity. Any provision of the Contract is void and unenforceable if it: (1) limits or releases either party from liability that would exist by law in the absence of the provision; (2) creates liability for either party that would not exist by law in the absence of the provision; or (3) waives or limits either party's rights, defenses, remedies, or immunities that would exist by law in the absence of the provision.

E. Assignment. The Contractor may not assign this Contract without the City's prior written consent.

F. Law Governing and Venue. This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Harris County, Texas.

G. Entire Contract. This Contract represents the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by both parties.

H. Independent Contractor. The Contractor will perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or Contractor's officers or employees in the means, methods, or details of the work to be performed by Contractor.

I. Dispute Resolution Procedures. If either party disputes any matter relating to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

J. Attorney's Fees. Should either party to this Contract bring suit against the other party for any matter relating to this Contract, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

K. Severability. If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

L. Contractual Limitations Period. Any provision of the Contract that establishes a limitations period that does not run against the City by law or that is shorter than two years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

M. Conflicting Provisions. If there is a conflict between a provision in the Contractor's Additional Contract Documents and a provision in the remainder of this Contract, the latter controls.

O. Copyright. Any original work (the Work), including any picture, video, music, brochure, writing, trademark, logo or other work created by the Contractor for the use of the City under this Contract is a "work made for hire," as defined by federal copyright law. If the Work is not by law a "work made for hire," the Contractor by execution of this Contract assigns to the City all of its rights to the Work, including the copyright. The City, as the author and owner of the copyright to the Work, may alter, reproduce, distribute, or make any other use of the Work as it deems appropriate.

P. Boycott Prohibition. Contractor must provide a written verification that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

Q. Conflict Disclosures. Contractor must make all required conflict disclosures under Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

R. Compliance with 2 CFR 200. This contract is subject to and contractor will comply with 2 CFR 200, and any other applicable federal laws.

**IV. Additional Terms or Conditions.**

A. Contractor agrees to comply with all City Codes and state and federal laws.

**V. Contractors Services.** The Contractor agrees to provide grant administration including, but not limited to the following services:

**General Grant Administration**

- Fully administer all aspects of grant according to the contractual agreement with TWDB and the Flood Mitigation Assistance Grant Agreement with FEMA
- Report to local officials on the grant process
- Prepare required reports to the State
- Prepare requests for payment from the City to the property owners or contractor (as determined).
- Prepare requests for reimbursement from the City to the State
- Assist the City is evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards
- Assist the City in developing an agreement between the City and the Homeowners that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner
- Prepare reconciliation with State on all grant funds
- Prepare all reports and forms required for grant closeout
- Participate in any review or audit of grant by TVVDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted

**Per Parcel Project Management Services for Elevation projects**

- Meet with Homeowners to overview / explain the process and detail the owner's and elevation contractor's responsibilities



- Provide an overview of the budget the Homeowners must stay within for their individual elevation. This data will come from the grant award documents
- Manage budget to ensure that all 18 homes are completed within the available Federal funding
- Assist the City in ensuring that the elevation contract specifications meet the FEMA grant requirements
- Develop process to ensure that construction is performed in compliance with engineering specifications.
- Ensure that professional engineer reviews all construction specifications
- Solicit elevation contractors in accordance with Federal and State procurement standards
- Provide list of qualified elevation contractors and describe the process for selection, review and approval
- Ensure Homeowner selects among the qualified contractors in the manner and method prescribed and supports the selection
- Prepare and present mitigation offer. Review details of mitigation offer and have offer signed by Homeowner
- Prepare and present Homeowner/City agreement for elevation. This agreement will provide the details of the Homeowner responsibility for hiring the elevation contractor and will have language indemnifying the City and their contractors from liability associated with the physical elevation. Have Homeowner sign the agreement
- Submit owner signed agreement to City for review and signature
- Facilitate payments to contractors from the City
- Meet with each Homeowner and review and concur with Elevation Contractor. Confirm bid is within grant limits and detail any/all costs that will not be reimbursable under the grant.
- Review work schedules and specifications to ensure that the elevation is completed in a timely manner and in compliance with the terms of the Grant. If problems are encountered, the Contractor will seek resolution from the City and the State.
- Facilitate the establishment and recordation of FEMA required post elevation deed restrictions.

Ancillary services that may be necessary to satisfactorily complete the above-listed scope of work categories include: ongoing document preparation, ongoing coordination of grant and local match funds, creation and submittal of grant payment requests to state agency, technical assistance and advice, coordination and liaison services, assistance with project modifications and amendments, real property acquisition assistance and advice. Rates for any additional services must be specified in the proposed cost of services.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** January 21, 2019

**AGENDA ITEM:** G04

**AGENDA SUBJECT:** Consider Resolution No. 2019-05, authorizing the City Manager to enter into an agreement for CDBG-DR Grant Administration with Public Management, Inc.

**Department/Prepared By:** Austin Bleess, City Manager **Date Submitted:** January 14, 2019

**EXHIBITS:** [Resolution No. 2019-05](#)  
[Exhibit A](#) – Public Management, Inc. Contract

|                          |                         |           |
|--------------------------|-------------------------|-----------|
| <b>BUDGETARY IMPACT:</b> | Required Expenditure:   | \$107,541 |
|                          | Amount Budgeted:        | \$        |
|                          | Appropriation Required: | \$        |

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

As part of the CDBG-DR grant funds administration costs were included in the grant to pay for a third party grant administrator. As we are anticipating final award notification on the grant soon we have gone out to RFQ for the grant administration.

The duties this grant administrator will provide for the city include:

**General Requirements**

**(a) Administrative Duties:**

- i. Coordinate, as necessary, between subrecipient and any other appropriate service providers (i.e. Engineer, Environmental, etc.), contractor, subcontractor and GLO to effectuate the services requested.
- ii. May assist in public hearings.
- iii. Will work with GLO's system of record.
- iv. Provide monthly project status updates.
- v. Funding release will be based on deliverables identified in the contract.
- vi. Labor and procurement duties:
  - a. Provide all Labor Standards Officer (LSO) Services.
  - b. Ensure compliance with all relevant labor standards regulations.
  - c. Ensure compliance with procurement regulations and policies.
  - d. Maintain document files to support compliance.
- vii. Financial duties:
  - a. Prepare and submit all required reports (Section 3, Financial Interest, etc.).
  - b. Assist subrecipient with the procurement of audit services.
  - c. Assist subrecipient in establishing and maintaining a bank account for disaster recovery funds.
  - d. Implementation and coordination of Affirmatively Furthering Fair Housing ("AFFH") requirements as directed by HUD and the GLO.
  - e. Implementation and coordination of Section 504 requirements.
  - f. Program compliance.
  - g. Ensure that fraud prevention and abuse practices are in place and being implemented.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

- h. Prepare and submit all closeout documents.
- i. Submit all invoices no later than 60 days after the expiration of the contract. All outstanding funds may be swept after 60 days. The provider may request an extension of this requirement in writing.
- j. Assist in preparation of contract revisions and supporting documents including but not limited to:
  - Amendments/modifications,
  - Change orders.

**(b) Construction Management**

- i. The provider will assist the subrecipient in submitting/setting up project applications in the GLO's system of record.
- ii. The provider may compile and collate complete contract/bid packages that meet GLO program requirements. The packages will contain supporting documentation that meets or exceeds the requirements of the GLO's program. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
- iii. The provider may monitor, report, and evaluate contractor's performance; notify the subrecipient if the contractor(s) fails to meet established scheduled milestones. Receive, review, recommend, and process any change orders as appropriate to the individual projects.
- iv. The provider may assist the subrecipient with project Activity Draws/Close Out.
- v. The provider may assist the subrecipient by submitting all the necessary documentation for draws and to close a project activity in the GLO's system of record. The provider will compile, review for completeness, and collate complete contract/closeout packages that meet GLO program requirements for draw requests. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
- vi. The provider may assist the subrecipient in developing Architectural and Engineering plans with guidance from the GLO.
- vii. Reassignment scope alignment (if necessary).

**Grant Administration Services – Infrastructure**

**a) Administrative Duties:**

- i. Ensure program compliance including all CDBG-DR requirements and all part's therein, current Federal Register, etc.
- ii. Assist subrecipient in establishing and maintaining financial processes.
- iii. Obtain and maintain copies of the subrecipient's most current contract including all related change requests, revisions and attachments.
- iv. Establish and maintain record keeping systems.
- v. Assist subrecipient with resolving monitoring and audit findings.
- vi. Serve as monitoring liaison.
- vii. Assist subrecipient with resolving third party claims.
- viii. Report suspected fraud to the GLO.
- ix. Submit timely responses to the GLO requests for additional information.
- x. Complete draw request forms and supporting documents.
- xi. Facilitate outreach efforts, application intake, and eligibility review.
- xii. Perform any other administrative duty required to deliver the project.
- xiii. Utilize and assist with GLO's system of record to complete milestones, submit documentation, reports, draws, change requests, etc.
- xiv. Submit change requests and all required documentation related to any

change requests.

**(b) Acquisition Duties:**

- i. Submit acquisition reports and related documents.
- ii. Establish acquisition files (if necessary).
- iii. Complete acquisition activities (if necessary).

**(c) Environmental Services**

- i. Assist detailed scope of services
  - a. Review each Review each project description to ascertain and/or verify the level of environmental review required: Exempt, Categorical Exclusion not Subject to 58.5, Categorical Exclusion Subject to 58.5, Environmental Assessment, and Environmental Impact Statements;
  - b. Prepare, complete and submit HUD required forms for environmental review and provide all documentation to support environmental findings;
  - c. Consult and coordinate with oversight/regulatory agencies to facilitate environmental clearance;
  - d. Be able to perform or contract special studies, additional assessments, or permitting to secure environmental clearance. These may include, but are not limited to biological assessments, wetland delineations, asbestos surveys, lead-based paint assessments, archeology studies, architectural reviews, Phase I & II ESAs, USACE permits, etc.;
  - e. Prepare all responses to comments received during comment phase of the environmental review, including State/Federal Agency requiring further studies and/or comments from public or private entities during public comment period;
  - f. Maintain close coordination with local officials, project engineer and other members of the project team to assure appropriate level of environmental review is performed and no work is conducted without authorization;
  - g. Complete and submit the environmental review into GLO's system of record;
  - h. At least one site visit to project location and completion of a field observation report
  - i. Prepare and submit for publication all public notices including, but not limited to the Notice of Finding of No Significant Impact (FONSI), Request for Release of Funds floodplain/wetland early and final notices in required order and sequence;
  - j. Provide documentation of clearance for Parties Known to be Interested as required by 24 CFR58.43;
  - k. Process environmental review and clearance in accordance with NEPA;
  - l. Advise and complete environmental re-evaluations per 24CFR 58.47 when evidence of further clearance or assessment is required;
  - m. Prepare and submit Monthly Status Report; and
  - n. Participate in regularly scheduled progress meetings.

We received 4 responses back from our RFQ. We had a team of four people review the responses and rate them against the scoring matrix. The proposal from Public Management, Inc. was ranked the highest. In their response they demonstrated they have the experience to handle our project and the bandwidth to complete it as well.

Based upon the grant funding for this portion of the Wall Street/Berm project, and the extensive work this outside company will do it seems like a valuable use of funds to use this company.

We would not enter into any contract until the grant has been officially awarded. The grant funds would cover the full costs of this contract.

**RECOMMENDED ACTION:**

To approve Resolution 2019-05, authorizing the City Manager to enter into a contract with Public Management, Inc. in substantially the form presented.

**RECOMMENDED MOTION:**

To approve Resolution 2019-05, authorizing the City Manager to enter into a contract with Public Management, Inc. in substantially the form presented.

**RESOLUTION NO. 2019-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR CDBG-DR GRANT ADMINISTRATION WITH PUBLIC MANAGEMENT, INC.**

**WHEREAS**, the Jersey Village City Council has applied to the Texas GLO an infrastructure project under CDBG-DR; and

**WHEREAS**, the City is anticipating a final award notice for this grant and desires to have an outside agency administer this grant and provide project management services; and

**WHEREAS**, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the City Manager to enter into a contract for CDBG-DR Grant Administration with Public Management, Inc. in substantially the form attached to this document in Exhibit A.

**PASSED AND APPROVED** this 21<sup>st</sup> day of **January**, A.D., **2019**.

\_\_\_\_\_  
Justin Ray, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON JANUARY 21, 2019

**CITY OF JERSEY VILLAGE  
STANDARD CONTRACT FOR GENERAL SERVICES**

**I. General Information and Terms.**

Contractor's Name and Address: Public Management, PO Box 1827, Cleveland TX 77328

Description of Services: CDBG-DR Grant Administration

Maximum Contract Amount: \$107,541

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: (See III C)

Contract Parts: This Contract consists of the following parts:

- I. General Information and Terms
- II. Signatures
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Contractor's Services

**II. Signatures.** By signing below, the parties agree to the terms of this Contract:

**CITY OF JERSEY VILLAGE**

**Public Management**

By: \_\_\_\_\_

Austin Bless

City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_

Patrick K. Wiltshire

President and CEO

Date: \_\_\_\_\_

### III. Standard Contractual Provisions.

A. Contractor's Services. The Contractor will provide to the City the scope of services fully described in Section V.

B. Billing and Payment. The Contractor will bill the City for the services provided at intervals of at least 30 days, except for the final billing. The City will pay the Contractor for the services provided for in this Contract with current revenues available to the City, but all of the City's payments to the Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the provisions of Chapter 2251 of the Government Code. The City is not liable to the Contractor for any taxes which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any bill.

C. Termination Provisions.

(1) Unless terminated earlier as allowed by this Contract, this Contract terminates:

(a) On the termination date, if any, specified in the General Information in Part 1, but the obligation of a party to complete a contract requirement pending on the date of termination survives termination; or

(b) If there is no termination date specified in the General Information in Part 1, the Contract terminates when both parties have completed all their respective obligations under the Contract.

(2) The City's city manager may terminate this Contract during its term at any time for any reason by giving written notice to the Contractor not less than five business days prior to the termination date, but the City will pay the Contractor for all services rendered in compliance with this Contract to the date of termination.

(3) If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

D. Liability and Indemnity. Any provision of the Contract is void and unenforceable if it: (1) limits or releases either party from liability that would exist by law in the absence of the provision; (2) creates liability for either party that would not exist by law in the absence of the provision; or (3) waives or limits either party's rights, defenses, remedies, or immunities that would exist by law in the absence of the provision.

E. Assignment. The Contractor may not assign this Contract without the City's prior written consent.



F. Law Governing and Venue. This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Harris County, Texas.

G. Entire Contract. This Contract represents the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by both parties.

H. Independent Contractor. The Contractor will perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or Contractor's officers or employees in the means, methods, or details of the work to be performed by Contractor.

I. Dispute Resolution Procedures. If either party disputes any matter relating to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

J. Attorney's Fees. Should either party to this Contract bring suit against the other party for any matter relating to this Contract, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

K. Severability. If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

L. Contractual Limitations Period. Any provision of the Contract that establishes a limitations period that does not run against the City by law or that is shorter than two years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

M. Conflicting Provisions. If there is a conflict between a provision in the Contractor's Additional Contract Documents and a provision in the remainder of this Contract, the latter controls.

O. Copyright. Any original work (the Work), including any picture, video, music, brochure, writing, trademark, logo or other work created by the Contractor for the use of the City under this Contract is a "work made for hire," as defined by federal copyright law. If the Work is not by law a "work made for hire," the Contractor by execution of this Contract assigns to the City all of its rights to the Work, including the copyright. The City, as the author and owner of the copyright to the Work, may alter, reproduce, distribute, or make any other use of the Work as it deems appropriate.

P. Boycott Prohibition. Contractor must provide a written verification that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

Q. Conflict Disclosures. Contractor must make all required conflict disclosures under Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

R. Compliance with 2 CFR 200. This contract is subject to and contractor will comply with 2 CFR 200, and any other applicable federal laws.

#### **IV. Additional Terms or Conditions.**

A. Contractor agrees to comply with all City Codes and state and federal laws.

**V. Contractors Services.** The Contractor agrees to provide grant administration including, but not limited to the following services:

##### **General Requirements**

##### **(a) Administrative Duties:**

- i. Coordinate, as necessary, between subrecipient and any other appropriate service providers (i.e. Engineer, Environmental, etc.), contractor, subcontractor and GLO to effectuate the services requested.
- ii. May assist in public hearings.
- iii. Will work with GLO's system of record.
- iv. Provide monthly project status updates.
- v. Funding release will be based on deliverables identified in the contract.
- vi. Labor and procurement duties:
  - a. Provide all Labor Standards Officer (LSO) Services.
  - b. Ensure compliance with all relevant labor standards regulations.
  - c. Ensure compliance with procurement regulations and policies.
  - d. Maintain document files to support compliance.
- vii. Financial duties:
  - a. Prepare and submit all required reports (Section 3, Financial Interest, etc.).
  - b. Assist subrecipient with the procurement of audit services.
  - c. Assist subrecipient in establishing and maintaining a bank account for disaster recovery funds.
  - d. Implementation and coordination of Affirmatively Furthering Fair Housing ("AFFH") requirements as directed by HUD and the GLO.
  - e. Implementation and coordination of Section 504 requirements.
  - f. Program compliance.
  - g. Ensure that fraud prevention and abuse practices are in place and being implemented.
  - h. Prepare and submit all closeout documents.
  - i. Submit all invoices no later than 60 days after the expiration of the contract. All outstanding funds may be swept after 60 days. The provider may request an extension of this requirement in writing.
  - j. Assist in preparation of contract revisions and supporting documents including but not limited to:
    - Amendments/modifications,
    - Change orders.

##### **(b) Construction Management**

- i. The provider will assist the subrecipient in submitting/setting up project applications in the GLO's system of record.
- ii. The provider may compile and collate complete contract/bid packages that meet GLO program requirements. The packages will contain supporting documentation that meets or exceeds the requirements of the GLO's program. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
- iii. The provider may monitor, report, and evaluate contractor's performance; notify the subrecipient if the contractor(s) fails to meet established scheduled milestones. Receive, review, recommend, and process any change orders as appropriate to the individual projects.
- iv. The provider may assist the subrecipient with project Activity Draws/Close Out.
- v. The provider may assist the subrecipient by submitting all the necessary documentation for draws and to close a project activity in the GLO's system of record. The provider will compile, review for completeness, and collate complete contract/closeout packages that meet GLO program requirements for draw requests. If applications do not have the necessary forms, the provider may assist the subrecipient by coordinating to acquire the necessary documentation.
- vi. The provider may assist the subrecipient in developing Architectural and Engineering plans with guidance from the GLO.
- vii. Reassignment scope alignment (if necessary).

#### **Grant Administration Services – Infrastructure**

##### **a) Administrative Duties:**

- i. Ensure program compliance including all CDBG-DR requirements and all part's therein, current Federal Register, etc.
- ii. Assist subrecipient in establishing and maintaining financial processes.
- iii. Obtain and maintain copies of the subrecipient's most current contract including all related change requests, revisions and attachments.
- iv. Establish and maintain record keeping systems.
- v. Assist subrecipient with resolving monitoring and audit findings.
- vi. Serve as monitoring liaison.
- vii. Assist subrecipient with resolving third party claims.
- viii. Report suspected fraud to the GLO.
- ix. Submit timely responses to the GLO requests for additional information.
- x. Complete draw request forms and supporting documents.
- xi. Facilitate outreach efforts, application intake, and eligibility review.
- xii. Perform any other administrative duty required to deliver the project.
- xiii. Utilize and assist with GLO's system of record to complete milestones, submit documentation, reports, draws, change requests, etc.
- xiv. Submit change requests and all required documentation related to any change requests.

##### **(b) Acquisition Duties:**

- i. Submit acquisition reports and related documents.
- ii. Establish acquisition files (if necessary).

- iii. Complete acquisition activities (if necessary).

**(c) Environmental Services**

- i. Assist detailed scope of services
  - a. Review each project description to ascertain and/or verify the level of environmental review required: Exempt, Categorical Exclusion not Subject to 58.5, Categorical Exclusion Subject to 58.5, Environmental Assessment, and Environmental Impact Statements;
  - b. Prepare, complete and submit HUD required forms for environmental review and provide all documentation to support environmental findings;
  - c. Consult and coordinate with oversight/regulatory agencies to facilitate environmental clearance;
  - d. Be able to perform or contract special studies, additional assessments, or permitting to secure environmental clearance. These may include, but are not limited to biological assessments, wetland delineations, asbestos surveys, lead-based paint assessments, archeology studies, architectural reviews, Phase I & II ESAs, USACE permits, etc.;
  - e. Prepare all responses to comments received during comment phase of the environmental review, including State/Federal Agency requiring further studies and/or comments from public or private entities during public comment period;
  - f. Maintain close coordination with local officials, project engineer and other members of the project team to assure appropriate level of environmental review is performed and no work is conducted without authorization;
  - g. Complete and submit the environmental review into GLO's system of record;
  - h. At least one site visit to project location and completion of a field observation report
  - i. Prepare and submit for publication all public notices including, but not limited to the Notice of Finding of No Significant Impact (FONSI), Request for Release of Funds floodplain/wetland early and final notices in required order and sequence;
  - j. Provide documentation of clearance for Parties Known to be Interested as required by 24 CFR 58.43;
  - k. Process environmental review and clearance in accordance with NEPA;
  - l. Advise and complete environmental re-evaluations per 24CFR 58.47 when evidence of further clearance or assessment is required;
  - m. Prepare and submit Monthly Status Report; and
  - n. Participate in regularly scheduled progress meetings.

**VI. Additional Contract Documents.** The following documents attached to this Contract are part of this Contract:

This contract ("Contract") is made and entered effective \_\_\_\_\_, 2018 by and between **PUBLIC MANAGEMENT, INC.**, a Texas corporation, of Cleveland, Liberty County, Texas ("Consultant") and the **City of Jersey Village, Harris County**, ("Client") for the purpose of retaining Consultant to render **Application** and **Administration Services** to the Client for the federal, state or locally funded Disaster Recovery and HMGP Programs.

Client and Consultant agree that Consultant will provide consulting services to Client on the terms and conditions outlined in this Contract.

I.

Consultant will provide Client with administrative services as follows:

**A) Application Preparation**

- Review of proposed project for program compliance and will work with city staff to provide an overview of damage assessment;
- Advise on important deadlines and procedures;
- Schedule project meetings with client staff to evaluate proposed project and timeframes.
- Prepare project description in conjunction with staff and project engineer;
- Evaluate project objective and develop timelines/milestones;
- Prepare project maps in ArcGIS and PDF format;
- Prepare necessary preliminary Environmental Compliance documentation;
- Conduct public hearings (as applicable) for application submission and attend Client meeting to address application development;
- Package complete application with all pertinent supplemental documentation for client to review prior to submission;
- Advise client on funding availability, anticipated scoring, selection and award process;
- Identify and document beneficiaries.

**B) Administrative Duties**

- Oversee the project and achieve all of the project goals within the constraints given by the funding agency;
- Develop and implement project phases to plan, budget, oversee, and document all aspects of the specific project;
- Coordinate all activities related to the project's successful completion with all other professionals and organizations associated with this project;
- Act as the Client's liaison to the funding agency in all matters concerning the project;
- Coordinate communication via email, conference call, facsimile, and direct meetings to ensure the project is on schedule and all parties are properly informed;
- Prepare and submit any necessary reports required by the funding agency during the course of the project (i.e. Quarterly Progress Reports, Project Monitoring Reports, Project Completion Reports, etc.);
- Provide Client staff specific instructions on the necessary administrative procedures that will assure a successful project;

- Establish and maintain record keeping systems;
- Assist with resolving monitoring and audit findings;

### C) Recordkeeping

- Complete filing system will be developed and maintained at Client's office;
- Both physical and electronic form of records will be developed and accessible;
- Records will be updated as necessary to ensure compliance with funding source and administrative agency;
- Records will be retained for the appropriate period of time as dictated by the funding agency, with electronic records available for perpetuity.

### D) Financial Management

- Utilize and assist with the agency's system of record to complete milestones, submit documentation, reports, draws, change requests, etc.;
- Requested fund expenditure in-line with project milestones;
- Develop a detailed Contract Ledger;
- Establish a filing system that accurately and completely reflects the financial expenditures of the program and project(s).

### E) Construction Management

- Assist the Client in submitting/setting up project applications in the Agency's system of record;
- Coordinate the development, completion, and execution of contract documents to ensure supporting documentation is in order;
- Conduct regular on-site visitations and assessments;
- Development and maintenance of construction management status log;
- Recommendation and development of scope realignments as prescribed by the projects complexities.

### F) Economic Revitalization (as applicable)

- Develop a contract for compliance with the private enterprise partner;
- Monitor compliance with the contract throughout the course of the project;
- Coordinate job creation and/or retention reporting;
- Document and track economic impact and revitalization activities.

### G) Flood Protection Planning (as applicable)

- Assist Client with establishing formal and direct contact with appropriate entities affected by the project and in coordinating with existing flood protection planning activities in the watershed;
- Develop detailed budgets for subcontracts;
- Schedule and assist facilitating at minimum three (3) required public meetings;
- Submit planning studies for review.

### H) Real Property Acquisition Procedures (as applicable)

- Perform initial acquisition assessment;
- *If it is determined that property needs to be acquired, Public Management will perform the following services according to the Uniform Relocation Act for an additional fee;*
- Compliance with performance standards for citizen participation;

- Obtain the proposed easement alignments and meets and bounds from the City;
- Conduct applicable ownership research;
- Prepare easement price valuations;
- Obtain a title opinion and/or a property appraisal when necessary;
- Complete necessary correspondence and negotiation with property owner;
- Draft easement agreements and file executed agreements with Client;
- Implement and document initial real property acquisition and relocation assistance activities;
- Assist in other measures and matters incidental to and necessary in carrying the services;
- Advise Client concerning Program requirements and regulations;
- Prepare necessary reports about the Program, including the performance report to comply with URA and TWDB, the Mayor, City Council and citizens' groups.

### I) Environmental Services

- Review each project description to ascertain and/or verify the level of environmental review required: Exempt, Categorical Exclusion not Subject to 58.5, Categorical Exclusion Subject to 58.5, Environmental Assessment, and Environmental Impact Statements;
- Prepare and maintain a written environmental review record;
- Consult and coordinate with oversight/regulatory agencies to facilitate environmental clearance;
- Conduct site-visits as necessary to ensure environmental compliance;
- Prepare all responses to comments received during comment phase of the environmental review, including State/Federal Agency requiring further studies and/or comments from public or private entities during public comment period;
- Provide documentation of clearance for Parties Known to be Interested as required by 24 CFR 58.43;
- Advise and complete environmental re-evaluations per 24 CFR 58.47 when evidence of further clearance or assessment is required;
- Assist in compliance with flood plain and wetlands management review guidelines;
- *Not included in this service are archeological, engineering or other special services costs mandated by environmental review record compliance agencies.*

### J) Civil Rights Requirements

- Set up Civil Rights & Citizen Participation File;
- Designate a Civil Rights Officer (CRO);
- Adopt policies and grievance procedures regarding Citizen Participation;
- Adopt Policies and Pass Resolution/Proclamation/Ordinances regarding Civil Rights;
- Publish Citizen Participation and Civil Rights Notices;
- Place necessary documentation in Bid Packets for Contractors;
- Include required clauses in Construction Contracts between Grant Recipient and Contractor;
- Take action to Affirmatively Further Fair Housing;
- The Team will be diligent and consistent in implementing the project's civil rights responsibilities and will undertake further action and reporting requirements.

### K) Procurement/Bidding/Contracting

- Provide assistance to ensure compliance with Local Government Code Chapter 252 as applicable to goods and services;



- Provide assistance to ensure compliance with 2 CFR 200.320 (Methods of Procurement to be Followed).

**L) Labor Standards Monitoring**

- Davis-Bacon Act (40 USC Chapter 31, Subchapter IV);
- Contract Work Hours & Safety Standards Act (CWHSSA);
- Copeland (Anti-Kickback) Act (18 USC 874; 40 USC 3145);
- Fair Labor Standards Act.

**M) Force Account (as applicable)**

- Develop and maintain documentation of all associated costs;
- Using appropriate recordkeeping forms required by funding agency;
- Submit documentation upon completion of necessary milestones.

**N) Mitigation Projects (as applicable)**

- Develop and implement local criteria to prioritize applicants;
- Coordinate and conduct public meetings to solicit homeowners to volunteer to participate in grant programs;
- Respond to verbal, email and written inquiries from the public regarding participation in grant programs;
- Collect homeowner information as needed to facilitate development of grant application;
- Identify and evaluate candidate projects suitable for grant funding;
- Provide written overview of drainage project evaluations to include list of data needs;
- Conduct water surface reduction analysis for potential drainage project areas;
- Provide written report summarizing results of water surface reduction analysis with estimated benefit calculations for each reduction scenario;
- Complete Benefit Cost Analysis per FEMA's Guidance for candidate drainage projects;
- Complete project scope of work, cost estimate, schedule and justifications and all other elements of grant application;
- Complete Benefit Cost Analysis calculations per FEMA guidance for properties to be included in grant application;
- Provide recommendation to City of which properties or drainage projects to include in grant application based on HMA guidance and Benefit Cost Analysis calculations;
- Conduct review and analysis of FEMA and other data to validate property classification and cost estimates;
- Assist City with execution of required certifications and other documents;
- Assist City with the completion and submittal of grant applications;
- Respond to any State or FEMA requests for information post-application submittal (RFIs);
- Report to local officials on the grant process;
- Prepare required reports to the State;
- Assist the City in evaluating options for procurement of qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards;
- Prepare reconciliation with State on all grant funds;
- Prepare all reports and forms required for grant closeout;



- Participate in any review or audit of the grant by TWDB, FEMA or their assignee, and address any questions, findings, or deficiencies noted.

**O) Buyout and Mitigation Projects (as applicable):**

- Prepare requests for payment from the City to the property owners or contractor involved in the buyout program;
- Prepare requests for reimbursement from the City to the State;
- Assist the City in developing an agreement between the City and the Homeowners for buyout that passes along the relevant terms of the grant. This agreement will also establish Homeowner obligations that must be followed during the elevation of their home;
- Coordination of inspection, structure requirement, and bid/contract process for elevation contractor procurement;
- Coordinate and facilitate meetings with Homeowners to outline the project's scope of work requirements. Work closely with the Homeowners throughout the duration of the project and respond to their questions in a timely manner.

**P) Contract Close-out Assistance**

- Ensure project outcomes are in line with contract documents and funding agency's goals and objectives;
- Ensure project beneficiaries are appropriately documented and reported;
- Develop, complete, and submit project completion report(s) and any other necessary administrative completion documents.

It is specifically agreed and understood that Consultant will not provide either personally or by contract any professional or technical services requiring a license by the State of Texas in any phase or aspect of the foregoing. Rather, Consultant will advise Client of the need of such services in furtherance of the planned objectives of Client's Program.

Client acknowledges that Consultant is providing Administrative Services only to Client and that Consultant is not responsible for any procurement activities for or on behalf of the Client. That is, Client, not Consultant, will advertise for and procure the services of any third party required to fulfill Program requirements. By way of example only, Client, not Consultant, must timely and properly post any advertisements necessary to fulfill Program requirements and Client, not Consultant, will enter into any required contracts with third parties necessary to fulfill Program requirements.

Client Initials \_\_\_\_\_

Consultant Initials \_\_\_\_\_

II.

Consultant hereby agrees that in the implementation of this Contract, Consultant will comply with the terms and conditions of **Attachment II**, which document is attached hereto and incorporated herein for all purposes, as if set out herein verbatim.

III.

Client is awarding this contract in accordance with the State of Texas Government Code 2254, Professional and Consulting Services.

IV.

It is agreed by the parties hereto that Consultant will, in the discharge of services herein, be considered as an Independent Contractor as that term is used and understood under the laws of the State of Texas and further for the purposes of governing Consultant's fees under the Procurement Standards of Title 2 CFR Part 200.

V.

For work associated to **Community Development Block Grant – Disaster Recovery (CDBG-DR)** and in consideration of the foregoing, Client agrees to pay Consultant a fee not to exceed **ZERO DOLLARS (\$0.00)** for **Application Preparation Services**:

*Milestone/Task*

|               |             |          |               |
|---------------|-------------|----------|---------------|
| Application   | Preparation | Services | \$0.00        |
| .....         |             |          |               |
| <b>TOTAL:</b> |             |          | <b>\$0.00</b> |

For work associated to **Community Development Block Grant – Disaster Recovery (CDBG-DR)** and in consideration of the foregoing, Client agrees to pay Consultant a fee not to exceed the maximum percentage on the table below for **Administrative Services**. *The fee will be based on final grant award amount. Consultant reserves the right to renegotiate fees based on the type of project being pursued.*

| <i>CDBG-DR Grant Amount</i>  | <i>Percentage Factor</i> | <i>Fee Not to Exceed</i> |
|------------------------------|--------------------------|--------------------------|
| \$0 - \$249,999              | 11.00%                   | \$27,499.89              |
| \$250,000 - \$749,999        | 9.00%                    | \$67,499.91              |
| \$750,000 - 999,999          | 8.00%                    | \$79,999.92              |
| \$1,000,001 - \$2,000,000    | 6.00%                    | \$120,000.00             |
| \$2,000,001 - \$4,000,000    | 6.00%                    | \$240,000.00             |
| \$4,000,001 - \$6,000,000    | 5.75%                    | \$345,000.00             |
| \$6,000,001 - \$8,000,000    | 5.50%                    | \$440,000.00             |
| \$8,000,001 - \$10,000,000   | 5.00%                    | \$500,000.00             |
| \$10,000,001 - \$15,000,000  | 4.75%                    | \$712,500.00             |
| \$15,000,001 - \$20,000,000  | 4.50%                    | \$900,000.00             |
| \$20,000,001 - \$30,000,000  | 4.25%                    | \$1,275,000.00           |
| \$30,000,001 - \$40,000,000  | 4.00%                    | \$1,600,000.00           |
| \$40,000,001 - \$50,000,000  | 3.75%                    | \$1,875,000.00           |
| \$50,000,001 - \$75,000,000  | 3.50%                    | \$2,625,000.00           |
| \$75,000,001 - \$100,000,000 | 3.25%                    | \$3,250,000.00           |

It is agreed that upon determination of total funding request amount Consultant and Client will execute the **Work Authorization (Attachment I)** that will detail final contract amount and cost for services. It is also agreed that payments to such Consultant shall be subject to adjustment where monitoring reviews or audits by the agency indicate that personal services were compensated at greater than reasonable rates.

#### VI.

For work associated to **Hazard Mitigation Assistance (HMA)** and in consideration of the foregoing, Client agrees to pay Consultant a fee based on the table below for **Application Preparation Services**:

| <i>Applications for Acquisition or Elevation of Homes</i> |                                      |
|---|--------------------------------------|
| Applications with 1-25 homes                              | \$5,000.00                           |
| Applications with 26 to 50 homes                          | \$6,000.00                           |
| Applications with 51 to 75 homes                          | \$7,000.00                           |
| Applications with 76 to 100 homes                         | \$8,000.00                           |
| Applications with greater than 100                        | \$9,000.00                           |
| <i>Applications for Minor Flood Control Projects</i>      |                                      |
| Applications with BCAs on < 25 homes                      | \$8,000.00 (\$2,500 is BCA related)  |
| Applications with BCAs on 26 to 100 homes                 | \$9,000.00 (\$3,500 is BCA related)  |
| Applications with BCAs on 101 to 200 homes                | \$10,000.00 (\$4,000 is BCA related) |
| Applications with BCAs on 201 to 300 homes                | \$11,000.00 (\$5,000 is BCA related) |
| Applications with BCAs on > 300 homes                     | \$12,000.00 (\$6,000 is BCA related) |

For work associated to **Hazard Mitigation Assistance (HMA)** and in consideration of the foregoing, **Client agrees to pay Consultant a fee not to exceed 4.5 % of the grant award amount for Administrative Services.** *The fee will be based on final grant award amount. Consultant reserves the right to renegotiate fees based on the type of project being pursued.*

It is agreed that upon determination of total funding request amount Consultant and Client will execute the **Work Authorization (Attachment I)** that will detail final contract amount and cost for services. It is also agreed that payments to such Consultant shall be subject to adjustment where monitoring reviews or audits by the agency indicate that personal services were compensated at greater than reasonable rates.

### VII.

Payment of the fees associated with (“**Part V. and VI.**”) - Payment Schedule of this Agreement – shall be contingent upon funding award. In the event that grant funds are not awarded to the Client this agreement shall be terminated by the Client.

**VIII.**

For purposes of this Contract, the Mayor or equivalent authorized person will serve as the Local Program Liaison and primary point of contact for Consultant. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.

**IX.**

This Contract shall extend and be in full force until the Program has been fully closed out by the agency. Notwithstanding the foregoing, this Contract may be terminated by Consultant, with or without cause, on forty-five (45) days' written notice to Client.

**X.**

Termination for Cause by Client: If Consultant fails to fulfill in a timely and proper manner its obligations under this Contract, or if Consultant violates any of the covenants, conditions, contracts, or stipulations of this Contract, Client shall have the right to terminate this Contract by giving written notice to Consultant of such termination and specifying the effective date thereof, which shall be at least five (5) days before the effective date of such termination. In the event of termination for cause, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by Consultant pursuant to this Contract shall, at the option of Client, be turned over to Client and become the property of Client. In the event of termination for cause, Consultant shall be entitled to receive reasonable compensation for any necessary services actually and satisfactorily performed prior to the date of termination.

Termination for Convenience by Client: Client may at any time and for any reason terminate Consultant's services and work at Client's convenience upon providing written notice to the Consultant specifying the extent of termination and the effective date. Upon receipt of such notice, Consultant shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders for materials, facilities and supplies in connection with the performance of this Agreement. Upon such termination, Consultant shall be entitled to payment only as follows: (1) the actual cost of the work completed in conformity with this Agreement; plus, (2) such other costs actually incurred by Consultant as are permitted by the prime contract and approved by Client; (3) plus ten percent (10%) of the cost of the work referred to in subparagraph above for overhead and profit. There shall be deducted from such sums as provided in this subparagraph the amount of any payments made to Consultant prior to the date of the termination of this Agreement. Consultant shall not be entitled to any claim or claim of lien against Client for any additional compensation or damages in the event of such termination and payment.

Resolution of Program Non-Compliance and Disallowed Costs: In the event of any dispute, claim, question, or disagreement arising from or relating to this Contract, or the breach thereof, including determination of responsibility for any costs disallowed as a result of non-compliance with federal, state or Program requirements, the parties hereto shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, the parties shall consult and negotiate with each other in good faith within thirty (30) days of receipt of a written notice of the dispute or invitation to negotiate, and attempt to reach a just and equitable solution satisfactory to both parties. If the matter is not resolved by negotiation within thirty (30) days of receipt of written notice or invitation to negotiate, the parties agree first to try in good faith to settle the matter by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration, litigation, or some other dispute resolution procedure. The parties may enter into a written amendment to this Contract and choose a mediator that is not affiliated with the American Arbitration Association. The parties shall bear the costs of such mediation equally. If the matter is not resolved through such mediation within sixty (60) days of the initiation of that procedure, either party may proceed to file suit.

#### XI.

Client, the agency, the U.S. Department of Housing and Urban Development (HUD), Inspectors General, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of Consultant which are directly pertinent to this Program, for the purpose of making audit, examination, excerpts, and transcriptions, and to close out the Client's contract. Consultant agrees hereby to maintain all records made in connection with the Program for a period of three (3) years after Client makes final payment and all other pending matters are closed. All subcontracts of Consultant shall contain a provision that Client, the agency, and the Texas State Auditor's Office, or any successor agency or representative, shall have access to all books, documents, papers and records relating to subcontractor's contract with Consultant for the administration, construction, engineering or implementation of the Program between the agency and Client.

#### XII.

If, by reason of force majeure, either party hereto shall be rendered unable, wholly or in part, to carry out its obligations under this Contract, then if such party shall give notice and full particulars of such force majeure in writing to the other party within a reasonable time after the occurrence of the event or cause relied on, the obligation of the party giving such notice, so far as it is affected by such force majeure, shall be suspended during the continuance of the inability then claimed, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term "force majeure" as employed herein shall mean acts of God, acts of public enemy, orders of any governmental entity of the United States or of the State of Texas, or any civil or military authority, and any other cause not reasonably within the control of the party claiming such inability.

XIII.

This document embodies the entire Contract between Consultant and Client. Client may, from time to time, request changes in the services Consultant will perform under this Contract. Such changes, including any increase or decrease in the amount of Consultant's compensation, must be agreed to by all parties and finalized through a signed, written amendment to this Contract.

XIV.

If a portion of this Contract is illegal or is declared illegal, the validity of the remainder and balance of the Contract will not be affected thereby.

XV.

Any provision of this Contract which imposes upon Consultant or Client an obligation after termination or expiration of this Contract will survive termination or expiration of this Contract and be binding on Consultant or Client.

XVI.

No waiver of any provision of this Contract will be deemed, or will constitute, a waiver of any other provision, whether or not similar, nor will any waiver constitute a continuing waiver. No waiver will be binding unless executed in writing by the party making the waiver.

XVII.

This Contract will be governed by and construed in accordance with the laws of the State of Texas.

XVIII.

Any dispute between Consultant and Client related to this contract which is not resolved through informal discussion will be submitted to a mutually agreeable mediation service or provider. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking equitable relief from a court of competent jurisdiction.

XIX.

The party who prevails in any legal proceeding related to this contract is entitled to recover reasonable attorney fees and all costs of such proceeding.

XX.

Consultant and Client, each after consultation with an attorney of its own selection (which counsel was not directly or indirectly identified, suggested, or selected by the other party), both voluntarily waive a trial by jury of any issue arising in an action or proceeding between the parties or their successors, under or connected with this contract or its provisions. Consultant and Client acknowledge to each other that Consultant and Client are not in significantly disparate bargaining positions.



\_\_\_\_\_  
PATRICK K. WILTSHIRE  
President/CEO

*Client*

\_\_\_\_\_  
Chief Elected Official

ATTEST:  
  
\_\_\_\_\_



ATTACHMENT I  
WORK AUTHORIZATION

For work associated to \_\_\_\_\_ and  
in consideration of the foregoing, Client agrees to pay Consultant a fee not to exceed:

\_\_\_\_\_ (\$ \_\_\_\_\_) for  
Application Preparation Services

\_\_\_\_\_ (\$ \_\_\_\_\_) for  
Grant Administration Services

***Application Preparation***

|   |          |
|---|----------|
| Applications for Acquisition or Elevation of Homes..... | \$ _____ |
| Applications for Minor Flood Control Projects.....      | \$ _____ |
| <b>Total:</b>   | \$ _____ |

***Grant Administration***

|  |          |
|--|----------|
| Preliminary Administrative Requirements..... | \$ _____ |
| Environmental Review.....                    | \$ _____ |
| Start of Construction.....                   | \$ _____ |
| Construction Completion.....                 | \$ _____ |
| Close-Out.....                               | \$ _____ |
| <b>Total:</b>                                | \$ _____ |

**CLIENT**

\_\_\_\_\_  
PATRICK K. WILTSHIRE  
President/CEO

\_\_\_\_\_  
Chief Elected Official

ATTEST:

\_\_\_\_\_

**ATTACHMENT II**  
**TERMS AND CONDITIONS**

I.

Equal Employment Opportunity

During the performance of this Contract, Consultant agrees as follows:

- a) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- b) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor; state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- c) The Contractor will not discourage or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employees essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- d) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- e) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, "Equal Employment Opportunity" and of the rules, regulations, and relevant orders of the Secretary of Labor.
- f) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- g) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- h) The Contractor will include the portion of the sentence immediately preceding paragraph (a) and the provisions of paragraphs (a) through (h) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

II.

Civil Rights Act of 1964

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, religion, sex, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

III.

Section 109 of the Housing and Community Development Act of 1974

The Contractor shall comply with the provisions of Section 109 of the Housing and Community Development Act of 1974. No person in the United States shall on the ground of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

IV.

Section 504 Rehabilitation Act of 1973, as Amended

The Contractor agrees that no otherwise qualified individual with disabilities shall, solely by reason of his/her disability, be denied the benefits of, or be subjected to discrimination, including discrimination in employment, under any program or activity receiving federal financial assistance.

V.

Age Discrimination Act of 1975

The Contractor shall comply with the Age Discrimination Act of 1975 which provides that no person in the United States shall on the basis of age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

VI.

"Section 3" Compliance in the Provision of Training, Employment and Business Opportunities (Limited to contracts greater than \$100,000)

- a) The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated

by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

- b) The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

- c) The Contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

- d) The Contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The Contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

- e) The Contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the Contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

- f) Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this Agreement for default, and debarment or suspension from future HUD assisted contracts.

- g) With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this Agreement. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this Agreement that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

VII.

Section 503 of the Rehabilitation Act (the "Act") -  
Handicapped Affirmative Action for Handicapped Workers

- a) Consultant will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. Consultant agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: Employment, upgrading, demotion or transfer, recruitment, advertising layoff or termination rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- b) Consultant agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- c) In the event of Consultant's non-compliance with requirements of this clause, actions for non-compliance may be taken in accordance with rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- d) Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the director, provided by or through the contracting officer. Such notices shall state the contractor's obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants for employment, and the rights of applicants and employees.
- e) Consultant will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the contractor is bound by the terms of Section 503 of the Rehabilitation Act of 1973 and is committed to take affirmative action to employ and advance in employment physically and mentally handicapped individuals.
- f) Consultant will include the provisions of this clause in every subcontract or purchase order of \$2,500 or more unless exempted by rules, regulations, or orders of the Secretary Issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor with respect to any subcontract or purchase order as the director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for non-compliance.

VIII.

Interest of Members of Client

No member of the governing body of Client and no other officer, employee, or agent of Client who exercises any functions or responsibilities in connection with the planning and carrying out of the Program, shall have any personal financial interest, direct or indirect, in this Contract and Consultant shall take reasonably appropriate steps to assure compliance.

IX.

Interest of Other Local Public Officials

No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connections with the planning and carrying out of the Program, shall have any personal financial interest, direct or indirect, in this Contract; and Consultant shall take appropriate steps to assure compliance.

X.

Interest of Consultant and Employees

Consultant covenants that he presently has no interest and shall not acquire interest, direct or indirect, in the study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. Consultant further covenants that in the performance of this Contract, no person having any such interest shall be employed.

XI.

Debarment and Suspension (Executive Orders 12549 and 12689)

The Consultant certifies, by entering into this Agreement, that neither it nor its principals are presently debarred, suspended, or otherwise excluded from or ineligible for participation in federally-assisted programs under Executive Orders 12549 (1986) and 12689 (1989). The term "principal" for purposes of this Agreement is defined as an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Consultant. The Consultant understands that it must not make any award or permit any award (or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension."

XII.

Copyrights and Rights in Data

HUD has no regulations pertaining to copyrights or rights in data as provided in 24 CFR 85.36. HUD requirements, Article 45 of the General Conditions to the Contract for Construction (form HUD-5370) requires that contractors pay all royalties and license fees. All drawings and specifications prepared by the Design Professional pursuant to this contract will identify any applicable patents to enable the general contractor to fulfill the requirements of the construction contract.

XIII.

Clean Air and Water.

(Applicable to contracts in excess of \$100,000)

Due to 24 CFR 85.36(i)(12) and federal law, the Design Professional shall comply with applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. § 1857h-4 transferred to 42 USC § 7607, section 508 of the Clean Water Act (33 U.S.C. § 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15), on all contracts, subcontracts, and sub grants of amounts in excess of \$100,000.

XIV.

Energy Efficiency

Pursuant to Federal regulations (24 C.F.R 85.36(i)(13)) and Federal law, except when working on an Indian housing authority Project on an Indian reservation, the Design Professional shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163 codified at 42 U.S.C.A. § 6321 et. seq.).

XV.

Retention and Inspection of Records

Pursuant to 24 CFR 85.26(i)(10) and (11), access shall be given by the Design Professional to the Owner, HUD, the Comptroller General of the United States, or any of their duly authorized representatives, to any books, documents, papers, and records of the Design Professional which are directly pertinent to that specific Contract for the purpose of making an audit, examination, excerpts, and transcriptions. All required records shall be retained for three years after the Owner or Design Professional and other sub grantees make final payments and all other pending matters are closed.

## H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.